

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, January 15, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Arnold Fickau
 Jim Decker
 Darlene Johnson
 Mark Penzkover
 Dennis O'Bryan
 Mike Sellenheim
 Fred Winchowky, President

Also present: Jeff Stien, Fire Chief
 Kevin Schmidt, Police Chief
 Tom Brandemuel, Public Works Supervisor
 Shawn Reilly, Village Attorney
 Kurt Peot, Village Engineer
 Dean Falkner, Utilities Director
 Bruce Kaniewski, Planner
 Diana Doherty, Finance Director
 Nick Weber, Former Library Director
 Jane Ameel, Interim Library Director
 Sue Ciechanowski, Library Board President
 Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Public Hearing

Public hearing for request for approval of change of zoning from A-1 to R-3 for the property located at CTH ES and Phantom Woods Road, Tax Key MUKV2011984, Owned by Waukesha State Bank, opened at 7:31 p.m. No one appeared for or against. Public hearing closed at 7:32 p.m.

Action Item: Ordinance No. 864

Motion by Decker/Sellenheim to adopt Ordinance No. 864: *An Ordinance to Amend the District Zoning Map of the Village of Mukwonago (MUKV2011984 Change of Zoning from A-1 to R-3)* carried unanimously.

Village Library Director

President Winchowky amended the agenda to move up the Village Library Director report. Nick Weber introduced Jane Ameel, former Library Director for the Waukesha Library, as interim Library Director while the Library Board searches for a new Director. Penzkover, Winchowky, and Johnson thanked Nick for his time of service and the completion of the Library expansion project.

Reports

President Winchowky noted the 2012 December Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

Nick Weber, former Mukwonago Community Library Director, thanked the Board for their support of the Library expansion project and support of him during his 4.5 years of service to the Village.

Consent Agenda

- A. Minutes for the October 30, 2012 Joint Village/Town Board Meeting
- B. Minutes for the December 18, 2012 Regular Meeting
- C. Approval of Vouchers Payable in the amount of \$2,642,209.76
- D. Approval of 2012-13 Applications for Operator's License for Cliff E. Beckman, Jr., Sarah P. Greenwald, Lance P. Hefty, Zachary R. Ursem, Jonathan A. Weiss
- E. Approval of 2013 Applications for Temporary Class B Beer Licenses for St. James Catholic Parish on February 1, March 1, March 29, April 5, and May 3, 2013 on the Premises located at St. James Parish, 830 CTH NN E

Motion by Johnson/Decker to approve the consent carried unanimously.

Committee/Commission Reports

Protective Services Committee

Joint Fire Department Agreement

Motion by Fickau/Johnson to adopt the amended Joint Fire Department Agreement between the Village and Town of Mukwonago with minor revisions made by the Committee and contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Ambulance Bill for Elisa Sullivan, Walter Holtz, and Gregory Teche

Motion by Fickau/Penzkover to approve the request to waive the ambulance bill for Elisa Sullivan, Walter Holtz, and Gregory Teche in accordance with the Charity Care Policy contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Ambulance Bill for James Bottoni

Chief Stien researched the bill, and it turns out that it was a bill that should not have been created. Stien recommends waiving the bill. He will report the same to the Town Board. Motion by Fickau/Penzkover to approve the request to waive the ambulance bill for James Bottoni contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Engine Response Policy

Item remains in Committee. Motion by Penzkover/Johnson to reconsider the December 18, 2012 vote to deny the requests by Michelle Birnbaun, Kristin Karczewski, Todd Condon, and Martha Kalczynski to waive the fire services bills carried unanimously. Item will be on the next Board agenda.

Non Transport Policy

Motion by Fickau/Penzkover to adopt the Non Transport Policy contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Sale of IV Pumps

Motion by Fickau/Johnson to approve the sale of the IV pumps and contingent upon a similar approval by the Town of Mukwonago carried unanimously.

STH 83 Stakeholders Advisory Committee

Sellenheim summarized what will take place at the STH 83 informational Open House on January 16th.

New Business

Village Engineer

Mukwonago River Dam Improvements Project

Motion by Penzkover/Johnson to approve the Certificate of Substantial Completion for the Mukwonago River Dam Improvements Project carried unanimously.

Adjournment

Motion by Penzkover/Johnson to adjourn the Village Board meeting at 8:08 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, February 5, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Jim Decker
Darlene Johnson
Mark Penzkover
Dennis O'Bryan
Mike Sellenheim
Fred Winchowky, President

Trustee Excused: Arnold Fickau

Also present: Jeff Stien, Fire Chief
Kevin Schmidt, Police Chief
Tom Brandemuehl, Public Works Supervisor
Dean Falkner, Utilities Director
Diana Doherty, Finance Director
Judy Taubert, Deputy Clerk
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Comments from the Public

None.

Consent Agenda

- A. Minutes for the January 15, 2012 Regular Meeting
- B. Approval of Vouchers Payable in the Amount of \$335,400.53
- C. Approval of 2012-13 Application for Operator's License for Courtney C. McNulty

Motion by Decker/Johnson to approve the consent carried unanimously.

Committee/Commission Reports

Finance Committee

Lease Agreement for Street Sweeper

Motion by Johnson/Decker to approve entering into a lease agreement with US Bank to lease a street sweeper carried unanimously.

Resolution 2013-01

Motion by Johnson/Sellenheim to adopt Resolution 2013-01: *A Resolution to Amend the 2013 Schedule of Fees for the Village of Mukwonago* carried on a vote on 5 ayes and 1 nay (Winchowky voting no).

Resolution 2013-02

Motion by Johnson/Decker to adopt Resolution 2013-02: *Resolution Amending the 2012 Amended Budget of the Fire/Ambulance Fund* carried unanimously.

Resolution 2013-03

Motion by Johnson/Decker to adopt Resolution 2013-03: Resolution Amending the 2012 Amended Budget of the Capital Equipment Fund carried unanimously.

Public Works Committee

Closeout of Field Park Area Paving and Utilities Project

Item remains in Committee.

New Business

Fire Chief

2010 and 2011 Annual Fire Department Reports

Motion by Johnson/Decker to accept the 2010 Annual Fire Department Report carried unanimously.

Adjournment

Motion by Decker/Penzkover to adjourn the Village Board meeting at 7:52 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, February 19, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Jim Decker
Darlene Johnson
Mark Penzkover
Dennis O'Bryan
Mike Sellenheim
Fred Winchowky, President

Trustee Excused: Arnold Fickau

Also present: Jeff Stien, Fire Chief
Kevin Schmidt, Police Chief
Tom Brandemuel, Public Works Supervisor
Shawn Reilly, Village Attorney
Kurt Peot, Village Engineer
Dean Falkner, Utilities Director
Bruce Kaniewski, Planner
Diana Doherty, Finance Director
Steven Braatz, Jr., Clerk-Treasurer
Judith Taubert, Deputy Clerk
Lyle Boucher, Town of Mukwonago Supervisor

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Reports

President Winchowky noted the 2013 January Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

None.

Consent Agenda

- A. Minutes for the February 5, 2012 Regular Meeting
- B. Approval of Vouchers Payable
- C. Approval of 2012-13 Applications for Operator's License for Brittany T. Frey, Emily S. Krohn, Ian Richlin, and Tiffany R. Stolze
- D. Approval of 2013 Application for Temporary Class B Beer and Wine License for Knights of Columbus on March 16, 2013 on the Premises located at St. James Parish, 830 CTH NN E
- E. Authorization for Sale of 1981 Street Sweeper Based on Favorable Recommendation by Public Works Committee

Motion by Decker/Johnson to approve the consent carried unanimously.

Committee/Commission Reports

Protective Services Committee

Purchase, Repair or Refurbish of Ladder Truck

Stien presented estimates for refurbishing the ladder truck. Boucher gave presentation on the tax effect of refurbishing the ladder truck versus buying a used or new vehicle. No action taken.

Amended Joint Fire Department Agreement

Motion by Penzkover/Decker to approve the final amended Joint Fire Department Agreement between the Village and Town of Mukwonago contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Reconsideration of Requests to Reconsider Fire Services Bill

Motion by Penzkover/Decker to reconsider the motion to deny the requests by Michelle Birnbaun, Kristin Karczewski, Todd Condon, and Martha Kalczynski to reconsider fire services bills carried unanimously. Item remains in Committee.

Police Department Joining Suburban Critical Incident Team

Item was referred to the Protective Service Committee.

Finance Committee

Claim for Unlawful Taxes

Motion made by Johnson/Decker to recognize a palpable error in the real estate taxes assessed to John and Audrey Rajski for the property located at 211 Pearl Avenue, Tax Key #MUKV1973217, and authorize the Clerk to determine correct amount of credit on tax bill. The Village will pay a portion of the tax bill for reimbursement and recoup the money next year. Motion carried unanimously. Village Attorney noted that this will come back to the Board as a resolution.

Resolution 2013-04

Motion by Johnson/Decker to adopt Resolution 2013-04: *A Resolution Approving the Reallocation of Designated Fund Balances* carried unanimously.

Resolution 2013-05

Motion by Johnson/Decker to adopt Resolution 2013-05: *A Resolution Granting the Village Clerk-Treasurer Authority to Reallocate Budget Line Items Within the 2012 Adopted Budgets* carried unanimously.

Resolution 2013-06

Motion by Johnson/Decker to adopt Resolution 2013-06: *A Resolution Amending the 2012 Adopted Budget of the Impact Fee and Parkland Site Improvement Funds* carried unanimously.

Resolution 2013-07

Motion by Johnson/Decker to adopt Resolution 2013-07: *A Resolution Amending the 2013 Budgets for Wisconsin Development, Fire Reserve, Ambulance Reserve, Capital Reserve, Library Building, Impact Fee, and Library Trust and Agency Funds* carried unanimously.

Personnel Committee

Administrator Vacancy

Motion by O'Bryan/Sellenheim to authorize Village Staff to solicit proposals from selected professional search firms to fill administration vacancy carried unanimously.

Reaffirmation of Full-Time Village Administrator Position

Motion by O'Bryan/Sellenheim to reaffirm full-time Village Administrator position carried on 5 ayes and 1 nay (Decker voting no).

Interim Administrator

Motion by O'Bryan/Johnson to appoint Clerk-Treasurer Steve Braatz as Interim Village Administrator until such time as the Board fills the vacancy in its Village Administrator position carried unanimously.

Plan Commission

Empire Industries Certified Survey Map

Motion by Penzkover/Johnson to approve the Certified Survey Map for the property located at 911-929 Empire Drive, Tax Key #MUKV1969988003, owned by Empire Industries, LLC with the following conditions carried unanimously:

1. Prior to the Village signing and recording of the CSM the connection between the buildings located on proposed Lots 1 and 2 shall be removed to the satisfaction of the Building Inspector. A permit shall be required from the Village Inspection Department for demolition.
2. Prior to the Village signing and recording of the CSM, the following shall occur.
 - a. The CSM shall provide a "Storm Water Management Easement" over the entire 82.02 width of land extending from the main part of Lot 3 to Perkins Drive. The easement shall be to the benefit of the Village of Mukwonago. Easement wording shall be approved by the Village Attorney and Zoning Administrator.
 - b. All necessary ingress/egress easements shall be shown on the CSM with wording as approved by the Village Attorney and the Zoning Administrator.
3. Prior to the Village signing and recording of the CSM, all conditions of approval as recommended by the Village Engineer in the report dated February 6, 2013 shall be satisfied.
4. All conditions of approval shall be satisfied to allow recording of the CSM within 180 days of conditional approval of the CSM by the Village Board. Applicant may request one (1) 90 day extension from the Village Board for good cause.

Empire Industries Storm Water Maintenance Plan

Motion by Penzkover/Winchowky to approve the Empire Industries Storm Water Maintenance Plan carried unanimously.

Resolution 2013-08

Motion by Winchowky/Johnson to adopt Resolution 2013-08: *Extension of Time for Construction to Commence for Conditional Use Permit for the Operation of a CBRF by Orchard Meadows Real Estate, LLC* carried unanimously.

Recommendation to Review the Draft Official Map Ordinance, and Schedule a Public Informational Meeting and a Public Hearing to Consider Adoption of the Ordinance

Item held in commission.

National Trust Forum for Historic Preservation Forum

Motion by Winchowky/Decker to discontinue membership to National Trust Forum for Historic Preservation Forum carried unanimously.

Public Works Committee

Anti-Siphoning Compliance

Motion by Penzkover/Decker to authorize the Utilities Department to inspect homes on an interim basis in the Meadow Park Estates and Two Rivers Subdivisions for anti-siphoning compliance and, if not in compliance, install applicable anti-siphoning fixtures at no cost to the Homeowner carried unanimously.

Well #7 Project

Motion by Penzkover/Decker to authorize the Well #7 Project bidding process to begin carried unanimously.

Berg Construction Request for Credit to Sanitary Sewer Charge

Motion by Penzkover/Decker to deny the request by Berg Construction for credit to Sanitary Sewer charge for lawn sprinkling carried unanimously.

Replace Snowblower

Motion by Penzkover/Decker to authorize the Department of Public Works to purchase a replacement Toro Snowblower carried unanimously.

Industrial Park Railroad Spur

Motion made by Penzkover/Sellenheim to authorize additional funding up to \$5,000 for Village Engineer and Village Planner to develop and present an alternate route for the Industrial Park Railroad Spur. Decker questioned if \$5,000 would cover it. Winchowky stated the funds are needed to find alternatives. Motion carried unanimously.

New Business

Village President

Consideration of Cancellation of March 5, 2013 Board Meeting

Motion by Winchowky/Decker to consider cancellation of the March 5, 2013 meeting denied. Finance Director requested meeting be held to consider resolutions for Budget amendments. Motion defeated.

Adjournment

Motion by Decker/Penzkover to adjourn the meeting at 8:47 p.m. was carried unanimously.

Respectfully Submitted,

Judith A. Taubert
Village Deputy Clerk

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, March 5, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Jim Decker
Darlene Johnson
Mark Penzkover
Mike Sellenheim
Fred Winchowky, President

Trustees Excused: Arnold Fickau
Dennis O'Bryan

Also present: Diana Doherty, Finance Director
Kevin Schmidt, Police Chief
Shawn Reilly, Village Attorney
Dean Falkner, Utilities Director
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Announcement of Closed Session

President Winchowky announced that the Board will convene into closed session later in the meeting pursuant to Wisconsin Statutes **§19.85(1)(g)** pertaining to discussion with the Village Attorney regarding the Village of Mukwonago vs. Teply litigation.

Comments from the Public

Sue Ciechanowski, Mukwonago Community Library Board President – The Library Board hired a firm and are proceeding with the Library Director search.

Committee/Commission Reports

Finance Committee

Vouchers Payable

Motion by Johnson/Decker to approve the Vouchers Payable in the amount of \$279,399.34 carried unanimously.

Resolution 2013-09

Motion by Johnson/Decker to adopt Resolution 2013-09: A Resolution Amending the 2013 Budgets for Capital Improvement Funds carried unanimously.

Resolution 2013-10

Motion by Johnson/Decker to adopt Resolution 2013-10: A Resolution Approving the Retain age of the Fire/Ambulance 2012 Year End Settlement Payable to the Town of Mukwonago and the Village of Mukwonago General Funds carried unanimously.

Resolution 2013-11

Motion by Johnson/Decker to adopt Resolution 2013-11: *A Resolution Amending the 2012 Budgets for Capital Improvement Funds* carried unanimously.

Resolution 2013-12

Motion made by Johnson/Decker to adopt Resolution 2013-12: *A Resolution Amending the 2013 Adopted Budget of the General Fund to Re-Establish Funds for the STH 83 Village/WW DOT Planning Study*. Winchowky and Sellenheim met with the State, and the project is moving along. The first draft is about three weeks away. Motion carried unanimously.

New Business

Update on Library Director Search

Johnson gave an update on the search for a new Library Director. No action taken.

Closed Session

Motion by Penzkover/Sellenheim to convene into closed session at 7:41 p.m. pursuant to Wisconsin Statute **§19.85(1)(g)** pertaining to discussion with the Village Attorney regarding the Village of Mukwonago vs. Teply litigation carried unanimously upon roll call vote.

Discussion held in closed session. Motion by Penzkover/Sellenheim to adjourn closed session and reconvene to open session at 7:49 p.m. carried unanimously.

Motion by Decker/Sellenheim to authorize the Village Attorney to send a letter Paul Teply to make a proposal as stated in closed session carried unanimously.

Adjournment

Motion by Decker/Penzkover to adjourn the Village Board meeting at 7:50 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, March 19, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Darlene Johnson
Jim Decker
Mark Penzkover
Dennis O'Bryan
Mike Sellenheim
Fred Winchowky, President

Also present: Kurt Peot, Village Engineer
Diana Doherty, Finance Director
Jeff Stien, Fire Chief
Kevin Schmidt, Police Chief
Dean Falkner, Utilities Director
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Reports

President Winchowky noted the 2013 February Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

None.

