

Village of Mukwonago
**REGULAR VILLAGE BOARD
MEETING**

Notice of Meeting and Agenda
Wednesday, December 19, 2018

Time: 6:30 p.m.

Place: Mukwonago Municipal Building/Board Room, 440 River Crest Court

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Announcement of Closed Sessions pursuant to Wis. Stat. Wis. Stat. **§19.85(1)(e)**
(Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session)
5. Public Hearings
All persons interested in making comments about any of the public hearing items will be heard. Formal petitions and written comments regarding any of the public hearing items may be submitted tonight. During the public hearing(s), if you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking at the public hearing must sign the Public Hearing Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room.
 - A. Public Hearing for Rezone of MUKV 1974-968 from A-1, Agricultural District to R-2, Single Family Historical Lot Residential District, approximately 3.6 Acres of Land Bounded by Eagle Lake Avenue (CTH LO), Spring Street and Bay Street on behalf of Henry William Patrick Wittbrot IV
6. Comments from the Public
The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.
7. Consent Agenda
All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- A. Approve Village Board meeting minutes:
 - 1) November 15, 2018 Budget Hearing Special Meeting
 - 2) November 15, 2018 Regular Meeting
 - 3) December 5, 2018 Special Meeting
- B. Finance Committee
 - 1) Vouchers payable batches
 - a. Payments batch LibAP112018 for \$24,157.78
 - b. Payments batch US-11-2018 for \$19,349.79
 - c. Payments batch WE-11-2018 for \$34,190.75
 - d. Payments batch AP-12-2018-1 for \$579,263.25
 - 2) Approve the Wage Rate Range for Seasonal Public Works Employees between \$9.00 and \$15.00 per hour for 2019
 - 3) Adopt **RESOLUTION 2018-79**, a Resolution adopting the 2019 wage rates resolution, as amended to include the Protective Services 2019 POC and POP Wage Rates and adjust the Public Works wage range for seasonal employees to between \$9.00 and \$15.00 per hour for 2019
 - 4) Adopt **RESOLUTION 2018-80**, a Resolution adopting exceptions to wage rates RESOLUTION 2018-79
- C. Judicial Committee
 - 1) Approve the Change of Agent to Barbara J. LeBlanc for Kwik Tip Class A Alcohol License.
- D. Public Works Committee
 - 1) Request IDC to present the Village of Mukwonago with data and engineering pertaining to the water tower and right-of-way areas for review by the Village Engineer prior to making any decisions on cost-sharing for the contamination removal
 - 2) Approval of Holz Multi-Use Parkway Trail Change Order #2 in the amount of \$99,896.40

8. Committee/Commission Business

Discussion and Possible Action on the Following Items

A. Finance Committee

- 1) Approve Vouchers payable batches
 - a. Payments Batch AP-12-2018-2 for \$1,018,355.20
 - b. Payments Batch M-11-2018 for \$126,461.34

B. Plan Commission

- 1) Adopt **RESOLUTION 2018-81**, a Resolution for Pirouette Properties (Kay's Academy of Dance), Site Plan and Architectural Review Approval for 715 Man Street; MUKV 1976-205, as submitted and subject to the Planner's Conditions
- 2) Adopt **RESOLUTION 2018-82**, a Resolution for a 1-Lot Certified Survey Map on behalf of Super Products, LLC, 130 W. Boxhorn Dr; part of #A477300003
- 3) Adopt **RESOLUTION 2018-83**, a Resolution for Albor Restaurant Group (Taco Bell), Site Plan and Architectural Review Approval for 920 Greenwald Court, subject to the Planner's Conditions

- 4) Approve **ORDINANCE 954** an Ordinance approving the Rezone from A-1, Agricultural District to R-2, Single Family Historical Lot Residential District, approximately 3.6 Acres of Land Bounded by Eagle Lake Avenue (CTH LO), Spring Street and Bay Street on behalf of Henry William Patrick Wittbrot IV; MUKV 1974-968

C. Protective Service Committee

- 1) Adopt **RESOLUTION 2018-84**, a Resolution authorizing Annual Stipends for the Assistant Chief and Deputy Chief due to mandated increased responsibilities and duties
- 2) November Monthly Report

D. Public Works

- 1) Approve access agreement between the Village and Doug DeBack for Maple Center
- 2) Approve amendment to John's Disposal Garbage and Recycling Collection Agreement and authorize the Village President sign the amendment
- 3) Urban Forestry Grant (information only)
- 4) Introduction of Lee Wegner, New PW Crew Supervisor (information only)

9. New Business

Discussion and Possible Action on the Following Items

A. Intergovernmental Agreement

- 1) Adopt **RESOLUTION 2018-85**, a Resolution to Adopt the Cooperative Boundary Agreement with the Town of Vernon and to Transmit the Cooperative Boundary Agreement to the State of Wisconsin Department of Administration

10. Convene into closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) 915 Main Street

11. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda

A. Direction and/or Sale of 915 Main Property

12. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be attending the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.

MINUTES OF THE BUDGET HEARING & SPECIAL VILLAGE BOARD MEETING Thursday, November 15, 2018

1. Call to Order

Village President Winchowky called the meeting to order at 5:00 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

2. Roll Call

Board Members present: Fred Winchowky, Village President
Jim Decker
Darlene Johnson
Karl Kettner
Mark Penzkover
Jason Wamser
Jay Vermeulen

Board Members excused: None

Also present:

Rebecca Alonge, Village Engineer
Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Dave Brown, Utilities Director
Diana Doherty, Finance Director
Bruce Kaniewski, Planner/Zoning Administrator
John Weidl, Administrator/Economic Development Director
Kevin Schmidt, Police Chief
Jeff Stien, Fire Chief
Cynthia Howard, Recording Secretary

3. Public Hearing

Village President Winchowky opened the Budget Hearing at 5:01 p.m. Administrator Weidl gave the Board a power point presentation, which is attached hereto and incorporated into these minutes by reference. The presentation and discussion touched upon the following points:

- Expenditure Restraint separate from tax levy
- Manufacturing income behind; additional personal property taxes from state
- New jobs for one public works employee and one police officer included in budget
- Public works reported on the boat ramp
- Police reported on the training initiatives
- Goal to implement successor planning
- Decrease in debt service/special assessment to offset in future years
- Proposed changes for the Mukwonago Mill Rates for Walworth and Waukesha counties, respectively
- Last assessed value revaluation done in 2012
- \$60,305 proposed increase over published budget to be considered
- Last water rate adjustment was in 2011; future adjustments to be kept steady and estimating around 3% annually over the next 5 years pending PSC approval.

Water Rate notice to be included in December newsletter; rates effective after first quarter 2019.

Village Board and Department leaders participated in discussion. No one from the public participated in the hearing. Village President Winchowky closed the Budget Hearing at 5:35 p.m.

4. Action related to the Proposed 2019 Annual Village Budget

A. 2019 Annual Budget & 2018 Property Tax Levy

Motion by Decker/Wamser to adopt **RESOLUTION 2018-066**, a Resolution adopting the 2019 Annual Budget and establishing the 2018 Property Tax Levy for the Village of Mukwonago. A voice vote was taken; Trustee Johnson voted nay. The motion carried.

B. 2019 Sanitary Sewer Budget

Motion by Decker/Wamser to adopt **RESOLUTION 2018-067**, a Resolution adopting the 2019 Sanitary Sewer Budget for the Village of Mukwonago, carried.

C. 2019 Storm Water Utility Budget

Motion by Decker/Wamser to adopt **RESOLUTION 2018-068**, a Resolution adopting the 2019 Storm Water Utility Budget for the Village of Mukwonago, carried.

5. Adjournment at 5:37 p.m.

Respectfully Submitted,

Cynthia L. Howard
Recording Secretary

Linda Gourdoux
Deputy Clerk-Treasurer

VILLAGE OF MUKWONAGO

2019 ANNUAL BUDGET

Public Hearing Presentation
November 15, 2018



2019 Budget Overview – Tax Levy

- Total Property Tax Levy increased by \$100,887, which is 1.75% over the prior year's levy
 - Of this \$48,164 covers increases in operating expenses and is allocated among the General Fund, Fire, Recycling, Library and Capital Equipment Funds
 - \$52,723 is for increases in G.O. Debt Service
 - The Village's Total Property Tax Levy (excluding Tax Increments) is \$5,879,591
- Factors allowing the Tax Levy increase include:
 - 1.88% net new construction
 - Total Equalized Value increased \$38,144,000 to \$877,402,300
 - Total Assessed (taxable) Value increased \$119,821,000 to \$880,023,300

2019 Budget Overview

Expenditure Restraint Program

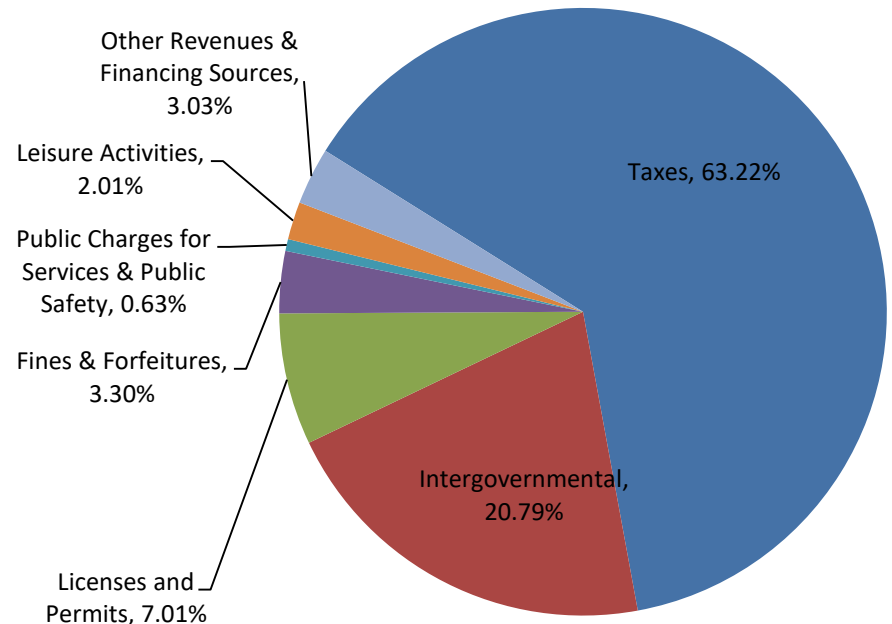
- The State offers an Expenditure Restraint Program which provides aid to municipalities who keep the General Fund Expenditure Budget below a calculated percentage consisting of 60% of the net new construction factor (capped at 2%) plus a CPI factor approved by the DOR.
- Using these parameters, the Village must keep its 2019 General Fund Expenditure Budget increase to under 3.5% in order to qualify for approximately \$140,000 in aid for the 2020 budget year.
- The proposed 2019 General Fund Expenditure Budget as presented totals \$4,724,816 which is an increase of \$156,340 or 3.42% over the adopted 2018 budget.

GENERAL FUND

2019 REVENUE HIGHLIGHTS

- Taxes - \$2,987,167 - make up 63% of the revenue budget. Taxes are comprised of: Property tax of \$2,604,077; Room tax of \$6,000; Water Utility tax equivalent of \$368,000; and property tax interest of \$9,090
- The remaining 37% of non-tax general revenues comes from intergovernmental revenues, fines, fees, interest and commercial revenue
- The State is providing a new personal property aid in 2019 to make up for the machinery & tools personal property exemption which was implemented last year. \$18,897 is the amount of annual aid the Village can expect going forward from this change

2019 Proposed Revenue Composition

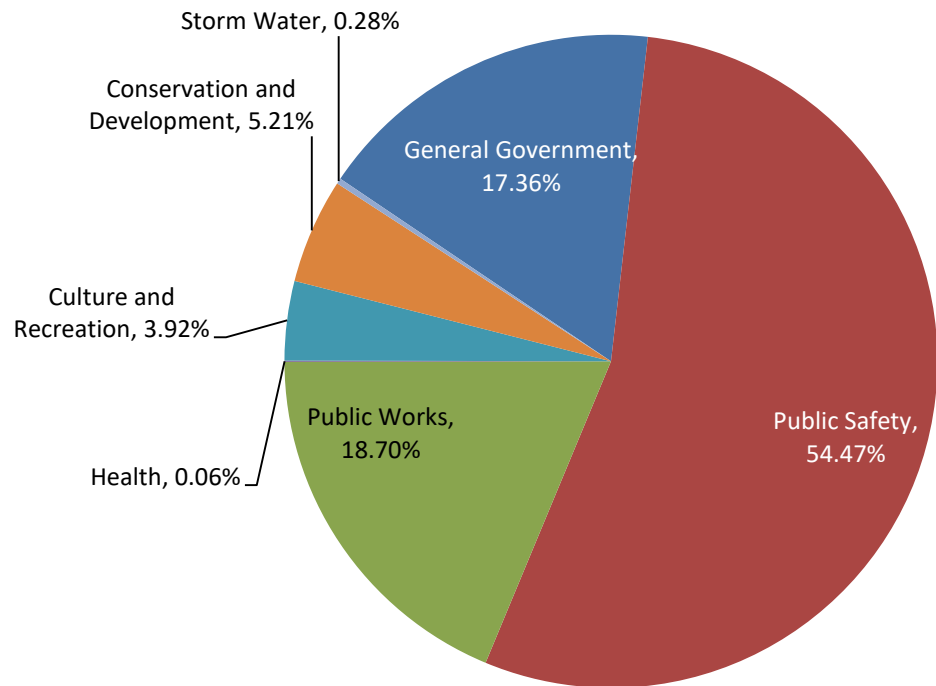


GENERAL FUND

2019 EXPENDITURE HIGHLIGHTS

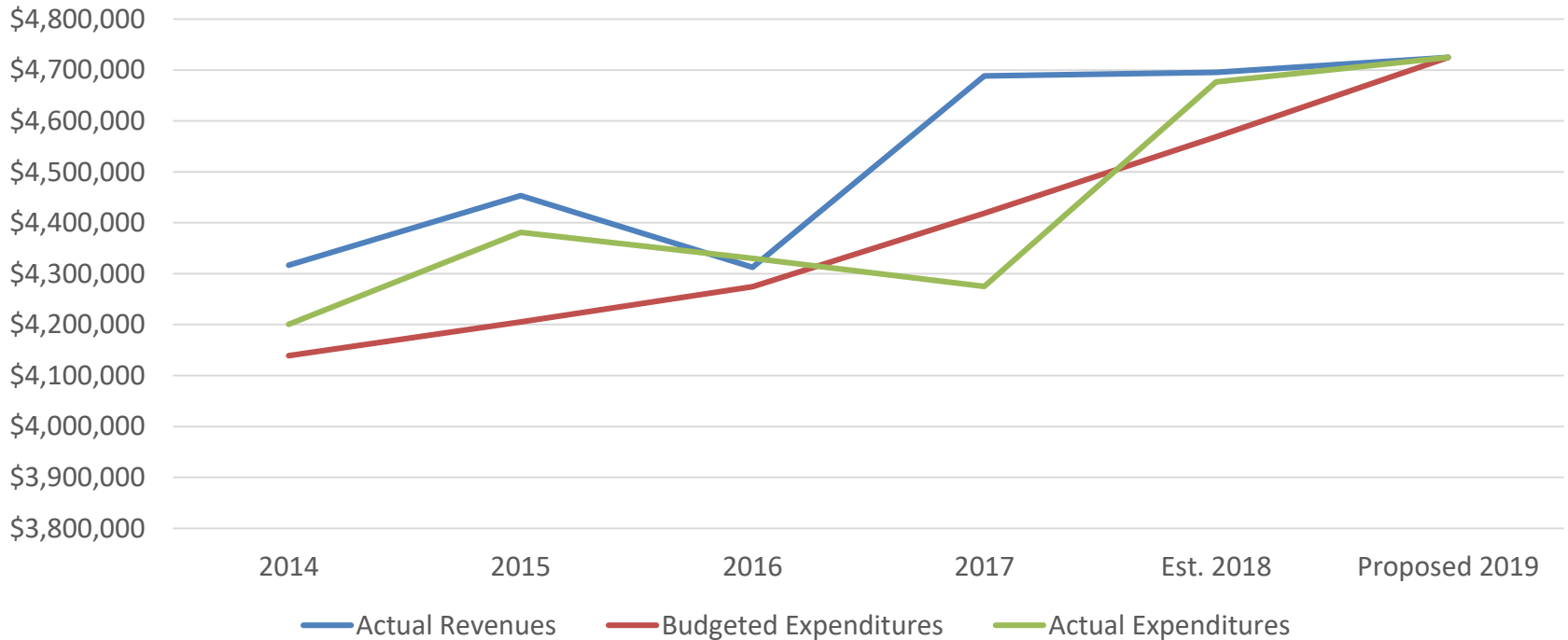
- Total expenditures increased to \$4,724,816 compared to the 2018 budget of \$4,568,476. **This represents a 3.42% increase, or \$156,340**
- \$64,035 of the increase is due to compensation increases granted to employees and the addition of a full-time DPW crewperson and a new patrol officer starting in 4Q 2019.
- \$32,000 is being budgeted for a reserve to reduce the Village's current unfunded liability balance
- \$60,305 is being budgeted as a placeholder to potentially bring Planner services in-house

2019 Proposed Expenditure Composition



GENERAL FUND

General Fund Expenditures & Revenues 2014-2019



	2014	2015	2016	2017	Est. 2018	Proposed 2019
Actual Revenues	\$4,316,602	\$4,453,419	\$4,312,676	\$4,688,537	\$4,695,221	\$4,724,816
Budgeted Expenditures	\$4,138,838	\$4,205,307	\$4,274,681	\$4,418,352	\$4,568,476	\$4,724,816
Actual Expenditures	\$4,200,382	\$4,381,121	\$4,329,807	\$4,274,706	\$4,676,601	\$4,724,816

GENERAL FUND

Department of Public Works

2018 ACCOMPLISHMENTS

- Incorporated Storm Water data into the Village's GIS and have a process in place to add new developments
- Constructed Rosewood Park
- Constructed a new boat ramp and received a 50/50 grant award in the amount of \$108,412.50 towards the project
- Reconstructed a portion of the Mukwonago Estates subdivision originally constructed in 1979
- Resurfaced Grand Ave in conjunction with the water main relay project
- Completed the ½ mile multi-use trail extension along Holz Parkway

GENERAL FUND

Department of Public Works

2019 GOALS

- Reconstruct the storm water pond on East Veterans Way utilizing a \$150,000 Urban Non-Point Source Pollution grant
- Undertake park projects as identified in the CORP and targeted in the 5 year CIP
- Repave the parking lots at Village Hall, Field Park and Indian Head Park
- Heating upgrades at the DPW shop and Police Dept. garage
- Replace remaining carpet and improve security in the basement storage area at Village Hall
- Install a digital sign at Field Park

GENERAL FUND

Police Department

2018 ACCOMPLISHMENTS

- Provide cost-effective police services to the community.
 - Held discussions with the Town of Mukwonago on the feasibility the Police departments or contracting with the Town to provide police services but determined there were no significant cost savings for either department in pursuing either option
 - Received grant funding to cover 50% of the cost to replace 3 bullet-proof vests
 - Received grant funding to cover the cost to send the Dispatch Supervisor to the Wisconsin Law Enforcement Administrative Professionals conference
- Maintain the accountability and professionalism of the Department
 - Members attended the Attorney General Conference on School Safety and the Wisconsin Police Leadership Foundation to keep up with latest trends & response tactics
 - Dispatchers attended various trainings, including the Wisconsin Public Safety Communications conference.
- Continue our efforts to forge a bond in the community and be proactive in community relations.
 - Provided community training in Civilian Response to an Active Shooter situation
 - Neighborhood Watch hosted another successful and well-attended National Night Out event

GENERAL FUND

Police Department

2019 GOALS

- Maintain the accountability and professionalism of the Department
 - Ensure all Dispatchers are current in Emergency Medical Dispatching protocols
 - Enroll command staff in specialized 10 week training programs through Northwestern University Center for Public Safety, School of Police & Staff Command or FBI National Academy
 - Train all employees in TIME (Traffic Incident Management Enhancement) and seek grant money for CIT - Crisis Intervention Training - which specializes in how to handle individuals suffering from mental health issues
 - Research policy and record keeping system for possible implementation of officer body camera
- Reorganization of the Department
 - Create a new 2nd in command position for Village Board approval
 - Create a detective position focused on crime investigation and crime prevention programs
- Completion of an Emergency Operations Center (EOC)
 - Serves as a command center and control facility to carry out disaster management functions at a strategic level in an emergency situation, ensuring the continuity of operations and Village services

GENERAL FUND

Administration / Finance

2018 ACCOMPLISHMENTS

- Began implementing performance metrics related to snowplowing, traffic accidents near the high school and the engineer's review process
- Commissioned a study to evaluate the need for additional DPW staff. An additional person was budgeted in 2019 based on the study results
- Analyzed reserve balance goals and new funding sources to ensure ongoing sustainability of additional staffing for DPW and Police; reallocated current resources to cover short-term help for Village Hall staff
- Implemented metrics for a 6 month evaluation of engineering services
- Proposed a formal written guideline for staff and elected officials involved in collective bargaining negotiations

GENERAL FUND

Administration / Finance

2019 GOALS

- Work with Village Hall staff to design and implement a succession plan for all Village Hall functions, outlining what steps will be taken in the event of a vacancy and identifying what actions are needed in the interim to prepare for both planned and unplanned vacancies
- Develop recommendations for the Village Board to consider in filling the Planner/Zoning Administration role pending an anticipated retirement
- Implement Elected Official guidance on any changes to Staff responsibilities
- Successful implementation of new financial software, including conversion of historical data and changes to processes to take advantage of improved functionality and features of the new software

GENERAL FUND

Economic Development

2018 ACCOMPLISHMENTS

- Created TID#5, acquired land and have two development projects in progress: one with an estimated value of \$8,000,000 set for completion in 2018; the other with an estimated value of \$4,500,000 in mid-2019. 150 jobs were retained and another anticipated 65-85 jobs will be brought in from these 2 projects. Other developments for TID#5 are currently in negotiation.
- Property behind Chapman Farms Blvd is being developed for 88 single family lots and 48 single family attached lots which is estimated to result in \$40,000,000 in new construction over the course of 5 to 15 years.
- A developers agreement with Maple Centre for apartments adjacent to TID #3 is near finalization and the construction of the infrastructure to support the development is set to begin in 2019.
- Continue to work with the Village Board and Staff relative to the development of a Comprehensive Boundary Agreement with the Town of Vernon

GENERAL FUND

Economic Development

2019 GOALS

- Facilitate at least one more development in the TID#5 Industrial Park
- Oversee the completion of infrastructure projects to Maple Centre
- Work with Elected Officials to develop a strategy for 915 Main
- Begin the process of bringing another residential subdivision online for 2020

GENERAL FUND

Building Inspections Department

2018 ACCOMPLISHMENTS

- Building Inspector acquired Commercial Plumbing Inspector Certification
- Permits back to 1979 have all been scanned into GIS and available for instant access
- Implemented an online survey for Building Inspection services

2019 GOALS

- Building Inspector to attain Commercial Building Inspector Certification
- Building Inspection Support Specialist to obtain UDC Construction and UDC HVAC Inspector Certifications
- Refine processes for electronic records / permitting

GENERAL FUND

Village Attorney

2018 ACCOMPLISHMENTS

- Provide legal advice and support for the following projects:
 - Completed work on the sale of properties and associated Developer Guaranty Agreements for CI Banker Wire and Quernemoen Mukwonago, LLC
 - Sale of property to Malcolm and Developer Guaranty Agreements is in process
 - Developer Guaranty Agreement for Family Ventures of Mukwonago is in process
 - Work on resolution of SWMA involving Growth Werks, OMSA, Citizen Bank of Mukwonago, and Sherwin Williams
 - Work on resolution of Well 7 issues involving Walworth County and the property owners
 - Pursued violations of the Village's mandatory utility connection Ordinance
 - Continued work on the Cooperative Boundary agreement with the Town of Vernon
 - Work on revisions to the Historic Preservation Ordinance/Commission

GENERAL FUND

Village Attorney

2019 GOALS

- Complete work started in 2018 on Malcolm, Family Ventures, and NB Lincoln/Super Products
- Continue to work on Cooperative Boundary Agreement with the Town of Vernon
- Continue to work on impacts to the Village Code based on the Landowners Bill of Rights, Acts 67 and 68
- Provide training to the Board relative to parliamentary procedure, claims processes, open meetings law, open records law and contracting requirements
- Continue to support the Village elected leadership, as well as appointed Staff, to address questions as to the legislative process and the requirements for new development

GENERAL FUND

Village Engineer

2018 ACCOMPLISHMENTS

- Continued updates to the GIS system and switch over to new software: AssetAlly
- Worked on streamlining the Village's Development Review Process
- Assisted staff with the updates of Village development and construction standards
- Assisted with development and coordination of TID #5 from budgeting, phasing, design, bidding, DOT negotiations and construction to complete the project in the accelerated timeframe
- Assisted with bidding and construction of the Village's Capital Improvement Projects
- Assisted Village in a pilot study to serve as a basis of design for Well 5 Iron Filtration Treatment Facility and obtained PSC approval for the facility
- Assisted Village with Urban Nonpoint Source Grant application resulting in funding for the rehabilitation of the Pick 'N Save Pond in 2019
- Assisted Village in current water and sewer capacity study.
- Upgraded SCADA software, network and programming for both Water and Sewer Treatment Facilities and stations throughout the Village

GENERAL FUND

Village Engineer

2019 GOALS

- Utilizing AssetAlly, add additional documents and improve the process for staff
- Continue to help streamline Village development review process and reduce the number of reviews completed on each development
- Complete design and bidding for projects, including Pick 'N Save Pond Rehabilitation, Deback Drive, STH 83 Bump-outs, Parking Lot improvements, Catch Basin repairs, and Well 5 Iron Filtration Treatment Facility
- Complete Radio Telemetry upgrade for SCADA

GENERAL FUND

Planning & Zoning Department

2018 ACCOMPLISHMENTS

- Coordinated preparation and approval for Town of Vernon boundary agreement
- Coordinated numerous approvals needed for construction of TID #5 Business Park
- Facilitated new development proposals – Bielinski/Chapman Farms; Kids Connection; Banker Wire; Triple Crown; Prohealth Hospital Addition; and numerous others
- Coordinated building construction, sign permit and community development matters with Building Inspectors and other Village staff
- Handled several zoning enforcement matters
- Assisted Village Administrator with economic development activities including business retention visits
- Worked with Village staff to improve development review and approval process

GENERAL FUND

Planning & Zoning Department

2019 GOALS

- Continue to work the Village staff to improve development review and approval process
- Complete several pending zoning ordinance and other municipal code amendments to implement Comprehensive plan, respond to new state laws and overall update of zoning standards
- Continue to facilitate new development proposals
- Work with staff toward a next step strategy for industrial expansion
- Assist with transition of new planning staff, including filing of past planning and zoning folders

FIRE/AMBULANCE FUND

2018 ACCOMPLISHMENTS

- Investigated the feasibility of expanding our contract services with other communities and will continue to expand the Paramedic Intercept Program
- Completed the Station 1 remodel by end of 2018
- Maintain a balanced budget without impacting the capital equipment line item and without asking for more than a 2% increase from the municipalities.
- Worked with Prohealth to secure funding through 2020

2019 GOALS

- Grow Cadet program through more outreach to Mukwonago High School
- Implement an Intern Program to recruit and retain staffing
- Along with the Police Department, complete the Emergency Vehicle Pre-emption installation throughout the Village
- Stay within annual budget using any excess revenues to fund sick leave payout reserves and capital equipment replacement reserves
- Research Referendum opportunities

LIBRARY FUND

2018 ACCOMPLISHMENTS

- Expenditures anticipated to come under budget
- Overall circulation increase of 2-3%
- MCL 2018-2021 Strategic Plan completed and adopted by the Library Board
- Young Adult area renovation and revamp
- “The Thingery” addition to circulation which includes equipment and experiences such as GoPro cameras; hotspots; zoo passes; giant backyard games; discover backpacks; Rokus; Chromecasts; ukuleles, gaming consoles, STEAM (science, technology, engineering, art & math) kits
- Community collaboration, working with the Chamber of Commerce to host the first ever Winter Farmer’s Market and with the Rotary Club to host the State of the Village
- Continuous review of Library policies and procedures to ensure we are meeting the patrons’ and community’s needs
- Position descriptions were updated and a compensation study was completed to aid in understanding how to remain competitive to comparable libraries
- New building security system installed including access control, an intrusion system and video surveillance

LIBRARY FUND

2019 GOALS

- Begin the process of conducting a facilities study with a consultant to guide us in a children's area redesign, possible expansion of MetaSpace 511, a quiet area, etc.
- Expand the idea of the Library's 'outside of its walls' and have library representation at other areas in the community and further outreach at local schools and daycare centers, senior citizen facilities, and Chamber events
- Analyze the costs associated with potential expansion in hours of operation
- Develop a communications and marketing brand plan
- Evaluate staff schedules and desk shifts to optimize library services, programs, and events; introducing the idea of the 'roaming reference' while cross-training staff to expand internal capacity
- Begin evaluation of monthly portfolio of programming through creation of a process and public feedback form specific to each department
- Update organizational chart and reporting structures

WATER & SEWER UTILITIES

2018 ACCOMPLISHMENTS

- Infrastructure Projects Completed: TID#5 Booster Station; Grand Ave Rehab; Front Street Main replacement; Sewer repairs at Grand, Oakland, Front & Crestview
- Septage Receiving Station is near completion and within budget
- Achieved PSC & DNR approval and design for Iron Filtration Plant to be built in 2019
- Completed phase 2 SCADA Upgrades and Well 4 Booster Pump VFD installs
- Performed inspections, sound tests and repairs on 10% of water services in leak prone areas to reduce water loss and the need for emergency repairs; Completed sand blasting and painting of 225 fire hydrants; 150 residential cross connections and meter replacements; Exercised 50% of Main Valves with repairs as needed.
- Completed CMOM (Capacity, Management, Operation and Maintenance) program requirements for sewer cleaning, manhole inspections and televising mains.
- All Utilities employees had a minimum of 8 hours and 16 hours of continuing education credits in Water and Wastewater, respectively

WATER & SEWER UTILITIES

2019 GOALS

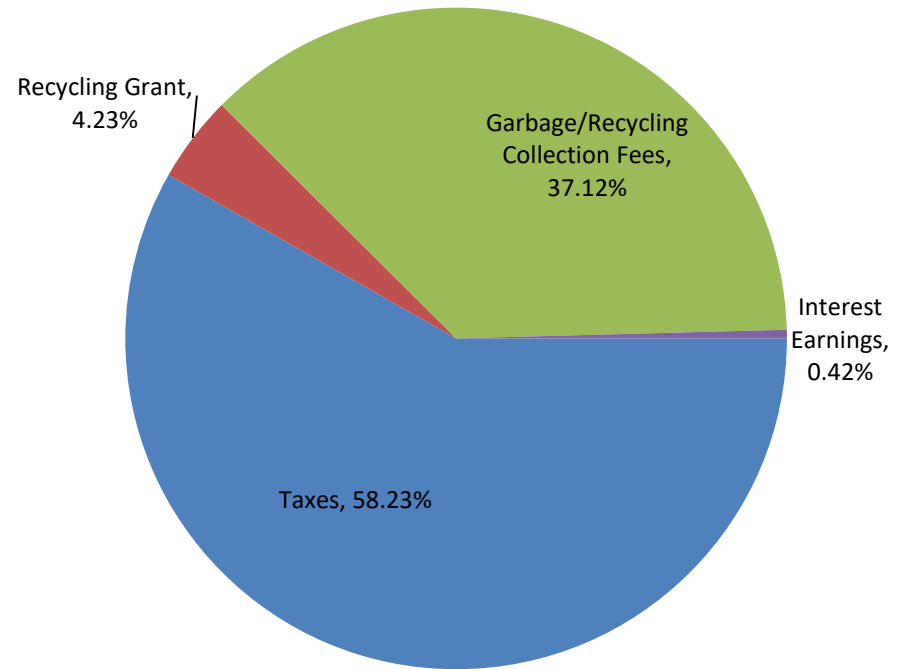
- Investigate use of GIS and new Utility Billing software capabilities to assist in the completion of the statistical section of the annual PSC report
- Construction of the Iron Filtration Plant to improve drinking water quality
- Complete planned plant upgrades and ID future improvements to maintain current plant at full operational capacity and increase life expectancy
- Conduct a capacity needs study for both Water and Sewer to accommodate anticipated Village growth
- Organize Utility buildings to allow for more efficient use of space and better management of Utility inventory
- Continue I&I (Infiltration/Inflow) study to reduce unnecessary treatment of 'clean' water which leads to increased operating costs
- Continue Phosphorous study to cost-effectively ensure compliance with DNR standards
- Continue with Operator certification, training and leadership opportunities

REFUSE COLLECTION FUND

2019 BUDGET HIGHLIGHTS

- Total expenditures will increase \$45,832 or 9.3% from the 2018 budget to \$536,208
- Property tax support increased \$6,122 to \$312,236 representing an increase of 2% over the prior year levy.
- Significant cost increases in recycling will result in an annual fee increase of \$14.40 per household (\$3.60 quarterly)
- The increase covers added services of weekly recycling; one additional curbside yard waste collection and 2 additional yard waste drop off collection dates

2019 Refuse Collection Fund Revenue Composition



STORM WATER DISTRICT FUND

2019 BUDGET HIGHLIGHTS

- Total expenditures and revenues are budgeted at \$32,646 which has remained flat for the past few years
- Revenues consist of fees paid by properties located in TID #3 and are based on the number of Equivalent Runoff Units (ERUs) calculated by the Engineers for each property and are reviewed annually
 - Development (either new or through expansion activities) within the district impacts the ERUs
 - The total number of ERUs and the expenditure budget determine what the rate per ERU will be
- The annual ERU rate calculated for 2019 is \$31.15 which is \$2.93 less than the prior year's annual rate

CAPITAL EQUIPMENT FUND

2019 EQUIPMENT PURCHASES AND FUNDING

DEPARTMENT OF PUBLIC WORKS

- \$120,000 Loader with Back Hoe
- \$ 40,000 4WD 3/4 ton Truck with Plow
- \$ 16,000 Zero Turn Mower
- \$ 10,000 Red Brick Museum – 2nd floor AC
- \$ 75,000 Heating Upgrade DPW & Police Dept Garages

POLICE DEPARTMENT

- \$80,000 for two Squad Cars and related equipment
- \$50,000 Impound Garage Improvements
- \$25,000 Training / EOC Room Equipment
- \$16,000 Radios

FIRE DEPARTMENT*

- \$180,000 Ambulance 3453 Remount with Power Load and Cot
- \$60,000 Replace LUCAS Compression & Glidescopes

EMERGENCY GOVERNMENT

- \$13,000 Controllers for 2 outdoor sirens

VILLAGE HALL

- \$115,000 Replace Accounting / Financial Software
- \$ 60,000 Village Hall Carpeting & Basement Storage Security

Funding:

- Taxes: \$104,000
- Debt: \$636,000
- Town Share of FD* \$120,000

CAPITAL IMPROVEMENT FUND

2019 PROJECTS AND FUNDING

- \$788,000 for Park Projects as identified in the CORP and Capital Improvement Plan for Miniwauken, Phantom Glen, Minors, Indianhead and Field Parks
- \$488,625 for Retention Pond, Storm Water Pond and Storm Sewer Catch basin repairs
- \$200,000 Annual Road Maintenance Work
- \$150,000 Demolish Building on former Lynch site (TID #4)
- \$130,000 Paint Railroad Bridge
- \$105,000 Village Hall parking lot, retaining wall, concrete steps and sidewalk
- \$76,000 Downtown Pedestrian Improvements
- \$35,000 Streetscape Design Plan

Funding:

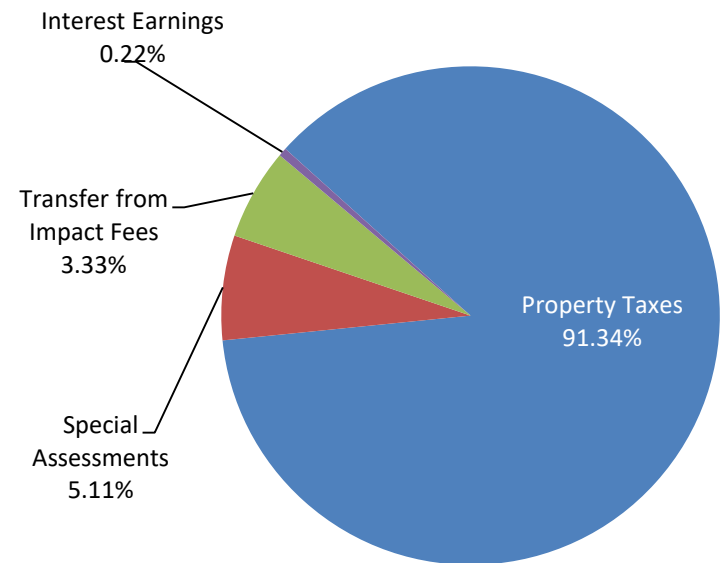
- Debt: \$1,882,625
- Reserves: \$ 90,000

DEBT SERVICE FUND

2019 BUDGET HIGHLIGHTS

- Total expenditures of \$2,401,986 for payment of principal and interest due on Village General Obligation debt
- **Of the total amount, \$2,194,034 (91.34%) is supported by property taxes. This is an increase of \$52,723 (2.5%) over the 2017 levy**
- \$122,952 will be supported by special assessments (this amount decreases every year – it is \$44,707 less for 2019 from 2018)
- \$80,000 will be supported by a transfer from the impact fee fund
- \$5,000 will be funded by interest earnings

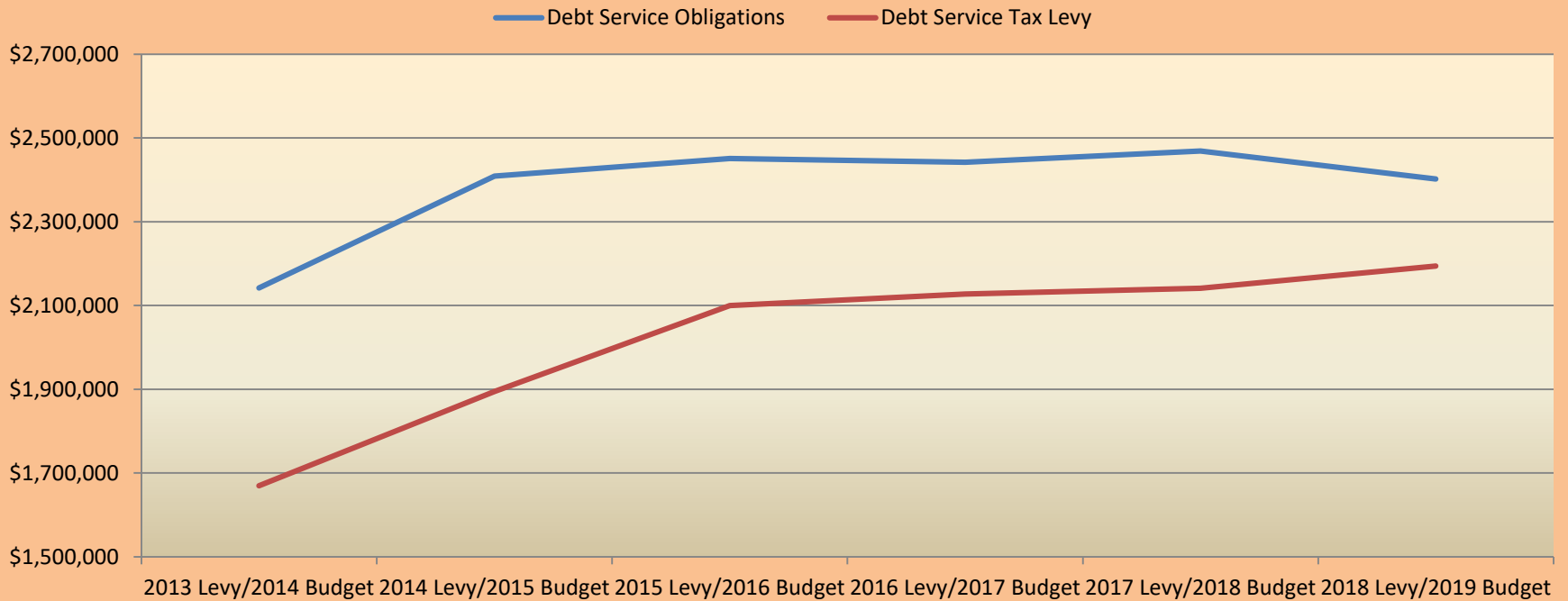
2019 Debt Service Fund Revenue Composition



DEBT SERVICE FUND

Debt Service Histories

Obligations vs. Levy

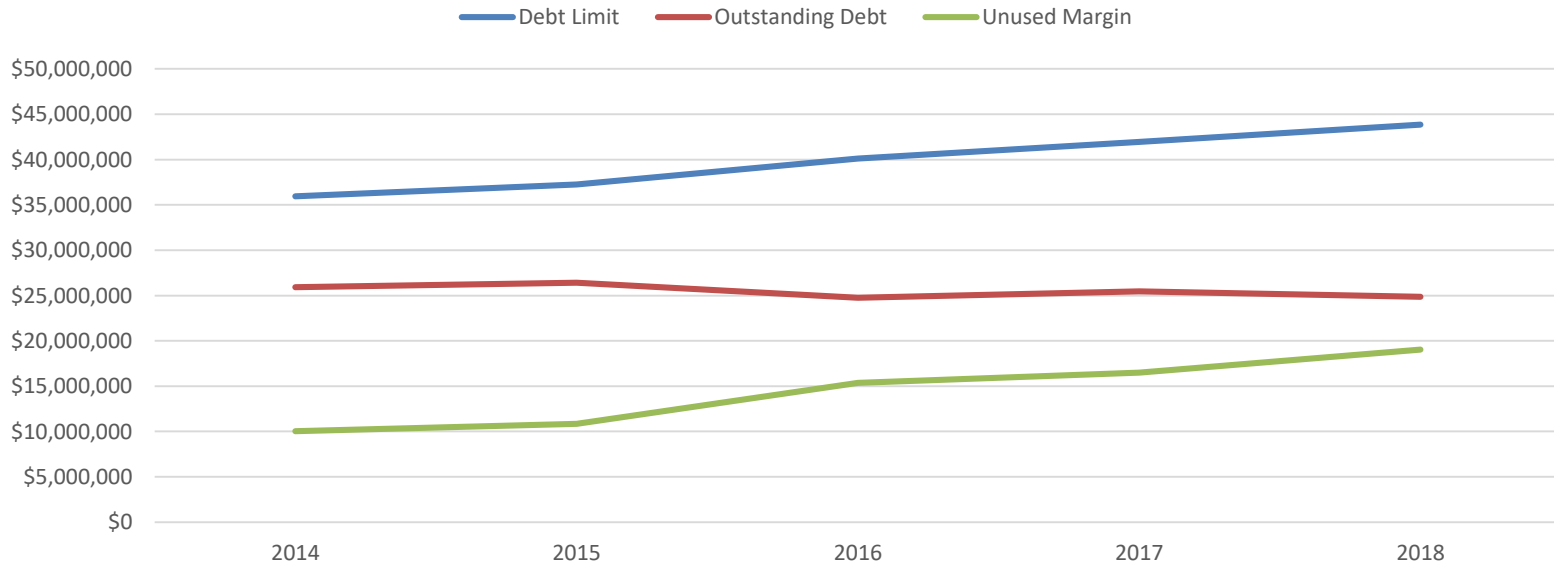


	2013 Levy/2014 Budget	2014 Levy/2015 Budget	2015 Levy/2016 Budget	2016 Levy/2017 Budget	2017 Levy/2018 Budget	2018 Levy/2019 Budget
Debt Service Obligations	\$2,141,861	\$2,408,828	\$2,451,035	\$2,442,110	\$2,468,494	\$2,401,986
Debt Service Tax Levy	\$1,669,430	\$1,894,657	\$2,099,929	\$2,127,127	\$2,141,311	\$2,194,034
Levy Percent Change		13.49%	10.83%	1.30%	0.67%	2.46%

DEBT SERVICE FUND

	2014	2015	2016	2017	2018
Equalized Value	719,125,600	744,755,700	802,163,300	839,258,300	877,402,300
Debt Limit	35,956,280	37,237,785	40,108,165	41,962,915	43,870,115
Outstanding Debt	25,934,159	26,401,421	24,741,678	25,466,678	24,843,732
Unused Margin	10,022,121	10,836,364	15,366,487	16,496,237	19,026,383

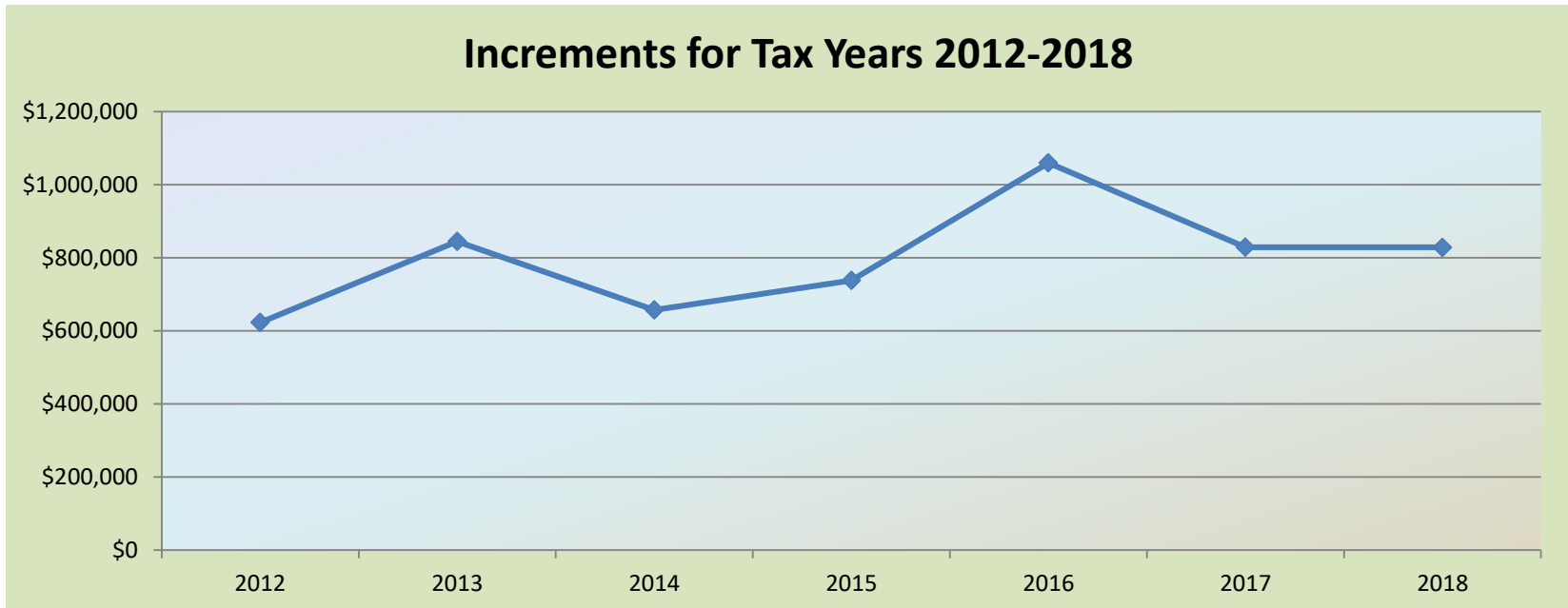
General Obligation Borrowing Capacity



TAX INCREMENT DISTRICT FUNDS

2019 BUDGET HIGHLIGHTS

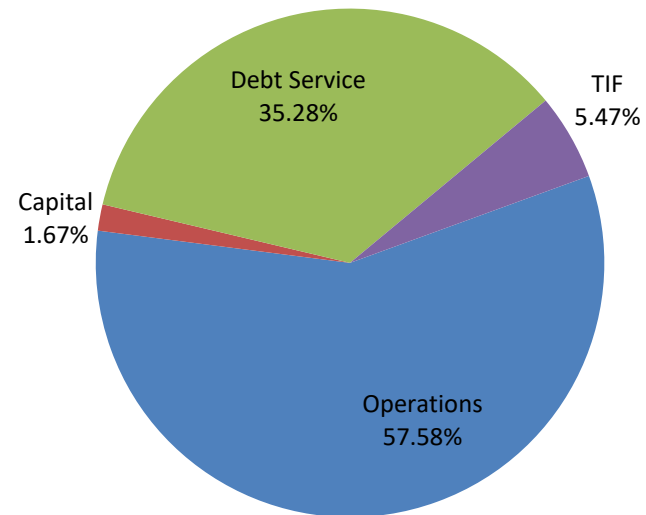
- Total increment valuation of the TID increased \$1,697,000 or 3.67%, to \$47,923,400
- 2018 Village increment increased \$2,882 or 0.85%, to \$340,185
- Total increment is estimated to be \$828,311 – a decrease of \$665. The County levy was not available as of the completion of this presentation so the final calculation is still pending.



A LOOK AT THE LEVIES AND TAXES

- The total property tax levy for all Village purposes is \$6,219,776 (including Village portion of TID #3 & TID #4)
- Total Tax Base (Assessed Value) for 2018 Taxes payable in 2019 is \$880,023,300 - an increase of \$119,821,000 or 15.76% over last year
- Total Equalized Value for 2018 is \$877,402,300 - an increase of \$38,144,000 or 4.54% over 2017
- For Village properties within Waukesha County, the local tax rate is estimated at \$7.079188, a decrease of \$0.98 per \$1,000 of assessed value, or -12.11% over 2017
 - For Waukesha County properties, an owner of a \$220,000 home in 2018 would pay an estimated Village tax of \$1,557.42 a decrease of \$214.63 over 2017 (assuming the assessed value did not change during those 2 years)
- For Village properties within Walworth County, the local tax rate is estimated at \$6.613535, a decrease of \$1.02 per \$1,000 of assessed value, or -13.37% over 2017
 - For Walworth County properties, an owner of a \$220,000 home in 2018 would pay an estimated Village tax of \$1,454.98 a decrease of \$224.55 over 2017 (assuming the assessed value did not change during those 2 years)

Composition of 2018 Overall Tax Levy & Village Portion of Increment



A Sample of Estimated 2018 Village Taxes

✓ The Village tax represents roughly 35% of the total property tax bill

	2017 Assessed Value	2017 Village Taxes	2018 Assessed Value	2018 ESTIMATED Village Taxes	\$ change 2018 over 2017 Levy	% change 2018 over 2017 Levy	\$ Change in Assessed Value	% Change in Assessed Value
MILL RATE:		\$8.0547752		\$7.079188	(\$0.98)	-12.11%		
Vermeulen	254,800	\$2,052.36	315,000	\$2,229.94	\$177.59	8.65%	60,200	23.63%
Johnson	216,900	\$1,747.08	262,000	\$1,854.75	\$107.67	6.16%	45,100	20.79%
Decker	179,900	\$1,449.05	203,500	\$1,440.61	(\$8.44)	-0.58%	23,600	13.12%
Winchowky	219,900	\$1,771.25	249,500	\$1,766.26	(\$4.99)	-0.28%	29,600	13.46%
Penzkover	212,900	\$1,714.86	260,500	\$1,844.13	\$129.27	7.54%	47,600	22.36%
Kettner	313,600	\$2,525.98	373,000	\$2,640.54	\$114.56	4.54%	59,400	18.94%
Wamser	305,900	\$2,463.96	356,000	\$2,520.19	\$56.24	2.28%	50,100	16.38%

2019 ANNUAL VILLAGE BUDGET

CHANGES FROM PUBLISHED BUDGET

GENERAL FUND:

Final Budget Total:	\$4,724,816
Public Hearing Notice Total:	\$4,664,511
Difference:	\$60,305

The General Fund budget was increased by the final expenditure restraint figure which was not available when the notice was published. The additional funds were added as a placeholder in the Planner's budget to use in the consideration of a replacement position due to the current Planner's pending retirement in 2019. The funding to offset this additional expenditure will be a use of fund balance if the money is actually spent.

