

**Village of Mukwonago  
REGULAR MEETING OF THE  
COMMITTEE OF THE WHOLE  
OF THE VILLAGE BOARD OF TRUSTEES**

Notice of Meeting and Agenda

***Monday, January 7, 2019***

Time: **5:30 p.m.**

Place: **Mukwonago Municipal Building/Board Room, 440 River Crest Court**

Any items not discussed or acted on at this meeting will be forwarded to a meeting of the Village of Mukwonago Committee of the Whole on **Wednesday, February 6, 2019, at 5:30 p.m.**, or a different specified date, located at the Mukwonago Municipal Building/Committee Room, 440 River Crest Court.

The Committee of the Whole has the discretion to take up the items listed below in any order.

1. Call to Order

2. Roll Call

3. Committee of the Whole Business

*Discussion and Possible Action on the Following Item*

A. Approval of minutes for December 5, 2018 regular Committee of the Whole Meeting

4. Committee Reports

*Discussion and Possible Action on the Following Items*

A. Finance Committee

1) Vouchers payable batches

- a. Payments batch LIBAP-01-2019 - \$15,371.07
- b. Payments batch AP-12-2018-3 - \$1,028,874.58
- c. Payments batch M-12-2018 - \$239,549.51
- d. Payments batch US-12-2018 - \$19,217.92
- e. Payments batch WE-12-2018 - \$37,909.06
- f. Payments batch AP- 1-2019- \$69,774.08

2) November 2018 Monthly Treasury Report, Revenue Guideline, and Expenditure Guideline

*(This report is from Staff to Committee members. No item in the reports shall be discussed or acted on by Committee members unless it is specifically noted on the agenda that discussion may occur and/or action may be taken on that item. If the Committee wishes to discuss an item in the reports, the Committee will direct that item to be placed on the next Committee agenda.)*

3) Availability of Vendor proposals for Financial Software (information only)

B. Public Works Committee

- 1) Recommendation to the Village Board to accept the UNSP Storm Water grant and authorize the public works director to sign the acceptance letter for the UNPS grant from the Wisconsin DNR
- 2) Recommendation to the Village Board to approve the R&M task order 2019-004 for the Pick N' Save pond retrofit.
- 3) Recommendation to the Village Board to approve Task Order 2019-03 2019

Pavement Rehabilitation Program

- 4) Recommendation to the Village Board to Approve the Holz Pkwy street light LED conversion and authorize the Village President to sign the corresponding WE Energies documents #4301520, #4320726 and #4320728
- 5) Recommendation to the Village Board to Approve the reduction of Fairwinds Phase 5 Letter of Credit to \$504,005.00
- 6) Recommendation to the Village Board to approve the Change Order #5 on the Chapman Farm Blvd. project.
- 7) Staff Direction to proceed with transfer of MUKV1969996004 from Village ownership to the IDC ownership group subject to the six listed items on the agenda request form
- 8) Staff Direction for the IDC's plans to add a Holz Parkway driveway subject to Site Plan approval by the Plan Commission and the Village Board.
- 9) Recommendation to the Village Board to approve Task Order 2019-01 Waste Water Treatment Facility Chemical Storage Building
- 10) Recommendation to the Village Board to approve the Task Order 2019-05 2019 Well & Well Pump Improvements
- 11) Recommendation to the Village Board to approve the WE Energies electric facility backbone extension documents and authorize staff to sign and send payment of \$21,588.40 to WE Energies Senior Service Manager.

C. Village Attorney

- 1) Review and Possible Recommendation to the Village Board to Approve **Ordinance 955** an Ordinance to amend Sections 18-26, 18-46, 18-76, 18-136 and Repeal Section 18-66 of the Village of Mukwonago Municipal Code regarding State Building, Plumbing and Electrical Code Standards adopted and Incorporated by Reference.

D. Village President

- 1) Approve a Proclamation for Wisconsin Adult Crossing Guard Recognition Week being the week of January 14-18, 2019

5. Adjournment

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.

## MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING Wednesday, December 5, 2018

### 1. Call to Order

Village President Winchowky called the meeting to order at 5:30 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

### 2. Roll Call

Board Members present: Fred Winchowky, Village President  
Jim Decker  
Darlene Johnson  
Karl Kettner  
Mark Penzkover  
Jay Vermeulen  
Jason Wamser

Board Members excused: None

Also present: Mike Michalski, Village Engineer  
Ron Bittner, Public Works Director  
Mark Blum, Village Attorney  
Dave Brown, Utilities Director  
Diana Doherty, Finance Director  
John Weidl, Administrator/Economic Development Director  
Kevin Schmidt, Police Chief  
Cynthia Howard, Recording Secretary

### 3. Committee of the Whole Business

- A. **Motion** by Decker/Johnson to Approve the minutes from November 7, 2018 regular Committee of the Whole meeting. Motion carried.
- B. **Motion** by Johnson/Decker to reschedule the January 2, 2019 regular Committee of the Whole meeting to Monday, January 7, 2019 at 5:30 p.m. Motion carried.

### 4. Committee Reports

#### A. Finance Committee

##### 1. Vouchers payable batches

- a. Payments batch LibAP112018 for \$24,157.78
- b. Payments batch US-11-2018 for \$19,349.79
- c. Payments batch WE-11-2018 for \$34,190.75
- d. Payments batch AP-12-2018-1 for \$579,263.25

**Motion** by Johnson/Penzkover to approve the Vouchers Payable Batches 1(a-d) for a total amount of \$656,961.57. Motion carried.

- 2. **October 2018 Monthly** Treasurer Report, Revenue Guideline, and Expenditure Guideline. Information only; no action was taken.

**3. Trustee Compensation**

Administrator Weidl reported that he has no update at this time; no action was taken.

**4. 2018 Budget for TIDS #4 & 5**

Finance Director Doherty reported that these budgets were previously discussed by the Board and 2018 budget was prepared based on 2018 activity to date along with the TID #5 plan.

**Motion** by Penzkover/Decker to recommend the Village Board adoption of Resolution 2018-76, a Resolution adopting the 2018 budget for TIDS #4 & 5. Motion carried.

**5. 2019 Budget for TIDS #3, 4 & 5**

Finance Director Doherty reported that the increments were not previously available for the budget hearing; she reported that TID #3 was down by \$37,268 from last year.

**Motion** by Decker/Penzkover to recommend the Village Board adoption of Resolution 2018-77, a Resolution adopting the 2019 budget for TIDS #3, 4 & 5. Motion carried.

**6. 2019 Water Utility Budget**

**Motion** by Decker/Penzkover to recommend the Village Board adoption of Resolution 2018-78, a Resolution adopting the 2018 budget for Water Utility. Motion carried.

**7. 2019 Seasonal Summer Staff Wages**

Public Works Director Bittner suggested summer seasonal wage rates range between \$9-\$14 per hour. Discussion ensued.

**Motion** by Decker/Wamser to recommend the Village Board set the wage range for seasonal help between \$9.00 and \$15.00 per hour for 2019. Motion carried.

**8. 2019 Wage Rate Resolution**

Finance Director Doherty reported that the wage rates were increased by 1.76% for permanent staff member wages, with possible revisions to come for the fire department and public works.

**Motion** by Johnson; died due to lack of second.

**Motion** by Johnson/Penzkover to recommend the Village Board adoption of Resolution 2018-79, a Resolution adopting the 2019 Wage Rate Resolution 2018-080, subject to other factors that may affect regarding protective services wages and Motion carried.

**9. Exception to 2019 Wage Rate Resolution**

Finance Director Doherty gave the Board an overview of the proposed budget

**Motion** by Kettner/Penzkover to recommend the Village Board adoption of Resolution 2018-80, a Resolution adopting exceptions to wage rates Resolution 2018--79; Trustee Johnson voted nay. Motion carried.



B. Health and Recreation Committee

1. **Mukwonago Tribes Organization**

Committee Chair Decker gave the floor to Public Works Director Bittner which reported little communications; consensus to table until further information is received.

C. Judicial Committee

1. **Kwik Trip Change of Agent**

Committee Chair Wamser gave the floor to Police Chief Schmidt which reported no problems with the request.

**Motion** by Kettner/Johnson to recommend the Village Board approve the Change of Agent to Barbara J. LeBlanc for Kwik Trip Class A Alcohol License. Motion carried.

D. Personnel Committee

1. **Accountant Position**

Committee Chair Kettner gave the floor to Finance Director Doherty which reported that the costs of a full time Accountant. Information only; no action was taken.

E. Public Works Committee

1. **IDC Waste Management Costs**

Trustee Penzkover gave the floor to Village Engineer representative Mike Michalski which summarized the discussion about site contamination. Discussion ensued about IDC's firms requests for cost-sharing, the possibility of future contamination, setting a precedent, costs incurred by IDC as well as the Village, need to gather information reports (i.e. well sample results and studies regarding the subject property).

**Motion** by Kettner/Wamser to Recommend Village Board Request IDC to present the Village of Mukwonago with data and engineering pertaining to the water tower and right-of-way areas for review by the Village Engineer prior to making any decisions on cost-sharing for the contamination removal. Motion carried.

2. **Holz Multi-Use Trail Change Order #2**

Village Engineer reported that the overall project costs had been reduced by over \$290,000.

**Motion** by Decker/Johnson to Recommend Village Board Approval of Holz Multi-Use Parkway Trail Change Order #2 in the amount of \$99,896.40. Motion carried.

**3. TID #5 WE Energies Proposal**

**Motion** by Decker/Johnson to Recommend Village Board approve WE Energies 11/27/2018 proposal for TID #5 Public Improvements in the amount of \$108,161.14. Motion carried.

**5. Adjournment**

President Winchowky declared the meeting adjourned at 6:02 p.m.

Respectfully Submitted,

Cynthia L. Howard  
Recording Secretary

Linda Gourdoux  
Deputy Clerk-Treasurer

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## Payments

Current Period: December 2018

Batch Name	LbAP01/07/19	User Dollar Amt	\$15,371.07		
	Payments	Computer Dollar Amt	\$15,371.07		
			\$0.00	In Balance	
Refer	23069 AMERICA AQUARIA	-			
Cash Payment	E 440-5511-5310 Outside Services	OUTSIDE SERVICES			\$85.00
Invoice	20539 12/6/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$85.00
Refer	23070 THE APPOINTED HOUSEWIFE	-			
Cash Payment	E 440-5511-5310 Outside Services	OUTSIDE SERVICE			\$795.00
Invoice	11-12-2018 12/30/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$795.00
Refer	23071 CLEAN MATS	-			
Cash Payment	E 440-5511-5311 Supplies	SUPPLIES			\$78.30
Invoice	46313 12/8/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$78.30
Refer	23072 DYNAMIC AWARDS	-			
Cash Payment	E 440-5511-5311 Supplies	NAME TAGS			\$15.00
Invoice	15311 9/27/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$15.00
Refer	23073 BAKER & TAYLOR ENTERTAINME	-			
Cash Payment	E 440-5700-5328 Books	BOOKS			\$3,008.31
Invoice	NOV-DEC 12/30/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$3,008.31
Refer	23074 BLOOMS IN BLOOM	-			
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	OUTDOOR PLANTERS			\$120.00
Invoice	1720 12/4/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$120.00
Refer	23075 BRODART	-			
Cash Payment	E 440-5700-5328 Books	BOOKS			\$2,368.47
Invoice	NOV-DEC 12/4/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$2,368.47
Refer	23076 GALE	-			
Cash Payment	E 440-5700-5328 Books	BOOKS			\$612.22
Invoice	65664061 12/4/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$612.22
Refer	23077 CENTER POINT LARGE PRINT	-			
Cash Payment	E 440-5700-5328 Books	BOOKS			\$160.12
Invoice	NOV-DEC 12/18/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$160.12
Refer	23078 DEMCO	-			
Cash Payment	E 440-5890-5806 Donated Fund Expenditu				\$1,565.72
Invoice	6500095 11/30/2018				
Transaction Date	12/21/2018	Citizens	111000	Total	\$1,565.72
Refer	23079 DRAGONFLY EMBROIDERY	-			

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## Payments

Current Period: December 2018

<b>Cash Payment</b>	E 440-5890-5806 Donated Fund Expenditu	DONATION				<b>\$204.10</b>
Invoice 15281	12/12/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$204.10</b>
Refer	23080	GRUNAU	-			
<b>Cash Payment</b>	E 440-5511-5395 Repairs & Maintenance	REPAIRS & MAINT				<b>\$2,342.50</b>
Invoice 411411	11/19/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$2,342.50</b>
Refer	23081	FRISCH LAURA	-			
<b>Cash Payment</b>	E 440-5511-5332 Mileage	MILEAGE				<b>\$23.98</b>
Invoice MILEAGE	12/7/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$23.98</b>
Refer	23082	MICROMARKETING LLC	-			
<b>Cash Payment</b>	E 440-5700-5328 Books	BOOKS				<b>\$69.75</b>
Invoice 746604	11/30/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$69.75</b>
Refer	23083	MIDWEST TAPE	-			
<b>Cash Payment</b>	E 440-5700-5328 Books	BOOKS				<b>\$2,037.46</b>
Invoice 96621197	12/7/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$2,037.46</b>
Refer	23084	AMY MUELLER	-			
<b>Cash Payment</b>	E 440-5511-5331 Programming	PROGRAMMING				<b>\$75.00</b>
Invoice 1812	11/26/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$75.00</b>
Refer	23085	MICHALIK MICHELLE	-			
<b>Cash Payment</b>	E 440-5511-5332 Mileage	MILEAGE				<b>\$19.29</b>
Invoice NOV	12/13/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$19.29</b>
Refer	23086	OFFICE COPYING EQUIPMENT	-			
<b>Cash Payment</b>	E 440-5511-5310 Outside Services	OUTSIDE SERVICES				<b>\$473.11</b>
Invoice AR70641	11/19/2018					
<b>Cash Payment</b>	E 440-5511-5310 Outside Services	OUTSIDE SERVICES				<b>\$304.57</b>
Invoice AR72775	12/12/2018					
<b>Cash Payment</b>	E 440-5511-5311 Supplies	Supplies				<b>\$10.87</b>
Invoice AR70825	11/26/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$788.55</b>
Refer	23087	PETTY CASH	-			
<b>Cash Payment</b>	E 440-5511-5311 Supplies	PETTY CASH				<b>\$66.54</b>
Invoice SEPT-DEC	12/21/2018					
<b>Cash Payment</b>	E 440-5700-5328 Books	PETTY CASH				<b>\$20.00</b>
Invoice SEPT-DEC	12/21/2018					
<b>Cash Payment</b>	E 440-5890-5806 Donated Fund Expenditu	PETTY CASH				<b>\$77.39</b>
Invoice SEPT-DEC	12/21/2018					
Transaction Date	12/21/2018	Citizens	111000	<b>Total</b>		<b>\$163.93</b>
Refer	23088	QUILL CORPORATION	-			
<b>Cash Payment</b>	E 440-5511-5311 Supplies	SUPPLIES				<b>\$96.98</b>
Invoice 2745829	11/26/2018					

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## Payments

Current Period: December 2018

Cash Payment	E 440-5511-5311 Supplies	SUPPLIES			\$61.98
Invoice	2959512	11/30/2018			
Cash Payment	E 440-5511-5311 Supplies	SUPPLIES			-\$17.32
Invoice	2510229	12/13/2018			
Transaction Date	12/21/2018	Citizens	111000	Total	\$141.64
Refer	23089	UNIQUE MANAGEMENT	-		
Cash Payment	E 440-5511-5310 Outside Services	OUTSIDE SERVICES			\$17.90
Invoice	481387	12/1/2018			
Transaction Date	12/21/2018	Citizens	111000	Total	\$17.90
Refer	23090	WAUKESHA COUNTY FEDERATED	-		
Cash Payment	E 440-5511-5343 Data Lines	DATA LINES			\$600.00
Invoice	505-0000033788	12/5/2018			
Transaction Date	12/21/2018	Citizens	111000	Total	\$600.00
Refer	23091	GRISHAM CRAIG	-		
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	GAME			\$78.83
Invoice	12142018	12/14/2018			
Transaction Date	12/21/2018	Citizens	111000	Total	\$78.83

### Fund Summary

	111000 Citizens
440 LIBRARY FUND	\$15,371.07
	\$15,371.07

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$15,371.07
Total	\$15,371.07

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## Payments

Current Period: December 2018

Batch Name	AP 12-2018-3	User Dollar Amt	\$1,028,874.58			
	Payments	Computer Dollar Amt	\$1,028,874.58			
			\$0.00	In Balance		
Refer	4396	ABT MAILCOM	-			
AP Payment	E 100-5142-5312	Printing	2018 TAX BILL FULLFILLMENT			\$140.80
Invoice	32703	12/13/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$140.80
Refer	4397	ABERNATHY SHEA	-			
AP Payment	E 150-5222-5346	Clothing Allowance	2018 CLOTHING ALLOWANCE			\$150.00
Invoice	71225	12/11/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$150.00
Refer	4398	AM TOWING	-			
AP Payment	E 100-5212-5219	Professional Services	TOWING			\$125.00
Invoice	37949	12/19/2018				
AP Payment	E 100-5324-5395	Repairs & Maintenance	AUTO REPAIR			\$1,990.64
Invoice	22255	12/18/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$2,115.64
Refer	4399	AMATO FORD	-			
AP Payment	E 100-5212-5395	Repairs & Maintenance	HANDLE			\$28.58
Invoice	94754	12/5/2018				
AP Payment	E 100-5212-5395	Repairs & Maintenance	HANDLE			\$28.58
Invoice	94765	12/10/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$57.16
Refer	4400	ARNOLDS ENVIRONMENTAL SER	-			
AP Payment	E 100-5521-5311	Supplies	CONSTRUCTION UNITS			\$74.00
Invoice	625770	11/30/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$74.00
Refer	4401	BARK RIVER TREE SERVICE, INC	-			
AP Payment	E 100-5521-5311	Supplies	307 MCDIVITT TREE REMOVAL			\$3,450.00
Invoice	3689	12/21/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$3,450.00
Refer	4402	BEACON ATHLETICS	-			
AP Payment	E 100-5521-5311	Supplies	BASE SET			\$969.00
Invoice	0497670	12/18/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$969.00
Refer	4403	BRUCE MUNICIPAL EQUIPMENT	-			
AP Payment	E 100-5347-5311	Supplies	FLOAT, BRINEX			\$275.66
Invoice	P09201	12/19/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$275.66
Refer	4404	C & M AUTO PARTS INC	-			
AP Payment	E 100-5212-5395	Repairs & Maintenance	SQUAD 32			\$126.99
Invoice	283435	11/5/2018				
AP Payment	E 100-5241-5395	Repairs & Maintenance	INSPECTION			\$18.98
Invoice	284897	11/27/2018				

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## Payments

Current Period: December 2018

AP Payment	E 100-5212-5395 Repairs & Maintenance	MINI BULB				\$1.90
Invoice	285558	12/6/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$147.87
Refer	4405	CENTURY SPRINGS BOTTLING	-			
AP Payment	E 620-8010-8260 Other Chemicals	WATER/BOTTLE DEP				\$148.00
Invoice	1335336	11/26/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$148.00
Refer	4406	CERTIFIED LABORATORIES	-			
AP Payment	E 620-8010-8270 Operation Supply/Expen	HEALTHY HANDS				\$157.75
Invoice	364235	12/5/2018				
AP Payment	E 100-5323-5311 Supplies	DRI-LUBE AEROSOL				\$180.80
Invoice	3370282	12/11/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$338.55
Refer	4407	CHENAULT CAMERON	-			
AP Payment	E 150-5222-5346 Clothing Allowance	CLOTH ALLOW - PANTS				\$8.33
Invoice	7603409	12/19/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$8.33
Refer	4408	CINTAS	-			
AP Payment	E 100-5323-5311 Supplies	LAUNDRY SERV				\$68.12
Invoice	4013958363	12/20/2018				
AP Payment	E 100-5323-5311 Supplies	LAUNDRY SERV				\$68.12
Invoice	4013634748	12/14/2018				
AP Payment	E 610-6920-6930 Misc General Expenses	LAUNDRY SERV				\$43.23
Invoice	4013634738	12/14/2018				
AP Payment	E 620-8010-8270 Operation Supply/Expen	LAUNDRY SERV				\$43.24
Invoice	401363738	12/14/2018				
AP Payment	E 100-5323-5311 Supplies	LAUNDRY SERV				\$68.12
Invoice	4014282540	12/28/2018				
AP Payment	E 610-6920-6930 Misc General Expenses	LAUNDRY SERV				\$43.23
Invoice	4013958338	12/20/2018				
AP Payment	E 620-8010-8270 Operation Supply/Expen	LAUNDRY SERV				\$43.24
Invoice	4013958338	12/20/2018				
AP Payment	E 610-6920-6930 Misc General Expenses	LAUNDRY SERV				\$43.23
Invoice	4014282521	12/28/2018				
AP Payment	E 620-8010-8270 Operation Supply/Expen	LAUNDRY SERV				\$43.24
Invoice	4014282521	12/28/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$463.77
Refer	4409	CLEAN MATS	-			
AP Payment	E 100-5160-5311 Supplies	WALK OFF MATS				\$74.00
Invoice	46288	12/8/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$74.00
Refer	4410	CONLEY MEDIA, LLC	-			
AP Payment	E 610-6920-6921 Office Supplies & Expen	WATER RATE INCREASE				\$54.63
Invoice	6362411118	12/4/2018				
AP Payment	E 610-6920-6921 Office Supplies & Expen	CONSTRUCTION WELL 7				\$29.36
Invoice	6362411118	12/4/2018				

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## Payments

Current Period: December 2018

AP Payment	E 100-5144-5312 Printing	SPRING 2019 ELECTION				\$31.58
Invoice	6362411118	12/4/2018				
AP Payment	E 100-5341-5395 Repairs & Maintenance	WINTER PARKING ORDINANCE				\$47.09
Invoice	6362411118	12/4/2018				
AP Payment	E 100-5142-5312 Printing	BUDGET AMENDMENT				\$131.80
Invoice	3275881118	12/4/2018				
AP Payment	E 100-5142-5312 Printing	2019 BUDGET				\$197.20
Invoice	3275881118	12/4/2018				
AP Payment	E 100-5323-5219 Professional Services	CREW POSITION				\$403.32
Invoice	3275881118	12/4/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$894.98
Refer	4411	CORE & MAIN LP	-			
AP Payment	E 610-6452-6652 Maintenance-Services	REPAIR CLAMP/SADDLE				\$217.14
Invoice	J881857	12/5/2018				
AP Payment	E 610-6451-6651 Maintenance-Mains	PVC PIPE				\$251.60
Invoice	J885796	12/5/2018				
AP Payment	E 610-6452-6652 Maintenance-Services	EPOXY STRAPS				\$389.99
Invoice	J884495	12/12/2018				
AP Payment	E 610-6453-6641 Operation Supply/Exp-T	FLANGE SPACER				\$68.00
Invoice	J881842	12/12/2018				
AP Payment	E 610-6452-6652 Maintenance-Services	EPOXY STRAPS				\$139.21
Invoice	J940455	12/19/2018				
AP Payment	E 610-6451-6651 Maintenance-Mains	REP CLP				\$120.00
Invoice	J949209	12/20/2018				
AP Payment	G 610-134600 T&D Meters	3" METER				\$1,732.70
Invoice	J889644	12/13/2018				
AP Payment	E 610-6454-6654 Maintenance-Hydrants	CLEVIS W/PIN/RUBBER MAIN VALVE				\$457.98
Invoice	J944784	12/19/2018				
AP Payment	E 610-6453-6641 Operation Supply/Exp-T	TOUCHREADER				\$485.00
Invoice	J944759	12/19/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$3,861.62
Refer	4412	DIGGERS HOTLINE	-			
AP Payment	E 610-6920-6923 Outside Services Employ	DIG SAFE				\$42.45
Invoice	181138301	11/30/2018				
AP Payment	E 620-8030-5310 Outside Services	DIG SAFE				\$42.46
Invoice	181138301	11/30/2018				
AP Payment	E 100-5344-5219 Professional Services	DIG SAFE				\$42.45
Invoice	181138301	11/30/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$127.36
Refer	4413	EAGLE ENGRAVING	-			
AP Payment	E 150-5222-5311 Supplies	ID TAGS				\$19.40
Invoice	2018-5914	12/19/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$19.40
Refer	4414	EBIX	-			
AP Payment	E 150-5231-5219 Professional Services	MFD DNG				\$4,521.52
Invoice	9162	11/30/2018				
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$4,521.52
Refer	4415	EDGEWOOD VILLAGE, LLC	-			



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AP Payment	G 610-235000 Customer Deposits	METER DEPOSIT				\$1,000.00
Invoice 107	12/27/2018					
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$1,000.00
Refer	4416	EMERGENCY MEDICAL PRODUCT	-			
AP Payment	E 150-5231-5311 Supplies	AMBO SUPPLIES				\$1,015.19
Invoice 2037603	12/14/2018					
AP Payment	E 150-5231-5311 Supplies	FAMOTIDINE/SUCCINYLBCHOLINE				\$49.45
Invoice 2038153	12/18/2018					
AP Payment	E 150-5231-5311 Supplies	DISP SENSOR/SPLINT SET				\$377.99
Invoice 2038324	12/18/2018					
AP Payment	E 150-5231-5311 Supplies	AMBO SUPPLIES				\$447.14
Invoice 2038806	12/20/2018					
AP Payment	E 150-5231-5311 Supplies	DISP SENSOR				\$27.68
Invoice 2038866	12/20/2018					
Transaction Date	12/31/2018	Due 1/1/2019	Accounts Payable	211000	Total	\$1,917.45
Refer	4418	FASTENAL COMPANY	-			
AP Payment	E 100-5323-5311 Supplies	FLATBAR				\$36.17
Invoice 74742	11/27/2018					
AP Payment	E 620-8010-8270 Operation Supply/Expen	SLEDGE HAMMER/SHOVELS/PLIERS				\$208.75
Invoice 74896	12/7/2018					
AP Payment	E 620-8010-8270 Operation Supply/Expen	44037				\$43.97
Invoice 75068	12/19/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$288.89
Refer	4419	GENESEE AGGREGATE CORP	-			
AP Payment	E 610-6452-6652 Maintenance-Services	STONE/HAULING CHR				\$476.84
Invoice 6160	12/10/2018					
AP Payment	E 610-6452-6652 Maintenance-Services	STONE/HAULING CHR				\$279.29
Invoice 6160T	12/10/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$756.13
Refer	4420	HAHN ACE HARDEWARE	-			
AP Payment	E 100-5521-5311 Supplies	EXTENSION CORD				\$5.99
Invoice DEC18	12/28/2018					
AP Payment	E 100-5323-5311 Supplies	NIPPLES/ELBOW				\$11.75
Invoice DEC18	12/28/2018					
AP Payment	E 150-5222-5311 Supplies	BITS/COMB WRENCH				\$33.26
Invoice DEC18	12/28/2018					
AP Payment	E 100-5323-5311 Supplies	CRANE TRUCK PARTS				\$198.36
Invoice DEC18	12/28/2018					
AP Payment	E 620-8010-8270 Operation Supply/Expen	KEYCASES/KEYCRAFTER				\$57.88
Invoice DEC18	12/28/2018					
AP Payment	E 100-5323-5311 Supplies	SPRAY PAINT				\$8.98
Invoice DEC18	12/28/2018					
AP Payment	E 150-5231-5311 Supplies	P TOWELS/FASTENERS				\$16.05
Invoice DEC18	12/28/2018					
AP Payment	E 100-5323-5311 Supplies	ANGLE/FASTENERS				\$15.70
Invoice DEC18	12/28/2018					
AP Payment	E 620-8010-8270 Operation Supply/Expen	DISTILLED WATER				\$4.83
Invoice DEC18	12/28/2018					