Consent Agenda

- A. Minutes for the February 19 and March 5, 2012 Regular Meetings
- B. Approval of Vouchers Payable in the amount of \$382,751.74
- C. Approval of 2012-13 Applications for Operator's License for Caroline M. Luedtke and Jordan A. Webb
- D. Approval of 2013 Applications for Temporary Class B Beer License for:
 - 1) Mukwonago Lions Club on June 11-16, 2013 on the Premises located at Field Park, 930 N. Rochester St.
 - 2) Knights of Columbus on April 19, 20, 26, and 27, 2013 on the Premises located at St. James Activity Center, 830 CTH NN E

Motion by Johnson/Decker to approve the consent carried unanimously.

Committee/Commission Reports

Health and Recreation Committee

Washington Park Development: Idea of Sponsoring a Playground at the Library Park by Joe and Karen McAdams
Item held in committee.

Mukwonago Area Chamber of Commerce Weekly Farmers Market

Motion by Sellenheim/Penzkover to approve the request by the Mukwonago Area Chamber of Commerce to use Field Park for a weekly farmers market pending a report on the operation from the farmers market in 2012 carried unanimously.

2013 Wisconsin Criterium Championship Bicycle Race

Motion by Sellenheim/Penzkover to approve the 2013 Wisconsin Criterium Championship Bicycle Race Event on Saturday, July 6, 2013 in the Village of Mukwonago according to the events operating plan dated February 17, 2013, and authorizing the closing of the following streets per the Bike Route Map dated February 17, 2013, from 9am to 6pm: Oakland, Grand, Pearl, Pleasant, Washington, Franklin, Park, and Division Streets. This motion is contingent upon the submittal of a copy of certificate of liability insurance of the cycling organization for the event to the Clerk/Treasurer's Office. Motion carried unanimously.

Easter Egg Hunt

Motion by Sellenheim/Johnson to approve the request by the Mukwonago Lions Club to use Field Park for an Easter Egg Hunt on March 23, 2013 carried unanimously.

Mukwonago Summerfeste

Motion by Sellenheim/Decker to approve the request by the Mukwonago Lions Club to use Field Park for Mukwonago Summerfeste from June 11-18, 2013 carried unanimously.

Wounded Warriors 5k Run/Walk

Motion by Sellenheim/Decker to approve the request by Sarah Bellman to use the Miniwaukan Park parking lot for a 5k Run/Walk for Wounded Warriors on September 15, 2013 and to use the Mukwonago Police Department as traffic control at the intersection of Perkins Drive and Holz Parkway carried unanimously.

Badger State Outboard Association

Motion by Sellenheim/Decker to approve the request by Badger State Outboard Association to use Phantom Glen Park for a boat race pit from September 13-15, 2013 and allow parking of boat trailers on the grass carried on a vote of 6 ayes and 1 nay (Fickau voted no).

Credits to Commercial Garbage Collection Fees

Item held in committee.

Finance Committee

Resolution 2013-13

Motion by Johnson/Decker to adopt Resolution 2013-13: *A Resolution Acknowledging a Palpable Error in the 2012 Assessment Roll and Requesting a Charge-Back of Taxes* carried unanimously.

Mukwonago Area Chamber of Commerce Weekly Farmers Market

Motion by Johnson/Decker to approve the request by the Mukwonago Area Chamber of Commerce to waive the park rental fees for usage of Field Park for a weekly farmers market carried unanimously.

Easter Egg Hunt

Motion by Johnson/Decker to approve the request by Mukwonago Lions Club to waive the park rental fees for usage of Field Park for an Easter Egg Hunt on March 23, 2013 carried unanimously.

Summerfeste

Motion by Johnson/Decker to approve the request by Mukwonago Lions Club to waive the park rental fees for usage of Field Park for Summerfeste from June 11-18, 2013 carried unanimously.

Mukwonago Mustangs Baseball

Motion by Johnson/Sellenheim to approve the request by Mukwonago Mustangs Baseball to waive the building permit fees and reduce the conditional use permit fee to direct costs only for the construction of a storage shed in Minor Park carried unanimously.

Funding of Professional Services for Planning for Potential Future Tax Incremental Districts

Information only.

Personnel Committee

Administrator Vacancy

Motion by O'Bryan/Sellenheim to approve entering into a contract with Public Administration Associates, LLC to conduct a search for the next Village Administrator contingent upon favorable reference checks carried unanimously.

Plan Commission

Village Official Map

Motion by Winchowky/Decker to schedule a public hearing for consideration of adoption of the Village Map on April 16, 2013 carried unanimously.

Protective Services Committee

Suburban Critical Incident Team

Motion by Fickau/Johnson to allow the Police Department to join the Suburban Critical Incident Team carried unanimously.

Engine Response Policy

Motion by Fickau/Penzkover to approve the engine response policy contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Request by Daniel Beller, Michelle Birnbaun, Todd Condon, Martha Kalczynski, Kristin Karczewski to Waive Fire Services Bill

Item held in committee.

Use of Equipment Sale Monies

Motion by Protective Services Committee/Penzkover to approve the request to use equipment sale monies for purchase of Class A uniforms contingent upon a similar approval by the Town of Mukwonago carried on a vote of 6 ayes and 1 nay (Fickau voted no).

North Prairie and Eagle Fire Departments

Motion by Protective Services Committee/Penzkover to authorize the Village President and Town Chair to continue talks with North Prairie and Eagle Fire Departments regarding potential consolidation of fire departments contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Public Works Committee

Recommendation by Village Engineer Regarding Alternate Route for the Industrial Park Railroad Spur and Potential Funding
Information only.

Automating Water Generator/Transfer Switch

Motion by Penzkover/Decker to authorize the Utilities Director to install a second automating water generator/transfer switch carried unanimously.

New Business

Fire Chief

Acceptance of 2012 Annual Fire Department Report

Motion by Fickau/Decker to accept the 2012 Annual Fire Department Report carried unanimously.

Village Zoning Administrator/Supervisor of Inspections

Acceptance of 2012 Annual Permit Report

Motion by Decker/Sellenheim to accept the 2012 Annual Permit Report carried unanimously.

Village President

April 2, 2013 Board Meeting

Motion by Winchowky/Decker to move the April 2, 2013 Village Board meeting to 6:30 p.m. carried unanimously.

Adjournment

Motion by Decker/Penzkover to adjourn the Village Board meeting at 8:20 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, April 2, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Darlene Johnson
Jim Decker
Mark Penzkover
Mike Sellenheim
Fred Winchowky, President

Trustee Absent: Dennis O'Bryan

Also present: Kevin Schmidt, Police Chief
Tom Brandemuehl, DPW Supervisor
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Comments from the Public

None.

Consent Agenda

- A. Minutes for the March 19, 2012 Regular Meeting
- B. Approval of Vouchers Payable in the amount of \$167,192.67
- C. Approval of 2012-13 Application for Operator's License for Christie M. Lawrence
- D. Approval of 2013 Applications for Temporary Class B Beer License for CFU John Movrich Lodge 993 on July 12-13, 2013 on the Premises located at Field Park, 930 N. Rochester St.

Motion by Johnson/Decker to approve the consent carried unanimously.

Committee/Commission Report

Finance Committee

GovPayNet

Motion by Johnson/Sellenheim to approve the participation agreement with GovPayNet to allow for acceptance of credit and debit card payments to the Village carried unanimously.

New Business

Village President

Proclamation

After President Winchowky read the proclamation into record, motion by Johnson/Fickau to endorse the proclamation recognizing April 14-20, 2013 as 2013 National Public Safety Telecommunications Week carried unanimously.

Adjournment

Motion by Fickau/Decker to adjourn the Village Board meeting at 6:40 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING Tuesday, April 16, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Mark Penzkover
Dennis O'Bryan
Mike Sellenheim
Fred Winchowky, President

Trustee Excused: Darlene Johnson

Also present: Kurt Peot, Village Engineer
Ken Pileggi, Police Lieutenant
Diana Doherty, Finance Director
Thomas Brandemuehl, DPW Supervisor
Shawn Reilly, Village Attorney
Dean Falkner, Utilities Director
Bruce Kaniewski, Village Planner
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Announcement of Closed Session

President Winchowky announced that the Board will convene into closed session later in the meeting pursuant to Wisconsin Statutes **§19.85(1)(g)** pertaining to discussion with the Village Attorney regarding potential litigation involving CTH NN multi-use trail cost recovery.

Appreciation Resolution

Resolution 2013-14

Motion by Decker/Fickau to adopt Resolution 2013-14: *A Resolution Extending Appreciation to Retiring Deputy Village Treasurer Dian Pete* carried unanimously.

Reports

President Winchowky noted the 2013 March Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

None.

Consent Agenda

- A. Minutes for the April 2, 2012 Regular Meeting
- B. Approval of Vouchers Payable
- C. Approval of 2013 Applications for Temporary Class B Beer Licenses for American Legion Post #375 on June 8-9, July 20-21, August 17-18, and September 14-15, 2013
- D. Resolution 2013-15: A Resolution Designating Public Depositories and Authorizing Withdrawal of the Village of Mukwonago Monies

Motion by Decker/Fickau to approve the consent carried unanimously.

Committee/Commission Reports

Health and Recreation Committee

Fundraising Walk and Harley Ride on Behalf of Pancreatic Cancer

Motion by Sellenheim/Decker to approve the usage of Indianhead Park for a fundraising walk and Harley ride on behalf of pancreatic cancer, for a \$150 fee due to additional costs incurred by the Police Dept., and subject to approval by the Police Dept. regarding logistics and routing carried unanimously.

Relay for Life on June 20-22, 2013

Motion by Sellenheim/Decker to approve the usage of Field Park for Relay for Life on June 20-22, 2013 carried unanimously.

Bark for Life on September 21, 2013

Motion by Sellenheim/Decker to approve the usage of Field Park for Relay for Life on June 20-22, 2013 carried unanimously.

2013 Mukwonago Village Run Event

Police Dept. is working with the Booster Club regarding the 2013 Mukwonago Village Run event. No action taken.

Finance Committee

Fundraising Walk and Harley Ride on Behalf of Pancreatic Cancer

Motion by Sellenheim/Decker to deny the request by Deb Adamus to waive the park usage fees for usage of Indianhead Park for a fundraising walk and Harley ride on behalf of pancreatic cancer due to additional costs incurred by the Police Dept. carried unanimously.

Relay for Life on June 20-22, 2013 and Bark for Life on September 21, 2013

Motion by Sellenheim/Decker to approve the request by Jann Samarzja to waive the park rental fees for usage of Field Park for Relay for Life on June 20-22, 2013 and Bark for Life on September 21, 2013 carried unanimously.

Request by John Rajkovacz for Partial Refund of Building Permit

Motion by Sellenheim/Decker to approve the request by John Rajkovacz to refund the \$50 building permit fee due to property owner decision not to move forward with the project on the property located at 821 Pinehurst carried unanimously.

Plan Commission

Update on the Proposed Glen of Mukwonago Condominium Development

President Winchowky updated the Board on the progress of the Proposed Glen of Mukwonago Condominium Development. No action taken.

Protective Services Committee

Request by Daniel Beller, Michelle Birnbaun, Todd Condon, Martha Kalczynski, Kristin Karczewski to Waive Fire Services Bill

Item remains in Committee.

Consideration of Sending Old Ladder Truck to Auction or Scrap Out

Fire Department is handling the matter of sending the old ladder truck to auction or scrap it out. Item can be removed from the agenda.

Request by Sheryl Schmear to Waive Ambulance Non-Transport Fee

Item remains in Committee.

Public Works Committee

Industrial Park Railroad Spur

Motion by Penzkover/O'Bryan to authorize the use of capital improvement funds in an amount not to exceed \$5,000 for Ruekert and Mielke to finalize the original railroad spur route submittal to CN Railroad for approval/denial carried unanimously.

Awarding of Bid for Well #7 Construction Management to Applied Technologies

Motion by Penzkover/Fickau to award the contract for the Well #7 construction management to Applied Technologies in the amount of \$73,700 and subject to legal review carried unanimously.

Awarding of Bids for Well House #7 Pumping Station Project and Well #7 Water Transmission Main Project

Motion by Penzkover/Fickau to award Contract A for the Well #7 pumping station project to Burkhart Construction Corp. in the amount of \$628,650 carried unanimously.

Motion by Penzkover/Fickau to award Contract B for the Well #7 water transmission main project to Waas Boring and Cable, Inc. in the amount of \$449,995 carried unanimously.

Request by Department of Public Works to Sell Farm Tractor

Motion by Penzkover/Decker to authorize the sale of the DPW farm tractor carried unanimously.

Agreement with East Troy Railroad Museum, Inc.

Motion by Penzkover/Fickau to approve the agreement with East Troy Railroad Museum, Inc. (ETRM), to grant the Village of Mukwonago permission to install, maintain and operate a water main extension on ETRM land and according to the memo from the Village Attorney dated April 16, 2013 carried unanimously.

Purchase a Sludge Blanket Measuring Unit for the Water Utility

Motion by Penzkover/Decker to authorize the use of reserve funds in the amount of \$3,000 to purchase a sludge blanket measuring unit for the Water Utility carried unanimously.

Authorize the Use of Wastewater Operating Funds in the Amount of \$5,000 to Update the Capacity Assessment Model of the Wastewater Collection System

Village Administrator has the authority to transfer moneys within funds. No action needed.

114 Main St. Village Right-of-way Encroachment

Motion by Penzkover/O'Bryan to authorize the Village Attorney to draft an agreement in accordance with Wisconsin Statute §66.0425 with the JTN Properties to construct a roof-covered walkway within the Village right-of-way on Atkinson Street adjacent to 114 Main St. carried unanimously.

New Business

Village Clerk

2013 New Municipal Officials Workshop – League of Wisconsin Municipalities

Information Only. Trustees are to notify the Clerk as soon as possible as to which session they would like to attend. No action taken.

2013 Regional Dinner Meeting – League of Wisconsin Municipalities

Information Only. Trustees are to notify the Clerk as soon as possible as to which session they would like to attend. No action taken.

Village President

Proclamation Recognizing the Week of May 5 through May 11, 2013 as Municipal Clerks Week

After President Winchowky read the proclamation into record, motion by Decker/Penzkover to endorse the proclamation recognizing the week of May 5 through May 11, 2013 as Municipal Clerks Week carried unanimously.

2013 Appointments

Village Board Subcommittees and Other Boards and Commissions

Motion by Decker/Sellenheim to accept the Village President's recommendation to appoint the following Trustees to the various Village Board subcommittees carried unanimously:

- Finance Committee – Johnson (Chair), Decker, Sellenheim
- Public Works Committee – Penzkover (Chair), Fickau, O'Bryan
- Personnel Committee – O'Bryan (Chair), Johnson, Sellenheim
- Protective Services Committee – Fickau (Chair), O'Bryan, Penzkover
- Health and Recreation Committee – Sellenheim (Chair), Decker
- Judicial Committee – Decker (Chair), Johnson
- Plan Commission – Joseph Abruzzo (Citizen Member)
- Board of Building and Zoning Appeals – Dan Klappa, Kenneth Johnson (Regular members)
- Fire Commission – Arnold Fickau (Village Trustee member) and Elliot Bakst (Citizen Member)
- Police Commission – Thomas Stobber, James Naybert (Citizen Members)
- Library Board – Darlene Johnson (Village Trustee member), Diane Magolan, Jeri Posekany (Citizen Members)
- Tourism Commission – Patti Muraczewski, Michelle Dretzka (Citizen Members) and April Reszka (Advisory Member)

Board of Review

Motion by Decker/Fickau to accept the Village President's recommendation to appoint Village Clerk Braatz, Village President Winchowky, and Trustees Decker, Penzkover, and O'Bryan to the Board of Review, with Trustees Fickau, Johnson, and Sellenheim serving as alternates carried unanimously.

Set Date of Village Board Workshop

Item remains on agenda.

Closed Session

Motion by Sellenheim/Penzkover to convene into closed session at 8:30 p.m. pursuant to Wisconsin Statute **§19.85(1)(g)** pertaining to discussion with the Village Attorney regarding potential litigation involving CTH NN multi-use trail cost recovery carried unanimously upon roll call vote.

Discussion held in closed session. Motion by Penzkover/O'Bryan to adjourn closed session and reconvene to open session at 8:56 p.m. carried unanimously.

Motion by Decker/Fickau to direct the Village Attorney to send a letter Bielinski pertaining to the CTH NN multi-use trail cost recovery as discussed in closed carried unanimously.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 8:57 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Tuesday, April 23, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 5:00 p.m.

Roll Call

Trustees present: Arnold Fickau
 Darlene Johnson
 Jim Decker
 Mark Penzkover
 Dennis O'Bryan
 Mike Sellenheim
 Fred Winchowky, President

Also present: Steven Braatz, Jr., Clerk-Treasurer

Closed Session

Motion by Decker/Fickau to convene into closed session at 5:01 p.m. pursuant to Wisconsin Statute **§19.85(1)(c)** to review resumes for Village Administrator applicants carried unanimously upon roll call vote.

Discussion held in closed session. Motion by Decker/Penzkover to adjourn closed session and reconvene to open session at 6:46 p.m. carried unanimously.

No action taken. The next meeting will be May 6, 2013, at 5:00 p.m., to review videos of the semifinalists. There will be an informal gathering with the finalists on May 16, 2013, beginning at 6:30 p.m. Interviews with the finalists will be on May 17, 2013, at 8:00 a.m.

Adjournment

Motion by Decker/Penzkover to adjourn the Village Board meeting at 6:46 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Tuesday, May 6, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 5:00 p.m.