2019 SEWER UTILITY BUDGET

- Sewer Utility's 2019 Budget total is \$1,186,498 – an increase of \$22,182 or 1.18% over 2018
- Capital expenditures excluding new development total \$2,248,500 which will be funded thru reserves. Projects & Equipment include:
 - Digester & Grit System Upgrades
 - 6000 Gallon Chemical Tank and Building
 - Pick-up Truck with Plow
 - Mower
- The Sewer Utility will repay \$449,115 of debt in 2019
- Sewer Rates for Utility Customers will not change for 2019

2019 WATER UTILITY BUDGET

- Water Utility's 2019 Budget total is \$2,131,085 – an increase of \$181,487 or 9.31% over 2018.
- Capital expenditures excluding new development total \$1,370,000 which will be funded thru reserves. Projects & Equipment include:
 - Iron Filtration Facility at Well #5
 - Service Truck
 - Water Meters
- The Water Utility will repay \$503,389 of debt in 2019
- A Water Rate increase of 9% is set to go into effect for the 1st quarter billings in 2019 pending final PSC approval of the rate case. The rate increase will provide the utility with a 5.30% return on net investment rate base which is the current benchmark and will provide the revenue needed for adequate debt service coverage

2019 ANNUAL VILLAGE BUDGET

SUMMARY

- Staff is presenting a balanced budget that holds to the Strategic Plan and Capital Plan adopted by the Village Board with the addition of a Full-Time DPW Crewperson and the funding for an additional Patrol Officer in the Police Department beginning in the 4th Quarter of 2019
- The 2019 Budget seeks to maximize the Village's revenue position with respect to Levy Limits imposed by the State of Wisconsin and the Expenditure Restraint Program administered by the State Department of Revenue
- The 2019 Budget continues to address unfunded the retirement sick-leave payout benefit for all eligible employees hired before 2014
- The budget further maximizes future budget capacity to provide options in replacing the current Planner upon his retirement

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Thursday, November 15, 2018

1. Call to Order

Village President Winchowky called the meeting to order at 5:41 p.m., immediately following the Budget Hearing and Special Board Meeting, located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

2. Roll Call

Board Members present: Fred Winchowky, Village President
Jim Decker
Darlene Johnson
Karl Kettner
Mark Penzkover
Jay Vermeulen
Jason Wamser

Board Members excused: None

Also present: Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Dave Brown, Utilities Director
Bruce Kaniewski, Planner/Zoning Administrator
John Weidl, Administrator/Economic Development Director
Dan Streit, Police Lieutenant
Andy Wegner, Assistant Fire Chief
Cynthia Howard, Recording Secretary

3. Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

4. Announcement of Closed Sessions

Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*, Wis. Stat. **§19.85(1)(g)** (*conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved*)

5. Comments from the Public

None. President Winchowky closed public comment at 5:43 p.m.

6. Consent Agenda

- A. Approval of minutes of the October 17, 2018 regular Village Board Meeting and November 7, 2018 Special Village Board Meeting

B. Finance Committee

- 1) Approval of Vouchers payable batches for a sum of \$919,176.72* as follows:
 - a. M 10-2018 for \$124,351.48
 - b. WE 10-2018 for \$36,475.86
 - c. US 10-2018 for \$10,282.55
 - d. LIB 10-2018 for \$14,604.00
 - e. AP 11-2018 for \$733,462.83*
- 2) Approval of 60-month Lease Agreement with Mail Finance/Neopost USA for a postage machine in the amount of \$9,373.80
- 3) Approval of **RESOLUTION 2018-065** adopting the 2019 Fee Schedule
- 4) Approval of the purchase order for the 2019 Chevrolet 1500 Silverado, 4wd, crew cab, as requested by the Police Department

C. Health and Recreation Committee

- 1) Approval of Animal control contract with Humane Animal Welfare society for years 2019-2021

D. Judicial Committee

- 1) Approval of Weights and Measures Contract Work Report and authorize Clerk-Treasurer to invoice respective businesses for reimbursement of charges
- 2) Approval of **ORDINANCE 953**, an Ordinance amending Sections #82-180(h) and #82-231(b) regarding winter parking rules on cul-de-sacs in the Village

E. Personnel Committee

- 1) Approval of Vacation time for new Police Officer Kubiak

F. Public Works Committee

- 1) Authorize the Village President to sign the work request and agreement for the installation of a street light at Holz Pkwy. and Perkins Dr
- 2) Approval of Werner Electric Supply quote in the amount of \$13,546.48 for SCADA Equipment Upgrades
- 3) Approval of Werner Electric Supply quote in the amount of \$12,661.78 for SCADA Upgrade Equipment Purchase
- 4) Approval of Change Order 1 for I43 Water Tower Exterior Painting for \$150,000
- 5) Acceptance of the Developer's Agreement for The Box Self Storage, LLC and authorize the Village President and Deputy Clerk to sign the agreement subject to final review and approval of the agreement by the Village Attorney, subject to submittal of a Letter of Credit in the proper format, and subject to approval of the CSM
- 6) Acceptance of the Storm Water Maintenance Agreement for The Box Self Storage, LLC and authorize the Village President and Deputy Clerk to sign the agreement subject to final review and approval of the agreement by the Village Attorney and Village Engineer, and subject to submittal of a Letter of Credit in the proper format
- 7) Acceptance of the restriction release on Lot 70 of Minor's Homestead Subdivision Addition #1 while retaining the 20-foot setback and authorize the Village President and Deputy Clerk to sign the necessary documents subject to review and approval of the documents by the Village Attorney

Motion by Penzkover/Decker to approve the Consent Agenda Items A-F, carried unanimously.

7. New Business

A. Finance Director

1. Vouchers payable batches

- a. Payments batch 11-2018-2 - \$810,073.51

Motion by Decker/Johnson to approve the Vouchers Payable Batch 11-2018-2 in the amount of \$810,073.51, motion carried unanimously.

B. Planning Commission

1. Fox Street Townhomes/Bielinski

Village Planner Bruce Kaniewski gave the Board an overview of the project proposal. Discussion ensued about parking and landscaping plans.

Motion by Penzkover/Decker to adopt **RESOLUTION 2018-069**, a Resolution approving the Bielinski Investments, LLC, Site Plan and Architectural Review for the Fox Street Townhomes at approximately 1150 Fox Street (CTH ES); MUKV1968996, as recommended by the Plan Commission. A voice vote was taken with a chorus of nay votes. President Winchowky requested a roll call vote: 5 ayes, 2 nays (*with Trustees Johnson and Vermeulen voting nay*); motion carried.

2. Meadowland Townhomes/Bielinski

Village Planner Bruce Kaniewski gave the Board an overview of the Plan Commission's review and recommendation to include enhanced landscaping buffers. Discussion ensued about proposed crosswalk, extension of sewer lines, stormwater easements, request of county to reduce the speed limit, school traffic, and use of paved emergency access as walkway.

Motion by Penzkover/Decker to adopt **RESOLUTION 2018-070**, a Resolution approving Bielinski, LLC, Site Plan and Architectural Review for the Meadowland Townhomes at Northwest Corner of CTH EE and CTH NN; MUKV1960999003, as recommended by the Plan Commission. A voice vote was taken with a chorus of nay votes. President Winchowky requested a roll call vote: 5 ayes, 2 nays (*with Trustees Johnson and Vermeulen voting nay*); motion carried.

3. The Box Shelf Storage CSM

Village Planner Bruce Kaniewski gave the Board an overview of the proposed Certified Survey Map for the property that borders township property. Discussion ensued about naming the road after a WWII lost naval pilot from Mukwonago.

Motion by Penzkover/Decker to adopt **RESOLUTION 2018-071**, a Resolution approving The Box Shelf Storage, LLC 2-Lot Certified Survey Map at CTH ES and Hidden Lakes Drive; MUKV2091998, as recommended by the Plan Commission, carried unanimously with stipulation of naming the road "Van Burren Drive" on the CSM prior to recording.

4. ProHealth Care/Hospital Addition

Village Planner Bruce Kaniewski gave the Board an overview of project proposal. Hospital representative Tony Breitlow of Eppstein Uhen Architects, 333 East Chicago Street, Milwaukee, Wisconsin 53202 was in attendance answered questions of the Board relative to parking, future parking in the green space, construction timeline, and temporary construction signage. Planner Kaniewski stated that the police and fire departments can monitor the need for additional parking as part of condition #5. Police Chief Schmidt reported minimal need to increase protective services.

Motion by Penzkover/Decker to adopt **RESOLUTION 2018-072**, a Resolution approving ProHealth Care's Site Plan and Architectural Review to Construct a Hospital Addition and Associated Improvements at 240 Maple Avenue; MUKV2016993002, as recommended by the Plan Commission, carried unanimously.

5. Super Products

Village Planner Bruce Kaniewski gave the Board an overview of the project proposal. Discussion ensued about the request of the petitioner to reduce the implementation of parking standards which are based on building side. A green space is designated on the plan for future parking. The value of the development was discussed. Administrator Weidl and Public Works Director Bittner participated in said discussion.

Motion by Penzkover/Decker to adopt **RESOLUTION 2018-073**, a Resolution approving Consider Super Products, LLC, Site Plan and Architectural Review of approximately 130 W. Boxhorn Drive; part of #A477300003, as recommended by the Plan Commission, carried unanimously.

6. Walmart Exterior Alterations

Village Planner Bruce Kaniewski gave the Board an overview of Walmart's proposal to update their brand design. Discussion ensued about the Village's design standards.

Motion by Penzkover/Decker to adopt **RESOLUTION 2018-074**, a Resolution approving Walmart Real Estate Business Trust's Architectural Review for Exterior Alterations at 250 Wolf Run; MUKV2013994001 as recommended by the Plan Commission, carried unanimously.

7. Walmart Exterior Signage

Village Planner Bruce Kaniewski gave the Board an overview of the sign alterations and additions proposed by Walmart. Discussion ensued about the Planned Unit Development and Sign Ordinance.

Motion by Penzkover/Decker to adopt **RESOLUTION 2018-075**, a Resolution approving Walmart Real Estate Business Trust's Signage Plan Amendment at 250 Wolf Run; MUKV2013994001, as recommended by the Plan Commission, carried unanimously.

C. Protective Service Committee

1. **October Police Report**

Trustee Johnson stated that the Police Report is in the Board's packets for information only; no action was taken. Police Chief Schmidt reported on the promotions within the department and newly hired officer.

D. Public Works Committee

1. **Fairwinds Phase 5 Release of 16 Lots**

Village Engineer Alonge reported that developer, Bielinski, is requesting 16 lots to be released for sale contingent upon a June 30, 2019 completion date for the subdivision sidewalks, repair of the storm water pond, and street lights. Discussion ensued. Mr. Donovan representing the developer was in attendance and answered questions of the Board. Discussion ensued. No occupancy permits would be released until the contingencies were completed. The Village Attorney would draft the agreement to specify the lots. Action was tabled until after closed session.

2. **Holz Parkway Multi-use Trail Project Change Order 1**

Village Engineer Alonge reported that the proposal is substantially less than original estimate to excavate trench, suspend soils and drain tile. Discussion ensued. It was reportedly the last portion of the trail to connect to the Village and that the county would be starting the signalization project for same.

Motion by Penzkover/Decker to approve Change Order 1 for Holz Parkway Multi-Use Trails Project, motion carried unanimously.

3. **Direction Regarding 915 Main CSM**

Agenda error; no action taken.

4. **The Box Shelf Storage Letter of Credit**

Village Engineer Alonge suggested the Board review the back-up documentation.

Motion by Penzkover/Decker to approve the establishment of a Letter of Credit for The Box Shelf Storage, carried unanimously.

5. **Sale of Excess TID #5 Topsoil**

Village Engineer Alonge reported that the Village needs to remove the excess of 2200 loads of soil from TID#5 property before the January 1, 2019 deadline; contractor to be paid weekly.

Motion by Wamser/Decker to authorize the sale of excess topsoil from TID \$5 as presented, carried unanimously.

6. **Temporary Sunday Work-Createscape Landscaping**

Public Works Director Bittner stated that Createscape would like permission to work on removing the topsoil on Sunday to expedite the process. Police Chief Schmidt stated that it should not cause any disruptions as the home residential occupancy nearby is the McCarthy Farm.

Motion by Penzkover/Decker to authorize Createscape Landscaping to work on Sundays for the removal of TID #5 topsoil, provided that the Village reserves the right to rescind said authorization if the Village receives complaints from residents. Motion carried unanimously.

7. WWTF Septage Receiving, Grit and Digester Upgrade Change Order 1

Utility Director highlighted the negotiations to keep the costs down. Discussion ensued. Dave Arnott from Ruehkert & Mielke gave a report on the pad extension rehabilitation project and construction cost under industry average.

Motion by Penzkover/Decker to approve Change Order 1 in the sum of \$47,151 for the WWTF Septage Receiving, Grit and Digester Upgrade. Motion carried unanimously.

8. Closed Session

At 7:00 p.m. a **Motion** by Decker/Johnson to move into closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*), Wis. Stat. **§19.85(1)(g)** (*conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved*) carried upon Roll Call Vote (7 ayes, 0 nays). Closed Session started at 7:06 p.m. following a short recess.

9. Reconvene in Open Session

Motion by Decker/Johnson to Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda carried upon Roll Call Vote (7 ayes, 0 nays) at 7:39 p.m.

1. Potential Sale of 915 Main

No action was taken.

2. Musson Brothers Request to Reduce Liquidated Damages

Motion by Penzkover/Decker to uphold the conditions of the contract and deny the request from Musson Brothers to reduce liquidated damages, carried unanimously.

3. Fairwinds Subdivision Release Lot Sale Restriction for Certain Lots

Motion by Penzkover/Decker to authorize the release of lots 110, 124, 139 and 141-148 inclusive in Fairwinds Phase 5 subdivision and up to 5 additional lots in the same development to be identified by the developer at a later date, subject to completion of the storm water pond forebay repairs, completion of sidewalks, and installation of street lights by June 30, 2019; occupancy permits for these 16 lots will not be released until all conditions are met. The voice vote was unanimous and the motion carried.

10. Adjournment

Motion by Decker/Penzkover to adjourn the meeting at 7:42 p.m., carried.

Respectfully Submitted,

Cynthia L. Howard
Recording Secretary

Linda Gourdoux
Deputy Clerk-Treasurer

DRAFT

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING

Wednesday, December 5, 2018

1. Call to Order

Village President Winchowky called the meeting to order at 6:03 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

2. Roll Call

Board Members present: Fred Winchowky, Village President
Jim Decker
Darlene Johnson
Karl Kettner
Mark Penzkover
Jay Vermeulen
Jason Wamser

Board Members excused: None

Also present: Mike Michalski, Village Engineer
Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Dave Brown, Utilities Director
Diana Doherty, Finance Director
John Weidl, Administrator/Economic Development Director
Kevin Schmidt, Police Chief
Cynthia Howard, Recording Secretary

3. Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

4. New Business

A. Village President

1. Proclamation

President Winchowky read aloud the proclamation.

Motion by Decker/Johnson to approve Proclamation in recognition of the 52nd Wedding Anniversary of Darrel and Christine Mhlbauer. Motion carried unanimously.

B. Finance Committee

1. 2018 Budget for TIDS #4 & 5

Motion by Johnson/Penzkover to adopt Resolution 2018-76, a Resolution adopting the 2018 budget for TIDS #4 & 5. Motion carried.

2. 2019 Budget for TIDS #3, 4 & 5

Motion by Decker/Vermeulen to adopt Resolution 2018-77, a Resolution adopting the 2019 budget for TIDS #3, 4 & 5. Motion carried.

3. 2019 Water Utility Budget

Motion by Decker/Vermeulen to adopt **Resolution 2018-78**, a Resolution adopting the 2018 budget for Water Utility. Motion carried.

C. Public Works Committee

1. TID #5 WE Energies Proposal

Motion by Decker/Penzkover to approve WE Energies 11/27/2018 proposal for TID #5 Public Improvements in the amount of \$108,161.14. Motion carried.

5. Adjournment

President Winchowky declared the meeting adjourned at 6:07 p.m.

Respectfully Submitted,

Cynthia L. Howard
Recording Secretary

Linda Gourdoux
Deputy Clerk-Treasurer

VILLAGE OF MUKWONAGO

11/16/18 11:28 AM

Page 1

Payments

Current Period: November 2018

Batch Name	LibAP112018	User Dollar Amt	\$0.00	
	Payments	Computer Dollar Amt	\$24,157.78	
			\$24,157.78	Out of Balance
Refer	23068 AMERICA AQUARIA	-		
Cash Payment	E 440-5511-5310 Outside Services	FISH TANK CLEANING		\$85.00
Invoice	20149 11/8/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$85.00
Refer	23069 THE APPOINTED HOUSEWIFE	-		
Cash Payment	E 440-5511-5310 Outside Services	RESTROOM CLEANING		\$675.00
Invoice	11-13/18 11/13/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$675.00
Refer	23070 BAKER & TAYLOR ENTERTAINME	-		
Cash Payment	E 440-5700-5328 Books	BOOKS		\$4,955.32
Invoice	OCT-NOV 10/25/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$4,955.32
Refer	23071 BRODART	-		
Cash Payment	E 440-5700-5328 Books	BOOKS		\$1,571.21
Invoice	OCT-NOV 10/25/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$1,571.21
Refer	23072 CLEAN MATS	-		
Cash Payment	E 440-5511-5311 Supplies	CLEANING SUPPLIE		\$79.25
Invoice	46067 11/8/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$79.25
Refer	23073 GALE	-		
Cash Payment	E 440-5700-5328 Books	BOOKS		\$30.39
Invoice	65560147 11/7/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$30.39
Refer	23074 HANNAH STARR	-		
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	PROPS ESCAPE ROOM		\$68.59
Invoice	2 11/13/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$68.59
Refer	23075 JOANNE TLACHAC-HEHN	-		
Cash Payment	E 440-5511-5331 Programming	SEWING CLASS		\$28.31
Invoice	1 11/13/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$28.31
Refer	23076 JOHNSON CONTROLS	-		
Cash Payment	E 440-5511-5220 Contractual Services	CARD ACCESS-SECURITY		\$203.25
Invoice	30522305 5/15/2018			
Cash Payment	E 440-5511-5220 Contractual Services	CARD ACCESS-SECURITY		\$5.14
Invoice	30522305 5/15/2018			
Cash Payment	E 440-5511-5220 Contractual Services	CAMERA		\$358.92
Invoice	30522305 5/15/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$567.31
Refer	23077 FRISCH LAURA	-		

VILLAGE OF MUKWONAGO

11/16/18 11:28 AM

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Payments

Current Period: November 2018

Cash Payment	E 440-5511-5332 Mileage	MISC ERRANDS		\$31.07
Invoice	10-2018 10/30/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$31.07
Refer	23078 LIBRARY FURNITURE INT	-		
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	FURNITURE/GRANT		\$13,341.00
Invoice	6120 9/19/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$13,341.00
Refer	23079 MICHALIK MICHELLE	-		
Cash Payment	E 440-5511-5332 Mileage	OUTREACH		\$19.29
Invoice	OCT 2018 10/25/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$19.29
Refer	23080 MICROMARKETING LLC	-		
Cash Payment	E 440-5700-5329 AV Material	AV MATERIAL		\$127.44
Invoice	741796 10/11/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$127.44
Refer	23081 MIDWEST TAPE	-		
Cash Payment	E 440-5700-5329 AV Material	AUDIO BOOKS		\$99.97
Invoice	96529837 10/16/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$99.97
Refer	23082 AMY MUELLER	-		
Cash Payment	E 440-5511-5331 Programming	NOVEMBER PROGRAM		\$100.00
Invoice	1811 10/25/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$100.00
Refer	23083 MUKWONAGO ROTARY CLUB	-		
Cash Payment	E 440-5511-5333 Outreach	BREAKFAST & DUES		\$138.50
Invoice	OCT 10/1/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$138.50
Refer	23084 OFFICE COPYING EQUIPMENT	-		
Cash Payment	E 440-5511-5310 Outside Services	OUTSIDE SERVICES		\$168.98
Invoice	AR68055 10/16/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$168.98
Refer	23085 QUILL CORPORATION	-		
Cash Payment	E 440-5511-5311 Supplies	SUPPLIES		\$694.04
Invoice	OCT-NOV 10/23/2018			
Cash Payment	E 440-5511-5311 Supplies	CREDIT		-\$15.00
Invoice	OCT-NOV 11/13/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$679.04
Refer	23086 SCHINDLER ELEVATOR CORP	-		
Cash Payment	E 440-5511-5220 Contractual Services	SERVICE CONTRACT		\$1,122.96
Invoice	8104915008 11/1/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$1,122.96
Refer	23087 UNIQUE MANAGEMENT	-		
Cash Payment	E 440-5511-5310 Outside Services	PLACEMENTS		\$17.90
Invoice	476371 11/1/2018			
Transaction Date	11/16/2018	Citizens	111000	Total \$17.90

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Current Period: November 2018

Refer	23088	ZIMMERMANN OLIVER DEAN	-		
Cash Payment	E 440-5511-5310	Outside Services	OUTSIDE SERVICES		\$251.25
Invoice 207	11/15/2018				
Transaction Date	11/16/2018	Citizens	111000	Total	\$251.25

Fund Summary

	111000	Citizens
440 LIBRARY FUND	\$24,157.78	
	\$24,157.78	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$24,157.78
Total	\$24,157.78

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Current Period: November 2018

Batch Name	US-11-2018	User Dollar Amt	\$19,349.79
	Payments	Computer Dollar Amt	\$19,349.79
			\$0.00
			In Balance
Refer	23091 US BANK	Ck# 006247	11/30/2018
Cash Payment	E 100-5120-5225 Telephone	COURT	\$81.11
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5141-5225 Telephone	ADMIN	\$82.89
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5142-5225 Telephone	CLERK	\$149.56
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5144-5219 Professional Services	ELECTIONS	\$24.95
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5211-5225 Telephone	POLICE	\$848.02
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5241-5225 Telephone	BLDG INSPECT	\$42.19
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5323-5225 Telephone	DPW	\$76.24
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5512-5225 Telephone	MUSEUM	\$129.96
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 150-5221-5225 Telephone	FIRE DEPT	\$779.71
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 220-5140-5225 Telephone	TID	\$2.41
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 410-5140-5225 Telephone	RECYCLING	\$4.82
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 440-5511-5225 Telephone	LIBRARY	\$572.47
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 500-5140-5225 Telephone	STORM WATER	\$2.41
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 610-6920-6921 Office Supplies & Expen	WATER	\$41.02
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 620-8400-8510 Office Supplies & Expen	SEWER	\$41.02
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5144-5311 Supplies	BATTERIES/SPINDLES/GLUE	\$44.15
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 100-5141-5311 Supplies	MESH ORGANIZER	\$8.85
Invoice	NOV18-3861 11/15/2018		
Cash Payment	E 440-5511-5340 Digital Materials	LIB DIGITAL MATERIAL	\$241.80
Invoice	NOV18-7940 11/15/2018		
Cash Payment	E 440-5511-5311 Supplies	LIB SUPPLIES	\$522.24
Invoice	NOV18-7940 11/15/2018		
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	LIB DONATIONS	\$1,791.54
Invoice	NOV18-7940 11/15/2018		
Cash Payment	E 440-5700-5329 AV Material	LIB AV MATERIAL	\$1,561.22
Invoice	NOV18-2365 11/15/2018		
Cash Payment	E 440-5700-5328 Books	LIB BOOKS	\$216.59
Invoice	NOV18-2365 11/15/2018		

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Cash Payment	E 440-5511-5340 Digital Materials	LIB DIGITAL MATERIAL	\$18.98
Invoice	NOV18-2365	11/15/2018	
Cash Payment	E 440-5511-5311 Supplies	LIB SUPPLIES	\$6.75
Invoice	NOV18-0960	11/15/2018	
Cash Payment	E 440-5511-5312 Printing	LIB PRINTING	\$38.86
Invoice	NOV18-0960	11/15/2018	
Cash Payment	E 440-5700-5328 Books	LIB BOOKS	\$31.98
Invoice	NOV18-0960	11/15/2018	
Cash Payment	E 440-5511-5335 Training & Travel	LIB TRAVEL & TRAINING	\$857.76
Invoice	NOV18-0960	11/15/2018	
Cash Payment	E 440-5511-5340 Digital Materials	LIB DIGITAL MATERIAL	\$40.01
Invoice	NOV18-0960	11/15/2018	
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	LIB DONATIONS	\$1,810.83
Invoice	NOV18-0960	11/15/2018	
Cash Payment	E 100-5141-5335 Training & Travel	PARKING UW MADISON	\$11.00
Invoice	NOV18-2380	11/15/2018	
Cash Payment	E 100-5141-5335 Training & Travel	LUNCH	\$7.89
Invoice	NOV18-2380	11/15/2018	
Cash Payment	E 100-5141-5399 Other	WATER/CANDY	\$33.94
Invoice	NOV18-2380	11/15/2018	
Cash Payment	E 100-5141-5399 Other	JOURNAL SUBSCRIPT	\$546.05
Invoice	NOV18-2380	11/15/2018	
Cash Payment	E 100-5211-5311 Supplies	DESK CALENDAR/TONER	\$182.94
Invoice	NOV18-8378	11/15/2018	
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	P TOWELS	\$50.64
Invoice	NOV18-8378	11/15/2018	
Cash Payment	E 100-5215-5335 Training & Travel	AXON-RECERTIFICATION	\$325.00
Invoice	NOV18-8378	11/15/2018	
Cash Payment	E 100-5213-5311 Supplies	MULTI CARD READER	\$12.99
Invoice	NOV18-5538	11/15/2018	
Cash Payment	E 150-5221-5335 Training & Travel	GATEWAY TECH	\$24.92
Invoice	NOV18-4746	11/15/2018	
Cash Payment	E 150-5221-5311 Supplies	TV WALL MOUNT	\$113.19
Invoice	NOV18-4746	11/15/2018	
Cash Payment	E 150-5222-5311 Supplies	FENDER WASHER	\$16.59
Invoice	NOV18-4746	11/15/2018	
Cash Payment	E 430-5700-5720 Fire Station Improvemen	SHADES	\$464.05
Invoice	NOV18-4746	11/15/2018	
Cash Payment	E 100-5211-5335 Training & Travel	KALAHARI REIMBURSEMENT	-\$92.04
Invoice	NOV18-3064	11/15/2018	
Cash Payment	E 620-8400-8541 Educational/Training Exp	WWOA REGISTRATION	\$90.00
Invoice	NOV18-6639	11/15/2018	
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	HEIN ELECT	\$130.43
Invoice	NOV18-1051	11/15/2018	
Cash Payment	E 620-8010-8270 Operation Supply/Expen	4" CLEANOUT PLUG	\$2.51
Invoice	NOV18-1051	11/15/2018	
Cash Payment	E 610-6920-6930 Misc General Expenses	USPS	\$3.50
Invoice	NOV18-1051	11/15/2018	
Cash Payment	E 620-8400-8510 Office Supplies & Expen	OFFICE MAX SUPPLIES	\$301.73
Invoice	NOV18-1051	11/15/2018	

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Current Period: November 2018

Cash Payment	E 610-6210-6625 Maintenance-Pumping	PORTABLE AIR COMPRESSOR	\$199.00
Invoice	NOV18-1051	11/15/2018	
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	CLAMP LAMP	\$13.94
Invoice	NOV18-7403	11/15/2018	
Cash Payment	E 620-8010-8270 Operation Supply/Expen	BATTERIES PLUS	\$221.14
Invoice	NOV18-7403	11/15/2018	
Cash Payment	E 610-6920-6930 Misc General Expenses	BATTERIES PLUS	\$171.25
Invoice	NOV18-7403	11/15/2018	
Cash Payment	E 150-5222-5311 Supplies	6" GOLD LEAF SHIELD	\$182.53
Invoice	NOV18-3167	11/15/2018	
Cash Payment	E 100-5144-5335 Training & Travel	MEAL	\$5.10
Invoice	NOV18-6347	11/15/2018	
Cash Payment	E 100-5144-5311 Supplies	ELECTION SUPPLIES	\$65.03
Invoice	NOV18-6347	11/15/2018	
Cash Payment	E 100-5141-5398 Employee Recognition	YRS OF SERV PINS	\$61.39
Invoice	NOV18-6347	11/15/2018	
Cash Payment	E 100-5141-5398 Employee Recognition	GIFT FOR HARLEY	\$44.98
Invoice	NOV18-6347	11/15/2018	
Cash Payment	E 100-5144-5311 Supplies	LUNCH ELECTION WORKERS	\$22.44
Invoice	NOV18-6347	11/15/2018	
Cash Payment	E 100-5144-5311 Supplies	BAKERY ELECTION DAY	\$12.57
Invoice	NOV18-6347	11/15/2018	
Cash Payment	E 100-5141-5398 Employee Recognition	GIFT CERTS	\$659.03
Invoice	NOV18-6347	11/15/2018	
Cash Payment	E 100-5241-5311 Supplies	MOUSE	\$13.54
Invoice	NOV18-6347	11/15/2018	
Cash Payment	E 150-5222-5311 Supplies	TOOLS	\$266.88
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 150-5222-5395 Repairs & Maintenance	HOSE REELS (2)	\$190.00
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 150-5221-5311 Supplies	HEADER STICK/LGL PAD	\$12.06
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 430-5700-5720 Fire Station Improvemen	CABINET MOUNTING KIT	\$216.49
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 150-5222-5311 Supplies	MUSTANG SURVIVAL CORP	\$231.52
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 150-5222-5311 Supplies	P&S WLL CREDIT NEXT MO	\$2.90
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 150-5221-5346 Clothing Allowance	CLOTH ALLOW - STEIN SOCKS	\$24.95
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 430-5700-5720 Fire Station Improvemen	PULL 128 MM	\$41.93
Invoice	NOV18- 6370	11/15/2018	
Cash Payment	E 150-5222-5311 Supplies	PRINTS	\$2.32
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 430-5700-5720 Fire Station Improvemen	MATTRESS	\$1,400.00
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 150-5700-5713 Fire Dept Capital Equip	MATTRESS	\$1,840.00
Invoice	NOV18-6370	11/15/2018	
Cash Payment	E 100-5323-5311 Supplies	WALMART	\$162.32
Invoice	NOV18-9625	11/15/2018	

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Current Period: November 2018

Cash Payment	E 100-5220-5394 Bldg Repairs & Maintena	INTERNL RADIANT SYS			\$244.62
Invoice	NOV18-9625	11/15/2018			
Cash Payment	E 100-5323-5311 Supplies	SHERRILL TREE			\$71.96
Invoice	NOV18-9625	11/15/2018			
Cash Payment	E 100-5324-5395 Repairs & Maintenance	SEAL KIT/HYD MOTOR			\$407.23
Invoice	NOV18-9625	11/15/2018			
Cash Payment	E 100-5323-5348 Safety Supplies	COAT TRIPLE CROWN			\$178.00
Invoice	NOV18-9625	11/15/2018			
Cash Payment	E 100-5141-5311 Supplies	COAT TRIPLE CROWN			\$89.00
Invoice	NOV18-9625	11/15/2018			
Transaction Date	11/20/2018	Citizens	111000	Total	\$19,349.79

Fund Summary

	111000 Citizens	
100 GENERAL FUND		\$4,603.54
150 FIRE/AMBULANCE FUND		\$3,687.57
220 TID#3 - GENERAL		\$2.41
410 RECYCLING FUND		\$4.82
430 CAPITAL EQUIPMENT FUND		\$2,122.47
440 LIBRARY FUND		\$7,711.03
500 STORM WATER UTILITY		\$2.41
610 WATER UTILITY FUND		\$414.77
620 SEWER UTILITY FUND		\$800.77
		<hr/>
		\$19,349.79

Pre-Written Checks	\$19,349.79
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$19,349.79

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Payments

Current Period: November 2018

Batch Name	WE-11-2018	User Dollar Amt	\$34,190.75
	Payments	Computer Dollar Amt	\$34,190.75
			\$0.00
			In Balance
Refer	23089 WE ENERGIES	Ck# 006245 11/28/2018	
Cash Payment	E 100-5160-5222 Electric	HALL	\$658.53
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5160-5224 Gas	HALL GAS	\$22.38
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5211-5222 Electric	FLASHERS	\$0.00
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5211-5222 Electric	TOWER RADIO BLDG	\$19.43
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5211-5222 Electric	POLICE	\$1,068.32
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5211-5222 Electric	POLICE GARAGE	\$39.98
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5254-5222 Electric	MUKWONAGO DAM	\$22.08
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5323-5222 Electric	DPW ELECTRIC	\$307.54
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5323-5224 Gas	DPW GAS	\$63.94
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS	\$10,881.53
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS	\$2,419.23
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS	\$78.32
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5342-5222 Electric	SCHOOL CROSSING LIGHTS	\$15.98
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5512-5222 Electric	MUSEUM	\$169.88
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	ANDREWS ST	\$103.12
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	FIELD PARK	\$118.77
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	FIELD PK BBALL LIGHTS	\$21.01
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$23.14
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	CONSESSION BLDG	\$188.55
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$0.00
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	FIELD PK SUMP PUMP	\$19.68
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$116.66
Invoice NOV18	11/12/2018		

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Cash Payment	E 100-5521-5222 Electric	MINIWAUKAN PAVILLION	\$65.54
Invoice NOV18	11/12/2018		
Cash Payment	E 100-5521-5222 Electric	MINIWAUKAN PARK	\$24.07
Invoice NOV18	11/12/2018		
Cash Payment	E 150-5221-5222 Electric	FIRE DEPT	\$1,022.37
Invoice NOV18	11/12/2018		
Cash Payment	E 440-5511-5222 Electric	LIBRARY ELECTRIC	\$2,413.61
Invoice NOV18	11/12/2018		
Cash Payment	E 440-5511-5224 Gas	LIBRARY GAS	\$470.74
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 3 ELECTRIC	\$1,333.39
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 3 GAS	\$10.02
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 4 ELEC	\$215.70
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 4 GAS	\$23.26
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 5	\$1,413.25
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 6	\$608.56
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 7	\$1,101.39
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	GREENWALD	\$166.26
Invoice NOV18	11/12/2018		
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	TOWER	\$32.11
Invoice NOV18	11/12/2018		
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	ATKINSON PUMP	\$660.59
Invoice NOV18	11/12/2018		
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	FOX RIVER VIEW	\$200.39
Invoice NOV18	11/12/2018		
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	1224 RIVERTON	\$74.87
Invoice NOV18	11/12/2018		
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	1240 N ROCHESTER	\$85.68
Invoice NOV18	11/12/2018		
Cash Payment	E 620-8010-8211 WWTP Electric Power	HOLZ ELECTRIC	\$8,007.02
Invoice NOV18	11/12/2018		
Cash Payment	E 620-8010-8212 Nat Gas/Admin Bldg/Hea	HOLZ GAS	\$17.26
Invoice NOV18	11/12/2018		
Cash Payment	E 620-8010-8212 Nat Gas/Admin Bldg/Hea	DIGESTER GAS	-\$113.40
Invoice NOV18	11/12/2018		
Transaction Date	11/19/2018	Citizens	111000
			Total
			\$34,190.75

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Payments

Current Period: November 2018

Fund Summary

	111000 Citizens
100 GENERAL FUND	\$16,447.68
150 FIRE/AMBULANCE FUND	\$1,022.37
440 LIBRARY FUND	\$2,884.35
610 WATER UTILITY FUND	\$4,903.94
620 SEWER UTILITY FUND	\$8,932.41
	<hr/>
	\$34,190.75

Pre-Written Checks	\$34,190.75
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$34,190.75

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Payments

Current Period: December 2018

Batch Name	AP 12-2018-1	User Dollar Amt	\$579,263.25		
	Payments	Computer Dollar Amt	\$579,263.25		
			\$0.00	In Balance	
Refer	4484 AIRGAS NORTH CENTRAL	-			
Cash Payment	E 150-5231-5311 Supplies	OXYGEN			\$293.43
Invoice	9957085714 10/31/2018				
Cash Payment	E 150-5231-5311 Supplies	OXYGEN			\$368.12
Invoice	9082051959 10/1/2018				
Cash Payment	E 150-5231-5311 Supplies	OXYGEN			\$182.40
Invoice	9082199169 11/6/2018				
Transaction Date	11/21/2018	Citizens	111000	Total	\$843.95
Refer	4485 AM TOWING	-			
Cash Payment	E 100-5212-5219 Professional Services	TOWING			\$125.00
Invoice	37990 11/20/2018				
Transaction Date	11/21/2018	Citizens	111000	Total	\$125.00
Refer	4486 AMERICAN POWER, INC	-			
Cash Payment	E 100-5324-5395 Repairs & Maintenance	PARTS			\$50.50
Invoice	90340 10/31/2018				
Transaction Date	11/21/2018	Citizens	111000	Total	\$50.50
Refer	4487 BANDT COMMUNICATIONS	-			
Cash Payment	E 150-5222-5395 Repairs & Maintenance	LABOR			\$47.50
Invoice	2018003287 10/31/2018				
Cash Payment	E 150-5222-5395 Repairs & Maintenance	FLAT REPAIR/SHOP SUPPLIES			\$168.00
Invoice	2018003288 10/31/2018				
Transaction Date	11/21/2018	Citizens	111000	Total	\$215.50
Refer	4488 BEAR GRAPHICS	-			
Cash Payment	E 100-5144-5311 Supplies	ABSENTEE ENV			\$77.58
Invoice	809877 11/9/2018				
Transaction Date	11/21/2018	Citizens	111000	Total	\$77.58
Refer	4489 BEDROCK SEWER & WATER	-			
Cash Payment	E 610-6452-6652 Maintenance-Services	104 MALLARD			\$4,427.39
Invoice	1573 11/9/2018				
Transaction Date	11/21/2018	Citizens	111000	Total	\$4,427.39
Refer	4490 BOUND TREE MEDICAL	-			
Cash Payment	E 150-5231-5311 Supplies	CURAPLEX/LG PELVIC SLING			-\$90.89
Invoice	70269638 10/30/2018				
Cash Payment	E 150-5231-5311 Supplies	GLUCAGON KIT/HEPARIN			\$227.60
Invoice	83037992 11/6/2018				
Transaction Date	11/21/2018	Citizens	111000	Total	\$136.71
Refer	4491 BSN SPORTS	-			
Cash Payment	E 100-5521-5311 Supplies	ALUM PLANK/BLEACHER KIT			\$1,145.84
Invoice	903416550 10/23/2018				
Transaction Date	11/21/2018	Citizens	111000	Total	\$1,145.84
Refer	4492 CENTRALOFFICE SYSTEMS	-			

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Payments

Current Period: December 2018

Cash Payment	E 150-5221-5311 Supplies	B/W & COLOR COPY			\$63.49
Invoice	190138	11/9/2018			
Cash Payment	E 150-5221-5311 Supplies	B/W & COLOR COPY			\$66.21
Invoice	190255	11/13/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$129.70
Refer	4493 CINTAS	-			
Cash Payment	E 610-6920-6930 Misc General Expenses	LAUNDRY SERV			\$43.23
Invoice	4012351611	11/16/2018			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	LAUNDRY SERV			\$43.24
Invoice	4012351611	11/16/2018			
Cash Payment	E 100-5323-5311 Supplies	LAUNDRY SERV			\$55.16
Invoice	4012050338	11/9/2018			
Cash Payment	E 100-5323-5311 Supplies	LAUNDRY SERV			\$55.16
Invoice	4012351686	11/16/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$196.79
Refer	4494 CIT	-			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	SHARP COPIER			\$88.64
Invoice	32646346	11/4/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$88.64
Refer	4495 CLEAN MATS	-			
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	WALK OFF MATS			\$89.00
Invoice	46041	11/8/2018			
Cash Payment	E 100-5160-5219 Professional Services	WALK OFF MATS			\$56.80
Invoice	46042	11/8/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$145.80
Refer	4496 CORE & MAIN LP	-			
Cash Payment	E 610-6453-6641 Operation Supply/Exp-T	3 BRASS COMPANION			\$460.00
Invoice	57641	11/7/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$460.00
Refer	4497 CHILDS, CRAIG PHD, S.C.	-			
Cash Payment	E 150-5221-5219 Professional Services	NEW HIRE EVAL			\$500.00
Invoice	2218	11/16/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$500.00
Refer	4498 DIGGERS HOTLINE	-			
Cash Payment	E 610-6920-6923 Outside Services Employ	OCT CHARGES			\$112.10
Invoice	181038301	10/31/2018			
Cash Payment	E 620-8030-5310 Outside Services	OCT CHARGES			\$112.10
Invoice	181038301	10/31/2018			
Cash Payment	E 100-5344-5219 Professional Services	OCT CHARGES			\$112.11
Invoice	181038301	10/31/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$336.31
Refer	4499 EAGLE ENGRAVING	-			
Cash Payment	E 150-5222-5311 Supplies	FIREGROUND ID TAGS			\$68.30
Invoice	2018-4961	11/8/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$68.30
Refer	4500 EMERGENCY MEDICAL PRODUCT	-			

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Cash Payment	E 150-5231-5311 Supplies	SYRINGE/IV KIT/ELECTRODES			\$450.50
Invoice	2031720	11/19/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$450.50
Refer	4501	EXCEL BUILDING SERVICES	-		
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	CLEANING SERVICE			\$975.00
Invoice	3222	11/11/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$975.00
Refer	4502	FASTENAL COMPANY	-		
Cash Payment	E 100-5323-5311 Supplies	WH EARMUFS/FORESTRY SCREEN			\$162.24
Invoice	74341	10/29/2018			
Cash Payment	E 100-5160-5311 Supplies	CAN LINER			\$132.00
Invoice	74378	10/31/2018			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	BLK CABLE TIE			\$54.26
Invoice	74520	11/9/2018			
Cash Payment	E 100-5323-5311 Supplies	SPRING PIN/ANGLE GRINDER			\$64.23
Invoice	74481	11/7/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$412.73
Refer	4503	GALLS INC	-		
Cash Payment	E 100-5212-5347 New Uniform Issue	BULLET PROOF VEST			\$671.90
Invoice	11184608	11/6/2018			
Cash Payment	E 100-5212-5347 New Uniform Issue	TASER HOLDER			\$39.99
Invoice	11213902	11/9/2018			
Cash Payment	E 100-5212-5347 New Uniform Issue	HAT COVER/ BELT/CUFF CASE			\$165.68
Invoice	11215934	11/9/2018			
Cash Payment	E 100-5212-5347 New Uniform Issue	WINTER CAP			\$71.38
Invoice	11215947	11/9/2018			
Cash Payment	E 100-5212-5347 New Uniform Issue	HOLSTER RETURN			-\$42.99
Invoice	11218819	11/9/2018			
Cash Payment	E 100-5212-5347 New Uniform Issue	TROUSER/SHIRT/RAINJACKET			\$461.89
Invoice	11231223	11/12/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$1,367.85
Refer	4504	GARDEN MART/THE	-		
Cash Payment	E 620-8010-8240 Phosphorous Removal C	STRAW BALE			\$11.88
Invoice	79171	11/9/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$11.88
Refer	4505	GARDEN MART/THE	-		
Cash Payment	E 100-5141-5398 Employee Recognition	FLOWERS/HEATHER TAUBERT			\$185.00
Invoice	66726	11/12/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$185.00
Refer	4506	GEAR WASH LLC	-		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	LAUNDRY/REPAIR SERV			\$143.80
Invoice	14670	11/8/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$143.80
Refer	4507	GRAINGER	-		
Cash Payment	E 620-8010-8270 Operation Supply/Expen	FLUID EVACUATOR/BRAKE BLEEDER			\$125.00
Invoice	9956915012	11/6/2018			

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Transaction Date	11/26/2018	Citizens	111000	Total	\$125.00
Refer	4508	GRAYBAR ELECTRIC COMPANY	-		
Cash Payment	E 100-5342-5395	Repairs & Maintenance	INTERMATIC INC		\$97.26
Invoice	9307238928	11/14/2018			
Transaction Date	11/26/2018	Citizens	111000	Total	\$97.26
Refer	4509	HARLEY BOB	-		
Cash Payment	E 100-5241-5399	Other	WORK JACKET/HAT		\$136.78
Invoice	0291	11/16/2018			
Transaction Date	11/26/2018	Citizens	111000	Total	\$136.78
Refer	4510	HAWKINS WATER TREATMENT	-		
Cash Payment	E 620-8010-8250	Sludge Conditioning Che	CHEMICALS		\$1,014.30
Invoice	4393283	11/6/2018			
Cash Payment	E 610-6300-6631	Chemicals	CHEMICALS		\$3,192.65
Invoice	4393301	11/6/2018			
Transaction Date	11/26/2018	Citizens	111000	Total	\$4,206.95
Refer	4511	HOWARD CYNTHIA	-		
Cash Payment	E 100-5142-5219	Professional Services	11/1/18-11/15/18		\$1,268.75
Invoice	101	11/15/2018			
Transaction Date	11/26/2018	Citizens	111000	Total	\$1,268.75
Refer	4512	JOHNS DISPOSAL	-		
Cash Payment	E 100-5345-5390	Street Sweeping Dispos	20 YD EMPTY & RETURN		\$918.00
Invoice	234297	11/20/2018			
Transaction Date	11/26/2018	Citizens	111000	Total	\$918.00
Refer	4513	JOHNSON CONTROLS SECURITY	-		
Cash Payment	E 100-5160-5219	Professional Services	12/01/18-12/28/18		\$463.20
Invoice	31463862	11/10/2018			
Transaction Date	11/26/2018	Citizens	111000	Total	\$463.20
Refer	4514	LARK UNIFORM, INC	-		
Cash Payment	E 100-5211-5346	Clothing Allowance	UNIFORM-DORSCHNER		\$61.90
Invoice	277665	11/5/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$61.90
Refer	4515	LITTLE LIMESTONE INC	-		
Cash Payment	E 100-5521-5311	Supplies	BASEBALL MIX		\$2,280.74
Invoice	10025	10/31/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$2,280.74
Refer	4516	MAGILL CONSTRUCTION CO	-		
Cash Payment	E 430-5700-5720	Fire Station Improvemen	FD REMODEL		\$65,135.11
Invoice	PYMT7	11/20/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$65,135.11
Refer	4517	MCCUEN, BRENNEN	-		
Cash Payment	E 100-5323-5348	Safety Supplies	CLOTH ALLOW - BOOTS		\$100.00
Invoice	6189	11/17/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$100.00
Refer	4518	MUKWONAGO CHAMBER OF COM	-		

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Cash Payment	G 100-244000 Due to Chamber-Room Tax	ROOM TAX JULY		\$1,445.04
Invoice	7/18-9/18	11/20/2018		
Cash Payment	G 100-244000 Due to Chamber-Room Tax	ROOM TAX AUG		\$2,263.04
Invoice	7/18-9/18	11/20/2018		
Cash Payment	G 100-244000 Due to Chamber-Room Tax	ROOM TAX SEPT		\$2,336.33
Invoice	7/18-9/18	11/20/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$6,044.41
Refer	4519	MUKWONAGO FIRE DEPT	-	
Cash Payment	G 720-250015 Due to Fire/Ambulance	MONTHLY FD TAX		\$17,850.00
Invoice	DEC2018	11/27/2018		
Cash Payment	E 100-5235-5311 Supplies	SERVER RACK TOWER		\$300.00
Invoice	11092018	11/27/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$18,150.00
Refer	4520	MULCAHY/SHAW WATER, INC.	-	
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	CYLINDER/ORING/FILTER/OIL		\$9,091.29
Invoice	321561	11/21/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$9,091.29
Refer	4521	NORTHERN LAKE SERVICE	-	
Cash Payment	E 620-8010-8260 Other Chemicals	WW SAMPLES RECD 11092018		\$552.00
Invoice	346275	11/19/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$552.00
Refer	4522	OLEARY PLUMBING & HEATING	-	
Cash Payment	E 100-5521-5311 Supplies	REPLACE HYDRANT		\$900.00
Invoice	37183	11/7/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$900.00
Refer	4523	PETERSON, ERIC	-	
Cash Payment	E 100-5323-5311 Supplies	SOIL SCREENER		\$350.00
Invoice	1001	11/15/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$350.00
Refer	4524	PETTY CASH	-	
Cash Payment	E 100-5144-5311 Supplies	ELECITON 11/6/18		\$23.40
Invoice		11/27/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$23.40
Refer	4525	POMPS TIRE SERVICE, INC	-	
Cash Payment	E 100-5324-5395 Repairs & Maintenance	TIRE/MOUNT/VALVE		\$447.68
Invoice	60163990	11/15/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$447.68
Refer	4526	PRINT PACK & SHIP CENTER	-	
Cash Payment	E 150-5231-5315 Postage	FD/PD MONTHLY SHIPPING CHRG		\$43.42
Invoice	39974	11/3/2018		
Cash Payment	E 100-5211-5315 Postage	FD/PD MONTHLY SHIPPING CHRG		\$49.25
Invoice	39974	11/3/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$92.67
Refer	4527	PUBLIC SERVICE COMMISSION	-	
Cash Payment	E 610-6920-6924 Property Insurance	OCT 2018 ASSESSMENT		\$2,064.15
Invoice	1810-I-03980	11/19/2018		

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Transaction Date	11/27/2018	Citizens	111000	Total	\$2,064.15
Refer	4528	QUILL CORPORATION	-		
Cash Payment	E 100-5521-5311	Supplies	URINAL DEO		\$59.67
Invoice	8962898	7/31/2018			
Cash Payment	E 100-5160-5311	Supplies	TOWELS/KLEENEX		\$347.41
Invoice	2317571	10/29/2018			
Cash Payment	E 100-5211-5311	Supplies	CLIPBOARD/DECANTR		\$42.76
Invoice	2603113	11/8/2018			
Cash Payment	E 100-5211-5394	Bldg Repairs & Maintena	CLEANING SUPPLIES		\$118.59
Invoice	2603113	11/8/2018			
Cash Payment	E 100-5211-5311	Supplies	FLASH DRIVE		\$15.98
Invoice	2628226	11/9/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$584.41
Refer	4529	ROSS GRADING INC	-		
Cash Payment	E 100-5521-5311	Supplies	CONCRETE BREAK		\$300.00
Invoice	5252	11/15/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$300.00
Refer	4530	RUNDLE-SPENCE	-		
Cash Payment	E 620-8010-8240	Phosphorous Removal C	PIPE INSULATION		\$274.83
Invoice	S2714055.001	11/8/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$274.83
Refer	4531	SABEL MECHANICAL LLC	-		
Cash Payment	E 620-8010-8330	Maint-Treatment/Dispos	REPLACE WATER HEIGHT SENSOR/CALIBRATE		\$1,440.00
Invoice	18485	11/5/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$1,440.00
Refer	4532	SHI INTERNATIONAL CORP	-		
Cash Payment	E 100-5211-5395	Repairs & Maintenance	PANASONIC TOUGHBOOK		\$2,096.43
Invoice	B09081105	11/5/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$2,096.43
Refer	4533	SOMAR ENTERPRISES	-		
Cash Payment	E 100-5212-5311	Supplies	FLARES/SPIT		\$110.99
Invoice	101182	11/8/2018			
Cash Payment	E 100-5211-5347	New Uniform Issue	MPD PIN		\$11.50
Invoice	101202	11/15/2018			
Cash Payment	E 100-5212-5311	Supplies	NOTEBOOK		\$57.80
Invoice	101202	11/15/2018			
Cash Payment	E 100-5212-5311	Supplies	OC SABRE RED CROSSFIRE		\$59.96
Invoice	101204	11/16/2018			
Cash Payment	E 100-5211-5347	New Uniform Issue	NAMETAG/ROGERS&XIONG		\$27.60
Invoice	101208	11/19/2018			
Cash Payment	E 100-5212-5347	New Uniform Issue	NAMETAG/PINKOWSKI		\$13.80
Invoice	101216	11/21/2018			
Cash Payment	E 100-5212-5346	Clothing Allowance	BATTERY STINGER		\$124.98
Invoice	1012414	11/21/2018			
Transaction Date	11/27/2018	Citizens	111000	Total	\$406.63
Refer	4534	SHRED-IT USA	-		