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AP Payment	E 620-8010-8270 Operation Supply/Expen	FLASHLIGHT/PAINT				\$32.37
Invoice	DEC18	12/28/2018				
AP Payment	E 620-8010-8270 Operation Supply/Expen	HOSE ADPT/NIPPLE/BUSHING				\$24.23
Invoice	DEC18	12/28/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$409.40
Refer	4421	HAAS JOYCE	-			
AP Payment	G 150-130450 Ebix Ambulance Receivable	PATIENT OVERPAYMENT				\$70.43
Invoice	543800	12/18/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$70.43
Refer	4422	HACK MARY	-			
AP Payment	G 150-130450 Ebix Ambulance Receivable	INS PAID				\$113.38
Invoice	12433	12/18/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$113.38
Refer	4424	HOME DEPOT	-			
AP Payment	E 100-5512-5821 Improvements	MUSEUM SUPPLIES				\$392.14
Invoice	08165	12/26/2018				
AP Payment	E 100-5323-5311 Supplies	SALT SHED				\$40.94
Invoice	08652	12/19/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$433.08
Refer	4425	HOWARD CYNTHIA	-			
AP Payment	E 100-5142-5219 Professional Services	12/05/18-12/20/2018				\$562.50
Invoice	103	12/15/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$562.50
Refer	4426	INSITE INSTRUMENTATION GROU	-			
AP Payment	E 620-8010-8330 Maint-Treatment/Dispos	OXYGEN SENSOR				\$1,266.00
Invoice	150593	12/20/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$1,266.00
Refer	4431	JEFFERSON FIRE & SAFETY	-			
AP Payment	E 150-5700-5713 Fire Dept Capital Equip	COAT/PANTS				\$8,108.00
Invoice	101020	12/27/2018				
AP Payment	E 150-5222-5395 Repairs & Maintenance	NOZZLE				\$53.45
Invoice	100911	12/27/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$8,161.45
Refer	4432	JOHNS DISPOSAL	-			
AP Payment	E 100-5345-5390 Street Sweeping Dispos	20YD R/O & LANDFILL CHRG				\$801.50
Invoice	236245	11/29/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$801.50
Refer	4433	LANGE ENTERPRISES	-			
AP Payment	E 100-5348-5311 Supplies	ROAD SIGNS				\$820.32
Invoice	67681	11/29/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$820.32
Refer	4434	LYNCH CHEVROLET	-			
AP Payment	E 430-5700-5711 Police Dept Capital Equi	PD CHEV SILVERADO				\$29,943.50
Invoice	PO822	12/19/2018				
AP Payment	E 150-5231-5395 Repairs & Maintenance	SERV INV				\$3,851.09
Invoice	4047244	12/18/2013				

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Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$33,794.59</b>
Refer	4435	MARTENS PLBG & HTG INC	-			
AP Payment	E 100-5220-5394	Bldg Repairs & Maintena	FD ROOFTOP FURN			\$901.00
Invoice 47931	11/7/2018					
AP Payment	E 430-5700-5712	DPW Capital Equip	PD FURNACE/AC			\$33,437.00
Invoice 48349	12/13/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$34,338.00</b>
Refer	4436	MASTERS TOUCH LLC	-			
AP Payment	E 100-5142-5312	Printing	MAILING SERV PROPERTY TAX			\$820.92
Invoice 60806	12/14/2018					
AP Payment	E 100-5142-5315	Postage	MAILING SERV PROPERTY TAX			-\$321.33
Invoice P60806	12/14/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$499.59</b>
Refer	4439	MATZ TRISHA	-			
AP Payment	G 150-130450	Ebix Ambulance Receivable	INS PAID			\$44.90
Invoice 9364	12/18/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$44.90</b>
Refer	4441	NORTHERN LAKE SERVICE	-			
AP Payment	E 620-8010-8240	Phosphorous Removal C	WW SAMPLES 12/14/2018			\$276.00
Invoice 347947	12/21/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$276.00</b>
Refer	4442	CONNELL BRIAN	-			
AP Payment	G 150-130450	Ebix Ambulance Receivable	PATIENT OVERPAID			\$104.98
Invoice 8394	12/18/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$104.98</b>
Refer	4443	OLSEN SAFETY EQUIPMENT	-			
AP Payment	E 620-8010-8270	Operation Supply/Expen	GLOVES			\$48.72
Invoice 0361217	12/10/2018					
AP Payment	E 620-8010-8270	Operation Supply/Expen	GLOVES			\$63.84
Invoice 0361218	12/10/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$112.56</b>
Refer	4444	THE OSSEO CONSTRUCTION CO	-			
AP Payment	E 610-6450-6650	Maint-Distr Reservoir/Pip	I-43 TANK PAINTING			\$47,490.50
Invoice PYMT1	12/20/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$47,490.50</b>
Refer	4445	PAVEMENT MAINTENANCE	-			
AP Payment	G 610-235000	Customer Deposits	METER DEP REFUND			\$1,000.00
Invoice 5096	11/14/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$1,000.00</b>
Refer	4446	PAYNE & DOLAN	-			
AP Payment	G 610-235000	Customer Deposits	REFUND METER DEP			\$1,000.00
Invoice 740125	12/27/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$1,000.00</b>
Refer	4447	PHANTOM LAKES MGMT DISTRIC	-			

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AP Payment	E 100-5521-5311 Supplies	2018 LAKE WEEDING				\$2,100.00
Invoice 2018-1	9/15/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$2,100.00
Refer	4448	PRAXAIR DISTRIBUTION	-			
AP Payment	E 620-8010-8270 Operation Supply/Expen	TANK RENTAL				\$29.15
Invoice 86780275	12/21/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$29.15
Refer	4449	PROHEALTH CARE MEDICAL	-			
AP Payment	E 100-5323-5348 Safety Supplies	L WEGNER				\$178.00
Invoice 2936484	12/3/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$178.00
Refer	4450	QUILL CORPORATION	-			
AP Payment	E 150-5700-5721 Fire Administration	MESH CHAIRS (8)				\$1,119.92
Invoice 3564614	12/17/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$1,119.92
Refer	4451	RAMS CONTRACTING, LTD	-			
AP Payment	E 250-5700-5765 Road Construction	TID 5 PUBLIC IMPROVEMENTS				\$106,570.52
Invoice PYMT2	12/21/2018	Project TID500				
AP Payment	E 250-5700-5763 Stormwater Capital Expe	TID 5 PUBLIC IMPROVEMENTS				\$289.14
Invoice PYMT2	12/21/2018	Project TID500				
AP Payment	E 250-5700-5762 Wastewater Capital Exp	TID 5 PUBLIC IMPROVEMENTS				\$453.13
Invoice PYMT2	12/21/2018	Project TID500				
AP Payment	E 250-5700-5761 Water Capital Exp	TID 5 PUBLIC IMPROVEMENTS				\$521.33
Invoice PYMT2	12/21/2018	Project TID500				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$107,834.12
Refer	4452	RUEKERT & MIELKE, INC.	-			
AP Payment	E 100-5335-5219 Professional Services	GENL ENG SERV				\$4,566.60
Invoice 125823	11/23/2018					
AP Payment	E 620-8400-8520 Outside Services Employ	SEWER UTIL SERV				\$2,048.55
Invoice 125824	11/23/2018					
AP Payment	G 100-211400 Billable Disbursements	MIDWEST STORAGE DEV				\$2,013.50
Invoice 125825	11/23/2018					
AP Payment	E 480-5700-5850 Multi-Use Trail	MULTI TRAIL CONSTR SERV				\$5,191.49
Invoice 125826	11/23/2018	Project MUT001				
AP Payment	E 480-5700-5864 Boat Launch	BOAT LAUNCH IMPROVEMENTS				\$4,375.03
Invoice 125827	11/23/2018					
AP Payment	E 610-6920-6923 Outside Services Employ	GIS ANNUAL SERV 2018				\$1,793.18
Invoice 125828	11/23/2018					
AP Payment	E 620-8400-8520 Outside Services Employ	GIS ANNUAL SERV 2018				\$1,793.17
Invoice 125828	11/23/2018					
AP Payment	E 610-6920-6923 Outside Services Employ	GIS ANNUAL SERV 2019				\$4,000.00
Invoice 125716	11/23/2018					
AP Payment	E 620-8400-8520 Outside Services Employ	GIS ANNUAL SERV 2019				\$4,467.00
Invoice 125716	11/23/2018					
AP Payment	E 100-5611-5219 Professional Services	GIS STREET & HWY				\$2,000.00
Invoice 125717	11/23/2018					
AP Payment	E 100-5660-5219 Professional Services	GIS SERV 2019 STORM WATER				\$4,738.47
Invoice 125717	11/23/2018					

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AP Payment	E 220-5335-5219 Professional Services	GIS SERV 2019 STORMWATER TID 3	\$451.53
Invoice 125717	11/23/2018		
AP Payment	E 100-5241-5219 Professional Services	GIS SERV 2019 BLD INSP	\$1,320.00
Invoice 125718	11/23/2018		
AP Payment	E 250-5335-5219 Professional Services	SUGDEN CONSTR SERV	\$22,206.35
Invoice 125830	11/23/2018		
AP Payment	E 250-5335-5219 Professional Services	SUGDEN CONSTR PHASE 2	\$12,976.39
Invoice 125832	11/23/2018		
AP Payment	E 250-5335-5219 Professional Services	SUGDEN BOOSTER STATION	\$6,900.00
Invoice 125831	11/23/2018		
AP Payment	G 100-211400 Billable Disbursements	CHAPMAN FARM ANDERSON REVIEW	\$84.00
Invoice 125833	11/23/2018	Project EDC006	
AP Payment	G 100-211400 Billable Disbursements	CHAPMAN AURORA	\$317.12
Invoice 125834	11/23/2018	Project EDC006	
AP Payment	G 100-211400 Billable Disbursements	CHAPMAN KIDS CONN	\$123.12
Invoice 125835	11/23/2018	Project EDC006	
AP Payment	E 100-5335-5219 Professional Services	VERNON BOUNDRY AGREE	\$4,859.42
Invoice 125836	11/23/2018		
AP Payment	E 480-5700-5861 Road Resurfacing Projec	2017 RD PROGRAM CONSTR SERV	\$132.00
Invoice 125837	11/23/2018	Project RD0006	
AP Payment	G 620-000110 WWTF Septage Receiving	WWTF SEPTAGE CONSTR	\$6,048.28
Invoice 125838	11/23/2018		
AP Payment	G 610-000109 Well Rehab/Generator Proj	WELL 5 IRON FILTER DESIGN	\$17,531.00
Invoice 125839	11/23/2018		
AP Payment	E 480-5700-5861 Road Resurfacing Projec	2018 ST PROJECTS	\$231.00
Invoice 125840	11/23/2018	Project RD0006	
AP Payment	E 610-6920-6923 Outside Services Employ	143 TOWER PAINTING	\$717.00
Invoice 125841	11/23/2018		
AP Payment	E 220-5335-5219 Professional Services	DEBACK WETLAND DELINIATION	\$774.00
Invoice 125843	11/23/2018	Project DEV002	
AP Payment	E 220-5335-5219 Professional Services	DEBACK INFRASTRUCTURE DESIGN	\$6,331.75
Invoice 125842	11/23/2018	Project DEV002	
AP Payment	E 620-8400-8520 Outside Services Employ	WWTF PHOS PLAN ASSIST	\$261.50
Invoice 125844	11/23/2018		
AP Payment	E 610-6920-6923 Outside Services Employ	WELL CONSTRUCT REVIEW	\$188.00
Invoice 125845	11/23/2018		
AP Payment	G 100-211425 Developer Escrow	TRIPLE CROWN DEV REVIEW	\$836.06
Invoice 125846	11/23/2018	Project TID502	
AP Payment	G 100-211425 Developer Escrow	SUPER PRODUCTS DEV REVIEW	\$1,252.20
Invoice 125847	11/23/2018	Project TID504	
AP Payment	G 100-211400 Billable Disbursements	KAYS DANCE CTR	\$381.00
Invoice 125848	11/23/2018		
AP Payment	E 610-6920-6923 Outside Services Employ	2018 SCADA SERV	\$1,195.56
Invoice 125849	11/23/2018		
AP Payment	E 620-8400-8520 Outside Services Employ	2018 SCADA SERV	\$1,195.56
Invoice 125849	11/23/2018		
AP Payment	G 100-211425 Developer Escrow	FAIRWINDS PHASE 5	\$4,404.65
Invoice 125850	11/23/2018	Project D00007	
AP Payment	G 100-211425 Developer Escrow	MINOR ESTATES ADD 4	\$792.00
Invoice 125851	11/23/2018	Project D00010	

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AP Payment	E 200-5632-5219 Professional Services	CHAPMAN FARM SPEC ASSESS				\$2,480.50
Invoice 125853	11/23/2018	Project EDC006				
AP Payment	E 200-5335-5219 Professional Services	CHAPMAN FARM CONSTR SERV				\$2,733.11
Invoice 125852	11/23/2018	Project EDC006				
AP Payment	G 610-000108 CIP-Utility Mains Projects	CHAPMAN FARM CONTRUCTION				\$415.15
Invoice 125852	11/23/2018	Project EDC006				
AP Payment	G 620-000108 CIP-Utility Mains Projects	CHAPMAN FARM CONST SERV				\$311.37
Invoice 125852	11/23/2018	Project EDC006				
AP Payment	G 100-211400 Billable Disbursements	BERG COMM DEV				\$99.00
Invoice 125854	11/23/2018					
AP Payment	E 500-5140-5219 Professional Services	STORM WATER PERMIT				\$1,479.50
Invoice 125855	11/23/2018					
AP Payment	G 100-211400 Billable Disbursements	PRO HEALTH EXPANSION				\$264.00
Invoice 125856	11/23/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$136,279.11
Refer	4453	SAWICKI KAREN	-			
AP Payment	G 150-130450 Ebix Ambulance Receivable	INSURANCE PAID				\$75.28
Invoice 7215	12/18/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$75.28
Refer	4454	SOBON NATHAN	-			
AP Payment	E 150-5222-5346 Clothing Allowance	2018 CLOTH ALLOW				\$50.00
Invoice 21131463	12/27/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$50.00
Refer	4455	SOMAR ENTERPRISES	-			
AP Payment	E 100-5212-5347 New Uniform Issue	NAMETAG				\$13.80
Invoice 101252	12/12/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$13.80
Refer	4456	STRYKER SALES CORP.	-			
AP Payment	E 150-5231-5311 Supplies	SIDEKICK WIPES				\$90.70
Invoice 2550925	12/4/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$90.70
Refer	4457	TERRACON CONSULTANTS	-			
AP Payment	E 250-5335-5219 Professional Services	ENG 8/5/18-12/8/18				\$572.11
Invoice TB45157	12/17/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$572.11
Refer	4458	TRACTOR SUPPLY CO	-			
AP Payment	E 100-5347-5311 Supplies	WIRE				\$25.98
Invoice 423922	12/4/2018					
AP Payment	E 100-5348-5311 Supplies	G2 BULK				\$27.75
Invoice 424235	12/6/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$53.73
Refer	4459	TRILOGY CONSULTING	-			
AP Payment	E 620-8400-8520 Outside Services Employ	IMPACT FEE UPDATE				\$27.50
Invoice 818	12/27/2018					
AP Payment	E 620-8400-8520 Outside Services Employ	WATER SEWER RATE STUDY				\$605.00
Invoice 819	12/27/2018					

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Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$632.50</b>
Refer	4460	TUCKER DOULAS	-			
AP Payment	G 150-130450	Ebix Ambulance Receivable	PATIENT OVERPAID			\$1,224.23
Invoice 9822	12/18/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$1,224.23</b>
Refer	4461	UNTI DAVID	-			
AP Payment	E 150-5222-5346	Clothing Allowance	CLOTHING ALLOW 2018			\$50.00
Invoice 30455	12/21/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$50.00</b>
Refer	4462	VERIZON WIRELESS	-			
AP Payment	E 150-5221-5225	Telephone	WIRELESS SERV			\$50.12
Invoice 9819609228	12/3/2018					
AP Payment	E 150-5221-5225	Telephone	11/13-12/12			\$136.26
Invoice 9820242156	12/3/2018					
AP Payment	E 100-5323-5225	Telephone	11/13-12/12			\$56.10
Invoice 9820242156	12/3/2018					
AP Payment	E 610-6920-6921	Office Supplies & Expen	11/13-12/12			\$51.44
Invoice 9820242156	12/3/2018					
AP Payment	E 620-8400-8510	Office Supplies & Expen	11/13-12/12			\$51.45
Invoice 9820242156	12/3/2018					
AP Payment	E 100-5141-5225	Telephone	11/13-12/12			\$128.37
Invoice 9820242155	12/3/2018					
AP Payment	E 100-5241-5225	Telephone	11/13-12/12			\$135.98
Invoice 9820242155	12/3/2018					
AP Payment	E 150-5221-5225	Telephone	11/13-12/12			\$195.32
Invoice 9820242155	12/3/2018					
AP Payment	E 100-5323-5225	Telephone	11/13-12/12			\$235.19
Invoice 9820242155	12/3/2018					
AP Payment	E 610-6920-6921	Office Supplies & Expen	11/13-12/12			\$237.90
Invoice 9820242155	12/3/2018					
AP Payment	E 620-8400-8510	Office Supplies & Expen	11/13-12/12			\$237.89
Invoice 9820242155	12/3/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$1,516.02</b>
Refer	4464	WANASEK CORP	-			
AP Payment	E 610-6451-6651	Maintenance-Mains	CLARENDON REPAIR			\$4,520.17
Invoice 9308	12/21/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$4,520.17</b>
Refer	4467	THE WATERMAN INC.	-			
AP Payment	G 610-235000	Customer Deposits	METER DEP REFUND			\$1,000.00
Invoice 51568	12/13/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$1,000.00</b>
Refer	4472	WAUKESHA CTY TREASURER	-			
AP Payment	E 100-5212-5219	Professional Services	SHF4 INMATE BILLING			\$51.42
Invoice 240	12/11/2018					
AP Payment	E 150-5222-5395	Repairs & Maintenance	EPR1 RADIO EQUIP BILLING			\$319.26
Invoice 318	12/20/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	<b>\$370.68</b>



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## Payments

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Refer	4473	WE ENERGIES	-			
AP Payment	E 100-5521-5222	Electric	200 S ROCHESTER			\$33.52
Invoice	2008-50-143	12/20/2018				
AP Payment	E 100-5160-5222	Electric	915 MAIN ST			\$39.06
Invoice	427-978-377	12/20/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$72.58
Refer	4476	WILLKOMM EXCAVATING & GRAD	-			
AP Payment	G 610-235000	Customer Deposits	WATER METER DEPOSIT			\$1,000.00
Invoice	50235	12/13/2018				
AP Payment	E 250-5700-5765	Road Construction	TID 5 PUBLIC IMPROVEMENTS			\$4,453.10
Invoice	PYMT8	12/20/2018		Project TID500		
AP Payment	E 250-5700-5763	Stormwater Capital Expe	TID 5 PUBLIC IMPROVEME			\$7,766.00
Invoice	PYMT8	12/20/2018		Project TID500		
AP Payment	E 250-5700-5761	Water Capital Exp	TID 5 PUBLIC IMPROVEME			\$448,474.03
Invoice	PYMT8	12/20/2011		Project TID500		
AP Payment	E 250-5700-5762	Wastewater Capital Exp	TID 5 PUBLIC IMPROVEME			\$3,176.00
Invoice	PYMT8	12/20/2018		Project TID500		
AP Payment	E 250-5700-5761	Water Capital Exp	TID 5 PUBLIC IMPROVEME			\$3,596.99
Invoice	PYMT8	12/20/2018		Project TID500		
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$468,466.12
Refer	4477	WISCONSIN IMAGING	-			
AP Payment	E 620-8400-8510	Office Supplies & Expen	SHARP BW/COLOR COPIES			\$35.64
Invoice	30459	12/18/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$35.64
Refer	4478	ZEP SALES & SERVICE	-			
AP Payment	E 150-5221-5311	Supplies	ZEP PH			\$171.89
Invoice	9003866744	12/5/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$171.89
Refer	4487	ADVANCED INTEGRATED TECHN	-			
AP Payment	E 100-5512-5225	Telephone	LONG DISTANCE MUSEUM			\$1.95
Invoice	183340400	12/5/2018				
AP Payment	E 610-6920-6921	Office Supplies & Expen	LONG DISTANCE			\$2.67
Invoice	183340400	12/5/2018				
AP Payment	E 620-8400-8510	Office Supplies & Expen	LONG DISTANCE			\$2.66
Invoice	183340400	12/5/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$7.28
Refer	4488	AIRGAS NORTH CENTRAL	-			
AP Payment	E 150-5231-5311	Supplies	OXYGEN			\$296.68
Invoice	9083720939	12/20/2018				
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	Total	\$296.68
Refer	4489	BK PLANNING STRATEGIES	-			
AP Payment	E 100-5632-5219	Professional Services	PLANNING SERV GENL			\$2,637.97
Invoice	M0762-2018	12/31/2018				
AP Payment	E 250-5632-5219	Professional Services	TID 5 PLANNING			\$142.50
Invoice	M0763-2018	12/31/2018				
AP Payment	G 100-211400	Billable Disbursements	THE BOX SELF STORAGE			\$66.50
Invoice	M0764-2018	12/31/2018				



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## Payments

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AP Payment	G 100-211425 Developer Escrow	CHAPMAN FARM FINAL PLAT	\$291.50
Invoice	M0765-2018 12/31/2018	Project D00021	
AP Payment	G 100-211400 Billable Disbursements	COUSINS SUB EXT REMODEL	\$33.50
Invoice	M0766-2018 12/31/2018		
AP Payment	G 100-211400 Billable Disbursements	EDGEWOOD MEADOWS CONDOS	\$241.50
Invoice	M0767-2018 12/31/2018		
AP Payment	G 100-211425 Developer Escrow	FOX ST TOWNHOMES	\$16.50
Invoice	M0767-2018 12/31/2018	Project D00026	
AP Payment	G 100-211400 Billable Disbursements	IDC CORP	\$558.50
Invoice	M0769-2018 12/31/2018		
AP Payment	G 100-211400 Billable Disbursements	KAYS ACADEMY OF DANCE	\$479.50
Invoice	M0770-2018 12/31/2018		
AP Payment	G 100-211400 Billable Disbursements	MAPLE CENTER	\$41.50
Invoice	M0771-2018 12/31/2018		
AP Payment	G 100-211425 Developer Escrow	MEADOWLAND TOWNHOMES	\$133.50
Invoice	M0772-2018 12/31/2018	Project D00025	
AP Payment	G 100-211425 Developer Escrow	PROHEALTH ADDITION	\$60.14
Invoice	M0773-2018 12/31/2018	Project D00027	
AP Payment	G 100-211400 Billable Disbursements	TACO BELL EXT REMODEL	\$184.00
Invoice	M0774-2018 12/31/2018		
AP Payment	G 100-211400 Billable Disbursements	VERIZON SITE ARCH PLAN	\$166.25
Invoice	M0775-2018 12/31/2018		
AP Payment	E 100-5632-5219 Professional Services	VERNON BOUNDARY AGREE	\$58.50
Invoice	M0776-2018 12/31/2018		
AP Payment	G 100-211400 Billable Disbursements	WITTBROT REZONING	\$150.00
Invoice	M0777-2018 12/31/2018		
Transaction Date	12/31/2018	Due 1/2/2019 Accounts Payable 211000	<b>Total</b> \$5,261.86
Refer	4490 BROOKS TRACTOR	-	
AP Payment	E 620-8010-8330 Maint-Treatment/Dispos	SERV TRUCK/LABOR/PARTS	\$997.94
Invoice	277590 12/18/2018		
Transaction Date	12/31/2018	Due 1/2/2019 Accounts Payable 211000	<b>Total</b> \$997.94
Refer	4491 CHEMTRADE CHEMICALS US LLC	-	
AP Payment	E 620-8010-8240 Phosphorous Removal C	HYPER+ION	\$8,504.35
Invoice	92540278 12/19/2018		
Transaction Date	12/31/2018	Due 1/2/2019 Accounts Payable 211000	<b>Total</b> \$8,504.35
Refer	4492 HAWKINS WATER TREATMENT	-	
AP Payment	E 610-6300-6631 Chemicals	CHEMICALS	\$3,093.10
Invoice	4417722 12/20/2018		
Transaction Date	12/31/2018	Due 1/2/2019 Accounts Payable 211000	<b>Total</b> \$3,093.10
Refer	4493 HIPPENMEYER, REILLY	-	
AP Payment	E 100-5130-5219 Professional Services	MISC MATTERS	\$1,338.75
Invoice	47175 12/31/2018		
AP Payment	E 610-6920-6923 Outside Services Employ	UTILITIES GIBSON DEF ASSESS	\$245.00
Invoice	47174 12/31/2018		
AP Payment	E 620-8400-8520 Outside Services Employ	UTILITIES GIBSON DEF ASSESS	\$245.00
Invoice	47174 12/31/2018		
AP Payment	E 100-5130-5219 Professional Services	ORDINANCE/RESOLUTION	\$227.50
Invoice	47168 12/31/2018		

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## Payments

Current Period: December 2018

<a href="#">AP Payment</a>	G 100-211425 Developer Escrow	FAIRWINDS SUBDIVISION				\$70.00
Invoice 47165	12/31/2018		Project D00007			
<a href="#">AP Payment</a>	G 100-211400 Billable Disbursements	MINORS SUBDIVISION				\$105.00
Invoice 47167	12/31/2018					
<a href="#">AP Payment</a>	E 220-5130-5219 Professional Services	ALDI SPECIAL ASSESSMENT				\$140.00
Invoice 47162	12/31/2018					
<a href="#">AP Payment</a>	G 100-211400 Billable Disbursements	TERONOMY				\$665.00
Invoice 47172	12/31/2018					
<a href="#">AP Payment</a>	E 240-5130-5219 Professional Services	TID4 915				\$385.00
Invoice 47173	12/31/2018					
<a href="#">AP Payment</a>	G 100-211425 Developer Escrow	TID5 BANKERWIRE				\$35.00
Invoice 47169	12/31/2018		Project TID501			
<a href="#">AP Payment</a>	G 100-211400 Billable Disbursements	TID5 MALCOLM				\$647.50
Invoice 47170	12/31/2018					
<a href="#">AP Payment</a>	G 100-211425 Developer Escrow	TID5 NB LINCOLN				\$140.00
Invoice 47171	12/31/2018		Project TID504			
<a href="#">AP Payment</a>	G 100-211400 Billable Disbursements	BOX SELF STORAGE				\$105.00
Invoice 47163	12/31/2018					
<a href="#">AP Payment</a>	G 100-211400 Billable Disbursements	CAMPBELL/VERIZON				\$70.00
Invoice 47164	12/31/2018					
<a href="#">AP Payment</a>	G 100-211400 Billable Disbursements	IDC				\$105.00
Invoice 47166	12/31/2018					
<a href="#">AP Payment</a>	E 100-5130-5219 Professional Services	PROSECUTION				\$1,380.00
Invoice 47176	12/31/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	\$5,903.75
Refer	4494	JCH WATER METER TESTING	-			
<a href="#">AP Payment</a>	E 610-6453-6653 Maintenance-Meters	TEST (11) WATER METERS				\$2,850.00
Invoice 20060	12/13/2018					
Transaction Date	12/31/2018	Due 1/2/2019	Accounts Payable	211000	<b>Total</b>	\$2,850.00
Refer	4495	MUSSON BROTHERS	-			
<a href="#">AP Payment</a>	E 200-5700-5821 Improvements	CHAPMAN FARM BLVD				\$120,904.56
Invoice PYMT7	12/26/2018		Project EDC006			
Transaction Date	12/31/2018	Due 1/3/2019	Accounts Payable	211000	<b>Total</b>	\$120,904.56
Refer	4496	NATURAL LANDSCAPES, INC	-			
<a href="#">AP Payment</a>	E 100-5521-5311 Supplies	2018 VEGETATION MGMT				\$1,500.00
Invoice 1709	12/28/2018					
Transaction Date	12/31/2018	Due 1/3/2019	Accounts Payable	211000	<b>Total</b>	\$1,500.00