Roll Call

Trustees present: Arnold Fickau
 Darlene Johnson
 Jim Decker
 Mark Penzkover
 Dennis O'Bryan
 Mike Sellenheim
 Fred Winchowky, President

Also present: Steven Braatz, Jr., Clerk-Treasurer

Closed Session

Motion by Johnson/Decker to convene into closed session at 5:01 p.m. pursuant to Wisconsin Statute **§19.85(1)(c)** to review videos of Village Administrator semifinalists carried unanimously upon roll call vote.

Discussion held in closed session. Motion by Decker/Penzkover to adjourn closed session and reconvene to open session at 8:04 p.m. carried unanimously.

No action taken. Public Administration Associates will notify the four finalists, and Clerk will arrange for the Meet and Greet on May 16 and the interviews on May 17.

Adjournment

Motion by Decker/Penzkover to adjourn the Village Board meeting at 8:04 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, May 7, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Mark Penzkover
Dennis O'Bryan
Mike Sellenheim
Fred Winchowky, President

Also present: Kevin Schmidt, Police Chief
Tom Brandemuel, Public Works Supervisor
Diana Doherty, Finance Director
Shawn Reilly, Village Attorney
Bruce Kaniewski, Planner
Dean Falkner, Utilities Director
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Public Hearing

Public hearing to consider an ordinance to adopt an Official Map for the Village of Mukwonago opened at 7:33 p.m.

Bruce Kaniewski, Village Planner – The purpose of the map is to identify future potential roads to prevent structures from being built on those locations. Identified all the various aspects of the map, including lands within the boundary agreements with the Towns of Mukwonago and East Troy, Village-owned parks, wetland areas, and wellhead protection areas.

Marilyn McCarthy, S108W27690 Maple Ave. – Not happy with the plan to divide her property. Needs STH 83 access. Concerned with trespassing and drainage ditches. The Village will need more money for plowing. They would be restricted from building on their 44 acre farm.

Kevin McCarthy, 1475 S. Rochester St. – Opposed to roads with 120' right-of-ways. Concerned with the current drainage ditches and tile lines on the property. This will affect his livelihood. There is currently only a 33' access to STH 83, and would like to keep that.

Shawn Reilly, Village Attorney – The roads shown on the map are not proposed roads, but rather potential future roads that would not be developed until the owners of the properties do so.

Public hearing closed at 7:50 p.m.

Motion made by Decker/Winchowky to adopt Ordinance No. 865: Ordinance to Adopt an Official Map for the Village of Mukwonago carried unanimously.

Letter of Commendation

Police Chief Kevin Schmidt presented letters of commendation to Village Officer Robert Kreiser and Town Officer Brad DeGrau for actions taken on February 17, 2013 to avoid a

tragedy in the simple consideration of checking on Town residents on Woodland Dr. who left their vehicle lights on. The family involved in the incident was in attendance and spoke about being woken up in the middle of the night due to their vehicle parking lights being left on. Because the resident was awake, he noticed the smell of gas only to find a broken gas pipe pouring gas into the home. We Energies was immediately contacted. They stated that if the residents did not notice the smell that evening, the house may have exploded that night.

Comments from the Public

Erin Seaverson, 125 Oakland Ave. – Asked about the STH 83 Re-routing study. (*A new schedule has been posted on the Village website*).

Consent Agenda

- A. Minutes for the April 16, 2013 Regular and April 23, 2013 Special Meetings
- B. Approval of Vouchers Payable in the amount of \$211,433.23
- C. Granting of 2012-13 Operators License for Erica G. Diekow
- D. Granting of 2013-14 Renewal 6-Month Class B Fermented Malt Beverage License for Mukwonago Womens Softball League (Ryan Scheffler – Agent), Minor Park

Motion by O'Bryan/Decker to approve the consent carried unanimously.

Committee/Commission Report

Finance Committee

Resolution 2013-16

Motion by Finance Committee/Fickau to adopt Resolution 2013-16: A Resolution to Amend the 2013 Schedule of Fees for the Village of Mukwonago Pertaining to Electrical Permit Fees carried on a vote of 5 ayes and 2 nays (Johnson and Winchowky voted no).

Resolution 2013-17

Motion by Johnson/Decker to adopt Resolution 2013-17: A Resolution Amending the 2013 Adopted Budget of the Library for Use of Designated Fund Balance for Technology Upgrades carried unanimously.

Resolution 2013-18

Motion by Johnson/Decker to adopt Resolution 2013-18: A Resolution Amending the 2013 Adopted Budget of the Library for Use of Designated Fund Balance for Building Improvements Other Funds Available for Library Improvements carried unanimously.

Other Funds Available for Library Improvements

Motion made by Johnson/Decker to direct staff to create a resolution to formalize the consolidation of remaining library expansion donated funds for future brick-and-mortar improvements. O'Bryan objects to restricting the moneys for brick-and-mortar improvements. He feels that the moneys were raised by the library and should be returned to them for whatever use the Library Board sees fit. Motion carried on a vote of 4 ayes and 3 nays (Penzkover, O'Bryan, and Winchowky voted no).

Motion by Decker/Fickau to direct staff to create a resolution to move the remaining library expansion bond moneys to the debt service fund carried unanimously.

New Business

Police Chief

Veterans Memorial Flag Pole Dedication

Village Board is invited to Veterans Memorial flag pole dedication on Saturday, May 18, 2013, 10:00 a.m.

Village Attorney

114 Main St. Use of Village Right-of-way

Motion by Penzkover/O'Bryan to approve the agreement with the owner of 114 Main St. to allow for items to be placed in Village right-of-way as amended by the Village Attorney on May 7, 2013 carried on a vote of 5 ayes and 2 nays (Decker and Fickau voted no).

Ordinance to Require a Permit to Place Items in Village Right-of-way

Reilly noted that he will not be doing an ordinance. No action taken.

Well # 7 Pumping Station and Water Transmission Main Projects

Motion by Decker/Penzkover to approve the contract between the Village of Mukwonago Water Utility and Applied Technologies, Inc. for professional engineering services for construction management of Well # 7 and Installation of Transmission Main Projects carried unanimously.

Motion by Penzkover/Decker to approve the contract between the Village of Mukwonago Water Utility and Burkhart Construction Corp. for the Well #7 Pumping Station Project carried unanimously.

Motion by Penzkover/Decker to approve the contract between the Village of Mukwonago Water Utility and Waas Boring and Cable, Inc. for the Well #7 Water Transmission Main Project carried unanimously.

Village Clerk

Temporary Class B Beer License

Motion by Decker/Fickau to grant the 2013 temporary Class B Beer License to the Knights of Columbus for May 20, 2013 on the Premises located at St. James Parking Lot, 830 CTH NN E carried unanimously.

Amusement Device License

Motion by Decker/Johnson to grant the 2012-13 Amusement Device License to 5 Star Stations, d/b/a North Star Shell, 1060 N. Rochester Street carried unanimously.

Village President

Appointment

Motion by Penzkover/Decker to accept the Village President's recommendation to appoint Christopher Tarr as the Board of Building and Zoning Appeals 2nd Alternate carried unanimously.

Set Date of Village Board Workshop

Item will remain on the agenda.

Adjournment

Motion by Decker/Johnson to adjourn the Village Board meeting at 9:19 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, May 21, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Mark Penzkover
Dennis O'Bryan
Mike Sellenheim
Fred Winchowky, President

Also present: Jeff Stien, Fire Chief
Kevin Schmidt, Police Chief
Tom Brandemuel, Public Works Supervisor
Diana Doherty, Finance Director
Shawn Reilly, Village Attorney
Violet Razo, Village Engineer
Dean Falkner, Utilities Director
Bruce Kaniewski, Planner
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Announcement of Closed Session

President Winchowky announced that the Board will convene into closed session later in the meeting pursuant to Wisconsin Statutes **§19.85(1)(c)** to consider employment of the Village Administrator Finalist.

Public Hearing

Public hearing to consider an ordinance to amend zoning district boundaries regarding floodplain zoning districts in the Village of Mukwonago opened at 7:32 p.m.

Planner Kaniewski explained the dam failure shadow zoning. NR333 requires the Village to have this zoning to ensure that no structures are built in the area. Another purpose was to map the floodway and flood fringe from FEMA.

Dean Falkner, Village Utilities Director – Asked if Meadow Park Estates and the Sewer Treatment Plant were included in the area. *No*.

Public hearing closed at 7:34 p.m.

Johnson asked how this may impact any work done on CTH NN and/or Holz Pkwy. Kaniewski indicated that there may be more scrutiny and engineering of those projects.

Attorney Reilly asked the Board to postpone adoption so he may verify some restrictions from Wisc DNR. Item postponed until the June 4 meeting.

Reports

President Winchowky noted the 2013 April Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

None.

Consent Agenda

- A. Minutes for the May 6, 2012 Special and May 7 Regular Village Board Meetings
- B. Approval of Vouchers Payable in the amount of \$101,462.21
- C. Deny request by Greg Aprahamian for reduction of sewer charge on 2013 1st Quarter Utility Bill for property located at 809 Main Street due to leaks based on favorable recommendation by Public Works Committee
- D. Recommendation to adopt amended Non-transport Policy based on favorable recommendation by Protective Services Committee and contingent upon Town of Mukwonago approval
- E. Recommendation to adopt amended Engine Response Policy based on favorable recommendation by Protective Services Committee and contingent upon Town of Mukwonago approval

O'Bryan requested to remove Item A from the consent agenda. Motion by Decker/Johnson to approve the consent as amended carried unanimously. Motion made by O'Bryan/Penzkover to reconsider the May 7, 2013 motion regarding Resolutions 2013-17 and 18 and Other Funds Available for Library Improvements. O'Bryan expressed concerns with not being able to reconsider the matters for 6-months if it were not brought up at this meeting. It was explained that Resolutions 2013-17 and 18 were adopted correctly, and the concerns lie with the motion regarding Other Funds Available for Library Improvements. However, that motion was to direct staff to prepare a more formal presentation, so the matter will still be coming before the Finance Committee and the Board. Motion withdrawn. Motion by O'Bryan/Penzkover to approve Item A of the Consent agenda carried unanimously.

Committee/Commission Reports

Health and Recreation Committee

Washington Park Development

Motion made by Sellenheim/Johnson to approve the Washington Park Playground Area Development adjacent to the Library, including the donation of the equipment and installation by Joe and Karen McAdams with the Village of Mukwonago, under the direction of Tom Brandemuehl performing the following:

1. Excavate the area where the equipment will be placed.
 - Park Ave side, -running parallel with the Library building.
2. Relocate one tree as need be.
3. Village will provide / install 'Engineered Wood Fiber chips – est 100 yards.
4. Install the access sidewalk to the playground area from street sidewalk.
5. Provide a plaque recognizing the McAdams donation installed in the playground area.

Motion carried unanimously.

Girl Scout Troop 2992

Motion made by Sellenheim/Decker to approve the Request by Veronica Mickle, from Girl Scout Troop 2992 to improve Field Park for the Silver Award Project. The project is subject to the review and approval by the Village Public Works Department Director Tom Brandemuehl and includes:

1. Initiate and implement a Graffiti / Vandalism prevention program; and
2. To build 2 to 4 (48 inch) park benches in field park...

Motion carried unanimously.

Report on 2012 Mukwonago Area Chamber of Commerce Farmers Market

Item on file in the Clerk's Office. No action taken.

2013 Mukwonago Area Chamber of Commerce Farmers Market Details

Item on file in the Clerk's Office. No action taken.

Protective Services Committee

Ordinance No. 867

Motion by Fickau/Penzkover to adopt Ordinance No. 867: *An Ordinance to Create Section 38-101 of the Village of Mukwonago Municipal Code Pertaining to Fees for Ambulance and Rescue Services and Fire/Accident Calls* carried unanimously.

Fire Department Old Ladder Truck

Motion by Fickau/Johnson to authorize the Fire Chief to place the old ladder truck on auction with a minimum reserve of \$8,000 contingent upon Town of Mukwonago approval upon carried unanimously.

Fire Department Old Grass Skid Unit

Motion by Fickau/Decker to authorize the Fire Chief to place the old grass skid unit on auction contingent upon Town of Mukwonago approval carried unanimously.

Plan Commission

Ordinance No. 868

Motion by Winchowky/Sellenheim to accept the Plan Commission recommendation and adopt Ordinance No. 868: *An Ordinance To Amend Chapter 64 Of The Village Of Mukwonago Municipal Code, Known As The Sign Code, Pertaining To The Regulation Of Wall Signs* carried unanimously.

Public Works Committee

Ordinance Pertaining to the Nuisances

Public Works Committee is looking for direction from the Board pertaining to responsibility of maintaining street trees. Brandemuehl will provide the Board with costs for having the Village provide the service.

Industrial Park Railroad Spur

Motion made by Penzkover/Decker to approve Industrial Park Railroad Spur layout and submittal to Canadian National Railroad for approval/denial. Razo explained the already plan was submitted to CN who recommended a change. This motion is for submittal of a revised plan. Motion carried unanimously.

New Business

Utilities Director

2012 Water and Wastewater Utilities Annual Report

Item postponed pending Public Works Committee review.

Village President

Set Date of Village Board Workshop

Item will remain on agenda.

Closed Session

Motion by Decker/Sellenheim to convene into closed session at 8:29 p.m. pursuant to Wisconsin Statute **§19.85(1)(c)** to consider employment of the Village Administrator Finalist carried unanimously upon roll call vote.

Discussion held in closed session. Motion by Winchowky/Decker to adjourn closed session and reconvene to open session at 8:49 p.m. carried unanimously.

Motion by Winchowky/Johnson to appoint John Weidl as Village Administrator and approve the employment agreement discussed in closed session with an employed commencement date no later than July 1, 2013 carried unanimously.

Adjournment

Motion by Decker/Penzkover to adjourn the Village Board meeting at 8:50 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, June 4, 2013

Call to Order

Village Clerk Steve Braatz called the meeting to order at 7:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Trustees excused: Mark Penzkover
Fred Winchowky, President

Also present: Tom Brandemuehl, Public Works Supervisor
Kevin Schmidt, Police Chief
Steve LaDue, Police Lieutenant
Diana Doherty, Finance Director
Shawn Reilly, Village Attorney
Dean Falkner, Utilities Director
Bruce Kaniewski, Planner
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

Lead by Boy Scout Troop 363, the Village Board recited the Pledge of Allegiance.

Motion by Decker/Johnson to appoint Dennis O'Bryan as acting Village President carried unanimously.

Public Hearing

Public hearing to consider a petition on the 2013-14 Class A Intoxicating Liquor License application of 5 Star Stations, Inc., Denise Jones, Agent, d/b/a 5 Star Citgo and 5 Star Stations, Inc., Wendy K. Schamerhorn, Agent, d/b/a North Star Shell in regard to exceeding the quota pursuant to Sec. 6-36 (b) of the Municipal Code of the Village of Mukwonago opened at 7:32 p.m.

Darwin Greenwald, owner of 5 Star Stations Inc. – Would like to sell wine, which is starting to take off and is a fast growing segment of businesses. He read the reasons specified in the petition submitted to the Clerk's Office dated April 3, 2013.

No one appeared for or against.

Public hearing closed at 7:42 p.m.

Motion made by Sellenheim/Decker to grant the 2013-14 Original Class A Fermented Malt Beverage and Intoxicating Liquors Licenses to 5 Star Stations (Denise Jones – Agent), 909 Greenwald Court, d/b/a 5 Star Citgo, and 5 Star Stations (Wendy K. Schamerhorn – Agent), 1060 North Rochester Street, d/b/a North Star Shell. Judicial Committee reviewed and had no problems with this request. There will be the added fees. O'Bryan asked about the ability to sell other intoxicating liquors. Clerk Braatz stated Sec. 6-32 (c) restricts the sale of intoxicating

liquors when another business is connected to the premises. The applicant would need to create a separate room with separate cash registers. However, wines are exempt from this restriction. Fickau asked what this does to the quota. Clerk Braatz explained that this provision is built into the ordinance to allow businesses to exceed the quota. Motion carried unanimously.

Presentation by VFW #7221 of Plaque for Officer of the Year Award

Jim Parr, Dick Pausch, and Bob Knox of VFW #7221 presented Ltd. Steve LaDue with the Officer of the Year Award.

Comments from the Public

Boy Scout Troop 363 is in attendance to work on their Citizen Merit Badge.

Consent Agenda

- A. Minutes for the May 21, 2013 Regular Meeting
- B. Approval of Vouchers Payable in the amount of \$207,486.89
- C. Granting of 2013 Applications for Temporary Class B Beer License for Knights of Columbus on June 17, July 15, and September 16, 2013 on the Premises located at St. James Parking Lot, 830 CTH NN E
- D. Granting of Renewal 2013-14 Class "A", "Class A", Class "B", "Class B", and "Class C" Alcohol Beverage Licenses for the Establishments as Stated on the List Dated 5-30-13, Based on Favorable Approvals by Judicial Committee and Police Chief, and Subject to Favorable Inspections by the Mukwonago Fire Department and Waukesha County Health Department

Motion by Decker/Johnson to approve the consent carried unanimously.