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Cash Payment	E 100-5142-5219 Professional Services	SHRED CHARGE		\$71.51
Invoice	8126019602	11/15/2018		
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	SHRED CHARGE		\$53.50
Invoice	8126075392	11/22/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$125.01
Refer	4535 STAR CRANE & HOIST SERVICE	-		
Cash Payment	E 620-5140-5830 Sewer Impact	ANNUAL OSHA INSPECT		\$225.00
Invoice	1061-W	11/27/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$225.00
Refer	4536 TERMINAL ANDRAE INC.	-		
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	LABOR/MATERIAL REPLACE 200 AMP CIRCUIT BREAKER		\$1,821.28
Invoice	43232	10/30/2018		
Transaction Date	11/27/2018	Citizens	111000	Total \$1,821.28
Refer	4537 TERRACON CONSULTANTS	-		
Cash Payment	E 250-5335-5219 Professional Services	MUK BUSINESS PARK		\$1,735.00
Invoice	TB30863	11/9/2018		
Transaction Date	11/28/2018	Citizens	111000	Total \$1,735.00
Refer	4538 TIPTON TRACY	-		
Cash Payment	E 100-5211-5346 Clothing Allowance	UNIFORM ALLOW - TIPTON		\$73.86
Invoice		11/19/2018		
Transaction Date	11/28/2018	Citizens	111000	Total \$73.86
Refer	4539 TOWN OF MUKWONAGO	-		
Cash Payment	G 100-211400 Billable Disbursements	10/18 BOTS EMFORCEMENT GRANT		\$441.52
Invoice	OCT2018	11/27/2018		
Transaction Date	11/28/2018	Citizens	111000	Total \$441.52
Refer	4540 TOWN OF VERNON	-		
Cash Payment	E 100-5348-5311 Supplies	ROAD CENTERLINING		\$286.20
Invoice	4780	11/2/2018		
Transaction Date	11/28/2018	Citizens	111000	Total \$286.20
Refer	4541 UNIFI EQUIPMENT FINANCE, INC.	-		
Cash Payment	E 100-5211-5219 Professional Services	SHARP COPIER		\$83.33
Invoice	456365	11/20/2018		
Transaction Date	11/28/2018	Citizens	111000	Total \$83.33
Refer	4542 UNEMPLOYMENT INSURANCE	-		
Cash Payment	E 100-5300-5110 Salaries & Wages	OCT - NUSSER		\$479.00
Invoice	9238214	11/15/2018		
Transaction Date	11/28/2018	Citizens	111000	Total \$479.00
Refer	4543 VERIZON WIRELESS	-		
Cash Payment	E 150-5221-5225 Telephone	10/04/18-11/03/18		\$50.10
Invoice	9817705982	11/3/2018		
Transaction Date	11/28/2018	Citizens	111000	Total \$50.10
Refer	4544 W C T C	-		
Cash Payment	E 100-5211-5399 Other	GRADUATION CEREMONY/DINNER		\$50.00
Invoice	12062018	11/20/2018		

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Transaction Date	11/28/2018	Citizens	111000	Total	\$50.00
Refer	4545	WALWORTH CTY SECURITY ALAR	-		
Cash Payment	E 100-5512-5311	Supplies	MUKWONAGO MUSEUM		\$420.00
Invoice	12380	11/1/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$420.00
Refer	4546	WATER WELL SOLUTIONS	-		
Cash Payment	E 610-6210-6625	Maintenance-Pumping	WELL 4 REHAB		\$9,650.00
Invoice	449791	6/8/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$9,650.00
Refer	4547	WAUKESHA CTY TREASURER	-		
Cash Payment	E 100-5142-5219	Professional Services	DOA3 - Q4 TAX BILLING		\$1,340.24
Invoice	88	11/6/2018			
Cash Payment	E 100-5212-5219	Professional Services	SHF4 - INMATE BILLING		\$51.42
Invoice	219	11/8/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$1,391.66
Refer	4548	WAUKESHA ROOFING & SHEET M	-		
Cash Payment	E 100-5220-5394	Bldg Repairs & Maintena	FD ROOF REPAIR		\$703.42
Invoice	9905	11/9/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$703.42
Refer	4549	WE ENERGIES	-		
Cash Payment	E 100-5521-5222	Electric	200 S ROCHESTER		\$24.88
Invoice	10/19-11/19	11/19/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$24.88
Refer	4550	WELDER SUPPLY CO.	-		
Cash Payment	E 100-5323-5311	Supplies	ESAB CONTACT TIP		\$7.35
Invoice	1003217-01	10/23/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$7.35
Refer	4551	WELLMAN CYNTHIA	-		
Cash Payment	E 100-5211-5346	Clothing Allowance	CLOTH ALLOW - WELLMAN		\$10.35
Invoice		11/10/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$10.35
Refer	4552	WI DNR	-		
Cash Payment	E 150-5700-5713	Fire Dept Capital Equip	FR COAT/PANT		\$2,975.15
Invoice	9862	11/16/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$2,975.15
Refer	4553	WISCONSIN IMAGING	-		
Cash Payment	E 610-6920-6921	Office Supplies & Expen	SHARP STAND		\$216.50
Invoice	AR29290	11/7/2018			
Cash Payment	E 620-8400-8510	Office Supplies & Expen	SHARP STAND		\$216.50
Invoice	AT29290	11/7/2018			
Cash Payment	E 610-6920-6921	Office Supplies & Expen	B/W&COLOR COPIES		\$66.11
Invoice	AR2992	11/19/2018			
Transaction Date	11/28/2018	Citizens	111000	Total	\$499.11
Refer	4554	WI RURAL WATER ASSOCIATION	-		

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Cash Payment	E 100-5323-5335 Training & Travel	10/30/18 TRAINING		\$277.62
Invoice 3606	10/31/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$277.62
Refer	4555 WI STATE FIRE CHIEFS	-		
Cash Payment	E 150-5221-5324 Membership Dues	2019 MEMBERSHIP		\$95.00
Invoice 2019	11/26/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$95.00
Refer	4556 ALBEE CHRIS	-		
Cash Payment	E 150-5222-5346 Clothing Allowance	CLOTH ALLOW - EMBROIDME		\$50.00
Invoice 29486	9/25/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$50.00
Refer	4557 ARNOLDS ENVIRONMENTAL SER	-		
Cash Payment	E 100-5521-5311 Supplies	672 CONTRUCTION UNITS		\$288.00
Invoice 600113	11/1/2018			
Cash Payment	E 100-5521-5311 Supplies	675 CONTRUCTION UNITS		\$74.00
Invoice 602500	11/2/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$362.00
Refer	4558 BK PLANNING STRATEGIES	-		
Cash Payment	E 100-5632-5219 Professional Services	PLAN SERV GENL		\$2,903.81
Invoice M0732-2018	11/28/2018			
Cash Payment	E 250-5632-5219 Professional Services	TID 5 PLANNING		\$75.00
Invoice M0733-2018	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	BOX SELF STORAGE		\$208.50
Invoice M0734-2018	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	COUSINS EXTERIOR REMODEL		\$116.75
Invoice M0735-2018	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	EDGEWOOD CONDOS		\$91.50
Invoice M0736-2018	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	KIDS CONNECT		\$217.00
Invoice M0736-2018	11/28/2018	Project D00022		
Cash Payment	G 100-211400 Billable Disbursements	MAPLE CENTRE		\$33.50
Invoice M0738-2018	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	MINORS ADD 4 SUBDIVISION		\$104.00
Invoice M0739-2018	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	MOSELER EASEMENT RELEASE		\$200.00
Invoice M0740-2018	11/28/2018			
Cash Payment	E 100-5632-5219 Professional Services	VERNON BOUNDRY AGREE		\$100.00
Invoice M0741-2018	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	WALMART EXTERIOR REMODEL		\$75.00
Invoice M0742-2018	11/28/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$4,125.06
Refer	4559 BECHT RYAN	-		
Cash Payment	E 100-5211-5399 Other	COMMAND&STAFF WALL DISPLAY		\$556.00
Invoice 0017	11/14/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$556.00
Refer	4560 CONSOLIDATED DOORS, INC	-		

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Cash Payment	E 100-5323-5395 Repairs & Maintenance	DPW-REPLACE CABLE&MISC HARDWARE		\$1,032.00
Invoice 265484	11/14/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$1,032.00
Refer	4561 CONWAY SHIELD	-		
Cash Payment	E 150-5222-5311 Supplies	6"PASSPORT		\$19.99
Invoice 0431315-IN	11/15/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$19.99
Refer	4562 CUTBERTH, BRIAN	-		
Cash Payment	E 150-5222-5346 Clothing Allowance	CLOTH ALLOW - BOOTS		\$50.00
Invoice 70370	11/25/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$50.00
Refer	4563 DISPLAY SALES	-		
Cash Payment	E 100-5522-5395 Repairs & Maintenance	INCANDESCENT BULBS		\$289.00
Invoice 017130	11/7/2018			
Transaction Date	11/28/2018	Citizens	111000	Total \$289.00
Refer	4565 HIPPENMEYER, REILLY	-		
Cash Payment	E 100-5130-5219 Professional Services	MISC MATTERS		\$2,651.25
Invoice 47031	11/28/2018			
Cash Payment	E 610-6920-6923 Outside Services Employ	UTILITIES/GIBSON DEFERRED ASSESSMENT		\$258.13
Invoice 47032	11/28/2018			
Cash Payment	E 620-8400-8520 Outside Services Employ	UTILITIES/GIBSON DEFERRED ASSESSMENT		\$258.12
Invoice 47032	11/28/2018			
Cash Payment	E 100-5130-5219 Professional Services	ORDINANCE/RESOLUTION		\$175.00
Invoice 47033	11/28/2018			
Cash Payment	G 100-211425 Developer Escrow	FAIRWINDS SUBDIVISION		\$227.50
Invoice 47034	11/28/2018	Project D00007		
Cash Payment	E 220-5130-5219 Professional Services	ALDI SPECIAL ASSESSMENT		\$227.50
Invoice 47035	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	TERONOMY (DEBACK SITE)		\$210.00
Invoice 47036	11/28/2018			
Cash Payment	E 240-5130-5219 Professional Services	TID 4 915		\$630.00
Invoice 47037	11/28/2018			
Cash Payment	E 150-5221-5219 Professional Services	FIRE-AMBULANCE CLAIMS		\$35.00
Invoice 47038	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	TID 5 - MALCOLM		\$210.00
Invoice 47039	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	TID 5 - NB LINCOLN		\$455.00
Invoice 47040	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	CITIZENS BANK GROWTHWERKS		\$187.50
Invoice 47041	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	BOX SELF STORAGE		\$507.50
Invoice 47042	11/28/2018			
Cash Payment	G 100-211400 Billable Disbursements	CAMPBELL/VERIZON SITE		\$245.00
Invoice 47043	11/28/2018			
Cash Payment	E 100-5130-5219 Professional Services	PROSECUTION		\$1,005.00
Invoice 47044	11/28/2018			

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Payments

Current Period: December 2018

Transaction Date	11/28/2018	Citizens	111000	Total	\$7,282.50
Refer	4566 HOME DEPOT	-			
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	LIGHT BULBS			\$19.97
Invoice	72294 9/17/2018				
Cash Payment	E 100-5160-5311 Supplies	LIGHTS/ELECTRIC TAPE			\$143.52
Invoice	0691 11/13/2018				
Cash Payment	E 100-5323-5311 Supplies	MAGNET DISC			\$5.96
Invoice	79414 11/15/2018				
Transaction Date	11/28/2018	Citizens	111000	Total	\$169.45
Refer	4567 HORN FEEDS	-			
Cash Payment	E 100-5521-5311 Supplies	BARN LIME			\$108.00
Invoice	28776 6/11/2018				
Transaction Date	11/28/2018	Citizens	111000	Total	\$108.00
Refer	4568 MARTENS PLBG & HTG INC	-			
Cash Payment	E 430-5700-5712 DPW Capital Equip	MUSEUM FURNACE/AC			\$45,000.00
Invoice	47936 11/7/2018				
Transaction Date	11/29/2018	Citizens	111000	Total	\$45,000.00
Refer	4569 MCCUEN, BRENNEN	-			
Cash Payment	E 100-5323-5335 Training & Travel	ARBORIST EXAM			\$113.36
Invoice	11192018 11/28/2018				
Transaction Date	11/29/2018	Citizens	111000	Total	\$113.36
Refer	4570 MUSKEGO/CITY OF	-			
Cash Payment	G 100-211400 Billable Disbursements	OCT18 BOTS EMFORCEMENT GRANT			\$655.64
Invoice	OCT18 11/28/2018				
Transaction Date	11/29/2018	Citizens	111000	Total	\$655.64
Refer	4571 PETTY CASH	-			
Cash Payment	E 100-5211-5311 Supplies	POSTAGE/USB DRIVE			\$11.96
Invoice	10/9-11/24 11/18/2018				
Cash Payment	E 100-5211-5315 Postage	POSTAGE/USB DRIVE			\$10.50
Invoice	10/9-11/24 11/18/2018				
Transaction Date	11/29/2018	Citizens	111000	Total	\$22.46
Refer	4572 PRO SEAL ASPHALT	-			
Cash Payment	E 480-5700-5864 Boat Launch	BOAT LAUNCH			\$149,382.10
Invoice	11/13/2018				
Transaction Date	11/29/2018	Citizens	111000	Total	\$149,382.10
Refer	4573 RAMS CONTRACTING, LTD	-			
Cash Payment	E 250-5700-5765 Road Construction	TID 5 PHASE 2 - PUBLIC IMPROVEMENTS			\$18,361.90
Invoice	PYMT1 11/26/2018	Project TID500			
Cash Payment	E 250-5700-5763 Stormwater Capital Expe	TID 5 PHASE 2 - PUBLIC IMPROVEMENTS			\$4,165.60
Invoice	PYMT1 11/26/2018	Project TID500			
Cash Payment	E 250-5700-5762 Wastewater Capital Exp	TID 5 PHASE 2 - PUBLIC IMPROVEMENTS			\$6,528.18
Invoice	PYMT1 11/26/2018	Project TID500			
Cash Payment	E 250-5700-5761 Water Capital Exp	TID 5 PHASE 2 - PUBLIC IMPROVEMENTS			\$7,510.77
Invoice	PYMT1 11/26/2018	Project TID500			
Transaction Date	11/29/2018	Citizens	111000	Total	\$36,566.45
Refer	4574 RICOH USA, INC	-			

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Payments

Current Period: December 2018

Cash Payment	E 100-5142-5312 Printing	DEC18 LEASE			\$23.89
Invoice	30982450	11/27/2018			
Cash Payment	E 150-5221-5311 Supplies	DEC18 LEASE			\$22.18
Invoice	30982450	11/27/2018			
Cash Payment	E 220-5140-5312 Printing	DEC18 LEASE			\$1.71
Invoice	30982450	11/27/2018			
Cash Payment	E 410-5140-5312 Printing	DEC18 LEASE			\$3.41
Invoice	30982450	11/27/2018			
Cash Payment	E 440-5511-5312 Printing	DEC18 LEASE			\$8.53
Invoice	30982450	11/27/2018			
Cash Payment	E 500-5140-5312 Printing	DEC18 LEASE			\$1.71
Invoice	30982450	11/27/2018			
Cash Payment	E 610-6920-6930 Misc General Expenses	DEC18 LEASE			\$56.30
Invoice	30982450	11/27/2018			
Cash Payment	E 620-8400-8560 Misc General Expense	DEC18 LEASE			\$52.88
Invoice	30982450	11/27/2018			
Transaction Date	11/29/2018	Citizens	111000	Total	\$170.61
Refer	4575 VERIZON	-			
Cash Payment	E 150-5221-5225 Telephone	10/13-11/12 FD			\$136.26
Invoice	9818328509	11/12/2018			
Cash Payment	E 100-5323-5225 Telephone	10/13-11/12 DPW			\$56.10
Invoice	9818328509	11/12/2018			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	10/13-11/12 UTIL			\$51.44
Invoice	9818328509	11/12/2018			
Cash Payment	E 620-8400-8510 Office Supplies & Expen	10/13-11/12 UTIL			\$51.45
Invoice	9818328509	11/12/2018			
Cash Payment	E 100-5141-5225 Telephone	10/13-11/12 ADMIN			\$128.68
Invoice	9818328508	11/12/2018			
Cash Payment	E 100-5241-5225 Telephone	10/13-11/12 INSP			\$136.02
Invoice	9818328508	11/12/2018			
Cash Payment	E 150-5221-5225 Telephone	10/13-11/12 FD			\$194.65
Invoice	9818328508	11/12/2018			
Cash Payment	E 100-5323-5225 Telephone	10/13-11/12 DPW			\$125.94
Invoice	9818328508	11/12/2018			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	10/13-11/12 UTIL			\$237.90
Invoice	9818328508	11/12/2018			
Cash Payment	E 620-8400-8510 Office Supplies & Expen	10/13-11/12 UTIL			\$237.89
Invoice	9818328508	11/12/2018			
Transaction Date	11/29/2018	Citizens	111000	Total	\$1,356.33
Refer	4576 WORKMAN ENTERPRISES, LLC	-			
Cash Payment	E 480-5700-5850 Multi-Use Trail	HOLZ PKWY MULTI TRAIL			\$178,293.81
Invoice	PYMT2	11/6/2018			
Transaction Date	11/29/2018	Citizens	111000	Total	\$178,293.81
Refer	4577 ADVANCED INTEGRATED TECHN	-			
Cash Payment	E 100-5120-5225 Telephone	LONG DISTANCE MUSEUM			\$1.95
Invoice	183040400	11/7/2018			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	LONG DISTANCE WATER			\$2.67
Invoice	183040400	11/7/2018			

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Payments

Current Period: December 2018

Cash Payment	E 620-8400-8510 Office Supplies & Expen	LONG DISTANCE SEWER			\$2.67
Invoice	183040400	11/7/2018			
Transaction Date	11/29/2018	Citizens	111000	Total	\$7.29
Refer	4578	ENVIRONMENT CONTROL	-		
Cash Payment	E 100-5521-5311 Supplies	MO MAINT SEPT			\$530.00
Invoice	8103	9/1/2018			
Cash Payment	E 100-5212-5311 Supplies	MO MAINT OCT			\$530.00
Invoice	8351	10/1/2018			
Cash Payment	E 100-5212-5311 Supplies	MO MAINT NOV			\$530.00
Invoice	8598	11/1/2018			
Cash Payment	E 100-5212-5311 Supplies	MO MAINT DEC			\$530.00
Invoice	8842	12/1/2018			
Transaction Date	11/29/2018	Citizens	111000	Total	\$2,120.00

Fund Summary

	111000 Citizens
100 GENERAL FUND	\$41,680.81
150 FIRE/AMBULANCE FUND	\$6,160.21
220 TID#3 - GENERAL	\$229.21
240 TID#4	\$630.00
250 TID #5	\$38,376.45
410 RECYCLING FUND	\$3.41
430 CAPITAL EQUIPMENT FUND	\$110,135.11
440 LIBRARY FUND	\$8.53
480 CAPITAL IMPROVEMENT FUND	\$327,675.91
500 STORM WATER UTILITY	\$1.71
610 WATER UTILITY FUND	\$20,927.21
620 SEWER UTILITY FUND	\$15,584.69
720 TAX ESCROW AGENCY FUND	\$17,850.00
	\$579,263.25

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$579,263.25
Total	\$579,263.25



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Personal/Finance Committees
Topic:	Seasonal Summer Staff Wages
From:	Ron Bittner/Dave Brown
Department:	Public Works/Utilities
Presenter:	Ron/Dave
Date of Committee Action (if required):	12/5/18
Date of Village Board Action (if required):	12/19/18

Information

Subject: Increasing the wage schedule for PW/Utilities seasonal summer staff.

Background Information/Rationale: The departments have had trouble in finding and retaining seasonal summer staff due to the wage cap. The increased range would provide an opportunity for the departments to entice the better performers to return throughout their college tenure.

Key Issues for Consideration: The seasonal summer scale for 2018 was \$8.18 - \$11.17. We are asking for an increase beyond the 2019 1.76% increase to \$9.00 - \$14.00 per hour.

Fiscal Impact (If any): None, summer staff wages would be capped by the budget line item for these positions.

Requested Action by Committee/Board: We are asking for a recommendation to the Village board to approve and adjust the wages for seasonal summer staff in 2019 to \$9.00 - \$14.00 per hour.

Attachments

RESOLUTION 2018-79

**A RESOLUTION RELATING TO SALARY AND WAGE SCHEDULES FOR
NON-REPRESENTED FULL-TIME AND PART-TIME EMPLOYEES**

WHEREAS, the Village Board adopted the 2019 Village Budget on November 15, 2018; and,

WHEREAS, the Budget included the following salary and hourly rates for non-represented full-time and part-time employees for the calendar year 2019; and:

1. Full-time Positions	2019
A. Salaried	
Administrator	\$85,631 - \$115,602
Fire Chief	\$78,210 - \$105,583
Police Chief	\$78,210 - \$105,583
Finance Director	\$71,100 - \$95,985
Police Lieutenant	\$71,100 - \$95,985
Public Works Director	\$71,100 - \$95,985
Utilities Director	\$71,100 - \$95,985
Assistant Utilities Director	\$60,913 - \$82,232
Clerk-Treasurer	\$60,913 - \$82,232
Supervisor of Inspections	\$55,375 - \$74,756
Building Code Official	\$50,341 - \$67,960
B. Hourly	
Lead Police Dispatcher/Clerk	\$26.62 - \$36.15
Lead Utilities Operator	\$26.62 - \$36.15
Public Works Crew Supervisor	\$26.62 - \$36.15
Accountant 1	\$24.20 - \$32.68
Public Works Crew Mechanic	\$24.20 - \$32.68
Utilities Operator	\$24.20 - \$32.68
Deputy Clerk/Treasurer	\$20.18 - \$27.25
Police Dispatcher/Clerk	\$20.18 - \$27.25
Public Works Crewperson	\$20.18 - \$27.25
Administrative Clerk/HR Specialist	\$18.77 - \$25.35
Administrative Clerk/Building Support Specialist	\$18.77 - \$25.35
2. Part-time Positions	
A. Salaried	
Municipal Judge	\$14,505
Village President	\$7,200
Village Trustee	\$4,200

B. Hourly

Accountant I	\$24.20 - \$32.68
Court Clerk - I	\$18.77 - \$25.35
Administrative Clerk	\$17.46 - \$23.58
Economic Development Intern	\$10.41 - \$15.63
Building Codes Official	\$24.20 - \$32.67
Firefighter/EMT Incident and Training POP	\$11.71 - \$16.79
Firefighter/EMT Incident and Training POC	\$8.91 - \$25.44
Firefighter Cadet	\$7.64
Office Assistant	\$10.41 - \$15.63
Relief Snowplow Operator	\$20.83
Public Works Crewperson	\$14.58 - \$20.83
Public Works Seasonal Help	\$9.00 - \$14.00*
Utilities Summer Help	\$9.00 - \$14.00*
Crossing Guard	\$11.38 - \$13.00
Police Reserves	\$13.00
Chief Election Inspector	\$10.94
Assistant Election Inspector	\$10.18
Election Inspector	\$9.16

WHEREAS, the Personnel Committee reviewed this resolution on December 5, 2018 and recommended adoption.

THEREFORE, BE IT RESOLVED, this Resolution shall supersede and repeal any and all resolutions relating to the same subject matter previously adopted, and,

BE IT FURTHER RESOLVED, the terms of this Resolution shall take effect on the 1st day of January 2019 for the 2019 Fiscal Year.

ADOPTED this 19th day of December 2018.

Fred Winchowky, Village President

Attest:

Linda Gourdoux, Deputy Clerk-Treasurer



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Village and Town Boards
Topic:	2019 POC and POP wage rates
From:	Jeff Stien, Fire Chief
Department:	Fire Department
Presenter:	Jeff Stien
Date of Committee Action (if required):	11-19-18
Date of Village Board Action (if required):	12-5-18

Information

Subject:

2019 POC and POP wage rates

Background Information/Rationale:

Our current POC and POP rates are not competitive with area departments.

Mukwonago FD	\$11.50FF/Basic	\$12.50 FF/AEMT	\$15.50-FF/Paramedic	\$16.50-CCParamedic
Eagle FD	\$13.00+0.50 cert	\$14.00+0.50 cert	\$0	\$0
Lake Geneva FD	\$16.24-17.58	\$16.48-17.66	\$18.48-19.66	\$0
Sussex FD	\$0	\$14.00	\$16.50	\$0
Vernon FD	\$12.00	\$12.00	\$16.00	\$0
Western Lakes	\$12.00	\$12.00	\$13.00	\$13.25
Lake Country FD	\$10.84	\$0	\$16.67	\$16.77

Key Issues for Consideration:

Recruitment and retention. We have lost several POP due to lower hourly wages and due to the high work load. The chart above reflects 2018 rates and shows that rates at most EMT levels are higher than Mukwonago. To recruit and retain current POP staffing we need to be competitive especially with the shrinking market and distance individuals drive for work.

Fiscal Impact (If any):

Future funding for the increases will come from regular annual fee increases. The POC/POP wage increase impact would be \$8,760.00. There is an annual savings from a FT. Lt. that was replaced by a FT. FF starting 2019, minus the proposed Chief Officer stipends (\$8,000.00) there would be a \$2,440.00 net difference reallocated to the salaries account. There is no additional budget impact.

Requested Action by Committee/Board:

Recommend that the 2019 POC and POP wage rates be approved as proposed in the attachment

Attachments

- 2019 POC and POP wage rates

POC Pay	Rate (2012)	Rate 2013	Rate 2014	Rate 2015	Rate 2016	Rate 2017	Rate 2018	Rate 2019	% Change
Probation Period	7.49	8.00	8.00	8.00	8.50	8.75	8.75	9.00	2.86
After Probation	10.15	12.00	12.25	12.25	12.50	12.75	12.75	13.00	1.96
Firefighter I (Old)	0.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Firefighter II	0.72	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Motor Pump Operator	0.72	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Aerial Operator	0.72	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
Instructor I	0.72	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00
EMT Basic (Old)	0.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
EMT Intermediate	1.31	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
EMT Paramedic	2.38	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Transport (Old)	5.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Officer (old)	1.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Training Officer (old)	1327.60 stipend	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Record Keepers (Old)	832.15 stipend	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Secretary (Old)	790.92 stipend	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Leutenant	0	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Captain	0	1.50	1.50	1.50	1.50	1.50	1.50	1.50	0.00
Deputy Chief	2323.60 stipend	0.00	0.00	0.00	0.00	0.00	0.00	4000.00	#DIV/0!
Deputy Chief	0	3.00	3.00	3.00	3.50	3.50	3.50	3.50	0.00
Assitant Chief	2323.60 stipend	0.00	0.00	0.00	0.00	0.00	0.00	4000.00	#DIV/0!
Assitant Chief	0	4.00	4.00	4.00	4.50	4.50	4.50	4.50	0.00
Non Incident (Old)	10.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA
Paid on Premise (Old)		8.00	8.00	0.00	0.00	0.00	0.00	0.00	NA
Paid on Premise (EMT-B)		0.00	0.00	10.00	11.00	11.50	11.50	13.00	13.04
Paid on Premise (EMT-I)		0.00	0.00	11.00	12.00	12.50	12.50	14.00	12.00
Paid on Premise (EMT-P)		0.00	0.00	13.00	14.00	15.50	15.50	17.00	9.68
Paid on Premise (CCEMTP)		0.00	0.00	14.00	15.00	16.50	16.50	18.00	9.09
Cadet		0.00	0.00	0.00	7.25	7.50	7.50	7.50	0.00

RESOLUTION 2018-080

**A RESOLUTION RELATING TO A SALARY EXCEPTION SCHEDULE FOR
VILLAGE ADMINISTRATOR/ECONOMIC DEVELOPMENT DIRECTOR POSITION**

WHEREAS, the Village Board adopted the 2019 Village Budget on November 15, 2018; and,

WHEREAS, Resolution 2018-079 contained the ranges established for each position and adjusted for a 1.76% increase in 2019; and

WHEREAS, the title of Economic Development Director was added to the Village Administrator's title in 2015 with additional compensation in the form of a stipend; and

WHEREAS, a 2017 amendment was made to the Village Administrator/Economic Development Directors Compensation which outlines annual increases to the Stipend; and

WHEREAS, the Personnel Committee reviewed this resolution on December 5, 2018 and recommended adoption.

NOW, THEREFORE, BE IT RESOLVED that the following salaries and pay rates are exceptions to Resolution 2018-079 for the 2019 Fiscal Year:

1. Full-time Positions	2019
A. Salaried	
Village Administrator/Economic Development Director	\$7,000 Stipend

ADOPTED this 19th day of December 2018.

Fred Winchowky, Village President

Attest:

Linda Gourdoux, Deputy Clerk-Treasurer

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of Village of Mukwonago County of Waukesha
☐ City

The undersigned duly authorized officer(s)/members/managers of Kwik Trip, Inc.
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
Kwik Trip 282
(trade name)

located at 1212 N. Rochester St., Mukwonago, WI 53149

appoints Barbara J. LeBlanc
(name of appointed agent)
2544 Honey Creek Cir., Unit 724, East Troy, WI 53120
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Agent of Kwik Trip 244, Menomonee Falls, WI until the new agent is approved.

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No **All my life.**

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin?

Place of residence last year 2544 Honey Creek Cir., Unit 724, East Troy, WI 53120

For: Kwik Trip, Inc.
(name of corporation/organization/limited liability company)

By: Ronald G. Feltz
(signature of Officer/Member/Manager)

And: Barbara J. LeBlanc
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Barbara J. LeBlanc, hereby accept this appointment as agent for the
(print/type agent's name)
corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Barbara J. LeBlanc 11/4/18 Agent's age 52
(signature of agent) (date)
2544 Honey Creek Cir., Unit 724, East Troy, WI 53120 Date of birth 10/30/66
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 11/28/18 by Ron Schmit Title Police Chief
(date) (signature of proper local official) (town chair, village president, police chief)



Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

WI Dr. Lic. #

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
LeBlanc		Barbara		Jean	
Home Address (street/route)	Post Office	City	State	Zip Code	
			WI		
Home Phone Number	Age	Date of Birth	Place of Birth		
	52		Milwaukee, WI		

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an **individual**.
- ☐ A member of a **partnership** which is making application for an alcohol beverage license.
- ☒ **Agent** of Kwik Trip, Inc.

(Officer / Director / Member / Manager / Agent)

(Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? All my life.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
- If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)

3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
- If yes, describe status of charges pending.

4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
- If yes, identify. Agent of Kwik Trip #944, Menomonee Falls, WI until new agent is approved.

(Name, Location and Type of License/Permit)

5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
- If yes, identify.

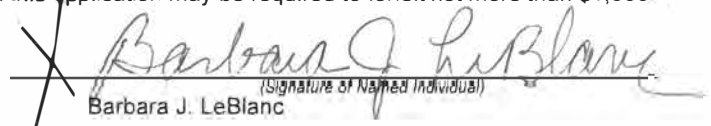
(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employed From	To
Kwik Trip, Inc.	1626 Oak St., La Crosse, WI 54603	5/14
		Present
Cousin's Subs, Inc.	W83W13400 Leon Rd., Menomonee Falls, WI	10/89
		10/13

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


Barbara J. LeBlanc
(Signature of Named Individual)

COMBINATION
FORM**CLASS A RETAILER'S LICENSE**For the Sale of
FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

WHEREAS, the local governing body of the Village of Menomonee Falls, County of Waukesha, Wisconsin, has, upon application duly made, granted and authorized the issuance of a Retail Class "A" License to Kwik Trip, Inc., Barbara J. LeBlanc to sell Fermented Malt Beverages, as defined by and pursuant to Section 125.25 of the Statutes of the State of Wisconsin, and local ordinances and the said applicant has paid to the Treasurer the sum of \$100.00 for such Class "A" Retailer's Fermented Malt Beverage License as required by local ordinances;

AND WHEREAS, the local governing body has granted and authorized the issuance of a "Class A" Intoxicating Liquor License to said applicant to sell intoxicating liquor as defined in and pursuant to Chapter 125.51(2) of the Statutes of the State of Wisconsin and local ordinances and the said applicant has paid to the treasurer the sum of \$500.00 for such "Class A" Intoxicating Liquor License as provided by local ordinances and has complied with all the requirements necessary for obtaining such licenses;

LICENSES ARE HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages and Intoxicating Liquors at:

Kwik Trip 244, N88W15476 Main Street

for the following described premises:

Inside One-Story Frame Construction with Storage in Lockable Walk-In Cooler and Cabinetry

for a period from July 1, 2018 to June 30, 2019

State of Wisconsin, County of Waukesha, Janice Moyer, being first duly sworn, on oath says that she is the Village Clerk of the Village of Menomonee Falls, in said County; that she issued the License to which this affidavit is affixed; and that she has mailed to the Department of Revenue at Madison Wisconsin, a copy of the application for such License and all information required by law to be furnished by the Licensing body to said Department of Revenue relating to the applicant for such License and to said License.

Janice Moyer

*Village Clerk

Notary
Seal

Subscribed and sworn to
before me this 7th day of
June, 2018

Aimee L. Blazek
Notary Public

Given under my hand and the corporate seal of
said **Village of Menomonee Falls** this 7th day of
June, 2018.

Janice Moyer

*Village Clerk





Legal

PHONE 608-781-8988

FAX 608-793-6120

November 5, 2018

1626 Oak St., P.O. Box 2107

La Crosse, WI 54602

www.kwiktrip.com

Ms. Judith Taubert, Village Clerk-Treasurer
Village of Mukwonago
440 River Crest Ct.
P.O. Box 206
Mukwonago, WI 53149-0206

RE: Appointment of Agent Change
Kwik Trip 282
1212 N. Rochester St.

Dear Judith:

Recently, a new manager was reported. Barbara LeBlanc has been assigned to take over leadership responsibilities of our Kwik Trip 282 convenience store located in the Village of Mukwonago. Please note that Barbara is currently the agent of Kwik Trip 244 in Menomonee Falls, WI until the new agent is approved.

Enclosed, please find the completed Appointment of Agent and Auxiliary Questionnaire forms reflecting this change. In addition, enclosed is a \$25.00 check to cover the administrative fee for this service. I respectfully request that you please include this item on the agenda of your next Village Council meeting for consideration.

Please contact me at (608) 791-7385 or GHolthaus@kwiktrip.com if you require anything further. Thank you for your assistance with this matter.

Yours truly,

Gena Holthaus
Licensing Agent

Enclosures

Kwik Trip, Inc.
PO Box 2107
1626 OAK ST
LA CROSSE, WI 54603

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Vendor # 500000615		Check Date 11/01/2018		Check Number 1163132
Invoice	Date	Amount	Discount	Paid
M20181030E	10/30/2018	25.00	0.00	25.00
Total		25.00	0.00	25.00



Vendor Number 500000615

Check Number 1163132



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	CoTW – Public Works Committee
Topic:	IDC Waste Management Costs
From:	JSW
Department:	Public Works
Presenter:	JSW/Trustee Penzkover
Date of Committee Action (if required):	12/5/2018
Date of Village Board Action (if required):	12/19/2018

Information

Subject: IDC Waste Management Costs

Background Information/Rationale:

8/1/18: IDC met with Ruekert Milke, Village of Mukwonago DPW, and Terracon. It was discussed that the contaminated area along the Holtz Pkwy walking path be delineated by Terracon so that only contaminated soil would be removed. At this time, we were in agreeance that only saturated soil, at or below the ditch line, and between the proper linear markers would be removed as contaminated. Terracon (representing IDC, the waste generator) delineated the contaminated zone for construction to begin.

8/23/18: IDC (Matt Gluszczy) witnessed excavation and removal of dirt within the delineation markers, but above the saturated ditch line. At this time, Matt Gluszczy, representing IDC, requested a meeting to clarify the waste removal as it was not per agreement and non-contaminated soil was being removed, whereas IDC was responsible and for and sensitive to the waste disposal costs.

8/24/18: Meeting with Ruekert Milke, Village of Mukwonago DPW, and Terracon on site to discuss deviation from 8/1/18 plan. At this time, both Ruekert Milke & Village DPW stated that due to potential wetland contamination and issues with the DNR, they would excavate all elevations (above and below ditch line) within the markers as they could not guarantee containment. At this time, IDC directed Terracon to expedite a new contamination evaluation at the higher elevation above the saturated ditch line.

8/28/18: The updated contamination report was released, whereas a small portion of the soil above the ditch line was contaminated, with the majority non-contaminated. At this time, with excavation continuing, most of the soil that was being disposed of as contaminated, was not contaminated.

Key Issues for Consideration: The majority of soil trucked off-site and considered contaminated was above the ditch line and later identified as not contaminated. As a result, IDC is proposing a split-cost approach to the soil disposal charges, currently totaling \$12,103.51.

Fiscal Impact (If any): \$6,051.75. This would potentially come from the contingency on the Holz Parkway trail project that the soil removal is associated with.

Requested Action by Committee/Board: Please discuss and provide guidance.

Attachments

Email from Matt Gluszczy dated 11/14/2018



Village of Mukwonago

AGENDA ITEM REQUEST FORM



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Public Works
Topic:	Holz Parkway Multi-use Trail Change Order #2
From:	Becca Alonge/ Ron Bittner
Department:	Public Works
Presenter:	Becca Alonge/ Ron Bittner
Date of Committee Action (if required):	12/5/18
Date of Village Board Action (if required):	12/19/18

Information

Subject: Change Order #1 for the Holz Parkway Multi-use Trail

Background Information/Rationale: Additional materials and effort were needed to stabilize the path for construction due to heavy rains this fall.

Key Issues for Consideration: Approval of Change Order for work completed by the contractor to install the path.

Fiscal Impact (If any): \$99,896.40

Requested Action by Committee/Board: Recommendation to approve Change Order #2 for the Holz Parkway Multi-use Trail project

Attachments

Change Order #2 and Pay Application #3

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Payments

Current Period: December 2018

Batch Name	AP 12-2018-2	User Dollar Amt	\$1,018,355.20		
	Payments	Computer Dollar Amt	\$1,018,355.20		
			\$0.00	In Balance	
Refer	22983	ASSOCIATED APPRAISAL	-		
Cash Payment	E 100-5153-5219	Professional Services	DEC 18 PROF SERVICES		\$1,397.51
Invoice	137640	12/1/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$1,397.51
Refer	22984	BATTERIES PLUS	-		
Cash Payment	E 100-5211-5394	Bldg Repairs & Maintena	(2) BATTERIES PD BLDG FIRE ALARM		\$68.96
Invoice	P8663121	11/28/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$68.96
Refer	22985	BOUND TREE MEDICAL	-		
Cash Payment	E 150-5231-5311	Supplies	ADULT SENSOR/ELECTRODES		\$289.37
Invoice	83048803	11/30/2018			
Cash Payment	E 150-5231-5311	Supplies	NIBP CUFFS		\$326.57
Invoice	83051272	12/4/2018			
Cash Payment	E 150-5231-5311	Supplies	PHENYLEPHRINE		\$124.95
Invoice	83051271	12/4/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$740.89
Refer	22986	BUELOW, VETTER, BUIKEMA, OLS	-		
Cash Payment	E 100-5111-5219	Professional Services	GENL MATTERS VB		\$989.50
Invoice	NOV18	12/5/2018			
Cash Payment	E 100-5142-5219	Professional Services	GENL MATTERS CLERK		\$3,031.60
Invoice	NOV18	12/5/2018			
Cash Payment	E 610-6920-6923	Outside Services Employ	GENL MATTERS UTILITIES		\$513.00
Invoice	NOV18	12/5/2018			
Cash Payment	E 620-8400-8520	Outside Services Employ	GENL MATTERS UTILITIES		\$513.00
Invoice	NOV18	12/5/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$5,047.10
Refer	22987	C & M AUTO PARTS INC	-		
Cash Payment	E 100-5323-5311	Supplies	HEAT SHRINK		\$15.00
Invoice	283436	11/5/2018			
Cash Payment	E 100-5324-5395	Repairs & Maintenance	LUBE		\$37.49
Invoice	283525	11/6/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$52.49
Refer	22988	CENTURYLINK	-		
Cash Payment	E 100-5142-5225	Telephone	PHONE CLERK		\$73.11
Invoice	11/21-12/20	11/21/2018			
Cash Payment	E 100-5211-5225	Telephone	PHONE POLICE		\$53.60
Invoice	11/21-12/20	11/21/2018			
Cash Payment	E 100-5323-5225	Telephone	PHONE DPW		\$89.41
Invoice	11/21-12/20	11/21/2018			
Cash Payment	E 440-5511-5225	Telephone	PHONE LIBRARY		\$111.20
Invoice	11/21-12/20	11/21/2018			
Cash Payment	E 610-6920-6921	Office Supplies & Expen	PHONE WATER		\$134.51
Invoice	11/21-12/20	11/21/2018			

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Payments

Current Period: December 2018

Cash Payment	E 620-8400-8510 Office Supplies & Expen	PHONE SEWER			\$31.58
Invoice	11/21-12/20	11/21/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$493.41
Refer	22989	CINTAS	-		
Cash Payment	E 610-6920-6930 Misc General Expenses	LAUNDRY SERV			\$43.23
Invoice	4012688028	11/26/2018			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	LAUNDRY SERV			\$43.24
Invoice	4012688028	11/26/2018			
Cash Payment	E 100-5323-5311 Supplies	LAUNDRY SERV			\$56.42
Invoice	4012688039	11/26/2018			
Cash Payment	E 100-5323-5311 Supplies	LAUNDRY SERV			\$51.79
Invoice	4012987486	11/30/2018			
Cash Payment	E 610-6920-6930 Misc General Expenses	LAUNDRY SERV			\$43.23
Invoice	4012987497	11/30/2018			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	LAUNDRY SERV			\$43.24
Invoice	4012987497	11/30/2018			
Cash Payment	E 100-5323-5311 Supplies	LAUNDRY SERV			\$58.98
Invoice	4013302288	11/26/2018			
Cash Payment	E 610-6920-6930 Misc General Expenses	LAUNDRY SERV			\$43.23
Invoice	4013302172	12/7/2018			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	LAUNDRY SERV			\$43.24
Invoice	4013302172	12/7/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$426.60
Refer	22990	DODGE CONCRETE	-		
Cash Payment	E 100-5323-5311 Supplies	(10) JUMBO BLOCKS			\$270.00
Invoice	321420	11/6/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$270.00
Refer	22991	EMERGENCY MEDICAL PRODUCT	-		
Cash Payment	E 150-5231-5311 Supplies	ELECTRODES/ADRENALIN			\$329.78
Invoice	2034797	11/30/2018			
Cash Payment	E 150-5231-5311 Supplies	FAMOIDINE/SUCCINYLCHOLINE/DILTIAZEM			\$123.95
Invoice	2035587	12/5/2018			
Cash Payment	E 150-5231-5311 Supplies	DILTIAZEM			\$86.60
Invoice	2035807	12/6/2018			
Cash Payment	E 150-5231-5311 Supplies	EMS SUPPLIES			\$731.84
Invoice	2035585	12/6/2018			
Cash Payment	E 150-5231-5311 Supplies	DILTIAZEM			\$86.60
Invoice	2036206	12/11/2018			
Transaction Date	12/6/2018	Citizens	111000	Total	\$1,358.77
Refer	22992	GALLS INC	-		
Cash Payment	E 100-5212-5347 New Uniform Issue	RAIN HAT COVER			\$12.58
Invoice	011272591	11/16/2018			
Cash Payment	E 100-5212-5395 Repairs & Maintenance	RESERVE SHIRTS			\$147.95
Invoice	011285736	11/19/2018			
Cash Payment	E 100-5212-5395 Repairs & Maintenance	RESERVE SHIRT			\$49.99
Invoice	011287418	11/19/2018			
Cash Payment	E 100-5212-5395 Repairs & Maintenance	RADIO HOLDER			\$99.20
Invoice	011285014	11/19/2018			

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Payments

Current Period: December 2018

Cash Payment	E 100-5212-5347 New Uniform Issue	WINTER CAP		\$67.99
Invoice	011309740	11/21/2018		
Cash Payment	E 340-5890-5806 Donated Fund Expenditu	POLICE CHAPLAIN DONATION FUND		\$437.58
Invoice	011368204	11/28/2018		
Cash Payment	E 100-5212-5347 New Uniform Issue	NEW POLICE UNIFORM		\$168.06
Invoice	011408945	12/3/2018		
Cash Payment	E 100-5212-5347 New Uniform Issue	TROUSER/SHIRT		\$124.87
Invoice	011420643	12/4/2018		
Cash Payment	E 100-5212-5311 Supplies	LEG RESTRAINTS		\$50.00
Invoice	011438823	12/6/2018		
Cash Payment	E 100-5212-5395 Repairs & Maintenance	GUN LOCK		\$280.00
Invoice	011438823	12/6/2018		
Transaction Date	12/6/2018	Citizens	111000	Total \$1,438.22
Refer	22993	HAHN ACE HARDEWARE	-	
Cash Payment	E 150-5221-5311 Supplies	LG HOOKS		\$35.96
Invoice	NOV18	11/28/2018		
Cash Payment	E 620-8010-8270 Operation Supply/Expen	ADAPTER/CLEANER/CEMENT PVC		\$20.21
Invoice	NOV18	11/28/2018		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	TERM SPLICE/CONN		\$22.91
Invoice	NOV18	11/28/2018		
Cash Payment	E 100-5160-5311 Supplies	LIGHT BULBS		\$8.99
Invoice	NOV18	11/28/2018		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	SHARPENING/GARDEN HOSE		\$69.27
Invoice	NOV18	11/28/2018		
Cash Payment	E 100-5347-5311 Supplies	BRASS RODS & TUBES		\$4.64
Invoice	NOV18	11/28/2018		
Cash Payment	E 150-5221-5311 Supplies	PAD FELT CIRCLES/TRASH BAGS		\$22.47
Invoice	NOV18	11/28/2018		
Cash Payment	E 150-5222-5311 Supplies	GAS CAN/CAULK/SPARK PLUGS		\$74.29
Invoice	NOV18	11/28/2018		
Cash Payment	E 150-5221-5311 Supplies	AULK/MASKING TAPE		\$14.37
Invoice	NOV18	11/28/2018		
Cash Payment	E 100-5160-5395 Repairs & Maintenance	FUSE CARD		\$13.49
Invoice	NOV18	11/28/2018		
Cash Payment	E 150-5222-5311 Supplies	TOGGLE BOLTS		\$7.72
Invoice	NOV18	11/28/2018		
Cash Payment	E 100-5323-5311 Supplies	FLEX MAGNETIC TAPE		\$2.69
Invoice	NOV18	11/28/2018		
Cash Payment	E 150-5221-5311 Supplies	GLADE PLUGINS/AIR FRESH		\$88.05
Invoice	NOV18	11/28/2018		
Cash Payment	E 610-6450-6641 Operation Supply/Exp-T	SMALL HEATER		\$44.98
Invoice	NOV18	11/28/2018		
Cash Payment	E 150-5221-5311 Supplies	P TOWELS/SONGES/SOAP		\$90.91
Invoice	NOV18	11/28/2018		
Cash Payment	E 100-5522-5311 Supplies	MINI WH LIGHTS		\$17.98
Invoice	NOV18	11/28/2018		
Transaction Date	12/6/2018	Citizens	111000	Total \$538.93
Refer	22994	HOWARD CYNTHIA	-	

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Payments

Current Period: December 2018

Cash Payment	E 100-5142-5219 Professional Services	11/20-11/30			\$250.00
Invoice 102	11/30/2018				
Transaction Date	12/6/2018	Citizens	111000	Total	\$250.00
Refer	22996 LYNCH MOTOR VEHICLE GROUP	-			
Cash Payment	G 620-139200 Transportation Equipment	2018 CHEV SILVERADO			\$49,313.50
Invoice 813	12/3/2018				
Transaction Date	12/6/2018	Citizens	111000	Total	\$49,313.50
Refer	22998 MED ALLIANCE	-			
Cash Payment	E 150-5231-5311 Supplies	EMS SUPPLIES			\$220.10
Invoice 156141	12/4/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$220.10
Refer	22999 MENDOZA CONCRETE	-			
Cash Payment	E 100-5341-5395 Repairs & Maintenance	210 LINCOLN			\$14,575.00
Invoice 12052018	12/5/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$14,575.00
Refer	23000 MUNICODE	-			
Cash Payment	E 100-5142-5219 Professional Services	SUPPORT 12/1/18-11/30/18			\$275.00
Invoice 00321561	12/5/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$275.00
Refer	23001 NEOPOST	-			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	FOLDING MACH LEASE			\$673.37
Invoice 56236333	11/9/2018				
Cash Payment	E 620-8400-8510 Office Supplies & Expen	FOLDING MACH LEASE			\$673.36
Invoice 56236333	11/9/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$1,346.73
Refer	23002 NEXTEL WIRELESS SOLUTIONS	-			
Cash Payment	E 100-5212-5395 Repairs & Maintenance	RADIO SUPPLIES			\$1,050.85
Invoice 47	11/14/2018				
Cash Payment	E 100-5211-5395 Repairs & Maintenance	RADIO SUPPLIES			\$250.00
Invoice 50.	11/14/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$1,300.85
Refer	23003 OLSEN SAFETY EQUIPMENT	-			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	GLOVES			\$191.52
Invoice 0360837	11/27/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$191.52
Refer	23004 ORGANIZATION DEVELOPMENT	-			
Cash Payment	E 100-5212-5219 Professional Services	PSYCH TESTING			\$825.00
Invoice 12452	11/30/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$825.00
Refer	23005 PETTY CASH	-			
Cash Payment	E 100-5212-5311 Supplies	RESERVE/EXPLORER PATCHES			\$21.00
Invoice	12/18/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$21.00
Refer	23006 PHYSIO-CONTROL	-			

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Payments

Current Period: December 2018

Cash Payment	E 150-5231-5311 Supplies	TOP POUCH			\$100.30
Invoice	118091261	11/30/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$100.30
Refer	23007	PRAXAIR DISTRIBUTION	-		
Cash Payment	E 620-8010-8270 Operation Supply/Expen	CYLINDER RENTAL			\$28.74
Invoice	86261735	11/21/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$28.74
Refer	23008	PROHEALTH CARE LAB BILLING	-		
Cash Payment	E 100-5212-5219 Professional Services	LEGAL BLOOD DRAW			\$105.00
Invoice	201808-0	10/31/2018			
Cash Payment	E 100-5212-5219 Professional Services	LEGAL BLOOD DRAW			\$35.00
Invoice	201810-0	10/31/201			
Cash Payment	E 100-5212-5219 Professional Services	LEGAL BLOOD DRAW			\$70.00
Invoice	201811-0	11/30/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$210.00
Refer	23009	PROHEALTH CARE MEDICAL	-		
Cash Payment	E 100-5212-5219 Professional Services	LAB TESTING			\$107.00
Invoice	296459	12/3/2018			
Cash Payment	E 150-5221-5219 Professional Services	LAB TESTING			\$60.00
Invoice	296620	12/3/2018			
Cash Payment	E 150-5221-5219 Professional Services	LAB TESTING			\$797.00
Invoice	296671	12/3/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$964.00
Refer	23010	PROTANIC INC	-		
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	PUMP OUT/MOBILIZATION CHG			\$350.00
Invoice	55666	11/27/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$350.00
Refer	23011	RUEKERT & MIELKE, INC.	-		
Cash Payment	E 100-5335-5219 Professional Services	GENL ENG SERV			\$2,729.34
Invoice	125565	12/10/2018			
Cash Payment	E 100-5660-5219 Professional Services	MS4 PERMIT APPL			\$70.50
Invoice	125565	12/10/2018			
Cash Payment	E 100-5341-5395 Repairs & Maintenance	WSLR YEARLY UPDATE			\$251.00
Invoice	125565	12/10/2018			
Cash Payment	E 610-6920-6923 Outside Services Employ	WATER UTILITY SERV			\$1,127.50
Invoice	125566	12/10/2018			
Cash Payment	E 620-8400-8520 Outside Services Employ	SEWER UTILITY SERV			\$373.50
Invoice	125567	12/10/2018			
Cash Payment	E 480-5700-5861 Road Resurfacing Projec	FRONT/MEAHAM ST DESIGN & BUILD			\$1,717.95
Invoice	125568	12/10/2018	Project RD0001		
Cash Payment	E 480-5700-5861 Road Resurfacing Projec	FRONT/MEACHAM ST CONSTR SERV			\$749.52
Invoice	125569	12/10/2018	Project RD0001		
Cash Payment	G 100-211400 Billable Disbursements	MIDWEST STORAGE DEV			\$1,263.50
Invoice	125570	12/10/2018			
Cash Payment	G 100-211425 Developer Escrow	EDGEWOO APT DEV			\$247.50
Invoice	125571	12/10/2018	Project D00020		
Cash Payment	E 480-5700-5850 Multi-Use Trail	MULTI USE TRAIL CONSTR SERV			\$19,672.53
Invoice	125572	12/10/2018	Project MUT001		