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## Payments

Current Period: December 2018

### Fund Summary

	211000 Accounts Payable	
100 GENERAL FUND		\$55,424.04
150 FIRE/AMBULANCE FUND		\$22,791.90
200 COMMUNITY DEVELOPMENT FUND		\$126,118.17
220 TID#3 - GENERAL		\$7,697.28
240 TID#4		\$385.00
250 TID #5		\$618,097.59
430 CAPITAL EQUIPMENT FUND		\$63,380.50
480 CAPITAL IMPROVEMENT FUND		\$9,929.52
500 STORM WATER UTILITY		\$1,479.50
610 WATER UTILITY FUND		\$94,204.55
620 SEWER UTILITY FUND		\$29,366.53
		<hr/>
		\$1,028,874.58

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,028,874.58
	<hr/>
Total	\$1,028,874.58

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## Payments

Current Period: December 2018

Batch Name	M-12-2018	User Dollar Amt	\$239,549.51		
	Payments	Computer Dollar Amt	\$239,549.51		
			\$0.00	In Balance	
Refer	4377 WE ENERGIES	Ck# 026308	12/6/2018		
Cash Payment	E 250-5700-5764 Cable/Electric Capital Ex	S83/BOXHORN			\$108,161.14
Invoice	4231908	12/6/2018			
Transaction Date	12/28/2018	Citizens	111000	Total	\$108,161.14
Refer	4378 VANTAGEPOINT TRANSFER AGEN	Ck# 026311	12/14/2018		
Cash Payment	G 100-215250 Deferred Compensation	DEF COMP DED	12/14/18		\$2,088.80
Invoice	PD12142018	12/14/2018			
Cash Payment	G 440-215250 Deferred Compensation	DEF COMP DED	12/14/18		\$574.42
Invoice	PD12142018	12/14/2018			
Cash Payment	G 610-215250 Deferred Compensation	DEF COMP DED	12/14/18		\$183.82
Invoice	PD12142018	12/14/2018			
Cash Payment	G 620-215250 Deferred Compensation	DEF COMP DED	12/14/18		\$211.68
Invoice	PD12142018	12/14/2018			
Transaction Date	12/28/2018	Citizens	111000	Total	\$3,058.72
Refer	4379 WAUKESHA CTY TREASURER	Ck# 026312	12/17/2018		
Cash Payment	G 720-121100 Overpayment/Refund of Tax	HART TYLER			\$21.06
Invoice		12/17/2018			
Cash Payment	E 440-5511-5311 Supplies	SKYBOUND CANINE ENTERTAINMENT			\$300.00
Invoice		12/17/2018			
Cash Payment	E 440-5511-5311 Supplies	MUELLER AMY			\$75.00
Invoice		12/17/2018			
Cash Payment	R 100-4820-4855 Village Hall Rental	INTEGRATED COLLEGE PLANNING			\$65.00
Invoice		12/17/2018			
Cash Payment	G 720-121100 Overpayment/Refund of Tax	UNCLAIMED FUNDS			\$106.42
Invoice		12/17/2018			
Transaction Date	12/28/2018	Citizens	111000	Total	\$567.48
Refer	4380 WE ENERGIES	Ck# 026313	12/18/2018		
Cash Payment	E 480-5700-5850 Multi-Use Trail	LIGHTING @ HOLZ/PERKINS			\$4,433.79
Invoice	4280007	12/18/2018			
Transaction Date	12/28/2018	Citizens	111000	Total	\$4,433.79
Refer	4381 CLARK COUNTY SHERIFF	Ck# 026395	12/21/2018		
Cash Payment	G 100-233200 Reimburse Warrants/Partial	BOND J LETENDRE DOB 01/24/1981			\$500.00
Invoice	29735825	12/21/2018			
Transaction Date	12/28/2018	Citizens	111000	Total	\$500.00
Refer	4382 MUKWONAGO PROFESSIONAL FI	Ck# 026420	12/28/2018		
Cash Payment	G 150-215500 Union Dues Payable	DEC 18 UNION DUES			\$225.00
Invoice	DEC18	12/28/2018			
Transaction Date	12/28/2018	Citizens	111000	Total	\$225.00
Refer	4383 VILLAGE OF MUKWONAGO MRA	Ck# 026421	12/28/2018		
Cash Payment	G 100-215350 Flexible Spending Contributi	DEC 18 PAYROLL			\$1,156.98
Invoice	DEC18	12/28/2018			
Cash Payment	G 150-215350 Flexible Spending Contributi	DEC 18 PAYROLL			\$252.95
Invoice	DEC18	12/28/2018			

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## Payments

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Cash Payment	G 440-215350 Flexible Spending Contributi	DEC 18 PAYROLL			\$70.25
Invoice DEC18	12/28/2018				
Transaction Date	12/28/2018	Citizens	111000	Total	\$1,480.18
Refer	4384	MUKWONAGO PROFESSIONAL PO	Ck# 026422	12/28/2018	
Cash Payment	G 100-215500 Union Dues Payable	DEC 18 UNION DUES			\$425.00
Invoice DEC18	12/28/2018				
Transaction Date	12/28/2018	Citizens	111000	Total	\$425.00
Refer	4385	AFLAC	Ck# 026423	12/28/2018	
Cash Payment	G 100-215302 Supplemental Insurance Pa	DEC INS PYMT			\$355.16
Invoice 589509	12/28/2018				
Cash Payment	G 150-215302 Supplemental Insurance Pa	DEC INS PYMT			\$249.50
Invoice 589509	12/28/2018				
Cash Payment	G 610-215302 Supplemental Insurance Pa	DEC INS PYMT			\$49.80
Invoice 589509	12/28/2018				
Cash Payment	G 620-215302 Supplemental Insurance Pa	DEC INS PYMT			\$51.70
Invoice 589509	12/28/2018				
Transaction Date	12/28/2018	Citizens	111000	Total	\$706.16
Refer	4386	GREAT WEST RETIREMENT SERV	Ck# 006252	12/14/2018	
Cash Payment	G 100-215250 Deferred Compensation	457 DED PD 12/14			\$521.00
Invoice PD1214218	12/14/2018				
Cash Payment	G 150-215250 Deferred Compensation	457 DED PD 12/14			\$115.00
Invoice PD1214218	12/14/2018				
Cash Payment	G 610-215250 Deferred Compensation	457 DED PD 12/14			\$96.28
Invoice PD1214218	12/14/2018				
Cash Payment	G 620-215250 Deferred Compensation	457 DED PD 12/14			\$103.72
Invoice PD1214218	12/14/2018				
Transaction Date	12/28/2018	Citizens	111000	Total	\$836.00
Refer	4387	EMPLOYEE TRUST FUNDS	Ck# 006253	12/14/2018	
Cash Payment	G 100-215300 Health Insurance Payable	DEC 18 125 HEALTH			\$35,895.32
Invoice DEC18	12/14/2018				
Cash Payment	G 150-215300 Health Insurance Payable	DEC 18 125 HEALTH			\$2,922.39
Invoice DEC18	12/14/2018				
Cash Payment	G 440-215300 Health Insurance Payable	DEC 18 125 HEALTH			\$6,303.31
Invoice DEC18	12/14/2018				
Cash Payment	G 620-215300 Health Insurance Payable	DEC 18 125 HEALTH			\$2,917.94
Invoice DEC18	12/14/2018				
Cash Payment	G 610-215300 Health Insurance Payable	DEC 18 125 HEALTH			\$1,050.42
Invoice DEC18	12/14/2018				
Transaction Date	12/28/2018	Citizens	111000	Total	\$49,089.38
Refer	4388	HASLER MAILING SOLUTIONS	Ck# 006255	12/20/2018	
Cash Payment	E 100-5142-5315 Postage	POSTAGE			\$3,000.00
Invoice DEC18	12/20/2018				
Transaction Date	12/28/2018	Citizens	111000	Total	\$3,000.00
Refer	4389	MINNESOTA LIFE INSURANCE	Ck# 026396	12/21/2018	
Cash Payment	G 100-215301 Life Insurance Payable	JAN 19 PREMIUM			\$1,058.06
Invoice JAN18	12/21/2018				

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## Payments

Current Period: December 2018

Cash Payment	G 150-215301 Life Insurance Payable	JAN 19 PREMIUM		\$105.74
Invoice	JAN18	12/21/2018		
Cash Payment	G 440-215301 Life Insurance Payable	JAN 19 PREMIUM		\$163.35
Invoice	JAN18	12/21/2018		
Cash Payment	G 610-215301 Life Insurance Payable	JAN 19 PREMIUM		\$31.16
Invoice	JAN18	12/21/2018		
Cash Payment	G 620-215301 Life Insurance Payable	JAN 19 PREMIUM		\$48.50
Invoice	JAN18	12/21/2018		
Transaction Date	12/28/2018	Citizens	111000	<b>Total</b> \$1,406.81
Refer	4390 GREAT WEST RETIREMENT SERV	Ck# 006257	12/26/2018	
Cash Payment	G 100-215250 Deferred Compensation	457 DED PD 12282018		\$521.00
Invoice	PD122818	12/26/2018		
Cash Payment	G 150-215250 Deferred Compensation	457 DED PD 12282018		\$115.00
Invoice	PD122818	12/26/2018		
Cash Payment	G 610-215250 Deferred Compensation	457 DED PD 12282018		\$100.00
Invoice	PD122818	12/26/2018		
Cash Payment	G 620-215250 Deferred Compensation	457 DED PD 12282018		\$100.00
Invoice	PD122818	12/26/2018		
Transaction Date	12/28/2018	Citizens	111000	<b>Total</b> \$836.00
Refer	4391 WI RETIREMENT SYSTEM	Ck# 006258	12/27/2018	
Cash Payment	G 100-215200 Retirement	NOV 18 RETIREMENT		\$35,875.51
Invoice	NOV18	12/27/2018		
Cash Payment	G 150-215200 Retirement	NOV 18 RETIREMENT		\$10,823.24
Invoice	NOV18	12/27/2018		
Cash Payment	G 440-215200 Retirement	NOV 18 RETIREMENT		\$7,492.16
Invoice	NOV18	12/27/2018		
Cash Payment	G 500-215200 Retirement	NOV 18 RETIREMENT		\$25.72
Invoice	NOV18	12/27/2018		
Cash Payment	G 610-215200 Retirement	NOV 18 RETIREMENT		\$2,373.28
Invoice	NOV18	12/27/2018		
Cash Payment	G 620-215200 Retirement	NOV 18 RETIREMENT		\$2,287.58
Invoice	NOV18	12/27/2018		
Cash Payment	G 100-215200 Retirement	NOV 18 RETIREMENT		\$0.22
Invoice	NOV18	12/27/2018		
Transaction Date	12/28/2018	Citizens	111000	<b>Total</b> \$58,877.71
Refer	4392 PAYROLLDATA.COM	Ck# 006259	12/14/2018	
Cash Payment	E 100-5142-5399 Other	DEC PAYROLL FEES		\$231.98
Invoice	132968	12/14/2018		
Cash Payment	E 150-5221-5219 Professional Services	DEC PAYROLL FEES		\$231.96
Invoice	132968	12/14/2018		
Cash Payment	E 440-5511-5399 Other	DEC PAYROLL FEES		\$231.96
Invoice	132968	12/14/2018		
Cash Payment	E 610-6920-6930 Misc General Expenses	DEC PAYROLL FEES		\$231.96
Invoice	132968	12/14/2018		
Cash Payment	E 620-8400-8560 Misc General Expense	DEC PAYROLL FEES		\$231.96
Invoice	132968	12/14/2018		
Transaction Date	12/28/2018	Citizens	111000	<b>Total</b> \$1,159.82
Refer	4393 VANTAGEPOINT TRANSFER AGEN	Ck# 006262	12/27/2018	

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## Payments

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Cash Payment	G 100-215250 Deferred Compensation	457 DED PD 12/28/18		\$2,265.04
Invoice	PD1228	12/28/2018		
Cash Payment	G 150-215250 Deferred Compensation	457 DED PD 12/28/18		\$6.07
Invoice	PD1228	12/28/2018		
Cash Payment	G 440-215250 Deferred Compensation	457 DED PD 12/28/18		\$429.24
Invoice	PD1228	12/28/2018		
Cash Payment	G 610-215250 Deferred Compensation	457 DED PD 12/28/18		\$167.40
Invoice	PD1228	12/28/2018		
Cash Payment	G 620-215250 Deferred Compensation	457 DED PD 12/28/18		\$204.92
Invoice	PD1228	12/28/2018		
Transaction Date	12/28/2018	Citizens	111000	<b>Total</b> \$3,072.67
Refer	4394 TASC	<u>Ck# 006260 12/27/2018</u>		
Cash Payment	E 620-8400-8560 Misc General Expense	FSA 1ST QTR 2019		\$78.28
Invoice	1423911	12/25/2018		
Cash Payment	E 610-6920-6930 Misc General Expenses	FSA 1ST QTR 2019		\$58.71
Invoice	1423911	12/25/2018		
Cash Payment	E 440-5511-5399 Other	FSA 1ST QTR 2019		\$117.40
Invoice	1423911	12/25/2018		
Cash Payment	E 150-5221-5399 Other	FSA 1ST QTR 2019		\$136.97
Invoice	1423911	12/25/2018		
Cash Payment	E 100-5241-5399 Other	FSA 1ST QTR 2019		\$39.12
Invoice	1423911	12/25/2018		
Cash Payment	E 100-5211-5399 Other	FSA 1ST QTR 2019		\$195.68
Invoice	1423911	12/25/2018		
Cash Payment	E 100-5212-5399 Other	FSA 1ST QTR 2019		\$195.68
Invoice	1423911	12/25/2018		
Cash Payment	E 100-5213-5311 Supplies	FSA 1ST QTR 2019		\$39.12
Invoice	1423911	12/25/2018		
Cash Payment	E 100-5142-5399 Other	FSA 1ST QTR 2019		\$117.40
Invoice	1423911	12/25/2018		
Cash Payment	E 100-5323-5311 Supplies	FSA 1ST QTR 2019		\$156.54
Invoice	1423911	12/25/2018		
Transaction Date	12/28/2018	Citizens	111000	<b>Total</b> \$1,134.90
Refer	4395 TASC	<u>Ck# 006261 12/27/2018</u>		
Cash Payment	E 620-8400-8560 Misc General Expense	1ST QTR 2019 HRA		\$33.07
Invoice	1426230	12/25/2018		
Cash Payment	E 610-6920-6930 Misc General Expenses	1ST QTR 2019 HRA		\$49.60
Invoice	1426230	12/25/2018		
Cash Payment	E 440-5511-5399 Other	1ST QTR 2019 HRA		\$82.69
Invoice	1426230	12/25/2018		
Cash Payment	E 150-5221-5399 Other	1ST QTR 2019 HRA		\$49.60
Invoice	1426230	12/25/2018		
Cash Payment	E 100-5241-5399 Other	1ST QTR 2019 HRA		\$16.53
Invoice	1426230	12/25/2018		
Cash Payment	E 100-5211-5399 Other	1ST QTR 2019 HRA		\$99.23
Invoice	1426230	12/25/2018		
Cash Payment	E 100-5212-5399 Other	1ST QTR 2019 HRA		\$115.76
Invoice	1426230	12/25/2018		

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## Payments

Current Period: December 2018

Cash Payment	E 100-5213-5311 Supplies	1ST QTR 2019 HRA		\$16.53
Invoice	1426230	12/25/2018		
Cash Payment	E 100-5142-5399 Other	1ST QTR 2019 HRA		\$66.14
Invoice	1426230	12/25/2018		
Cash Payment	E 100-5323-5311 Supplies	1ST QTR 2019 HRA		\$49.60
Invoice	1426230	12/25/2018		
Transaction Date	12/28/2018	Citizens	111000	<b>Total</b> \$578.75

### Fund Summary

	111000 Citizens	
100 GENERAL FUND		\$85,066.40
150 FIRE/AMBULANCE FUND		\$15,233.42
250 TID #5		\$108,161.14
440 LIBRARY FUND		\$15,839.78
480 CAPITAL IMPROVEMENT FUND		\$4,433.79
500 STORM WATER UTILITY		\$25.72
610 WATER UTILITY FUND		\$4,392.43
620 SEWER UTILITY FUND		\$6,269.35
720 TAX ESCROW AGENCY FUND		\$127.48
		<u>\$239,549.51</u>

Pre-Written Checks	\$239,549.51
Checks to be Generated by the Computer	\$0.00
Total	<u>\$239,549.51</u>



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## Payments

Current Period: December 2018

Batch Name	US-12-2018	User Dollar Amt	\$19,217.92
	Payments	Computer Dollar Amt	\$19,217.92
			\$0.00 In Balance
Refer	23092 US BANK	Ck# 006256	12/26/2018
Cash Payment	E 100-5144-5311 Supplies	POST ELECTION LUNCH	\$32.02
Invoice	DEC18 6347 12/17/2018		
Cash Payment	E 100-5141-5398 Employee Recognition	DONATION PANCREATIC ORG	\$75.00
Invoice	DEC18 6347 12/17/2018		
Cash Payment	E 100-5142-5335 Training & Travel	CLERK/TREAS INSTITUTE	\$475.00
Invoice	DEC18 6347 12/17/2018		
Cash Payment	E 100-5241-5335 Training & Travel	ROBIN UDC TRAINING	\$470.50
Invoice	DEC18 6347 12/17/2018		
Cash Payment	E 100-5141-5399 Other	SHOES FOR ROTARY DONATION	\$28.66
Invoice	DEC18 2380 12/17/2018		
Cash Payment	E 100-5211-5399 Other	SHOES FOR ROTARY DONATION	\$28.67
Invoice	DEC18 2380 12/17/2018		
Cash Payment	E 100-5323-5311 Supplies	SHOES FOR ROTARY DONATION	\$28.67
Invoice	DEC18 2380 12/17/2018		
Cash Payment	E 100-5141-5399 Other	CHAMBER PARADE	\$87.94
Invoice	DEC18 2380 12/17/2018		
Cash Payment	E 100-5141-5335 Training & Travel	BOOK	\$19.22
Invoice	DEC18 2380 12/17/2018		
Cash Payment	E 100-5241-5399 Other	LUNCH W CRAIG V	\$36.99
Invoice	DEC18 4952 12/17/2018		
Cash Payment	E 100-5241-5311 Supplies	GRAINGER	\$94.59
Invoice	DEC18 4952 12/17/2018		
Cash Payment	E 430-5700-5711 Police Dept Capital Equi	SQUADS & EQUIP	\$626.53
Invoice	DEC18 3064 12/17/2018		
Cash Payment	E 100-5211-5311 Supplies	OFFICE SUPPLIES	\$33.27
Invoice	DEC18 8378 12/17/2018		
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	ANT SPRAY/MANILLA FOLDERS	\$28.14
Invoice	DEC18 8378 12/17/2018		
Cash Payment	E 100-5211-5311 Supplies	LABELS.ENVELOPES	\$72.68
Invoice	DEC18 8378 12/17/2018		
Cash Payment	E 100-5213-5395 Repairs & Maintenance	DOT VEHICLE REG	\$86.45
Invoice	DEC18 8378 12/17/2018		
Cash Payment	E 100-5211-5399 Other	COMMAND STAFF/CHAPLAIN LUNCH	\$64.53
Invoice	DEC18 8378 12/17/2018		
Cash Payment	E 100-5211-5399 Other	CROSSING GUARD PINS	\$3.05
Invoice	DEC18 8378 12/17/2018		
Cash Payment	E 100-5213-5311 Supplies	STAPLES OFFICE SUPPLIES	\$89.56
Invoice	DEC18 8378 12/17/2018		
Cash Payment	E 100-5213-5311 Supplies	DRUG TESTING KITS	\$58.50
Invoice	DEC18 5538 12/17/2018		
Cash Payment	E 100-5211-5395 Repairs & Maintenance	PRINTER/SCANNER	\$97.99
Invoice	DEC18 5538 12/17/2018		
Cash Payment	E 100-5211-5395 Repairs & Maintenance	POWER CORD	\$96.50
Invoice	DEC18 5538 12/17/2018		

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## Payments

Current Period: December 2018

Cash Payment	E 100-5213-5311 Supplies	PEN FACTORY	\$118.50
Invoice	DEC18 5538	12/17/2018	
Cash Payment	E 100-5211-5219 Professional Services	GO DADDY - 5 YR RENEWAL	\$339.98
Invoice	DEC18 5538	12/17/2018	
Cash Payment	E 100-5211-5394 Bldg Repairs & Maintena	HEIN ELECT - PD LED LITES	\$1,110.10
Invoice	DEC18 9708	12/17/2018	
Cash Payment	E 100-5323-5335 Training & Travel	UWEX REG REFUND	-\$335.00
Invoice	DEC18 9708	12/17/2018	
Cash Payment	E 100-5323-5311 Supplies	FOAM POLISH WAX	\$115.16
Invoice	DEC18 9625	12/17/2018	
Cash Payment	E 440-5511-5311 Supplies	LIB SUPPLIES	\$308.99
Invoice	DEC18 7940	12/17/2018	
Cash Payment	E 440-5511-5340 Digital Materials	LIB DIGITAL MATERIAL	\$65.75
Invoice	DEC18 7940	12/17/2018	
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	LIB DONATION ACCT	\$231.23
Invoice	DEC18 7940	12/17/2018	
Cash Payment	E 440-5700-5328 Books	LIB BOOKS	\$15.75
Invoice	DEC18 2365	12/17/2018	
Cash Payment	E 440-5700-5329 AV Material	LIB AV MATERIAL	\$1,295.68
Invoice	DEC18 2365	12/17/2018	
Cash Payment	E 440-5511-5340 Digital Materials	LIB DIGITAL MATERIAL	\$119.65
Invoice	DEC18 2365	12/17/2018	
Cash Payment	E 440-5700-5328 Books	LIB BOOKS	\$199.95
Invoice	DEC18 2365	12/17/2018	
Cash Payment	E 440-5511-5314 Meta Space Equipment	LIB METASPACE	\$55.97
Invoice	DEC18 0960	12/17/2018	
Cash Payment	E 440-5511-5340 Digital Materials	LIB DIGITAL MATERIALS	\$645.01
Invoice	DEC18 0960	12/17/2018	
Cash Payment	E 440-5890-5806 Donated Fund Expenditu	LIB DONATION ACCT	\$570.54
Invoice	DEC18 0960	12/17/2018	
Cash Payment	E 150-5221-5311 Supplies	HOME DEPOT/TOGGLE& BED SLAT	\$3.64
Invoice	DEC18 6370	12/17/2018	
Cash Payment	E 150-5221-5346 Clothing Allowance	EMBROIDME/FICKAU	\$670.49
Invoice	DEC18 6370	12/17/2018	
Cash Payment	E 150-5222-5311 Supplies	PICK N SAVE CREDIT	-\$2.90
Invoice	DEC18 6370	12/17/2018	
Cash Payment	E 150-5221-5324 Membership Dues	DOMAIN NAME	\$31.98
Invoice	DEC18 6370	12/17/2018	
Cash Payment	E 150-5222-5311 Supplies	HOME DEPOT/EXIT LIGHT/BOARDS	\$56.57
Invoice	DEC18 6370	12/17/2018	
Cash Payment	E 150-5700-5721 Fire Administration	MATRESS FIRM	\$846.66
Invoice	DEC18 6370	12/17/2018	
Cash Payment	E 150-5221-5346 Clothing Allowance	EMBROIDME/STEIN	\$159.32
Invoice	DEC18 6370	12/17/2018	
Cash Payment	E 150-5221-5311 Supplies	MATRESS COVERS	\$206.34
Invoice	DEC18 6370	12/17/2018	
Cash Payment	E 150-5231-5311 Supplies	MOORING TECH MULTI TOUCH STYLUS	\$165.00
Invoice	DEC18 4746	12/17/2018	
Cash Payment	E 430-5700-5714 Ambulance Capital Equi	FERNO AVIATION	\$2,790.00
Invoice	DEC18 4746	12/17/2018	

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## Payments

Current Period: December 2018

Cash Payment	E 150-5221-5335 Training & Travel	GATEWAY TECHNICAL/SURA	\$28.92
Invoice	DEC18 4746	12/17/2018	
Cash Payment	E 610-6300-6632 Operation Supply/Exp-Tr	USPS	\$3.50
Invoice	DEC18 6639	12/17/2018	
Cash Payment	E 620-8010-8270 Operation Supply/Expen	TOOLS FOR TRUCK	\$569.27
Invoice	DEC18 1051	12/17/2018	
Cash Payment	E 610-6920-6930 Misc General Expenses	TOOLS FOR TRUCK	\$496.00
Invoice	DEC18 1051	12/17/2018	
Cash Payment	E 100-5120-5225 Telephone	10/28-11/27 COURT	\$81.11
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5141-5225 Telephone	10/28-11/27 ADMIN	\$82.89
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5142-5225 Telephone	10/28-11/27 CLERK	\$149.55
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5144-5219 Professional Services	10/28-11/27 ELECT	\$24.95
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5211-5225 Telephone	10/28-11/27 POLICE	\$847.99
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5241-5225 Telephone	10/28-11/27 BLDG INSP	\$42.19
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5323-5225 Telephone	10/28-11/27 DPW	\$76.24
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5512-5225 Telephone	10/28-11/27 MUSEUM	\$129.96
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 150-5221-5225 Telephone	10/28-11/27 FIRE	\$779.69
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 220-5140-5225 Telephone	10/28-11/27 TID	\$2.41
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 410-5140-5225 Telephone	10/28-11/27 RECYCLING	\$4.82
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 440-5511-5225 Telephone	10/28-11/27 LIBRARY	\$572.45
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 500-5140-5225 Telephone	10/28-11/27 STORM WATER	\$2.41
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 610-6920-6921 Office Supplies & Expen	10/28-11/17 WATER	\$41.01
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 620-8400-8510 Office Supplies & Expen	10/28-11/27 SEWER	\$41.00
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 610-6920-6930 Misc General Expenses	VIDEO RECORDER	\$359.33
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 150-5700-5713 Fire Dept Capital Equip	RACK MOUNT/CABLES	\$211.46
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 150-5700-5714 Ambulance Capital Equi	RACK MOUNT/CBLE	\$211.46
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5142-5311 Supplies	CALENDARS/TAPE	\$74.37
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5142-5311 Supplies	COLORED PAPER	\$38.97
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5144-5311 Supplies	LABEL MAKER	\$59.99
Invoice	DEC18 3861	12/17/2018	