Unfinished Business

Ordinance No. 866

Attorney Reilly is still working with the Wisc DNR to determine regulations. Item will remain on agenda.

Set Date of Village Board Workshop

Item will remain on agenda.

Committee/Commission Report

Finance Committee

Request by Mukwonago YMCA to Refund or Rescind General Property Tax for Property Located at 245 East Wolf Run Due to Misclassification of Tax-exempt Property Pursuant to Wisc. Stat. §74.33

Item will remain in Committee.

Resolution 2013-19

Motion made by Johnson/Decker to adopt Resolution 2013-19: A Resolution Amending the 2013 Adopted Budget to Consolidate Various Library Capital Improvement Funds Into a Single Fund. O'Bryan stated that the monies should not be consolidated until the building is done. Decker explained that the Library wants the monies moved to capital projects to be used for building improvements/repairs. Johnson had a meeting with Jim Bodendorfer, Library Board member, to confirm the use of the monies. They will be using the monies to fix building issues. Motion carried unanimously.

Debt Service Options

Doherty presented options for paying off current debt service. Item held for next meeting.

Request to Waive Fees for Installation of Yard Post Lights in Front of Village Hall

Motion by Johnson/Decker to approve the waiver of permit fees for the installation of yard post lights in front of Village Hall carried unanimously.

Judicial Committee

Ordinance No. 869

Motion by Decker/Johnson to adopt Ordinance No. 869: *An Ordinance to Amend Sections 2-26 (a) of the Village of Mukwonago Municipal Code Pertaining to Village Board Meeting Times* carried unanimously.

Personnel Committee

Charter Ordinance – Ordinance No. 870: Ordinance Create Part I, Charter Ordinances, Article II, Division 4 Creating the Position, Duties and Responsibilities of the Office of Village Administrator

Board members are asked to review the charter ordinance and provide any comments to the Village Clerk prior to the June 18 Board meeting. Village Attorney will review the ordinance. Item will remain on agenda.

Revised Village Administrator Job Description

Motion by O'Bryan/Decker to approve the revised Village Administrator Job Description subject to Village Attorney review of the charter ordinance that may affect wording in the job description carried unanimously.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 8:11 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

Village of Mukwonago

2013-14 Alcohol Beverage Licensee List For June 4, 2013 Village Board Meeting

<u>Licensee Name</u>	<u>Trade Name</u>	<u>Street Address</u>	<u>Agent</u>	<u>Class</u>	<u>Type</u>
5 Star Stations, Inc.	5 Star Citgo	909 Greenwald Ct.	Jones, Denise	A	Combo
5 Star Stations, Inc.	Mukwonago Clark	301 Main St.	Smith, Victoria	A	Beer
5 Star Stations, Inc.	Mukwonago Express Mart	407 S. Rochester St.	Greenwald, Sarah P.	A	Beer
5 Star Stations, Inc.	North Star Shell	1060 N. Rochester St.	Schamerhorn, Wendy K.	A	Combo
American Legion Community Post #375	American Legion Community Post #375	627 CTH NN E	Foster, James R.	B	Combo
Anich, Gerald M.	Anich's Liquor & Beer Store	411 Main St.		A	Combo
BJ's BP Inc.	BJ's BP	122 Arrowhead Dr.	Gill, Baljit S.	A	Beer
The Boneyard Pub & Grille, LLC	The Boneyard Pub & Grille	215 Bay View Rd. Suite D	Jones, James F.	B	Reserve Combo
El Pueblo, Inc.	Antigua Real	355 Bay View Rd.	Alarcon, Marco	B	Reserve Combo
Genesis Gas Inc.	Village Mini Mart	201 N. Rochester St.	Gupta, Manoj	A	Beer
Islami, Memet	Blue Bay Family Restaurant	927 Main St.		B	Combo
Jay's Lanes, Inc.	Jay's Lanes	326 Atkinson St.	Jay, Jeffrey R.	B	Combo
Khasria Two Inc.	Village Pumper Two	710 Main St.	Khasria, Harjinder S.	A	Beer
Mario's Natural Roman Pizza Inc.	Mario's Pizza	225 Bay View Rd. Suite 500	Edwards-Reitman, Charlene A.	C,B	Wine, Beer
Miller, Sandra M.	Sandy's Miller Time	701 Main St.		B	Combo
Pam's Fine Wines LLC	Pam's Fine Wines	100 Main St. Suite 1	Kollaszar, Pamela L.	B	Reserve Combo
Pelisteri Enterprises Inc.	Zeneli's Family Restaurant	507 Main St.	Zejneli, Agim	B	Combo
Stevens Management, Inc.	Fork in the Road	215 N. Rochester St.	Stevens, Dennis M.	B	Combo
Ultra Mart Foods, Inc.	Pick'n'Save #6384	1010 N. Rochester St.	Groves, Patrick T.	A	Combo
Wal-Mart Stores East, LP	Wal-Mart Supercenter #1571	250 East Wolf Run	Lucas, Christine	A	Combo
Walgreen Co.	Walgreens #07039	212 N. Rochester St.	Marinello, Brian	A	Combo

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, June 18, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:43 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Mark Penzkover
Dennis O'Bryan
Mike Sellenheim
Fred Winchowky, President

Also present: Tom Brandemuehl, Public Works Supervisor
Jeff Belongia, Financial Advisor
Diana Doherty, Finance Director
Shawn Reilly, Village Attorney
Violet Razo, Village Engineer
Dean Falkner, Utilities Director
Bruce Kaniewski, Planner
Jeff Stien, Fire Chief
Kevin Schmidt, Police Chief
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Reports

President Winchowky noted the 2013 May Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports and 2012 Annual Recycling Report are on file in the Clerk's Office.

Comments from the Public

None.

Consent Agenda

- A. Approval of Minutes for the June 4 Regular Village Board Meeting
- B. Approval of Vouchers Payable in the amount of \$128,315.65
- C. Granting of 2012-13 "Class B" Alcohol Beverage License for Half-Time Sports Grille, Inc. (Mark A. Weiss – Agent), 325 Bay View Road, Suite D, d/b/a Half-Time Sports Grille Subject to Favorable Inspection Reports by the Mukwonago Fire Department, Mukwonago Police Department, and Waukesha County Health Department and Subject to Payment of Delinquent Personal Property Taxes as required by Sec. 6-37 of the Municipal Code of the Village of Mukwonago
- D. Granting of 2013-14 Operator's Licenses for the Applicants as Stated on the List Dated 6-13-13

- E. Adoption of **Resolution No. 2013-20**: A Resolution Approving the Submittal of the Wisconsin Department of Natural Resources NR 208 Compliance Maintenance Annual Report
 - F. Acceptance of 2012 Financial Audit Report
 - G. Acceptance of 2012 Annual Police Department Report
 - H. Acceptance of 2012 Annual Water and Wastewater Utilities Report
 - I. Acceptance of 2012 Annual Drinking Water Quality Report
- Motion by O'Bryan/Decker to approve the consent carried unanimously.

Unfinished Business

Ordinance No. 866

Motion by Decker/Sellenheim to adopt Ordinance No. 866: *An Ordinance to Amend Zoning District Boundaries Regarding Floodplain Zoning Districts in the Village of Mukwonago* carried unanimously.

Charter Ordinance – Ordinance No. 870

Motion by Sellenheim/Decker to adopt Charter Ordinance No. 870: *Ordinance Create Part I, Charter Ordinances, Article II, Division 4 Creating the Position, Duties and Responsibilities of the Office of Village Administrator* carried unanimously.

Set Date of Village Board Workshop

Item will remain on agenda.

Committee/Commission Reports

Finance Committee

Request by Mukwonago YMCA to Refund or Rescind General Property Tax for Property Located at 245 East Wolf Run Due to Misclassification of Tax-exempt Property Pursuant to Wisc. Stat. §74.33

Item will remain in Committee.

Resolution 2013-22

Motion made by Decker/Johnson to adopt Resolution 2013-22: *Resolution Authorizing the Redemption of the Village's General Obligation Promissory Notes, Dated August 1, 2005 and General Obligation Promissory Notes, Dated May 15, 2006*. Penzkover asked if Resolution 2013-23 should be acted on first. Doherty noted that Resolution 2013-23 moves appropriate monies to debt service in order for this redemption to occur. Belongia assured the Board the purpose of the remaining monies is to pay off the bonds, meaning this redemption is the appropriate thing to do. Motion carried unanimously.

Resolution 2013-23

Motion by Johnson/Decker to adopt Resolution 2013-23: *A Resolution Amending the 2013 Adopted Budget to Move the Remaining Funds from the Library Expansion Borrowing to the Debt Service Fund* carried unanimously.

Health and Recreation Committee

Washington Park Playground Equipment Status Update

Sellenheim updated the Board that the playground equipment will be delivered on July 15, 2013. No action taken.

Plan Commission

Resolution 2013-21

Motion by Winchowky/Penzkover to accept the Plan Commission recommendation and adopt Resolution 2013-21: Conditional Use Permit for the Operation of an Oil Change Center, Carl Goede, Rivers Edge Car Wash, 809 South Rochester Street, MUKV2009978004 carried unanimously.

Mukwonago Area School District Land Transfer

Item will remain on agenda.

Protective Services Committee

Requests to Waive Fire Services Bill

Motion by Fickau/Penzkover to approve the request by Daniel Beller, Michelle Birnbaun, Todd Condon, Martha Kalczynski, Kristin Karczewski to waive the fire services bill contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Request to Waive Ambulance Non-Transport Fee

Motion by Fickau/Penzkover to approve the request by Sheryl Schmear to waive the ambulance non-transport fee contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Request to Reduce or Waive Remaining Balance of Ambulance Bill

Motion made by Penzkover/Decker to deny the request by Laura Heidelmeier to reduce or waive the remaining balance of ambulance bill for the reason that it does not qualify under the Charity Care Policy. The motion is contingent upon a similar approval by the Town of Mukwonago. Motion carried unanimously.

Working on staffing models for daytime ambulance

Motion by Decker/Johnson to authorize the Fire Chief to implement the new daytime ambulance staffing model as submitted contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Wisconsin Retirement System

Motion by Decker/Johnson to authorize Deputy Fire Chief Andy Wegner to enter into the Wisconsin Retirement System if he should exceed the 600 hour threshold contingent upon a similar approval by the Town of Mukwonago carried unanimously.

Old Ladder Truck Auction Update

The ladder truck has been sold. Update only. No action taken.

Public Works Committee

2013 Wastewater Facility Plan Amendment

Motion by Penzkover/O'Bryan to authorize the Utilities Director to submit the 2013 Wastewater Facility Plan Amendment to the various regulatory agencies carried unanimously.

Honeywell Road Repair

Motion by Penzkover/Decker to approve the proposal by Ruekert & Mielke to begin the bid process for the Honeywell Road Repair Project carried unanimously.

STH 83 Stakeholders Advisory Committee

Update on Time-Line of Committee Progress

Sellenheim updated the Board on the progress related to the STH 83 reroute study. There will be an open house with the public on July 24, 2013. Recommendations will be presented to the Plan Commission at their regular meeting in September. No action taken.

New Business

Village President

Resignation Letters

Motion by Decker/Johnson to accept the resignation letters from Dan Klappa and Adam Olson from the Board of Building and Zoning Appeals carried unanimously.

Appointments

Motion by Fickau/Johnson to accept the Village President's recommendation and appoint Jack Dexter and Christopher Tarr as Board of Building and Zoning Appeals Regular Members carried unanimously. Appointments for 1st and 2nd Alternates for Board of Building and Zoning Appeals will remain on agenda.

July 2, 2013 Village Board Meeting

Motion by Decker/Johnson to cancel the July 2, 2013 Village Board meeting except in the event of an emergency carried unanimously.

Adjournment

Motion by Decker/Winchowky to adjourn the Village Board meeting at 7:50 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

Operator's License Report to Village Board for June 18, 2013 Meeting

Dated 6-14-2013

<u>Last Name</u>	<u>First Name</u>	<u>M</u>	<u>Address</u>	<u>Zip</u>	<u>Business</u>	<u>Disposition of Investigative Check</u>
Alverson	Kala Ann	M.	307 Pleasant St.	53149	Village Mini Mart	1 Dismissed Charge - 2011, OK
Angelier	Justin	R.	1136 River Park Circle East	53149	North Star Shell	No Criminal History
Anich	John	L.	S3604 Haase Ln.	54665	Anich's Liquor & Beer Store	No Criminal History
Anspach	Brian	A.	S77W31431 Century Dr.	53149	Sandy's Miller Time	No Criminal History
Baksic	Scott	A.	S78W33016 Sugden Rd.	53149	Fork in the Road	No Criminal History
Banks	Donna	J.	W300S10348 Lakeside Dr.	53149	Walgreens	No Criminal History
Basaldua	Sharon	M.	404 Shore Dr.	53149	Pick'n'Save	No Criminal History
Bell	Michael	W.	W310S8471 Cty Rd I	53149	Village Pumper Two	1 Misd - 2010, Nothing New, Not Related, OK
Berg	Donlea	P.	168 Arrowhead Dr. #8	53149	Pick'n'Save	No Criminal History
Bohrman	Lynn	M.	N9487 E. Shore Rd.	53149	Mukwonago Clark	No Criminal History
Boldon	Rosalie	C.	245 MacArthur Dr.	53149	Walgreens	No Criminal History
Bretz	David	A.	2786 Main St. #325	53120	Fork in the Road	No Criminal History
Brooks	Danielle	E.	1025 Hagerer St.	53402	Antigua Real	No Criminal History
Cudnohoske	Matthew	A.	S82W32571 Paradise Ln.	53149	Mukwonago Express Mart	No Criminal History
Dorband	Claudia	I.	W310S10049 Cty Rd I	53149	American Legion Post 375	No Criminal History
Dums	Beth	A.	315 S. Rochester St.	53149	Anich's Liquor & Beer Store	No Criminal History
Ellis	Laura	M.	W309 S10004 Hwy I	53149	Croatian Festival	No Criminal History
Engelke-Oitzinger	Patricia	A.	N8693 Beronja Raod	53120	5 Star Citgo	No Criminal History
Falkenberg	Dianna	L.	W343S9999 CTH E	53119	Sandy's Miller Time	No Criminal History
Fohr	Michael	S.	614 Main St.	53149	Sandy's Miller Time	1 Misd/Dis - 1999, NR, NN, OK
Forecki	Colleen	M.	1202 Western Tr.	53149	Mukwonago Clark	No Criminal History
Frank	David	J.	W1794 Lake Road	53149	Walgreens	No Criminal History
Frankenstein	Albert	C.	1253 Riverton Dr.	53149	Various	No Criminal History
Gerndt	Jeri	A.	W1263 Beulah Ln. Rd.	53120	5 Star Citgo	1 Dsmissed Charge - 1996, OK
Gerndt	Kelly	A.	W1263 Beulah Ln. Rd.	53120	5 Star Citgo	No Criminal History
Giesegh	Sandra	L.	1221 River Park Circle East	53149	Clark	No Criminal History
Guayasamin-Salerno	Taylor-Chapman		S102W33389 CTH LO	53149	Mukwonago Clark	No Criminal History
Gupta	Charu		4350 W. High View Dr.	53132	Village Mini Mart	No Criminal History
Haapakoski	Andrew	C.	W310S8690 Casper Dr.	53149	Pick'n'Save	No Criminal History
Hanrahan	Patricia	S.	345 Wilson Avenue	53186	Walgreens	No Criminal History
Haughn	Brian	W.	1104 River Park Cir W	53149	Pick'n'Save	No Criminal History
Helminiak	Patricia	D.	S80W26645 Briarhedge Ct.	53149	Pick'n'Save	No Criminal History
Hoffman	Donna	K.	S108W27525 Maple Ave.	53149	Pick'n'Save	No Criminal History
Jay	Nicholas	M.	W1125 Spleas Skoney Rd.	53120	Jay's Lanes	No Criminal History
Joecks	Samantha	J.	S89W26110 Edgewood Ave.	53149	North Star Shell	No Criminal History
Kellner	John	W.	402 Grand Ave.	53149	Village Pumper Two	1 Other Offense - 2010, Not Related, OK
Kelly	Hally	H.	1112 Mallard Court	53149	Pam's Fine Wines	No Criminal History
Klokner	Nicholas	V.	1244 Riverton Dr.	53149	Walgreens	No Criminal History
Kowske	Gregory	S.	S83W32641 Maggi Ln.	53149	Pick'n'Save	No Criminal History
Kranz	Spencer	M.	409 N. Rochester St.	53149	North Star Shell	No Criminal History