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Cash Payment	E 480-5700-5864 Boat Launch	BOAT LAUNCH IMPROVEMENTS	\$3,809.36
Invoice 125573	12/10/2018		
Cash Payment	G 100-211400 Billable Disbursements	IDC ADDITION REVIEW	\$69.00
Invoice 125576	12/10/2018		
Cash Payment	E 250-5335-5219 Professional Services	SUGDEN CONCEPT DESIGN	\$41,471.00
Invoice 125577	12/10/2018		
Cash Payment	E 250-5335-5219 Professional Services	SUGDEN CONCEPT SITE DEV	\$283.50
Invoice 125578	12/10/2018		
Cash Payment	G 100-211400 Billable Disbursements	CHAPMAN DEV REVIEW	\$837.75
Invoice 125579	12/10/2018		
Cash Payment	G 100-211400 Billable Disbursements	CHAPMAN DEV KIDS CONNECTION	\$613.44
Invoice 125580	12/10/2018	Project EDC006	
Cash Payment	G 620-000110 WWTF Septage Receiving	WWTF SEPTAGE CONSTRUCT	\$8,725.38
Invoice 125580	12/10/2018		
Cash Payment	G 610-000109 Well Rehab/Generator Proj	WELL 5 IRON FILTER DESIGN	\$6,070.00
Invoice 125582	12/10/2018		
Cash Payment	E 610-6920-6923 Outside Services Employ	143 TOWER PAINTING	\$5,537.10
Invoice 125583	12/10/2018		
Cash Payment	E 620-8400-8520 Outside Services Employ	WWTF PHOSPH PLAN ASSIST	\$144.80
Invoice 125584	12/10/2018		
Cash Payment	E 610-6920-6923 Outside Services Employ	WELL 4 REHAB CONSTR REVIEW	\$1,445.60
Invoice 125585	12/10/2018		
Cash Payment	E 610-6920-6923 Outside Services Employ	NO. TANK PAINT - PRELIM ISPECT	\$2,845.00
Invoice 125586	12/10/2018		
Cash Payment	G 100-211425 Developer Escrow	TRIPLE CROWN DEV REVIEW	\$140.00
Invoice 125587	12/10/2018	Project TID502	
Cash Payment	E 610-6920-6923 Outside Services Employ	WATER/WASTE CAPACITY	\$492.75
Invoice 125588	12/10/2018		
Cash Payment	E 620-8400-8520 Outside Services Employ	WATER/WASTE CAPACITY	\$492.75
Invoice 125588	12/10/2018		
Cash Payment	G 100-211425 Developer Escrow	SUPER PRODUCTS DEV	\$209.00
Invoice 125589	12/10/2018	Project TID504	
Cash Payment	E 610-6920-6923 Outside Services Employ	2018 SCADA SERV	\$2,917.29
Invoice 125590	12/10/2018		
Cash Payment	E 620-8400-8510 Office Supplies & Expen	2018 SCADA SERV	\$2,917.29
Invoice 125590	12/10/2018		
Cash Payment	G 100-211425 Developer Escrow	FAIRWINDS SUB DEV REVIEW	\$158.36
Invoice 125591	12/10/2018	Project D00007	
Cash Payment	G 100-211425 Developer Escrow	FAIRWINDS APT DEV REVIEW	\$1,410.10
Invoice 125592	12/10/2018	Project D00014	
Cash Payment	G 100-211400 Billable Disbursements	FAIRWINDS PH 5 CONSTR SERV	\$9,962.01
Invoice 125593	12/10/2018	Project D00002	
Cash Payment	G 100-211400 Billable Disbursements	FOX RIVER/EDGEWOOD DEV REVIEW	\$638.94
Invoice 125594	12/10/2018		
Cash Payment	E 200-5335-5219 Professional Services	CHAPMAN BLVD CONSTR SERV	\$1,797.24
Invoice 125595	12/10/2018	Project EDC006	
Cash Payment	G 610-000108 CIP-Utility Mains Projects	CHAPMAN BLVD CONSTR SERV	\$273.00
Invoice 125595	12/10/2018	Project EDC006	
Cash Payment	G 620-000108 CIP-Utility Mains Projects	CHAPMAN BLVD CONSTR SERV	\$204.75
Invoice 125595	12/10/2018	Project EDC006	

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Transaction Date	12/12/2018	Citizens	111000	Total	\$121,668.25
Refer	23012	<i>RUTENBECK, TIM</i>	-		
Cash Payment	E 100-5241-5399 Other	2018 CLOTHING ALLOW			\$200.00
Invoice	2018 12/5/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$200.00
Refer	23013	<i>SHI INTERNATIONAL CORP</i>	-		
Cash Payment	E 100-5142-5225 Telephone	SERVER LICENSE			\$14.95
Invoice	B09148196 12/12/2018				
Cash Payment	E 100-5211-5225 Telephone	SERVER LICENSE			\$14.95
Invoice	B09148196 12/12/2018				
Cash Payment	E 150-5221-5225 Telephone	SERVER LICENSE			\$14.95
Invoice	B09148196 12/12/2018				
Cash Payment	E 610-6920-6921 Office Supplies & Expen	SERVER LICENSE			\$14.94
Invoice	B09148196 12/12/2018				
Cash Payment	E 620-8400-8510 Office Supplies & Expen	SERVER LICENSE			\$14.94
Invoice	B09148196 12/12/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$74.73
Refer	23014	<i>SOMAR ENTERPRISES</i>	-		
Cash Payment	E 100-5212-5347 New Uniform Issue	NEW OFFICER SUPPLIES			\$43.97
Invoice	101222 11/28/2018				
Cash Payment	E 100-5212-5311 Supplies	WEAPONS CLEANING SUPPLIES			\$91.70
Invoice	101229 12/3/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$135.67
Refer	23015	<i>TERMINAL ANDRAE INC.</i>	-		
Cash Payment	E 620-8010-8340 Maint-General Plant/Stru	RAS PUMP 3 REPAIR			\$2,325.00
Invoice	43353 11/27/2018				
Cash Payment	E 620-8010-8340 Maint-General Plant/Stru	RAS PUMP 2 REPAIR			\$2,325.00
Invoice	43354 11/27/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$4,650.00
Refer	23016	<i>TRACTOR SUPPLY CREDIT PLAN</i>	-		
Cash Payment	E 610-6450-6641 Operation Supply/Exp-T	EXT CORDS			\$66.98
Invoice	421327 11/19/2018				
Cash Payment	E 100-5323-5311 Supplies	HAND TRUCK			\$44.99
Invoice	422659 11/26/2018				
Cash Payment	E 100-5323-5311 Supplies	RETURN			-\$94.58
Invoice	CM374418 11/24/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$17.39
Refer	23017	<i>TREASURER STATE OF WI</i>	-		
Cash Payment	G 100-242400 Court Fees due to State	OCT JAIL FINES			\$4,312.67
Invoice	OCT/NOV18 12/3/2018				
Cash Payment	G 100-242400 Court Fees due to State	NOV JAIL FINES			\$5,439.08
Invoice	OCT/NOV18 12/3/2018				
Transaction Date	12/12/2018	Citizens	111000	Total	\$9,751.75
Refer	23018	<i>TREASURER WAUKESHA COUNTY</i>	-		
Cash Payment	G 100-243240 Waukesha County Court Fe	OCT JAIL FINES			\$1,230.00
Invoice	OCT/NOV18 12/3/2018				

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Cash Payment	G 100-243240 Waukesha County Court Fe	NOV JAIL FINES			\$1,991.00
Invoice	OCT/NOV18	12/3/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$3,221.00
Refer	23019	TRILOGY CONSULTING	-		
Cash Payment	E 610-6920-6923 Outside Services Employ	2017 WATER/SEWER RATE STUDY			\$742.50
Invoice	806	11/27/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$742.50
Refer	23020	U.S. CELLULAR	-		
Cash Payment	E 100-5211-5225 Telephone	CELL PH			\$459.31
Invoice	02581741078	11/28/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$459.31
Refer	23021	W C T C	-		
Cash Payment	E 100-5215-5335 Training & Travel	R KREISER/VOC ADULT			\$31.34
Invoice	S0680948	11/26/218			
Transaction Date	12/12/2018	Citizens	111000	Total	\$31.34
Refer	23022	WALWORTH CTY CLERK	-		
Cash Payment	G 100-243250 Walworth County Court Fee	OCT JAIL FINES			\$10.00
Invoice	OCT/NOV18	12/3/2018			
Cash Payment	G 100-243250 Walworth County Court Fee	NOV JAIL FINES			\$30.00
Invoice	OCT/NOV18	12/3/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$40.00
Refer	23023	WALWORTH CTY CLERK	-		
Cash Payment	E 100-5144-5311 Supplies	ELECTION - MODEM			\$60.00
Invoice		12/3/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$60.00
Refer	23024	WASTEWATER TRAINING SOLUTI	-		
Cash Payment	E 620-8400-8541 Educational/Training Exp	KINDER/DELIKAT			\$330.00
Invoice	02/05-02/06	12/3/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$330.00
Refer	23025	WAUKESHA COUNTY POLICE CHI	-		
Cash Payment	E 100-5211-5324 Membership Dues	MEMBERSHIP FEE			\$75.00
Invoice		12/9/2018			
Transaction Date	12/12/2018	Citizens	111000	Total	\$75.00
Refer	23026	WEGNER ANDY	-		
Cash Payment	E 150-5222-5346 Clothing Allowance	SPOT LIGHT REIMB			\$50.00
Invoice		11/2/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$50.00
Refer	23027	WILLKOMM EXCAVATING & GRAD	-		
Cash Payment	E 250-5700-5765 Road Construction	TID 5 PUBLIC IMPROVEMENTS			\$357,160.47
Invoice	PYMT7	12/5/2018	Project TID500		
Cash Payment	E 250-5700-5763 Stormwater Capital Expe	TID 5 PUBLIC IMPROVEMENTS			\$42,435.74
Invoice	PYMT7	12/5/2018	Project TID500		
Cash Payment	E 250-5700-5761 Water Capital Exp	TID 5 PUBLIC IMPROVEMENTS			\$131,416.91
Invoice	PYMT7	12/5/2018	Project TID500		
Cash Payment	E 250-5700-5762 Wastewater Capital Exp	TID 5 PUBLIC IMPROVEMENTS			\$21,103.35
Invoice	PYMT7	12/5/2018	Project TID500		

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Cash Payment	E 250-5700-5761 Water Capital Exp	TID 5 PUBLIC IMPROVEMENTS		\$20,919.92
Invoice PYMT7	12/5/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$573,036.39
Refer	23028	WI DEPT OF JUSTICE CIB	-	
Cash Payment	E 100-5211-5219 Professional Services	L6812T		\$98.00
Invoice NOV2018	11/30/2018			
Cash Payment	G 100-242205 WI DOJ - Background Chec	L6812T		\$84.00
Invoice NOV2018	11/30/2018			
Cash Payment	E 150-5221-5219 Professional Services	G3385		\$21.00
Invoice NOV2018	11/30/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$203.00
Refer	23029	WISCONSIN IMAGING	-	
Cash Payment	R 100-4600-4304 Treasurer s Fees	Copies		\$88.62
Invoice AR29794	11/26/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$88.62
Refer	23030	WOLF CONSTRUCTION	-	
Cash Payment	E 610-6451-6651 Maintenance-Mains	CLARENDON MAIN BREAK		\$811.65
Invoice 7078	12/5/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$811.65
Refer	23031	WORKMAN ENTERPRISES, LLC	-	
Cash Payment	E 480-5700-5850 Multi-Use Trail	HOLZ MULTI USE TRAIL		\$17,680.22
Invoice PYMT3	11/29/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$17,680.22
Refer	23032	AIRGAS NORTH CENTRAL	-	
Cash Payment	E 150-5231-5311 Supplies	OXYGEN		\$254.50
Invoice 9957817144	11/30/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$254.50
Refer	23033	AM TOWING	-	
Cash Payment	E 100-5212-5219 Professional Services	TOWING SERV		\$315.00
Invoice 037943	12/10/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$315.00
Refer	23034	ARNOLDS ENVIRONMENTAL SER	-	
Cash Payment	E 100-5521-5311 Supplies	MCKENZIE/ANDREWS/FIELD PK		\$288.00
Invoice 623405	11/29/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$288.00
Refer	23035	AUGUST WINTER & SONS INC	-	
Cash Payment	G 620-000105 CIP-WWTP Upgrade	ANAEROBIC DIGESTER		\$149,150.00
Invoice PYM3	12/7/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$149,150.00
Refer	23036	BK PLANNING STRATEGIES	-	
Cash Payment	E 100-5632-5219 Professional Services	GENL PLANNING		\$6,597.47
Invoice M0743-2018	12/12/2018			
Cash Payment	E 250-5632-5219 Professional Services	TID PLANNING		\$99.50
Invoice M0744-2018	12/12/2018			
Cash Payment	G 100-211400 Billable Disbursements	BOX SELF STORAGE		\$846.25
Invoice M0745-2018	12/12/2018			

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Cash Payment	G 100-211400 Billable Disbursements	COUSINS EXTERIOR REMODEL		\$25.00
Invoice	M0746-2018 12/12/2018			
Cash Payment	G 100-211425 Developer Escrow	EDGEWOOD CONDOS		\$100.00
Invoice	M0747-2018 12/12/2018			
Cash Payment	G 100-211425 Developer Escrow	FOX ST TOWNHOMES		\$292.35
Invoice	M0748-2018 12/12/2018		Project D00026	
Cash Payment	G 100-211400 Billable Disbursements	KAYS DANCE ACADEMY		\$387.50
Invoice	M0749-2018 12/12/2018			
Cash Payment	G 100-211425 Developer Escrow	KIDS CONNECTION		\$41.25
Invoice	M0750-2018 12/12/2018		Project D00022	
Cash Payment	G 100-211400 Billable Disbursements	MAPLE CENTRE		\$25.00
Invoice	M0751-2018 12/12/2018			
Cash Payment	G 100-211400 Billable Disbursements	MEADOWLAND TOWNHOMES		\$365.75
Invoice	M0752-2018 12/12/2018		Project D00025	
Cash Payment	G 100-211400 Billable Disbursements	MOSELER EASEMENT		\$16.50
Invoice	M0753-2018 12/12/2018			
Cash Payment	G 100-211425 Developer Escrow	PROHEALTH ADDITION		\$476.85
Invoice	M0754-2018 12/12/2018		Project D00027	
Cash Payment	G 100-211400 Billable Disbursements	STEVE STYZA LOT 70		\$166.50
Invoice	M0755-2018 12/12/2018			
Cash Payment	G 100-211425 Developer Escrow	SUPER PRODUCTS SITE PLAN		\$416.50
Invoice	M0756-2018 12/12/2018		Project TID504	
Cash Payment	G 100-211400 Billable Disbursements	TACO BELL REMODEL		\$92.55
Invoice	M0757-2018 12/12/2018			
Cash Payment	G 100-211425 Developer Escrow	TRIPLE CROWN SITE PLAN		\$66.50
Invoice	M0758-2018 12/12/2018		Project TID502	
Cash Payment	E 100-5632-5219 Professional Services	VERNON BOUNDRY AGREEMENT		\$1,566.25
Invoice	M0759-2018 12/12/2018			
Cash Payment	G 100-211400 Billable Disbursements	WALMART EXTERIOR REMODEL		\$379.36
Invoice	M0760-2018 12/12/2018			
Cash Payment	G 100-211400 Billable Disbursements	WITTBROT REZONING		\$233.50
Invoice	M0761-2018 12/12/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$12,194.58
Refer	23037 BRAATZ STEVEN	-		
Cash Payment	E 100-5142-5219 Professional Services	CONSULTATION SERV		\$90.00
Invoice	2018-002 12/10/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$90.00
Refer	23038 CORE & MAIN LP	-		
Cash Payment	E 610-6454-6654 Maintenance-Hydrants	ORING/BONNET GSKT		\$120.00
Invoice	J834386 11/27/2018			
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	EPOXY W/ALLOY		\$89.06
Invoice	J851229 11/27/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$209.06
Refer	23039 FISCHER-FISCHER-THEIS, INC	-		
Cash Payment	E 430-5700-5720 Fire Station Improvemen	FIRE STA REMODEL/ADDITION		\$650.99
Invoice	17005-107 11/30/2018			
Transaction Date	12/13/2018	Citizens	111000	Total \$650.99
Refer	23040 GOURDOUX LINDA	-		

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Cash Payment	E 100-5144-5335 Training & Travel	MILEAGE			\$38.37
Invoice	7/31-10/17	12/12/2018			
Cash Payment	E 100-5142-5332 Mileage	MILEAGE			\$17.50
Invoice	7/31-10/17	12/12/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$55.87
Refer	23041 HIPPENMEYER, REILLY	-			
Cash Payment	E 100-5130-5219 Professional Services	MISC MATTERS			\$1,321.25
Invoice	47086	12/12/2018			
Cash Payment	E 610-6920-6923 Outside Services Employ	UTILITIES - GIBSON DEF ASSESSMENT			\$96.25
Invoice	47087	12/12/2018			
Cash Payment	E 620-8400-8520 Outside Services Employ	UTILITIES - GIBSON DEF ASSESSMENT			\$96.25
Invoice	47087	12/12/2018			
Cash Payment	E 100-5130-5219 Professional Services	ORDINANCE/RESOLUTION			\$35.00
Invoice	47088	12/12/2018			
Cash Payment	G 100-211425 Developer Escrow	FAIRWINDS SUBDIVISION			\$135.00
Invoice	47089	12/12/2018	Project D00007		
Cash Payment	G 100-211400 Billable Disbursements	MINORS SUBDIVISION			\$35.00
Invoice	47090	12/12/2018			
Cash Payment	E 220-5130-5219 Professional Services	ALDI SPECIAL ASSESSMENT			\$87.50
Invoice	47091	12/12/2018			
Cash Payment	E 220-5130-5219 Professional Services	GEARBOX TAX DEFICIENCY			\$52.50
Invoice	47092	12/12/2018			
Cash Payment	G 100-211400 Billable Disbursements	TERONOMY DEBACK SITE			\$402.50
Invoice	47093	12/12/2018			
Cash Payment	E 240-5130-5219 Professional Services	TID 4 915 MAIN			\$122.50
Invoice	47094	12/12/2018			
Cash Payment	G 100-211400 Billable Disbursements	TID 5 MALCOLM			\$175.00
Invoice	47095	12/12/2018			
Cash Payment	G 100-211425 Developer Escrow	TID 5 NB LINCOLN			\$323.75
Invoice	47096	12/12/2018	Project TID504		
Cash Payment	G 100-211400 Billable Disbursements	CITIZEN BANK GROTHWERKS			\$70.00
Invoice	47097	12/12/2018			
Cash Payment	G 100-211400 Billable Disbursements	BOX SELF STORAGE			\$35.00
Invoice	47098	12/12/2018			
Cash Payment	G 100-211400 Billable Disbursements	CAMPBELL/VERIZON			\$70.00
Invoice	47099	12/12/2018			
Cash Payment	E 100-5130-5219 Professional Services	PROSECUTION			\$2,010.00
Invoice	47100	12/12/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$5,067.50
Refer	23042 HAWKINS WATER TREATMENT	-			
Cash Payment	E 610-6300-6631 Chemicals	CHEMICALS			\$2,777.40
Invoice	4404623	11/27/2018			
Cash Payment	E 620-8010-8250 Sludge Conditioning Che	CHEMICALS			\$1,014.30
Invoice	4404604	11/27/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$3,791.70
Refer	23043 JEFFERSON FIRE & SAFETY	-			
Cash Payment	E 150-5222-5311 Supplies	HELMET			\$1,455.00
Invoice	IN100354	11/30/2018			

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Transaction Date	12/13/2018	Citizens	111000	Total	\$1,455.00
Refer	23044	<i>KBS OUTDOOR EQUIPMENT</i>	-		
Cash Payment	E 620-8010-8213	Emergency Generator-F	MO SERV FOR GENERATOR		\$50.00
Invoice	4248	11/29/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$50.00
Refer	23045	<i>LEAGUE OF WI MUNICIPALITIES</i>	-		
Cash Payment	E 100-5111-5324	Membership Dues	STANDARD DUES		\$2,799.01
Invoice	01/2019-12/2019	12/4/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$2,799.01
Refer	23046	<i>MCGILVRAY MONICA</i>	-		
Cash Payment	E 100-5142-5335	Training & Travel	WRK COMP & EFT SEMINAR		\$40.33
Invoice	10/11-11/09	12/12/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$40.33
Refer	23047	<i>NORTHERN LAKE SERVICE</i>	-		
Cash Payment	E 620-8010-8260	Other Chemicals	WW SAMPLE 11/28/2018		\$276.00
Invoice	347222	12/6/2018	Project 620-80		
Transaction Date	12/13/2018	Citizens	111000	Total	\$276.00
Refer	23048	<i>STRYKER SALES CORP.</i>	-		
Cash Payment	E 150-5231-5395	Repairs & Maintenance	7 YR EMS PROTECT MAINT AGREE		\$5,728.00
Invoice	2544502	11/27/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$5,728.00
Refer	23049	<i>SUPERIOR CHEMICAL CORP</i>	-		
Cash Payment	E 100-5323-5311	Supplies	SUCTION HOSES/SNOW WAX		\$1,915.54
Invoice	211725	11/14/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$1,915.54
Refer	23050	<i>UNEMPLOYMENT INSURANCE</i>	-		
Cash Payment	E 610-6920-5110	Salaries & Wages	NOV 18 - ZAREMBA		\$556.79
Invoice	000009290428	12/12/2018			
Cash Payment	E 620-8400-5110	Salaries & Wages	NOV 18 - ZAREMBA		\$556.80
Invoice	000009290428	12/12/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$1,113.59
Refer	23051	<i>UNITED LIQUID WASTE</i>	-		
Cash Payment	E 620-8010-8255	Dry Sludge Hauling	NOV CAKE SLUDGE PICK UP		\$1,900.00
Invoice	23753	12/5/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$1,900.00
Refer	23052	<i>VELOCITY</i>	-		
Cash Payment	E 100-5141-5219	Professional Services	IT SERVICES		\$910.00
Invoice	20180036	12/13/2018			
Cash Payment	E 100-5111-5219	Professional Services	IT SERVICES		\$490.00
Invoice	20180036	12/13/2018			
Cash Payment	E 100-5632-5219	Professional Services	IT SERVICES		\$140.00
Invoice	20180036	12/13/2018			
Cash Payment	E 100-5142-5219	Professional Services	IT SERVICES		\$420.00
Invoice	20180036	12/13/2018			
Cash Payment	E 100-5142-5225	Telephone	IT SERVICES		\$174.00
Invoice	20180036	12/13/2018			

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Cash Payment	E 100-5211-5225 Telephone	IT SERVICES			\$174.00
Invoice	20180036	12/13/2018			
Cash Payment	E 150-5221-5225 Telephone	IT SERVICES			\$174.00
Invoice	20180036	12/13/2018			
Cash Payment	E 610-6920-6921 Office Supplies & Expen	IT SERVICES			\$174.00
Invoice	20180036	12/13/2018			
Cash Payment	E 620-8400-8510 Office Supplies & Expen	IT SERVICES			\$174.00
Invoice	20180036	12/13/2018			
Cash Payment	E 100-5111-5110 Salaries & Wages	IT SERVICES			\$0.00
Invoice	20180036	12/13/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$2,830.00
Refer	23053	VIKING COMMUNICATIONS	-		
Cash Payment	E 150-5222-5395 Repairs & Maintenance	CABLE KIT/MICROPHONE			\$185.25
Invoice	106496A	8/16/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$185.25
Refer	23054	WALWORTH CTY SECURITY ALAR	-		
Cash Payment	E 150-5221-5311 Supplies	MONITORING FIRE ALARMS			\$420.00
Invoice	12379	11/1/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$420.00
Refer	23055	WAUKESHA CTY PUBLIC WORKS	-		
Cash Payment	E 100-5300-5324 Membership Dues	2019 MEMBERSHIP DUES			\$70.00
Invoice		12/12/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$70.00
Refer	23056	WI STATE LAB OF HYGIENE	-		
Cash Payment	E 610-6300-6632 Operation Supply/Exp-Tr	FLOURIDE			\$25.00
Invoice	573352	11/30/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$25.00
Refer	23057	CENTRAL OFFICE SYSTEMS	-		
Cash Payment	E 150-5221-5311 Supplies	FD COPIER LEASE			\$92.00
Invoice	61723528	12/8/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$92.00
Refer	23058	CLEAN MATS	-		
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	WALK OFF MATS			\$89.00
Invoice	46287	12/8/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$89.00
Refer	23059	COREY OIL, LTD	-		
Cash Payment	E 100-5323-5311 Supplies	WINDSHIELD WASH			\$81.80
Invoice	117959	12/6/2018			
Cash Payment	E 100-5611-5311 Supplies	BAR & CHAIN OIL			\$77.35
Invoice	100-5611-5311	12/6/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$159.15
Refer	23060	EXCEL BUILDING SERVICES	-		
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	DEC PD CLEANING SERV			\$975.00
Invoice	3240	12/11/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$975.00
Refer	23061	FASTENAL COMPANY	-		

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Payments

Current Period: December 2018

Cash Payment	E 620-8010-8260 Other Chemicals	TWL RLL			\$82.08
Invoice	WIMUK74734	11/27/2018			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	ROAD RUNNER 50LB BAG			\$1,299.00
Invoice	WIMUK74757	11/28/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$1,381.08
Refer	23062	INSITE INSTRUMENTATION GROU	-		
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	OXYGEN SENSOR			\$1,267.00
Invoice	180564	12/4/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$1,267.00
Refer	23063	STAR CRANE & HOIST SERVICE	-		
Cash Payment	E 620-8010-8320 Maintenance-Lift Station	CRANE 2 & 3/LABOR/FREIGHT			\$486.27
Invoice	1066-W	12/11/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$486.27
Refer	23064	SWIFT PRINT	-		
Cash Payment	E 150-5222-5311 Supplies	D UNTI BUS CARDS			\$100.00
Invoice	173259	12/5/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$100.00
Refer	23065	USA BLUEBOOK	-		
Cash Payment	G 610-134600 T&D Meters	RETURNED METERS			-\$783.80
Invoice	728601	11/2/2018			
Cash Payment	E 610-6453-6641 Operation Supply/Exp-T	BRASS GATE VALVE			\$229.90
Invoice	743587	11/21/2018			
Cash Payment	E 620-8010-8330 Maint-Treatment/Dispos	BUBBLE DIFUSSER/BRASS GATE VALVE			\$276.95
Invoice	743900	11/21/2018			
Cash Payment	E 620-8010-8260 Other Chemicals	AMONIA TESTS			\$1,002.04
Invoice	758286	12/11/2018			
Cash Payment	E 620-8010-8270 Operation Supply/Expen	AMONIA TEST			\$1,804.95
Invoice	758286	11/12/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$2,530.04
Refer	23066	HORN OIL	-		
Cash Payment	E 100-5212-5351 Motor Fuel & Oil	FUEL POLICE			\$1,412.53
Invoice	NOV18	12/11/2018			
Cash Payment	E 100-5241-5351 Motor Fuel & Oil	FUEL INSPECTION			\$76.56
Invoice	NOV18	12/11/2018			
Cash Payment	E 100-5324-5351 Motor Fuel & Oil	FUEL DPW			\$1,454.78
Invoice	NOV18	12/11/2018			
Cash Payment	E 150-5222-5351 Motor Fuel & Oil	FUEL FIRE			\$685.52
Invoice	NOV18	12/11/2018			
Cash Payment	E 150-5231-5351 Motor Fuel & Oil	FUEL AMBULANCE			\$1,117.72
Invoice	NOV18	12/11/2018			
Cash Payment	E 610-6920-6933 Transportation Expenses	FUEL WATER			\$249.23
Invoice	NOV18	12/11/2018			
Cash Payment	E 620-8010-8280 Transportation Expense	FUEL SEWER			\$272.96
Invoice	NOV18	12/11/2018			
Transaction Date	12/13/2018	Citizens	111000	Total	\$5,269.30

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Current Period: December 2018

Fund Summary

	111000 Citizens
100 GENERAL FUND	\$86,387.44
150 FIRE/AMBULANCE FUND	\$14,000.95
200 COMMUNITY DEVELOPMENT FUND	\$1,797.24
220 TID#3 - GENERAL	\$140.00
240 TID#4	\$122.50
250 TID #5	\$614,890.39
340 VILLAGE DESIGNATED FUND	\$437.58
430 CAPITAL EQUIPMENT FUND	\$650.99
440 LIBRARY FUND	\$111.20
480 CAPITAL IMPROVEMENT FUND	\$43,629.58
610 WATER UTILITY FUND	\$27,284.63
620 SEWER UTILITY FUND	\$228,902.70
	<hr/>
	\$1,018,355.20

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<hr/> \$1,018,355.20
Total	<hr/> \$1,018,355.20

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Payments

Current Period: November 2018

Batch Name	M-11-2018	User Dollar Amt	\$126,461.34	
	Payments	Computer Dollar Amt	\$126,461.34	
			\$0.00	In Balance
Refer	4477 VANTAGEPOINT TRANSFER AGEN	Ck# 026031	11/2/2018	
Cash Payment	G 100-215250 Deferred Compensation	DEF COMP DED	11/02/2018	\$1,958.40
Invoice	PD110218		11/2/2018	
Cash Payment	G 150-215250 Deferred Compensation	DEF COMP DED	11/02/2018	\$4.14
Invoice	PD110218		11/2/2018	
Cash Payment	G 440-215250 Deferred Compensation	DEF COMP DED	11/02/2018	\$429.82
Invoice	PD110218		11/2/2018	
Cash Payment	G 500-215250 Deferred Compensation	DEF COMP DED	11/02/2018	\$4.80
Invoice	PD110218		11/2/2018	
Cash Payment	G 610-215250 Deferred Compensation	DEF COMP DED	11/02/2018	\$271.23
Invoice	PD110218		11/2/2018	
Cash Payment	G 620-215250 Deferred Compensation	DEF COMP DED	11/02/2018	\$172.37
Invoice	PD110218		11/2/2018	
Transaction Date	11/21/2018	Citizens	111000	Total \$2,840.76
Refer	4478 THE MASTERS TOUCH, LLC	Ck# 026134	11/15/2018	
Cash Payment	E 100-5142-5315 Postage	POSTAGE FOR PROPERTY TAX		\$1,442.87
Invoice	2018		11/15/2018	
Transaction Date	11/21/2018	Citizens	111000	Total \$1,442.87
Refer	4479 VANTAGEPOINT TRANSFER AGEN	Ck# 026135	11/16/2018	
Cash Payment	G 100-215250 Deferred Compensation	DEF COMP DED	11/16/2018	\$1,872.99
Invoice	PD11162018		11/16/2018	
Cash Payment	G 440-215250 Deferred Compensation	DEF COMP DED	11/16/2018	\$430.89
Invoice	PD11162018		11/16/2018	
Cash Payment	G 610-215250 Deferred Compensation	DEF COMP DED	11/16/2018	\$175.83
Invoice	PD11162018		11/16/2018	
Cash Payment	G 620-215250 Deferred Compensation	DEF COMP DED	11/16/2018	\$171.48
Invoice	PD11162018		11/16/2018	
Transaction Date	11/21/2018	Citizens	111000	Total \$2,651.19
Refer	4480 MINNESOTA LIFE INSURANCE	Ck# 026136	11/15/2018	
Cash Payment	G 100-215301 Life Insurance Payable	DEC 18 LIFE INS		\$1,118.34
Invoice	DEC2018		11/15/2018	
Cash Payment	G 150-215301 Life Insurance Payable	DEC 18 LIFE INS		\$107.70
Invoice	DEC2018		11/15/2018	
Cash Payment	G 440-215301 Life Insurance Payable	DEC 18 LIFE INS		\$163.12
Invoice	DEC2018		11/15/2018	
Cash Payment	G 500-215301 Life Insurance Payable	DEC 18 LIFE INS		\$0.09
Invoice	DEC2018		11/15/2018	
Cash Payment	G 610-215301 Life Insurance Payable	DEC 18 LIFE INS		\$53.08
Invoice	DEC2018		11/15/2018	
Cash Payment	G 620-215301 Life Insurance Payable	DEC 18 LIFE INS		\$45.23
Invoice	DEC2018		11/15/2018	
Transaction Date	11/21/2018	Citizens	111000	Total \$1,487.56
Refer	4481 GREAT WEST RETIREMENT SERV	Ck# 006248	11/2/2018	

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Current Period: November 2018

Cash Payment	G 100-215250 Deferred Compensation	457 DEDS			\$521.00
Invoice	PD11022018	11/2/2018			
Cash Payment	G 150-215250 Deferred Compensation	457 DEDS			\$115.00
Invoice	PD11022018	11/2/2018			
Cash Payment	G 610-215250 Deferred Compensation	457 DEDS			\$100.00
Invoice	PD11022018	11/2/2018			
Cash Payment	G 620-215250 Deferred Compensation	457 DEDS			\$100.00
Invoice	PD11022018	11/2/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$836.00
Refer	4482 GREAT WEST RETIREMENT SERV	Ck# 006244	11/15/2018		
Cash Payment	G 100-215250 Deferred Compensation	457 DEDS			\$521.00
Invoice	PD11162018	11/15/2018			
Cash Payment	G 150-215250 Deferred Compensation	457 DEDS			\$115.00
Invoice	PD11162018	11/15/2018			
Cash Payment	G 610-215250 Deferred Compensation	457 DEDS			\$100.00
Invoice	PD11162018	11/15/2018			
Cash Payment	G 620-215250 Deferred Compensation	457 DEDS			\$100.00
Invoice	PD11162018	11/15/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$836.00
Refer	4483 EMPLOYEE TRUST FUNDS	Ck# 006246	11/19/2018		
Cash Payment	G 100-215300 Health Insurance Payable	NOV HEALTH INS			\$45,676.34
Invoice	NOV18	11/19/2018			
Cash Payment	G 150-215300 Health Insurance Payable	NOV HEALTH INS			\$8,127.71
Invoice	NOV18	11/19/2018			
Cash Payment	G 440-215300 Health Insurance Payable	NOV HEALTH INS			\$6,555.85
Invoice	NOV18	11/19/2018			
Cash Payment	G 500-215300 Health Insurance Payable	NOV HEALTH INS			\$23.52
Invoice	NOV18	11/19/2018			
Cash Payment	G 610-215300 Health Insurance Payable	NOV HEALTH INS			\$2,818.85
Invoice	NOV18	11/19/2018			
Cash Payment	G 620-215300 Health Insurance Payable	NOV HEALTH INS			\$2,771.05
Invoice	NOV18	11/19/2018			
Transaction Date	11/21/2018	Citizens	111000	Total	\$65,973.32
Refer	22974 EMPLOYEE TRUST FUNDS	Ck# 006249	11/30/2018		
Cash Payment	G 100-215200 Retirement	OCT 18 RETIREMENT			\$25,180.44
Invoice	OCT2018	11/30/2018			
Cash Payment	G 150-215200 Retirement	OCT 18 RETIREMENT			\$7,663.71
Invoice	OCT2018	11/30/2018			
Cash Payment	G 440-215200 Retirement	OCT 18 RETIREMENT			\$5,108.12
Invoice	OCT2018	11/30/2018			
Cash Payment	G 500-215200 Retirement	OCT 18 RETIREMENT			\$9.24
Invoice	OCT2018	11/30/2018			
Cash Payment	G 610-215200 Retirement	OCT 18 RETIREMENT			\$1,968.94
Invoice	OCT2018	11/30/2018			
Cash Payment	G 620-215200 Retirement	OCT 18 RETIREMENT			\$1,487.66
Invoice	OCT2018	11/30/2018			
Cash Payment	G 100-215200 Retirement	OCT 18 RETIREMENT			\$0.04
Invoice	OCT2018	11/30/2018			

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Payments

Current Period: November 2018

Transaction Date	12/3/2018	Citizens	111000	Total	\$41,418.15
Refer	22975	GREAT WEST RETIREMENT SERV	Ck# 006250	11/30/2018	
Cash Payment	G 100-215250	Deferred Compensation	457 DED		\$521.00
Invoice	PD11302018	11/30/2018			
Cash Payment	G 150-215250	Deferred Compensation	457 DED		\$115.00
Invoice	PD11302018	11/30/2018			
Cash Payment	G 610-215250	Deferred Compensation	457 DED		\$100.00
Invoice	PD11302018	11/30/2018			
Cash Payment	G 620-215250	Deferred Compensation	457 DED		\$100.00
Invoice	PD11302018	11/30/2018			
Transaction Date	12/3/2018	Citizens	111000	Total	\$836.00
Refer	22976	PAYROLLDATA.COM	Ck# 006251	11/30/2018	
Cash Payment	E 100-5142-5399	Other	NOV 2018 FEES		\$297.36
Invoice	NOV18	11/30/2018			
Cash Payment	E 150-5221-5219	Professional Services	NOV 2018 FEES		\$297.37
Invoice	NOV18	11/30/2018			
Cash Payment	E 440-5511-5399	Other	NOV 2018 FEES		\$297.36
Invoice	NOV18	11/30/2018			
Cash Payment	E 610-6920-6930	Misc General Expenses	NOV 2018 FEES		\$297.35
Invoice	NOV18	11/30/2018			
Cash Payment	E 620-8400-8560	Misc General Expense	NOV 2018 FEES		\$297.35
Invoice	NOV18	11/30/2018			
Transaction Date	12/3/2018	Citizens	111000	Total	\$1,486.79
Refer	22977	AFLAC	Ck# 026210	11/28/2018	
Cash Payment	G 100-215302	Supplemental Insurance Pa	NOV 2018		\$351.40
Invoice	162810	11/28/2018			
Cash Payment	G 150-215302	Supplemental Insurance Pa	NOV 018		\$253.26
Invoice	162810	11/28/2018			
Cash Payment	G 610-215302	Supplemental Insurance Pa	NOV 2018		\$60.64
Invoice	162810	11/28/2018			
Cash Payment	G 620-215302	Supplemental Insurance Pa	NOV 2018		\$50.76
Invoice	162810	11/28/2018			
Transaction Date	12/3/2018	Citizens	111000	Total	\$716.06
Refer	22978	VANTAGEPOINT TRANSFER AGEN	Ck# 026211	11/30/2018	
Cash Payment	G 100-215250	Deferred Compensation	DEF COMP DED		\$1,897.93
Invoice	PD11302018	11/30/2018			
Cash Payment	G 440-215250	Deferred Compensation	DEF COMP DED		\$442.93
Invoice	PD11302018	11/30/2018			
Cash Payment	G 610-215250	Deferred Compensation	DEF COMP DED		\$162.88
Invoice	PD11302018	11/30/2018			
Cash Payment	G 620-215250	Deferred Compensation	DEF COMP DED		\$188.96
Invoice	PD11302018	11/30/2018			
Transaction Date	12/3/2018	Citizens	111000	Total	\$2,692.70
Refer	22979	VILLAGE OF MUKWONAGO MRA	Ck# 026212	11/30/2018	
Cash Payment	G 100-215300	Health Insurance Payable	FSA MED		\$1,735.74
Invoice	NOV18	11/30/2018			
Cash Payment	G 150-215350	Flexible Spending Contributi	FSA MED		\$326.92
Invoice	NOV18	11/30/2018			

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Payments

Current Period: November 2018

Cash Payment	G 440-215350 Flexible Spending Contributi	FSA MED			\$105.78
Invoice NOV18	11/30/2018				
Transaction Date	12/3/2018	Citizens	111000	Total	\$2,168.44
Refer	22980	MUKWONAGO PROFESSIONAL FI	Ck# 026213	11/30/2018	
Cash Payment	G 150-215500 Union Dues Payable	UNION DUES			\$337.50
Invoice NOV2018	11/30/2018				
Transaction Date	12/3/2018	Citizens	111000	Total	\$337.50
Refer	22981	MUKWONAGO PROFESSIONAL PO	Ck# 026214	11/30/2018	
Cash Payment	G 100-215500 Union Dues Payable	UNION DUES			\$675.00
Invoice NOV18	11/30/2018				
Transaction Date	12/3/2018	Citizens	111000	Total	\$675.00
Refer	22982	BUTLER QUENTIN	Ck# 002215	11/30/2018	
Cash Payment	G 100-233000 Police & Court Receipts	FINE REDUCTION			\$63.00
Invoice OCT18	11/30/2018				
Transaction Date	12/3/2018	Citizens	111000	Total	\$63.00

Fund Summary

	111000 Citizens
100 GENERAL FUND	\$83,832.85
150 FIRE/AMBULANCE FUND	\$17,463.31
440 LIBRARY FUND	\$13,533.87
500 STORM WATER UTILITY	\$37.65
610 WATER UTILITY FUND	\$6,108.80
620 SEWER UTILITY FUND	\$5,484.86
	\$126,461.34

Pre-Written Checks	\$126,461.34
Checks to be Generated by the Computer	\$0.00
Total	\$126,461.34

MINUTES OF THE REGULAR PLAN COMMISSION MEETING

Tuesday, December 11, 2018

1. Call to Order

Chairman Winchowky called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

2. Roll Call

Commissioners present: Fred Winchowky, Chairman
Jim Decker
Robert Harley
John Meiners
Mark Penzkover

Commissioner excused: Joe Abruzzo (*arrived at 5:54 p.m.*)
Ken Werner

Also present: Bruce Kaniewski, Planner/Zoning Administrator
Mark Blum, Village Attorney (*left at 6:05 p.m.*)
Cynthia Howard, Recording Secretary

3. Minutes for Approval

Motion by Decker/Penzkover to approve the minutes of the November 13, 2018 regular meeting Plan Commission meeting, carried.

4. Old Business

A. Historical Preservation

Village Planner Bruce Kaniewski introduced to the commission proposed amendments to Historic Preservation Commission (HPC) Standards of Chapter (100) of the Municipal Code, as provided in the memorandums by the Village Planner and Village Engineer, respectively.

Village Planner Kaniewski gave the commission insight as to the current Historical Preservation consideration by the Plan Commission and prior to 2008 the separate Historical Preservation Commission.

Village Attorney Mark Blum stated that the Village's Historical Preservation Ordinance (HPO) needs to be consistent with the new State law, specifically the HPC must be a separate, independent body with identified members to be sought that have a specific skillset, but not as a requirement, and said operations of the HPC must include an appeal structure and process. Attorney Blum reported on the existing Historical Preservation District and Design Sensitivity Areas, lack of plan for Design Sensitivity Areas, consideration of a property-by-property review or maintaining a neighborhood design review, and possible listening sessions to gather input from the public on how to proceed with a plan.

Discussion ensued between the Plan Commission members, Village Planner, and Village Attorney regarding leaving room to modify the HPO areas to include future annexations, controlling costs for HPC review and the materials or design standards directed upon the affecting landowners by the HPC, consideration of real estate tax discounts, existing 25+/- designated homes, roles and responsibilities of the HPC, and possible use of downtown budget funds to create a plan.

Commissioner Abruzzo arrived at 5:54 p.m.

Attorney Blum stated that the Plan Commission's recommendation is required to move forward and he outlined the possible actions for the Plan Commission. He added that State Law would take precedence over the local ordinance until the time that the Village adopts the required changes.

Upon conclusion of all discussion, it was the consensus of the Plan Commission to table action on this matter until further discussion and consideration by the Plan Commission on January 8, 2019 at their meeting to be held at 6:00 p.m. to accommodate the Village Attorney's schedule.

5. New Business

A. Edgewood Meadows Condominiums/Harmony Homes/Concept Review

Village Planner Bruce Kaniewski gave the commission an overview of concept plan and Proposed Amendment to Plan Unit Development/Site and Architectural Plans for Edgewood Meadows Condominiums, Edgewood Avenue on behalf of Harmony Homes, Inc.; MUKV 2091-989-006 through MUKV 2091-989-101. Planner Kaniewski reported that the property is zoned R-10 Multi-family and the Planned Unit Development (PUD) was approved in 2005 for 120 units. He stated that Harmony Homes is asking for a smaller density development of 17 side-by-side duplexes for a total of 34 residential units. He stated that a public hearing would be required to amend the PUD on a future date.

Mr. Wayne Foster and Mr. Joe Wendorff spoke on behalf of Harmony Homes:

- They reported on the status of securing signatures of the homeowners and their corresponding mortgage companies required to amend the PUD.
- Of the existing unit, there are 34 individual owners, 4 units owned by Harmony Homes, and 8 bank-owned units.
- The duplexes market would appeal to the 50+ owners, each unit would a ranch style with approximately 1500 square feet, consist of a lower level basement, have a 2-car attached garage, and driveway parking.
- They are proposing one home owners' association (HOA) for the PUD with separate capital reserve accounts, one for the existing units and one for the conceptual duplex units.
- The HOA cannot be turned over to the owners until the PUD is 75% complete, which is making it impossible for owners/purchasers to secure FHA funding.

- There would be around .88 acres added to open space to the northwest area on the site.
- The color scheme would be complimentary, and the trim would match the existing units.

Discussion ensued by the commission to address their concerns about the need for a landscaping plan, additional parking area for guests, inclusion of brick facia, and concerns about the private roadway.

No action was taken.

B. Kay's Academy/715 Main/Pirouette Properties

Village Planner Bruce Kaniewski gave the commission an overview of the proposed project to be a redevelopment of the 715 Main Street property, to consist of a new building within the code required 3 foot setbacks, for the purpose of dance instruction on the main floor with a walkout lower level for a future business tenant, utilization of the two existing entrances, 3' setback requirements, and materials as submitted with the exception of the brick color to be the sample provided at the meeting.

Mr. Tim Fikkert representing the Petitioner described the round drive student drop-off/pick up area using safety precautions in the design and traffic signage, the building aesthetics, use of thin brick pasted on the concrete exterior, use of brick-stamp for the exposed foundation, and parking as required by code.

Matt from Lynch & Associates stated that they would be back-grading to the exposed building.

Discussion ensued by the commission to address their concerns about:

- Brick sample.
- Parking stalls based on the facility use, future tenant business parking.
- Sufficiency of existing water and sewer utilities available to the property and inquiries to secure utility easement(s) for same to possibly connect to the manhole on the corner.
- Possible entrance amendment to/from county highway and left turns out of facility.
- State erosion control standards.
- Lighting plan and luminaries.
- Brick enclosed dumpster.
- Revisit landscaping plan.

Motion by Penzkover/Abruzzo to Recommend to the Village Board approval of the Pirouette Properties (Kay's Academy of Dance), Site Plan and Architectural Review Approval for 715 Main Street; MUKV 1976-205, subject to use of brick sample as submitted, and subject to the Village Planner's conditions as set forth in the Village Planner's Letter of Recommendation dated December 11, 2018. Motion carried. Commissioner Harley voted nay.

C. Super Products/130 W Boxhorn Drive/Certified Survey Map/Sale of Village Property

Village Planner Bruce Kaniewski gave the commission an overview of the proposed one-lot Certified Survey Map (CSM) which consists of an outlot detention basin and requires sale of Village owned property. Planner Kaniewski reported that the TIF (Tax Incremental Financing) project plan assigns the Village with the task of stormwater management and maintenance in the TIF district.

Motion by Decker/Penzkover to Recommend to the Village Board approval of a 1-Lot Certified Survey Map on behalf of Super Products, LLC, 130 W. Boxhorn Dr; part of #A477300003, subject to the Village Planner's conditions as provided in the Planner's Letter of Recommendation dated December 5, 2018. Motion carried unanimously.

Motion by Decker to Recommend to the Village Board approval of the sale of property located at 130 W. Boxhorn Dr; part of #A477300003, to Super Products, LLC as required under Wis. Sec. 62.23. Motion failed due to lack of a second.

Motion by Abruzzo/Penzkover to Table this matter until the January 8, 2019 Plan Commission meeting to make an informed recommendation to the Village Board on the sale of property located at 130 W. Boxhorn Dr; part of #A477300003, to Super Products, LLC as required under Wis. Sec. 62.23. Discussion ensued about a Closed Session. The motion carried unanimously.

D. Taco Bell/Albor Restaurant Group/920 Greenwald Court

Village Planner Bruce Kaniewski gave the commission an overview of the proposed plans to change the exterior design and add an exterior cooler to have the same color and design as provided in the drawings, to the Taco Bell store at 920 Greenwald Court. The existing tree may be lost during the renovation and in the event that it is removed the Planner recommends shrubbery to replace it so that the signage is better viewed by travelers.

Mr. Mario Valentini of MRV Architects spoke on behalf of the Petitioner as to the Plan of Operation and need for increased operational/storage space. He described the new cooler as being sealed, but not attached, to the exterior of the building, and utilizing the existing back door to gain access to the cooler from the operations. There would be a new exterior door added to the cooler for deliveries. The cooler would sit on a concrete slab, not a full frost footing. He stated that one tree may be impacted by the footing construction. The timeline is based on weather for this project.

Motion by Decker/Harley to Recommend to the Village Board approval of the Albor Restaurant Group (Taco Bell), Site Plan and Architectural Review for 920 Greenwald Court, subject to the Village Planner's conditions as set forth in the Planner's Letter of Recommendation dated December 3, 2018. Motion carried unanimously.

E. Wittbrot Rezone/MUKV 1974-968

Village Planner Bruce Kaniewski described the proposed rezone from A-1 to R-2 as surrounded by R-2 zoning and consistent with the Comprehensive Plan. Planner Kaniewski stated that there will be a Public Hearing on December 19, 2018 regarding this rezone petition.

Mrs. Wittbrot told the commission that the property would be used for a single-family residence for them with a driveway to be located off of Spring Street.

Motion by Penzkover/Decker to Recommend to the Village Board Rezone from A-1, Agricultural District to R-2, Single Family Historical Lot Residential District, approximately 3.6 Acres of Land Bounded by Eagle Lake Avenue (CTH LO), Spring Street and Bay Street on behalf of Henry William Patrick Wittbrot IV; MUKV 1974-968. Motion carried unanimously.

6. Adjournment

Chairman Winchowky declared the meeting adjourned at 7:17 p.m.

Respectfully Submitted,

Cynthia L. Howard
Recording Secretary

Linda Gourdoux
Deputy Clerk-Treasurer

RESOLUTION 2018-81

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW FOR
CONSTRUCTION OF A RETAIL/OFFICE BUILDING;
PIROUETTE PROPERTIES, APPLICANTS
715 MAIN STREET**

WHEREAS, pursuant to Section 100-601 of the Zoning Code, an application for a site plan and architectural review has been filed for the approval to construct a retail/office building with a dance studio as the principal tenant, a permitted use within the B-1, Community Business District, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by Kay Johnson of Pirouette Properties, and

WHEREAS, a retail/office building with a dance studio as the principal tenant is a permitted use within the B-1, Neighborhood Business District, and the Multi-Purpose Perimeter Sub-District of the Village Center Overlay Zoning District in which the subject property is located, and

WHEREAS, the plan of operation and plans have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review for construction of a retail/office building with a dance studio as the principal tenant at 715 Main Street (also County Trunk Highway ES), based upon the plan of operation and plans submitted to the Village.

NOW, THEREFORE, BE IT FURTHER RESOLVED this site plan and architectural review approval shall be subject to the following conditions:

1. Site Plan and Architectural Review approval for the redevelopment of 715 Main Street on behalf of Pirouette Properties, LLC shall be subject to all plans and information submitted by the applicant, Jendusa Design & Engineering and Lynch & Associates Engineering Consultants, LLC, with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to conform to other conditions of approval; the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards. However, the basic layout and design of the site shall remain unchanged.
2. Pursuant to Section 100-153 (i) (6) of the Municipal Code (Village Center Overlay Zoning District Standards), the approved plans recognize the Plan Commission approved a reduction of the width of driveway widths and parking stall sizes to the widths and sizes as shown on the approved site plan.
3. Prior to the start of any site construction or issuance of a building permit, whichever occurs first, the following shall occur:
 - a. All final site development plans shall be consistent with the plans noted in Condition No. 1 and as modified pursuant to points listed within this Condition No. 3.