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## Payments

Current Period: December 2018

Cash Payment	E 620-8010-8270 Operation Supply/Expen	RACK MOUNT/CABLE	\$98.07
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5142-5311 Supplies	COLORED PAPER	\$77.94
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 100-5160-5311 Supplies	HAND SANTIZER	\$23.80
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 150-5221-5346 Clothing Allowance	STEIN BOOTS	\$90.99
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 150-5700-5714 Ambulance Capital Equi	VIDEO CAMERA/RECORDER	\$1,001.25
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 150-5700-5713 Fire Dept Capital Equip	WALL MOUNT CABINET	\$287.56
Invoice	DEC18 3861	12/17/2018	
Cash Payment	E 150-5700-5714 Ambulance Capital Equi	WALL MOUNT CABINET	\$287.55
Invoice	DEC18 3861	12/17/2018	
Transaction Date	12/26/2018	Citizens	111000
			<b>Total</b>
			<b>\$19,217.92</b>

### Fund Summary

	111000 Citizens
100 GENERAL FUND	\$5,066.62
150 FIRE/AMBULANCE FUND	\$5,035.98
220 TID#3 - GENERAL	\$2.41
410 RECYCLING FUND	\$4.82
430 CAPITAL EQUIPMENT FUND	\$3,416.53
440 LIBRARY FUND	\$4,080.97
500 STORM WATER UTILITY	\$2.41
610 WATER UTILITY FUND	\$899.84
620 SEWER UTILITY FUND	\$708.34
	<u>\$19,217.92</u>

Pre-Written Checks	\$19,217.92
Checks to be Generated by the Computer	\$0.00
Total	<u>\$19,217.92</u>

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## Payments

Current Period: December 2018

Batch Name	WE-12-2018	User Dollar Amt	\$37,909.06
	Payments	Computer Dollar Amt	\$37,909.06
			\$0.00 In Balance
Refer	23068 WE ENERGIES	Ck# 006254 12/18/2018	
Cash Payment	E 100-5160-5222 Electric	HALL	\$673.99
Invoice	NOV18		
Cash Payment	E 100-5160-5224 Gas	HALL GAS	\$163.65
Invoice	NOV18		
Cash Payment	E 100-5211-5222 Electric	FLASHERS	\$19.20
Invoice	NOV18		
Cash Payment	E 100-5211-5222 Electric	TOWER RADIO BLDG	\$19.43
Invoice	NOV18		
Cash Payment	E 100-5211-5222 Electric	POLICE	\$1,197.20
Invoice	NOV18		
Cash Payment	E 100-5211-5222 Electric	POLICE GARAGE	\$46.14
Invoice	NOV18		
Cash Payment	E 100-5254-5222 Electric	MUKWONAGO DAM	\$22.22
Invoice	NOV18		
Cash Payment	E 100-5323-5222 Electric	DPW ELECTRIC	\$490.64
Invoice	NOV18		
Cash Payment	E 100-5323-5224 Gas	DPW GAS	\$510.84
Invoice	NOV18		
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS	\$10,881.53
Invoice	NOV18		
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS	\$2,318.75
Invoice	NOV18		
Cash Payment	E 100-5342-5222 Electric	STREET LIGHTS	\$80.44
Invoice	NOV18		
Cash Payment	E 100-5342-5222 Electric	SCHOOL CROSSING LIGHTS	\$18.15
Invoice	NOV18		
Cash Payment	E 100-5512-5222 Electric	MUSEUM	\$237.78
Invoice	NOV18		
Cash Payment	E 100-5521-5222 Electric	ANDREWS ST	\$103.12
Invoice	NOV18		
Cash Payment	E 100-5521-5222 Electric	FIELD PARK	\$118.77
Invoice	NOV18		
Cash Payment	E 100-5521-5222 Electric	FIELD PK BBALL LIGHTS	\$23.19
Invoice	NOV18		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$23.03
Invoice	NOV18		
Cash Payment	E 100-5521-5222 Electric	CONSESSION BLDG	\$137.93
Invoice	NOV18		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$0.00
Invoice	NOV18		
Cash Payment	E 100-5521-5222 Electric	FIELD PK SUMP PUMP	\$18.42
Invoice	NOV18		
Cash Payment	E 100-5521-5222 Electric	PARKS	\$30.86
Invoice	NOV18		

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## Payments

Current Period: December 2018

Cash Payment	E 100-5521-5222 Electric	MINIWAUKAN PAVILLION	\$81.25
Invoice NOV18			
Cash Payment	E 100-5521-5222 Electric	MINIWAUKAN PARK	\$20.22
Invoice NOV18			
Cash Payment	E 150-5221-5222 Electric	FIRE DEPT	\$1,362.13
Invoice NOV18			
Cash Payment	E 440-5511-5222 Electric	LIBRARY ELECTRIC	\$2,035.70
Invoice NOV18			
Cash Payment	E 440-5511-5224 Gas	LIBRARY GAS	\$963.21
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 3 ELECTRIC	\$1,034.61
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 3 GAS	\$54.97
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 4 ELEC	\$456.62
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 4 GAS	\$152.23
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 5	\$1,467.31
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 6	\$667.81
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	WELL 7	\$1,594.05
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	GREENWALD	\$370.44
Invoice NOV18			
Cash Payment	E 610-6200-6622 Fuel or Power Purchase	TOWER	\$32.11
Invoice NOV18			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	ATKINSON PUMP	\$555.05
Invoice NOV18			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	FOX RIVER VIEW	\$182.64
Invoice NOV18			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	1224 RIVERTON	\$176.17
Invoice NOV18			
Cash Payment	E 620-8020-8210 Pumping Power & Fuel	1240 N ROCHESTER	\$105.34
Invoice NOV18			
Cash Payment	E 620-8010-8211 WWTP Electric Power	HOLZ ELECTRIC	\$8,743.78
Invoice NOV18			
Cash Payment	E 620-8010-8212 Nat Gas/Admin Bldg/Hea	HOLZ GAS	\$149.12
Invoice NOV18			
Cash Payment	E 620-8010-8212 Nat Gas/Admin Bldg/Hea	DIGESTER GAS	\$569.02
Invoice NOV18			
Transaction Date	12/18/2018	Citizens	111000
			<b>Total</b>
			\$37,909.06

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## Payments

Current Period: December 2018

### Fund Summary

	111000 Citizens
100 GENERAL FUND	\$17,236.75
150 FIRE/AMBULANCE FUND	\$1,362.13
440 LIBRARY FUND	\$2,998.91
610 WATER UTILITY FUND	\$5,830.15
620 SEWER UTILITY FUND	\$10,481.12
	<hr/>
	\$37,909.06

Pre-Written Checks	\$37,909.06
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$37,909.06

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## Payments

Current Period: January 2019

Batch Name	AP 1-2019-1	User Dollar Amt	\$69,774.08		
	Payments	Computer Dollar Amt	\$69,774.08		
			\$0.00	In Balance	
Refer	4497	ANDERSEN KERRY OR TANYA	-		
Cash Payment	G 620-142000	Utility Customer Accounts	OP-PD AFTER TAX LIEN		\$847.27
Invoice	02-2031	1/2/2019			
Transaction Date	1/3/2019	Citizens	111000	Total	\$847.27
Refer	4498	ENVIRONMENT CONTROL	-		
Cash Payment	E 100-5160-5219	Professional Services	MONTHLY MAINT		\$530.00
Invoice	9083-613	1/1/2019			
Transaction Date	1/3/2019	Citizens	111000	Total	\$530.00
Refer	4499	HUMANE ANIMAL WELFARE	-		
Cash Payment	E 100-5431-5219	Professional Services	3 YR AGREEMENT		\$2,420.00
Invoice	2019-2021	1/1/2019			
Transaction Date	1/3/2019	Citizens	111000	Total	\$2,420.00
Refer	4500	ICMA	-		
Cash Payment	E 100-5141-5324	Membership Dues	MEMBERSHIP RENEWAL		\$840.50
Invoice	2019	1/1/2019			
Transaction Date	1/3/2019	Citizens	111000	Total	\$840.50
Refer	4501	KARL JAMES & COMPANY LLC	-		
Cash Payment	E 100-5141-5219	Professional Services	WEBSITE MAINT VILLAGE/DOWNTOWN		\$3,200.00
Invoice	0020190002	1/2/2019			
Cash Payment	E 100-5670-5219	Professional Services	WEBSITE MAINT BUSINESS		\$1,600.00
Invoice	0020190002	1/2/2019			
Transaction Date	1/3/2019	Citizens	111000	Total	\$4,800.00
Refer	4502	WCMA	-		
Cash Payment	E 100-5141-5324	Membership Dues	ANNUAL MEMBERSHIP		\$153.75
Invoice	2019	1/1/2019			
Transaction Date	1/3/2019	Citizens	111000	Total	\$153.75
Refer	4503	WAUKESHA COUNTY CENTER FO	-		
Cash Payment	E 100-5670-5219	Professional Services	EDC 2019 FUNDING		\$6,108.56
Invoice	1043	1/1/2019			
Transaction Date	1/3/2019	Citizens	111000	Total	\$6,108.56
Refer	4505	R & R INSURANCE SERVICES	-		
Cash Payment	E 100-5154-5511	Workmens Comp Insura	INS W/C		\$16,322.41
Invoice	1980305	1/3/2018			
Cash Payment	E 100-5154-5512	General Liability Insuran	INS G/L		\$6,708.43
Invoice	1980305	1/3/2018			
Cash Payment	E 100-5154-5512	General Liability Insuran	INS G/L POLICE		\$1,475.26
Invoice	1980305	1/3/2018			
Cash Payment	E 100-5254-5226	Insurance Premiums	INS DAM INS		\$91.60
Invoice	1980305	1/3/2018			
Cash Payment	E 150-5221-5226	Insurance Premiums	INS FIRE/AMBO		\$22,796.01
Invoice	1980305	1/3/2018			
Cash Payment	E 410-5140-5226	Insurance Premiums	INS RECYCLING		\$91.60
Invoice	1980305	1/3/2018			



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## Payments

Current Period: January 2019

Cash Payment	E 440-5511-5226 Insurance Premiums	INS LIBRARY			\$271.74
Invoice	1980305	1/3/2018			
Cash Payment	E 500-5140-5226 Insurance Premiums	INS STORM WATER			\$91.60
Invoice	1980305	1/3/2018			
Cash Payment	E 610-6920-6924 Property Insurance	INS WATER			\$2,185.53
Invoice	1980305	1/3/2018			
Cash Payment	E 620-8400-8530 Insurance	INS SEWER			\$4,039.82
Invoice	1980305	1/3/2018			
Transaction Date	1/3/2019	Citizens	111000	<b>Total</b>	<b>\$54,074.00</b>

### Fund Summary

	111000 Citizens	
100 GENERAL FUND		\$39,450.51
150 FIRE/AMBULANCE FUND		\$22,796.01
410 RECYCLING FUND		\$91.60
440 LIBRARY FUND		\$271.74
500 STORM WATER UTILITY		\$91.60
610 WATER UTILITY FUND		\$2,185.53
620 SEWER UTILITY FUND		\$4,887.09
		<u>\$69,774.08</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$69,774.08</u>
Total	\$69,774.08

# VILLAGE OF MUKWONAGO

## Expenditure Guideline Village Board

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Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget
<b>Fund 100 GENERAL FUND</b>						
Cat Alt Code 31-General Government						
5111	VILLAGE BOARD	\$60,265.00	<b>\$60,265.00</b>	<b>\$57,826.15</b>	\$2,438.85	<b>95.95%</b>
5112	HISTORIC PRESERVATION	\$400.00	<b>\$400.00</b>	<b>\$0.42</b>	\$399.58	<b>0.11%</b>
5120	MUNICIPAL COURT	\$45,799.00	<b>\$45,799.00</b>	<b>\$44,557.82</b>	\$1,241.18	<b>97.29%</b>
5130	VILLAGE ATTORNEY	\$78,000.00	<b>\$78,000.00</b>	<b>\$69,960.65</b>	\$8,039.35	<b>89.69%</b>
5141	VILLAGE ADMINISTRATION/FINANCE	\$244,879.00	<b>\$244,879.00</b>	<b>\$211,463.65</b>	\$33,415.35	<b>86.35%</b>
5142	CLERK-TREASURER	\$170,628.00	<b>\$170,628.00</b>	<b>\$190,354.72</b>	-\$19,726.72	<b>111.56%</b>
5144	ELECTIONS	\$23,400.00	<b>\$23,400.00</b>	<b>\$21,290.23</b>	\$2,109.77	<b>90.98%</b>
5151	INDEPENDENT AUDITING	\$13,000.00	<b>\$13,000.00</b>	<b>\$11,399.41</b>	\$1,600.59	<b>87.69%</b>
5153	ASSESSMENT OF PROPERTY	\$24,950.00	<b>\$24,950.00</b>	<b>\$39,166.89</b>	-\$14,216.89	<b>156.98%</b>
5154	RISK & PROPERTY INSURANCE	\$128,700.00	<b>\$128,700.00</b>	<b>\$112,684.16</b>	\$16,015.84	<b>87.56%</b>
5160	VILLAGE HALL	\$38,870.00	<b>\$38,870.00</b>	<b>\$34,950.72</b>	\$3,919.28	<b>89.92%</b>
5220	FIRE STATION (Village)	\$5,111.00	<b>\$5,111.00</b>	<b>\$5,325.06</b>	-\$214.06	<b>104.19%</b>
5247	BOARD OF APPEALS	\$800.00	<b>\$800.00</b>	<b>\$1.88</b>	\$798.12	<b>0.24%</b>
Cat Alt Code 31-General Government		\$834,802.00	<b>\$834,802.00</b>	<b>\$798,981.76</b>	\$35,820.24	<b>95.71%</b>
Cat Alt Code 32-Public Safety						
5211	POLICE ADMINISTRATION	\$1,001,481.00	<b>\$1,001,481.00</b>	<b>\$974,760.52</b>	\$26,720.48	<b>97.33%</b>
5212	POLICE PATROL	\$1,056,406.00	<b>\$1,056,406.00</b>	<b>\$1,019,691.95</b>	\$36,714.05	<b>96.52%</b>
5213	CRIME INVESTIGATION	\$237,090.00	<b>\$237,090.00</b>	<b>\$238,561.57</b>	-\$1,471.57	<b>100.62%</b>
5215	POLICE TRAINING	\$6,700.00	<b>\$6,700.00</b>	<b>\$3,952.78</b>	\$2,747.22	<b>59.00%</b>
5235	EMERGENCY GOVERNMENT	\$1,550.00	<b>\$1,550.00</b>	<b>\$604.00</b>	\$946.00	<b>38.97%</b>
5241	BUILDING INSPECTOR	\$229,050.00	<b>\$229,050.00</b>	<b>\$211,158.73</b>	\$17,891.27	<b>92.19%</b>
5254	DAMS	\$8,599.00	<b>\$8,599.00</b>	<b>\$7,058.20</b>	\$1,540.80	<b>82.08%</b>
Cat Alt Code 32-Public Safety		\$2,540,876.00	<b>\$2,540,876.00</b>	<b>\$2,455,787.75</b>	\$85,088.25	<b>96.65%</b>
Cat Alt Code 33-Public Works						
5300	DPW GENERAL ADMINISTRATION	\$270,725.00	<b>\$270,725.00</b>	<b>\$252,523.79</b>	\$18,201.21	<b>93.28%</b>
5323	GARAGE	\$55,454.00	<b>\$55,454.00</b>	<b>\$49,743.17</b>	\$5,710.83	<b>89.70%</b>
5324	MACHINERY & EQUIPMENT	\$89,234.00	<b>\$89,234.00</b>	<b>\$91,627.34</b>	-\$2,393.34	<b>102.68%</b>
5335	ENGINEERING	\$50,000.00	<b>\$50,000.00</b>	<b>\$45,696.99</b>	\$4,303.01	<b>91.39%</b>
5341	STREETS & ALLEYS	\$33,067.00	<b>\$33,067.00</b>	<b>\$29,277.28</b>	\$3,789.72	<b>88.54%</b>

**VILLAGE OF MUKWONAGO**  
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Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget
5342	STREET LIGHTING	\$152,200.00	<b>\$152,200.00</b>	<b>\$163,354.39</b>	-\$11,154.39	<b>107.33%</b>
5343	CURBS GUTTERS & SIDEWALKS	\$3,469.00	<b>\$3,469.00</b>	<b>\$1,898.40</b>	\$1,570.60	<b>54.72%</b>
5344	STORM SEWER	\$12,259.00	<b>\$12,259.00</b>	<b>\$15,860.29</b>	-\$3,601.29	<b>129.38%</b>
5345	STREET CLEANING	\$15,894.00	<b>\$15,894.00</b>	<b>\$9,001.49</b>	\$6,892.51	<b>56.63%</b>
5346	BRIDGES & CULVERTS	\$1,388.00	<b>\$1,388.00</b>	<b>\$822.45</b>	\$565.55	<b>59.25%</b>
5347	SNOW & ICE CONTROL	\$114,102.00	<b>\$114,102.00</b>	<b>\$90,268.17</b>	\$23,833.83	<b>79.11%</b>
5348	STREET SIGNS & MARKINGS	\$12,677.00	<b>\$12,677.00</b>	<b>\$8,847.94</b>	\$3,829.06	<b>69.80%</b>
5362	GARBAGE COLLECTION	\$4,331.00	<b>\$4,331.00</b>	<b>\$4,804.32</b>	-\$473.32	<b>110.93%</b>
Cat Alt Code 33-Public Works		\$814,800.00	<b>\$814,800.00</b>	<b>\$763,726.02</b>	\$51,073.98	<b>93.73%</b>
Cat Alt Code 34-Health & Human Services						
5431	ANIMAL POUND	\$2,800.00	<b>\$2,800.00</b>	<b>\$2,680.00</b>	\$120.00	<b>95.71%</b>
Cat Alt Code 34-Health & Human Services		\$2,800.00	<b>\$2,800.00</b>	<b>\$2,680.00</b>	\$120.00	<b>95.71%</b>
Cat Alt Code 35-Culture/Rec/Education						
5512	MUSEUM	\$10,700.00	<b>\$10,700.00</b>	<b>\$8,789.42</b>	\$1,910.58	<b>82.14%</b>
5521	PARKS	\$166,613.00	<b>\$166,613.00</b>	<b>\$129,513.88</b>	\$37,099.12	<b>77.73%</b>
5522	CELEBRATIONS	\$6,127.00	<b>\$6,127.00</b>	<b>\$6,756.93</b>	-\$629.93	<b>110.28%</b>
Cat Alt Code 35-Culture/Rec/Education		\$183,440.00	<b>\$183,440.00</b>	<b>\$145,060.23</b>	\$38,379.77	<b>79.08%</b>
Cat Alt Code 36-Conservation & Development						
5611	FORESTRY	\$17,458.00	<b>\$17,458.00</b>	<b>\$25,132.83</b>	-\$7,674.83	<b>143.96%</b>
5613	WEED CONTROL	\$1,246.00	<b>\$1,246.00</b>	<b>\$438.99</b>	\$807.01	<b>35.23%</b>
5632	PLANNING DEPARTMENT	\$76,615.00	<b>\$76,615.00</b>	<b>\$71,423.68</b>	\$5,191.32	<b>93.22%</b>
5670	ECONOMIC DEVELOPMENT	\$56,439.00	<b>\$56,439.00</b>	<b>\$50,505.19</b>	\$5,933.81	<b>89.49%</b>
Cat Alt Code 36-Conservation & Development		\$151,758.00	<b>\$151,758.00</b>	<b>\$147,500.69</b>	\$4,257.31	<b>97.19%</b>
Cat Alt Code 37-Storm Water						
5660	STORMWATER MASTER PLAN	\$15,000.00	<b>\$15,000.00</b>	<b>\$3,395.77</b>	\$11,604.23	<b>22.64%</b>
Cat Alt Code 37-Storm Water		\$15,000.00	<b>\$15,000.00</b>	<b>\$3,395.77</b>	\$11,604.23	<b>22.64%</b>
Cat Alt Code 38-Capital Outlay						
5700	CAPITAL OUTLAY EXPENDITURES	\$25,000.00	<b>\$25,000.00</b>	<b>\$0.00</b>	\$25,000.00	<b>0.00%</b>
Cat Alt Code 38-Capital Outlay		\$25,000.00	<b>\$25,000.00</b>	<b>\$0.00</b>	\$25,000.00	<b>0.00%</b>
<b>Fund 100 GENERAL FUND</b>		\$4,568,476.00	<b>\$4,568,476.00</b>	<b>\$4,317,132.22</b>	\$251,343.78	<b>94.50%</b>

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## Expenditure Guideline Village Board

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Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget
<b>Fund 150 FIRE/AMBULANCE FUND</b>						
Cat Alt Code 31-General Government						
5140	ADMINISTRATIVE & GENERAL	\$25,326.00	<b>\$25,326.00</b>	<b>\$24,276.12</b>	\$1,049.88	<b>95.85%</b>
Cat Alt Code 31-General Government		\$25,326.00	<b>\$25,326.00</b>	<b>\$24,276.12</b>	\$1,049.88	<b>95.85%</b>
Cat Alt Code 32-Public Safety						
5221	FIRE ADMINISTRATION	\$826,831.00	<b>\$826,831.00</b>	<b>\$797,460.34</b>	\$29,370.66	<b>96.45%</b>
5222	FIRE SUPPRESSION	\$65,748.00	<b>\$65,748.00</b>	<b>\$63,366.44</b>	\$2,381.56	<b>96.38%</b>
5223	FIRE TRAINING	\$44,000.00	<b>\$44,000.00</b>	<b>\$33,650.68</b>	\$10,349.32	<b>76.48%</b>
5231	AMBULANCE	\$319,680.00	<b>\$319,680.00</b>	<b>\$331,890.59</b>	-\$12,210.59	<b>103.82%</b>
5232	AMBULANCE TRAINING	\$22,509.00	<b>\$22,509.00</b>	<b>\$11,582.35</b>	\$10,926.65	<b>51.46%</b>
5233	CRITICAL CARE TRANSPORTS	\$0.00	<b>\$0.00</b>	<b>\$239.80</b>	-\$239.80	<b>0.00%</b>
Cat Alt Code 32-Public Safety		\$1,278,768.00	<b>\$1,278,768.00</b>	<b>\$1,238,190.20</b>	\$40,577.80	<b>96.83%</b>
Cat Alt Code 38-Capital Outlay						
5700	CAPITAL OUTLAY EXPENDITURES	\$35,000.00	<b>\$35,000.00</b>	<b>\$25,941.33</b>	\$9,058.67	<b>74.12%</b>
5880	USE OF GRANTS/DONATIONS	\$0.00	<b>\$0.00</b>	<b>\$13,771.04</b>	-\$13,771.04	<b>0.00%</b>
Cat Alt Code 38-Capital Outlay		\$35,000.00	<b>\$35,000.00</b>	<b>\$39,712.37</b>	-\$4,712.37	<b>113.46%</b>
Cat Alt Code 60-Transfers Out						
5900	OTHER FINANCING USES	\$30,000.00	<b>\$30,000.00</b>	<b>\$0.00</b>	\$30,000.00	<b>0.00%</b>
Cat Alt Code 60-Transfers Out		\$30,000.00	<b>\$30,000.00</b>	<b>\$0.00</b>	\$30,000.00	<b>0.00%</b>
<b>Fund 150 FIRE/AMBULANCE FUND</b>		\$1,369,094.00	<b>\$1,369,094.00</b>	<b>\$1,302,178.69</b>	\$66,915.31	<b>95.11%</b>

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Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget
<b>Fund 610 WATER UTILITY FUND</b>						
Cat Alt Code 30-Operation/Maintenance						
6200	PUMPING OPERATIONS	\$104,201.00	<b>\$104,201.00</b>	<b>\$81,378.81</b>	\$22,822.19	<b>78.10%</b>
6210	PUMPING MAINTENANCE	\$102,465.00	<b>\$102,465.00</b>	<b>\$95,122.47</b>	\$7,342.53	<b>92.83%</b>
6300	WATER TREATMENT OPERATIONS	\$66,606.00	<b>\$66,606.00</b>	<b>\$64,000.33</b>	\$2,605.67	<b>96.09%</b>
6310	WATER TREATMENT MAINTENANCE	\$7,154.00	<b>\$7,154.00</b>	<b>\$5,780.65</b>	\$1,373.35	<b>80.80%</b>
6450	T&D-DISTR RSRVR/STNDP MAINT	\$253,548.00	<b>\$253,548.00</b>	<b>\$3,068.05</b>	\$250,479.95	<b>1.21%</b>
6451	T&D-MAINS MAINTENANCE	\$47,704.00	<b>\$47,704.00</b>	<b>\$57,207.92</b>	-\$9,503.92	<b>119.92%</b>
6452	T&D-SERVICES MAINTENANCE	\$19,946.00	<b>\$19,946.00</b>	<b>\$25,995.24</b>	-\$6,049.24	<b>130.33%</b>
6453	T&D-METERS MAINTENANCE	\$18,492.00	<b>\$18,492.00</b>	<b>\$13,756.63</b>	\$4,735.37	<b>74.39%</b>
6454	T&D-HYDRANTS MAINTENANCE	\$24,274.00	<b>\$24,274.00</b>	<b>\$21,516.25</b>	\$2,757.75	<b>88.64%</b>
6901	METER READING LABOR	\$1,857.00	<b>\$1,857.00</b>	<b>\$2,677.42</b>	-\$820.42	<b>144.18%</b>
6902	ACCOUNTING & COLLECTING LABOR	\$70,543.00	<b>\$70,543.00</b>	<b>\$65,765.03</b>	\$4,777.97	<b>93.23%</b>
6920	ADMINISTRATIVE & GENERAL EXP	\$825,054.00	<b>\$825,054.00</b>	<b>\$1,016,209.13</b>	-\$191,155.13	<b>123.17%</b>
Cat Alt Code 30-Operation/Maintenance		\$1,541,844.00	<b>\$1,541,844.00</b>	<b>\$1,452,477.93</b>	\$89,366.07	<b>94.20%</b>
Cat Alt Code 31-General Government						
5140	ADMINISTRATIVE & GENERAL	\$200.00	<b>\$200.00</b>	<b>\$145.90</b>	\$54.10	<b>72.95%</b>
Cat Alt Code 31-General Government		\$200.00	<b>\$200.00</b>	<b>\$145.90</b>	\$54.10	<b>72.95%</b>
Cat Alt Code 60-Transfers Out						
5900	OTHER FINANCING USES	\$10,000.00	<b>\$10,000.00</b>	<b>\$10,000.00</b>	\$0.00	<b>100.00%</b>
Cat Alt Code 60-Transfers Out		\$10,000.00	<b>\$10,000.00</b>	<b>\$10,000.00</b>	\$0.00	<b>100.00%</b>
Cat Alt Code 99-YEAR END						
6950	YEAR END ACCOUNTING ADJUSTMENT	\$397,554.00	<b>\$397,554.00</b>	<b>\$72,357.60</b>	\$325,196.40	<b>18.20%</b>
Cat Alt Code 99-YEAR END		\$397,554.00	<b>\$397,554.00</b>	<b>\$72,357.60</b>	\$325,196.40	<b>18.20%</b>
<b>Fund 610 WATER UTILITY FUND</b>		\$1,949,598.00	<b>\$1,949,598.00</b>	<b>\$1,534,981.43</b>	\$414,616.57	<b>78.73%</b>