Operator's License Report to Village Board for June 18, 2013 Meeting

Dated 6-14-2013

<u>Last Name</u>	<u>First Name</u>	<u>M</u>	<u>Address</u>	<u>Zip</u>	<u>Business</u>	<u>Disposition of Investigative Check</u>
Krauss	Lori	A.	W363S11011 Burr Oak Tr.	53149	5 Star Citgo	No Criminal History
Lehman	Brooke	A.	154 Amanda Court	53149	5 Star Citgo	No Criminal History
Langenbach	Lisa	A.	S83W29731 Saxony Court	53149	Mukwonago Express Mart	No Criminal History
Lawson	Kelly	M.	2550 Honey Creek Ci	53149	Walgreens	No Criminal History
Lehman	Brooke	A.	154 Amanda Ct.	53149	North Star Shell	No Criminal History
Lueck	Nicole	E.	27407 Long Lake Rd.	53185	Pick'n'Save	No Criminal History
Malkovich	Molly	R.	420 Andrews St.	53149	Anich's Liquor & Beer Store	No Criminal History
Marten	Allyn	E.	534 Baron Rd.	53149	Pick'n'Save	No Criminal History
Mayotte	Brittany	E.A.	2924 North Shore Dr.	53120	Fork in the Road	No Criminal History
Merriweather	Byron	T.	204 W. Wabash Ave.	53186	North Star Shell	1 Misd - 2005, Not Related, OK
Miramontes	Vicki	L.	W229S8860 Clark St.	53103	Jay's Lanes	No Criminal History
Mitchell	Lauren	J.	1229 Western Tr.	53149	Fork in the Road	No Criminal History
Morton	Evelyn	R.	1006 Mukwonago Dr.	53149	5 Star Citgo	No Criminal History
Muetzelburg	Lisa	K.	6227 S. Martin Rd.	53151	Pick'n'Save	1 DUI - 2010, Nothing New, OK
Nader	Michelle	L.	W3705 Cty Rd A	53121	Mukwonago Clark	No Criminal History
Neder	Amy	N.	S101W32805 Patten Dr.	53149	North Star Shell	No Criminal History
Ortiz	Michael	M.	1627 Packard Ave. #3	53403	Mukwonago Express Mart	No Criminal History
Patel	Shailesh		9162 W. Dixon St. #104	53214	Village Pumper Two	No Criminal History
Peterson	Denise	A.	S94W27495 Edgewood Ave.	53149	Fork in the Road	No Criminal History
Pritzlaff	Megann	L.	S108W29907 Pickering Dr.	53149	5 Star Citgo	No Criminal History
Quintero	Delinda	A.	W313S7587 Spring Ln.	53149	North Star Shell	No Criminal History
Rankin	Amy	B.	2740 Glennview Ct.	53120	American Legion Post 375	No Criminal History
Rettenmund	Donna	L.	606 S. Rochester St.	53149	Sandy's Miller Time	No Criminal History
Richlin	Ian	N.	1910 Waterview Ln.	53189	Walgreens	No Criminal History
Ruisch	April	L.	1221 River Park Circle East #101	53149	Pick'n'Save	No Criminal History
Runge	Megan	S.	2943 Still Water Circle	53189	Walgreens	No Criminal History
Russell	Andrew	J.	920 Robins Ln.	53149	5 Star Citgo	No Criminal History
Ryder	Kevin	P.	117 Shepard Ct.	53149	Fork in the Road	No Criminal History
Savin	Shelby	K.	S83W32935 Oaktree Ct.	53149	American Legion Post 375	No Criminal History
Schell	Michael	D.	S91W33856 Cty Road NN	53149	Pam's Fine Wines	No Criminal History
Schindler	David	C.	W2951 Hwy ES	53120	5 Star Citgo	No Criminal History
Schulist	Terry	M.	PO Box 102	53149	Sandy's Miller Time	Felony Off - 1998, Nothing New, Granted in Past, OK
Scuric	Rebecca	J.	932 Meadowview Ln.	53149	Pam's Fine Wines	No Criminal History
Smalley	Adam	C.	W309S8720 County Road I	53149	Jay's Lanes	No Criminal History
St. John	Tim	J.	6935 HWY 83	53149	BJ's BP	No Criminal History
Stade	Christy	L.	821 Melbourne Rd.	53119	Walgreens	No Criminal History
Steinbrenner	Thomas	J.	W331S8212 James Dr.	53149	Pick'n'Save	No Criminal History
Stillman	Kathryn	P.	150 Shore Drive	53149	Mukwonago Express Mart	No Criminal History
Stolze	Tiffany	R.	157 Third St. Apt. 20	53188	Walgreens	No Criminal History
Swanton	Kara	J.	2574 Honey Creek Circle	53120	Walgreens	No Criminal History

Operator's License Report to Village Board for June 18, 2013 Meeting

Dated 6-14-2013

<u>Last Name</u>	<u>First Name</u>	<u>M</u>	<u>Address</u>	<u>Zip</u>	<u>Business</u>	<u>Disposition of Investigative Check</u>
Taft	Janice	A.	235 Fox St.	53149	Walgreens	No Criminal History
Taylor	Denise	L.	W261S8300 Faulkner Rd.	53149	5 Star Citgo	No Criminal History
Tilander	Julie	A.	173 Wolf Run #6	53149	5 Star Citgo	No Criminal History
Ursem	Zachary	R.	106 Mercury Court	53149	5 Star Citgo	No Criminal History
Van Valin	Patricia	A.	33309 County Road L	53149	Walgreens	No Criminal History
VandenBoom	Jeneane	M.	S74W25240 Brookside Ci.	53189	Walgreens	No Criminal History
West	Jill	M.	309 Appletree Lane	53156	Walgreens	No Criminal History
Weyer	Kelly	L.	1300 Riverton Drive	53149	Walgreens	No Criminal History
Wood	Barbara	A.	1848 Division St. #6	53120	Fork in the Road	No Criminal History

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, July 16, 2013

Call to Order

Village Clerk Steve Braatz called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Trustees excused: Mark Penzkover
Fred Winchowky, President

Also present: John Weidl, Village Administrator
Diana Doherty, Finance Director
Kevin Schmidt, Police Chief
Tom Brandemuehl, Public Works Supervisor
Shawn Reilly, Village Attorney
Dean Falkner, Utilities Director
Bruce Kaniewski, Planner
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Election of Chair for Village Board

Motion by Decker/Sellenheim to appoint Dennis O'Bryan as acting Village President carried unanimously.

Announcement of Closed Session

Acting President O'Bryan announced that the Board will not need to go into closed session, but the matter will be discussed later in the meeting.

Appreciation Resolution

Resolution 2013-24

Motion by Johnson/Decker to adopt Resolution 2013-24: *A Resolution Extending Appreciation to James F. Kyler* carried unanimously.

Reports

Acting President O'Bryan noted the 2013 June Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

None.

Consent Agenda

- A. Approval of Minutes for the June 18 Regular Village Board Meeting
 - B. Approval of Vouchers Payable in the amount of \$459,748.70
 - C. Granting of 2013 Application for Temporary Class B Beer Licenses for St. James Congregation on August 16-18 and September 6, 2013 for the Property Located at 830 CTH NN E
 - D. Granting of 2013-14 Operator's Licenses for the Applicants as Stated on the List Dated 7-11-13
 - E. Approval of request by Molly Nogalski to close MacIntosh Way for their annual block party on Saturday, August 17th from 1:00 pm until the very early morning hours of Sunday, August 18th and to provide barricades for the street based on a favorable recommendation by the Public Works Committee and the Department of Public Works
- Motion by Johnson/Decker to approve the consent agenda carried unanimously.

Committee/Commission Reports

Finance Committee

Mukwonago YMCA

Motion by Johnson/Decker to deny the request by Mukwonago YMCA to refund or rescind general property tax for property located at 245 East Wolf Run due to misclassification of tax-exempt property pursuant to Wisc. Stat. §74.33 and direct staff to work with the YMCA and the Wisconsin Department of Administration for a request for chargeback carried unanimously.

Plan Commission

Resolution 2013-25

Motion by Sellenheim/Decker to accept the Plan Commission recommendation and adopt Resolution 2013-25: *Conditional Use Permit for the Enclosure of the Front Entrance Way, St. James Congregation, 830 CTH NN E, MUKV1967996* carried unanimously.

Glen of Mukwonago Condominium Development

Motion by Johnson/Decker to accept the Plan Commission recommendation and approve the Site Plan, Architectural Plans and Landscape Plans for the proposed 40-unit Glen of Mukwonago condominium development by Cornerstone Development of SE Wisconsin, Inc., carried unanimously subject to the following conditions:

- A. The development shall be constructed in accordance with the following plans:
 - 1. The Glen of Mukwonago "Site Development Plans" dated May 13, 2013 prepared by Trio Civil Engineering containing:
 - a. T1: Cover Sheet
 - b. C1.0: Overall Site Development Plan
 - c. C1.1: Master Grading & Drainage Plan—North
 - d. C1.2: Master Grading & Drainage Plan—North
 - e. C1.3: Overall Site Utilities Plan
 - 2. The Glen of Mukwonago Building Floor Plans and Elevations for the Condominium Units, dated January 7, 2013, prepared by Patera LLC, containing Sheets A-1 through A-18.

3. The Glen of Mukwonago landscape plans and development identification sign, prepared by Heller and Associates, LLC, containing Sheets L 1.0 through L 6.0, with last revised date of June 11, 2013.
 4. The Glen of Mukwonago Community Building Floor Plan and Elevations, dated January 7, 2013, prepared by Patera LLC, containing Sheets A-1 and A-2.
- B. An amended Developer's Agreement approved by the Village Board, signed by the applicant, and recorded with the Waukesha County Register of Deeds.
 - C. An amended Storm Water Maintenance Agreement approved by the Village Board, signed by the applicant, and recorded with the Waukesha County Register of Deeds.
 - D. Amend the above documents and provide the required information requested in the Village Engineer's letter dated June 6th, 2013.
 - E. Obtain applicable approvals from Federal and/or State agencies.

Motion by Johnson/Decker to accept the Plan Commission recommendation and approve the Storm Water Maintenance Agreement for Glen of Mukwonago carried unanimously.

Motion by Johnson/Decker to accept the Plan Commission recommendation and approve the Development Agreement between Cornerstone Development of Southeast Wisconsin, LLC and the Village of Mukwonago for a Residential Condominium Development as amended by the Village Attorney carried unanimously subject to the following conditions:

- A. The land shall be transferred from Citizens Bank of Mukwonago to The Glen of Mukwonago LLC prior to October 1, 2013.
- B. Fully executed developers agreements shall be received by the Village Clerk within five days of the closing.
- C. A letter of credit in the amount determined by the Village Engineer shall be provided to the Village.
- D. Required information requested in the Village Engineer's letter dated June 6th, 2013 shall be provided to the Village.
- E. The sidewalks will be in by October 2015
- F. Trees & driveway approaches go in when building is constructed with language added to Restrictions or Condo Documents.
- G. Subject to Engineering approval.
- H. Modifications of the Developers Agreement approved by the Village Board.

New Business

Village Clerk

Insurance Claim from Phillip Krajnek, 1224 Riverton Dr.

Motion by O'Bryan/Decker to accept the recommendation by Statewide Service, Inc. and disallow the insurance claim from Phillip Krajnek, 1224 Riverton Dr., for alleged property damages carried unanimously.

Village President

August 6, 2013 Village Board Meeting

Motion by Decker/Johnson to cancel the August 6, 2013 Village Board meeting so Village Trustees may attend the 2013 National Night Out Event carried unanimously.

First Congregational Church of Mukwonago vs. Village of Mukwonago Litigation

The Village Clerk gave update on the First Congregational Church of Mukwonago vs. Village of Mukwonago litigation. The Village won the case. No action taken.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 7:12 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

Operator's License Report to Village Board for July 16, 2013 Meeting

Dated 7-11-2013

<u>Last Name</u>	<u>First Name</u>	<u>M</u>	<u>Address</u>	<u>Zip</u>	<u>Business</u>	<u>Disposition of Investigative Check</u>
Beaugrand	Aaron	M.	N9619 CTH ES	53149	Half-Time Sports Grille	No Criminal History
Bednarek	Daniel	S.	312 Pleasant St.	53149	Various	No Criminal History
Bilello	Patricia	M.	W278S10940 Fairview Ci.	53149	Walgreens	No Criminal History
Bowey	Liesl	M.	1118 Fleet Foot Dr. #4	53186	Wal-Mart Supercenter	No Criminal History
Flintrop	Leila	E.	35116 Janesville Dr.	53149	BJ's BP	No Criminal History
Fournier	Carolyn	B.	N9169 Cedar Ave	53120	Sandy's Miller Time	No Criminal History
Gioielli	Kala	L	2884 Main Street Upper	53120	Village Mini Mart Citgo	No Criminal History
Harmeyer	Kayla	A	W4203 Hwy 20	53120	Half-Time Sports Grille	No Criminal History
Hernandez	Lori	L	W299 S8696 Hwy 83	53149	Walgreens	No Criminal History
Jones	Robert	J.	605 Park Dr.	53185	Boneyard Pub & Grille	No Criminal History
Lux	Peter	J.	400 CTH NN E Unit 2	53149	Pam's Fine Wines	No Criminal History
Menge	Stephanie	A.	507 W. Puetz Rd.	53154	Boneyard Pub & Grille	1 Minor Violation, 2009, Not Related, OK
Miramontes	Carrie	A.	W229S8850 Clark St.	53103	Jay's Lanes	2 Minor Violations, 2001, 2004, Not Related, OK
Nyback	Derek	A	W277 S8820 Lakeside Dr.	53149	Mukwonago Express Mart	No Criminal History
Rymsha	Tyler	M.	4892 N Anita Avenue	53217	Walmart	No Criminal History
Simon	Mary	P.	S77W25319 National Ave.	53189	Walgreens	No Criminal History
Tanel	Ernest	J.	W312S8764 Meyer Dr.	53149	Walgreens	No Criminal History
Vukelich	Thomas	J.	1647 Woodland Dr.	53147	Various	No Criminal History
Weiss	Jonathan	A.	1625 E. Sunset Dr. #205	53189	Half-Time Sports Grille	No Criminal History

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Monday, August 5, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 5:45 p.m.

Roll Call

Trustees present: Arnold Fickau
 Jim Decker
 Darlene Johnson
 Mark Penzkover
 Dennis O'Bryan
 Mike Sellenheim
 Fred Winchowky, President

Also present: Diana Doherty, Finance Director
 John Weidl, Village Administrator
 Kevin Schmidt, Police Chief
 Dean Falkner, Utilities Director
 Shawn Reilly, Village Attorney
 Christy Cramer, Engineer
 Steven Braatz, Jr., Clerk-Treasurer

Action Items

Village Board Workshop

The regular Village Board meeting on September 3, 2013 will begin at 5:00 p.m. followed by a Village Board Workshop.

Vouchers Payable

Motion by O'Bryan/Decker to approve the vouchers payable in the amount of \$ carried unanimously.

Appointment

Motion by Decker/Johnson to accept the Village President's recommendation and appoint Ken Werner as Board of Building and Zoning Appeals 1st Alternate carried unanimously.

Proclamation

After President Winchowky read the proclamation into record, motion by Johnson/Fickau to endorse the proclamation recognizing Tuesday, August 6, 2013 as National Night Out carried unanimously.

Adjournment

Motion by Decker/Johnson to adjourn the special Village Board meeting at 5:37 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE SPECIAL JOINT VILLAGE/TOWN BOARD MEETING

Thursday, August 8, 2013

Call to Order

Village President Fred Winchowky and Town Chairman Dave Dubey called the Special Joint Town Board and Village Board meeting to order at 6:00 p.m.

Roll Call

Trustees present: Arnold Fickau
 Darlene Johnson
 Jim Decker
 Mark Penzkover
 Dennis O'Bryan
 Fred Winchowky, President

Trustee excused: Mike Sellenheim

Supervisors present: Tom Stefanowski
 Peter Topczewski
 Jim Hintz
 Ruth Ann Nicoson
 Dave Dubey, Town Chairperson

Also present: Kathy Karalewitz, Town Administrator/Clerk-Treasurer
 Jeff Stien, Fire Chief
 Steven Braatz, Jr., Village Clerk-Treasurer
 John Weidl, Village Administrator

Closed Session

Village: Motion was made by Johnson/Decker to convene into closed session at 6:03 p.m. pursuant to Wisconsin Statutes **§19.85(1)(c) and (e)** pertaining to Mukwonago Professional Firefighters IAFF L4585 request to re-open 2011-13 contract in regards to lieutenant pay. Motion carried unanimously upon roll call vote.

Town: Motion was made by Topczewski/Hintz to convene into closed session at 6:03 p.m. pursuant to Wisconsin Statutes **§19.85(1) (c) and (e)** pertaining to Mukwonago Professional Firefighters IAFF L4585 request to re-open 2011-13 contract in regards to lieutenant pay and discussion of negotiations for next contract. Motion carried unanimously upon roll call vote.

Discussion held in closed session.

Village: Motion by Johnson/Decker to adjourn Closed Session and reconvene to open session at 6:42 p.m. carried unanimously.

Town: Motion by Topczewski/Hintz to adjourn Closed Session and reconvene to open session at 6:42 p.m. carried unanimously.

No action taken.

Adjournment

Village: Motion by Johnson/Decker to adjourn the meeting at 6:43 p.m. carried unanimously.

Town: Motion by Topczewski/Hintz to adjourn the meeting at 6:43 p.m. carried unanimously.

Respectfully Submitted,

Steven Braatz, Jr.
Village Clerk-Treasurer

Kathy Karalewitz
Town Administrator/Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, August 20, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
 Jim Decker
 Darlene Johnson
 Dennis O'Bryan
 Mike Sellenheim
 Mark Penzkover
 Fred Winchowky, Village President

Also present: John Weidl, Village Administrator
 Diana Doherty, Finance Director
 Kevin Schmidt, Police Chief
 Jeff Stien, Fire Chief
 Tom Brandemuehl, Public Works Supervisor
 Kurt Peot, Village Engineer
 Judith Taubert, Deputy Clerk

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Letters of Commendation

Police Chief Kevin Schmidt read letters of commendation for Officer Chris DeMotto for a job well done and exemplary police work.