- b. Approval of the site construction and building plans by the Fire Chief, which may include, but are not limited to, Knox Box and notification requirements, internal fire suppression, external fire department connection location and hydrant locations.
 - c. Approval of the site construction plans by the Utilities Director, especially approval of construction drawings to connect to Village sanitary sewer and water supply.
 - d. Approval of building plans by the Supervisor of Inspections after receipt of approval of building plans by the State of Wisconsin.
 - e. The Supervisor of Inspections, the Utilities Director, the Public Works Director and the Village Engineer shall approve all site engineering and utility plans and documents, including a complete Erosion Control Plan. The Erosion Control Plan shall conform with Wisconsin Department of Natural Resources Technical Standards 1053 and 1067, shall conform with the email from the Village Engineer dated December 11, 2018, and shall conform to all other Federal, State and Village requirements for site engineering, grading and utility connections.
 - f. Approval by the Zoning Administrator of a north property line fence design, dumpster enclosure detail, final landscape plan and final site lighting plan.
 - g. Approval of building plans shall include appropriate locations of the external mechanical equipment to be placed hidden from view from neighboring properties, as approved by the Zoning Administrator.
 - h. Approval of directional, no parking signs and other on-site traffic control signs locations by the Police Chief, which also may include pavement markings.
 - i. Submittal to the Zoning Administrator of written approval from the Waukesha Department of Public Works for access approval to any modification to existing driveways with County Trunk Highway ES (Main Street) and to include written approval for any driveway or utility work for site construction to occur within the county right-of-way.
4. Furthermore, in addition to the requirements within Condition #3, before any site construction all Village Department Heads shall verify in writing they have approved the final plans and drawings within their purview; a pre-construction meeting shall be held with the applicant's representatives and contractors, and Village Department Heads and representatives; and all required fees owed by the applicant shall be paid to the Village.
5. Prior to temporary occupancy issuance, if needed prior to final occupancy permit, the following shall occur:
 - a. Completion of all site grading in accordance with submitted and approved plans.
 - b. Completion of the building in accordance with approved plans and all applicable codes.
 - c. Completion of paving of driveways and parking lots, including parking space pavement markings and all other pavement markings, and installation of on-site traffic control signs.
 - d. Completion of all utility connections.
6. Prior to final occupancy permit, which shall be issued no later than 120 days after any temporary occupancy permit, the following shall occur:
 - a. Completion of all items required in Condition No. 5.
 - b. Installation of the north property line fence, dumpster enclosure, site lighting and site landscaping, as shown on approved plans.
7. All on-site signs (freestanding and wall signs) shall be approved by separate review and permit.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 19th day of December 2018.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Linda Gourdoux, Village Clerk

ACCEPTANCE

This site plan and architectural review is accepted, and permittee agrees to abide by the terms thereof.

Village of Mukwonago

By: _____
Representative

Pirouette Properties

By: _____
Agent

Print Name: _____



Village of Mukwonago

Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149
(262) 363-6420 x.2111

www.villageofmukwonago.com
planner@villageofmukwonago.com

December 5, 2018

Fred Winchowky, Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Site Plan and Architectural Review/Kay's Academy of Dance
715 Main Street

Dear President Winchowky and Members of the Plan Commission:

Kay Johnson of Pirouette Properties is requesting Site Plan and Architectural Review approval to redevelop 715 Main Street. A few months ago, the Plan Commission approved demolition of the prior structure on the site, and the structure was removed with the assistance of a controlled burn by the Mukwonago Fire Department. Ms. Johnson's Kay's Academy of Dance, located in the core of downtown, will become the principal use of the proposed building.

The property is zoned B-1, Neighborhood Business District. However, standards of the Village Center Overlay Zoning District (VCOZD) apply as the site is within the Multi-Purpose Perimeter Sub-District of the VCOZD. This is the first redevelopment proposal to be considered by the Village under the VCOZD.

General Description of the Proposal

Although the site has visibility of Lower Phantom Lake to the west, the site does not abut the lake. A home exists north of the site and an office building is located to the south. The office building and this site have cross access between the parking lots, which will remain. Across Main Street is the Mobile gas station/Village Pumper/Village Liquor building. All the aforementioned properties are zoned B-1 with the VCOZD. The rear of the subject site abuts the back end of a single-family lot, zoned R-2, Single-Family Historical Lot Residential District, with access from Andrews Street.

The 0.67-acre site has 114 feet of frontage along Main Street with two driveway openings. There is a +/- 10-foot grade slope from front to back. The prior principal structure and detached garage (also removed) with surrounding pavement covered about two-thirds of the site.

The proposed building will have a first and second floor with the dance academy as the occupant and 1,500 square feet of tenant space within the lower level exposed to the rear, taking advantage of the site's downward slope. The new building is proposed for the center of the site. Proposed is a clock-wise traffic circulation pattern with drop-off/pick-up south of the building. After drop-off or pick-up, the plan is for parents of dance students to proceed to the rear parking area and then exit north of the building.

The north and south driveways are less than the normal zoning ordinance requirement of 24 feet width. However, the VCOZD allows the Plan Commission to reduce the parking lot aisle width.



Proposed Building Size and Parking

The submittal indicates the building will be 10,000 square feet with a net usable interior space of 7,500 square feet. It has been Village zoning administration policy when there are defined spaces within the floor plan of common areas, such as stairwells, corridors, restrooms and mechanical equipment rooms, the common area square footage is not included in the square footage to determine parking requirements.

Reviewing the proposed floor plan, the net usable interior space of 7,500 square feet seemed a bit high. Therefore, I scaled the floor plan and calculated the net useable interior space to be approximately 6,310 square feet (2,850 sq. ft. first floor; 1,960 sq. ft. second floor and 1,500 sq. ft. lower level). The one required parking space per 1,000 square feet results in a parking requirement of 25. The plan proposes 32 parking spaces, which includes two handicapped spaces.

Building Design

Cream city colored brick will cover the front extension of the building and will partially wrap around to the south elevation. The main exterior element will be light brown cement board siding and dark brown. The building will have many windows, especially at the rear elevation. Building material samples will be available for review at the meeting.

Due to the first level elevation being slightly above ground level, the front will have a handicapped ramp and the front, south and west sides will have a surrounding deck. The academy space will have two doors from the deck (south and west). The lower level tenant space will have one exterior door and access from an internal corridor that also attaches to a stairwell to the upper levels.

Recommendation

During preparation of this report I received updated plans and information from a representative of the applicant. To maintain the schedule to forward the agenda packet to the Plan Commission in a timely manner, I will prepare and forward the recommendation to Commissioners before the meeting, after having time to review the updates. The updated plans and information, however, are included in the agenda attachments.

Sincerely,

Bruce S. Kaniewski, AICP
Village Planner/Zoning Administrator

Overview of Application Submittal to Plan Commission

Kay's Academy of Dance – 715 Main St.

December 4, 2018

General Description: The primary use of the building will be a dance studio. There will be additional leased space available in the lower level, of the exposed basement. This space could be leased to a retail or service business.

Anticipated Hours: The dance studio will operate Monday through Thursday from 3pm-10pm. Saturday hours would be 7am-2pm. The studio will likely be closed on Friday & Sunday. The leased space would likely be open regular daytime business hours.

Employees: The dance studio will employ four people during hours of operation. The leased space is unknown at this time.

Hazardous Storage: There will be no flammable liquids or hazardous materials being used at any business operated at this location.

Buildout Value: Estimated at \$900,000, not including tenant space build out.

Parking Calculations – 32 Spots provided, 30 required. Total usable area, not including storage, mechanicals, and stairs is 7,500 sq. ft. For a Business occupancy this puts the total parking spots required at 30 (7500/1000 x 4spots).

Architectural Notes:

Earth Tones – Exterior colors are Cream City Brick, Khaki Brown, and Rich Espresso

Four Sided Architecture – Similar materials, trim, and windows are used on all elevations

Materials Mix – Front Façade has min 25% Brick.

Façade Articulation – Brick portion is set forward on façade, and canopies add variation and depth. Building faces/sections are trimmed with a dark contrasting color. Signage, windows, and overhangs break up front façade.

Fence – At north lot line there will be a 6' Wood Flat Board with Cap fence. This will be stained/painted on both sides to match the building.

Building is Zoned Business Occupancy per IBC 2015. No fire suppression is required, but will be provided.

In progress Items:

- Construction Sequence will be dependent on Construction Management Schedule.
- Waiting for response from County on new curb cuts in Main St.
- Working with neighbors on sewer easement.
- Future plumbing design will confirm current water supply is adequate.

Tim Fikkert - AIA

PLAT OF SURVEY

Survey No. 18-0026

October 10, 2018

LOCATION: 715 Main Street, Mukwonago, Wisconsin

PREPARED FOR:

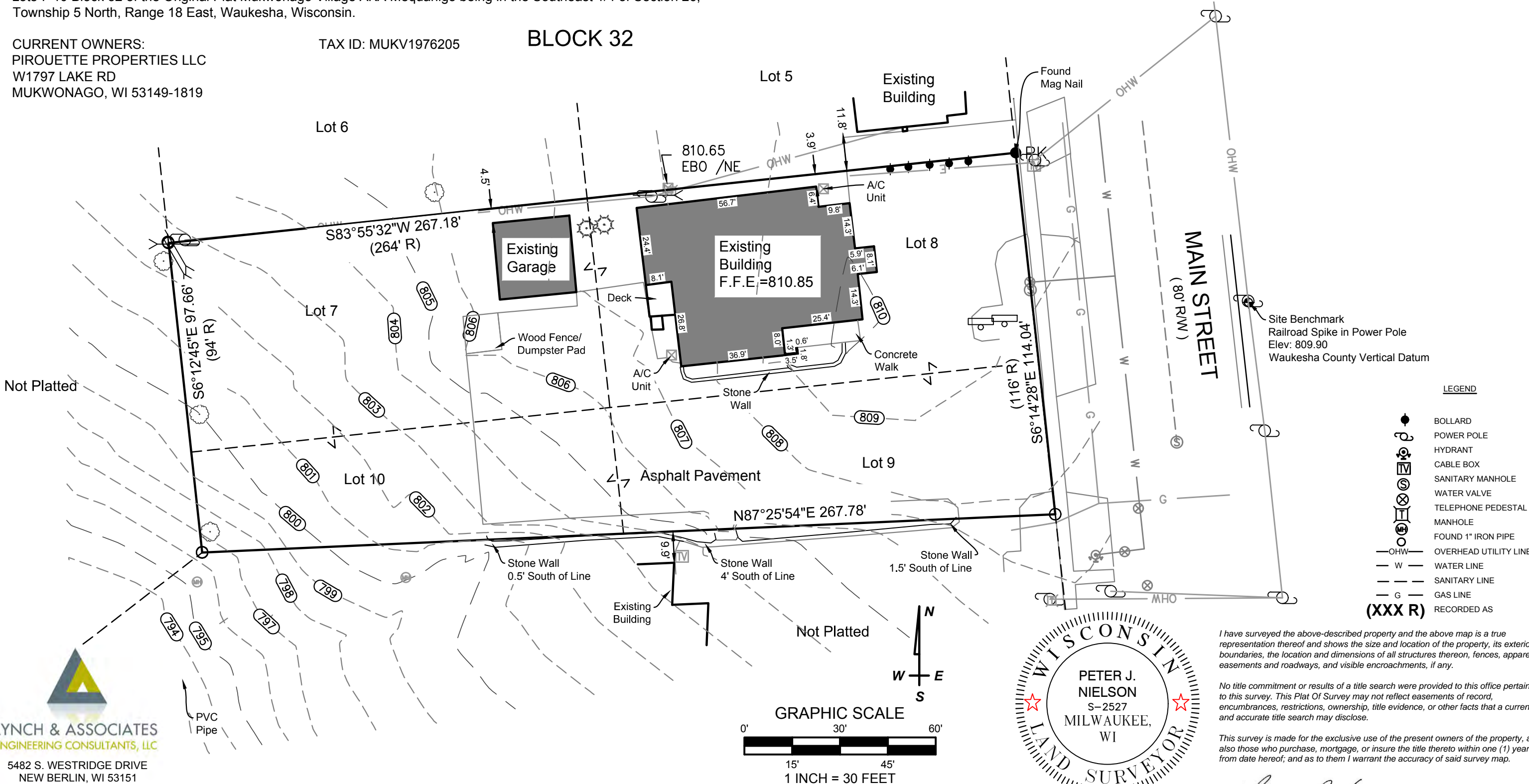
LEGAL DESCRIPTION:

Lots 7-10 Block 32 of the Original Plat Mukwonago Village AKA Mequanigo being in the Southeast 1/4 of Section 26, Township 5 North, Range 18 East, Waukesha, Wisconsin.

CURRENT OWNERS:
PIROUETTE PROPERTIES LLC
W1797 LAKE RD
MUKWONAGO, WI 53149-1819

TAX ID: MUKV1976205

BLOCK 32



LEGEND

- BOLLARD
- POWER POLE
- HYDRANT
- CABLE BOX
- SANITARY MANHOLE
- WATER VALVE
- TELEPHONE PEDESTAL
- MANHOLE
- FOUND 1" IRON PIPE
- OHW OVERHEAD UTILITY LINE
- W WATER LINE
- S SANITARY LINE
- G GAS LINE
- (XXX R) RECORDED AS

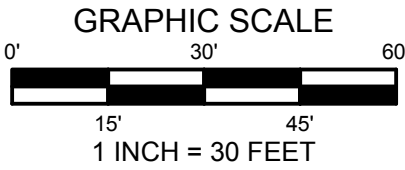
I have surveyed the above-described property and the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location and dimensions of all structures thereon, fences, apparent easements and roadways, and visible encroachments, if any.

No title commitment or results of a title search were provided to this office pertaining to this survey. This Plat Of Survey may not reflect easements of record, encumbrances, restrictions, ownership, title evidence, or other facts that a current and accurate title search may disclose.

This survey is made for the exclusive use of the present owners of the property, and also those who purchase, mortgage, or insure the title thereto within one (1) year from date hereof; and as to them I warrant the accuracy of said survey map.

Peter J. Nielson

DRAWING BY: BEN
FIELD WORK BY: CB



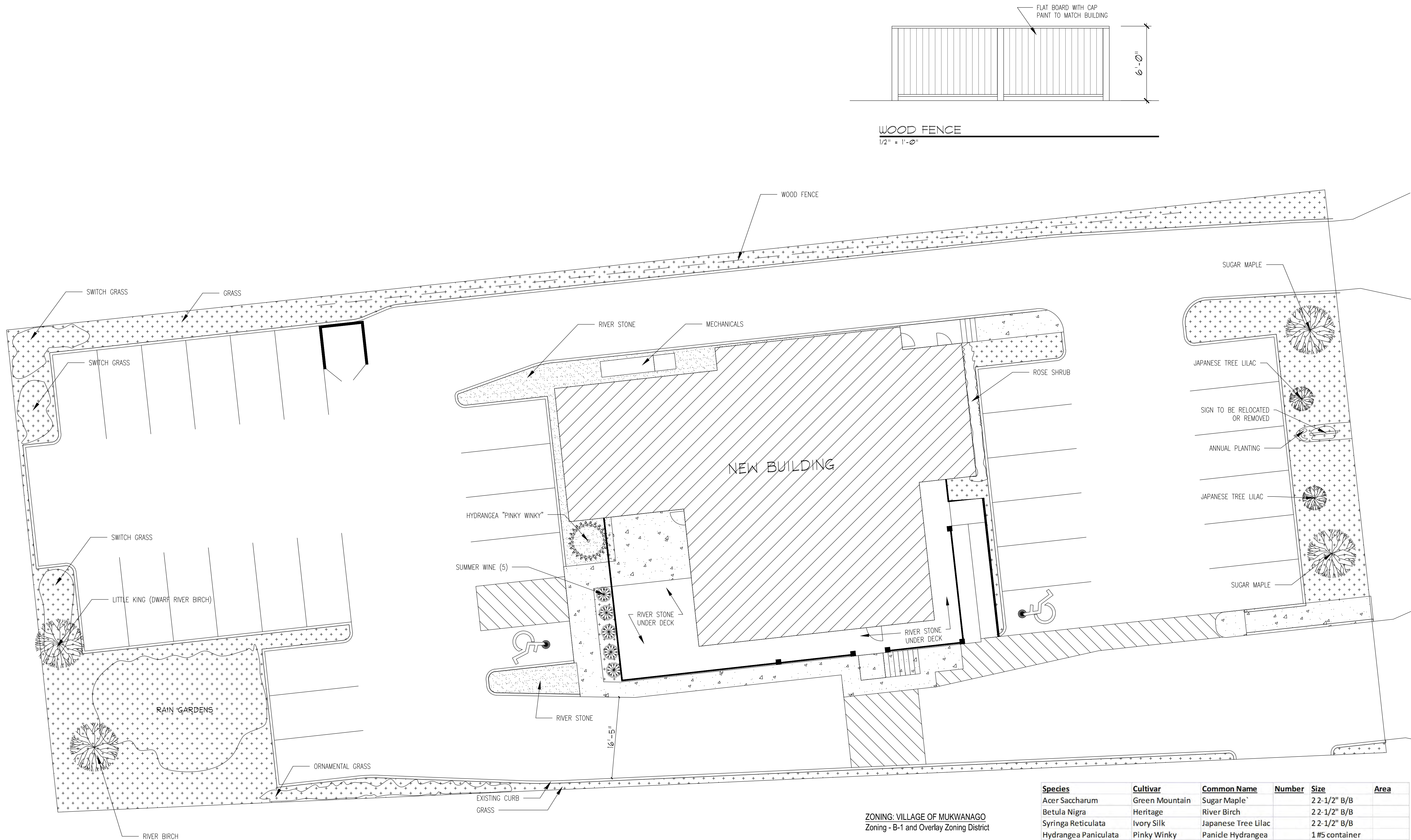
Bearings based on Grid North

LYNCH & ASSOCIATES
ENGINEERING CONSULTANTS, LLC

5482 S. WESTRIDGE DRIVE
NEW BERLIN, WI 53151
(262) 402-5040

432 MILWAUKEE AVENUE
BURLINGTON, WI 53185
(262) 248-3697

P:\Shared\1 - Projects\2018\18-0026 Jendusa Eng. - Koy's Academy of Dance\CAD\18-0026 S0.dwg



ZONING: VILLAGE OF MUKWANAGO
Zoning - B-1 and Overlay Zoning District

Approximate Site Areas
Lot - 26,700 SF
Building- 3,700 SF
Pavement/Sidewalks 17,000 SF
Total Hardscape 20,700 SF
Total Softscape 6,000 SF
Previous Softscape, 8,500 SF

Species	Cultivar	Common Name	Number	Size	Area
Acer Saccharum	Green Mountain	Sugar Maple		22-1/2" B/B	
Betula Nigra	Heritage	River Birch		22-1/2" B/B	
Syringa Reticulata	Ivory Silk	Japanese Tree Lilac		22-1/2" B/B	
Hydrangea Paniculata	Pinky Winky	Panicle Hydrangea	1 #5 container		
Physocarpus	Summer Wine	Ninebark	5 #3 container		
Hydrangea Arborescens	Invincible mini	Smooth Hydrangea	12 #3 container		
Rosea	Home Run	Shrub Rose	6 #3 container		
Panicum Virgatum	Northwind	Switch Grass	20 #1 container		
Calamagrostis Acutiflora	Karl Foersters	Ornamental Grass	18 #1 container		
Geranium Sanguineum	Max Frei	Cranesbill	20 #1 container		
	Little King	Dwarf River Birch			
Rain Garden					
Carex Vulponideoa		Wetland Sedges	200 2x2 plugs		750 sf

Plant Selection by: Herb Rassmussen - 414-791-8887



JENDUSA
DESIGN &
ENGINEERING
ARCHITECTS & ENGINEERS
4615 Vettelson Rd Ste 200
Hartland, WI 53029
P262-264-6340
F866-326-1552
Wjendusaeng.com

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Engineering, Inc., and may not be used without prior
written consent.

REVISIONS

Kay's Academy
of Dance

715 Main Street
Mukwonago, WI 53149

SHEET TITLE
LANDSCAPE PLAN

PROJECT NO.
18-5549

DATE
12.04.18

SCALE
As Noted

CHECKED BY

DRAWN BY
TJF

SHEET
L1.0



VICINITY MAP

SITE IMPROVEMENT PLANS FOR KAY'S ACADEMY OF DANCE MUKWONAGO, WI

SHEET INDEX

C000	TITLE SHEET & VICINITY MAP
C001	GENERAL NOTES & SPECIFICATIONS
C100	EXISTING CONDITIONS & DEMO PLAN
C200	SITE PLAN
C300	GRADING & EROSION CONTROL PLAN
C400	UTILITY PLAN
C500	PHOTOMETRIC PLAN
C600	CONSTRUCTION DETAILS

BENCHMARKS

RAILROAD SPIKE	EL. 809.90	N: 8022.6046	E: 8057.2985
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CONTACT INFORMATION

COMPANY NAME	ADDRESS	CONTACT	PHONE	EMAIL
LYNCH & ASSOCIATES	5482 S. WESTRIDGE DR. NEW BERLIN, WI 53151	TIM LYNCH, P.E.	262-402-5034	tlynch@lynch-engineering.com

REVISIONS

NO.	REVISION	DATE
-	-	00.00.00

SITE IMPROVEMENT PLANS FOR
KAY'S ACADEMY OF DANCE
MUKWONAGO, WI
LYNCH & ASSOCIATES
ENGINEERING CONSULTANTS, LLC



ISSUED FOR
REVIEW

PLAN DATE 12.05.18

PROJECT NO.
18-0026

SHEET NO.

C000

1. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF VARIOUS UTILITY COMPANIES AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANY AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARDS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN, LATEST EDITION.
3. ALL PIPE LENGTHS ARE MEASURED TO CENTER OF STRUCTURE AND MEASURED HORIZONTALLY. THE CONTRACTOR IS RESPONSIBLE FOR MAKING NECESSARY ADJUSTMENTS FOR SLOPES AND STRUCTURES.
4. THE CONTRACTOR SHALL NOTIFY THE OWNER, THE VILLAGE OF MUKWONAGO, FORTY-EIGHT (48) HOURS PRIOR TO THE START OF CONSTRUCTION.
5. THE CONTRACTOR SHALL INDEMNIFY THE OWNER, THE ENGINEER, AND THE MUNICIPALITY. THEIR AGENTS, ETC. FROM ALL LIABILITY INVOLVED WITH THE CONSTRUCTION INSTALLATION, AND TESTING OF THE WORK ON THIS PROJECT.
6. SITE SAFETY SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
7. THE BIDDER WILL BE SOLELY RESPONSIBLE FOR DETERMINING QUANTITIES AND SHALL STATE SUCH QUANTITIES IN HIS PROPOSAL. HE SHALL BASE HIS BID ON HIS OWN ESTIMATE OF THE WORK REQUIRED AND SHALL NOT RELY ON THE ENGINEER'S ESTIMATE.
8. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING SOIL CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION. A GEOTECHNICAL REPORT IS AVAILABLE FROM THE OWNER. THE CONTRACTOR SHALL ABIDE BY THE RECOMMENDATIONS OF THE GEOTECHNICAL ENGINEER.
9. THE CONTRACTOR IS RESPONSIBLE FOR EXAMINING ALL SITE CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION AND SHALL COMPARE FIELD CONDITIONS WITH DRAWINGS.
10. THE CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFYING ALL UTILITY INFORMATION SHOWN ON THE PLANS PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL CALL DIGGER'S HOTLINE AT 1-800-242-8511 TO NOTIFY THE UTILITIES OF HIS INTENTIONS, AND TO REQUEST FIELD STAKING OF EXISTING UTILITIES.
11. THE CONTRACTOR IS ADVISED THAT ALL MUD AND DEBRIS MUST NOT BE DEPOSITED ONTO THE ADJACENT ROADWAYS PER THE REQUIREMENT OF THE MUNICIPALITY OR OTHER APPROPRIATE GOVERNMENT AGENCIES.
12. ANY ADJACENT PROPERTIES OR ROAD RIGHT-OF-WAYS WHICH ARE DAMAGED DURING CONSTRUCTION MUST BE RESTORED BY THE CONTRACTOR. THE COST OF THE RESTORATION IS CONSIDERED INCIDENTAL, AND SHOULD BE INCLUDED IN THE BID PRICES.
13. ANY SUBSURFACE FARM DRAINAGE TILES ENCOUNTERED DURING CONSTRUCTION OPERATIONS ARE REQUIRED TO BE RECONNECTED. IF A RELOCATION IS REQUIRED, THE CONTRACTOR IS TO CONTACT THE TOWN ENGINEER AND THE DESIGN ENGINEER TO DETERMINE PLACEMENT.

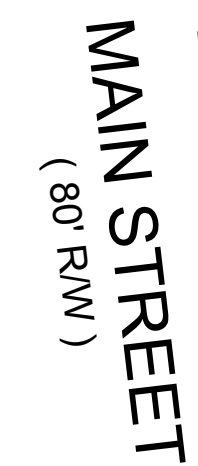
1. CONSTRUCT STONE TRACKING PAD AT THE PROPOSED ENTRANCE.
2. INSTALL SILT FENCE AT THE LOCATIONS NOTED ON THE PLANS. THIS MUST BE DONE BEFORE ANY GRADING ACTIVITIES TAKE PLACE.
3. TOPSOIL IS TO BE STRIPPED AND STOCKPILED. THE STOCKPILE IS TO BE PROTECTED WITH SILT FENCE WITHIN 7 DAYS AND SEEDED WITHIN 30 DAYS OF LAYUP.
4. ROUGH GRADING MAY TAKE PLACE AFTER TOPSOIL STRIPPING.
5. UTILITY INSTALLATION WILL TAKE PLACE DURING ROUGH GRADING.
6. PERMANENT SEEDING TO BE COMPLETED BY OCTOBER 15TH OF THE YEAR GRADING WORK IS COMPLETED OR BY JUNE 1ST OF THE FOLLOWING YEAR.



TO OBTAIN LOCATION OF
 PARTICIPANTS UNDERGROUND
 FACILITIES BEFORE YOU
 DIG IN WISCONSIN
CALL DIGGERS HOTLINE
TOLL FREE
800-242-8511
 (414-259-1181 MILWAUKEE METRO)
 (TDD: 800-542-2289)
www.diggershotline.com
 WIS. STATUTE 182.0175 (1974)
 REQUIRES MIN. OF 3 WORK DAYS
 NOTICE BEFORE YOU EXCAVATE.

EXISTING		PROPOSED
	CITY-VILLAGE LIMITS	
	BENCHMARK	
	CHISELED CROSS	
	CONTROL POINT	
	FOUND 5/8" IRON BAR	
	FOUND 1" IRON PIPE	
	MONUMENT - CONCRETE W/ BRASS CAP	
	PK NAIL - FOUND SPIKE	
	RECORD AS	
	SET 5/8"x18" IRON 1.13#/L.F.	
	SET IRON PIPE	
	WITNESS MONUMENT	
	TREELINE	
	BUSH	
	TREE - CONIFEROUS	
	TREE - DECIDUOUS	
	TREE- GENERAL	
	FLOODPLAIN LINE	
	WETLAND BOUNDARY	
	WETLAND SYMBOL	
	SOIL BORING	
	TEST PIT	
	ROAD CENTER LINE	
	DITCH CENTER LINE	
	FENCE - BARBED WIRE	
	FENCE - CHAIN LINK	
	GUARDRAIL	
	RETAINING WALL	
	BOLLARD	
	DETECTABLE WARNING FIELD	
	HANDICAP SYMBOL	
	FLAG POLE	
	MAILBOX	
	SIGN	
	STORM SEWER	
	MANHOLE - STORM	
	STORM INLET - CURB	
	STORM INLET - BEEHIVE	
	STORM INLET - SQUARE	
	END SECTION	
	SANITARY	
	SANITARY FORCE MAIN	
	MANHOLE - SANITARY	
	CLEAN OUT	
	SEPTIC TANK COVER	
	SEPTIC VENT	
	WATER MAIN	
	MANHOLE - WATER MAIN	
	CURB STOP	
	HYDRANT	
	WATER MAIN VALVE	
	WELL	
	WATER MAIN BACK FLOW PREVENTER	
	GAS LINE	
	MANHOLE - GAS	
	GAS VALVE	
	GAS LINE MARKER	
	ELECTRIC	
	MANHOLE - ELECTRIC	
	ELECTRICAL TRANSFORMER	
	POWER POLE	
	GUY WIRE	
	LIGHT POLE	
	PULL BOX	

SITE IMPROVEMENT PLANS FOR KAY'S ACADEMY OF DANCE MUKWONAGO, WI					LYNCH & ASSOCIATES ENGINEERING CONSULTANTS, LLC												
GENERAL NOTES & SPECIFICATIONS										NO.		REVISIONS		BY		DATE	
ISSUED FOR REVIEW										PLAN DATE		12.05.18		DESIGNED BY		MRA	
										0		NTS'				SCALE	
										PROJECT NO.		18-0026					
										SHEET NO.							
										C001							



Site Benchmark
Railroad Spike in Power Pole
Elev: 809.90
Waukesha County Vertical Datum

LEGEND:

EX. IMPERVIOUS = 0.36 AC PROP. IMPERVIOUS = 0.51 AC DISTURBANCE = 0.62 AC

SITE IMPROVEMENT PLANS FOR
KAY'S ACADEMY OF DANCE
MUKWONAGO, WI

LYNCH & ASSOCIATES
ENGINEERING CONSULTANTS, LLC

SITE PLAN

NO.	REVISIONS	BY	DATE

ISSUED FOR
REVIEW

PLAN DATE	12.05.18
DESIGNED BY	MRA

0 20'

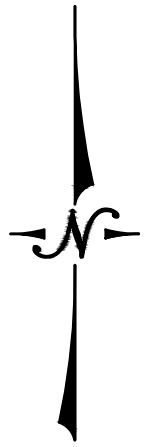
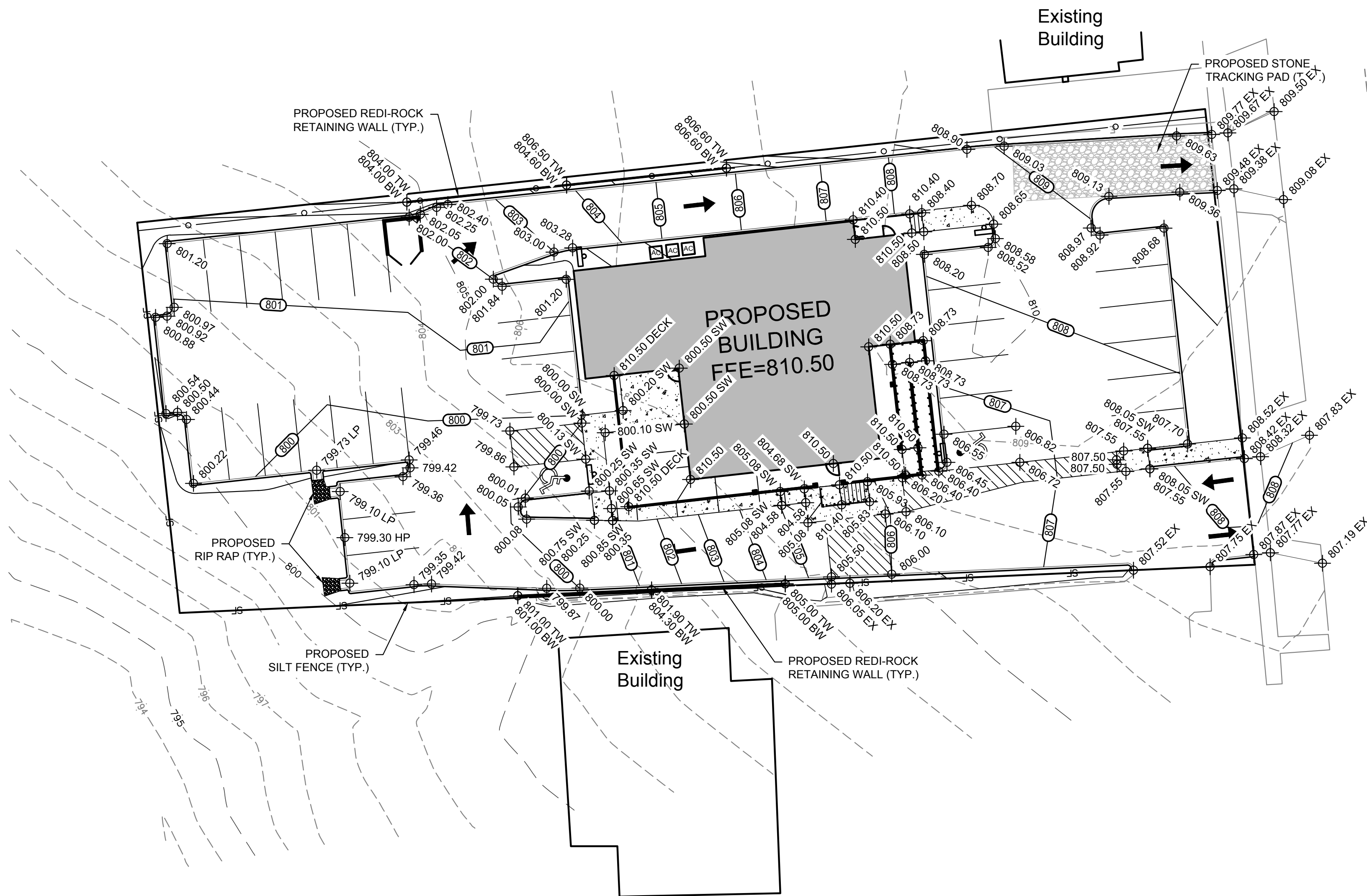


SCALE

PROJECT NO.
18-0026

SHEET NO.

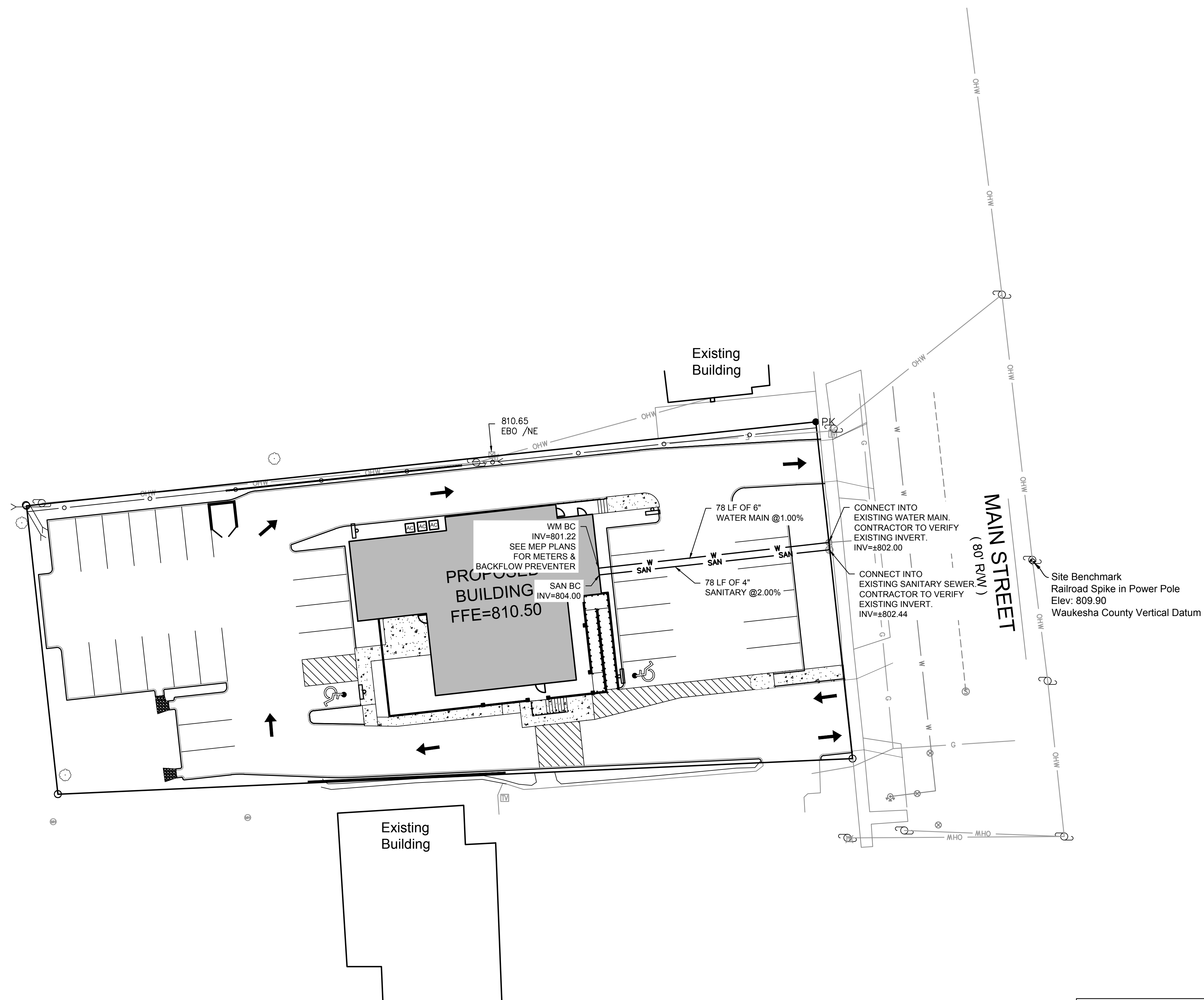
C200



MAIN STREET
(80' RW)

Site Benchmark
Railroad Spike in Power Pole
Elev: 809.90
Waukesha County Vertical Datum

SITE IMPROVEMENT PLANS FOR KAY'S ACADEMY OF DANCE MUKWONAGO, WI		LYNCH & ASSOCIATES ENGINEERING CONSULTANTS, LLC	
GRADING & EROSION CONTROL PLAN	NO.	REVISIONS	BY DATE
ISSUED FOR REVIEW			
PLAN DATE		12.05.18	
DESIGNED BY		MRA	
<div>020'</div> <div><div></div></div> <div>SCALE</div>			
PROJECT NO. 18-0026			
SHEET NO.			
C300			



NOTES:

OPTION OF TYING INTO SANITARY
SEWER SOUTH OF PROPERTY LINE IS
BEING EXPLORED WITH NEIGHBOR.

SITE IMPROVEMENT PLANS FOR KAY'S ACADEMY OF DANCE

LYNCH & ASSOCIATES
ENGINEERING CONSULTANTS, LLC

UTILITY PLAN

NO.	REVISIONS	BY	DATE

ISSUED FOR
REVIEW

PLAN DATE	12.05.18
DESIGNED BY	MRA

0 20'



SCALE

PROJECT NO.
18-0026

SHEET NO.

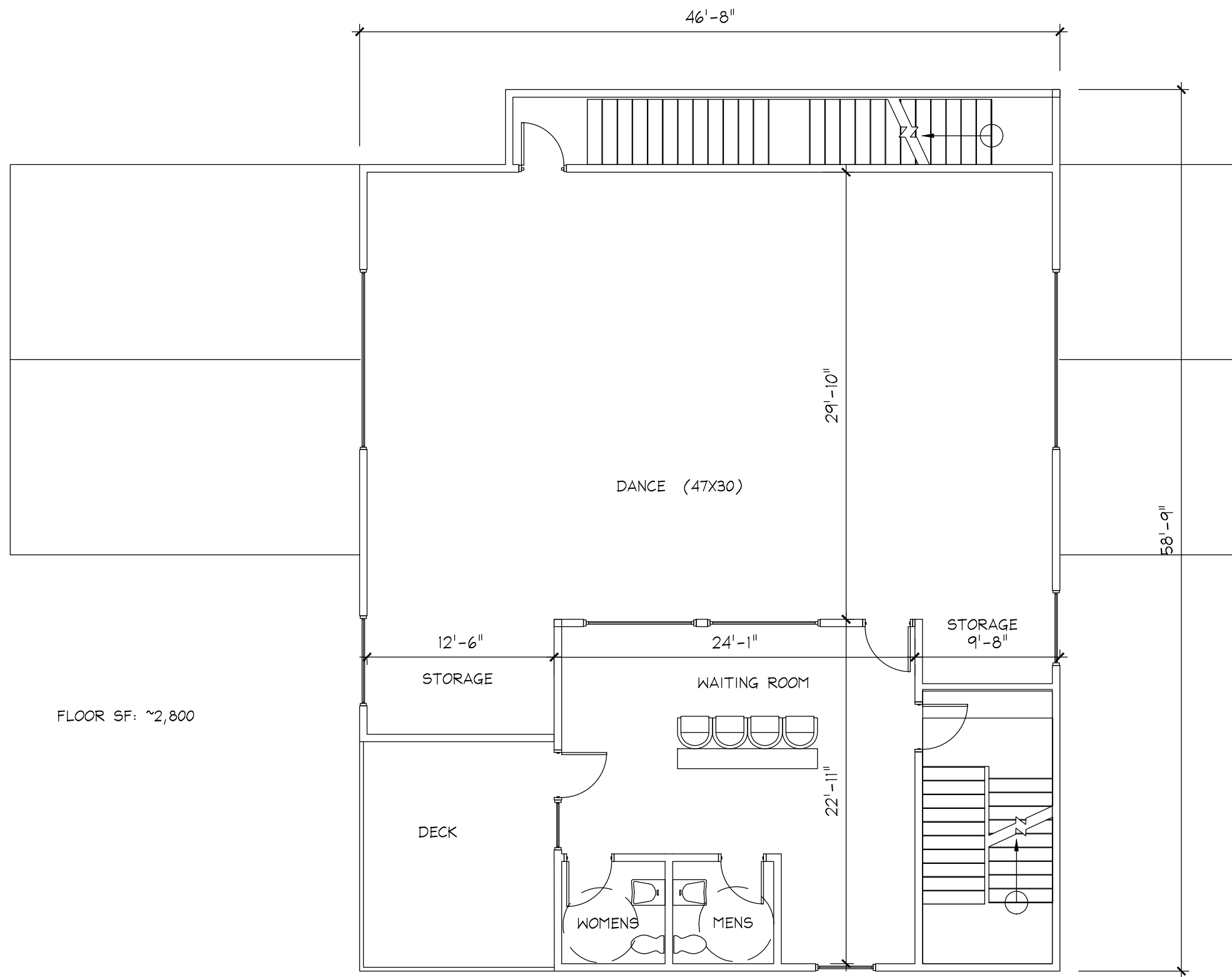
C400



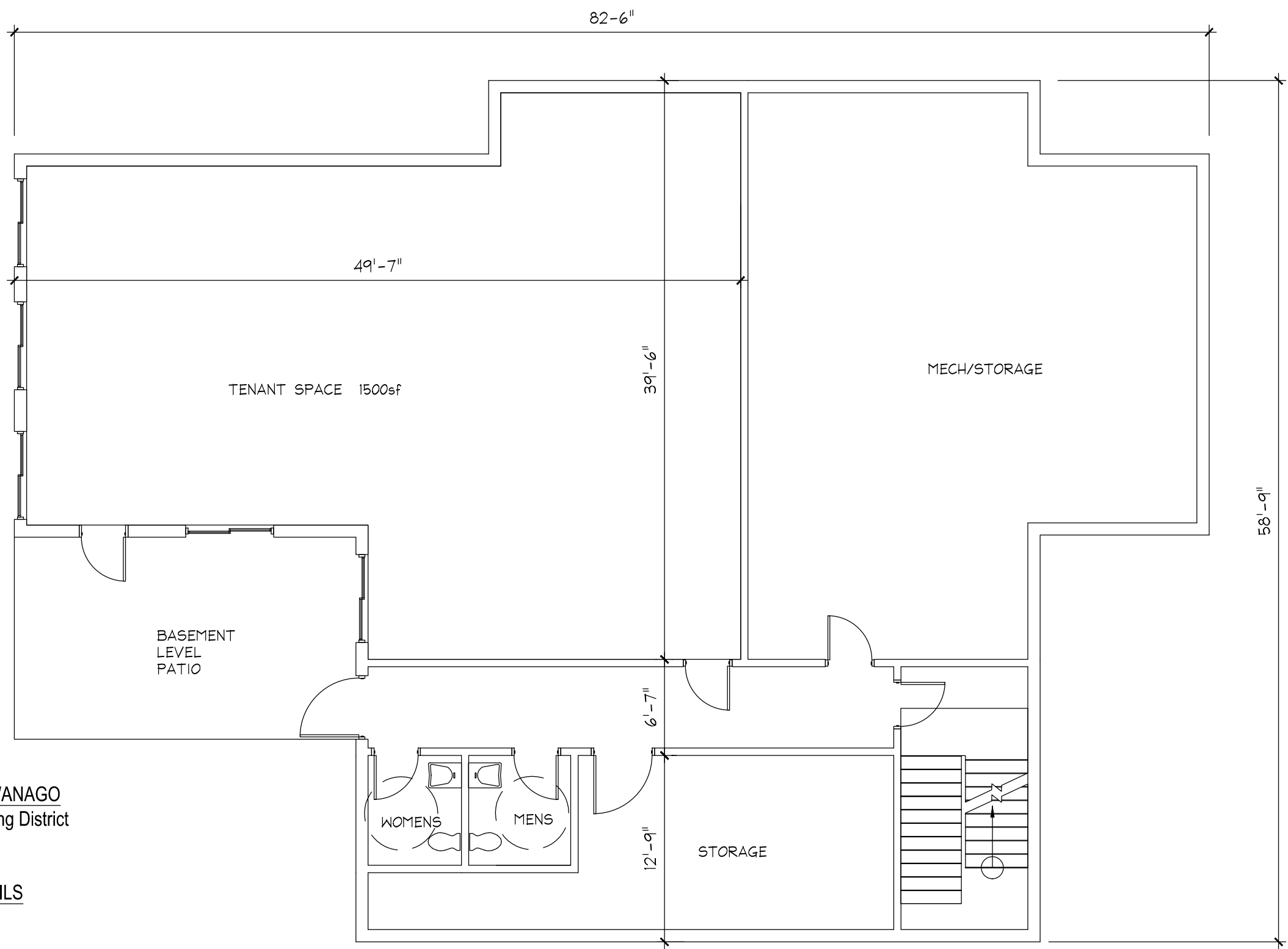
KAY'S ACADEMY OF DANCE, 715 MAIN ST - 12/4/18



VIEW FROM STREET
SCALE: NONE



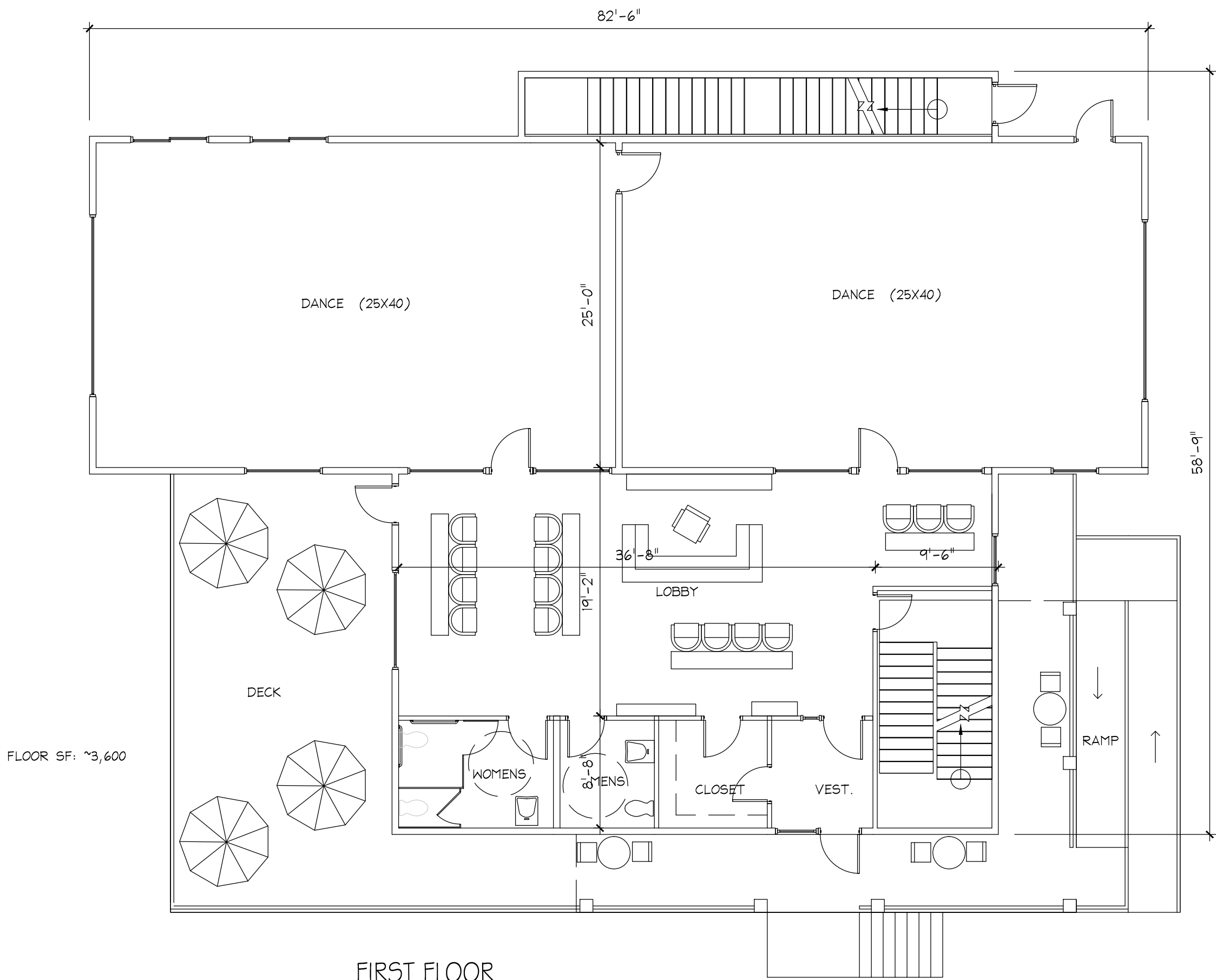
SECOND FLOOR
SCALE: 1/8" = 1'-0"



ZONING: VILLAGE OF MUKWANAGO
Zoning - B-1 and Overlay Zoning District

PROPOSED BUILDING DETAILS
Code: IBC 2015
Occupancy: B - BUSINESS
Total Area: 10,000sf
Total Usable/Lease Area: 7,500sf
Parking Required (4 spots per 1000sf): 30
Parking Provided: 32
Height: 34' from front elevation
Perimeter: 295ft
Construction Type: Min. VB
Sprinkler: Planned, but not required with Frontage Increase

BASEMENT
SCALE: 1/8" = 1'-0"



FIRST FLOOR
SCALE: 1/8" = 1'-0"

JENDUSA
DESIGN &
ENGINEERING
ARCHITECTS & ENGINEERS

4615 Vettelson Road
Suite 200
Hartland, WI 53029
P 262-264-6340
F 866-326-1552
W jendusaeng.com

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REVISIONS

Kay's Academy
of Dance

715 Main Street
Mukwonago, WI 53149

SHEET TITLE

PRELIMINARY
FLOOR PLANS

PROJECT NO.