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Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget
<b>Fund 620 SEWER UTILITY FUND</b>						
Cat Alt Code 30-Operation/Maintenance						
8010	WWTP-TREATMENT/DISPOSAL/GP	\$343,805.00	<b>\$343,805.00</b>	<b>\$438,276.53</b>	-\$94,471.53	<b>127.48%</b>
8020	LIFT STATIONS/PUMPING EQUIP	\$28,610.00	<b>\$28,610.00</b>	<b>\$15,931.22</b>	\$12,678.78	<b>55.68%</b>
8030	WASTEWATER COLLECTION SYSTEM	\$213,093.00	<b>\$213,093.00</b>	<b>\$82,845.61</b>	\$130,247.39	<b>38.88%</b>
8100	DPW	\$3,105.00	<b>\$3,105.00</b>	<b>\$2,025.58</b>	\$1,079.42	<b>65.24%</b>
8300	ACCOUNTING/COLLECTING	\$72,543.00	<b>\$72,543.00</b>	<b>\$66,362.68</b>	\$6,180.32	<b>91.48%</b>
8400	ADMINISTRATIVE & GENERAL	\$504,702.00	<b>\$504,702.00</b>	<b>\$553,942.86</b>	-\$49,240.86	<b>109.76%</b>
Cat Alt Code 30-Operation/Maintenance		\$1,165,858.00	<b>\$1,165,858.00</b>	<b>\$1,159,384.48</b>	\$6,473.52	<b>99.44%</b>
Cat Alt Code 31-General Government						
5140	ADMINISTRATIVE & GENERAL	\$120.00	<b>\$120.00</b>	<b>\$313.73</b>	-\$193.73	<b>261.44%</b>
Cat Alt Code 31-General Government		\$120.00	<b>\$120.00</b>	<b>\$313.73</b>	-\$193.73	<b>261.44%</b>
Cat Alt Code 99-YEAR END						
8900	YEAR END ACCOUNTING ADJUSTMENT	\$711,164.00	<b>\$711,164.00</b>	<b>\$31,010.40</b>	\$680,153.60	<b>4.36%</b>
Cat Alt Code 99-YEAR END		\$711,164.00	<b>\$711,164.00</b>	<b>\$31,010.40</b>	\$680,153.60	<b>4.36%</b>
<b>Fund 620 SEWER UTILITY FUND</b>		\$1,877,142.00	<b>\$1,877,142.00</b>	<b>\$1,190,708.61</b>	\$686,433.39	<b>63.43%</b>

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Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget
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**VILLAGE OF MUKWONAGO**  
**Revenue Guideline - Village Board**  
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Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
<b>Fund 100 GENERAL FUND</b>							
<b>4100</b>	TAXES	\$2,958,579.00	\$2,958,579.00	\$2,907,482.51	\$51,096.49	98.27%	<b>100</b>
<b>4300</b>	INTERGOV T REVENUES	\$890,156.00	\$890,156.00	\$889,466.50	\$689.50	99.92%	<b>100</b>
<b>4410</b>	LICENSES	\$30,292.00	\$30,292.00	\$32,891.00	-\$2,599.00	108.58%	<b>100</b>
<b>4430</b>	PERMITS & FEES	\$250,650.00	\$250,650.00	\$390,177.79	-\$139,527.79	155.67%	<b>100</b>
<b>4500</b>	LAW & ORDINANCE VIOLATIONS	\$147,000.00	\$147,000.00	\$190,848.06	-\$43,848.06	129.83%	<b>100</b>
<b>4600</b>	PUBLIC CHARGES FOR SERVICES	\$21,500.00	\$21,500.00	\$16,839.85	\$4,660.15	78.32%	<b>100</b>
<b>4620</b>	PUBLIC SAFETY	\$8,130.00	\$8,130.00	\$9,620.19	-\$1,490.19	118.33%	<b>100</b>
<b>4670</b>	LEISURE ACTIVITIES	\$94,000.00	\$94,000.00	\$50,556.96	\$43,443.04	53.78%	<b>100</b>
<b>4700</b>	INTERGOV T CHARGES FOR SERVICE	\$130,669.00	\$130,669.00	\$114,716.70	\$15,952.30	87.79%	<b>100</b>
<b>4800</b>	MISC REVENUE	\$3,000.00	\$3,000.00	\$11,228.54	-\$8,228.54	374.28%	<b>100</b>
<b>4810</b>	INTEREST REVENUE	\$16,000.00	\$16,000.00	\$61,801.93	-\$45,801.93	386.26%	<b>100</b>
<b>4820</b>	COMMERCIAL REVENUE	\$18,500.00	\$18,500.00	\$18,077.50	\$422.50	97.72%	<b>100</b>
<b>4830</b>	OTHER GENERAL REVENUE	\$0.00	\$0.00	\$2,000.00	-\$2,000.00	0.00%	<b>100</b>
<b>Fund 100 GENERAL FUND</b>		\$4,568,476.00	\$4,568,476.00	\$4,695,707.53	-\$127,231.53	102.78%	



# VILLAGE OF MUKWONAGO

## Revenue Guideline - Village Board

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December 2018

Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
<b>Fund 150 FIRE/AMBULANCE FUND</b>							
<b>4100</b>	TAXES	\$214,200.00	\$214,200.00	\$214,200.00	\$0.00	100.00%	<b>150</b>
<b>4300</b>	INTERGOV T REVENUES	\$6,000.00	\$6,000.00	\$5,910.40	\$89.60	98.51%	<b>150</b>
<b>4600</b>	PUBLIC CHARGES FOR SERVICES	\$13,050.00	\$13,050.00	\$7,179.40	\$5,870.60	55.01%	<b>150</b>
<b>4620</b>	PUBLIC SAFETY	\$920,444.00	\$920,444.00	\$903,113.89	\$17,330.11	98.12%	<b>150</b>
<b>4700</b>	INTERGOV T CHARGES FOR SERVICE	\$214,200.00	\$214,200.00	\$214,200.00	\$0.00	100.00%	<b>150</b>
<b>4800</b>	MISC REVENUE	\$0.00	\$0.00	\$7,922.00	-\$7,922.00	0.00%	<b>150</b>
<b>4810</b>	INTEREST REVENUE	\$200.00	\$200.00	\$1,534.73	-\$1,334.73	767.37%	<b>150</b>
<b>4820</b>	COMMERCIAL REVENUE	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.00%	<b>150</b>
<b>Fund 150 FIRE/AMBULANCE FUND</b>		\$1,369,094.00	\$1,369,094.00	\$1,354,060.42	\$15,033.58	98.90%	

**VILLAGE OF MUKWONAGO**  
**Revenue Guideline - Village Board**  
**December 2018**

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<b>Cat</b>	<b>Cat Descr</b>	<b>2018 Adopted</b>	<b>2018 YTD Budget</b>	<b>2018 YTD Amt</b>	<b>YTD Balance</b>	<b>%YTD Budget</b>	<b>Fund</b>
<b>Fund 610 WATER UTILITY FUND</b>							
<b>4010</b>	METERED SALES	\$1,636,000.00	\$1,636,000.00	\$1,778,121.91	-\$142,121.91	108.69%	<b>610</b>
<b>4020</b>	OTHER OPERATING REVENUE	\$142,500.00	\$142,500.00	\$172,267.44	-\$29,767.44	120.89%	<b>610</b>
<b>4200</b>	SPECIAL ASSESSMENTS	\$49.00	\$49.00	\$32.34	\$16.66	66.00%	<b>610</b>
<b>4420</b>	IMPACT FEES COLLECTED	\$50,000.00	\$50,000.00	\$93,925.38	-\$43,925.38	187.85%	<b>610</b>
<b>4800</b>	MISC REVENUE	\$100.00	\$100.00	\$781.83	-\$681.83	781.83%	<b>610</b>
<b>4810</b>	INTEREST REVENUE	\$7,850.00	\$7,850.00	\$46,461.03	-\$38,611.03	591.86%	<b>610</b>
<b>4900</b>	OTHER FINANCING SOURCES	\$113,099.00	\$113,099.00	\$0.00	\$113,099.00	0.00%	<b>610</b>
<b>Fund 610 WATER UTILITY FUND</b>		\$1,949,598.00	\$1,949,598.00	\$2,091,589.93	-\$141,991.93	107.28%	

**VILLAGE OF MUKWONAGO**  
**Revenue Guideline - Village Board**  
**December 2018**

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<b>Cat</b>	<b>Cat Descr</b>	<b>2018 Adopted</b>	<b>2018 YTD Budget</b>	<b>2018 YTD Amt</b>	<b>YTD Balance</b>	<b>%YTD Budget</b>	<b>Fund</b>
<b>Fund 620 SEWER UTILITY FUND</b>							
<b>4010</b>	METERED SALES	\$1,460,600.00	\$1,460,600.00	\$1,531,152.46	-\$70,552.46	104.83%	<b>620</b>
<b>4020</b>	OTHER OPERATING REVENUE	\$194,700.00	\$194,700.00	\$320,459.98	-\$125,759.98	164.59%	<b>620</b>
<b>4200</b>	SPECIAL ASSESSMENTS	\$566.00	\$566.00	\$391.00	\$175.00	69.08%	<b>620</b>
<b>4420</b>	IMPACT FEES COLLECTED	\$8,000.00	\$8,000.00	\$38,893.42	-\$30,893.42	486.17%	<b>620</b>
<b>4800</b>	MISC REVENUE	\$0.00	\$0.00	\$3,176.62	-\$3,176.62	0.00%	<b>620</b>
<b>4810</b>	INTEREST REVENUE	\$0.00	\$0.00	\$76,201.34	-\$76,201.34	0.00%	<b>620</b>
<b>4900</b>	OTHER FINANCING SOURCES	\$213,276.00	\$213,276.00	\$10,000.00	\$203,276.00	4.69%	<b>620</b>
<b>Fund 620 SEWER UTILITY FUND</b>		\$1,877,142.00	\$1,877,142.00	\$1,980,274.82	-\$103,132.82	105.49%	

**VILLAGE OF MUKWONAGO**  
**Revenue Guideline - Village Board**  
**December 2018**

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Cat	Cat Descr	2018 Adopted	2018 YTD Budget	2018 YTD Amt	YTD Balance	%YTD Budget	Fund
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TREASURERS REPORT		Nov-18	TOTAL	Citizens	Other	Tax Receipts @ ADM	LGIP	Long Term Investments - Johnson Bank & ADM
<b>GENERAL VILLAGE</b>								
100-111xxx	General Fund	1,631,889.08	75,044.08	300.00	-	434,334.22	1,122,210.78	
100-111005/020/033	Checking/MRA/Accrued Sick	871,387.59		584,164.01		287,223.58		
150-111000	Fire Department	304,785.30	304,785.30					
200-110xxx	Lynch & Chapman Blvd	107,463.79	1,542.91			105,920.88		
210-111xxx	Wisc Development - RLF	206,336.05	-				206,336.05	
220-111xxx	TID#3-General	892,292.39	31,862.15		-	503,696.15	356,734.09	
240-111xxx	TID#4-General	(1,501.25)	(1,501.25)					
250-111xxx	TID#5-General	4,098,532.49	67,551.50			4,030,980.99		
300-111xxx	Debt Service	619,130.71	59,380.36		89,063.92	470,686.43		
320-111000	Fire Department Designated	205,168.97	101,890.96			103,278.01		
340-111xxx	Village Designated Funds	190,919.93	135,833.73			55,086.20		
410-111000	Recycling	141,453.59	103,625.14		-	37,828.45		
430-111000	Capital Equipment	382,760.94	181,570.51		-	201,190.43		
440-111xxx	Library	265,182.04	260,379.88	-	-	4,802.16		
450-111xxx	Library Bldg	-	-	-			-	
480-111xxx	Capital Improvement Funds	1,898,140.45	58,965.22			1,827,407.04	11,768.19	
490-111xxx	Capital Improvement Funds	-	-			-		
500-111000	Stormwater District #1	41,977.67	40,861.99			1,115.68		
600-111xxx	Impact Fees	138,618.82	40,992.41			97,626.41	-	
720-111xxx	Taxroll	18,036.87	18,034.26	-	-	2.61		
810-111xxx	Parkland Site	245,559.28	15,842.05			229,717.23		
TOTAL		12,258,134.71	1,496,661.20	584,464.01	89,063.92	8,390,896.47	1,697,049.11	
<b>WATER UTILITY</b>								
610-111000	Cash	153,687.03	153,687.03					
610-111200	Bonds & Unrestricted Cash	2,130,519.60				2,130,519.60		
610-111400	Long Term Debt	8,549.26					8,549.26	
610-111050	Current Year Debt Reserve	41,157.31	3,129.47			38,027.84		
610-111060	Required Debt Reserve	434,646.34	-				434,646.34	
610-111080	Impact Fee	409,143.83	216,562.85			192,580.98		
610-111033	Accrued Sick Pay	56,471.37					56,471.37	
TOTAL		3,234,174.74	373,379.35	-		2,361,128.42	499,666.97	
<b>SEWER UTILITY</b>								
620-111000	Cash	118,574.49	118,574.49					
620-111200	Bonds & Unrestricted Cash	1,801,717.42				1,801,717.42		
620-111030	Reserve Capacity Assessment	1,038,023.40	88,212.36			463,121.11	486,689.93	
620-111060	Required Debt Reserve	760,903.51	-			-	760,903.51	
620-111050	Current Year Debt Reserve	49,877.15	5,484.69			44,392.46		
620-111070	Equipment Replacement Fund	704,162.32	-			-	704,162.32	
620-111080	Impact Fee	468,178.13	104,488.51			363,689.62		
620-111033	Accrued Sick Pay	5,289.30				-	5,289.30	
TOTAL		4,946,725.72	316,760.05	-		2,672,920.61	1,957,045.06	
<b>GRAND TOTAL</b>		<b>20,439,035.17</b>	<b>2,186,800.60</b>	<b>584,464.01</b>	<b>89,063.92</b>	<b>13,424,945.50</b>	<b>4,153,761.14</b>	
Prepared by Diana Doherty							balance check	20,439,035.17



## Village of Mukwonago

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### AGENDA ITEM REQUEST FORM

Committee/Board: Public Works committee  
Topic: Urban Non-Point Source Storm Water Construction Grant  
From: Ron Bittner  
Department: Public Works  
Presenter: Ron  
Date of Committee Action (if required): 1/7/19  
Date of Village Board Action (if required): 1/7/19

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### Information

**Subject:** Acceptance of the UNSP Storm Water grant

**Background Information/Rationale:** The Village has been planning for upgrades to Village owned stormwater pond near Pick and Save on East Veterans Way since completion of their Storm Water Management Plan in 2009. Funds were allocated in their 2018 budget according to original construction estimates from the 2009 Plan. However, updated analysis and cost estimates led the Village to re-allocate these funds to their 2019 budget in hopes that grant assistance from the DNR will allow for completion of design and construction. The Village applied for and was selected for a \$150,000 grant to assist in the reconstruction.

**Key Issues for Consideration:** Authorize the Public Works Director to sign the grant acceptance letter.

**Fiscal Impact (If any):** The engineers estimate for the project is \$311,000. After accepting the grant, the Villages portion would be approximately \$161,000 without engineering fees. Currently the retrofit is listed on the 2019 capital improvement plan for \$378,625.

**Requested Action by Committee/Board:** We are requesting a recommendation to the Village Board to authorize the public works director to sign the acceptance letter for the UNPS grant from the Wisconsin DNR.

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### Attachments

UNPS Grant Application  
Notification of award email  
UNPS Grant Acceptance Letter

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State of Wisconsin  
DEPARTMENT OF NATURAL RESOURCES  
101 S. Webster Street  
Box 7921  
Madison WI 53707-7921

Scott Walker, Governor  
Daniel L. Meyer, Secretary  
Telephone 608-266-2621  
Toll Free 1-888-936-7463  
TTY Access via relay - 711



December 12, 2018

► **REQUIRES IMMEDIATE ACTION** ◀  
**Urban Nonpoint Source & Stormwater Mgt**  
**Grant# USC68153Y19**  
**Grant Amount: \$150,000.00**

Ron Bittner, Public Works Director  
Village of Mukwonago  
P.O. Box 206  
Mukwonago, WI 53149

Dear Mr. Bittner:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: *Pick 'n Save Pond Retrofit*.

This grant, and any reimbursements made under it, is governed by very specific statute and administrative code provisions. Accordingly, please read the grant documents thoroughly, paying particular attention to the Scope and Conditions sections for eligibility, grantee requirements and reimbursement provisions. There are also a number of activities where you must obtain prior departmental review and authorization before proceeding; *please see Conditions section of your grant agreement*.

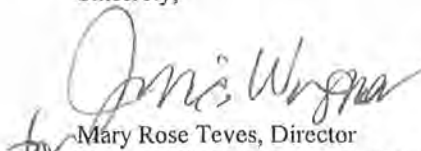
You are obligated to submit a Final Report with your final reimbursement request for the projects completed under this grant; before and after photographs are a required component.

To accept this grant, please review the agreement and transmit a copy signed by the authorized government official, along with the completed *Grantee Contact Page*, as well as evidence that your community has committed the necessary funding for the local share, to the Bureau of Community Financial Assistance using one of the return methods below.

Via E-mail:	Via US Postal Service:
<a href="mailto:DNRCFANONPOINTGRANTS@wisconsin.gov">DNRCFANONPOINTGRANTS@wisconsin.gov</a>	Nonpoint Source Program Grant Manager Bureau of Community Financial Assistance Wisconsin DNR P. O. Box 7921 Madison, WI 53707-7921

Please review this grant thoroughly and if you have any questions, contact Nonpoint Source Program Grant Manager Jessica Wagner at (608) 267-9385. Thank you for your continued cooperation with Wisconsin's Runoff Management Program.

Sincerely,

  
Mary Rose Teves, Director  
Bureau of Community Financial Assistance

Enclosure(s)

C (e-copy): Lisa Creegan, Regional Nonpoint Source Coordinator, DNR Southeast Region  
Jessica Wagner, Nonpoint Source Program Grant Manager, CF/2

## PROJECT CONTACT PAGE

**INSTRUCTIONS:** In the spaces below, insert contact information for the person **most directly involved** with this particular project. The Department will contact the person named for all matters related to this project.

Grant No.	USC68153Y19	
Governmental Unit	Village of Mukwonago	
Project Contact Name		
Project Contact Title		
Project Contact Mailing Address		
Project Contact Phone Number (direct):	(    )	Extension:
<b>Project Contact E-Mail Address:</b>		

Address to which reimbursement checks should be sent if different than contact information above:

Name		
Title		
Mailing Address		
Phone Number (direct):	(    )	Extension:
<b>E-Mail Address:</b>		

If information provided on this page -- or any information in Part 1 of this grant agreement -- should change during the Grant Period, please provide that information to DNR Nonpoint Source Program Grant Manager and the DNR Regional Nonpoint Source Coordinator.

Please complete this Contact Page and transmit with the signed grant agreement using one of the return methods below (E-mail is preferred).

Via E-mail:	Via US Postal Service:
<a href="mailto:DNRCFANONPOINTGRANTS@wisconsin.gov">DNRCFANONPOINTGRANTS@wisconsin.gov</a>	Nonpoint Source Program Grant Manager Bureau of Community Financial Assistance Wisconsin DNR P. O. Box 7921 Madison, WI 53707-7921

Thank you very much.

Staff of DNR Nonpoint Source Grant Program



**Notice:** By signing this agreement, the grantee indicates concurrence with the conditions of this agreement, authorized under chs. 281 and 283, Wis. Stats., and chs. NR 151, 154, 155 and 216, Wis. Adm. Code. This agreement must be signed and returned to the address above within 30 days so that funds will be reserved for this project. Failure to return a signed agreement will result in denial of grant funds. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

#### PART 1. GRANT ADMINISTRATION INFORMATION

<b>Grant Number</b> USC-USC68153Y19	<b>Grant Award Date</b> January 1, 2019	
<b>Grantee (Unit of Government)</b> Village of Mukwonago	<b>Total Grant Amount</b> \$150,000	
<b>Project Name</b> Pick 'n Save Pond Retrofit	<b>Grant Period</b> From January 1, 2019 Through December 31, 2020	
<b>Authorized Government Official</b> Ron Bittner, Public Works Director	<b>Grantee Contact</b> Ron Bittner, Public Works Director	
<b>Government Official Address</b> P.O. Box 206	<b>Contact's E-mail Address</b> rbittner@villageofmukwonago.com	
<b>City, ZIP Code, County</b> Mukwonago, 53149, Waukesha County	<b>Contact's Telephone Number</b> (261) 363-6447 Fax No.	
<b>Name of Department Regional Nonpoint Source Coordinator, Phone Number and Email Address</b> Vacant - Contact Ann Hirekatur, (608) 266-0156, Ann.Hirekatur@wisconsin.gov		<b>DNR Region</b> Southeast Region

#### PART 2. ELIGIBLE COST-SHARE BUDGET DATA

Note: Line items cannot be exceeded without grant agreement amendment.

Budget Line Item Description	State Cost-Share Amount	Cost-share Percentage
1. CONSTRUCTION	\$118,920.00	50%
2. ENGINEERING	\$31,080.00	50%
3. PROPERTY ACQUISITION		
<b>Total Maximum Grant Amount</b>	<b>\$150,000.00</b>	

#### PART 3. PURPOSE AND SCOPE

This grant provides cost-share funding and authorizes reimbursement by the DEPARTMENT for the above named project as described in the grant application submitted for the grant period in Part 1 above. Reimbursements may be made for eligible work performed and expenses incurred for the following Best Management Practices consistent with the project budget identified in Part 2 above.

[U4] Urban Detention System
[U6] Urban Practice Design

The grantee will implement practices to address urban nonpoint sources of pollution through the installation of Best Management Practices (BMPs). Specifically, the grantee will construct a wet detention pond and complete the associated engineering.

#### PART 4. CONDITIONS

##### A. General Conditions:

- A.1. The Wisconsin Department of Natural Resources (DEPARTMENT) and the GRANTEE identified in Part 1 above mutually agree to perform this agreement in accordance with the Urban Nonpoint Source Water Pollution Abatement and Storm Water Management Grant Program and ss. 281.66 and 283, Wis. Stats., and chs. NR 151, 154, 155, and 216, Wis. Adm. Code, and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this agreement.
- A.2. This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or covenants pertaining to this agreement are superseded. Any revisions to this agreement must be made by written amendment, signed by both parties, prior to the termination date of this agreement, whether

for changes in scope, grant period, or cost. Requests to extend the grant period must be made 45 days or more before the end of the grant period in Part 1.

A.3. Failure by the GRANTEE to comply with the terms of this agreement shall not cause the suspension of all obligations of the State if, in the judgment of the Secretary of the DEPARTMENT, such failure was due to no fault of the GRANTEE. In such case, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for reimbursement under this agreement, at the DEPARTMENT's discretion.

A.4. Eligibility for cost-sharing reimbursement is governed by the provisions of s. NR 154.04 and ch. NR 155, Wis. Adm. Code. Cost-share rates and applicability may be further limited by departmental contract approval(s), which may restrict the cost-share amount due to the eligibility requirements of the statute and codes.

A.5. The amount listed in Part 2 above is the maximum amount the DEPARTMENT may reimburse under this agreement.

A.6. Neither the GRANTEE nor any landowner may adopt any land use or practice that reduces the effectiveness or defeats the purposes of any BMP installed under this agreement.

A.7. The GRANTEE:

1. Agrees to comply with all applicable Federal, Wisconsin, and local laws in fulfilling the terms of this agreement. In particular, GRANTEE agrees to comply with all applicable local and state contract and bidding requirements. GRANTEE should consult its legal counsel with questions concerning contracts and bidding. For assistance, GRANTEE may consult [Procurement Guide for Local Governments Receiving DNR Grants](#).
2. Agrees to obtain all necessary and appropriate permits prior to commencement of construction.
3. Shall ensure that DEPARTMENT representatives have access to land on which grant-funded activities are being planned or installed, before, during and after BMP installation.
4. Promises, in consideration of the promises made by the DEPARTMENT, to execute the project described in accordance with this agreement.
5. May decline the offer of financial assistance provided through this agreement, in writing, at any time prior to the start of the project and before expending any funds. After the project has been started or funds expended, this agreement may be rescinded, modified, or amended only by mutual agreement in writing.
6. Agrees that its employees or agents are not employees or agents of the DEPARTMENT for any purpose, including Worker's Compensation.
7. Agrees, to save, keep harmless, defend and indemnify the DEPARTMENT and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of GRANTEE's employees, agents or representatives.
8. Agrees to reimburse the DEPARTMENT of any and all funds the DEPARTMENT deems appropriate in the event the GRANTEE fails to comply with the conditions of this agreement or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description or this agreement. In addition, should the GRANTEE fail to comply with the conditions of this agreement, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the DEPARTMENT, all obligations of the DEPARTMENT under this agreement may be terminated, including further project cost payment.
9. Agrees, in connection with the performance of work under this agreement, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer,



recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the GRANTEE further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The GRANTEE agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

10. Agrees that accounting for project funds shall conform to generally accepted accounting principles and practices, and that GRANTEE shall maintain a financial management system in compliance with s. NR 155.29, Wis. Adm. Code, and separate from all other GRANTEE activities, for this agreement.
11. Agrees that all consultant and construction contracts must be approved by the DEPARTMENT in order to determine reimbursement eligibility and conformity with practice technical standards and storm water permitting requirements.
12. Agrees that project design must be approved by the DEPARTMENT before construction begins.
13. Shall comply with the cost containment and procurement procedures in the applicable administrative codes governing this agreement.
14. Agrees to obtain prior DEPARTMENT approval before entering into a cost-share agreement with landowners and land operators if the best management practice will be constructed on land not owned by the GRANTEE. The cost-share rate offered to the landowner may not exceed the cost-share percentage specified in Part 2 of this agreement. Such agreements and any agreement amendments shall be recorded with the County Register of Deeds and promptly submitted to the DEPARTMENT's Regional Nonpoint Source Coordinator listed in Part 1 above.
15. Agrees not to reimburse landowner or land operators under this agreement if landowner or land operator is delinquent in child support or child maintenance payments per s.49.854 (2) (b), Wis. Stats. Prior to entering into a cost-share agreement with a landowner or land operator, the GRANTEE shall verify the status of the cost-share recipient by viewing the Department of Workforce Development website <https://liendocket.wisconsin.gov/>.
16. Agrees to retain and make available to the DEPARTMENT for inspection all fiscal records, including invoices and canceled checks, that support all project costs claimed by the GRANTEE, for three years from the date of final payment by the DEPARTMENT or three years after the end of the Grant period, whichever is later, or for a longer period if required by the DEPARTMENT for audit purposes.
17. Agrees to comply with annual Single Audit requirement, at its own expense, if combined total state and federal grant awards received by the GRANTEE from all sources is \$750,000 or more during the calendar year. Annual Single Audit requirements are specified in 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, & Audit Requirements for Federal Awards (referred to as Uniform Guidance) and the Wisconsin State Single Audit Guidelines found at: <http://www.doa.state.wi.us/Divisions/budget-and-finance/financial-reporting/state-controllers-office/state-single-audit-guidelines> issued by the Wisconsin Department of Administration (DOA), State Controller's Office.
18. Agrees to request reimbursement of grant-eligible activities only, as listed in Part 3, for expenses incurred during the grant period specified in Part 1.
19. Agrees to complete and submit project progress reports to the DEPARTMENT Regional Nonpoint Source Coordinator, identified in Part 1 of this agreement, with each request for partial grant reimbursement.
20. Agrees, within 60 days of the grant expiration date, to complete and submit a [Final Report Form 3400-189U](#) and final request for grant reimbursement to the DEPARTMENT's Regional Nonpoint Source Coordinator for review and approval.
21. Should consider following methods for controlling, transporting and disposing of aquatic invasive plants and animals and water in which they may be contained, as described in the DEPARTMENT's Manual Code 9183.1



*Boat, Gear, and Equipment Decontamination and Disinfection* and available on the DEPARTMENT's website at: <http://dnr.wi.gov/topic/invasives/disinfection.html>.