Reports

President Winchowky noted the 2013 July Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

None.

Consent Agenda

- A. Approval of Minutes for the July 16 Regular and August 5 Special Village Board Meetings.
- B. Approval of Vouchers Payable in the amount of \$915,493.91
- C. Granting of 2013-14 Operator's Licenses for Jill M. Dahl, Jessica M. Patnaude, Calvin F. Seng, Julieann E. Woppert

Motion by Decker/Johnson to approve the consent agenda carried unanimously.

Finance Committee

Contract

Motion by Decker/Johnson to approve the contract with Redevelopment Resources LLC to conduct a study of the economic development organizational structure and market strategy with administration signing the document carried unanimously.

Health and Recreation Committee

Washington Park Playground Equipment Update

Mike Sellenheim gave an update of the installation of the playground equipment. He suggested getting a plaque for presenting a proclamation to the McAdams at the playground in September.

Personnel Committee

Amended Position Descriptions

Motion by O'Bryan/Fickau to recommend approval of the amended position descriptions for Administrative Clerk I, Deputy Clerk and Deputy Treasurer carried unanimously.

Protective Services Committee

Request to Allocate Money Received from Sale of Old Ladder Truck for Future Capital Purchases, Request to Use Money Received from Sale of Old Grass Skid Unit to Purchase Uniforms, Contracting insurance companies with Ebix, Request to Approve Emergency Operations Plan Amendments, and Request to Approve Fire Department Strategic Plan

All items held in Committee.

Public Works Committee

Request for Waiver/Reduction in Utility Bill Penalty Charges

Motion by Penzkover/Fickau to deny request by Ronald Vollmer for waiver/reduction in penalty charges on 2013 1st quarter utility bill for the property located at 1542 Whitetail Run carried unanimously.

Request by April Reszka, Mukwonago Area Chamber of Commerce, to close portions of Fox and Main Streets for Fall Fest on Saturday, September 28, 2013

Item remains in Committee pending review of safety concerns.

Awarding Bid

Motion by Penzkover/Fickau to award the bid for the Honeywell Road/Stone School Road Resurfacing Project to Payne & Dolan in the amount of \$181,260 executed by Village President carried unanimously.

Policy Direction for Maintenance of Trees in the Right-of-Ways

The Board acknowledged that it is the Village's responsibility to maintain the trees on public property. Staff will create a policy and present costs in upcoming budget. No action taken.

Update on the Sidewalk Repair and Replacement Program

The Sidewalk Repair and Replacement Program is working, and the Village Inspector will continue to identify sidewalk repairs. No action taken.

New Business

Village Engineer

Black Bear Commercial Public

Motion by Penzkover/Decker to accept the letter by Joseph Hankovich, Zoning Administrator/Supervisor of Inspections, dated August 19, 2013 accepting the completion of the Black Bear Commercial public improvements and the guarantee period will end with the exception that the tree warrantee will extend until August 1, 2014. Motion carried unanimously.

Letter of Credit

Motion by Decker/Penzkover to accept the Letter of Credit for The Glen of Mukwonago in the amount of \$176,000 assuming the punch list work is complete. Motion carried unanimously.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 7:00 p.m. carried unanimously.

Respectfully Submitted,

Judith A. Taubert
Deputy Clerk

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Tuesday, September 3, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 5:01 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Mark Penzkover
Fred Winchowky, Village President

Also present: John Weidl, Village Administrator
Diana Doherty, Finance Director
Steve LaDue, Police Lieutenant
Ken Pileggi, Police Lieutenant
Tom Brandemuehl, Public Works Supervisor
Dean Falkner, Utilities Director
Bruce Kaniewski, Village Planner
Judith Taubert, Deputy Clerk
Steve Braatz, Clerk-Treasurer

Vouchers Payable

Motion by Fickau/Decker to approve the vouchers payable in the amount of \$218,439.60 carried unanimously.

Resolution 2013-27

Motion by Decker/Sellenheim to adopt **Resolution 2012-27**: *A Resolution Amending the 2013 Adopted Budget to Repurpose Monies Collected for Police and Fire Impact Fees to Cover Capital Needs* carried unanimously.

Resolution 2013-28

Motion by Decker/Fickau to adopt **Resolution 2012-28**: *A Resolution Amending the 2013 Adopted Budget to Transfer Water Impact Fees to the Water Utility to Cover the Cost of Well #7* carried unanimously.

2013-14 Operator's Licenses

Motion by Decker/Fickau to grant the 2013-14 Operator's Licenses to Kelsea K. Jacobs, Michelle D. Schultz, Michelle L. Sickler, and Andrew N. Wisnowski carried unanimously.

Consideration of preliminary estimates of January 1, 2013 populations

Motion by Decker/Johnson to accept the Wisc Dept of Administration preliminary estimates of January 1, 2013 populations for the Village of Mukwonago with the Waukesha County population set at 7,319 and the Walworth County population set at 113 carried unanimously.

Letter of Resignation

Motion by Fickau/Decker to accept the letter of resignation by Jeri Posekany from the Library Board carried unanimously.

Appointment of Library Board Citizen Member

Item will remain on the agenda.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 5:11 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE SPECIAL JOINT VILLAGE/TOWN BOARD MEETING

Thursday, September 12, 2013

Call to Order

Village President Fred Winchowky and Town Supervisor Peter Topczewski called the Special Joint Town Board and Village Board meeting to order at 6:05 p.m.

Roll Call

Trustees present:

- Arnold Fickau
- Darlene Johnson
- Jim Decker
- Mark Penzkover
- Dennis O'Bryan
- Mike Sellenheim
- Fred Winchowky, President

Supervisors present:

- Tom Stefanowski
- Peter Topczewski
- Jim Hintz

Supervisors absent:

- Ruth Ann Nicoson
- Dave Dubey, Town Chairperson

Also present:

- Kathy Karalewitz, Town Administrator/Clerk-Treasurer
- Diana Doherty, Village Finance Director
- Steven Braatz, Jr., Clerk-Treasurer
- John Weidl, Village Administrator

Closed Session

Village: Motion was made by Decker/Penzkover to convene into closed session at 6:06 p.m. pursuant to Wisconsin Statutes **§19.85(1)(c) and (e)** pertaining to Mukwonago Professional Firefighters IAFF L4585 request to re-open 2011-13 contract in regards to lieutenant pay and discussion of negotiations for next contract. Motion carried unanimously upon roll call vote.

Town: Motion was made by Stefanowski/Hintz to convene into closed session at 6:06 p.m. pursuant to Wisconsin Statutes **§19.85(1)(c) and (e)** pertaining to Mukwonago Professional Firefighters IAFF L4585 request to re-open 2011-13 contract in regards to lieutenant pay and discussion of negotiations for next contract. Motion carried unanimously upon roll call vote.

Discussion held in closed session.

Village: Motion by Sellenheim/Decker to adjourn Closed Session and reconvene to open session at 6:28 p.m. carried unanimously.

Town: Motion by Hintz/Stefanowski to adjourn Closed Session and reconvene to open session at 6:28 p.m. carried unanimously.

Village: Motion by O'Bryan/Decker to amend the 2011-13 Mukwonago Professional Firefighters IAFF L4585 contract to allow a pay increase as discussed in closed session for

bargaining members who were promoted to Lieutenants, contingent upon a review by the Village and Town Labor Attorney carried unanimously.

Town: Motion by Stefanowski/Hintz to amend the 2011-13 Mukwonago Professional Firefighters IAFF L4585 contract to allow a pay increase as discussed in closed session for bargaining members who were promoted to Lieutenants, contingent upon a review by the Village and Town Labor Attorney carried unanimously.

Village: Motion by O'Bryan/Sellenheim to agree to terms of the 2014-16 Mukwonago Professional Firefighters IAFF L4585 contract as discussed in closed session, and direct staff to prepare the contract for later adoption, contingent upon a review by the Village and Town Labor Attorney carried unanimously.

Town: Motion by Stefanowski/Hintz to agree to terms of the 2014-16 Mukwonago Professional Firefighters IAFF L4585 contract as discussed in closed session, and direct staff to prepare the contract for later adoption, contingent upon a review by the Village and Town Labor Attorney carried unanimously.

Adjournment

Village: Motion by Winchowky/Decker to adjourn the meeting at 6:34 p.m. carried unanimously.

Town: Motion by Stefanowski/Hintz to adjourn the meeting at 6:34 p.m. carried unanimously.

Respectfully Submitted,

Steven Braatz, Jr.
Village Clerk-Treasurer

Kathy Karalewitz
Town Administrator/Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, September 17, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Mark Penzkover
Fred Winchowky, Village President

Also present: Tom Brandemuehl, Public Works Supervisor
Diana Doherty, Finance Director
John Weidl, Village Administrator
Dean Falkner, Utilities Director
Jeff Stien, Fire Chief
Kevin Schmidt, Police Chief
Kurt Peot, Village Engineer
Bruce Kaniewski, Village Planner
Shawn Reilly, Village Attorney
Charlie Miller, STH 83 Stakeholder Advisory Committee Member
Roger Walsh, STH 83 Stakeholder Advisory Committee Member
Jerry Gasser, STH 83 Stakeholder Advisory Committee Member
Joe Sperstad, STH 83 Stakeholder Advisory Committee Member
John Hogan, STH 83 Stakeholder Advisory Committee Member
Duane Thornton, STH 83 Stakeholder Advisory Committee Member
April Reszka, Mukwonago Area Chamber of Commerce Director
Steven Braatz, Jr., Village Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Reports

President Winchowky noted the 2013 August Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

Peter Tomes, 220 Fox St. – Concerned about the property condition of 210 Fox St. The pool water is black and there was a dead animal in it. There is an abandoned truck, a sign for a business, and ruts in the yard. Item referred to appropriate staff to handle.

Erin Seaverson, 125 Oakland Ave. – Encourages the Board to enter into negotiations regarding STH 83 routing.

Consent Agenda

- A. Approval of minutes for the August 8 Special, August 20 Regular, September 3 Special, and September 12, 2013 Special Village Board meetings
- B. Approval of Vouchers Payable in the amount of \$82,253.50
- C. Granting of 2013-14 Operator's Licenses for Ashley R. Arneson, Leanne M. Martens, Jordyn J. McGinnis, and Michael R. Sandleback
- D. Granting of 2013 Temporary Class B Beer License to Sons of the American Legion Post #375 on September 28, 2013 for the property located in the street at the 100 Block of Atkinson Street
- E. Granting of 2013 Temporary Class B Beer Licenses for St. James Congregation on October 4, November 1, and December 6, 2013 for the Property Located at 830 CTH NN E
- F. **Resolution 2013-29**: A Resolution to Certify that the Village Shall Provide for and Allow the Library to Expend No Less than the County Rate in the Prior Year

Motion by Decker/Fickau to approve the consent agenda carried unanimously.

Committee/Commission Reports

Finance Committee

Request by Robert Fritz for an exception to Section 86-139 (b)

Motion made by Johnson/Decker to deny the request by Robert Fritz for an exception to Section 86-139 (b) of the municipal code to allow payment arrangements for the payment of impact fees. The reasons for the denial are as follows:

1. There is no policy that allows payment arrangements.
2. Allowing an exception to the ordinance would be setting a precedent.

Motion carried unanimously.

Jack-O-Lantern Jaunt/Halloween Haunt

Motion made by Johnson/Decker to deny the request by the Jack-O-Lantern Jaunt Committee to waive park usage fees for the Jack-O-Lantern Jaunt/Halloween Haunt in Field Park on October 18 and 19, 2013, and approve a reduction of the park usage fees to \$50 for the two days. The reason is there is an admission charge. Motion carried unanimously.

1224 Riverton Dr. Sewer Backup

Motion made by Johnson/Decker to approve the request by Phil and Toni Krajnek for reimbursement in the amount of \$391.46 for out-of-pocket costs to clean up and decontaminate the basement of their residence located at 1224 Riverton Dr. The reason is the lift station in River Park Estates is the only lift station without a backup generator. Moneys will come from the Sanitary Sewer Utility. Motion carried unanimously.

Dam Failure Shadow zoning Town of Vernon invoices

Motion by Johnson/Decker to deny the payment of the Town of Vernon professional services invoices in the amount of \$1,606.76 pertaining to Dam Failure Shadow zoning and direct staff to prepare a letter to the Town of Vernon requesting the invoices be waived carried unanimously.

Protective Services Committee

Sale of Old Ladder Truck

Motion by Fickau/Penzkover to approve the request by the Fire Chief to allocate the Village portion of the money received from sale of old ladder truck for future capital purchases carried unanimously.

Request to Use Money Received from Sale of Old Grass Skid Unit to Purchase Uniforms

Motion by Fickau/Decker to approve the request by the Fire Chief to use money received from sale of old grass skid unit to purchase uniforms contingent upon a similar approval by the Town of Mukwonago Board carried unanimously.

Contracting insurance companies with EBIX

The Committee agreed to keep the ambulance billing as it currently is. No action taken.

Request to Approve Emergency Operations Plan Amendments

Item remains in Committee.

Request to Approve Fire Department Strategic Plan

Item remains in Committee.

Update on Potential Consolidation with North Prairie and Eagle Fire Departments

The Committee agreed to allow the Town Chairperson, Village President, and Fire Chief to begin discussions with the North Prairie and Eagle Fire Departments regarding potential consolidation with the Mukwonago Fire Department. No action taken.

Plan Commission

Jurisdictional transfer of STH 83, CTH NN, and Holz Parkway

Motion made by Penzkover/Decker to approve entering into negotiations with the Wisc DOT and Waukesha County to consider jurisdictional transfer of STH 83, CTH NN, and Holz Parkway. Fickau stated that what he sees now is not guaranteed. Winchowky responded that plans now are only concepts. Decker asked if these negotiations will give a timeline. Winchowky responded there is no answer now. Johnson asked what the costs will be for negotiations. Weidl responded that he will have estimated costs next week. Motion carried unanimously.

Schmidt and Bartelt Funeral Home Parking Lot Expansion

Motion by Penzkover/Decker to approve the Certified Survey Map for the property located at 930 Main Street and 440 Bay View Road, Tax Keys #MUKV2009968 and MUKV2009988 carried unanimously.

Motion by Decker/Sellenheim to approve the Site Plan for the property located at 930 Main Street and 440 Bay View Road, Tax Keys #MUKV2009968 and MUKV2009988 subject to the engineer's recommendation for the storm water approval carried unanimously.

Public Works Committee

Fall Fest

Motion by Penzkover/Decker to approve the request by April Reszka, Mukwonago Area Chamber of Commerce, to close portions of Fox, Main, and Atkinson Streets for Fall Fest on Saturday, September 28, 2013 as discussed by the Police Chief carried unanimously.

741 Small Farm Road 2nd quarter 2013 utility bill

Motion made by Penzkover/Decker to deny the request by Ashley Pallo, 741 Small Farm Road, to waive late fees on 2nd quarter 2013 utility bill for the reason the PSC does not authorize the Board to waive properly assessed fees carried unanimously.

New Business

Village Attorney

The Glen of Mukwonago

Motion by Sellenheim/Fickau to approve the amended Developers Agreement for The Glen of Mukwonago carried unanimously.

Village Clerk

Consideration of proposed 2013 weights and measures schedule of assessments and fees

Motion by Decker/Fickau to approve the 2013 weights and measures schedule of assessments and fees carried unanimously.

Village President

Appointment of Library Board Citizen Member and Board of Building and Zoning Appeals 2nd Alternate

Item remains on the agenda.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 8:14 p.m. carried unanimously.

Respectfully Submitted,

Steven Braatz, Jr.
Village Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, October 1, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Mark Penzkover
Fred Winchowky, Village President

Also present: Tom Brandemuehl, Public Works Supervisor
Kevin Schmidt, Police Chief
Diana Doherty, Finance Director
John Weidl, Village Administrator
Shawn Reilly, Village Attorney
Dean Falkner, Utilities Director
Bruce Kaniewski, Village Planner
Joe Hankovich, Supervisor of Inspections/Zoning Administrator
Christy Cramer, Engineer
Steven Braatz, Jr., Village Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Announcement of Closed Session

President Winchowky announced that the Board will convene into closed session later in the meeting pursuant to Wisconsin Statutes **§19.85(1)(e)** to consider purchase of property for an Industrial Park.

Public Hearing

Public hearing to consider approvals of a public facilities needs assessment and impact fee study and amendment to the existing impact fee ordinance opened at 6:31 p.m. No one appeared for or against. Public hearing closed at 6:32 p.m.

Motion by Decker/Johnson to adopt Ordinance No. 870: *An Ordinance to Delete Sections 86-136 through 86-146 and to Create Chapter 44* carried unanimously.

Motion by Decker/Sellenheim to adopt Resolution 2013-31: *A Resolution to Determine Water and Waste Water Usage for the Sewer and Water Impact Fee* carried unanimously.