18-5549

DATE

12/3/18

SCALE

As Noted

CHECKED BY

DRAWN BY

TJF

SHEET

A1.0

JENDUSA
DESIGN &
ENGINEERING

ARCHITECTS & ENGINEERS

4615 Vettelson Road
Suite 200
Hartland, WI 53029
P 262-264-6340
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REVISIONS

Kay's Academy
of Dance

715 Main Street
Mukwonago, WI 53149

SHEET TITLE
ELEVATIONS

PROJECT NO. 18-5549

DATE 12/3/18

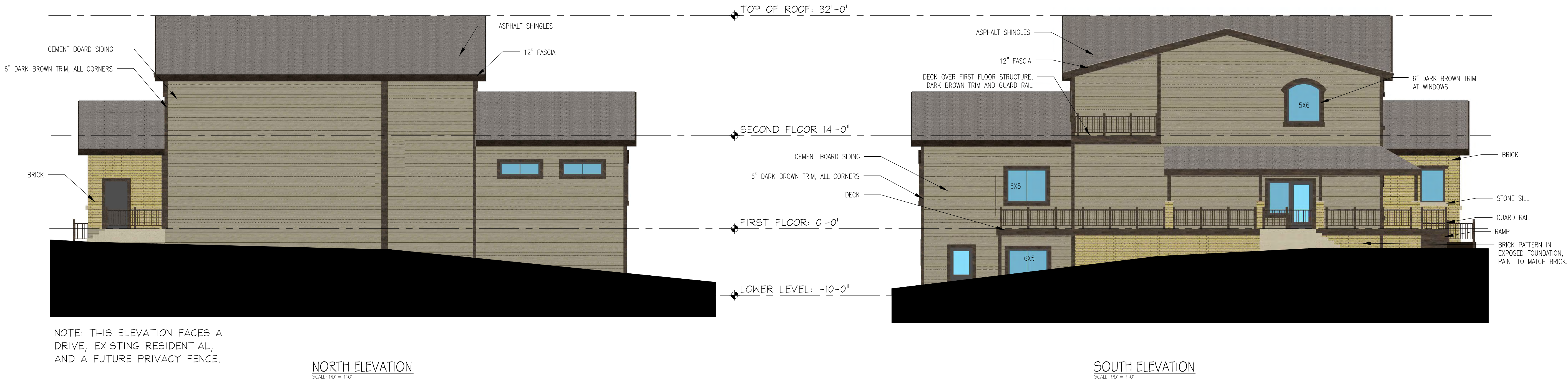
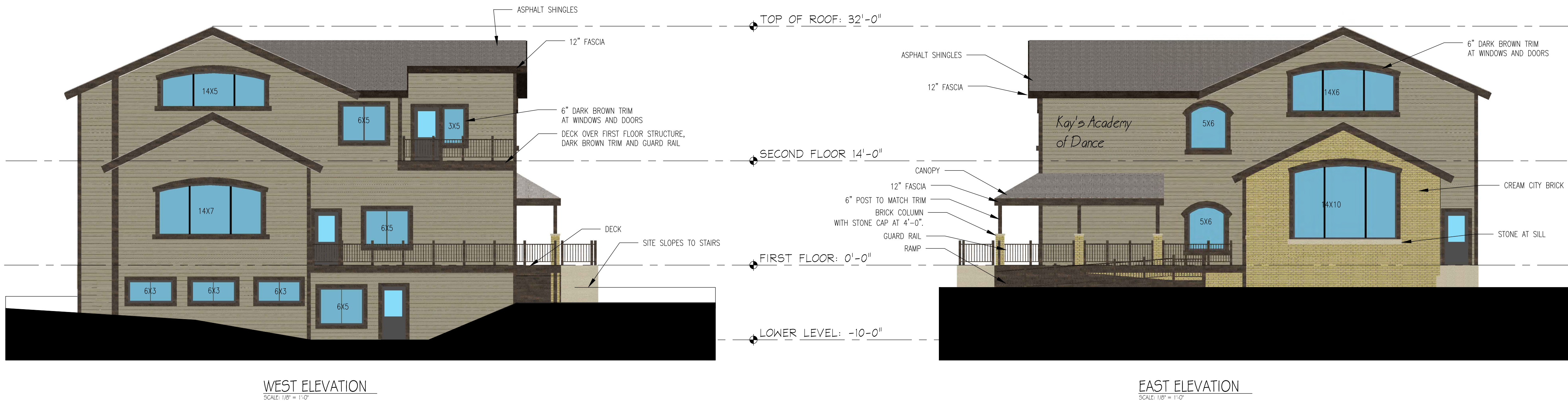
SCALE As Noted

CHECKED BY

DRAWN BY TJF

SHEET

A1.1



NOTE: THIS ELEVATION FACES A
DRIVE, EXISTING RESIDENTIAL,
AND A FUTURE PRIVACY FENCE.



RADIANT™ LED POST TOPS

Specifications and Features:

Radiant™ LED

- Conformal Coating LED light engine
- CCT: 3000, 4000, 5000
- IP66

Distribution

- Types II, III, IV, V

Electrical

- Electronic Driver, 120-277V, 50/60Hz or 347/480V, 50/60Hz
- 0-10V Dimmable Driver
- Surge Protection included
 - surge protection device meets IEEE C62.41 2002 C High 10kA

Controls (Optional)

- Button eye photo control (PC)
- 7-pin twist-lock receptacle (PCR7) - mounts on top with GF26 (X)

Housing

- Cast aluminum cage, roof and 3" slip fitter*

Finish

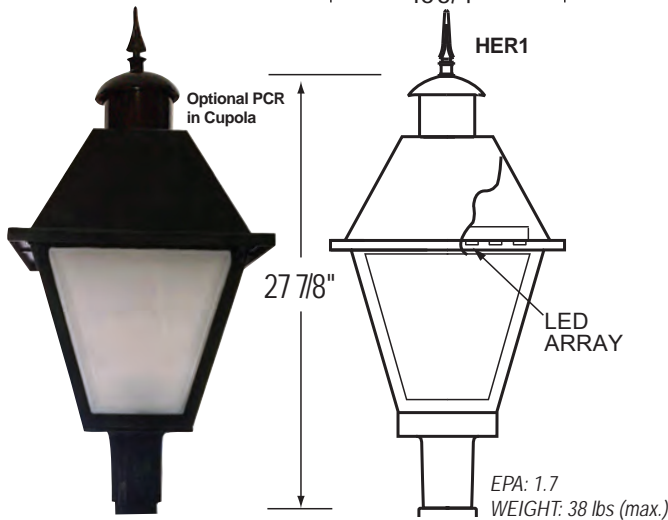
- Super durable polyester powder coat finish over a conversion coating. Custom finishes available, including patinas and all RAL colors.

Listings & Ratings

- ETL listed to UL 1598 standard for wet location and IP66

Warranty

- 5 year limited warranty



The Heritage Radiant™ LED luminaire offers historic styling with light control for maximum efficiency, uniformity and low glare. Designed to look like the lighting of yesteryear, these luminaires are the lighting of choice in advanced LED performance.

The updated PEMCO Radiant™ light engine is available in multiple CCT, lumen output and distributions.

ORDERING FORMAT

Example: HER1-CA-70W4K-U-5-Y-N-PCR7-BK

HER1					
Model	Globe/Lens	LED Module	Voltage	Distribution	Finial
HER1= Heritage Radiant™	CA=Clear Acrylic WA=White (Opal) Acrylic FA=Frosted Acrylic PA=Patterned Acrylic FP=Frosted Polycarbonate CP=Clear Polycarbonate TG=Flat Tempered Glass, clear FG=Flat Tempered Glass, frosted NL=No Secondary Lens	See Chart - LED Light Engine Specifications.	U=120-277V H=347/480V	2=Type II 3=Type III 4=Type IV 5=Type V	A=GF1, B=GF2, C=GF3, D=GF4, H=GF8, S=GF21, U=GF23, V=GF24, Y=GF26
Mounting		Options	Finish		
PM=Pendant mount (specify chain or stem) N=None CWB6=Cast Wall Bracket for 6" wall mount CWB15=Cast Wall Bracket for 15" wall mount SCROLLS=Scrolls		PCR3=3 Pin Twist Lock Receptacle (photo cell not included) PCR7=7 Pin Twist Lock Receptacle (photo cell not included)** FS=Fuse, Single PC=Button eye photo control **GF26 (Y) only GCL=Glass Chimney, Large N=None	Standard Colors BK=Black GR=Green CC=Custom BZ=Bronze SM=Silver Metallic (Consult Factory) DBZ=Dark Bronze GY=Light Grey WH=White TBK=Textured Black Specifications subject to change without notice.		

*See Lighting Accessories & Equipment for more information.

Rev. 112618



RADIANT™ LED LIGHT ENGINE



12" Radiant™



8" Radiant™

Photometric Data

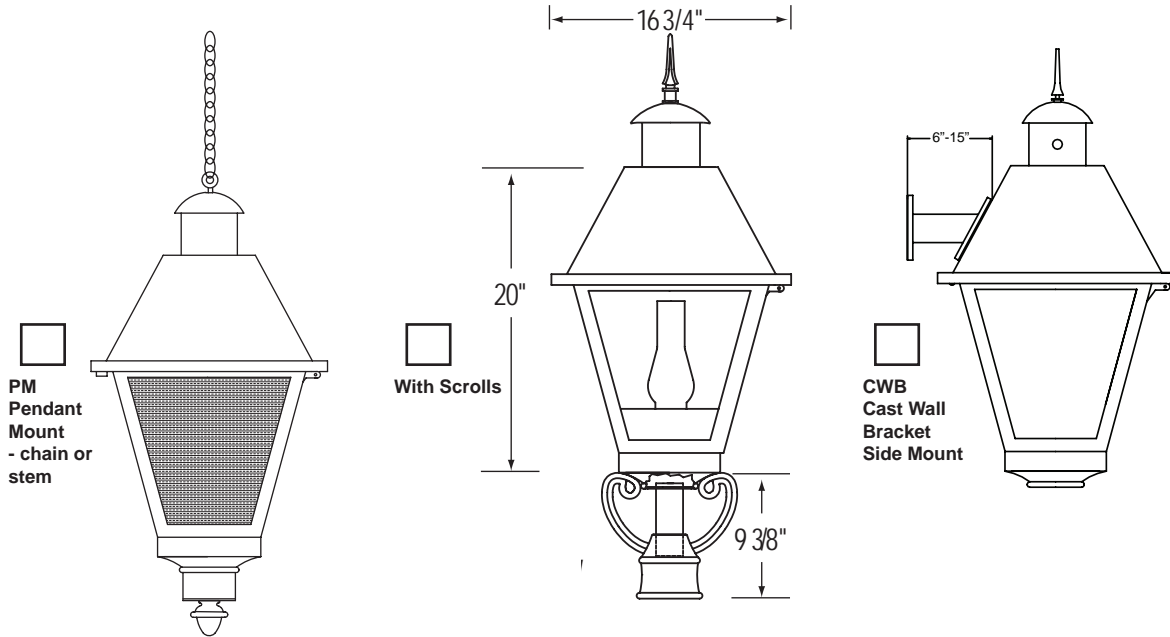
Lumen Output for Heritage Radiant

LED LIGHT ENGINE SPECIFICATIONS:						
CCT	LED Module	Input Watts	Type 2	Type 3	Type 4	Type 5
5K	40W5K	40	4429	4437	4285	3699
	50W5K	50	4942	5493	5286	5539
	60W5K	60	6900	6774	6648	7086
	70W5K	70	4916	5020	4930	5222
	80W5K	80	6416	6550	6433	6814
	90W5K	90	8123	8294	8145	8628
	105W5K	105	8661	8442	8568	8467
	120W5K	120	11302	11017	11181	11049
4K	135W5K	135	14310	13949	14157	13990
	40W5K	40	4127	4134	3992	3444
	50W4K	50	4604	5118	4925	5161
	60W4K	60	5684	5580	5476	6602
	70W4K	70	4576	4672	4588	4860
	80W4K	80	5975	6100	5990	6345
	90W4K	90	7569	7727	7589	8039
	105W4K	105	8061	7858	7975	7882
3K	120W4K	120	10525	10260	10413	10290
	135W4K	135	13333	12996	13190	13035
	40W3K	40	3830	3837	3705	3198
	50W3K	50	4273	4750	4571	4790
	60W3K	60	5276	5179	5083	6128
	70W3K	70	4248	4338	4260	4512
	80W3K	80	5550	5666	5564	5894
	90W3K	90	7025	7172	7044	7461
	105W3K	105	7483	7295	7403	7317
	120W3K	120	9776	9530	9672	9558
	135W3K	135	12375	12063	12243	12099

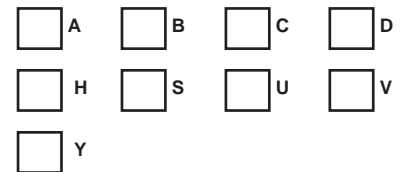
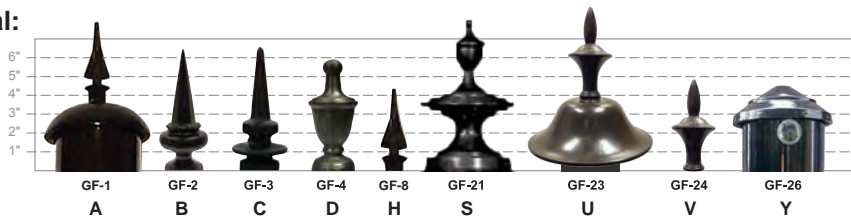
*Please refer to the fixture's IES file for detailed information. Subject to change.



Mounting Options:



Finial:



RESOLUTION 2018-82

**RESOLUTION APPROVING A CERTIFIED SURVEY MAP ON BEHALF OF SUPER
PRODUCTS, LLC;
VILLAGE OF MUKWONAGO, APPLICANT**

WHEREAS, pursuant to Article IV of the Land Division Ordinance, an application for a 1-Lot Certified Survey Map for the vacant property located west of the northwest corner of Rochester Street (STH 83) and Boxhorn Drive, in the Village of Mukwonago, was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application was submitted by the Village of Mukwonago on behalf of Super Products, LLC to allow Super Products to purchase the lot created by this Certified Survey Map from the Village and construct an industrial building within the Mukwonago Business Park, and

WHEREAS, the Certified Survey Map has been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the 1-Lot Certified Survey Map dated December 1, 2018, prepared by Chris Ruetten, Public Land Surveyor and submitted by the Village of Mukwonago.

NOW, THEREFORE, BE IT FURTHER RESOLVED approval of the Certified Survey Map shall be subject to the following conditions:

1. Prior to Village officials signing of the Certified Survey Map, final documents conveying the property from the Village of Mukwonago to Super Products shall be finalized.
2. Prior to Village officials signing of the Certified Survey Map, Village staff shall confirm Lot 1 is consistent with the Village conveyance of the site.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this Certified Survey Map, shall agree to accept the same in writing.

Passed and dated this 19th day of December 2018.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Linda Gourdoux, Deputy Village Clerk



Village of Mukwonago

Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149
(262) 363-6420 x.2111

www.villageofmukwonago.com
planner@villageofmukwonago.com

December 5, 2018

Fred Winchowky, Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: 1-Lot Certified Survey Map
Super Products Site

Dear President Winchowky and Members of the Plan Commission:

On behalf of the Village, I request review and recommendation of a 1-Lot Certified Survey Map (CSM) to divide Outlot 2 within the new Business Park to create the legal property for the Super Products site. Super Products gained Site Plan and Architectural Review approval during November.

The size of the lot is 14.61 acres. Previously the CSM for the neighboring Triple Crown site carved-out 7.48 acres from Outlot 2. With this CSM, the resultant size of Outlot 2 will be 6.52 acres, which will be retained by the Village to maintain the regional storm water management basin.

Recommendation

I recommend approval of the 1-Lot Certified Survey Map with the conditions listed below. The CSM is consistent with M-4 zoning of the site and the approved site plan.

1. Prior to Village officials signing of the CSM, final documents conveying the property from the Village of Mukwonago to the organization representing Super Products shall be finalized.
2. Prior to Village officials signing of the CSM, Village staff shall confirm Lot 1 is consistent with the Village conveyance of the site.

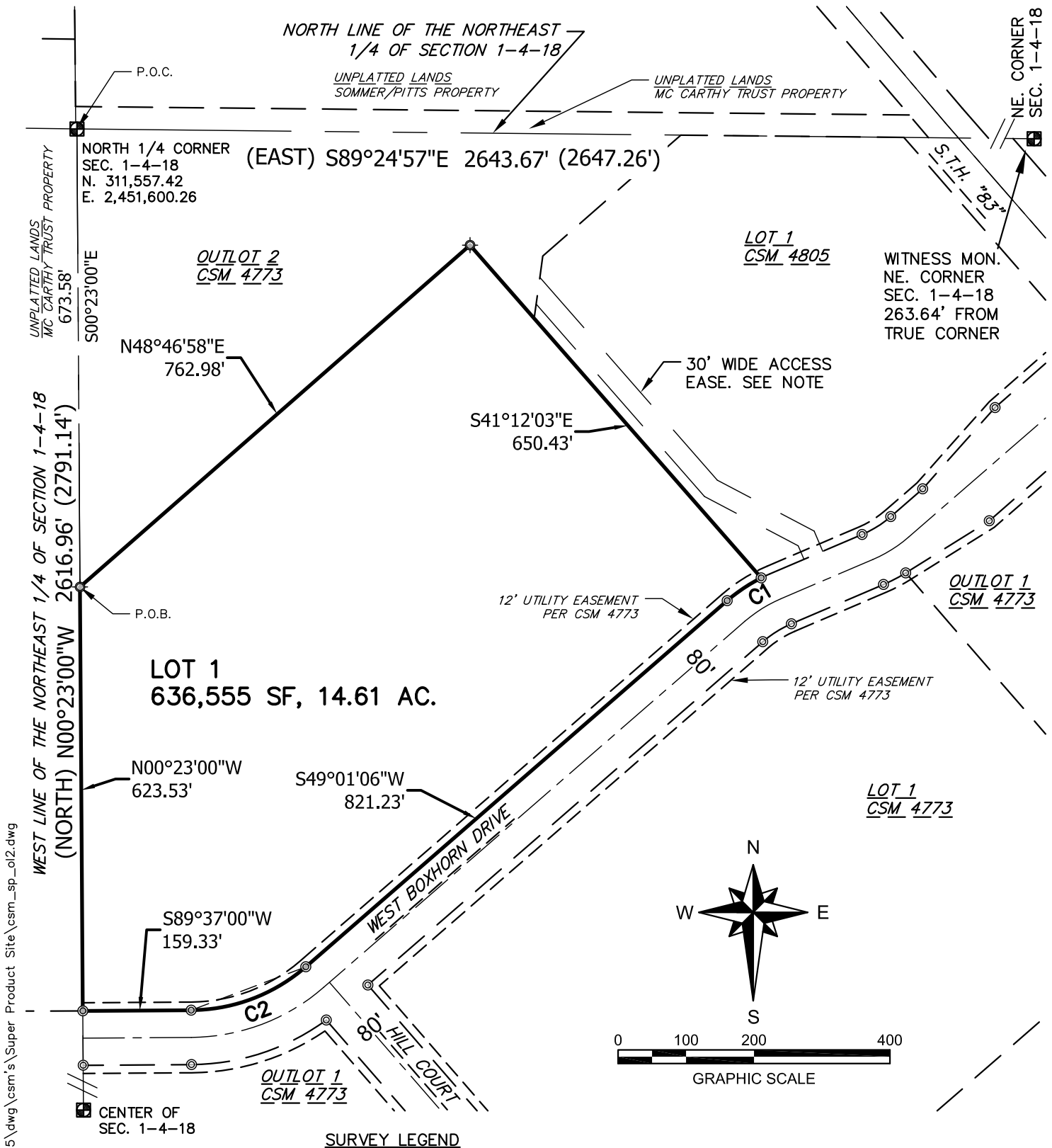
I appreciate the opportunity to assist the Village with this CSM.

Sincerely,

Bruce S. Kaniewski, AICP
Village Planner/Zoning Administrator

CERTIFIED SURVEY MAP - _____

BEING A PART OUTLOT 2 OF CERTIFIED SURVEY MAP No. 4773, LOCATED IN THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, OF SECTION 1, TOWNSHIP 4 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WALWORTH COUNTY, WISCONSIN



SURVEY LEGEND

- SEWRPC CONCRETE MONUMENT WITH BRASS CAP FOUND
-
-
- DEEDED AS / RECORDED AS

OWNER/SUBDIVIDER:

Village of Mukwonago
Post Office Box 206
Mukwonago, WI 53149
Ph. 262-363-6434

PREPARED BY:

Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Pkwy.
Waukesha, WI 53188
262-547-5733



DRAFT

Chris Ruetten, P.L.S. 2942

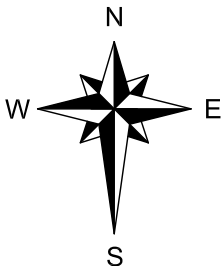
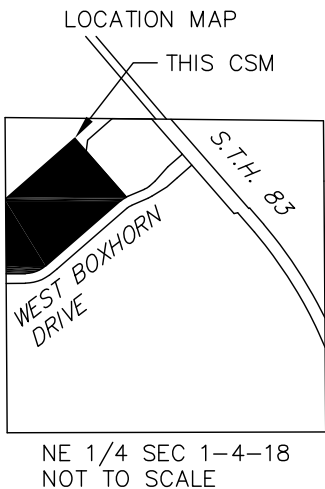
Dated this 1st day of Dec., 2018

THIS INSTRUMENT WAS DRAFTED BY CHRIS RUETTEN PLS
CHECKED BY: RICHARD EBERHARDT, PLS (07/31/18)

SHEET 1 OF 4

CERTIFIED SURVEY MAP - _____

BEING A PART OUTLOT 2 OF CERTIFIED SURVEY MAP No. 4773, LOCATED IN THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, OF SECTION 1, TOWNSHIP 4 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WALWORTH COUNTY, WISCONSIN



NOTES:

1. NO BUILDINGS EXIST WITHIN THIS PROPOSED CERTIFIED SURVEY MAP.
2. LOT SHOWN AS ZONE "X" UNSHADED, AREAS OF MINIMAL FLOODING, PER FEMA MAP AND PANEL NO. 55127C0125D, EFFECTIVE DATE NOVEMBER 5, 2014. BASED UPON CURRENT FEMA MAPPING AND COUNTY GIS DATA NO MAPPED OR STUDIED 100 YEAR FLOODPLAIN EXIST WITHIN 2400 +/- FEET OF THE PROPOSED CERTIFIED SURVEY MAP BOUNDARY, THEREFORE IT IS ASSUMED NO LANDS LIE AT OR BELOW THE 5 VERTICAL FEET ABOVE CONTOUR ELEVATION.
3. THE LOT WITHIN THIS DEVELOPMENT WILL BE SERVED BY PUBLIC SANITARY SEWER AND WATER.
4. THE FOLLOWING IS FROM NOTE 4 OF CSM 4773
"UPON REDIVISION, DEVELOPMENT, OR SALE OF ALL, OR PART OF, OUTLOT 2, AS SHOWN, THE DEVELOPER SHALL PROVIDE A 40 FOOT WIDE INGRESS/EGRESS ACCESS EASEMENT FOR THE BENEFIT OF THE ADJACENT LANDS LYING NORTH OF OUTLOT 2. PRIOR TO VILLAGE OF MUKWONAGO PLAN COMMISSION AND BOARD APPROVAL, THE INGRESS/EGRESS ACCESS EASEMENT SHALL PROVIDE ACCESS TO THE PUBLIC RIGHT-OF-WAY DEDICATED HEREIN, AND THE LOCATION SHALL BE DETERMINED, AND DEPICTED, ON THE FACE OF A CERTIFIED SURVEY MAP."
THE VILLAGE OF MUKWONAGO IS HEREBY WAIVING THIS RESTRICTION FOR THIS DIVISION OF OUTLOT 2, C.S.M. 4773 SINCE THE LANDS LYING TO THE NORTH WILL BE SERVED FROM A DIFFERENT RIGHT-OF-WAY.
5. FOR THE SALE OF LOT 1 C.S.M. 4805, THE ACCESS EASEMENT SHOWN ON SHEET 1 OF 4, OF THIS CERTIFIED SURVEY MAP, IS IN THE PROCESS OF BEING GRANTED TO THE VILLAGE OF MUKWONAGO BY SEPARATE DOCUMENT AND RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR WALWORTH COUNTY, WISCONSIN.

CURVE TABLE								
CURVE #	RADIUS	DELTA	CHORD	CHORD BRG.	ARC	TANGENT	TANGENT BRG. IN	TANGENT BRG. OUT
C1	240.00'	14°25'53"	60.29'	S56° 14' 02"W	60.45'	30.39'	S63° 26' 59"W	S49° 01' 06"W
C2	260.00'	40°35'54"	180.40'	S69° 19' 03"W	184.23'	96.17'	N49° 01' 06"E	N89° 37' 00"E

OWNER/SUBDIVIDER:
Village of Mukwonago
Post Office Box 206
Mukwonago, WI 53149
Ph. 262-363-6434

PREPARED BY:
Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Pkwy.
Waukesha, WI 53188
262-547-5733



DRAFT

Chris Ruetten, P.L.S. 2942

Dated this 1st day of Dec., 2018

CERTIFIED SURVEY MAP - _____

BEING A PART OUTLOT 2 OF CERTIFIED SURVEY MAP No. 4773, LOCATED IN THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, OF SECTION 1, TOWNSHIP 4 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WALWORTH COUNTY, WISCONSIN

SURVEYOR’S CERTIFICATE

STATE OF WISCONSIN }
COUNTY OF WAUKESHA } SS

I Chris Ruetten, Professional Land Surveyor, do hereby certify that at the direction of the Village of Mukwonago, that I have surveyed, divided and mapped part of Outlot 2 of Certified Survey Map No. 4773, located in the Northwest 1/4 of the Northeast 1/4, of Section 1, Township 4 North, Range 18 East, Village of Mukwonago, Walworth County, Wisconsin, more particularly described as follows:

Commencing at Northwest corner of said Outlot 2; thence bearing S00°23’00”E, along the West line of said Northeast 1/4, a distance of 673.58 feet to the POINT OF BEGINNING; thence bearing N48°46’58”E, a distance of 762.98 feet; thence bearing S41°12’03”E, along the Southwesterly side of Lot 1 C.S.M. 4805 and it’s Northwesterly extension, a distance of 650.43 feet to the Northwesterly line of West Boxhorn Drive; thence along said Northwesterly line for the next four courses; thence along an arc of curve to the left, for a distance of 60.45 feet, having a chord bearing S56°14’02”W, a distance of 60.29 feet, having a radius of 240.00 feet, and having a central angle of 14°25’53”; thence bearing S49°01’06”W, a distance of 821.23 feet to a point of curve; thence along an arc of curve to the right, for a distance of 184.23 feet, having a chord bearing S69°19’03”W, a distance of 180.40 feet, having a radius of 260.00 feet, and having a central angle of 40°35’54”; thence bearing S89°37’00”W, a distance of 159.33 feet to the West line of said Northeast 1/4; thence bearing N00°23’00”W, along the West line of Said Northeast 1/4, a distance of 623.53 feet to the POINT OF BEGINNING. Said lands contain 636,555 S.F. more-or-less. Subject to covenants, conditions, restrictions and easements of record.

That I have made this survey, land division and map by the direction of the Village of Mukwonago, Owner(s) of said land.

That such map is a correct representation of all the exterior boundaries of the land surveyed and the division thereof made.

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and the Village of Mukwonago ordinances in surveying, dividing and mapping of same.

PREPARED BY:
Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Pkwy.
Waukesha, WI 53188
262-547-5733



OWNER/SUBDIVIDER:
Village of Mukwonago
Post Office Box 206
Mukwonago, WI 53149
Ph. 262-363-6434

DRAFT
Chris Ruetten, P.L.S. 2942
Dated this 1st day of Dec., 2018

G:\C3D_2018\12_Village of Mukwonago\10068 TID 5\dwg\csm's\Super Product Site\csm_sp_ol2.dwg

CERTIFIED SURVEY MAP - _____

BEING A PART OUTLOT 2 OF CERTIFIED SURVEY MAP No. 4773, LOCATED IN THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, OF SECTION 1, TOWNSHIP 4 NORTH, RANGE 18 EAST, VILLAGE OF MUKWONAGO, WALWORTH COUNTY, WISCONSIN

CORPORATE OWNER’S CERTIFICATE

The Village of Mukwonago, a Municipal Corporation duly organized and existing under, and by virtue of, the laws of the State of WI, and as owner(s), do hereby certify that said Municipal Corporation, caused the land described on this map to be surveyed, divided, mapped, and dedicated as represented on this map.

The Village of Mukwonago, does further certify that this Certified Survey Map is to be submitted to the following for approval or objection:
(Village of Mukwonago)

WITNESS the hand and seal of said owner(s) this _____ day of _____ , 2018.

In the presence of:

Signed: _____ Countersigned: _____
Fred Winchowky, Village President Linda Gourdoux, Deputy Village Clerk

STATE OF WISCONSIN }
COUNTY OF _____ }ss

Personally came before me this _____ day of _____, 2018, Fred Winchowky, Village President, and Linda Gourdoux, Deputy Village Clerk of the above named Municipal Corporation, to me known to be the persons who executed the foregoing instrument, and to me known to be such Village President and Village Clerk of said Municipal Corporation, and acknowledged that they executed the foregoing instrument as such officer(s) as the deed of said Municipal Corporation, by its authority.

Notary Public, _____ County, Wisconsin

My Commission Expires _____

VILLAGE BOARD CERTIFICATE

Resolved, that this Certified Survey Map, in the Village of Mukwonago, is hereby approved by the Village Board.

Dated this _____ day of _____ , 2018.

Fred Winchowky, Village President

I hereby certify that the foregoing is a copy of a resolution adopted by the Village of Mukwonago Board.

Linda Gourdoux, Deputy Village Clerk

VILLAGE PLANNING COMMISSION CERTIFICATE

Resolved, that this Certified Survey Map, in the Village of Mukwonago, is hereby approved by the Village Planning Commission.

Fred Winchowky, Village President

I hereby certify that the foregoing is a copy of a resolution adopted by the Planning Commission of the Village of Mukwonago.

Linda Gourdoux, Deputy Village Clerk

PREPARED BY:
Ruekert & Mielke, Inc.
W233 N2080 Ridgeview Pkwy.
Waukesha, WI 53188
262-547-5733

OWNER/SUBDIVIDER:
Village of Mukwonago
Post Office Box 206
Mukwonago, WI 53149
Ph. 262-363-6434

DRAFT

Chris Ruetten, P.L.S. 2942
Dated this 1st day of Dec., 2018

RESOLUTION 2018-83

**RESOLUTION APPROVING SITE PLAN AND ARCHITECTURAL REVIEW FOR CHANGE
OF EXTERIOR APPEARANCE OF EXISTING RETAIL BUILDING
ALBOR RESTAURANT GROUP, LLC (TACO BELL), APPLICANT
920 GREENWALD COURT**

WHEREAS, pursuant to Section 100-601 of the Zoning Code, an application for site plan and architectural review has been filed for the approval to change of the exterior appearance related to internal remodeling for the Taco Bell restaurant, which application was filed in the office of the Village Clerk, Village of Mukwonago, Wisconsin, and

WHEREAS, the application has been submitted by Albor Restaurant Group, LLC on behalf of the Taco Bell restaurant at 920 Greenwald Court, and

WHEREAS, the addition of cooler to the east side of the building along with building elevation plans for the change of the exterior appearance and the color palette have been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the site plan and architectural review to add the cooler and change the exterior appearance of the Taco Bell restaurant located at 920 Greenwald Court, with the following conditions of approval.

1. The changes and the addition of the cooler shall be consistent with the plans submitted for the application by MRV Architects, Inc, on file in the office of the Zoning Administrator.
2. Prior to issuance of a building permit for the cooler, applicant shall submit for the approval of the Zoning Administrator a new east and north elevation drawing showing continuation of the brown stripe along the three sides of the cooler, and a landscape plan showing low level shrubs or arborvitae should the existing tree not be preserved.
3. Prior to issuance of final occupancy for the cooler addition, the Zoning Administrator shall approve the resultant building and landscape design.
4. Signs shown on the plans shall conform to the Village Sign Code and shall receive a sign permit prior to installation.

NOW, THEREFORE, BE IT FURTHER RESOLVED the applicant, upon the approval of this site plan and architectural review shall agree to accept the same in writing.

Passed and dated this 19th day of December 2018.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Linda Gourdoux, Deputy Village Clerk

ACCEPTANCE

This architectural review is accepted, and permittee agrees to abide by the terms thereof.

Village of Mukwonago

By: _____
Representative

Albor Restaurant Group, LLC

By: _____
Agent

Print Name: _____



Village of Mukwonago

Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149
(262) 363-6420 x.2111

www.villageofmukwonago.com
planner@villageofmukwonago.com

December 3, 2018

Fred Winchowky, Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Site Plan and Architectural Review/Taco Bell

Dear President Winchowky and Members of the Plan Commission:

Neil Borkan of the Albor Restaurant Group, LLC has submitted plans to change the exterior design and add an exterior cooler to the Taco Bell store at 920 Greenwald Court. The store is located at the north end of the small shopping center between Greenwald Court and Highway 83, south of the Shell gas station. The changes are part of a nationwide update of Taco Bell's color scheme, which you might have noticed with the recent change to the sign face of the Taco Bell monument sign.

The property is zoned as B-2, General Business District. The Greenwald Family Limited Partnership owns the property and has submitted a letter concurring with the application.

Background

As an end cap tenant of the building, Taco Bell has three main exterior elevations (east, north and west that has a partial south elevation). All elevations will be refaced with a new paint scheme that will be slightly different and darker from the remainder of the building. Grays and tones of tan are the proposed colors as shown on the attached drawings. The photo below shows the existing east elevation facing Highway 83. The wall on the left foreground of the photo is not a Taco Bell exterior wall, and therefore, will remain the same.





Village of Mukwonago

440 River Crest Court, Mukwonago, Wisconsin 53149
(262) 363-6420 x.2111

Office of the Village Planner

www.villageofmukwonago.com
planner@villageofmukwonago.com

The 198 square foot L-shaped cooler will be added to the concrete patio area shown in the photo. While the customer door will remain, the picnic tables will not remain. The color of the cooler will match the new darker tan color of the split face block. The attached letter from the Greenwald family states the color of the cooler must match the color of the block and continue the brown accent stripe along the cooler exterior. I concur with the comments of the Greenwald family.

The photo shows an existing tree. It is not known if the tree can be preserved during installation of the cooler. If not, a representative of the applicant has indicated a new tree will be planted. In the alternative, I recommend planting several low growing shrubs or arborvitae to soften the appearance of the cooler from Highway 83, but not to block view of the sign which would be the case when leaves are on the tree.

Recommendation

I recommend Site Plan and Architectural Review approval for the exterior colors and the addition of the cooler, with the conditions listed below. The proposed colors are compatible with the remainder of the multi-tenant building.

1. The changes and the addition of the cooler shall be consistent with the plans submitted for the application by MRV Architects, Inc, on file in the office of the Zoning Administrator.
2. Prior to issuance of a building permit for the cooler, applicant shall submit for the approval of the Zoning Administrator a new east and north elevation drawing showing continuation of the brown stripe along the three sides of the cooler, and a landscape plan showing low level shrubs or arborvitae should the existing tree not be preserved.
3. Prior to issuance of final occupancy for the cooler addition, the Zoning Administrator shall approve the resultant building and landscape design.
4. Signs shown on the plans shall conform to the Village Sign Code and shall receive a sign permit prior to installation.

Should questions arise, please feel free to contact me.

Sincerely,

Bruce S. Kaniewski, AICP
Village Planner/Zoning Administrator

MRV ARCHITECTS, INC.

5105 Tollview Dr., Suite 197, Rolling Meadows, IL 60008

Ph. (224) 318-2140 – Email: mariov@mrvarch.com

October 16, 2018

Bruce Kaniewski
Planning and Zoning Department
P.O. Box 206, 440 River Crest Court
Mukwonago, Wisconsin 53149

Plan of Operation

The applicant, Neil Borkan, intend to remodel the existing Taco Bell space at 920 Greenwald Court. As the first step in the process, we are required to request a review by the Plan Commission for this property. We believe that the remodel will enhance current the property, while providing the typical Quick Services Restaurant service in a high-quality environment this brand is known to deliver.

The franchise group own and operate many drive-thru locations throughout the United States. The Albor Restaurant Group's upper management team consists of many multi-unit managers who each have over 15 years of Quick Service Restaurant experience.

Earlier in the year, the brand released all new prototypical buildings boasting newer and fresher exteriors and interiors. Therefore, this space too will be able to participate in this country-wide transformation. We understand the sensitivity to ensure the space has an architecturally pleasing exterior appearance; but at the same time offering a comfortable and functional experience in the interior. The introduction of a more distinctive color palette to the building exterior in conjunction with the introduction of earthier tones in the interior produces a very wholesome, and complete experience. Furthermore, the addition of the new walk-in cooler/freezer at the rear of the building will blend with the building, rather than compete with it.

Because this is a remodel on a currently operating quick-service restaurant, there are no changes to the use of the space.

In general, the expected number of full-time employees would amount to 30 employees. On the largest shift, as many as 6 employees are expected. Hours of operation would begin at 7am and will close at 1am from Sunday-Thursday. On weekends however, the closing time would most likely be extended to 2am. When the dining room closes at 11pm daily, the drive-thru window will operate until closing.

Hazardous materials such as sanitizing agents will be stored on available storage racks and away from food preparation areas.

The changes to the interior and exterior, as well as interior lighting, signage, materials and proposed changes at the rear of the building will maintain the character of the design and

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surrounding area while creating a more enjoyable experience. We look forward to presenting this project to you and hearing your feedback.

Please feel free to contact me with any further questions regarding the request for review.

Sincerely,

A handwritten signature in dark ink, reading "Mario Valentini". The signature is fluid and cursive, with the first name "Mario" and last name "Valentini" clearly legible.

Mario Valentini
Principal,
MRV Architects, Inc.

GREENWALD FAMILY LIMITED PARTNERSHIP

1243 Fox River Court

Mukwonago, WI 53149

PH: (262) 363-4095 • Fax (262) 363-8347

E-Mail: gflp@greenwald.biz

September 12, 2018

To Whom it May Concern,

We have given Albor Restaurant Group, LLC permission to make changes to the exterior of their Taco Bell located at 920 Greenwald Court, Suite 800, in Mukwonago to match the attached exterior elevations.

The only clarifications to this drawing is that the additional cooler/freezer being installed on the south side needs to match the color of the existing block and have the brown accent strip the same color as on the existing building.

Sincerely,

A handwritten signature in black ink, appearing to read "Darwin Greenwald". The signature is fluid and cursive, with the first name "Darwin" being more prominent than the last name "Greenwald".

Darwin Greenwald
Greenwald Family Limited Partnership
Manager

MRV

ARCHITECTS, INC.



1010 AVENUE A, SUITE 200
BIRMINGHAM, AL 35203
TEL: 205.975.1234
WWW.MRVARCHITECTS.COM

THIS DOCUMENT IS THE PROPERTY OF MRV ARCHITECTS, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF MRV ARCHITECTS, INC.

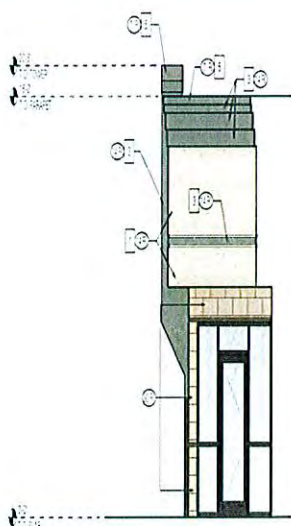


ITEM	AREA	MANUFACTURER	COLOR
1	WALL & CEILING	SHERWIN WILLIAMS	WALL: RALPH WHITE CEILING: WHITE
2	ACCENT WALL COLOR	SHERWIN WILLIAMS	RON ROSE SUNNY
3	ACCENT WALL COLOR	SHERWIN WILLIAMS	ATTITUDE SPRAY SUNNY
4	ACCENT WALL COLOR	SHERWIN WILLIAMS	WALL: RALPH WHITE CEILING: WHITE
5	CONTOUR STAIRCASE CAP	SHERWIN WILLIAMS	ATTITUDE SPRAY SUNNY
6	WALL COVER		
7	PIPE BOLLARDS	SHERWIN WILLIAMS	OUT YELLOW
8	ACCENT CHAIRS & HIGH CHAIR	SHERWIN WILLIAMS	RON ROSE SUNNY
9	HANDRAILS & STAIRCASE COUSING	SHERWIN WILLIAMS	RON ROSE SUNNY

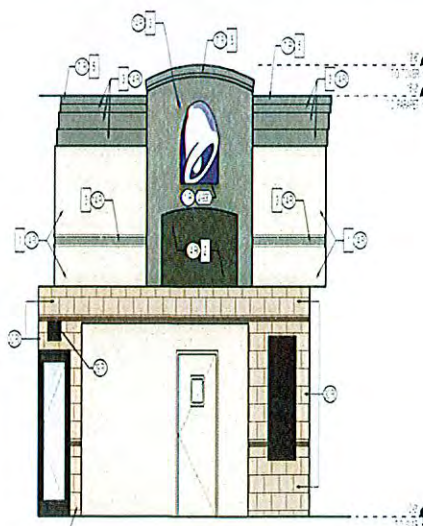
RIGHT SIDE ELEVATION 1/4" = 1'-0" A



RIGHT SIDE ELEVATION 1/4" = 1'-0" A



RIGHT SIDE ELEVATION 1/4" = 1'-0" A



RIGHT SIDE ELEVATION 1/4" = 1'-0" A

CONTRACT DATE: 10/01/17
SHEET NO.: 10/01/17
PLAN AREA: 10/01/17
ESTIMATED: 10/01/17
DATE: 10/01/17

TACO BELL
1010 AVENUE A, SUITE 200
BIRMINGHAM, AL 35203
TEL: 205.975.1234
WWW.MRVARCHITECTS.COM



EXTERIOR
ELEVATIONS

A4.0

△	
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CONTRACT DATE:	XX.XX.XX
BUILDING TYPE:	-
PLAN VERSION:	OCTOBER 2018
SITE NUMBER:	XXX-XXX
STORE NUMBER:	XXXXX

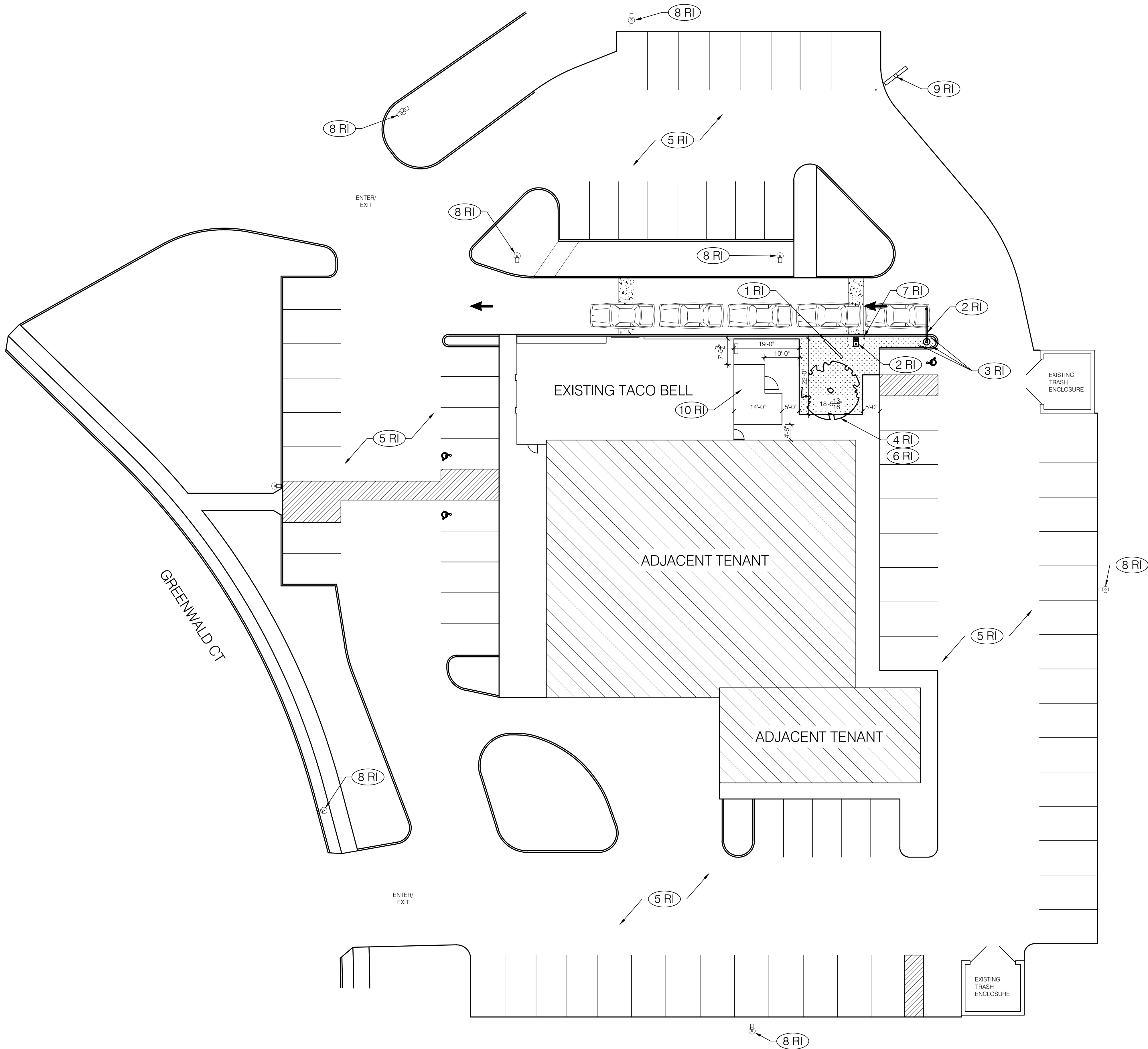
TACO BELL

920 GREENWALD CT
MUKWONAGO, WI 53149



SITE PLAN
AND DETAILS

C1.0



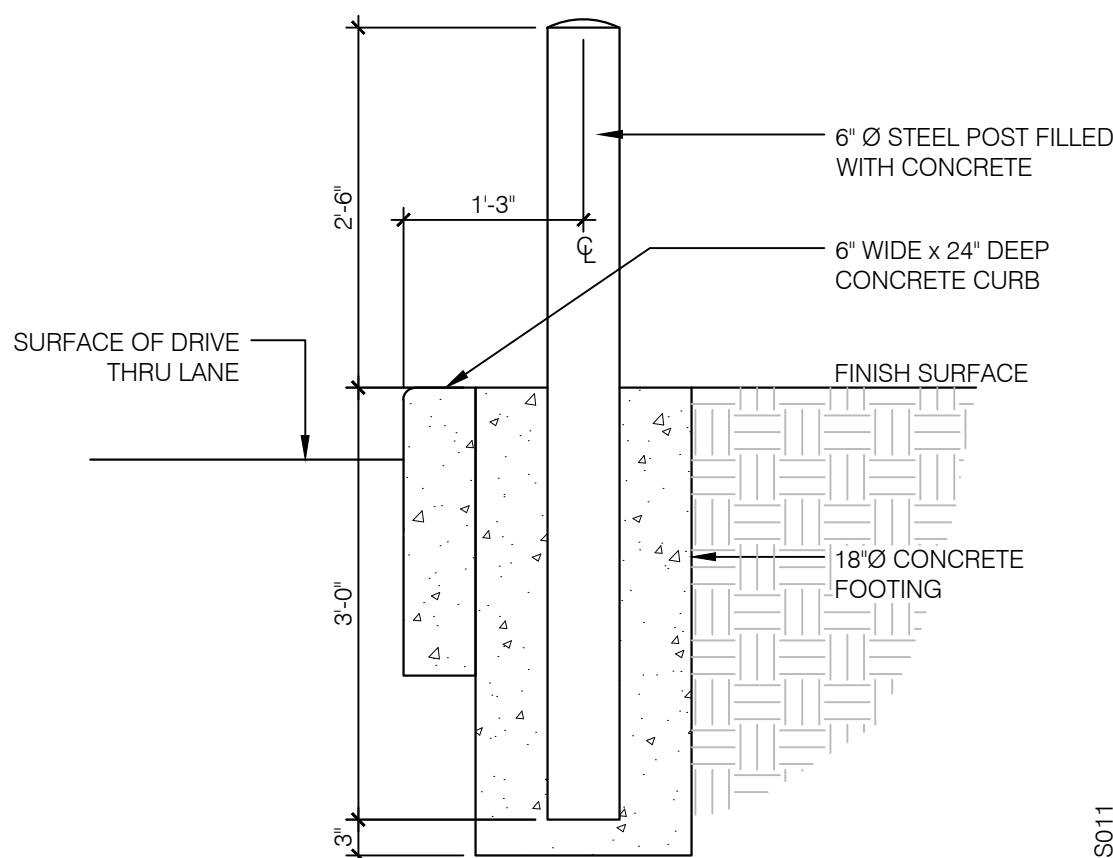
NOT USED

5

REFACE MONUMENT SIGN WITH NEW LOGO
AND RETROFIT WITH LED LIGHTING. VENDOR
TO VERIFY SIZE AND OBTAIN PERMITS PRIOR
TO FABRICATION.



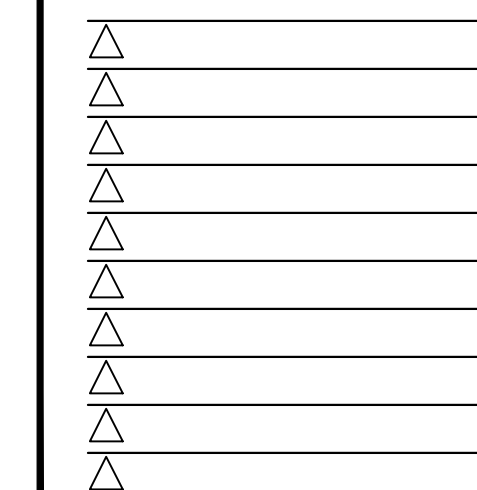
MONUMENT SIGN 3/8" = 1'-0" 4



BOLLARD DETAIL 3/4" = 1'-0" 3

- (1 RI) EXISTING MENUBOARD TO REMAIN. REMOVE BELL OGO AND ARCH FROM MENUBOARD WHERE OCCURS.
- (2 RI) EXISTING MENU BOARD, OCB AND CANOPY TO REMAIN. PROVIDE AND INSTALL IF NOT ALREADY EXISTING. REFER TO GROUND UP PLANS FOR DETAILS. REMOVE SHROUD FROM EXISTING DRIVE THRU CANOPY AND CLEARANCE BAR.
- (3 RI) EXISTING SAFETY BOLLARD TO REMAIN.
- (4 RI) CONTRACTOR TO VERIFY THE IF EXISTING TREE WILL BE AFFECTED BY CONSTRUCTION. IF NOT, TREE IS TO BE REMOVED AND REPLACED TO ACCOMMODATE NEW WALK-IN COOLER/FREEZER.
- (5 RI) PARKING LOT TO REMAIN.
- (6 RI) MODIFY / ADJUST SIDEWALK AND LANDSCAPING AS REQUIRED TO ACCOMMODATE PROPER EGRESS AND CIRCULATION. NEW RIVER ROCK MATCHING EXISTING TO INFILL WHERE NEEDED.
- (7 RI) PROVIDE NEW SAFETY BOLLARD IF NOT EXISTING. SEE DETAIL 3/C1.0.
- (8 RI) EXISTING SITE LIGHTING.
- (9 RI) EXISTING MONUMENT SIGN TO BE REFACED WITH NEW LOGO (SEE DETAIL 4/C1.0).
- (10 RI) GRADING AT NEW WALK-IN COOLER/FREEZER TO MATCH EXISTING.