#### A.8. The DEPARTMENT:

1. Promises, in consideration of the covenants and agreements made by the GRANTEE, to obligate for the GRANTEE the amount identified in Part 2 above and to tender to the GRANTEE that portion of the obligation that is required to pay the DEPARTMENT's share of the costs based on the cost-share percentage listed in Part 2 above for eligible project work performed and expenses incurred during the grant period noted in Part 1 above.
2. Agrees that the GRANTEE shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The DEPARTMENT reserves the right only to inspect the job site or premises for the sole purpose of ensuring that the project is progressing or has been completed in compliance with the agreement. The DEPARTMENT takes no responsibility of supervision or direction of the performance of the agreement to be performed by the GRANTEE or the GRANTEE's employees or agents. The DEPARTMENT further agrees that it will exercise no control over the selection and dismissal of the GRANTEE's employees or agents.
3. Shall not reimburse GRANTEE for engineering design costs until installations of associated BMPs have been completed and certified by the GRANTEE as installed in accordance with the grant program standards and specifications of [ch. 154, Wis. Admin. Code](#).
4. Shall not issue final reimbursement to the GRANTEE unless GRANTEE has submitted the Final Report and the Final Report has been approved by the DEPARTMENT Regional Nonpoint Source Coordinator.

#### **B. Special Conditions**

- B.1. **Environmental Protection**. The GRANTEE is responsible for following all federal and state regulations for detecting and managing contaminated soils or solid waste encountered during installation of the best management practices funded under this grant. If such materials are encountered, the grantee shall immediately contact the DNR Regional Nonpoint Source Coordinator. The DEPARTMENT may terminate this grant if it determines that installation and operation of the BMP may facilitate movement of hazardous substances to waters of the state.
- B.2. **Natural Heritage Concerns**. If historical/cultural artifacts are unearthed or environmental hazards are discovered during any earth disturbance under this agreement activity, GRANTEE must immediately stop construction activities and notify the DEPARTMENT's Regional Nonpoint Source Coordinator to determine the appropriate response.
- B.3. **Enforcement**. As stipulated in the application for this project noted in Part 1 above, the GRANTEE is responsible for enforcing all local ordinance obligations for construction erosion and post-construction runoff and implementing the storm water local program indicated under the Multiplier section of the application.
- B.4. **Land Acquisition**. This grant authorizes cost-sharing reimbursement, not to exceed the amount in the Land Acquisition budget line and the cost-share percentage set forth in Part 2 above, on the actual eligible purchase price of land required for construction of the best management practice. Value of land for grant purposes is determined by appraisal. Appraisals must be approved by the DEPARTMENT prior to any acquisition, and maximum eligible costs are limited to the amount authorized by the DEPARTMENT's appraisal approval letter. See s. NR 155.25, Wis. Adm. Code, for grant-specific land acquisition requirements and "[Land Acquisition Guidelines for Local Governments](#)" for uniform land acquisition requirements for all DEPARTMENT grant programs.

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#### **PART 5. INELIGIBLE COSTS**

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1. Costs incurred, or work performed, either prior to or after the grant period (page 1, Part 1), unless specifically authorized in the grant *Purpose and Scope* (Part 3).
2. Costs which are inconsistent with the grant application or this grant agreement,

3. Costs related to operation and maintenance of BMPs.
4. Costs specified in s. NR. 155.15(2), Wis. Adm. Code.

FOR THE GRANTEE

By: \_\_\_\_\_

Authorized Government Official


Title \_\_\_\_\_

Date Signed \_\_\_\_\_

FOR THE STATE OF WISCONSIN

By: 

Mary Rose Teves, Director  
Bureau of Community Financial Assistance

  
Date Signed

\_\_\_\_\_  
(Printed Name, If Different Than Authorized Government Official on P.1)

**When returning the signed grant, you must also include evidence of your community's local share of the grant project costs – such as a copy showing its inclusion in the municipal budget, or other evidence that the community has, in fact, committed the necessary funding to complete the project. Alternatively, you may certify that commitment below.**

Certification provided as an alternative to evidence of local share:

I, the undersigned, hereby certify and attest that the GRANTEE has incorporated the "local share" of funding for the project covered by this grant within the municipal budget or has otherwise made provisions to provide the local share.

\_\_\_\_\_  
Authorized Government Official

\_\_\_\_\_  
Resolution Number Authorizing Expenditure



**Urban Nonpoint Source & Storm Water (UNPS&SW)Program  
Construction Grant Application**

Form 8700-299 (R 12/17)

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**Notice:** This application form template was created by the Wisconsin Department of Natural Resources (DNR). Application is hereby made to the Wisconsin Department of Natural Resources, Bureau of Watershed Management, for grant assistance consistent with s. 281.66, Wis. Stats., and Chapters NR 151, 154 and 155, Wis. Adm. Code. Collection of this information is authorized under the authority of s. 281.66, Wis. Stats. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.]. *Unless otherwise noted, all citations refer to Wisconsin Administrative Code.*

Please refer to the [instructions](#) to complete this form. Complete all sections as applicable. Tab to each section or click in answer spaces. All "Attachments" referenced are in the application instructions.

**Applicant Information**

Calendar Year of Grant Start      2019

Project Name

Pick 'n Save Pond Retrofit

Applicant (governmental unit applying; name and type, e.g. Madison, City of)

Mukwonago, Village of

Name of Government Official - Authorized Signatory (First Last)

Ron Bittner

Title

Public Works Director

Area Code + Phone Number

(262) 363-6447

E-Mail Address

rbittner@villageofmukwonago.com

Mailing Address - Street or PO Box

P.O. Box 206

City

Mukwonago

State

WI

ZIP Code

53149

Name of Government Official - Grant Contact Person (First Last)

Ron Bittner

Title

Public Works Director

Area Code + Phone Number

(262) 363-6447

E-Mail Address

rbittner@villageofmukwonago.com

Mailing Address - Street or PO Box

P.O. Box 206

City

Mukwonago

State

WI

ZIP Code

53149

**Project Information**

**A. Location**

**1. Project location**

See [Attachment A](#) and [Surface Water Data Viewer \(SWDV\)](#) for assistance in completing this question.

Latitude (North, 4 to 7 decimal places)	Longitude (West, 4 to 7 decimal places)	County	<a href="#">State Senate District Number</a>	<a href="#">State Assembly District Number</a>
42.87473	-88.33396	Waukesha	11	33

Method for Determining Latitude & Longitude (select one)

☐ GPS    ☐ DNR Surface Water Data Viewer    ☒ Other (specify): \_\_\_\_\_

**B. Watershed and Waterbody**

See [Attachment A](#) and [Surface Water Data Viewer \(SWDV\)](#) for assistance in completing this question.

**Note:** If the project is in more than one watershed, submit a separate application for each watershed, unless this application is for a high-efficiency street sweeper. For HE street sweeper, enter information for largest area to be swept.

**1. Nearest water resource**

Enter the name of the water resource nearest to, and downstream of, the location where water quality benefit will originate from.      Fox River



**2. 12-Digit Hydrologic Unit Code (HUC 12)** [location where water quality benefit originates]

(a) Primary HUC 12 Watershed Code	071200060703
(b) Primary HUC 12 Name	Mill Brook-Fox River
(c) Downstream HUC 12 Watershed Code	071200060704
(d) Downstream HUC 12 name	Village of Big Bend - Fox River

**C. Endangered and Threatened Resources, Historic Places and Properties and Wetlands**

Check the appropriate box for each question based on what the governmental unit knows to occur where the project disturbs land:

- ☒ 1. There are endangered or threatened resources as identified in s. 29.604, Wis. Stats., and ch. NR 27 in the project area.  
(Refer to [NHI Portal](#) for assistance.)
- ☐ 2. There are archaeological sites, historical structures, burial sites, or other historic places identified in s. 44.45, Wis. Stats., in the project area.
- ☒ 3. There are wetlands in the project area that are governed by water quality standard provisions of ch. NR 103.  
(Answer with the SWDV [Wetlands & Wetland Indicators layer theme](#).)

**D. Environmental Hazards Assessment**

- ☐ Check this box if this project includes excavation or purchase of land or easement. If yes, attach a completed copy of the [Environmental Hazards Assessment Form](#) to this application. See [Attachment H](#) for further information.

If this is a project that includes excavation or the purchase of land or an easement, consult the Bureau of Remediation and Redevelopment [RR Sites Map](#) and answer the following questions using a map scale of 1:8529 or larger:

- ☐ 1. There is an open (ongoing cleanup) R&R site on the same property where the excavation is planned.
- ☐ 2. There is a closed (completed cleanup) R&R site on the same property where the excavation is planned.
- ☐ 3. There is an open (ongoing cleanup) R&R site on an adjacent property.
- ☐ 4. There is a closed (completed cleanup) R&R site on an adjacent property.

**E. Alternative Funding**

- ☐ Check this box if applicant requests that the DNR also submit a copy of this application to the Clean Water Fund Program (CWFP). This submittal serves to waive the deadline for submitting an "Intent to Apply" form for CWFP funding; it is not a substitute for a CWFP loan application or interest rate subsidy application.

**F. Pro-Rating for Existing versus New Development**

- ☒ Check this box if the project will serve 100% **existing** urban development only. *Existing means urban development in existence on or before October 1, 2004.*

100 %

If not, enter the percentage of the project that serves *existing* urban development and provide attachments to show the *existing* and new areas.

**G. Project Description**

Include a project narrative, site plan and conceptual drawings. Drawings are to include the project scope, key features and associated BMPs.

Pond Basin 19 in the Village of Mukwonago is located North of County Highway NN and East of STH 83 and is commonly referred to as the Pick 'n Save Pond. This basin was constructed by the Wisconsin Department of Transportation in 2001 and re-modeled by Waukesha County in 2016 during the CTH NN Reconstruction project. The Pick 'n Save pond treats approximately 143-acres of runoff which is the largest drainage area of any Village-owned storm water facility. The proposed project entails retrofitting the existing outlet structure, replacing the failing inlet structure, and raising the pond banks to improve sediment removal percentage within the facility from 63.6% to 80% to ultimately improve water quality and capture an additional 6,700 pounds of sediment. This would equate to a 1.1% improvement throughout the Village.

The Village has been planning for upgrades to the Pick 'n Save pond since completion of their Storm Water Management Plan in 2009. Ruekert & Mielke, Inc. was hired in 2017 to complete a feasibility study and preliminary cost estimate for planning purposes. The Village included funds in their 2018 budget according to original construction estimates from the 2009 Plan. However, updated analysis and cost estimates led the Village to re-allocate these funds to their 2019 budget in hopes that grant assistance from the DNR will allow for completion of design and construction.



The current outlet for the pond is a 27-inch pipe and an overflow weir. While the current pond has some water quality benefits, the outlet configuration does not allow for the pond to maximize its pollutant effectiveness. There is evidence that there has been a lot of erosion that was caused by both the pipe and the spillway. Proposed retrofitting of the current outlet structure will include adding a manhole with multiple orifices and replacing the storm pipe with new pipe including anti-seepage collars in order to increase overall effectiveness of the pond. Additionally, the spillway would be raised to allow for a greater ponding depth. By raising the spillway and reducing the flows from the orifices the pond will achieve a greater pollutant reduction and decrease the erosion from the outlet. Currently, the west and south side of the pond are significantly higher than the north and east side of the pond. By raising this berm it would significantly increase the capacity of the pond. With the increased size the pond can discharge at an even slower rate and reduce the probability of erosion on the bank to the Vernon Marsh. As a first step in the design phase, detailed modeling will be completed to determine the additional pollutant reduction that will be achieved through the proposed improvements.

### Part I. Screening Requirements for Project Application Eligibility

#### A. Maps and Photographs

Check this box if

- ☒ An 8.5" x 11" map from the DNR [Surface Water Data Viewer](#) showing the project area, topography, and locations of proposed Best Management Practices (BMPs), is attached.
- ☒ Aerial photo maps showing the project footprint and project site photos are also included.

**B. Filters** Note: To be eligible for a grant, the applicant must be able to declare that statements in 1 through 11 below are **TRUE**. Check the boxes of true statements. Check statements 12 through 15 below if applicable. Applicants who cannot check 12, must check box a or b. Applicants who check statement 13 must check a, b, or c.

Yes

- ☒ 1. Project is in an urban area as identified in [Attachment B](#).
- ☒ 2. Applicant declares that one of the two statements below is TRUE. Please check the box to indicate that the statement is true.
  - ☒ a. The applicant is not the University of Wisconsin Board of Regents.
  - ☐ b. The applicant is the University of Wisconsin Board of Regents and the project will develop recommendations for a UW Campus area located in a municipality that meets **both** of the following criteria:
    - ☐ i. The applicant is required to obtain a permit under subchapter I. of ch. NR 216; and
    - ☐ ii. The municipality is located either in a priority watershed or lake area identified under s. 281.65, Wis. Stats., or in an area of concern as identified by the International Joint Commission under the Great Lakes Water Quality Agreement.
- ☒ 3. Project will be completed within 24 months of the start of the grant period.
- ☒ 4. Staff and contractors designated to work on this project have adequate training, knowledge, and experience to implement the proposed project.
- ☒ 5. Staff or contractual services, in addition to those funded by this grant, will be provided if needed.
- ☒ 6. Best management practices constructed under this grant are consistent with non-agricultural performance standards under NR 151 (see [Attachments C & D](#)).
- ☒ 7. The applicant will provide an operation and maintenance plan for the installed BMP with the final report.
- ☒ 8. The local DNR Nonpoint Source Coordinator has been contacted and the project was discussed. See [Nonpoint Source contacts](#).

Name of the Nonpoint Source Coordinator Contacted	Date Contacted	Subject of Discussion
Lisa Creegan and Pete Wood	03/08/2018	2018 UNPS Grant Application Projects

- ☒ 9. Construction Ordinance: Local regulations are in place to administer and enforce construction erosion controls in the governmental unit consistent with the non-agricultural performance standards in s. NR 151.11.



- ☒ 10. Post-Construction Ordinance: Local regulations are in place to administer and enforce post-construction runoff from areas of new development and re-development in the governmental unit consistent with the non-agricultural performance standards in s. NR 151.12.
- ☒ 11. Navigable Waters Determination: If this project will install an urban storm water treatment practice, the applicant has determined that the practice will not be located in any intermittent or perennial waterway, based on consulting the **Surface Water Layer Theme** of the DNR's [Surface Water Data Viewer](#).
- ☒ 12. Wetlands Determination: If this project will install an urban storm water treatment practice, the applicant has determined that the practice will not be located in any wetland, based on consulting the [Wetlands & Wetland Indicators Layer Theme](#) of the DNR's Surface Water Data Viewer.
- If statement 12 is **not TRUE**, check box a. or b. that applies:
- ☒ a. There is a potential for wetland presence. A wetland determination or delineation will be completed by a qualified person in accordance with the DNR "[Wetland Screening and Delineation Procedures Guidance](#)". It must show the BMP will not encroach upon a wetland. A copy of the wetland delineation must be provided to DNR.
- ☐ b. There is a potential for wetland presence. A wetland determination or delineation has been completed and shows the BMP will not encroach upon wetland. Provide the name, e-mail and phone number of the wetland delineator. Provide a copy of the wetland delineation with this application.

Name:	Email:	Phone Number:
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- ☒ 13. This is a proposed urban project which requires that the applicant have control of the property. If true, please check the applicable statement below:
- ☒ a. The applicant is stating that it currently owns the property or has control of the property through an easement or a construction and maintenance agreement.
- ☐ b. The applicant has attached documentation to this application that states that the current owner of the property is willing to enter into a construction and maintenance agreement with the grant applicant prior to the award of the grant.
- ☐ c. The applicant proposes purchasing the property (fee title) or an interest in the property (easement), and the applicant has attached documentation (e.g., option to purchase or offer to purchase) that the sale will be completed prior to the award of the grant.
- ☐ 14. This application is a joint application among local units of government **and** a DRAFT Inter-Governmental Agreement is attached (see [Attachment I](#)).
- ☐ 15. The applicant currently has existing Runoff Management grant(s), and the applicant hereby certifies that all such grant projects shall be completed within the applicable grant period for each.

### C. Best Management Practices (BMPs) and Associated Activities For Which Funding Is Requested

Check all that apply. Eligible BMPs must be consistent with available [storm water post-construction technical standards](#). The associated technical standard number is in parentheses. See [Attachment C](#) for additional BMP information.

Note: Storm water treatment practices on navigable waters or in wetlands are *not* eligible for funding under this program.

#### Eligible BMPs

- ☒ Wet Detention Pond (1001)
- ☐ Bioretention for Infiltration (1004)
- ☐ Infiltration Basin (1003)
- ☐ Infiltration Trench (1007)
- ☐ Vegetated Infiltration Swale (1005)
- ☐ Permeable Pavement (1008; costs can be shared at 50% of the incremental difference between the cost of conventional pavements and the permeable pavement)
- ☐ Proprietary Storm Water Sedimentation Devices (1006)
- ☐ Non-Proprietary Storm Water Sedimentation Devices (e.g., catch basins, settling tanks or vaults with minimum 3.0-foot sump and modeled per tech. std. 1006)
- ☐ Shoreline Habitat Restoration for Developed Area (NR 154.04(29))
- ☐ Streambank and Shoreline Protection (NR 154.04(31))

**Ancillary activities:** The following activities are eligible for cost sharing, provided they are necessary to implement the BMP(s) requested under this grant application.

- ☐ Grassed Swale (see tech. stds. 1004 and 1005)
- ☐ Vegetated Filter Strip (see tech. stds. 1004 and 1005)
- ☐ Storm Sewer Rerouting (to direct storm water to new BMP)
- ☐ Structure Removal (necessary to install BMP)
- ☐ Groundwater Monitoring Well Installation (if required by DNR)

Project Name:  
Pick 'n Save Pond Retrofit

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**UNPS&SW Program - Construction Grant  
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**Other costs eligible under this grant:**

- ☒ Engineering for BMP(s) above
- ☐ Land Acquisition for installation of BMP(s) above
- ☐ Accelerated or High-Efficiency Street Sweeper (costs can be shared at 50% of the incremental difference between the cost of a new mechanical broom sweeper and the high-efficiency sweeper)



**Part II. Competitive Elements**

**Question 1. Fiscal Accountability**

**A. Timeline and Source of Staff** For each applicable milestone listed below, fill in the appropriate data:

Milestone	Target Completion Date (month/year)	Source(s) of Staff
Completion of design	03/2019	Consultant
Obtaining required permits	04/2019	Consultant, Village Staff, DNR
Landowner contacts		N/A
Bidding	05/2019	Consultant, Village Staff
DNR approvals	05/2019	Consultant, Village Staff, DNR
Contract signing	06/2019	Consultant, Village Staff, Contractor
BMP construction	07/2019	Consultant, Village Staff, Contractor
Site inspection and certification	05/2020	Consultant, Village Staff, DNR
Project evaluation	06/2020	Consultant, Village Staff, DNR
Purchase street sweeper		N/A
Other (specify)		
Design kick-off meeting	01/2019	Consultant, Village Staff
Completion of WinSLAMM modeling	02/2019	Consultant
Public information meeting (if necessary)	04/2019	Village Staff

**B. Financial Budget Table** Provide a detailed budget in this table for each of the proposed BMPs and ancillary activities checked in Part I.C. Enter costs for associated Engineering Services (design, construction management and inspection) and Land Acquisition under Project Subtotals. The state share may not exceed 50% of eligible costs. The grant amount is capped at \$150,000 for the installation of eligible BMPs and at \$50,000 for land acquisition.

<b>A</b> Enter detailed construction components for each BMP and ancillary activity checked in Part I.C. for which DNR funding is requested.	<b>B</b> Estimated Total Cost (\$)	<b>C</b> Amount Eligible for DNR Cost Sharing (\$)
Clearing and Grubbing	10,000	10,000
Topsoil Stripped and Stockpiled	3,750	3,750
Berm Filling and Grading	86,400	86,400
60-Inch Diameter Outlet Structure	10,000	10,000
27-Inch Storm Sewer with Concrete Anti-Seepage Collars	6,000	6,000
27-Inch Storm Sewer End Section	5,000	5,000
72-Inch Storm Sewer End Section	10,000	10,000
Overflow Spillway Construction	10,000	10,000
Heavy Rip-Rap	6,000	6,000
Restoration (Topsoil, Seed and Erosion Mat)	60,000	60,000
Stone Tracking Pad	4,000	4,000
Silt Fence	2,500	2,500
Pond Dewatering	25,000	25,000
Wetland Delineation	10,000	10,000
<b>Project Subtotals</b>		
1. Construction Subtotal	248,650	248,650
2. Engineering Services	62,163	62,163
3. Construction and Engineering Subtotal (add Rows 1 and 2)	310,813	310,813
4. Land Acquisition (Fee Title and Easement)		
<b>Project Grand Total</b>	<b>310,813</b>	<b>310,813</b>

Project Name:  
Pick 'n Save Pond Retrofit

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**Eligible Costs:**

Prorate % is inserted from Project Information Question F.			
	Prorate %	Cost-Share %	
5. Construction and Engineering (Row 3 C * Prorate % * 50%)	100 %	50 %	\$ 155,407
6. Land Acquisition (Fee Title or Easement) (Row 4 C * Prorate% * 50%)	100 %	50 %	\$

**Cap Test:**

7. Construction and Engineering (Row 5 or \$150,000, whichever is less)	\$	150,000
8. Land Acquisition (Row 6 or \$50,000, whichever is less)	\$	
9. Maximum State Share (sum of Rows 7 + 8)	\$	150,000

**State and Local Share:**

10. Requested State-Share Amount (enter requested grant amount)	\$	150,000
11. Local-Share Amount (Column B Project Grand Total, less Row 10)]	\$	160,813

**Identify the Local-Share Funding Source(s)**

Village of Mukwonago

**C. Use of Additional Funding**

- ☐ Check this box if the following condition is met: The requested state-share amount in row 10 is below the maximum allowable state share in row 9.

**D. Method Used to Calculate Cost Estimates** Check the method used to establish or estimate project costs. Provide design, bid, estimate documentation, as applicable, for a score here.

- ☐ 1. Project costs are based on completed design and lowest competitive bid on the project. Construction components and costs in budget table should be detailed. Provide documentation attached to this application.
- ☐ 2. Project costs are based on completed design with materials and labor costs based on similar, recently bid projects. Construction components and costs in budget table should be detailed. Provide documentation in this application.
- ☒ 3. Project design is not complete; however, the proposed project and costs are based on similar and recent projects and costs. Provide as much construction and cost detail in budget table as possible. Provide documentation for this method in this application.
- ☐ 4. Project design is not complete and the cost estimate is based on an average or a range of projects and costs. Provide as much construction and cost detail in the budget table as possible. Provide documentation for this method in this application.
- ☐ 5. Project and costs are less specific than choices above. Provide an explanation for cost estimates attached to this application.

**E. Cost-Effectiveness** Provide answers to Parts E.1. and E.2. Answering Part E.3. is optional.

**1. Describe the cost-effectiveness of the proposed project based on the following factors.**

**A. Describe the drainage area land use(s).**

The drainage area is a mix of residential and commercial. A large portion of CTH NN drains to the pond.

B. Estimate project drainage area	143	acres
C. Estimate percent impervious within drainage area from aerial photos or other means.	45	%
D. Estimate pollutant load from impervious area within drainage area. Assume each acre of imperviousness generates 600 lbs/acre/year pollutant load Pollutant Load = B (acres) x C(as decimal) x 600 lbs/acre/year	38,610	lbs/year
E. Estimate pollutant removal efficiency of proposed project.	80	%
F. Estimate construction cost of the project. (Cell C1 of Question 1.B.)	\$ 248,650	
G. Estimate cost-effectiveness of project (\$ per lb. of pollutant removed per year). Cost-effectiveness = F(\$)/ (E(as decimal) x D(lbs/yr))	\$ 8.05	/lbs/year

**2. Describe other factors not listed above, such as site feasibility, practicality and environmental benefits that justify why the proposed management measure was selected for this site.**

The Village's Municipal Pond that is the focus of the project has a drainage area of just over 143 acres. During large storm events, the pond handles a large inflow of storm water runoff. Modeling done during the Village's Storm Water Management Plan in 2009 indicated that TSS and Phosphorus reduction percentages were lower than what could be achieved for a pond of its size. Retrofitting the pond inlet and outlet structures and raising it's banks will

improve the quality of the water that is ultimately discharged by increasing retention time and improving TSS and Phosphorus reduction.

3. If one or more alternative management measures were evaluated, describe why the measures are not being recommended.

## Question 2. Project Evaluation Strategy

### A. Modeling and Measures of Change

The applicant *must* agree to provide modeled results in the final project report submitted for the project and will provide their modeling and analysis to the storm water permit specialist responsible for their community. The project evaluation strategy will be based on comparing pre- and post-project changes in modeled pollutant loading to water resources or will be based on the quantity of units managed.

Check all that apply in the table below.

	Priority for Developed Urban Area	Units of Measure	Recommended Measurement Method
<input checked="" type="checkbox"/>	Reduction in Total Suspended Solids (TSS)	Pounds TSS reduced	SLAMM, P-8
		% TSS reduction	
<input checked="" type="checkbox"/>	Reduction in Phosphorus	Pounds Phosphorus reduced	SLAMM, P-8
<input type="checkbox"/>	Shoreline/Streambank Protection	Tons of shore/bank erosion reduced	NRCS bank erosion formula
		Feet of shore/bank protected	Count
<input type="checkbox"/>	Other (specify)		

### B. Water Quality Monitoring (not eligible for cost sharing at this time)

If, in addition to the above, the project evaluation strategy includes evaluating BMP effectiveness and/or pre- and post-project water resource monitoring, and the information will be provided to DNR in the final project report, check all that apply below.

- ☐ 1. A one-page summary of the monitoring strategy is attached.
- ☐ 2. The project will evaluate the in-stream physical habitat, fisheries, biological, or chemical conditions.
- ☐ 3. The project will evaluate BMP pollution reduction effectiveness (e.g. inlet/outlet monitoring).
- ☒ 4. The applicant is willing to participate with the Department to do monitoring in the project area should funding become available.

## Question 3. Water Quality Need

The project must be consistent with at least one of the water quality need categories and the primary water resource addressed by the project. See the instructions for category definitions and scoring information.

### A. Primary water resource addressed by project:

Surface Water

### B. Select the one category which best identifies the water quality need which the project directly addresses.

Surface water quality

### C. Select the primary pollutant(s) threatening the water resource:

TP & TSS



**D. Select the primary pollutant(s) that the project will address:**

TP & TSS

---

**Drinking Water Bonus**

Yes

- ☐ 1. Check this box if the project water quality goals identified above relate to the reduction of nonpoint source contaminants in community or non-community public drinking water supplies.

This includes any of the following: Municipal water supplies governed by chs. NR 809 and 811; Other-Than-Municipal (OTM) water supplies governed by chs. 809 and 811; Transient and Non-Transient water supplies governed by chs. NR 809 and 812.