Comments from the Public

Roger Walsh, 142 Oakland Ave. – Asked about approvals for a proposed Half-Time Sports Grille in the downtown. Hankovich explained that approvals will be before Plan Commission on October 8, and before the Board of Building and Zoning Appeals on October 17. Also

asked about the jurisdictional transfer negotiating team. Weidl explained that he and John Lichtenheld are working on the team and ideas.

Consent Agenda

- A. Minutes for the September 17, 2013 Regular Meeting
- B. Approval of Vouchers Payable in the amount of \$1,004,948.87
- C. Granting of 2012-13 Operators Licenses for Jeremy M. Byington, Melissa M. Gerndt, Jared E. Mazza, and Laurie L. McCloud

Motion by Decker/Johnson to approve the consent agenda carried unanimously.

Unfinished Business

Appointment of Library Board Citizen Member and Board of Building and Zoning Appeals 2nd Alternate

Item will remain on the agenda.

Committee/Commission Report

Finance Committee

Resolution 2013-30

Motion by Johnson/Decker to adopt Resolution 2013-30: *A Resolution Amending the 2013 Adopted Budget for the Purchase of a Fire Truck* carried unanimously.

Resolution 2013-32

Motion by Johnson/Decker to adopt Resolution 2013-32: *A Resolution Requesting a Charge-Back of Taxes for the Property Located At 331 CTH NN W, MUKV1963005* carried unanimously.

Closed Session

Motion by Decker/Johnson to convene into closed session at 6:39 p.m. pursuant to Wisconsin Statute **§19.85(1)(e)** to consider purchase of property for an Industrial Park carried unanimously upon roll call vote.

Discussion held in closed session. Motion by Decker/Johnson to adjourn closed session and reconvene to open session at 7:39 p.m. carried unanimously. Motion by Decker/Penzkover to authorize staff to proceed with the matter as discussed in closed session carried unanimously.

Adjournment

Motion by Decker/Penzkover to adjourn the Village Board meeting at 7:40 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE SPECIAL JOINT VILLAGE/TOWN BOARD MEETING

Thursday, October 14, 2013

Call to Order

Village President Fred Winchowky and Town Chairman Dave Dubey called the Special Joint Town Board and Village Board meeting to order at 6:00 p.m.

Roll Call

Village Trustees present:

- Arnold Fickau
- Darlene Johnson
- Jim Decker
- Mark Penzkover
- Dennis O'Bryan
- Mike Sellenheim
- Fred Winchowky, President

Town Supervisors present:

- Tom Stefanowski
- Peter Topczewski
- Jim Hintz
- Ruth Ann Nicoson
- Dave Dubey, Town Chairperson

Also present:

- Jeff Stien, Fire Chief
- Kathy Karalewitz, Town Administrator/Clerk-Treasurer
- Dean Falkner, Village Utilities Director
- Ken Pileggi, Village Police Lieutenant
- Diana Doherty, Village Finance Director
- Steven Braatz, Jr., Clerk-Treasurer
- John Weidl, Village Administrator

New Business

Consideration of Village acquisition of Town of Mukwonago-owned land, MUKV2012994

Staff will verify with Associated Appraisal to determine a value of the property. The Town will include the matter on the agenda for the annual Town meeting in April 2014.

Amendment to 2011-13 Mukwonago Professional Firefighters IAFF L4585 contract

Village: Motion by Penzkover/Fickau to approve the amendment to 2011-13 Mukwonago Professional Firefighters IAFF L4585 contract contingent upon changing the date of lieutenant appointment to March 4, 2013 carried unanimously.

Town: Motion by Topczewski/Hintz to approve the amendment to 2011-13 Mukwonago Professional Firefighters IAFF L4585 contract contingent upon changing the date of lieutenant appointment to March 4, 2013 carried unanimously.

Ratify 2014-16 Mukwonago Professional Firefighters IAFF L4585 contract

Village: Motion by O'Bryan/Decker to ratify the 2014-16 Mukwonago Professional Firefighters IAFF L4585 contract contingent upon amendments as stated by the Village Labor Attorney and final review by the Village President and Town Chairperson carried unanimously.

Town: Nicoson would like to see the original contract and all the changes prior to approval. Motion by Stefanowski/Dubey to approve the amendment to 2011-13 Mukwonago Professional Firefighters IAFF L4585 contract contingent upon changing the date of lieutenant appointment to March 4, 2013 failed on a vote of 2 ayes and 3 nays (Stefanowski and Dubey voted yes). Motion by Nicoson/Topczewski to forward the revised contract to the November 6, 2013 meeting for consideration carried unanimously.

Review of 2014 Fire/Ambulance Budget

Staff presented the 2014 Fire/Ambulance budget. There will be a savings from the 2013 budget that will be applied to the 2014 budget. There is a proposed savings in the 2014 budget that will be applied to the Fire/Ambulance capital equipment fund to build a reserve for future purchases. Also Included is \$12,000 for an independent study of the department. There will be a reduction in the property tax levy of \$6,900 for each entity's contribution. A proposed command vehicle in the amount of \$35,000 is proposed for capital equipment, and the Village's half has already been set aside. Both boards agreed the budget is ready to send to public hearing.

Adjournment

Village: Motion by Decker/Penzkover to adjourn the meeting at 7:24 p.m. carried unanimously.

Town: Motion by Topczewski/Nicoson to adjourn the meeting at 7:24 p.m. carried unanimously.

Respectfully Submitted,

Steven Braatz, Jr.
Village Clerk-Treasurer

Kathy Karalewitz
Town Administrator/Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, October 15, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Mark Penzkover
Fred Winchowky, Village President

Also present: Tom Brandemuehl, Public Works Supervisor
Diana Doherty, Finance Director
Dean Falkner, Utilities Director
Kevin Schmidt, Police Chief
Bruce Kaniewski, Village Planner
Shawn Reilly, Village Attorney
Judith Taubert, Deputy Clerk

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Reports

President Winchowky noted the 2013 September Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

Janine Coley, Representative of Red Brick Museum – Talked briefly regarding events happening at the Museum.

Thayne Odier, Representative of Red Brick Museum – Wanted to thank Tom Brandemuehl, Supervisor of Public Works and the Public Works Department for all the help they have given the museum. She also talked briefly on the Indian Room and the Gruetzmacher Collection.

Martin Johnson Representative of Kay's Dance Studio – Spoke about his concerns with the Half-Time Sports Grille moving next door to his wife's business, Kay's Dance Studio, and about the public safety of the students and concerns of smoking and loitering.

Gene Eggert, Architect for the Half-Time Sports Grille – Brought in and explained the correct colors being used on the outside of the building.

Mark Weiss, Owner of Half-Time Sports Grille – Spoke briefly on the colors for the outside of the building.

Consent Agenda

- A. Approval of minutes for the October 1 Regular Village Board meeting
- B. Approval of Vouchers Payable in the amount of \$220,484.24
- C. Granting of 2013-14 Operator's Licenses for Emma L. Luebke and Jitendra K. Patel

D. Granting of 2013 Temporary Class B Beer License to Knights of Columbus on October 19, 2013 for the property located in the street at 830 CTH NN E
Motion by Decker/Johnson to approve the Consent Agenda carried unanimously.

Unfinished Business

Village President appointment of Library Board Citizen Member and Board of Building and Zoning Appeals 2nd Alternate remains open.
Item remains on the agenda.

Committee/Commission Reports

Finance Committee

Resolution No. 2013-33

Motion by Johnson/Decker to adopt Resolution No. 2013-33: Resolution Authorizing Redemption of the Village's Taxable General Obligation Promissory Notes (Build America Bonds - Direct Payment), Dated March 18, 2010 and Providing for the Sale of Approximately \$3,405,000 General Obligation Refunding Bonds carried unanimously.

Plan Commission

Architectural review for the property located at 200 S. Rochester St.

Motion by Winchowky/Penzkover to approve the architectural review with changes as proposed for the property located at 200 S. Rochester Street for the proposed Half-Time Sports Grille contingent upon the recommendation by the Public Works Committee for the Village to provide a Right-of-Way extension providing an easement for the porch and the Board of Building and Zoning Appeals to grant a variance for no on-site parking. O'Bryan was concerned that the Board should wait until the Board of Zoning Appeals accepts or denies the variance. Sellenheim was concerned that there were bigger issues than the approval of the architectural review and the Board should wait until after the public hearing for the variance for the parking issue and the issue of the right-of-way for the porch. Winchowky reminded the Board that the only issue being considered at the meeting was the architectural review. Motion carried by a vote of 4 ayes and 3 nays (Fickau, O'Bryan, and Sellenheim voting no).

Public Works Committee

Request to close a portion of Prairie Hill Ave.

Motion by Penzkover/Johnson to approve the request by Tracy Brown to close a portion of Prairie Hill Ave. for a block party carried unanimously.

Review final draft of an Ordinance to Amend Chapter 74 of the Village of Mukwonago Municipal Code Pertaining to the Regulation of Streets, Sidewalks and Other Public Places

Review only. No action taken.

Review final draft of an Ordinance to Create Section 34-33 of the Village of Mukwonago Municipal Code Pertaining to the Nuisances

Review only. No action taken.

Selection of engineer for design work for potential TID project

Item remains in Committee.

New Business

Village President

Set Date of 2014 Budget Workshop and Public Hearing

The 2014 Budget Workshop will be Friday, October 25, 2013, 1:00 p.m. The public hearing for the 2014 budget will be on Thursday, November 21, 2013.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 7:09 p.m. carried unanimously.

Respectfully Submitted,

Judith A. Taubert
Deputy Clerk

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, November 5, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Mark Penzkover
Fred Winchowky, Village President

Also present: Tom Brandemuehl, Public Works Supervisor
Ken Pileggi, Police Lieutenant
Diana Doherty, Finance Director
John Weidl, Village Administrator
Shawn Reilly, Village Attorney
Dean Falkner, Utilities Director
Jeff Belongia, Financial Advisor
Steven Braatz, Jr., Deputy Clerk

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Comments from the Public

John Walejewski, 931 Kims Ln. – Spoke about new (proposed) recycling fee. Does not know enough about it.

Jennifer Przybyla, W303S10490 Sandy Beach Rd., #8 – Operated the Badger State Outboard Association boat race over the summer. It was a very successful event and thanked the Village for allowing them to do it.

Mike Anderson, 604 Crestview Ln. – Spoke about proposed recycling fee. Asked if property taxes will be decreased as a result. Asked if commercial properties were assessed differently for garbage and recycling.

Steve Veruyn, 425 Andrews St. – Spoke about proposed recycling fee. Does not think it is fair that he pays taxes to WCTC and the school district even though he does not use those services. The fee structure is a penalty to residents, and it is not tax deductible.

Joe Rice, 428 Blood St. – Spoke about proposed recycling fee. Asked the Board to discuss it but not act on it tonight.

Nick Henriksen, 425 Ahrens Dr. – Spoke about proposed recycling fee. This fee is taking money out of their discretionary income.

Joe Feuling, 1246 Riverton Dr. Spoke about proposed recycling fee. The Board is doing this to skirt State law. There may be a fight in court.

Mark Weiss, S100W35655 Eagles Preserve, Eagle, WI – Owner and operator of Half-Time Sports Grille. The building is assessed at \$64,000 but should be closer to \$300,000. That brings in more taxes. Businesses help residents in tax revenue.

Jeff Schmittinger, 1259 Crown St. – Spoke about proposed recycling fee. The economy has not turned around. \$5 per month is two meals.

Donna Rush, 900 Kims Ln. – Spoke about proposed recycling fee. A conservative Board should be more cognizant of the taxes. Would like more notice.

Jo Markham, 424 Fritz Way – Spoke about proposed recycling fee. Asked for a referendum.

Kyle Forster, 257 MacArthur Dr. – Spoke about proposed recycling fee. Asked that there be no action tonight until there is more information.

Mary Pires, 1128 Eastern Tr. – Spoke about proposed recycling fee. Feels like the Board did not listen to the people who spoke at the budget hearing last year. The Board should cut back on expenditures instead of raising the burden on taxpayers.

Consent Agenda

A. Minutes for the October 14, 2013 Joint Village and Town Special and October 15, 2013 Regular Meeting

B. Approval of Vouchers Payable in the amount of \$239,260.24

C. Granting of 2012-13 Operators Licenses for Denise H. Dixon, Jose J. Jaimes Lopez, and Rodrigo Mauricio

Motion by Decker/Johnson to approve the Consent Agenda carried unanimously.

Unfinished Business

Appointment

Motion by Sellenheim/Decker to accept the Village President's recommendation and appoint Sandra Kaufman as Library Board Citizen Member carried unanimously.

Appointment of Board of Building and Zoning Appeals 2nd Alternate

Item remains on the agenda.

Committee/Commission Report

Finance Committee

Resolution 2013-34

Motion by Johnson/Decker to adopt Resolution No. 2013-34: *A Resolution to Update the Designation of Public Depositories and Authorizing Withdrawal of the Village of Mukwonago Monies* carried unanimously.

Resolution 2013-35

Motion by Johnson/Decker to adopt Resolution No. 2013-35: *Resolution Authorizing the Issuance and Sale of \$3,000,000 General Obligation Refunding Bonds* carried unanimously.

Resolution 2013-36

Motion by Johnson/Fickau to adopt Resolution No. 2013-36: *A Resolution Amending the 2013 Adopted Budget to Transfer Sewer Impact Fees to the Sewer Utility to Pay Debt* carried unanimously.

Judicial Committee

Sol de Mexico "Class B" License

Motion by Decker/Johnson to grant an original Class B Fermented Malt Beverage and Intoxicating Liquors License to FJ Partners LLC (Froylan J. Mauricio – Agent), 507 Main Street, d/b/a Sol de Mexico for the 2013-14 license period carried unanimously.

Public Works Committee

Construction within Village Right-of-way

Motion made by Penzkover/Fickau to approve the construction of a handicapped ramp within Village Right-of-way on Atkinson Street for the property located at 200 S. Rochester St. contingent upon the execution of an agreement at the next meeting. O'Bryan questioned the width of the ramp, comparing it to the attorneys office across the street. He is concerned there is no room for water runoff, that if the ramp were allowed then the width should only be for what is needed, the DOT caused the hardship on the past owner, and the current owners knew what they were walking into, and allowing this is not in the best interest of the Village. He questioned who will police the handicap access. Decker stated there needs to be room for snow removal. Sellenheim stated the difference between the attorneys office and this proposal is the restaurant will be using it as an entry way. Fickau he fine with the design because the inspector gave it approval. Gene Eggert, Architect for Half Time Sports Grille, stated the downspouts are designed to pour into green space, the design of the ramp enhances the aesthetic appearance, and the ramp is designed to handle large amounts of people. DPW Supv Brandemuehl stated snow removal from the sidewalk could be a problem, and the further away from the sidewalk, the better. Motion carried on a vote of 5 ayes and 2 nays (Decker and O'Bryan voted no).

Discuss selection of engineer for design work for potential TID project

Item remains in Committee.

New Business

Village Administrator

STH 83/CTH NN/Holz Parkway jurisdictional transfer negotiating team

Motion made by Sellenheim/Penzkover to appoint the Public Works Committee Chairperson (Penzkover), Plan Commission chairperson (Winchowky), and a citizen member (Jerry Gasser) to the STH 83/CTH NN/Holz Parkway jurisdictional transfer negotiating team as voting members with the Village Attorney (Shawn Reilly), Village Administrator (John Weidl), and John Lichtenheld as advisory members. Decker asked how we negotiate without knowing the design. Weidl responded that will be a separate issue as the mechanics of the design need to be worked out. Johnson asked if the money was in the budget. Weidl responded yes. Motion carried unanimously.

Resolution 2013-37

Motion by Penzkover/Winchowky to adopt Resolution No. 2013-37: *A Resolution Providing for a Special Charge for Residential Recyclables Collection* carried on a vote of 4 ayes and 3 nays (Fickau, Johnson, and Decker voted no).

Updates to 2014 Budget

There will be a budget workshop on Tuesday, November 12, 4:30 p.m. for staff to update the Board on some changes made to the 2014 budget.

Village Attorney

Land Transfer

Motion by Sellenheim/Fickau to accept an easement for a water main and a Quit Claim Deed from Mukwonago Area School District, grant an easement to Mukwonago Area

School District for Multi-Use Trail, and approve a Quit Claim Deed to Mukwonago Area School District carried unanimously.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 8:10 p.m. carried unanimously.

Respectfully Submitted,

Steven Braatz, Jr.
Village Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, November 19, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Mark Penzkover
Fred Winchowky, Village President

Also present: Kevin Schmidt, Police Chief
Tom Brandemuehl, Public Works Supervisor
Diana Doherty, Finance Director
John Wiedl, Village Administrator
Shawn Reilly, Village Attorney
Dean Falkner, Utilities Director
Bruce Kaniewski, Village Planner
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Reports

President Winchowky noted the 2013 October Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

None.