2



CONTRACT DATE:	XX.XX.XX
BUILDING TYPE:	
PLAN VERSION:	OCTOBER 20XX
SITE NUMBER:	XXX-X
STORE NUMBER:	XXX

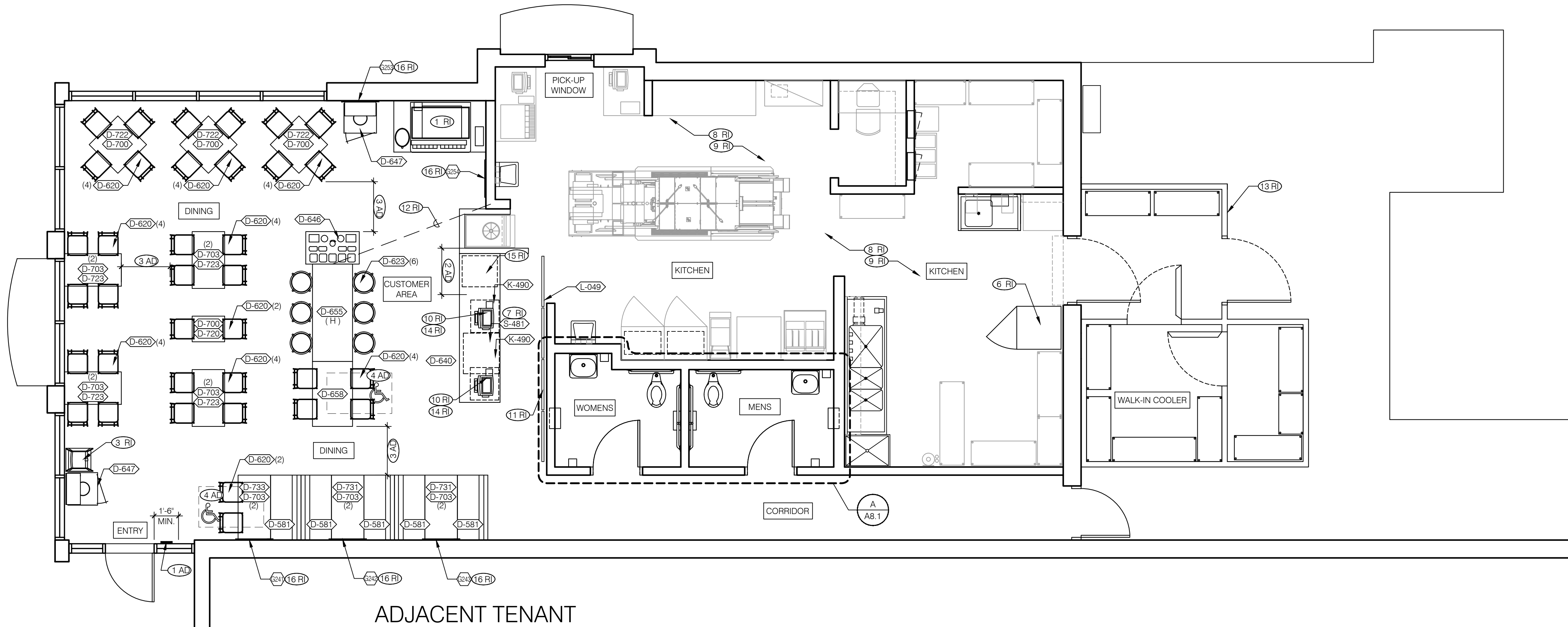
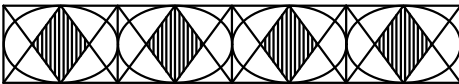
TACO BELL

920 GREENWALD CT
MUKWONAGO, WI 53149



FLOOR PLAN

A1.0



ADDITIONAL PATIO LAYOUTS AVAILABLE AT
PLANS.YUM.COM

NEW EQUIPMENT SCHEDULE * REPLACE ONLY IF REQUIRED

NO.	QTY	G.C. INST.	ITEM DESCRIPTION	MFR. & MODEL NUMBER	PLUMB	ELECT	GAS	REMARKS	BID	NO.
B CONTRACTOR BUILDING ELEMENTS										
S-481	1	X	CUP DISPENSER*	A.J. ANTUNES #DACSS0					RI	S-481
K-490	2	X	FRONT COUNTER SHELVING 18" x 24" x 24" (2 TIER)*	ISS #WST440Y				UNDERCOUNTER SHELVING	RI	K-490
L-049	1	X	INTERIOR MENU BOARD PACKAGE	STRATACACHE LG 49 DISPLAY		X		OPTIONAL L-049 AVAILABLE FOR FRZ	RI	L-049
L-132	1	X	ACCESSIBLE SIGNAGE	E76000930				SIGN, TACO BELL, RESTROOM, WOMEN, W/BRAILLE	RI	L-132
L-133	1	X	ACCESSIBLE SIGNAGE	E76000931				SIGN, TACO BELL, RESTROOM, MEN, W/BRAILLE, 10'X6 1/2'	RI	L-133
N-146	2	X	LAVATORY FAUCET	SLOAN #SF-2350	X			OWNER PROVIDED	RI	N-146

REPLACE FRY TABLE WITH NEW 42" FRY TABLE IF
SPACE ALLOWS

GENERAL NOTES:
G.C. SHALL PROVIDE A CLEAR SILICONE SEAL JOINT
AT ALL PERMANENTLY MOUNTED EQUIPMENT,
COUNTERS AND CEILING GRID THROUGHOUT THE
ENTIRE STORE. MASKING TAPE SHALL BE USED ON
JOINTS EXCEEDING 1/4" TO PROVIDE A COVED
CORNER.

NTD:
OPTIONAL: WINDOW SHADE BY ROLL-A-SHADE
MATERIAL - E SCREEN KOOL BLACK CHARCOAL/
CHARCOAL - 5% OPEN
FASCIA - APPROVED IF FRANCHISEE
REQUESTS - CLEAR ANODIZED
CONTACT - ANDREW STRICKLIN
951-245-5077
ANDREW.STRICKLIN@ROLLASHADE.COM

SEATING AND EQUIPMENT PLAN 1/4"=1'-0"

A

SYM.	QTY.	ITEM	SYM.	QTY.	ITEM	(X)	QTY.	ITEM	REMARKS
(D-581)	5	PLANK SETTEE - 48"	(D-720)	1	24" X 19" TABLE TOP - PLYWOOD	(S-481)	1	G-241-X-01-28X40 MASH UP	SEE A8.0 FOR LOCATION
(D-620)	34	RETRO CHAIR - 18"				(K-490)	1	G-242-X-01-28X40 MASH UP	SEE A8.0 FOR LOCATION
(D-623)	6	BARREL BAR STOOL - 29"	(D-722)	3	30" X 30" TABLE TOP - PLYWOOD	(L-049)	1	G-243-X-01-28X40 MASH UP	SEE A8.0 FOR LOCATION
(D-640)	1	SERVICE COUNTER - TOP @ 34" MAX.	(D-723)	4	24" X 42" TABLE TOP - PLYWOOD	(L-132)	1	G-253-X-01-28X40 COLOR BELLS	SEE A8.0 FOR LOCATION
(D-646)	1	CONDIMENT CART - RECTANGULAR	(D-731)	2	24" X 48" TABLE TOP - PLYWOOD	(L-133)	1	G-254-X-01-28X40 COLOR BELLS	SEE A8.0 FOR LOCATION
(D-647)	2	WASTE ENCLOSURE - SINGLE	(D-733)	1	24" X 48" TABLE TOP - PLYWOOD - (ADA)				
(D-655)	1	WB HUB TABLE - 72"							
(D-658)	1	WB HUB TABLE (ADA) - 48"L x 30"H							
(D-700)	4	22" X 22" X 28.5"H FREE STANDING TABLE BASE							
(D-703)	14	22" X 5.5" X 28.5"H FREE STANDING TABLE BASE							
(D-XX1)	1	CUSTOM SERVICE COUNTER - TOP @ 34" MAX.							
(D-XX2)	1	CUSTOM SERVICE COUNTER - TOP @ 34" MAX.							
(D-750)	TBD *	WINDOW SILL							
(D-753)	TBD *	WAINSCOTING							
(D-755)	TBD *	CHAIRRAIL							

* CONSULTANT TO PROVIDE LINEAR FOOTAGE FOR SILLS, CHAIR RAILS
AND SHROUDS.

- "HOLD" DIMENSIONS ARE FROM FACE OF FINISH.
- G.C. TO CONFIRM "HOLD" DIMENSIONS WITH EQUIPMENT
MFR/ VENDOR.
- TILE CHIPPING AROUND CORE DRILL HOLES FOR SEATING
WILL NOT BE ACCEPTED.
- ALL DIMENSIONS FOR SEATING / CORE DRILL PLAN SHALL BE
FROM FACE OF GYP BD.
- VERIFY ALL DIMENSIONS WITH SEATING VENDOR PRIOR TO
INSTALLATION.
- REFER TO SC SHEETS FOR SCOPE OF WORK
RESPONSIBILITIES.
- SEE INTERIOR ELEVATIONS A8.0-A8.1 FOR LOCATION OF
OWNER SUPPLIED ARTWORK.
- PROVIDE THE FOLLOWING HARDWARE FOR EACH CABINET
DOOR:
KNOB: STANLEY 4482 (1 EA)
CATCH: STANLEY SP35 (1 EA)
HINGE: STANLEY 1588 (2 EA)
- (H) - SYMBOL DENOTES A HIGH TABLE OR DINING COUNTER
WITH STOOLS
- ALL SOLID SURFACES TO BE PROPERLY SEAMED PER MFRS
SPECIFICATIONS

SYMBOL DENOTES A HANDICAP ACCESSIBLE TABLE.

REMODEL IMAGE (RI)

- (1 RI) REINSTALL EXISTING PEPSI AND ICE MACHINES ON EXISTING DRINK
TABLE.
- (2 RI) NOT USED.
- (3 RI) HIGH CHAIR BY OWNER.
- (4 RI) NOT USED.
- (5 RI) NOT USED.
- (6 RI) INSTALL NEW 1 DOOR COOLER.
- (7 RI) INSTALL UNDER COUNTER CUP DISPENSER WITH ANGLED BRACKETS.
- (8 RI) VERIFY THAT KITCHEN HAS 2 HAND SINKS. IF NOT, PROVIDE. MIN. 2 HAND
SINKS PER TACO BELL REQUIREMENTS.
- (9 RI) KITCHEN - NO MODIFICATIONS EXCEPT AS NOTED.
- (10 RI) REWORK EXISTING POWER FOR POS ITEMS ON NEW ORDER COUNTER.
- (11 RI) NEW DIGITAL MENU BOARDS. CENTER ON FRONT COUNTER. SEE ME1.0
FOR POWER AND DATA.
- (12 RI) RUN 3" CONDUIT BELOW SLAB FROM NEAREST WALL OUTLET TO THE END
OF WORK BENCH TABLE. COORDINATE LOCATION WITH DECOR
VENDOR. RUN CIRCUIT WIRE UP THROUGH LEG TO OUTLET +BOXES IN
TOP OF WORK BENCH TABLE. INSURE THE CIRCUIT IS NOT
OVERLOADED. DO NOT CONNECT TO P.O.S. CIRCUIT.
- (13 RI) NEW CUSTOM WALK-IN FREEZER / COOLER.
- (14 RI) HOLES FOR POS CASH REGISTER POWER AND DATA LINE SHOULD BE
FIELD CUT BY GC PRIOR TO POS SETUP (TYP).

- (15 RI) RELOCATE THE BRINKS SAFE FROM THE OFFICE TO BELOW THE
EXPEDITE SECTION OF THE SERVICE COUNTER. SEE ME1.0.
- (16 RI) FRAMED ARTWORK. SEE ELEVATIONS SHEET A8.0 FOR LOCATION.

ADA NOTES - (AD)

- (1 AD) PROVIDE TACTILE EXIT SIGN AT EGRESS DOOR PER "TACTILE SIGN"
DETAIL ON ADA1.1 WHEN EXISTING IS NOT PROVIDED.
- (2 AD) 36" MIN. CLEAR COUNTERTOP , 34" A.F.F. REQUIRED PER ADA.
- (3 AD) MAINTAIN MINIMUM 3'-0" CLEAR PATH OF EGRESS.
- (4 AD) 30" x 48" CLEAR FLOOR SPACE FOR HANDICAP SEATING POSITION.

CUSTOMER TOUCH POINT (CT)

SEATING PACKAGE (TOTAL SEATS = 52 INT)

E

ARTWORK SCHEDULE

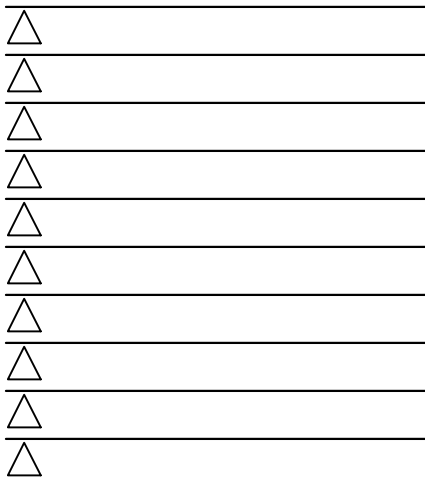
D

SEATING PLAN NOTES

C

KEY NOTES

B



CONTRACT DATE: XX.XX.XX
BUILDING TYPE: -
PLAN VERSION: OCTOBER 2018
SITE NUMBER: XXX-XXX
STORE NUMBER: XXXXX

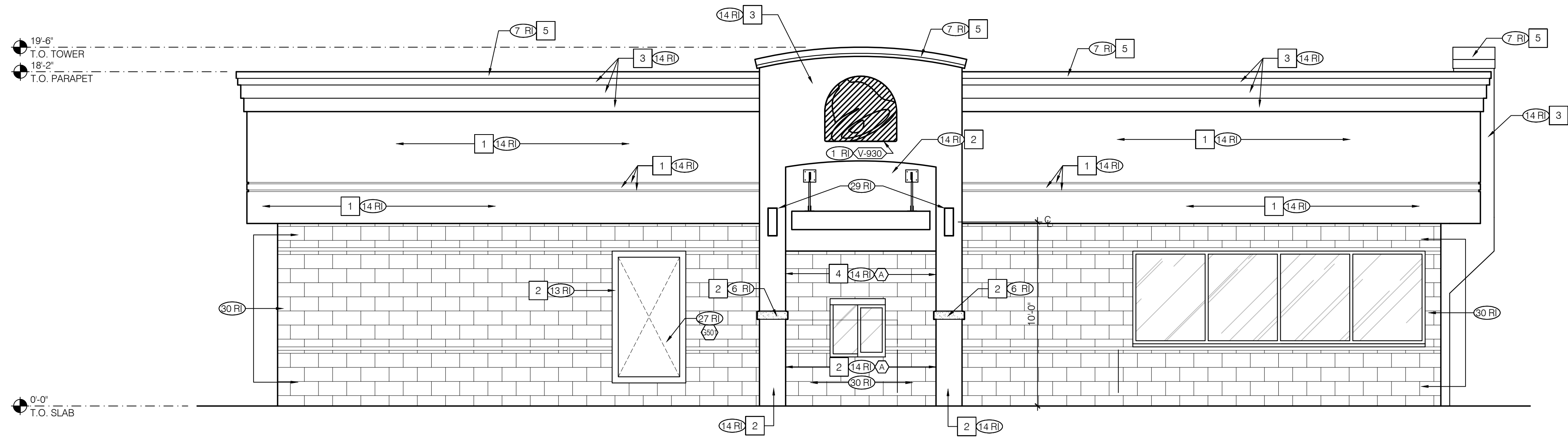
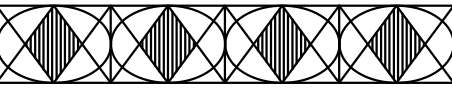
TACO BELL

920 GREENWALD CT
MUKWONAGO, WI 53149

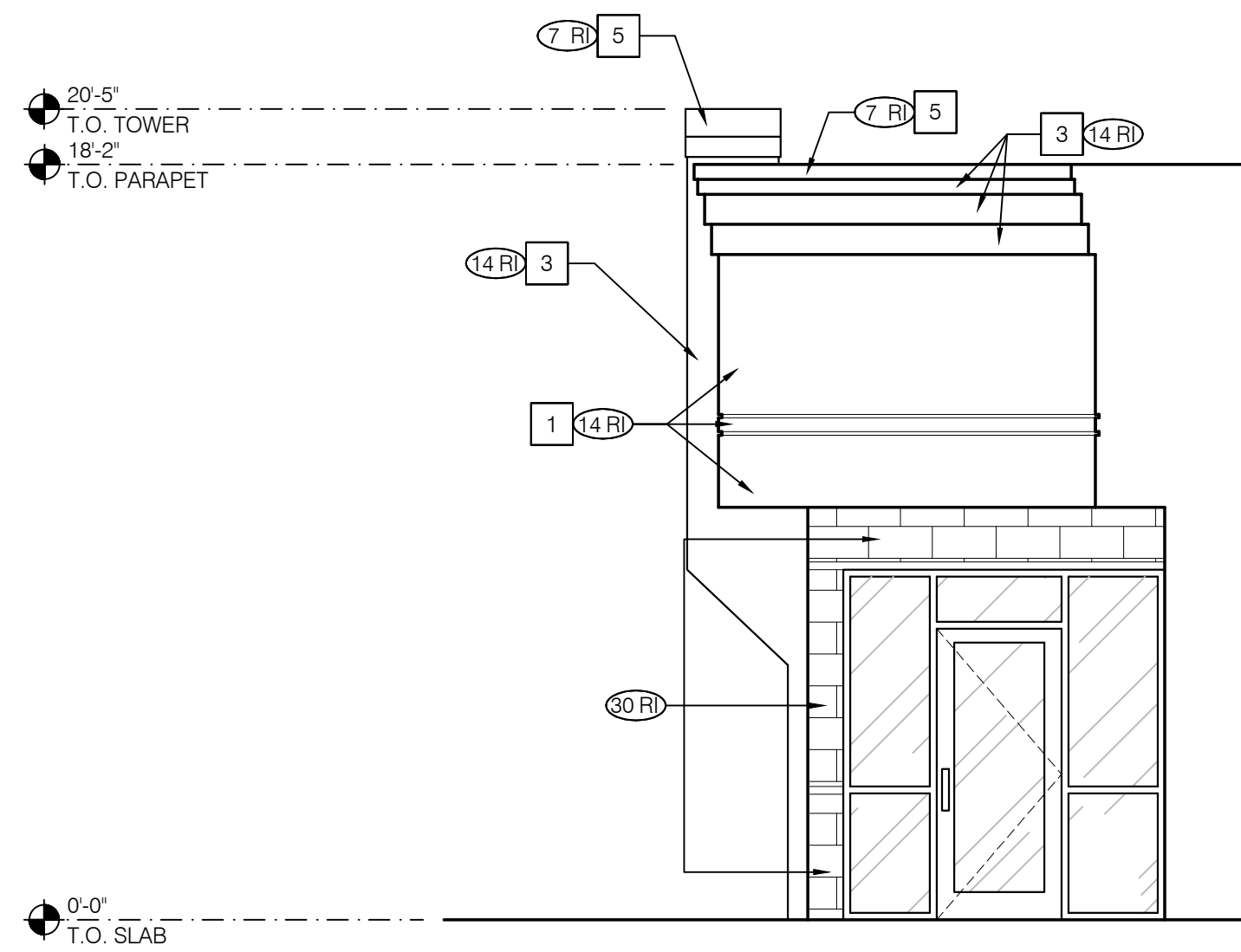


SEATING AND
EQUIPMENT
PLAN

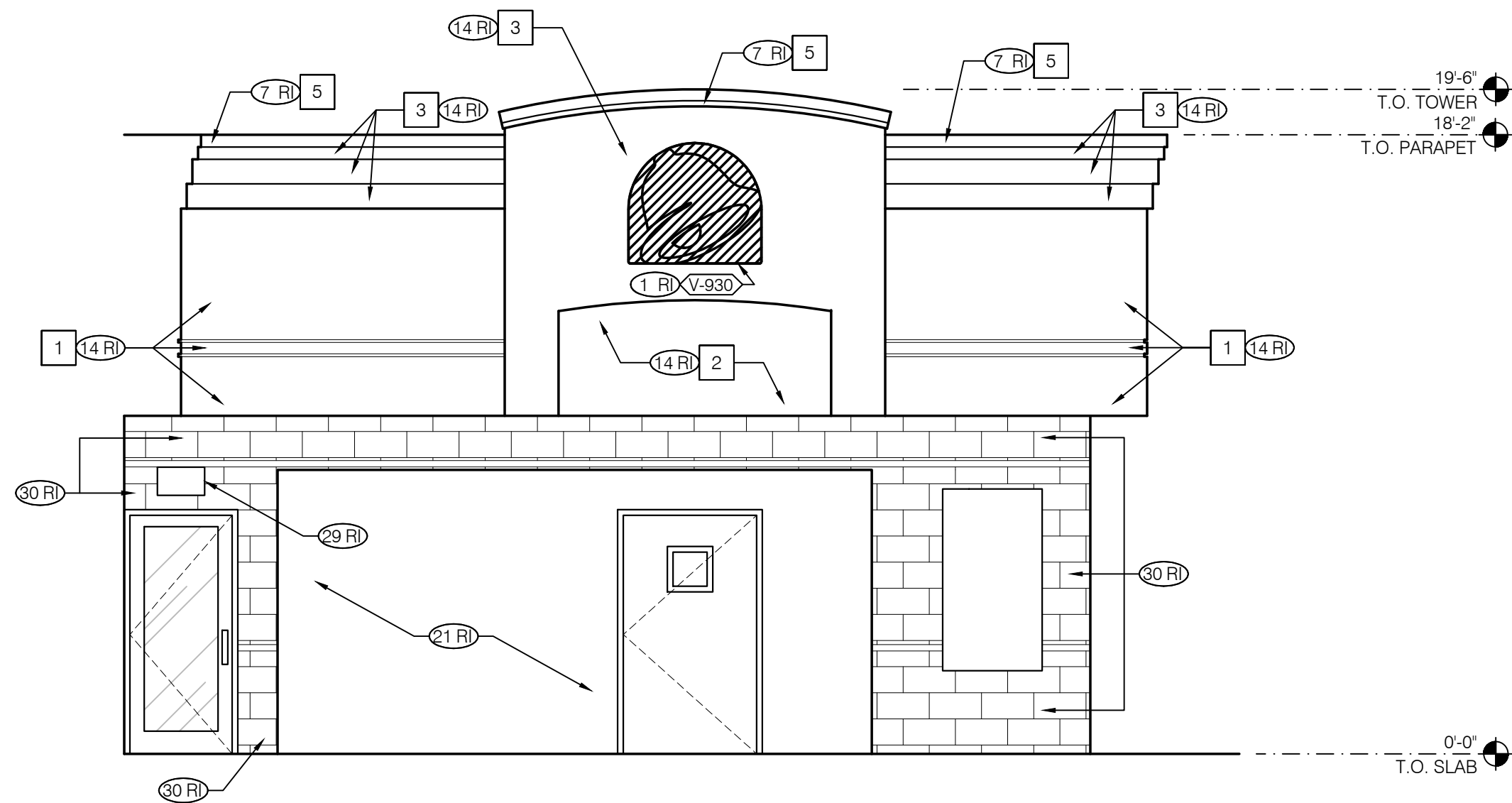
A2.0



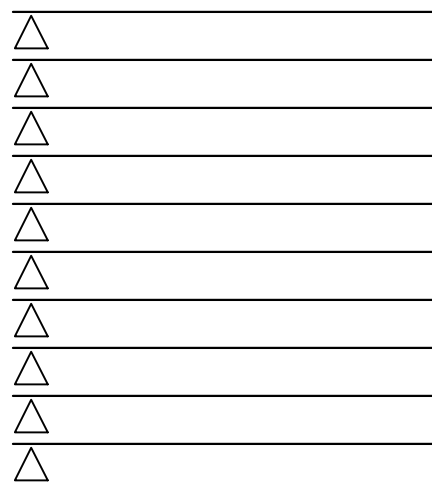
NORTH ELEVATION 1/4" = 1'-0" A



FRONT ELEVATION 1/4" = 1'-0" C



EAST ELEVATION 1/4" = 1'-0" B



CONTRACT DATE: XXX.XXX
BUILDING TYPE: -
PLAN VERSION: OCTOBER 2018
SITE NUMBER: XXX-XXX
STORE NUMBER: XXXXX

TACO BELL

920 GREENWALD CT
MUKWONAGO, WI 53149



EXTERIOR
ELEVATIONS

A4.1

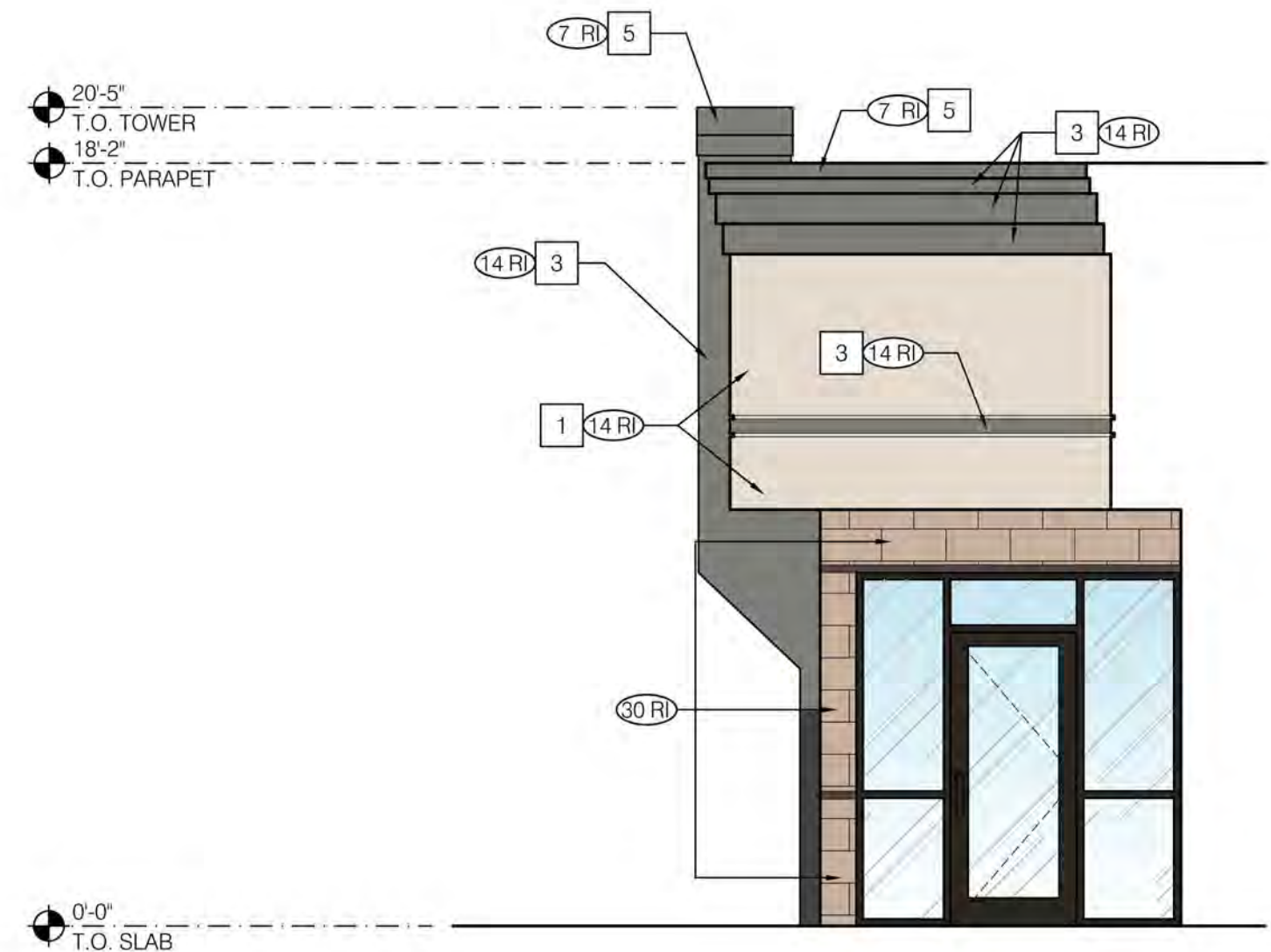


SYMBOL	AREA	MANUFACTURER	COLOR
1	MAIN WALL COLOR	SHERWIN WILLIAMS	NATURAL CHOICE SW7011
2	ACCENT WALL COLOR	SHERWIN WILLIAMS	IRON ORE SW7069
3	ACCENT WALL COLOR	SHERWIN WILLIAMS	ATTITUDE GRAY SW7060
4	ACCENT WALL COLOR	SHERWIN WILLIAMS	NATURAL CHOICE SW7011
5	CONTINUOUS PARAPET CAP	SHERWIN WILLIAMS	ATTITUDE GRAY SW7060
6	NOT USED		
7	PIPE BOLLARDS	SHERWIN WILLIAMS	DOT YELLOW
9	ACCENT / CANOPYS / KITCHEN DOOR	SHERWIN WILLIAMS	IRON ORE SW7069
11	HANDRAILS & TRANSFORMER HOUSINGS (WHERE OCCUR)	SHERWIN WILLIAMS	IRON ORE SW7069

RIGHT SIDE ELEVATION 1/4"=1'-0" A



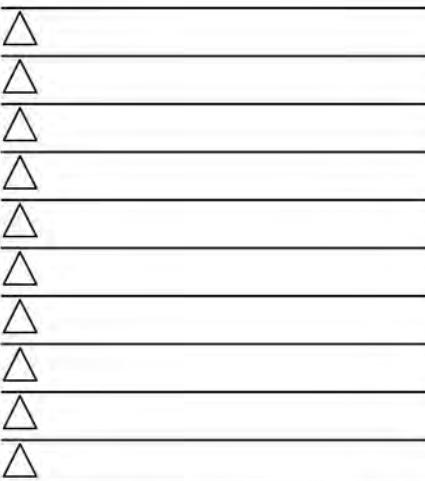
RIGHT SIDE ELEVATION 1/4"=1'-0" A



RIGHT SIDE ELEVATION 1/4"=1'-0" A



RIGHT SIDE ELEVATION 1/4"=1'-0" A



CONTRACT DATE: XX.XX.XX
BUILDING TYPE: -
PLAN VERSION: OCTOBER 2018
SITE NUMBER: XXX-XXX
STORE NUMBER: XXXXX

TACO BELL
920 GREENWALD CT.
MUKWONAGO, WI 53149



EXTERIOR
ELEVATIONS

A4.0

Village of Mukwonago
440 River Crest Court, P.O. Box 206
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SITE PLAN, ARCHITECTURAL, AND PLANNED UNIT DEVELOPMENT (PUD) APPLICATION

Application Fee: Below

Date Submitted: 10/16/18

FEES

(Please check one)

- ☐ Minor Site Plan (Buildings less than 600 sq. ft.): \$135.00 plus \$.02 per sq. ft.
- ☐ Site Plan and/or Architectural Review: \$250.00 plus \$.02 per sq. ft.
- ☒ Conceptual Site Plan and/or Architectural Review: \$200.00 plus \$.02 per sq. ft.
- ☐ Planned Unit Development (PUD) Review: \$185.00 plus \$25.00/unit
- ☐ Resubmittal of or Amendment to Site Plan and/or Architectural Review: \$200.00

CONTACTS

Zoning and Planning Department

Contact: Bruce Kaniewski
Phone: (414) 339-4105
Fax: (262) 363-6425
Email: planner@villageofmukwonago.com

GUIDELINES

The undersigned petition is to consider a request, as stated herein, for the specified parcel(s) of land and will be reviewed by the Plan Commission and Village Board of the Village of Mukwonago. The application packet must be filed with the Village Clerk **at least 30 days prior to the meeting** of the Planning Commission at which action is desired. The Plan Commission meets on the second Tuesday of each month at 6:30 p.m.

Materials listed below must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100 Article IX. Section 100-601(f) and other pertinent sections of Village ordinances, and, as necessary, to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Plan Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Planner
ATTN: Site Plan/Architectural Plan/Planned Unit Development
PO Box 206
Mukwonago, WI 53149
Deliver to: Village Clerk's Office
440 River Crest Court
Email to: planner@villageofmukwonago.com

Complete, accurate and specific information must be entered. Please Print.

APPLICANT (Full Legal Name)

Name: Neil Borkan
Company: Albor Restaurant Group, LLC
Address: 302 Saunders Road, Suite 100 City: Riverwoods State: IL Zip: 60015
Daytime Phone: (847) 955-1000 Fax: (847) 634-2200
E-Mail: neil@tacomakers.com

APPLICANT IS REPRESENTED BY (Full Legal Name)

Name: Dan Alfred Teleron
Company: MRV Architects, Inc.
Address: 5105 Tollview Drive, Suite 197 City: Rolling Meadows State: IL Zip: 60008
Daytime Phone: (224) 318-2140 Fax: _____
E-Mail: alfredt@mrvarch.com

ARCHITECT

Name: Dan Alfred Teleron
Company: MRV Architects, Inc.
Address: 5105 Tollview Drive, Suite 197 City: Rolling Meadows State: IL Zip: 60008
Daytime Phone: (224) 318-2140 Fax: _____
E-Mail: alfredt@mrvarch.com

PROFESSIONAL ENGINEER

Name: TBD
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

REGISTERED SURVEYOR

Name: TBD
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

CONTRACTOR

Name: TBD
Company: _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____

PROPERTY INFORMATION

Property Owner (s) (if different from applicant): Greenwald Family Limited Partnership
Address: 1243 Fox River Court City: Mukwonago State: WI Zip: 53149-9539
Daytime Phone: _____ Fax: _____
E-Mail: _____
Present Zoning: B-2 Tax Key No(s): MUKV2014997007
Location/Address: 920 Greenwald Court, Mukwonago WI 53149
Present Use: Quick Service Restaurant Intended Use: Quick Service Restaurant

PROCEDURAL CHECKLIST FOR SITE PLAN/ARCHITECTURAL PLAN/PUD REVIEW AND APPROVAL

Submittals for review must include and be accompanied by the following:

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: See page 1.
- ☐ Agreement for Reimbursable Services (separate application).

Other Documents:

- ☐ Five(5) complete sets of Application and materials, in addition to the original, for Village of Mukwonago review.
 - ☐ Project Summary: Please attach a statement detailing the reasons and background for this request including: details of proposal, services provided, wares sold, plans and hours of operation, number of employees, frequency of customer visits, frequency of deliveries to site, description of any interior/exterior modifications or additions to be made to property, any outside storage (dumpsters, trucks, materials...), number of parking stalls, screening/buffer type, any other information available. **PLEASE EXPLAIN IN DETAIL.**
 - ☐ **Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to planner@villageofmukwonago.com.
 - ☐ Any additional information as determined by Village staff.
- Upon receipt of a complete submittal, staff review will be conducted within ten business days.
 - All Site Plan, Architectural, and Planned Unit Development review requests require Plan Commission review and Village Board approval.

ORDINANCE NO. 954

**AN ORDINANCE TO AMEND THE DISTRICT ZONING
MAP OF THE VILLAGE OF MUKWONAGO
ON BEHALF OF HENRY WILLIAM PATRICK WITTBROT IV.,
FOR PROPERTY BOUNDED BY EAGLE LAKE AVENUE, SPRING STREET AND BAY STREET**

THE VILLAGE BOARD of the Village of Mukwonago, Waukesha and Walworth Counties, Wisconsin, do ordain as follows:

SECTION I. Pursuant to the provision of Section 100.856 of the Municipal Code of the Village of Mukwonago, having received the recommendation of the Village Plan Commission, and after a public hearing duly called and held on the 19TH day of December 2018, the following legally described property is amended on the Village of Mukwonago Zoning District Map from A-1 (Agricultural District) to R-2 (Single Family Historical Lot Residential District):

Part of the Northwest ¼ of Section 26, Town 5 North, Range 18 East in the Village of Mukwonago, Waukesha County; Wisconsin; commencing 505.56 feet north and 702.90 feet east of the southwest corner of said quarter section, thence north 566.28 feet to centerline of CTH LO (Eagle Lake Avenue); thence South 81° 37' 52" East 350.08 feet, thence South 12° 15' West 527.40 feet, thence West 234.0 feet to the point of beginning; recorded as Document No. 4258792 in the Office of the Waukesha County Register of Deeds.

MUKV 1964-968

SECTION II: The above referenced legal description is graphically provided within attached Exhibit A.

SECTION III. All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION IV. Severability. If any portion of this Ordinance is invalid or unconstitutional, or the application of this Ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

SECTION V. Effective Date. This Ordinance shall take effect upon passage and publication as provided by law.

Passed and adopted this 19th day of December 2018.

Fred Winchowky, Village President

Attest:

Linda Gourdoux, Deputy Village Clerk

Scale
1" = 60'

denote iron
pipe
Found Sweet

Bearings refer to grid
north, state plane coor-
dinate system with zone.



Refer to a current title report for a complete legal description and for
assessments and restrictions that may affect the use of this site.

J.E.R. SURVEYING, INC.
601 800 AVENUE
KENOSHA, WI 53143

I hereby certify that
this property was
surveyed under my
direction and this
plat is a true re-
presentation thereof.

Reg. Land Surveyor
June 8, 2017

Plat of Survey of
Premises Known as Tax Key No.:
MUKY 1974968
in NW1/4 Section 28-5-18
VILLAGE OF MUKTONAGO
WAUKESHA COUNTY, WIS.

-for-
Patrick Willbrot and Amanda Gumiecy



Village of Mukwonago

Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149
(262) 363-6420 x.2111

www.villageofmukwonago.com
planner@villageofmukwonago.com

November 27, 2018

Fred Winchowky, Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Zoning District Boundary Change from A-1 to R-2/Wittbrot

Dear President Winchowky and Members of the Plan Commission:

Henry William Patrick Wittbrot IV applied requesting a zoning district boundary change (rezoning) from A-1, Agricultural District to R-2, Single Family Historical Lot Residential District. The 3.59-acre undeveloped site is bounded by Eagle Lake Avenue on the north, Spring Street on the east and Bay Street on the south. The site has been assigned with the A-1 zoning district since it was attached to the Village from the Town of Mukwonago circa 2001.

Although R-2 zoning has a minimum lot size of 8,712 square feet, applicant intends to construct one single family home. Wetlands cover the majority of the site, and pursuant to a recent wetland delineation there is room and high ground near the corner of Spring and Bay to allow construction of a home within the minimum required building setbacks.

The Village Comprehensive Plan designates the site as Historical Residential. The site is surrounded by R-2 zoning.

RECOMMENDATION

The Village Board is scheduled to hold the public hearing to consider the rezoning on Tuesday, December 19, 2018. Therefore, the Plan Commission is asked to provide a recommendation to the Village Board.

I recommend approval of the requested rezoning from A-1 to R-2. The rezoning conforms to the comprehensive plan and is consistent with the zoning of the neighborhood.

Sincerely,

Bruce S. Kaniewski, AICP
Village Planner/Zoning Administrator

**NOTICE OF PUBLIC HEARING BEFORE THE VILLAGE OF MUKWONAGO VILLAGE BOARD
TO CONSIDER AN APPLICATION FOR ZONING DISTRICT BOUNDARY CHANGE
(WITTBROT)**

Please take notice there will be a public hearing before the Village Board of the Village of Mukwonago in the Board Room of the Village Hall, 440 River Crest Court, Mukwonago, Waukesha and Walworth Counties, on Wednesday, December 19, 2018, commencing at 6:30 P.M. or soon thereafter to consider the following matter:

REGARDING: A zoning district boundary change (rezoning) from A-1 Agricultural District to R-2 Single Family Historical Lot Residential District

TAX KEY/LOCATION: MUKV 1974-968/Vacant property bounded by Eagle Lake Avenue, Spring Street and Bay Street

APPLICANT/OWNER: Henry William Patrick Wittbrot IV

LEGAL DESCRIPTION:

Part of the Northwest $\frac{1}{4}$ of Section 26, Town 5 North, Range 18 East in the Village of Mukwonago, Waukesha County; Wisconsin; commencing 505.56 feet north and 702.90 feet east of the southwest corner of said quarter section, thence north 566.28 feet to centerline of CTH LO (Eagle Lake Avenue); thence South $81^{\circ} 37' 52''$ East 350.08 feet, thence South $12^{\circ} 15'$ West 527.40 feet, thence West 234.0 feet to the point of beginning; recorded as Document No. 4258792 in the Office of the Waukesha County Register of Deeds.

The proposal may be viewed at Village Hall, 440 River Crest Court, Mukwonago, WI during business hours.

All interested parties will be heard. Written comments will be accepted up to the time of the hearing. For more information, please contact Bruce Kaniewski, Village Planner, at (262) 363-6420 x. 2111, or planner@villageofmukwonago.com.

Linda Gourdoux
Deputy Village Clerk

To be published: November 28 and December 5, 2018

November 7, 2018

Village of Mukwonago
Zoning & Planning Department
440 River Crest Court
Mukwonago, WI 53149

Letter of Request: Tax Key No. MUKV 1974968

To Whom It May Concern:

Henry William Patrick Wittbrot IV is submitting this Letter of Request on behalf of himself.

The location in Mukwonago at the corner of Eagle Lake Avenue and Spring Street is a 3.87-acre vacant lot. The legal description of this land is SW1/4 NW1/4 Section 26-T5N-R18E. Our request and intent is to develop a 3,300 (+/-) square foot, single tenant, residential family home that would be my family's primary residency.

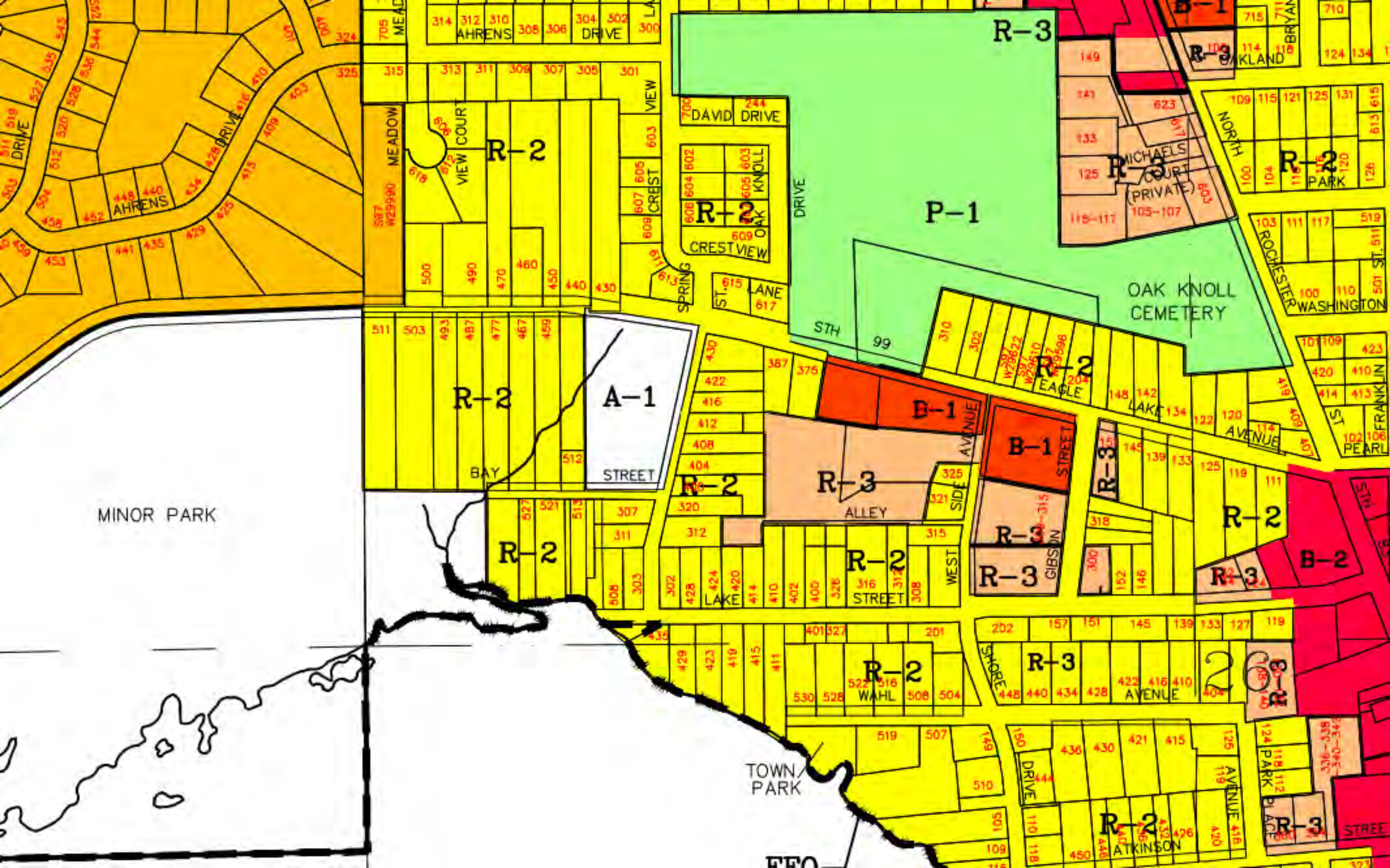
Patera has been selected as the architect and engineering group. G5 Construction will be the general contractor. The preliminary floor plans with elevations have been included.

If you have any questions about this project you can contact Henry William Patrick Wittbrot IV at (262) 378-0549.

Sincerely,



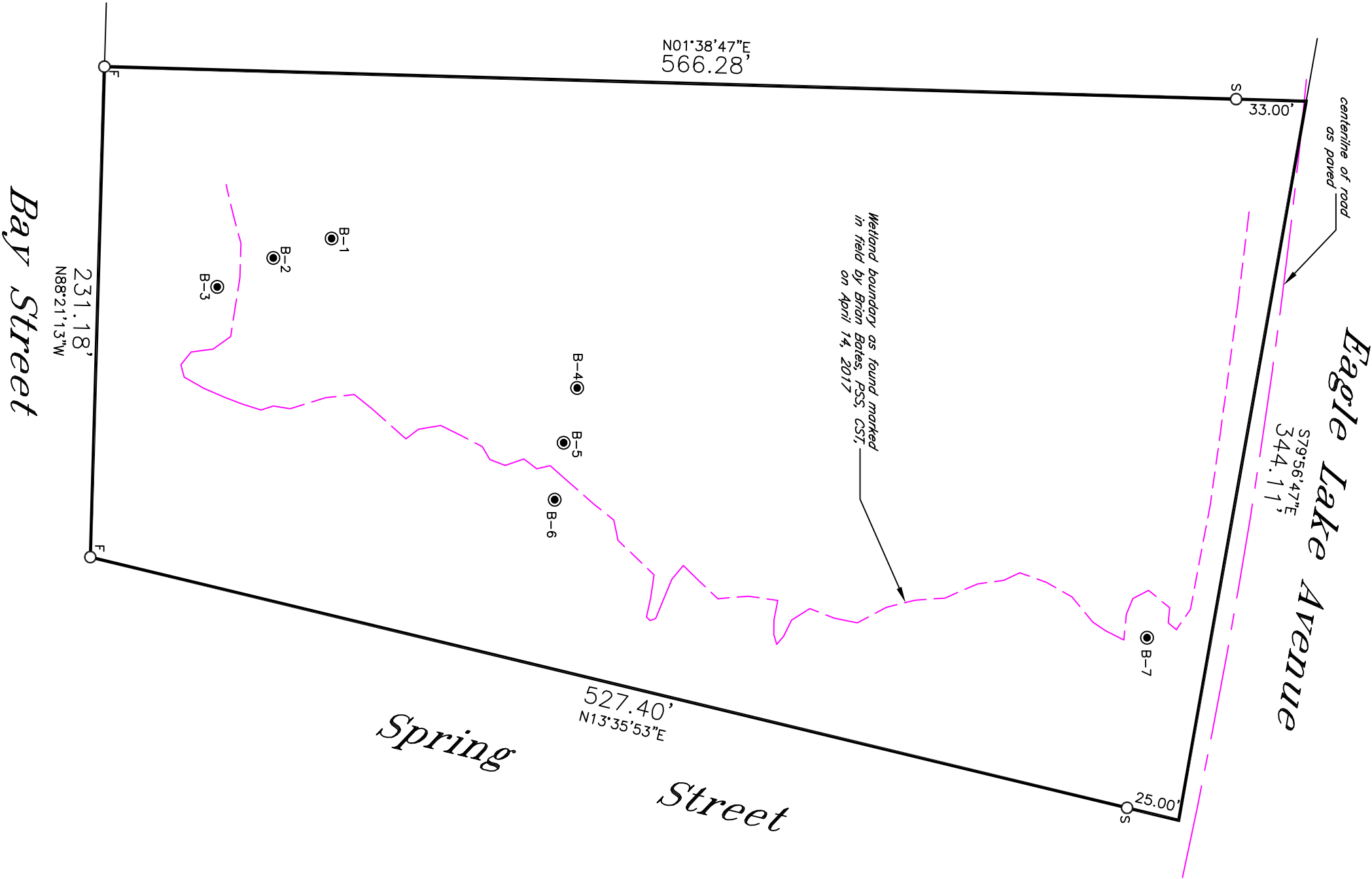
Henry William Patrick Wittbrot IV



Scale
1"=60'

denotes iron
pipe
F=found S=set

Bearings refer to grid
north, state plane coor-
dinate system south zone.



Refer to a current title report for a complete legal description and for
easements and restrictions that may affect the use of this site.

J.K.R. SURVEYING, INC.
8121 22ND AVENUE
KENOSHA, WI 53143

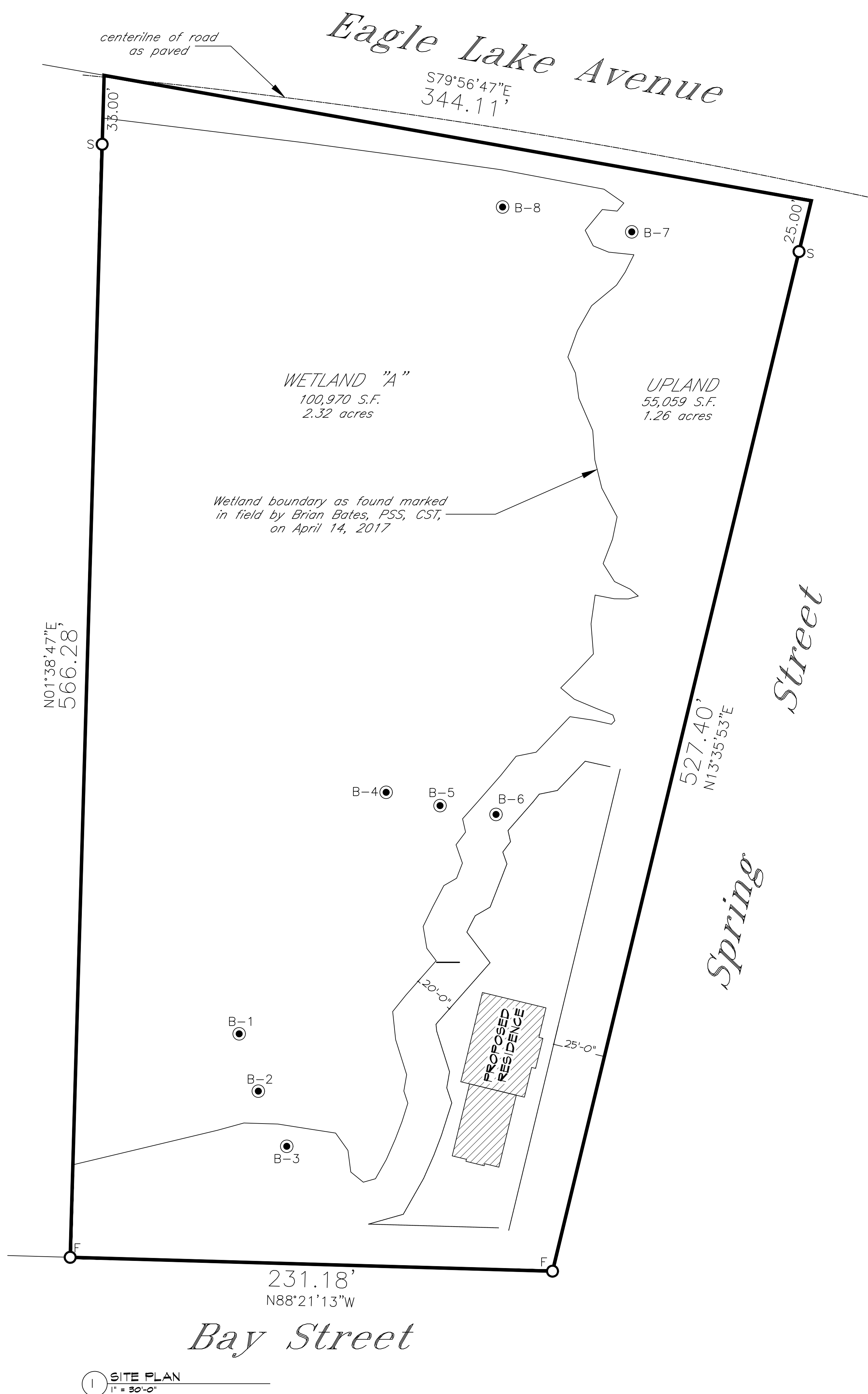
I hereby certify that
this property was
surveyed under my
direction and this
plat is a true re-
presentation thereof.

.....

Reg. Land Surveyor
June 6, 2017

Plat of Survey of
Premises Known as Tax Key No.:
MUKV 1974968
in NW1/4 Section 26-5-18
VILLAGE OF MUKWONAGO
WAUKESHA COUNTY, WIS.