---

**Question 4. Extent of Pollutant Control**

Check A., B., or C. to identify the pollutant control goal of the proposed project. Provide requested information for a score here.

**A. Ch. NR 151 Performance Standard for Total Suspended Solids**

- ☐ The project will make progress toward achieving compliance with the 20 percent reduction in total suspended solids (TSS) performance standard in NR 151.13(2)(b)1. to reduce TSS carried in storm water runoff from existing developed urban areas to waters of the state, as required under municipal separate storm sewer system (MS4) permit issued pursuant to NR 216.

If checked, provide the information that demonstrates the 20% reduction in TSS is not currently being achieved.

---

**B. Total Maximum Daily Load Allocations**

- ☐ The project will make progress toward achieving compliance with the storm water wasteload allocation or meeting the storm water load allocation in an EPA-approved TMDL to reduce pollutant(s) of concern carried in storm water runoff from existing developed urban areas to waters of the state. (Notes: Check only if reduction in storm water allocation is assigned in the TDML. This does not include streambank or shoreline restoration.)

If checked, describe how the project will reduce the pollutant(s) of concern in storm water runoff.

---

**C. Other Water Resources Management Priority**

- ☒ The project addresses a water resources management priority other than the NR 151 performance standard in part A. or the TMDL requirements in part B., above.

If checked, describe the priority and how the project addresses this priority.

The (IL) Fox River is listed on the Wisconsin Department of Natural Resources' Impaired Waters List due to excess phosphorus. This storm water treatment facility will address TSS and phosphorus.

---

**D. Planning Data And Source Targeting**

- ☐ Check this box if the applicant has quantitative planning information that ranks pollution sources from highest to lowest in severity and the proposed project will manage a pollution source contained in the top 50% of the ranked list. If "Yes," provide the following information:

1. Summary of the targeting analysis that justifies the proposed project and provides the project's ranking from that analysis.

2. Name of document(s):

3. Date(s) published:

4. Pertinent page number(s):

5. A copy of non-state department document(s) is available (check all that apply):

☐ At this website:

☐ Attached to this application.

#### Question 5. Evidence of Local Support

For A. and B., check the applicable situation that exists at the time of application. Provide evidence of the budget and the public outreach with this application.

##### A. Budget

- ☐ 1. Adopted Budget: The municipal governing body or utility board has included the Local Share cost of this project within the municipal operating budget or utility district budget.
- ☐ 2. Capital Budget: The municipality or utility has included this project's anticipated costs within its adopted Capital Improvement Plan.
- ☒ 3. Proposed Budget: The Public Works Department has or will include the costs for this project within its preliminary budget proposal to be submitted to committee.
- ☒ Evidence of the budget situation must be included with this application to receive points for this question.

##### B. Public Information

- ☐ 1. The applicant has already conducted public outreach activities about the proposed project with property owners in the immediate project area.
- ☐ 2. This project has been discussed at a governmental meeting open to the public.
- ☐ Evidence of the public outreach related to this project must be included with this application to receive points for this question.

#### Question 6. Consistency with Local Resource Management Plans

- ☒ Check this box if the proposed project implements a **water quality** recommendation from a locally approved resource management plan. Examples include Smart Growth plans, Green Tier Legacy Community plans, Water Star plans, local Storm Water Management plans, wellhead protection, lake management, regional water quality plans, Remedial Action plans and other watershed-based nonpoint source control plans.

*(This question does not include a TMDL report, TMDL implementation plan, or County Land and Water Resource Management Plan.)*

If checked, cite the name and date(s) of publication of the document and pertinent page numbers. Provide URL or attach pertinent pages. Summarize the water quality recommendation(s) and describe how it relates to the goals of this proposed project.

Village of Mukwonago Storm Water Management System Plan, August 2009 with revisions in 2015 following the Village's MS4 audit. Please see attached pages 82, 88, 100, 108, 109, 114, and 115 from the 2009 Plan.

#### Question 7. Supporting Regulations

Check all that apply to this project and provide the information required in the narrative space below. Refer to the instructions.

##### A. Developed Urban Area Ordinances

- ☒ The project is located within an area which has one or more regulations that implement the non-agricultural performance standards for developed urban areas under s. NR 151.13.

##### B. New Development Area Ordinances

- ☐ The project is located within an area which has other regulations designed to reduce the impact on water quality from new development other than construction site erosion control or a storm water ordinance.

Describe the regulations indicated in A. and/or B. above in relation to the goals of this project. Regulations description and website address of regulations (or attached copy) required for scores here.

#### Question 8. City of Racine

- ☐ Check this box if this is an application from the City of Racine for a project that is necessary for the city to comply with state storm water permitting requirements.

Project Name:  
Pick 'n Save Pond Retrofit

**UNPS&SW Program - Construction Grant  
Application**

Form 8700-299 (R 12/17)

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**Part III. Eligibility for Multipliers**

Completion of this part of the application is optional. However, an applicant can increase the final project score by qualifying for a project multiplier.

**Local Implementation Program**

Yes      N/A

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> |                          | A. The applicant governmental unit is implementing a pollution prevention information and education program targeted for property owners and other residents.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | B. The applicant governmental unit is implementing a nutrient management plan for municipally-owned properties of at least five acres of pervious area where nutrients are applied   |
| <input checked="" type="checkbox"/> |                          | C. The applicant governmental unit is implementing a tracking of storm water permitting activity (construction and post-construction) in the governmental unit and can make summary information available to the DNR upon request. |

**Optional Additional Information**

Carefully review your answers to all of the questions above. Is there additional information that will add to the department's understanding of this project? If so, describe here.



Project Name:  
Pick 'n Save Pond Retrofit

**UNPS&SW Program - Construction Grant  
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Form 8700-299 (R 12/17)

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**Applicant Certification**

A Responsible Government Official (authorized signatory) must sign and date the application form prior to submittal to the DNR. The governmental official with signatory authority must be the person authorized by the Governmental Responsibility Resolution. I certify that, to the best of my knowledge, the information contained in this application and attachments is correct and true.

Signature of Responsible Government Official

*Ronald R. Bittner*

Date Signed

4/16/18

Name (please print)

Ron Bittner

Title

Public Works Director

☒ Check this box if the required, completed Governmental Responsibility Resolution (GRR) (see [Attachment J](#)) is attached. Authorized signatory must be approved in the GRR.

**Submittal Directions**

To be considered for funding, provide the following for each application submitted:

- One hard copy of the completed current application form (DNR Form 8700-299) with original signature in blue ink plus all attachments;
- Three additional hard copies of the completed, signed application form plus all attachments; and
- One electronic copy of the completed application form in **PDF format only** plus all attachments and maps on CD.

All application materials must be postmarked by midnight **April 15** of the calendar year prior to the grant start year (April 16, if the 15<sup>th</sup> falls on Sunday).

Mail to: Department of Natural Resources  
Runoff Management Section -WT/3  
101 South Webster Street  
Madison, WI 53703

or

PO Box 7921  
Madison WI 53707-7921

Project Name:  
Pick 'n Save Pond Retrofit

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**UNPS&SW Program - Construction Grant  
Application**

Form 8700-299 (R 12/17)

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**Please use this page to write any constructive comment(s) you might have to improve this application.**

Thank you.

**VILLAGE OF MUKWONAGO  
RESOLUTION NO. 2018 - 021**

**WHEREAS**, the Village of Mukwonago is interested in acquiring a Grant from the Wisconsin Department of Natural Resources for the purpose of implementing measures to control agricultural or urban storm water runoff pollution sources (as described in the application and pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 153 and 155); and

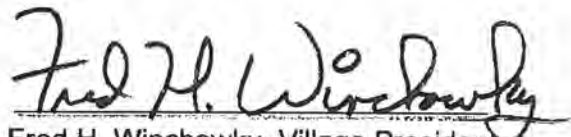
**WHEREAS**, a cost-sharing grant is required to carry out the project:

**THEREFORE, BE IT RESOLVED**, that the Village of Mukwonago Board of Trustees hereby authorizes the Public Works Director of the Village of Mukwonago to act on behalf of the Municipality to:

1. Sign and submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
2. Sign a grant agreement between the Village of Mukwonago and the Department of Natural Resources;
3. Sign and submit reimbursement claims along with necessary supporting documentation;
4. Sign and submit interim and final reports and other documentation as required by the grant agreement;
5. Sign and submit an Environment Hazards Assessment Form, if required; and
6. Take necessary action to undertake, direct and complete the approved project.

**BE IT FURTHER RESOLVED** that the Village of Mukwonago shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

Adopted this 4<sup>th</sup> day of April, 2018.

  
Fred H. Winchowky, Village President

**ATTEST:**

  
Judith Taubert, Clerk-Treasurer







- Legend**

  - Wetland Classifications and Confirmations
  - Wetland Class Points
    - Dammed pond
    - Excavated pond
    - Filled excavated pond
    - Filled/draind wetland
    - Wetland too small to delineate
  - Filled Points
  - Wetland Class Areas
    - Wetland
    - Upland
  - Filled Areas
  - NRCs Wetspots
  - Wetland Indicators
  - 12-digit HUCs (Subwatersheds)
  - 10-digit HUCs (Watersheds)
  - Municipality
  - State Boundaries
  - County Boundaries
  - Major Roads
    - Interstate Highway
    - State Highway
    - US Highway
  - County and Local Roads
    - County HWY
    - Local Road
  - Railroads
  - Tribal Lands
  - Rivers and Streams
  - Intermittent Streams
  - Lakes and Open water
  - Index to EN\_Image\_Basemap\_Leaflet

0.1 0 0.06 0.1 Miles

**DISCLAIMER:** The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy or applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.gov/legal/>

NAD\_1983\_HARN\_Wisconsin\_TM

1: 3,960





# Surface Water Data Viewer Map



- Legend**
- Municipality
  - State Boundaries
  - County Boundaries
  - Major Roads
    - Interstate Highway
    - State Highway
    - US Highway
  - County and Local Roads
    - County HWY
    - Local Road
  - Railroads
  - Tribal Lands
  - Rivers and Streams
  - Intermittent Streams
  - Lakes and Open water
  - Index to EN\_Image\_Basemap\_Leaf\_Off

## Notes

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0.3 Miles

0.13

0

NAD\_1983\_HARN\_Wisconsin\_TM

1: 7,920

Row Labels 2018	Department	Sum of TID	Sum of Village Fire Dept Equipment Only	Sum of Town of Mukwonago (share of Fire Dept Equipment Only)	Sum of Water	Sum of Sewer
Debt	DPW-Other					
	1-High					
	Repair Pick and Save retention pond		210,000			
	Tuck Point & Repaint DPW Shop Building		75,000			
	2-Medium					
	Indian Head Park & Village Hall Parking Lot		125,000			
	DPW-Roads					
	1-High					
	Road Maintenance Program		150,000			
	2-Medium					
	Armstrong, Gordon and Lovell Courts, Mukwonago Dr(Honeywell Rd. to Conrad					
	Ct.) Mill, Shape & Repave		270,000			
	Jefferson Ave, Andrews & Field St. Mill, Shape & Repave		325,000			
			1,155,000			
Debt Total						
Taxes	DPW-Other					
	3-Low					
	Miniwaukee Park Path Extension		25,000			
	Fire					
	1-High					
	Replacement of LP15 (1)		20,000	20,000		
	Replacement of Ventilator (1)		10,000	10,000		
	Police					
	1-High					
	Squads & equipment		68,000			
	2-Medium					
	Furnace Replacement		25,000			
	Blod-Inspector					
	1-High					
	4WD Vehicle		20,000			
	2-Medium					
	Ricoh Large Document Printer			30,000		
Taxes Total						
Reserves	DPW-Other					
	2-Medium					
	West Municipal Parking Lot		76,000			
	DPW-Roads					
	2-Medium					
	Meacham St. Rebuild - Project		100,000			
	Water					
	1-High					
	SCADA Improvements				20,000	
	2-Medium					
	Paint I-43Tower				300,000	
	Water Meters				60,000	
	WWTP					
	2-Medium					
	Vactor Jetter					350,000
	Pick Up complete with Snow plow					38,000
Reserves Total			176,000		380,000	388,000
Storm Water Utility	DPW-Other					





## MUKWONAGO KIWANIS FOUNDATION INC.

P.O. BOX 21 • MUKWONAGO, WISCONSIN 53149

April 5, 2018

Ron Bittner  
Public Works Director  
Village of Mukwonago  
PO Box 206  
Mukwonago, WI 53149

Dear Ron,

It is my understanding that the Village of Mukwonago is seeking a grant from the DNR to support the reworking of a drainage pond located in the Village and that this project is being planned to reduce the flow of contaminants into Vernon Marsh. I want to take this opportunity to commend the Village for this effort as pollution control for our surface and ground waters is critical for everyone. I would urge the DNR to support this effort through the requested grant.

Kenneth A. Miller  
Treasurer



# Waukesha County

DEPARTMENT OF  
PARKS AND LAND USE

April 11, 2018

Mr. Ron Bittner  
Public Works Director  
Village of Mukwonago  
P.O. Box 106  
Mukwonago, WI 53149


RE: Village of Mukwonago Urban Nonpoint Source Construction Grant Letter of Support

Dear Mr. Bittner:

On behalf of Waukesha County, I am writing this letter to endorse the Village of Mukwonago's efforts to improve storm water quality in the existing wet detention pond located on East Veterans Way, south of the Vernon Marsh. It is our understanding that possible improvements to the pond include retrofitting the current outlet structure and raising the existing spillway which would increase capacity, slow discharge, and reduce erosion. We believe this project represents an important element in the Village's ongoing commitment towards pollutant control and protection and improvement of waterbodies throughout the Village including the Fox River.

As the Village continues to grow and improve, it is imperative to put strategies in place to protect the surface and ground waters that feed the Fox River watershed. This letter is to endorse the Urban Nonpoint Source Construction Grant and to urge the Village to continue with this important water quality improvement project.

Sincerely,



Perry Lindquist  
Manager  
Land Resources Division



**Table 6**  
**Annual Reductions in Nonpoint Source Pollutant Loadings**  
**Village of Mukwonago, Waukesha and Walworth Counties, Wisconsin**

Control Measure	Total Suspended Solids (Pounds)		Total Phosphorus (Pounds)		Copper (Pounds)		Lead (Pounds)		Zinc (Pounds)		Cadmium (Pounds)	
	Existing Land Use	Percent Reduction from No Controls	Existing Land Use	Percent Reduction from No Controls	Existing Land Use	Percent Reduction from No Controls	Existing Land Use	Percent Reduction from No Controls	Existing Land Use	Percent Reduction from No Controls	Existing Land Use	Percent Reduction from No Controls
No Controls (Total Village Loading)	634,895	0.0	1,920	0	80	0	130	0	754	0	2.9	0
Existing controls (includes street sweeping)	156,240	24.6	317	16.5	11	13.4	26	19.9	79	10.5	0.4	14.3
Existing Street Sweeping	19,820	3.1	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0.0
Street Sweeping Every 4 Weeks	33,438	5.3	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0.0
Street Sweeping Every Week	57,169	9.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0.0
Street Sweeping Every Week In Critical Land Use Areas, Existing Schedule Elsewhere	36,881	5.8	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0.0
Street Sweeping Every 4 Weeks In Critical Land Use Areas, Twice Per Year Elsewhere	24,741	3.9	0	0.0	0	0.0	0	0.0	0	0.0	0.0	0.0
All New Storm Water Detention Facilities (6)	262,161	41.3	573	29.8	21	26.1	39	30.1	149	19.7	1	21.2
Storm Water Detention Facility WD-3	2,813	0.4	6	0.3	0	0.3	1	0.5	2	0.3	0.0	0.3
Storm Water Detention Facility WD-4	14,006	2.2	29	1.5	1	1.3	3	2.4	10	1.3	0.0	1.6
Storm Water Detention Facility WD-5	3,921	0.6	7	0.4	1	0.9	1	0.8	4	0.5	0.0	0.0
Storm Water Detention Facility WD-6	203,218	32.0	439	22.8	16	20.3	27	21.1	116	15.4	0.5	15.9
Storm Water Detention Facility WD-7	4,927	0.8	9	0.5	1	0.9	1	0.8	0	0.0	0.0	0.0
Storm Water Detention Facility WD-8	33,276	5.2	83	4.3	2	2.5	6	4.5	17	2.3	0.1	3.3
Retrofit Existing Pond 19	6,688	1.1	19	1.0	1	1.0	1	1.0	8	1.0	0.0	1.0
Proprietary Storm Water Devices (8)	9,563	1.5	22	1.2	1	1.3	2	1.7	6	0.8	0.1	2.3

\* Values above indicate reduction in annual pollutant loading totals for listed alternatives

### Retrofit Existing Dry Ponds as Wet Ponds

This alternative would consist of retrofitting existing dry ponds with permanent pools of water to provide water quality benefits. As all existing storm water detention facilities within the Village are wet ponds, infiltration basins or bioretention facilities, this alternative was not pursued further.

### Retrofit Existing Wet Ponds to Increase Efficiency

This alternative would consist of retrofitting existing wet ponds to increase their sediment removal efficiencies. Based on the water quality modeling, ponds 4, 8, 9, 11, 17 and 19 have sediment reduction efficiencies less than 75 percent. Of those, pond 4 has a minimal sediment load entering the facility, meaning that even if the removal efficiency was increased via retrofitting, the actual amount of sediment removed from that retrofit would be extremely low. In addition, ponds 9 and 17 are biofilters performing at or near their anticipated maximum removal percentage. Pond 8 is the detention facility in the Orchards subdivision and is not a candidate for expansion since it is surrounded by development. This facility also treats runoff from outside the Orchards site, leading to the lower pollutant removal percentage. Pond 11 is located west of STH 83, immediately north of the old Wal-Mart location and is surrounded by development on 3 sides with the Mukwonago River immediately to the north. As such, ponds 4, 8, 9, 11 and 17 are not candidates for retrofitting and were not analyzed further.

Pond 19 is located north of County Highway NN, east of STH 83 and was constructed by the Wisconsin Department of Transportation. The location and layout of this facility may allow for retrofitting, although a detailed site and hydrologic/hydraulic study would be required to determine the potential impacts. If the sediment removal percentage within the facility was increased from the existing 63.6 percent to 80 percent, an additional 6,690 pounds of sediment could be captured, equating to an additional 1.1 percent reduction throughout the planning area. This alternative would have a project cost approximating \$187,500, an annual maintenance cost of \$100, a present worth approximating \$189,100 and a present worth of \$28 per pound of sediment removed.

### Proprietary Storm Water Quality Devices

This alternative would consist of installing 8 proprietary storm water quality devices to provide water quality benefits. The location of these devices is shown on Map 9. Each of the devices except PD-1 and PD-4 may be installed independently or as pretreatment to proposed wet ponds. This alternative would provide an additional Village-wide total solids loading reduction of about 1.5 percent based upon the modeling requirements found within Technical Standard 1006. This alternative would have a project cost approximating \$1,050,000, an annual maintenance cost of \$4,000, a present worth approximating \$1,113,000 and a present worth of \$116 per pound of sediment removed.

**Table 9**  
**Recommended Storm Water Management Facility Information**  
**Village of Mukwonago, Waukesha and Walworth Counties, Wisconsin: 2009**

Facility No.	Basin	Section	Type	100- Year Peak Storage (Cu. Ft.)	Tributary Area (Acres)	Notes
WD-3	MUK-42	26	Water Quality & Flood Control	103,000	8	Regional Facility to Allow Downtown Redevelopment and Improve Water Quality in Key Segments of the Mukwonago River
WD-4	MUK-74	26	Water Quality & Flood Control	602,000	48	Regional Facility to Allow Downtown Redevelopment and Improve Water Quality in Key Segments of the Mukwonago River
WD-5	MUK-68	35	Water Quality & Flood Control	180,000	11	Regional Facility to Allow Downtown Redevelopment and Improve Water Quality in Key Segments of the Mukwonago River
WD-6	MUK-74	25	Water Quality	N/A	518	NR 216 Permit Compliance Facility
POND 19	FOX-4	23	Water Quality	N/A		Retrofit Existing Pond for NR 216 Permit Compliance

#### RECOMMENDED STORM WATER QUANTITY AND QUALITY CONTROL PLAN

The recommended water quantity and quality control plan for the Village of Mukwonago includes a modification to the existing street sweeping schedule, construction of three combination flood control and water quality facilities within the downtown area, construction of one water quality facility, retrofitting of one existing storm water detention facility, implementation of the recommended NR 216 municipal permit compliance program and creation of a conservation development ordinance. Each of these recommendations are described in detail in the following text.

##### Downtown Redevelopment

The Village of Mukwonago downtown area is centered around the intersection of State Highway "83" and County Highway "ES". The area is a mixture of commercial businesses, surrounded by medium density residential areas on all sides. Businesses in the downtown area date back throughout the 1900s, and the area is poised for a significant redevelopment effort in the near future.

One of the Village of Mukwonago's goals from this planning effort was to create a storm water management plan for downtown that would allow for the full redevelopment of the area. This was accomplished through the use of regional storm water management facilities. Such facilities would allow the redevelopment sites to make the most of their land, as no storm water management facilities would be required on the individual properties. Instead, the treatment and rate reduction of storm water runoff would take place at the strategically located regional facilities.

Three of these recommended regional ponds, identified as numbers WD-3, WD-4 and WD-5, have been proposed to provide storm water quantity control as part of the Village's downtown redevelopment plan. As part of this recommendation, these ponds would be designed to reduce peak rates of runoff and also to reduce the level of pollutants in the critical regions of the Mukwonago River as previously discussed.

The sole recommended regional storm water quality facility, labeled WD-6, would be located within Miniwaukan Park. This facility would be approximately 10 acres in size and would serve a contributing drainage area of 518 acres consisting mainly of the northeast section of the Village. This facility would not require any land acquisition, as it would be constructed on land currently owned by the Village of Mukwonago. Basin WD-6 would reduce total suspended solids by 78 percent within the contributing drainage basin, or 32.0 percent throughout the entire planning area when compared to no storm water controls. A wetland delineation on the approximate project area is recommended prior to design. In addition, the facility will likely be partially or fully located within the Mukwonago River's 100-year floodplain, requiring an analysis of the facility's impact on the floodplain. The final location of the facility shall be based on detailed survey data, the ability to outlet the facility towards the south into the Mukwonago River, the wetland delineation, the floodplain analysis and discussions with the Village Board and Village Health and Recreation Committee. This facility would have a project cost of approximately \$2,318,800 and a present worth of approximately \$2,643,400. Due to the proximity of this facility to the Mukwonago River, floodplain, wetland and other environmental considerations must be carefully evaluated and considered during the detailed project design.

The contributing drainage area for facility WD-6 consists primarily of the northeast section of the Village, and impacts the downstream reach of the Mukwonago River, immediately upstream of the confluence with the Fox River. This facility would provide compliance with the Village's anticipated 40% total suspended solids reduction requirement in March, 2013. However, it would only provide minimal impacts to the critical sections of the Mukwonago River.

It should be noted that each of the recommended facilities previously discussed could be constructed as a naturalized facility / constructed wetland for similar costs. In each of the proposed locations, a naturalized facility may increase community acceptance by the elimination of perceived safety concerns regarding wet ponds, while also better blending in to the natural surroundings.

#### Retrofit Existing Dry Ponds as Wet Ponds

As all existing storm water detention facilities within the Village are wet ponds, infiltration basins or bioretention facilities, there are no improvements to existing facilities are required.

#### Retrofit Existing Wet Ponds

Pond 19 is located north of County Highway NN, east of STH 83 and was constructed by the Wisconsin Department of Transportation. The recommendations for this facility include retrofitting the outlet to improve the sediment removal percentage within the facility from the existing 63.6 percent to 80 percent, capturing an additional 6,690 pounds of sediment, or 1.1 percent throughout the entire planning area. A detailed site and hydrologic/hydraulic study is



recommended prior to design to determine the potential impacts. This recommendation would have a project cost approximating \$187,500 and a present worth of \$189,100.

#### Proprietary Storm Water Quality Devices

The recommended plan does not include installation of any proprietary storm water quality devices. Although eight proprietary devices were discussed as alternatives and shown on Map 9, these devices were generally cost prohibitive when comparing the cost per pound of total suspended solids reduction against other alternative best management practices. As such, no proprietary devices are recommended as part of this planning effort, although the devices may be used as pretreatment technology in series with other practices, or on individual redevelopment sites with limited open areas.

#### Construction Site Erosion Control and Post-Construction Site Storm Water Management

Chapter 34, Division 1 of the Village of Mukwonago municipal code formerly contained requirements for land filling, while Chapter 34, Division 4 contained the Village's erosion control and storm water management provisions. The recommended plan includes repeal of the land filling requirements found within Division 1 and the repeal and recreation of the erosion control and storm water management provisions within Division 4, which was completed by the Village Board in January of 2009.

The updated storm water ordinance can be found in Appendix A. The updated ordinance is based on the recently-updated Waukesha County erosion control and storm water management ordinance and complies with Chapters NR 151 and NR 216 of the Wisconsin Administrative Code. Appendix B contains construction site inspection and post construction storm water management procedures for Village staff. These operation and enforcement procedures were implemented within the Village on January 1, 2009.

The recommended construction site pollutant control program includes approximately 200 hours per year of Village staff time in site inspections and 40 hours per year of Village Engineer staff time in program oversight and supervision at a total annual cost of \$19,700. The recommended post-construction site storm water management program includes approximately 60 hours per year of Village Engineer staff time in site inspections and 40 hours per year in program oversight and supervision at a total annual cost of \$12,300.

#### Public Education and Outreach

To increase public awareness of storm sewer impacts on surface and ground water quality, the Village of Mukwonago must develop a public education and outreach program. Since it is generally more cost effective to modify an existing program than to develop a new program, it is recommended that the Village partner with the existing public education and outreach program administered by Waukesha County. The topics covered by this program include general water quality education; illicit discharge detection and elimination; onsite reuse of leaves and grass clippings; pet waste collection; fertilizer and pesticide usage; disposal of waste oil and other hazardous materials; riparian landowner shoreline management; environmentally sensitive land development; and infiltration of residential storm water runoff. The program targets businesses

## CHAPTER EIGHT

### IMPLEMENTATION PROGRAM

#### INTRODUCTION

The final step in the storm water management system planning process consisted of the development of a program for the implementation of the recommended plan. In this step, the recommended corrective measures within the Village were reviewed, and a capital improvement program developed on estimates of potentially available funding. Following formal adoption of the recommended plan by the Village of Mukwonago, realization of the plan will require a long-term commitment to the objectives of the plan, and a high degree of coordination and cooperation among Village officials and staff, Wisconsin Department of Natural Resources staff, local environmental groups such as the Friends of the Mukwonago River, developers and concerned citizens.

The systems-level storm water management plan presented in this report is intended to serve as a guide to the future design and construction of storm water management facilities. Detailed engineering design should examine in greater depth and detail potential variations in the technical, economic and environmental features of the recommended solutions identified in the system plan in order to determine the best means of carrying out the plan. The resulting facility development plans, however, should be fully consistent with the system plan recommendations presented in this report.

#### PRIORITY OF IMPLEMENTATION

The Village of Mukwonago is situated in the midst of one of the most environmentally diverse resources in the State of Wisconsin. The Mukwonago River is home to 53 species of fish and 15 species of freshwater mussels, many of which are threatened or endangered. It is vital to protect this resource to preserve the environmental, recreational, and quality of life benefits the Mukwonago River brings to the region. The section of the Mukwonago River immediately downstream of the dam is home to most of these endangered and threatened resources, almost all of which are very sensitive to the quality of water within the River. As such, it is important that the Village balance the needs of the resource with its NR 216 permit requirements when considering the prioritization of the recommended improvements.