Consent Agenda

- A. Approval of minutes for the November 5 Regular Village Board meeting
- B. Approval of Vouchers Payable in the amount of \$318,120.34
- C. Granting of 2013-14 Operator's Licenses for Debora R. Corrao, Michael J. Golden, and Lori L. Taffs
- D. Granting of 2014 Temporary Class B Beer Licenses to St. James Congregation on January 3, February 7, March 7, April 4, April 18, and May 2, 2014 for the property located at 830 CTH NN E
- E. Write-off of Utility Billing Invoices
 - Account #00-00000187-01-1, 613 Jefferson St., in the amount of \$2.68
 - Account #00-00000362-00-1, 437 Atkinson St., in the amount of \$1.04
 - Account #00-00000426-00-0, 201 S. Rochester St., in the amount of \$11.80
 - Account #00-00001191-00-4, 1127 Rainbow Ct., in the amount of \$.89
 - Account #00-00002324-00-9, 460 CTH NN Unit 5, in the amount of \$25.23

Motion by Decker/Johnson to approve the Consent Agenda carried unanimously.

Unfinished Business

Village President appointment of Board of Building and Zoning Appeals 2nd Alternate
Item remains on the agenda.

Committee/Commission Reports

Judicial Committee

Half-Time Sports Grille License

Motion by Decker/Johnson to approve the place-to-place transfer of 2013-14 Class Beer Fermented Malt Beverage and Intoxication Liquors License for Half-Time Sports Grille, Mark Weiss (Agent) to 200 S. Rochester St. carried unanimously.

Personnel Committee

Recommendation to adopt sick-leave donation policy

Motion by Personnel Committee/Sellenheim to adopt the sick-leave donation policy with an amendment to Section 5.I. changing the wording to comply with the Employee Handbook carried unanimously.

Plan Commission

Recommendation to approve site plan/architectural review for the property located at 240 Maple Avenue, Tax Key #s MUKV2016993 and MUKV2016993001, for the proposed DN Greenwald Center expansion

Conceptual approval by Plan Commission. Applicant will continue with full approvals in December. No action taken.

Recommendation to approve certified survey map for the property located at 311 Blood St., Tax Key # MUKV1976196

Item remains at Plan Commission.

Public Works Committee

Honeywell/Stone School Road Project

Motion by Penzkover/Fickau to approve the change order for Honeywell/Stone School Road Project for a reduction in the amount of \$1,872.20 carried unanimously.

Consideration of an ordinance to amend Chapter 74 of the Village of Mukwonago Municipal Code pertaining to the regulation of streets, sidewalks and other Public Places

Item remains on the agenda.

Consideration of an ordinance to create Section 34-33 of the Village of Mukwonago Municipal Code pertaining to nuisances

Item remains on the agenda.

New Business

Village Attorney

Approval of Access, Maintenance and Indemnity Agreement between the Village of Mukwonago and 200 S. Rochester, LLC

Motion made by Decker/Penzkover to approve the Access, Maintenance and Indemnity Agreement between the Village of Mukwonago and 200 S. Rochester, LLC as presented. O'Bryan noted the plans do not pinpoint the grass coverage and does not

leave a foot or so for runoff as stated by the contractor. Kaniewski noted the roof overhangs the sidewalk so the runoff will not be right onto the sidewalk. Motion and second withdrawn. Motion made by Decker/Fickau to approve the Access, Maintenance and Indemnity Agreement between the Village of Mukwonago and 200 S. Rochester, LLC with an amendment to the plan to allow the deck to be not more than 6'6" wide. Motion and second withdrawn. The Village and Zoning Administrators will work with the contractor to determine better plans. Item remains on agenda.

Consideration of a resolution to amend the bail bond schedule

Motion by Decker/Penzkover to adopt Resolution 2013-38: *A Resolution to Amend the Bail Bond Schedule* carried unanimously.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 7:01 p.m. carried unanimously.

Respectfully Submitted,

Steven Braatz, Jr.
Village Clerk-Treasurer

MINUTES OF THE 2014 BUDGET HEARING AND SPECIAL VILLAGE BOARD MEETING

Thursday, November 21, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 5:00 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Mark Penzkover
Fred Winchowky, Village President

Also present: Kevin Schmidt, Police Chief
Tom Brandemuehl, Public Works Supervisor
Diana Doherty, Finance Director
John Wiedl, Village Administrator
Dean Falkner, Utilities Director
Bruce Kaniewski, Village Planner
Steven Braatz, Jr., Clerk-Treasurer

Announcement of Closed Session

President Winchowky announced that the Board will convene into closed session later in the meeting pursuant to Wisconsin Statutes **§19.85(1)(c)** and **(e)** to consider a retirement agreement for DPW Supervisor.

Public Hearing

Public hearing to consider the approval of the 2014 Annual Village Budget was opened at 5:01 p.m.

Administrator Weidl, Clerk-Treasurer Steve Braatz, and Finance Director Diana Doherty gave a presentation on the 2014 budget. Highlights include:

- Began with a budgeted deficit of \$331,000
- Loss of an additional \$65,171 from State Transportation Aid and Shared Revenue.
- Instituted biennial budget process and spending targets based on known revenues
- Conducted 2-day workshop to develop strategic goals and budgeting direction from elected officials and department heads
- Additional levy for net new construction \$27,800
- Increase of \$72,698 in unused 2012 tax levy for allowable levy
- Over 2.7% cuts in expenditures in all departments reducing expenditures by \$115,000.
- Employee contribution to pension increased from 6.65% to 7% of salary (excluding Police)
- Health insurance premiums decreased minimally (less than 1%).
- Addition of \$139,800 in revenue through the creation of \$5 per month recycling fee.
- Balanced budget for 2014 (expenditures < known revenues)

- Ambulance and Waukesha County Collections revenues are expected to increase \$60,000, total Fire/Ambulance expenditures will increase \$36,129, or 3.44%, from the 2013 budget to \$1,087,650, but includes \$23,094 to be placed into designated fund balance for future expenditures
- Full-time Paramedic/Firefighters will now be contributing 7% of the WRS contribution
- Capital Equipment purchases include \$30,000 for a wood chipper and \$40,227 for the street sweeper lease payment for Public Works Department, and \$34,500 for a command vehicle for the Fire Department
- Monthly bulky item collection will reduce to bi-monthly, creating a reduction of \$18,500 in expenditures and yard waste/leaf collection will be reduced from six times per year to four, creating a reduction of \$7,200 in expenditures
- The property tax levy for Operations and Capital Purposes increased \$100,018 or 1.9% of the total levy.
- For Waukesha County properties, the local tax rate is estimated at \$7.5515, an increase of \$.1900 per \$1,000 of assessed value, or 2.58% over 2012.
- For Walworth County properties, the local tax rate is estimated at \$7.1883, an increase of \$.7722 per \$1,000 of assessed value, or 12.04% over 2012.

Marilyn McCarthy, S108W27690 Maple Ave. – Encouraged the Board to keep the budget balanced and do not raise taxes.

Sharon Dunning, 408 Lois St. – Wanted clarification on the tax levy and how it is calculated.

Public hearing closed at 5:31 p.m.

Resolution 2013-39

Fickau voiced objection to the tree trimming program. Penzkover explained the money is budgeted but the policy decision to go forward with the program will come at a later time. Motion by Penzkover/Sellenheim to adopt Resolution 2013-39: *A Resolution to Adopt the 2014 Annual Budget and Establish the 2013 Property Tax Levy for the Village of Mukwonago* carried on a vote of 5 ayes and 2 nays (Fickau and Johnson voted no).

Unfinished Business

Approval of Access, Maintenance and Indemnity Agreement between the Village of Mukwonago and 200 S. Rochester, LLC

Motion by Decker/Penzkover to approve the Access, Maintenance and Indemnity Agreement between the Village of Mukwonago and 200 S. Rochester, LLC as presented with attachments A, B, and C carried on a vote of 6 ayes and 1 nay (O'Bryan voted no).

Closed Session

Motion by Decker/Johnson to convene into closed session at 6:02 p.m. pursuant to Wisconsin Statutes **§19.85(1)(c)** and **(e)** to consider a retirement agreement for DPW Supervisor carried unanimously upon roll call vote.

Discussion held in closed session. Motion by Decker/Johnson to adjourn closed session and reconvene to open session at 6:32 p.m. carried unanimously. Motion by Decker/Johnson to approve the retirement of Tom Brandemuehl pursuant to the terms of the agreement carried unanimously.

Adjournment

Motion by Decker/Penzkover to adjourn the Village Board meeting at 6:34 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, December 3, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:30 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Mark Penzkover
Fred Winchowky, Village President

Also present: Kevin Schmidt, Police Chief
Diana Doherty, Finance Director
John Wiedl, Village Administrator
Shawn Reilly, Village Attorney
Dean Falkner, Utilities Director
Bruce Kaniewski, Village Planner
Violet Razo, Village Engineer
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Comments from the Public

None.

Consent Agenda

- A. Minutes for the November 19 Regular and November 21, 2013 Special Meetings
- B. Approval of Vouchers Payable in the amount of \$121,009.42
- C. Granting of 2012-13 Operators License for Gillian E. Peters
- D. Granting of 2013 Temporary Class B Beer Licenses to Knights of Columbus on December 14, 2013 for the property located at 830 County Road NN East, St James Activity Center.

Motion by Decker/Johnson to approve the Consent Agenda carried unanimously.

Unfinished Business

Appointment of Board of Building and Zoning Appeals 2nd Alternate
Item remains on the agenda.

New Business

Village Administrator

Presentation of study findings by Redevelopment Resources

Kristen Fish, from Redevelopment Resources, gave a presentation on the study findings pertaining to organizational structure with focus on economic development. Recommendation is to re-organize staff to combine the Utilities Director and Public

Works Supervisor and create an Economic Development Specialist position. Item referred to the Personnel Committee.

Adjournment

Motion by Decker/Fickau to adjourn the Village Board meeting at 7:09 p.m. carried unanimously.

Respectfully Submitted,

Steven Braatz, Jr.
Village Clerk-Treasurer

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Tuesday, December 17, 2013

Call to Order

Village President Fred Winchowky called the meeting to order at 6:32 p.m.

Roll Call

Trustees present: Arnold Fickau
Jim Decker
Darlene Johnson
Dennis O'Bryan
Mike Sellenheim
Fred Winchowky, Village President

Trustee excused: Mark Penzkover

Also present: Jeff Stien, Fire Chief
Ken Pileggi, Police Lieutenant
Diana Doherty, Finance Director
John Weidl, Village Administrator
Shawn Reilly, Village Attorney
Kurt Peot, Village Engineer
Dean Falkner, Utilities Director
Bruce Kaniewski, Village Planner
Ron Bittner, DPW Crewperson
Steven Braatz, Jr., Clerk-Treasurer

Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

Announcement of closed session

President Winchowky announced the Board will convene into closed session later in the meeting pursuant to Wisconsin Statutes **§19.85(1)(e)** to discuss the future negotiation impact of benefit costs for those represented employees offered the Section 125 Plan and sick leave.

Reports

President Winchowky noted the 2013 November Treasurer, Vehicle, Police, Ambulance, Fire, and Library reports are on file in the Clerk's Office.

Comments from the Public

Consent Agenda

- A. Approval of minutes for the December 3 Regular Village Board meeting
- B. Approval of Vouchers Payable in the amount of \$290,671.30
- C. Adoption of **Resolution 2013-40**: A Resolution to Establish a Snowmobile Route within the Limits of the Village of Mukwonago
- D. Granting of 2014 Temporary Class B Beer Licenses to Knights of Columbus on January 25, 2013 for the property located at 830 County Road NN East, St James Activity Center

Motion by Decker/Fickau to approve the Consent Agenda carried unanimously.

Unfinished Business

Village President appointment of Board of Building and Zoning Appeals 2nd Alternate
Item remains on the agenda.

Committee/Commission Reports

Finance Committee

Resolution 2013-41

Motion by Johnson/Decker to adopt Resolution 2013-41: *A Resolution to Set the 2014 Schedule of Fees for the Village of Mukwonago* carried unanimously.

Resolution 2013-42

Motion by Johnson/Decker to adopt Resolution 2013-42: *A Resolution Amending the 2013 Adopted Budget to Transfer Funds from Recycling to General Fund* carried unanimously.

Resolution 2013-43

Motion by Johnson/Decker to adopt Resolution 2013-43: *A Resolution Amending the 2013 Adopted Budget to Move the Remaining Funds from the Street Light Borrowing to the Debt Service Fund* carried unanimously.

Personnel Committee

Public Works/Utilities Director position description

Motion by O'Bryan/Sellenheim to approve the position description for Public Works/Utilities Director as presented carried on a vote of 5 ayes and 1 nay (Winchowky voted no).

Appointment of Public Works/Utilities Director

Motion by O'Bryan/Sellenheim to appoint Dean Falkner to the position of Public Works/Utilities Director carried on a vote of 5 ayes and 1 nay (Winchowky voted no).

Public Works Crewperson/Coordinator position description

The title shall be changed to Public Works Crew Supervisor/Coordinator. Motion by O'Bryan/Sellenheim to approve the position description for Public Works Supervisor/Coordinator as presented carried on a vote of 5 ayes and 1 nay (Winchowky voted no).

Resolution 2013-44

Public Works Crewperson/Coordinator shall be changed to Public Works Crew Supervisor/Coordinator. Motion by O'Bryan/Fickau to adopt Resolution 2013-44: *A Resolution Relating to Salary and Wage Schedules for Non-Represented Full-Time and Part-Time Employees* carried unanimously.

Plan Commission

Resolution 2013-45

Motion by Decker/Sellenheim to accept the Plan Commission recommendation and adopt Resolution 2013-45: *Conditional Use Permit for the Operation of a Free Standing Emergency Department, Waukesha Memorial Hospital, 240 Maple Avenue, MUKV2016993 and MUKV2016993001* carried unanimously.

Resolution 2013-46

Motion by Decker/Sellenheim to accept the Plan Commission recommendation and adopt Resolution 2013-46: Conditional Use Permit for the Operation of a Helipad, Waukesha Memorial Hospital, 240 Maple Avenue, MUKV2016993 and MUKV2016993001 carried unanimously.

Resolution 2013-47

Motion by Sellenheim/Decker to accept the Plan Commission recommendation and adopt Resolution 2013-47: Conditional Use Permit for the Extension of the Original Conditional Use Permit to Allow for a Free Standing Emergency Department and a Helipad, Waukesha Memorial Hospital, 240 Maple Avenue, MUKV2016993 and MUKV2016993001 carried unanimously.

DN Greenwald Center expansion

Motion by Decker/Johnson to accept the Plan Commission recommendation and approve the site plan/architectural review for the property located at 240 Maple Avenue, Tax Key #s MUKV2016993 and MUKV2016993001, for the proposed DN Greenwald Center expansion carried unanimously.

311 Blood St. certified survey map

Motion by Decker/Fickau to accept the Plan Commission recommendation and approve the certified survey map for the property located at 311 Blood St., Tax Key # MUKV1976196 carried unanimously.

Protective Services Committee

Consideration of Emergency Operations Plan Amendments, Consideration of Fire Department Strategic Plan, Consideration of intercept agreement with Rochester Fire Department, and Request by Progressive Insurance for a discount to Fire Call charges for Account #MFD0000469501

Items remain in Committee.

Public Works Committee

2014 TID #3 road project

Motion by O'Bryan/Fickau to approve the selection of Kunkel Engineering for the design portion of the 2014 TID #3 road project carried unanimously.

Resolution 2013-48

Motion by O'Bryan/Decker to adopt Resolution 2013-48: A Resolution Adopting the 2014 Sanitary Sewer Utility Budget and 2014 Water Utility Budget carried unanimously.

Resolution 2013-49

Motion by O'Bryan/Fickau to adopt Resolution 2013-49: A Resolution Adopting the 2014 Storm Water Utility District #1 Budget carried unanimously.

New Business

Village Clerk

Appointment of Election Inspectors

Motion by Decker/Sellenheim to appoint election inspectors for the 2014-15 term as stated on the list dated 12-11-13 carried unanimously (Fickau abstained).

Village President

Update on Potential Consolidation with North Prairie and Eagle Fire Departments

Winchowky gave an update on the meetings with the various municipalities on potential consolidation of the Fire Department.

Closed Session

Motion by Decker/Winchowky to convene into closed session at 7:09 p.m. pursuant to Wisconsin Statute **§19.85(1)(e)** to discuss the future negotiation impact of benefit costs for those represented employees offered the Section 125 Plan and sick leave carried unanimously upon roll call vote.

Discussion held in closed session. Motion by Decker/Fickau to adjourn closed session and reconvene to open session at 7:57 p.m. carried unanimously.

Section 125 Plan and the sick leave policy

Motion made by Decker/Fickau to reduce the Section 125 (Flexible Spending Plan) to \$500 for family, \$250 for single, for all employees except those with contractual obligations. The Personnel Attorney will prepare a memo to general employees and bargaining units explaining the change in policy. Motion carried unanimously.

Motion made by Decker/Johnson to remove the eligibility for sick leave payout for all new employees hired on or after January 1, 2014. The Personnel Attorney will prepare a memo to department heads and bargaining units explaining the change in policy. Staff will research a suitable alternative. Motion carried unanimously.

Motion made by Johnson/Decker to rescind the proration of sick-time vesting policy as outlined in the memo from the Village Administrator dated July 10, 2012. The Village Administrator will deal with any employee affected by the change in policy on a case-by-case basis. Motion carried unanimously.

Adjournment

Motion by Decker/Johnson to adjourn the Village Board meeting at 8:23 p.m. carried unanimously.

Respectfully Submitted,

Steven A. Braatz, Jr.
Clerk-Treasurer