-for-
Patrick Wittbrot and Amanda Gumieny



- GENERAL NOTES**
- THE DESIGNER MAINTAINS NO RESPONSIBILITY FOR THE GENERAL CONTRACTOR, SUBCONTRACTORS, OR THOSE WORKING IN SUCH CAPACITIES, FOR THE METHODS USED, OR LACK THEREOF, IN THE EXECUTION OF THE WORK AND SAFETY PROCEDURES AND PRECAUTIONS TAKEN AT THE PROJECT SITE.
 - CONTRACTORS SHALL ASSUME FULL RESPONSIBILITY - UNRELIEVED BY REVIEW OF SHOP DRAWINGS NOR BY SUPERVISION OR PERIODIC OBSERVATION OF CONSTRUCTION FOR COMPLIANCE WITH THE CONTRACT DOCUMENTS - FOR DIMENSIONS TO BE CONFIRMED AND CORRELATED ON THE JOB SITE AND BETWEEN INDIVIDUAL DRAWINGS OR SETS OF DRAWINGS FOR FABRICATION PROCESSES AND CONSTRUCTION TECHNIQUES (INCLUDING EXCAVATION, SHORING AND SCAFFOLDING, BRACING, ERECTION, FORM WORK, ETC.), FOR COORDINATION OF THE VARIOUS TRADES FOR SAFE CONDITIONS ON THE JOB SITE, AND FOR THE PROTECTION OF THE PEOPLE AND PROPERTY AT THE JOB SITE.
 - THE INFORMATION CONTAINED ON THE DRAWINGS IS IN ITSELF INCOMPLETE, AND VOID UNLESS USED IN CONJUNCTION WITH ALL THE SPECIFICATIONS, TRADE PRACTICES, OR APPLICABLE STANDARDS, CODES, ETC., INCORPORATED THEREIN BY REFERENCE OF WHICH THE CONTRACTOR CERTIFIES KNOWLEDGE BY SIGNING THE CONTRACT.
 - UNLESS NOTED OTHERWISE, ALL DETAILS, SECTIONS, AND NOTES ON THE DRAWINGS ARE INTENDED TO BE TYPICAL FOR SIMILAR SITUATIONS ELSEWHERE.
 - UNLESS OTHERWISE SHOWN OR NOTED, THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING THE LOCATION AND THE PLACEMENT OF ANY INSERTS, HANGARS, PIPE SLEEVES, HOLES OR ANCHOR BOLTS THAT ARE REQUIRED BY THE MECHANICAL OR ELECTRICAL EQUIPMENT.
 - THE CONTRACTOR SHALL COMPLY WITH THE LATEST OCCUPATIONAL SAFETY HEALTH ACT REQUIREMENTS.
 - ALL STATE OF WISCONSIN, LOCAL AND O.S.H.A. SAFETY CODES SHALL BE A PART OF THESE PLANS, AND IT SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO SEE THAT ALL PARTIES THAT WORK AT OR VISIT THE JOB SITE COMPLY WITH SAME.
 - 1/2" OSB SHALL BE NAILED TO TRUSSES AT A MAXIMUM OF 8" O.C.. STEEL H-CLIPS SHALL BE USED BETWEEN TRUSSES.
 - ALL WOOD FOR EXTERIOR WALLS, INTERIOR BEARING WALLS SHALL BE SPF-#2 GRADE OR BETTER UNLESS OTHER WISE NOTES. FLOOR JOIST SHALL BE ENGINEERED JOIST. ALL WOOD REQUIRED TO COMPLETE THE ROOF SHALL BE PER ROOF TRUSS MANUFACTURER SPECIFICATIONS.
 - DESIGN DATA:
LIVE LOAD ROOF 30#/SQ.FT. WIND LOAD 20#/SQ.FT.
LIVE LOAD FLOOR 40#/SQ.FT. LIVE LOAD STAIRS 80#/SQ.FT.
CONCRETE 3000 PSI
REINFORCED STEEL YIELD 60,000 PSI. GRSI SPECIFICATIONS.
ASSUMED SOIL PRESSURE 3000 PSF.
COMPACTION OF ANY FILL REQUIRED UNDER FLOOR SHALL BE TO 95% MAXIMUM DENSITY AS DETERMINED BY MODIFIED PROCTOR TEST (ASTM D557). THIRD PARTY TESTS SHALL BE REQUIRED TO BE FURNISHED TO DESIGNER TO INSURE THAT THE COMPACTION IS PER ABOVE.
 - ALL CONCRETE BLOCK SHALL BE STATE OF WISCONSIN APPROVED. BRICK SHALL BE SECURELY ATTACHED TO WOOD FRAMING WITH 22 GAUGE CORRUGATED GALVANIZED SHEET METAL TIES - 1/8" WIDE WITH AT LEAST ONE ANCHOR IN EVERY 2 SQUARE FEET OF WALL. MORTAR SHALL BE TYPE "M".
 - THERMAL PERFORMANCE BY OTHERS.
 - VENTILATE ATTIC PER CODE.
 - ALL FRAMED WALLS IN PERIMETER OF BASEMENT (BOTH STRUCTURAL & FURRED WALLS) MUST BE INSULATED PER PLAN OR MINIMUM R-11 F.G. BATT.
 - TRUSS MANUFACTURER TO VERIFY FIREPLACE VENTING SPACE FOR ALL FIREPLACES.

- PLAN NOTES:**
- ALTHOUGH EVERY EFFORT HAS BEEN MADE IN PREPARING THESE PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTORS MUST REVIEW ALL DETAILS OF THEIR TRADES AND BE RESPONSIBLE FOR THE SAME.
 - DO NOT SCALE DIMENSIONS FROM DRAWINGS. CONSULT GENERAL CONTRACTOR OR THE ARCHITECT WITH ANY QUESTIONS.
 - FOR PLACEMENT OF HOUSE ON LOT REFER TO SURVEYORS DRAWINGS, GRADES SHOWN ON THESE PLANS ARE ASSUMED, CONFIRM ALL GRADES WITH SURVEY OR SITE VERIFY.
 - ALL INTERIOR WALLS ARE 4-1/2" UNLESS OTHERWISE NOTED
 - ALL EXTERIOR WALLS ARE 6-1/2" UNLESS OTHERWISE NOTED
 - PLACEMENT OF BUILDING COMPONENTS, MECHANICAL EQUIP, APPLIANCES AND ELECTRICAL COMPONENTS IS SUBJECT TO FIELD ADJUSTMENT. ACTUAL CONSTRUCTION MAY NOT CONFORM EXACTLY TO THE LOCATIONS INDICATED ON THESE DRAWINGS.

SCOPE OF DRAWING:

THESE DRAWINGS INDICATE THE GENERAL SCOPE OF THE PROJECT IN TERMS OF ARCHITECTURAL DESIGN INTENT, THE DIMENSIONS OF THE BUILDING, THE MAJOR ARCHITECTURAL ELEMENTS AND THE TYPE OF STRUCTURAL, MECHANICAL AND ELECTRICAL SYSTEMS. THE DRAWINGS DO NOT NECESSARILY INDICATE OR DESCRIBE ALL WORK REQUIRED FOR FULL PERFORMANCE AND COMPLETION OF THE REQUIREMENTS OF THE CONTRACT. ON THE BASIS OF GENERAL SCOPE INDICATED OR DESCRIBED, THE TRADE CONTRACTORS SHALL FURNISH ALL ITEMS REQUIRED FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK INTENDED.

CONTRACTOR TO FIELD VERIFY ALL DIMENSIONS AND THE EXACT LOCATION OF EXISTING PLUMBING, MECHANICAL, AND STRUCTURAL COMPONENTS AND NOTIFY THE ARCHITECT IN WRITING OF ANY DISCREPANCIES.

SHEET INDEX:	
SHEET T-1	LOCATION PLAN & PROJECT INFORMATION
SHEET A-1	PROPOSED FIRST FLOOR PLAN
SHEET A-2	PROPOSED SECOND FLOOR PLAN
SHEET A-3	PROPOSED ELEVATIONS

WITTBROT RESIDENCE

SPRING STREET
VILLAGE OF MEKONAGO, WI

SHEET TITLE:
LOCATION PLAN & PROJECT INFORMATION

PATERA LLC

Excellence in Architecture

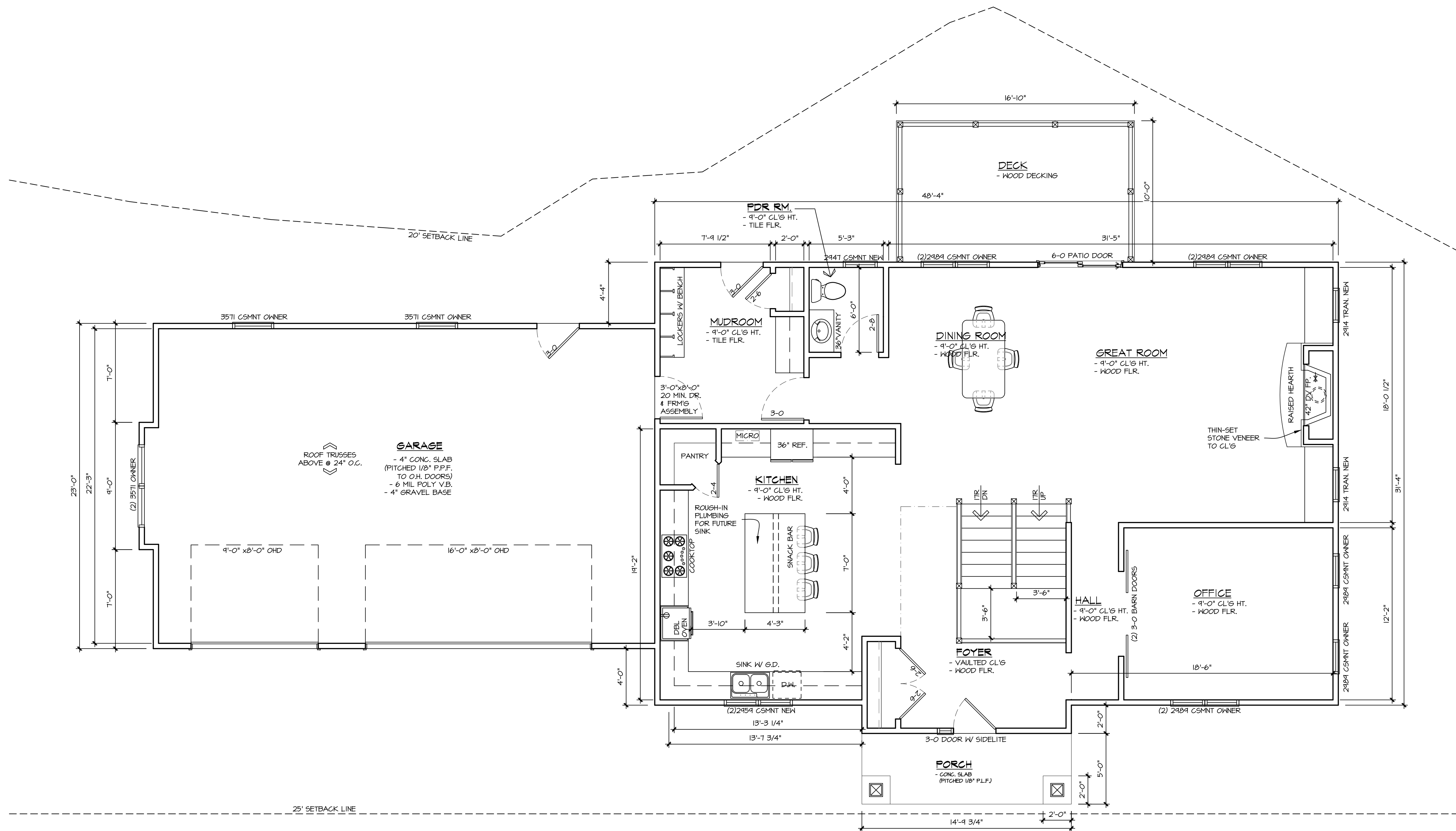
2601 S. Sunny Slope Rd. • New Berlin, WI 53151

262-786-6776 FAX 262-786-7036

DATE: 10-16-2018

PROJECT NUMBER: 18-374

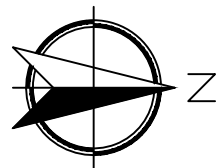
T-1



PROPOSED FIRST FLOOR ELEVATION

FIRST FLOOR: 1544 SQ. FT.
SECOND FLOOR: 1343 SQ. FT.
BONUS ROOM: 461 SQ. FT.
TOTAL: 3348 SQ. FT.

1/4" = 1'-0"



WALL KEY:	
	= EXIST. WALL TO REMAIN
	= EXIST. WALL TO BE REMOVED
	= NEW STUD WALL

WITTBROT RESIDENCE

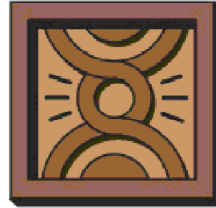
SPRING STREET
VILLAGE OF MEKONAGO, WI

SHEET TITLE:
PROPOSED FIRST FLOOR PLAN

A-1

DATE: 10-16-2018

PROJECT NUMBER: 18-374



PATERA LLC

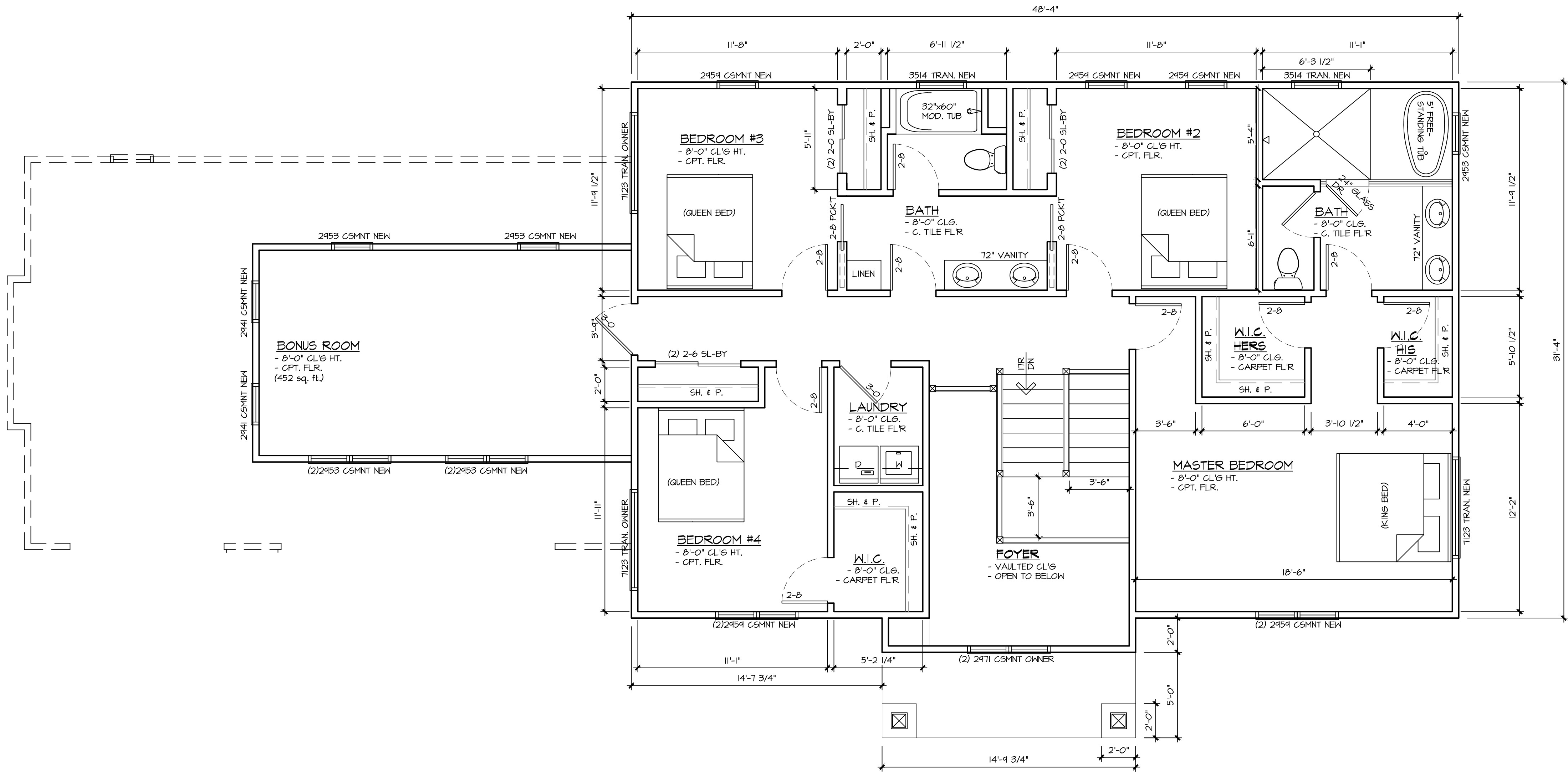
Excellence in Architecture

2601 S. Sunny Slope Rd. • New Berlin, WI 53151

262-786-6776 FAX 262-786-7036

REVISIONS:

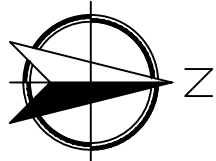
10-23-18 PRELIM #1
10-31-18 PRELIM #2



PROPOSED SECOND FLOOR ELEVATION

SECOND FLOOR: 1343 SQ. FT.
BONUS ROOM: 461 SQ. FT.
TOTAL: 1804 SQ. FT.

1/4" = 1'-0"



WALL KEY:	
	= EXIST. WALL TO REMAIN
	= EXIST. WALL TO BE REMOVED
	= NEW STUD WALL

WITTBROT RESIDENCE

SPRING STREET
VILLAGE OF MEKONAGO, WI

SHEET TITLE:

PROPOSED SECOND FLOOR PLAN

A-2

DATE: 10-16-2018

PROJECT NUMBER: 18-374



PATERA LLC

Excellence in Architecture

2601 S. Sunny Slope Rd. • New Berlin, WI 53151

262-786-6776 FAX 262-786-7036

REVISIONS:

10-23-18 PRELIM #1

10-31-18 PRELIM #2



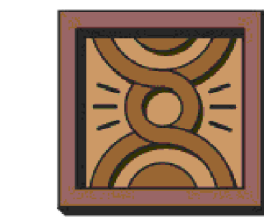
PROPOSED EAST ELEVATION

1/4" = 1'-0"



PROPOSED WEST ELEVATION

1/4" = 1'-0"



REVISIONS:
10-23-18 PRELIM #1
10-31-18 PRELIM #2

WITTBROT RESIDENCE

SPRING STREET
VILLAGE OF MEKONAGO, WI

SHEET TITLE:
PROPOSED ELEVATIONS

A-3

DATE: 10-16-2018

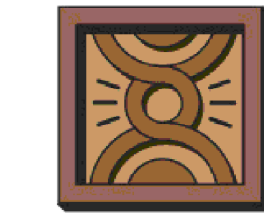
PROJECT NUMBER: 18-374



PROPOSED NORTH ELEVATION



PROPOSED SOUTH ELEVATION



REVISIONS:
10-23-18 PRELIM #1
10-31-18 PRELIM #2

WITTBROT RESIDENCE

SPRING STREET
VILLAGE OF MEKONAGO, WI

SHEET TITLE:
PROPOSED ELEVATIONS

A-4

DATE: 10-16-2018

PROJECT NUMBER: 18-374

Village of Mukwonago
440 River Crest Court, P.O. Box 206
Mukwonago, WI 53149
Phone: (262) 363-6420
Fax: (262) 363-6425
www.villageofmukwonago.com

VILLAGE OF MUKWONAGO ZONING DISTRICT CHANGE APPLICATION

Application Fee: \$300

Date Submitted: 11/7/2018

CONTACTS

Zoning and Planning Department

Contact: Bruce Kaniewski
Phone: (414) 339-4105
Fax: (262) 363-6425
Email: planner@villageofmukwonago.com

GUIDELINES

The undersigned petition is to consider a request, as stated herein, for the specified parcel(s) of land and will be reviewed by the Plan Commission and Village Board of the Village of Mukwonago.

Zoning District change applications require a public hearing. To ensure the public hearing will be properly advertised, the application must be submitted at least 30 days prior to the meeting of the Planning Commission at which action is desired.

Materials listed below must be provided to the Village of Mukwonago in accordance with Village Municipal Code Chapter 100 Article XIII and other pertinent sections of Village ordinances, WI Stats. 236.34, and, as necessary, to permit review that is consistent with proper planning practice. The Village will strive to accommodate reasonable requests for informal preliminary staff review, however the Village shall not place any items on the agenda for Plan Commission consideration until such time as the application is complete in accordance with all requirements specified on this and other attached application forms.

Mail completed applications to: Village Planner
ATTN: Certified Survey Map
PO Box 206
Mukwonago, WI 53149
Deliver to: Village Clerk's Office
440 River Crest Court
Email to: planner@villageofmukwonago.com

Complete, accurate and specific information must be entered. Please Print.

APPLICANT (Full Legal Name)

Name: Henry William Patrick Withbort IV
Company: _____
Address: 1970 S 84th St City: West Allis State: WI Zip: 53227
Daytime Phone: 262-378-0549 Fax: _____
E-Mail: AJGUMIENY@Gmail.com

APPLICANT IS REPRESENTED BY (Full Legal Name)

Name: Henry William Patrick Withbrat IV
Company: _____
Address: 1970 S. 84th St City: Waukegan State: IL Zip: 60057
Daytime Phone: 2162-378-0549 Fax: _____
E-Mail: AJGUM18NY@gmail.com

PROPERTY INFORMATION

Property Owner (s) (if different from applicant): _____
Address: _____ City: _____ State: _____ Zip: _____
Daytime Phone: _____ Fax: _____
E-Mail: _____
Location/Address: SW 2/4 NW 2/4 Section 26-TSN-R18E
Name of Development: _____
Tax Key No.: MUKV 1974968 Anticipated Date of Construction: 01/01/2019
Present Zoning: A-1 Requested Zoning: R-2
Present Use: N/A Intended Use: Residential Home
(primary)

PROCEDURAL CHECKLIST FOR CHANGE OF ZONING REVIEW AND APPROVAL

The application packet must be filed with the Village Clerk at least 30 days prior to the meeting of the Planning Commission at which action is desired.

Application Submittal Packet Requirements for Village and Applicant Use (Check off List)

Application:

- ☐ Completed application form including the procedural checklist.
- ☐ Application fee: \$300
- ☐ Agreement for Reimbursable Services (separate application).

Other Documents:

- ☐ A Plat of Survey.
- ☐ A picture/map of the property in relation to the general vicinity.
- ☐ A full legal description. This must be in a digital file capable of being copied into Microsoft Word.
- ☐ Overview of the adjoining lots (including list of parcel identification numbers and names and mailing addresses of the current owners for all properties within 300 feet of the subject property)
- ☐ Please attach a statement detailing the reasons and background for this request.
- ☐ **Electronic Submittals are required.** Email (or CD ROM) with all plans and submittal materials in Adobe PDF to planner@villageofmukwonago.com.
- ☐ Any additional information as determined by Village staff.

CERTIFICATION


Applicant hereby certifies that:


1. All of the above statements and other information submitted as part of this application are true and correct to the best of his or her knowledge.
2. Affirms that no Village of Mukwonago elected or appointed official or employee has a proprietary interest in the above referenced property for which this applications being filed (except as stated below under "Exceptions").
3. None of the above referenced individuals has been promised or given any contract for consultation, planning or construction in relation to this project (except as stated below under "Exceptions").
4. Applicant has read and understands all information in this packet.

Applicant further understands the policies of the Village regarding change of zonings and property development. Conditions of the resolution regarding all approvals are strictly followed. Certificates of Occupancy are not given until all conditions of approval have been met

By the execution of this application, applicant hereby authorizes the Village of Mukwonago or its agents to enter upon the property during the hours of 7:00 am to 7:00 pm daily for the purpose of inspection. Applicant grants this authorization to enter even if this land has been posted against trespassing pursuant to Section 943.13 WI Stats.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).


Signature - Property Owner

Name & Title (PRINT)

Date


Signature - Applicant

Name & Title (PRINT)

Date

Signature - Property Owner

Name & Title (PRINT)

Date

Signature - Applicant's Representative

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY	
Date Paid	Receipt #
Plan Commission Date(s)	Village Board Date(s)
Escrow Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Escrow Amount
Plan Commission Disposition	
Village Board Disposition	



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Village and Town Boards
Topic:	Chief Officer Stipend
From:	Jeff Stien, Fire Chief
Department:	Fire Department
Presenter:	Jeff Stien
Date of Committee Action (if required):	11-19-18
Date of Village Board Action (if required):	12-5-18

Information

Subject:

Chief Officer Stipend

Background Information/Rationale:

Prior to me being Chief the Chief Officer's received a stipend for their position. The stipend was removed for 2013 due to balancing the budget and new pay schedule. Call volumes have increased 37% from 2012-2017 (1756 to 2399). This directly relates to additional administrative work load for the Chief Officers. Those responsibilities include:

- Answering phone calls, we handle when on shift from our personal cell phones. Calls come from Dispatch, personnel, public if there is an issue.
- Having to be in town when others can be off shift. The main schedule requires the chief or a Duty Officer to be on call with the 2 full time staff, no one else is mandated to be on call for our shifts. Other than the Chief the DO is mainly a POC Chief Officer member.
- Holiday stipend is included
- Cover the electric for charging the car when at home.
- Cover the time to enter reports. Old system we could add time for the reports we had to write. The new system pays off the time you left for the call and back in quarters.
- The DO has more responsibilities than any other POC member on the department. Chief Officer's fill in the absence of the Chief.
- In addition Chief Officers would be paid their hourly rate for all calls, trainings, special events or if authorized by the Chief.
- 2012 stipend was \$2,320.00
- Chief Officer positions are part-time and are hourly non-exempt employees
- No annual increases for stipends

Key Issues for Consideration:

Past stipend rate and increased administrative responsibilities

Fiscal Impact (If any):

Due to the loss of a FT Lt. there is approximately \$19,200.00 in the 2019 budget. \$8,000.00 for the stipends will come from this resulting in a net balance of \$11,200.00. There is no future budget impact due to no annual increases. Should there be a replacement of a FT Lt. it would have to be approved by both boards and the start step from going from a FT FF. to FT Lt. would be a minimum of 5% increase from their FT FF. step. That range would be \$2,650.00- \$6,754.00 depending on their FF. step location

Requested Action by Committee/Board:



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Due to mandated increased responsibilities and duties I recommend that the Assistant Chief and Deputy Chief receive \$4,000.00 annual stipends.

Attachments

- RESOLUTION 2010-23 (Wage Resolution)
 - RESOLUTION 2011-43 (Wage Resolution)
-

RESOLUTION 2018-084

**A RESOLUTION AUTHORIZING ANNUAL STIPENDS FOR
THE ASSISTANT FIRE CHIEF AND DEPUTY FIRE CHIEF
DUE TO MANDATED INCREASED RESPONSIBILITIES AND DUTES**

WHEREAS, the Village Board adopted the 2019 Village Budget on November 15, 2018; and,

WHEREAS, the Protective Services Committee has recommended Annual Stipends beginning in 2019 for the Assistant Fire Chief and Deputy Fire Chief due to mandated increased responsibilities and duties.

NOW, THEREFORE, BE IT RESOLVED by the Village of Mukwonago Village Board, that:

1. Beginning in the year 2019, the Assistant Fire Chief and Deputy Fire Chief shall receive a \$4,000 Annual Stipend, conditional upon the Town of Mukwonago's adoption of the same.
2. This Resolution shall be in full force and affect only upon adoption of these Stipends by the Town of Mukwonago.

ADOPTED this 19th day of December 2018.

Fred Winchowky, Village President

Attest:

Linda Gourdoux, Deputy Clerk-Treasurer

Protective Services Report December 17, 2018

- 1) Fire and Ambulance reports for November 2018 –**information**
- 2) Referendum Committee- **Discussion on next step**
- 3) Sale of LUCAS equipment (3)- **Action needed**
 - a. Received on a grant
 - b. Trade value w/charger is \$3250.00ea
 - c. Put money towards electric sign station 1 w/ donation fund
- 4) Chief Officer stipend- **Action needed**
- 5) Staff pay rates 2019- **Action needed**



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Contract with Johns Disposal
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required):	
Date of Village Board Action (if required):	12/19/18

Information

Subject: Approval of the Amendment to the Garbage and refuse collection agreement with Johns Disposal.

Background Information/Rationale: After receiving direction at the October 17th board meeting, staff requested an amendment to the agreement with Johns Disposal. Changes within the agreement include weekly recycling collection, bulk collection scheduling, and the elimination of plastic bags for the leaf collection. Yard waste collections will increase from five to 6 curbside collections and two dates for drop off collections at the DPW yard.

Key Issues for Consideration: Approval of the garbage and refuse collection agreement amendment.

Fiscal Impact (If any): Monthly charges for garbage and recycling will increase from 14.53 to 15.88 per residence

Requested Action by Committee/Board: We are requesting Village Board approval for the amended Garbage and Recycling Collection Agreement and authorize the Village President sign the amendment.

Attachments

Amendment to the Agreement, Garbage and Refuse Collection Agreement.

AMENDMENT TO AGREEMENT

Garbage and Refuse Collection Agreement

WHEREAS **Johns Disposal Service, Inc.**, hereinafter referred to as the “Contractor” and the **Village of Mukwonago, Wisconsin**, hereinafter referred to as the “Village” entered into the agreement for the Curbside Collection of Solid Waste and Recyclables on October 20, 2015, hereinafter referred to as the “Agreement;” and WHEREAS the Contractor and the Village by mutual consent wish to amend the Agreement to increase the number of recycling collections, revise the bulk items collection, revise the yard waste collection and update the rates.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the above-named parties agree to amend the agreement beginning on January 1, 2019, as follows:

1. **Introduction is Correct.** The above introduction is true and correct and is hereby incorporated by reference.
2. **Section I (c), on page 1**, is deleted in its entirety and replaced as follows:
 - c) Bulk Items Collection includes large items such as including furniture and appliances. Items are to be placed at least four (4) feet from the curb. Residents must call at least 48-hours in advance to arrange collection of bulk items. Residents may schedule one bulk items collection per month at no cost to the homeowner. Additional scheduled monthly bulk items collections may be set up by the homeowner with the contractor for a separate fee invoiced by the Contractor directly to the homeowner.

Acceptable Items Included in the Bulk Items Collections:

- a. Furniture
- b. Appliances (including items containing CFC's such as refrigerators)
- c. Automotive tires, truck tires and tractor tires provided that tires over 42" in diameter are quartered (2 per month, 8 per year)
- d. Drain oil in one (1) gallon or larger containers with secure lids that are labeled as 'drain oil'
- e. Automotive batteries
- f. Earth, rocks, concrete, loose construction and demolition materials can be included with the bulk items collection if contained in 32 gallon cans that weigh less than 60 pounds when filled.
- g. There is no limit on the number of cans that will be collected thru the bulk item program; however, all cans shall be 32 gallons in size or less, shall be made of metal or durable plastic, shall have a lid and secure handles, AND shall weigh less than 60 pounds when filled.

3. **Section I (i), on page 2**, is deleted in its entirety and replaced as follows:

- i.) The Contractor will provide curbside collections each year for brush and leaves. Leaves shall be in compostable paper bags or contained in garbage cans no larger than 32-gallons. The contractor shall not be required to accept the bag or can if garbage is mixed with the leaves. Brush shall be bundled in lengths not to exceed 4 feet and not to exceed 70 lbs. Cost for the brush and yard waste collections will be \$1.16 per curbside unit for each scheduled collection.
- ii.) The Contractor will provide a three hour drop-off for yard waste collection at the Village Garage twice per year at no additional cost. Should the Village request to add additional drop-offs in the future, the Village and the Contractor agree to negotiate a price for additional collections.

4. **Section II (a), on page 2**, is deleted in its entirety and replaced as follows:

- a) The Contractor, in addition to the requirements of Section I, shall collect the recyclables identified in the Village of Mukwonago Recycling Ordinance as part of the mandatory recycling requirements. Contractor shall pick up, process, and market all included recyclables contained in the designated cart provided by and maintained by the contractor every week (52 times per year) during the duration of this agreement.

5. **Section IV, on page 3-4**, is deleted in its entirety and replaced as follows:

SECTION IV. SERVICE CHARGES AND PAYMENT

Payment to the Contractor shall be based upon the rates and charges as follows:

- a) The Village Clerk/Treasurer shall initiate monthly payments for service of previous month collection. The initial number of residential and commercial units for curbside collection shall be 2535 as of October 31, 2018. The number of units may change on a monthly basis upon the number of occupancy permits issued on the 1st day of the month succeeding the date of issue.
- b) Garbage service @ \$9.00 per unit per month. Recycling service @ \$6.30 per unit per month. Yard waste @ \$0.58 per month (\$1.16 per unit per scheduled collection at 6 per year)

6. Except as modified herein, the agreement for the Agreement and is ratified and confirmed in all respects. In the event of any conflict between the terms and conditions of this Amendment and the Agreement, the terms and Conditions of this Amendment shall control. This Amendment may be signed in two counterparts. The date of final signature hereto shall be deemed the date of this Amendment No. 1, and the effective date of this Amendment shall be January 1, 2019.

JOHNS DISPOSAL SERVICE, INC.

By _____ Date _____
Nate Austin, Municipal Account Manager

THE VILLAGE OF MUKWONAGO

By _____ Date _____
Fred Winchowky, Village President

ATTEST:

By _____ Date _____
John Weidl, Village Administrator

Selected 2019 Urban Forestry Grant Recipients

Note: 2020 Urban Forestry Grant Deadline – October 1, 2019

Application available by July 1, 2019. Go to dnr.wi.gov, search keyword “UF Grant”

East Central – Olivia Witthun, Urban Forestry Coordinator, 1155 Pilgrim Road, Plymouth, WI 53073

Phone: 414-750-8744 Fax: 920-892-6638 Olivia.Witthun@wisconsin.gov

Kewaskum, Village of •	\$5,000.00	Emerald Ash Borer Management Plan
Lakeshore Natural Resource Partnership	\$11,000.00	Updating Inventories and Plans for Municipalities in Sheboygan County
Ozaukee County	\$25,000.00	Ecological Planning and Management in Five Unique Ozaukee County Park Properties
Palmyra, Town of •	\$5,000.00	Ash Tree Abatement Program 2019
Riveredge Nature Center ^	\$23,600.00	Scientist in Residence Initiative - Riveredge Nature Center
Watertown, City of	\$25,000.00	Private & Municipal Tree Replacement
West Bend, City of	\$25,000.00	City of West Bend 2019 EAB Response & Free Street Tree Program

North Central – Don Kissinger, Urban Forestry Coordinator, 5301 Rib Mountain Drive, Wausau, WI 54401

Phone: 715-348-5746 Fax: 715-355-5253 Don.Kissinger@wisconsin.gov

Athens, Village of •	\$4,303.11	2019 Urban Forest Updates Village of Athens
Hull, Town of •	\$2,360.96	Re-Establishment of Park Tree Program
Rothschild, Village of	\$16,934.87	Oak Wilt/EAB Management
Schofield, City of •	\$5,000.00	Schofield Tree Canopy 2019

Northeast – Tracy Salisbury, Urban Forestry Coordinator, 2984 Shawano Avenue, Green Bay, WI 54313-6727

Phone: 920-366-6833 Fax: 920-662-5159 Tracy.Salisbury@wisconsin.gov

Bellevue, Village of	\$25,000.00	Arboretum Continuation, EAB/Ash Tree Removal, Education & Training
Coloma, Village of •	\$2,500.00	Trees for Downtown
De Pere, City of	\$18,237.50	Tree Inventory Update/Tree Diversity Planting for EAB Mitigation/Education of Staff
Fox Crossing, Village of	\$3,900.00	Fox Crossing Park & Trail System Tree Inventory
Hortonville, Village of	\$1,125.00	2019 Tree Inventory and Assessment
Oshkosh, City of ^	\$19,022.20	Paine Lumber Historic District Tree Canopy Improvement

South Central – Brian Wahl, Urban Forestry Coordinator 3911 Fish Hatchery Road, Fitchburg, WI 53711

Phone: 608-225-7943 Fax: 608-275-3338 Brian.Wahl@wisconsin.gov

Baraboo, City of	\$5,500.00	Gravel Bed Installation
Beloit, Town of •	\$5,000.00	Town of Beloit Urban Forest/Tree Inventory
Edgerton, City of •	\$5,000.00	Gravel Bed Installation, and Tree Removal and Replacement Program
Fennimore, City of	\$25,000.00	Resident Education Event, Tree Inventory Update, Tree Planting & Removal
Lancaster, City of •	\$5,000.00	Lancaster Tree Inventory, Planting and Removals
Milton, City of ^	\$22,601.42	Hazardous Tree Removal/Replacement, Education and Ordinance Revisions
Monroe, City of	\$25,000.00	Public Ash Tree Treatments, Pre-Emptive Removals and Tree Plantings
Pardeeville, Village of •	\$5,000.00	Village of Pardeeville Start Up Project to Address EAB in Chandler Park, and to Grow From There!
Platteville, City of	\$18,500.00	Private Sector Ash Tree Removal/ Replacement
Poynette, Village of •	\$4,847.00	Urban Forestry Plan and Tree Inventory Update
Urban Tree Alliance	\$25,000.00	Housing Partnerships

Southeast – Kim Sebastian, Urban Forestry Coordinator, 2300 N. Martin Luther King Jr. Drive, Milwaukee, WI 53212

Phone: 414-294-8675 Fax: 414-263-8483 Kim.Sebastian@wisconsin.gov

Bayside, Village of	\$25,000.00	Tree Inventory Update, Removal, and Planting Project
Franklin, City of ^	\$13,285.00	Street Tree Canopy Replacement and Community Tree Map
Milwaukee, City of	\$12,500.00	Branching Out Farther- Marketing Urban Forestry Careers
Mukwonago, Village of	\$25,000.00	GIS Inventory and Municipal Staff Tree Maintenance Education
Oak Creek, City of	\$19,700.50	Tree Canopy Enhancement and Tree Board Development
Shorewood, Village of	\$15,500.00	Village of Shorewood Tree Inventory Update and EAB Assessment
Somers, Village of	\$21,545.50	Village of Somers Ash Tree Removal and Reforestation Response

West – Brad Johnson, Urban Forestry Coordinator, 700 DNR Ave, Spooner, WI 54801

Phone: 715-410-8299 Fax: 715-635-4012 BradleyD.Johnson@wisconsin.gov

Gays Mills, Village of	\$18,758.00	Comprehensive Privat/Public Tree Safety and Restoration
Hudson, City of	\$24,095.51	Everything EAB; Public Education, Treatment, Removal, & Incorporating Diversity
Spooner, City of •	\$4,025.00	City Tree Inventory

- Start Up grant

^ Awarded in March 2019

Urban Forestry Grant Manager- Sarah Zimmerman, 101 S Webster Street Madison, WI 53703

Phone: (608) 640-6682 Fax: (608) 266-8576 Sarah.Zimmerman@wisconsin.gov



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Urban Forestry Grant
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron
Date of Committee Action (if required):	N/A
Date of Village Board Action (if required):	N/A

Information

Subject: Wisconsin Urban Forestry Grant

Background Information/Rationale: The Village applied for and was awarded a \$25,000 grant from the Wisconsin DNR. The grant is a 50% match with a \$25,000 maximum. The project scope will include the completion of the GIS tree inventory, staff education on forestry related issues, Ash tree removal and tree replacement/planting.

Key Issues for Consideration: N/A

Fiscal Impact (If any): N/A

Requested Action by Committee/Board: Information only

Attachments

Urban Forestry Grant Awards

**ACCESS and INDEMNITY
AGREEMENT**

Document Number

Title of Document

The property affected by the attached Access and Indemnity Agreement is described on the attached Exhibit A.

Record this document with the Register of Deed

Name and Return Address

Atty. Mark G. Blum
PO Box 766
Waukesha, WI 53187-0766

Part of MUKV2013999008

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mdblum@hrblawfirm.com



Mukwonago – Place of the Bear

a Waukesha County blue chip community

www.villageofmukwonago.com

Village of Mukwonago

CERTIFICATION

I, Linda Gourdoux, the duly appointed Village Deputy Clerk/Treasurer of the Village of Mukwonago, do hereby certify that the attached map (Exhibit A) is a true and correct copy of the original and if it is not legible or readable, a copy of the original is available from the Village of Mukwonago Clerk's Office.

Dated this _____ day of _____, 2018

Linda Gourdoux, Village Deputy Clerk/Treasurer

This Certification relates to the Exhibit A for the Access and Indemnity Agreement relating to the performance of soil borings on the property owned by the Douglas and Debra DeBack Trust.

ACCESS and INDEMNITY AGREEMENT

This Agreement is made and entered into this _____ day of _____, 2018, by and between the DOUGLAS AND DEBRA DeBACK TRUST (hereinafter referred to as "Grantor") and the VILLAGE OF MUKWONAGO, a Wisconsin municipal corporation, with its principal office and place of business located at 440 River Crest Circle, Mukwonago, Wisconsin, 53149, hereinafter referred to the "Village").

WHEREAS, Grantor owns property in Mukwonago, which is known as Outlot 2 of CSM No. 9638 and Lot 2 of CSM No. 11558 in the Village of Mukwonago, Waukesha County, Wisconsin (hereinafter referred to as the "Property"); and

WHEREAS, the Village is working on public infrastructure, planning and development for this site, including the Property owned by the Grantor; and

WHEREAS, in order for the Village to complete its plans for public infrastructure, performing soil boring work on the Grantor's Property is necessary.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant, consent and agree as follows:

1. Grantor does hereby consent to the Village, its employees, agents, contractors and assigns the right to enter Grantor's Property known as Outlot 2 of CSM No. 9638 as recorded with the Waukesha County Register of Deeds Office and Lot 2 of CSM No. 11558 as recorded with the Waukesha County Register of Deeds Office for the purpose of performing soil boring work with the borings to be taken in the locations in the attached map, Exhibit A.

2. As an express condition of the granting of this access, the Grantee will restore the Grantor's Property to the extent that there is any disturbance of soil or other damages upon the completion of the soil boring work. This work will be conducted following the execution of this Agreement and will be completed by April 1, 2019.

3. To the extent that the Grantor is the recipient of any claim, demand, action or cause of action brought by a third party regarding personal injury or property damage caused by the Grantee in performing this soil boring work, or in the event a lien is filed against the Property arising from the Grantee's nonpayment of its contract in performing the soil boring work, the Grantee does hereby agree to indemnify and hold harmless the Grantor with respect to such claims. Under no circumstances, however, shall the Grantee be responsible for defending the Grantor as and against the Grantor's own negligence or intentional conduct. The Grantee's indemnification responsibilities hereunder shall be subject to the terms of Wisconsin Statute §893.80 and shall not exceed the Grantee's applicable liability insurance limits, nor shall this agreement of indemnity shall be construed as a waiver of the Grantee's statutory immunities under Wisconsin Statute §893.80.

4. The Grantor and Grantee acknowledge that this Agreement is not intended to convey any rights in the Property beyond those which are described in this Agreement, and that

this is not to be construed as an exercise of the Grantee's eminent domain authority under Chapter 32 of the Wisconsin Statutes.

5. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

6. This Agreement shall be binding upon the parties, as well as their heirs, successors, personal representatives and assigns, and the hold harmless agreement and the representations and warranties made hereunder shall survive this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

GRANTEE:
Village of Mukwonago

Village of Mukwonago

By: _____
Fred Winchowky, President

By: _____
Linda Gourdoux, Deputy Clerk

GRANTOR:
Douglas and Debra DeBack Trust

By: _____

Print Name & Title

**ACCESS and INDEMNITY
AGREEMENT**

Document Number

Title of Document

The property affected by the attached Access and Indemnity Agreement is described on the attached Exhibit A.

Record this document with the Register of Deed.

Name and Return Address

Atty. Mark G. Blum
PO Box 766
Waukesha, WI 53187-0766

Part of MUKV2013999008

(Parcel Identification Number)

Drafted By:

Attorney Mark G. Blum
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mdblum@hrblawfirm.com

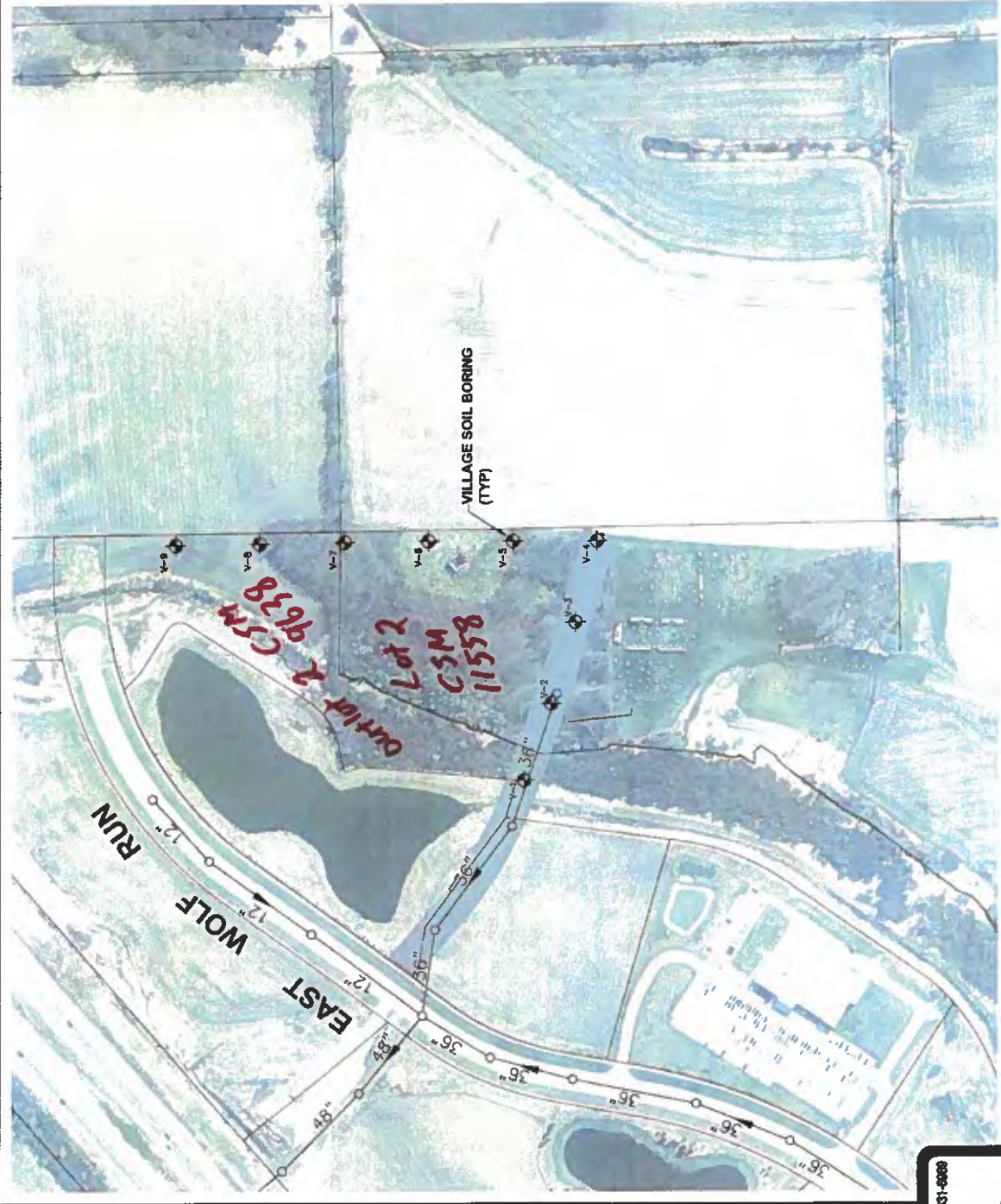
MAP #1
 DEBACK DRIVE INFRASTRUCTURE
 SOIL BORINGS
 VILLAGE OF MUKWONAGO
 WAUKESHA COUNTY, WISCONSIN

LEGEND
 VILLAGE SOIL BORING



SCALE IN FEET

DATE: NOVEMBER, 2018
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SOURCE: WAUKESHA COUNTY PARKS AND LAND USE

PENGAD 000-631-0060

EXHIBIT

A

**VILLAGE OF MUKWONAGO
WAUKESHA/WALWORTH COUNTIES**

RESOLUTION NO. 2018-_____

**RESOLUTION TO ADOPT THE COOPERATIVE BOUNDARY AGREEMENT
WITH THE TOWN OF VERNON AND TO TRANSMIT THE
COOPERATIVE BOUNDARY AGREEMENT
TO THE STATE OF WISCONSIN DEPT. OF ADMINISTRATION**

WHEREAS, the Mukwonago Village Board, pursuant to Wisconsin Statute §66.0307(4)(a) adopted Resolution No. 2018-054 to authorize the preparation of a Cooperative Boundary Plan between the Village of Mukwonago and the Town of Vernon; and

WHEREAS, Wisconsin Statute §66.0307 authorizes adjoining municipalities to establish the boundaries between and amongst themselves upon adopting and having approved by the Wisconsin Department of Administration, a Cooperative Plan in accordance with the procedures and requirements of Wisconsin Statute §66.0307(4)(c); and

WHEREAS, a Cooperative Boundary Plan has the general purpose of guiding and accomplishing a coordinated, adjusted and harmonious development of the territory covered by the Plan in order to best promote the public health, safety and general welfare, together with the future needs of the Village of Mukwonago and the Town of Vernon; and

WHEREAS, a Cooperative Boundary Plan is in the best interest of the Village and the Town; and

WHEREAS, as a result of the authorization and Resolution No. 2018-054, a Cooperative Boundary Plan was drafted pursuant to Wisconsin Statute §66.0307 and is hereinafter referred to as the “Cooperative Boundary Plan”; and

WHEREAS, the proposed Cooperative Boundary Plan was the subject of a Joint Public Hearing held on November 29, 2018 at the Mukwonago Village Hall and both the Mukwonago Village Board and the Vernon Town Board was present for said Joint Public Hearing as required by Wisconsin Statute §66.0307(4)(b); and

WHEREAS, in advance of the Joint Public Hearing, Notice of the Joint Public Hearing was provided by publication in the Waukesha Freeman on _____, 2018, _____, 2018 and _____, 2018 in compliance with the statutory requirements of Wisconsin Statute §66.0307(4)(b); and

WHEREAS, at the Joint Public Hearing the Mukwonago Village Board and the Vernon Town Board heard comments about the proposed Cooperative Boundary Plan from the public and for twenty (20) days after the Joint Public Hearing the Clerks of the Village of Mukwonago and the Town of Vernon received comments about the proposed Cooperative Boundary Plan as required under Wisconsin Statute §66.0307(4)(c), all of which comments were reviewed by the Village Board; and

WHEREAS, the proposed Cooperative Boundary Plan was made available to the public prior to the Joint Public Hearing as provided for in the Notices of Publication. Comments made at the Joint Public hearing, as well as for twenty (20) days subsequent thereto have been considered by the Village of Mukwonago and the Town of Vernon, respectively; and

WHEREAS, the proposed Cooperative Boundary Plan, with the comments received attached as supplemental exhibits, constitutes the final Cooperative Boundary Agreement that should be sent to the State of Wisconsin Department of Administration for final review and approval; and

WHEREAS, the purpose of this Resolution is to approve the Cooperative Boundary Agreement as described in Wisconsin Statute §66.0307.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Mukwonago does hereby adopt and approve the Cooperative Boundary Agreement with the Town of Vernon.

BE IT FURTHER RESOLVED that the Village Clerk is directed to cooperate with the Clerk for the Town of Vernon to include the executed version of this Resolution, as well as the Resolution of the Town of Vernon, indicating adoption of the Cooperative Boundary Agreement and authorizing transmittal of the Cooperative Boundary Agreement to the State of Wisconsin Department of Administration.

BE IT FURTHER RESOLVED that the Village President and Village Clerk are authorized to execute the Cooperative Boundary Agreement and the appropriate Village Officials are hereby authorized to take all other necessary and appropriate action consistent with the approval of this Resolution and the provisions of Wisconsin Statute §66.0307.

BE IT FURTHER RESOLVED, that the Village Clerk is directed to cooperate with the Vernon Town Clerk to submit the Cooperative Boundary Agreement to the State of Wisconsin Department of Administration for approval pursuant to Wisconsin Statute §66.0307(4)(b) and (5)(a).

BE IT FURTHER RESOLVED that Village Clerk is hereby directed to take such steps are necessary to effectuate the intention of these resolutions.

Adopted this _____ day of _____, 2019.

APPROVED:

Attestation:

Fred Winchowky, Village President

Linda Gourdoux, Village Clerk/Treasurer