Specifically, recommended facility WD-6, located in Miniwaukan Park, would allow the Village to meet their permit requirement to reduce total suspended solids by 40 percent prior to 2013. However, the contributing drainage area for facility WD-6 consists primarily of the northeast section of the Village, and impacts the downstream reach of the Mukwonago River, immediately upstream of the confluence with the Fox River. Thus, this facility would only provide minimal impacts to the critical sections of the Mukwonago River. Recommended facilities WD-3, WD-4, WD-5 and Pond 19 within the downtown area would have a greater impact on the critical sections of the River, but may not necessarily meet the Village's written permit requirements.

The Wisconsin Department of Natural Resources is currently discussing the proposed benefits of the downtown facilities versus facility WD-6, and how each facility fits into compliance with the Village's NR 216 permit. It is anticipated that this concern may be addressed in future Village of Mukwonago Wisconsin Pollution Discharge Elimination System storm water permits. Until such time as this concern is rectified, the Village's prioritization of projects must initially focus on permit compliance and flood abatement objectives. The prioritization of the recommended projects is set forth Table 10.

### CAPITAL IMPROVEMENT PROGRAM

The estimated cost of the recommended corrective measures for the Village of Mukwonago totals \$5.18 million expressed in March, 2009 actual dollars. In order to provide a conservatively high estimate of the financial impact of the recommended plan, it was assumed that this entire cost would be locally borne through the levy of property taxes. In fact, however, some of these costs may be borne by, or shared with, State and County highway agencies, other local units of government; or--if a storm water management utility is created--by user fees.

Three alternative approaches to funding and implementing the recommended improvement plan exist; one based upon cash financing--that is, upon a "pay as you go" approach utilizing local funding; one based upon debt financing utilizing low interest loans; and one based upon the creation of a storm water utility and the use of user charges.

Funding for capital improvements and operation and maintenance costs may be obtained through local property taxes, special assessments, issuance of general obligation bonds, reserve funds, private developer contributions and grants from the State of Wisconsin. The Village may be able to obtain financial assistance from the Wisconsin Department of Natural Resources Wisconsin Nonpoint Source Pollution Abatement Program for the construction of certain components of the water quality management element. Eligible design and construction costs under this program are shared at up to a 50 percent rate, to a maximum of \$150,000.

### Local Cash Funding

The recommended storm water management plan for the Village of Mukwonago could be completed over a 10 year period utilizing an average annual local funding of about \$518,000 per year for capital costs and \$125,000 per year in permit compliance, operation and maintenance costs. A recommended capital improvement program under this approach would provide for the completion of the permit compliance activities and the Whispering Bay outlet modification in the first year (2010); and completion of storm water facility WD-6, the downtown basins (WD-3, WD-4, WD-5), and the pond retrofit (pond 19) in years two through ten (2011-2019). Over the ten years of the recommended plan implementation period, annual costs, while averaging approximately \$643,000, would range from a low of \$125,000 to a high of about \$2.44 million. If these costs were placed on the property tax, the resulting rate would be increased by \$0.85 per \$1000 of assessed value. This would represent a 5.2 percent increase over the 2007 tax rate, including county taxes and school fees, of \$16.20 per \$1000 of assessed value levied within the Waukesha County and Walworth County (East Troy School District) portions of the Village and a 4.4 percent increase over the 2007 tax rate, including county taxes and school fees, of \$19.37



## ESTIMATED CONSTRUCTION COST

Project Name: Pick 'n Save Pond Retrofit

Client Name: Village of Mukwonago

Project #: 12-10086

	Description	Unit	Quantity	Unit Price	Total Price
1	Clearing and Grubbing	L.S.	1	\$10,000.00	\$10,000.00
2	Topsoil Stripped and Stockpiled	C.Y.	1,500	\$2.50	\$3,750.00
3	Berm Filling and Grading	C.Y.	4,800	\$18.00	\$86,400.00
4	60-inch Diameter Outlet Structure	EA.	1	\$10,000.00	\$10,000.00
5	27-inch Storm Sewer with Concrete Anti-Seepage Collars	L.F.	60	\$100.00	\$6,000.00
6	27-inch Storm Sewer End Section	EA.	1	\$5,000.00	\$5,000.00
7	72-inch Storm Sewer End Section	EA.	1	\$10,000.00	\$10,000.00
8	Overflow Spillway Construction	L.S.	1	\$10,000.00	\$10,000.00
9	Heavy Rip-Rap	C.Y.	60	\$100.00	\$6,000.00
10	Restoration (Topsoil, Seed and Erosion Mat)	S.Y.	10,000	\$6.00	\$60,000.00
11	Stone Tracking Pad	L.S.	1	\$4,000.00	\$4,000.00
12	Silt Fence	L.F.	1,000	\$2.50	\$2,500.00
13	Pond Dewatering	L.S.	1	\$25,000.00	\$25,000.00
14	Wetland Delineation and Artificial Exemption	L.S.	1	\$10,000.00	\$10,000.00
	<b>Estimated Project Cost</b>				<b>\$248,650.00</b>
	<b>25% Engineering and Contingency</b>				<b>\$62,162.50</b>
	<b>Estimated Total Project Cost</b>				<b>\$310,812.50</b>





## Village of Mukwonago

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### AGENDA ITEM REQUEST FORM

Committee/Board: Public Works Committee  
Topic: Pick and Save Pond Engineering Task Order  
From: Ron Bittner  
Department: Public Works  
Presenter: Ron  
Date of Committee Action (if required): 1/7/19  
Date of Village Board Action (if required): 1/16/19

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### Information

**Subject:** R&M task order for engineering services on the P&S pond retrofit.

**Background Information/Rationale:** The Village has been planning for upgrades to Village owned stormwater pond near Pick and Save on East Veterans Way since completion of their Storm Water Management Plan in 2009. Funds were allocated in their 2018 budget according to original construction estimates from the 2009 Plan. However, updated analysis and cost estimates led the Village to re-allocate these funds to their 2019 budget in hopes that grant assistance from the DNR will allow for completion of design and construction. The Village applied for and was selected for a \$150,000 grant to assist in the reconstruction. This task order will cover the engineering services required for the project administration.

**Key Issues for Consideration:** Approval of the R&M task order.

**Fiscal Impact (If any):** \$35,850.00

**Requested Action by Committee/Board:** We are requesting a recommendation to the Village Board to approve the R&M task order 2019-004 for the Pick And Save pond retrofit.

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### Attachments

R&M Task Order 2019-004

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## TASK ORDER

This is Task Order No. 2019-04,  
consisting of 4 pages  
**Village of Mukwonago**  
*Pick 'n Save Pond Retrofit*

### **Task Order**

In accordance with the Agreement between Village of Mukwonago (Owner) and Ruekert-Mielke, Inc. (Engineer) for 2018/2019 Engineering Services, Owner and Engineer agree as follows:

#### **1. Specific Project Data**

- A. Title: Pick 'n Save Pond Retrofit
- B. Description: Administration of the Urban Nonpoint Source & Storm Water (UNPS & SW) Program Construction Grant, design improvements of the Pick 'n Save Pond to retrofit the outlet structure and regrade the spillway in order to increase capacity, alleviate erosion issues, and reduce discharge into the Vernon Marsh.

#### **2. Services of Engineer**

Project services will include the following:

##### **Phase 200 - Pick 'n Save Pond Retrofit Design/Bidding**

- Prepare and coordinate overall project schedule.
- Survey the site for topography, structures, piping, and any other features needed for design.
- Site visit by Design Engineer.
- Drainage area and Total Suspended Solids removal modeling for Pick 'n Save Pond.
- Prepare plan drawings for grading improvements, associated details, cross sections, and erosion control.
- Prepare and submit intermediate (95% complete) design drawings. Coordinate and attend a review meeting to review the draft of plans.
- Prepare project specifications and other bidding documents.
- Upload bidding documents for online viewing/ordering.
- Answer Contractor questions during bidding period.
- Attend Bid Opening.
- Review bids for completion of all contract requirements. Review prequalification statements, and bidder references.
- Issue Recommendation of Award and Notice of Award.
- Attend Village Board meeting to answer questions about the award of the project.

##### **Phase 210 – Grant Administration**

- Administration of the 2018 Urban Nonpoint Source & Storm Water (UNPS & SW) Program Construction Grant for the Pick 'n Save Pond improvement project.

## TASK ORDER

### Work available as additional services:

The following services are not included in this effort because we have assumed, they are not necessary, or the scope of such services has not yet been defined:

- Wetland delineation.
- Archaeological survey.
- Geotechnical investigations.
- Environmental Phase 1, 2 or 3 investigations or permitting.
- WDNR Chapter 30 or wetland permitting not anticipated.
- ACOE permitting not anticipated.
- Floodplain analysis and approvals.
- Permit applications not listed.
- Permit application fees by the Village.
- Public Information Meetings.
- All construction phase services via a separate Task Order.

### 3. Owner's Responsibilities

The Village will review materials and construction drawings to ensure the designed project is compatible with Village operations and standard materials. The Village will pay for the cost of advertisement, permit fees, Engineer's reimbursable expenses, reproduction of the bidding documents, distribution of the bidding documents, and will refer all bidders' questions to the Engineer for response. The Village will promptly secure the services of other consultants as needed.

### 4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
200 Design & Bidding	April 30, 2019
210 Grant Administration	October 31, 2019

### 5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<b>Category of Services</b>	<b>Compensation Method</b>	<b>Lump Sum</b>
200 Design & Bidding	Lump Sum	\$30,650
210 Grant Administration	Lump Sum	\$5,200

B. The terms of payment are set forth in the Standard Terms and Conditions.

### 6. Consultants

None – will be hired by Village if necessary.

## TASK ORDER

### **7. Other Modifications to Standard Terms and Conditions**

None

### **8. Attachments**

None

### **9. Documents Incorporated by Reference**

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement Amendment between Owner and Engineer, dated December 21, 2017, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

OWNER:

ENGINEER:

Village of Mukwonago

Ruekert & Mielke, Inc.

By: \_\_\_\_\_

By: Steven C. Wurster

Name: \_\_\_\_\_

Name: Steven C. Wurster, P.E.

Title: \_\_\_\_\_

Title: Senior Vice President/COO

Date: \_\_\_\_\_

Date: December 21, 2018

### DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: \_\_\_\_\_

Name: Michael E. Michalski  
Michael E. Michalski

Title: \_\_\_\_\_

Title: Project Manager

Address: \_\_\_\_\_

Address: W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

Email: \_\_\_\_\_

Email: mmichalski@ruekert-mielke.com

Phone: \_\_\_\_\_

Phone: 262-953-3004

Fax: \_\_\_\_\_

Fax: 262-542-5631





## Village of Mukwonago

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### AGENDA ITEM REQUEST FORM

Committee/Board: Public Works Committee  
Topic: R&M Task Order 2019-003  
From: Becca Alonge  
Department: Public Works  
Presenter: Ron Bittner & Becca Alonge  
Date of Committee Action (if required): 1/7/19  
Date of Village Board Action (if required): 1/16/19

---

### Information

**Subject:**

Task Order for the design and bidding of the 2019 Pavement Rehabilitation Project

**Background Information/Rationale:** Task order for the design and bidding of pavement rehabilitation and pedestrian improvements in Phantom Glen Park, Indian head Park, Miniwaukan Park and the Village Hall parking lot and walks. This task order covers six individual projects identified on the Capital improvement plan for 2019.

**Key Issues for Consideration:** Approve R&M task order 2019-003 for engineering services related to parking lot and park pedestrian improvements.

**Fiscal Impact (If any):** \$14,350

**Requested Action by Committee/Board:** Recommendation of approval of Task Order 2019-03 2019 Pavement Rehabilitation Program

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### Attachments

2019-03 2019 Pavement Rehabilitation Program.pdf

---

## TASK ORDER

This is Task Order No. 2019-03,  
consisting of 3 pages.  
**Village of Mukwonago**  
*2019 Pavement Rehabilitation Project*

### **Task Order**

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In accordance with the Agreement between Village of Mukwonago (Owner) and Ruekert-Mielke, Inc. (Engineer) for 2018/2019 Engineering Services, Owner and Engineer agree as follows:

#### **1. Specific Project Data**

- A. Title: 2019 Pavement Rehabilitation Project
- B. Description: 2019 Pavement Rehabilitation Design and Bidding

#### **2. Services of Engineer**

Prepare bidding documents and assist the Village with bidding of the above project.

##### **Project Understanding:**

The project will include pulverizing the existing asphaltic pavement and placement of a 4-inch asphaltic concrete pavement in the Village Hall Parking Lot, Indianhead Park Parking Lot and Field Park Parking Lot. This project will also include the construction and replacement of walks at Phantom Glen Park, the Village Hall and Miniwaukan Park. Spot removal and replacement of concrete curb and gutter is anticipated. Storm catch basin repairs are anticipated. The project manual will include an exhibit depicting the limits of pulverizing and paving work, a typical cross section of the sidewalk, multi-use paths and parking lots. No construction drawings will be prepared for this project. Project specifications and other bidding documents including advertisement will be prepared. Project bidding will include submitting the ad for bid to the newspaper, uploading bidding documents for online viewing/ordering, answering contractor questions during bidding, attending the bid opening, reviewing the submitted bids and preparing the recommendation of award.

##### **Work Available as additional services:**

The following services are not included in this effort because we have assumed they are not necessary or the scope of such services has not yet been defined:

- Easements, title searches or other property acquisition services,
- Storm Water Management Plans,
- SEWRPC coordination,
- ACOE and DNR permitting,
- Wetland delineations,
- Environmental assessments or investigations,
- Funding requirements,
- Floodplain analysis and approvals,

## TASK ORDER

- Services after bidding,
- Public Information Meetings

### 3. Owner's Responsibilities

Owner will pay for the cost of advertisement, Engineer's reimbursable expenses, reproduction of the bidding documents, distribution of the bidding documents, and will refer all bidders' questions to the Engineer for response.

Owner will provide all exhibits and necessary documents by January 31, 2019.

### 4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Advertisement for Bid	March 7, 2019
Bid Opening	March 21, 2019
Recommendation of Award	April 3, 2019

### 5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Estimate of Compensation for Services</u>
Design and Bidding Phase	Hourly Rates	\$14,350
Additional Services	Hourly Rates	Estimated as services become necessary

B. The terms of payment are set forth in the Standard Terms and Conditions

### 6. Consultants:

None

### 7. Other Modifications to Standard Terms and Conditions:

None

### 8. Attachments:

None

### 9. Documents Incorporated By Reference:



## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement between Owner and Engineer, for 2018/2019 Engineering Services, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, 2018.

OWNER:

ENGINEER:

Village of Mukwonago

Ruekert & Mjelke, Inc.

By: \_\_\_\_\_

By: Steven C. Wurster

Name: \_\_\_\_\_

Name: Steven C. Wurster, P.E.

Title: \_\_\_\_\_

Title: Senior Vice President/COO

Date: \_\_\_\_\_

Date: December 27, 2018

### DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: \_\_\_\_\_

Name: Rebecca K. Alonge

Title: \_\_\_\_\_

Title: Project Engineer

Address: \_\_\_\_\_

Address: W233 N2080 Ridgeview Parkway

\_\_\_\_\_

Waukesha, WI 53188-1020

Email: \_\_\_\_\_

Email: ralonge@ruekert-mielke.com

Phone: \_\_\_\_\_

Phone: 262-953-3046

Fax: \_\_\_\_\_

Fax: 262-542-5631



## Village of Mukwonago

### AGENDA ITEM REQUEST FORM

Committee/Board: Public Works Committee  
Topic: Street Light LED Conversion  
From: Ron Bittner  
Department: Public Works  
Presenter: Ron  
Date of Committee Action (if required): 1/7/19  
Date of Village Board Action (if required): 1/16/19

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### Information

**Subject:** Converting Holz Pkwy. street lights to LED.

**Background Information/Rationale:** The installation of a new LED street light was included in the multi-use trail project to enhance pedestrian safety at the Perkins Dr. intersection. Improved lighting at Swan Dr. intersection was considered and an LED conversion would bring attention the new pedestrian crossing. During a discussion with a resident about the trail and lighting improvements, they made an offer to donate \$400.00 towards the conversion of two addition lights along the Pkwy. (Fire Station driveway and the Small Farm Ave. intersection).

**Key Issues for Consideration:** Approve the street light LED conversion and Authorize the Village President to sign the corresponding WE Energies documents.

**Fiscal Impact (If any):** An initial conversion fee of \$1,030.00 (\$400 in donated funds) and \$16.31 added to the monthly street lighting electric charges.

**Requested Action by Committee/Board:** We are requesting a recommendation to the Village Board for the approval of the Holz Pkwy street light LED conversion and authorize the Village president to sign the corresponding WE Energies documents.

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### Attachments

WE Energies documents for work request 4301520  
WE Energies documents for work request 4320726  
WE Energies documents for work request 4320728

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**We Energies**  
231 W. Michigan St  
Milwaukee, WI 53203  
[www.we-energies.com](http://www.we-energies.com)

November 1, 2018

Ron Bittner  
PO Box 206  
Mukwonago, WI 53149

Subject: Work Request 4301520; Lighting at Holz Pkwy & Swan Dr

Dear Ron:

This letter details a work request for We Energies Outdoor Lighting. The upfront charge for this work, which expires 90 days from the date of this letter, is \$200.00, and does not include site restoration. Net monthly charges will initially increase by \$6.55, which is subject to future rate changes as approved by the Public Service Commission of Wisconsin.

Review the following prior to providing authorization and payment:

- Luminaires are controlled to provide dusk to dawn operation.
- Customer must contact We Energies for lighting maintenance.
- Fixtures are warranted until removed.
- Non-Standard poles and conductors are warranted for 15 years.
- Customer must locate private underground facilities and grant or obtain, without expense to We Energies, access to property, necessary permissions, easements, ordinance satisfaction and permits for installation, removal and maintenance of lighting facilities.
- Termination or change requests after installation and prior to conclusion of the initial term result in customer charges. Monthly rates for fixtures on the LED rate are reduced after the initial term.
- All applicable lighting tariff terms and conditions are available at [we-energies.com](http://we-energies.com).
- We Energies does not guarantee this installation meets AASHTO or the Illuminating Engineering Society's minimum recommended standards for lighting.

Please sign the enclosed documents and return them, along with payment for the upfront charge (payable to We Energies) in the envelope provided. Material will be ordered upon receipt of required authorizations and payment. Work request will be scheduled when all contingencies are met. If you have any questions, please call me at 262-968-5738. We look forward to working with you on your lighting project.

Sincerely,

Mike Wastian

By signing this letter, you authorize us to do this work and acknowledge acceptance of the rates and conditions of the specified tariffs as approved by the Public Service Commission of Wisconsin.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Enclosures



Billing Name		MUKWONAGO, VILLAGE OF			
Billing Address					
C/T/V					53149
Service Address, if different than Billing Address					
Name					
Address					
C/T/V					

Billing Name		MUKWONAGO, VILLAGE OF			
Billing Address					
C/T/V					53149
Service Address, if different than Billing Address					
Name					
Address					
C/T/V					

Premise Account		Install		Remove	
880-387-045				500-258-452	

New Account?		<input type="checkbox"/> Yes	
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Customer / Rate Options		Governmental (MS3/GL1/LE5)	
Work Request		4301520	
Related Work Request			
Page #/ of #		1 OF 1	

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\* Monthly total subject to future rate changes approved by Public Service Commission

Authorization: \_\_\_\_\_  
Property Owner / Authorized Representative Signature

Date \_\_\_\_\_











**We Energies**  
231 W. Michigan St.  
Milwaukee, WI 53203  
www.we-energies.com

December 19, 2018

Village of Mukwonago  
C/O Ron Bittner  
440 River Crest Ct.  
Mukwonago, WI 53149

Subject: Work Request 4320726; Lighting at 1111 Fox St. V/Mukwonago.

Dear Ron:

This letter details a work request for We Energies Outdoor Lighting. The upfront charge for this work, which expires 90 days from the date of this letter, is \$200.00, and does not include site restoration. Net monthly charges will initially increase by \$4.32, which is subject to future rate changes as approved by the Public Service Commission of Wisconsin.

Review the following prior to providing authorization and payment:

- Luminaires are controlled to provide dusk to dawn operation.
- Customer must contact We Energies for lighting maintenance.
- Fixtures are warranted until removed.
- Non-Standard poles and conductors are warranted for 15 years.
- Customer must locate private underground facilities and grant or obtain, without expense to We Energies, access to property, necessary permissions, easements, ordinance satisfaction and permits for installation, removal and maintenance of lighting facilities.
- Termination or change requests after installation and prior to conclusion of the initial term result in customer charges. Monthly rates for fixtures on the LED rate are reduced after the initial term.
- All applicable lighting tariff terms and conditions are available at we-energies.com.
- We Energies does not guarantee this installation meets AASHTO or the Illuminating Engineering Society's minimum recommended standards for lighting.

Please sign the enclosed documents and return them, along with payment for the upfront charge (payable to We Energies) in the envelope provided. Material will be ordered upon receipt of required authorizations and payment. Work request will be scheduled when all contingencies are met. If you have any questions, please call me at 920-563-1273. We look forward to working with you on your lighting project.

Sincerely,

Deborah Domagalski  
Energy Services Consultant

By signing this letter, you authorize us to do this work and acknowledge acceptance of the rates and conditions of the specified tariffs as approved by the Public Service Commission of Wisconsin.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Enclosures

Billing Name	MUKWONAGO FIRE DEPT			
Billing Address				
C/T/V			WI	Zip 53149
Service Address, if different than Billing Address				
Name				
Address				
C/T/V			State	Zip

Premise	Install	Remove
Account	769-643-477	769-643-477
New Account?	<input type="checkbox"/> Yes	
Customer / Rate Options	Governmental (MS3/GL1/LE5)	
Work Request	4320726	
Related Work Request		
Page # / of #	1	

[illegible]

\* Monthly total subject to future rate changes approved by Public Service Commission

Comments:

Authorization:

Property Owner / Authorized Representative Signature

Date \_\_\_\_\_



[illegible]



**We Energies**  
231 W. Michigan St.  
Milwaukee, WI 53203  
www.we-energies.com

December 19, 2018

Village of Mukwonago  
C/O Ron Bittner  
440 River Crest Ct.  
Mukwonago, WI 53149

Subject: Work Request 4320728; Lighting at Holz Parkway & Small Farm Rd.

Dear Ron:

This letter details a work request for We Energies Outdoor Lighting. The upfront charge for this work, which expires 90 days from the date of this letter, is \$630.00, and does not include site restoration. Net monthly charges will initially increase by \$5.44, which is subject to future rate changes as approved by the Public Service Commission of Wisconsin.

Review the following prior to providing authorization and payment:

- Luminaires are controlled to provide dusk to dawn operation.
- Customer must contact We Energies for lighting maintenance.
- Fixtures are warranted until removed.
- Non-Standard poles and conductors are warranted for 15 years.
- Customer must locate private underground facilities and grant or obtain, without expense to We Energies, access to property, necessary permissions, easements, ordinance satisfaction and permits for installation, removal and maintenance of lighting facilities.
- Termination or change requests after installation and prior to conclusion of the initial term result in customer charges. Monthly rates for fixtures on the LED rate are reduced after the initial term.
- All applicable lighting tariff terms and conditions are available at we-energies.com.
- We Energies does not guarantee this installation meets AASHTO or the Illuminating Engineering Society's minimum recommended standards for lighting.

Please sign the enclosed documents and return them, along with payment for the upfront charge (payable to We Energies) in the envelope provided. Material will be ordered upon receipt of required authorizations and payment. Work request will be scheduled when all contingencies are met. If you have any questions, please call me at 920-563-1273. We look forward to working with you on your lighting project.

Sincerely,

Deborah Domagalski  
Energy Services Consultant

By signing this letter, you authorize us to do this work and acknowledge acceptance of the rates and conditions of the specified tariffs as approved by the Public Service Commission of Wisconsin.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_ Title: \_\_\_\_\_

Enclosures



Billing Name		VILLAGE OF MUKWONAGO			
Billing Address					
C/T/V		State	WI	Zip	
Service Address, if different than Billing Address					
Name					
Address					
C/T/V		State		Zip	

<div> <div>Install</div> <div>Remove</div> </div> <div> <div>500-258-452</div> <div>500-258-452</div> </div>	
Premise Account	
New Account?	<input type="checkbox"/> Yes
Customer Type	Governmental (MS4 / LE6)
Work Request	4320728
Related Work Request	
Page # / of #	1

[illegible]

**Authorization:**

Property Owner / Authorized Representative Signature

Dare





# Village of Mukwonago

## AGENDA ITEM REQUEST FORM

Committee/Board: Public Works  
Topic: Letter of Credit Reduction for Fairwinds Phase 5  
From: Becca Alonge  
Department: Public Works  
Presenter: Becca Alonge  
Date of Committee Action (if required): 1/7/19  
Date of Village Board Action (if required): 1/16/19

### Information

**Subject:**

Reduce the Letter of Credit for Fairwinds Phase 5 to \$504,005.00

**Background Information/Rationale:** This is a reduction in the Letter of Credit based off completed work by Bielinski Homes.

**Key Issues for Consideration:** none.

**Fiscal Impact (If any):** none.

**Requested Action by Committee/Board:** Recommendation to approve the reduction of Fairwinds Phase 5 Letter of Credit to \$504,005.00

### Attachments

Winchowky-20181226-LOC Reduction #2.pdf



December 26, 2018

Mr. Fred Winchowky  
Village President  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: Fairwinds Subdivision Phase 5  
Letter of Credit Reduction No. 2  
Village of Mukwonago

Dear Mr. Winchowky:

We have completed our review of the proposed Letter of Credit reduction forwarded to us on November 29, 2018 for the above development. We feel that the current Letter of Credit in the amount of \$839,975.50 may be reduced to the following amount:

Item	Amount
Grading, erosion control, incl. final site stabilization	\$40,000.00
Sanitary sewer	\$0.00
Water main	\$0.00
Storm sewer	\$0.00
Road paving	\$92,631.00
Pond forebay repair	\$57,500.00*
Surface course paving (2019)	\$71,075.00*
Contingencies (20%)	\$242,799.00*
Proposed Letter of Credit Amount:	\$504,005.00

\*Represents items without reduction recommendations in this letter.

We note that the Developer has requested a reduction in full amount for the complete sanitary sewer construction, complete water system construction, and complete storm sewer construction. We are granting the reductions, however there are still punch list items which must be taken care of before the Village will accept the utilities. We have attached a copy of the reduction request for your review and the punch list from December 21, 2018.

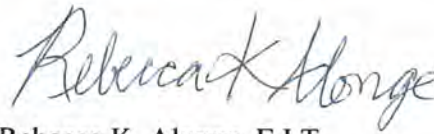


Mr. Mark G. Blum  
Village of Mukwonago  
December 26, 2018  
Page 2

If you should have any questions or concerns, please feel free to contact me at the below phone number and address.

Very truly yours,

RUEKERT & MIELKE, INC.



Rebecca K. Alonge, E.I.T.

Project Engineer

[ralonge@ruekert-mielke.com](mailto:ralonge@ruekert-mielke.com)

RKA:tmg  
Enclosure

cc: Ron Bittner, Village of Mukwonago  
Dave Brown, Village of Mukwonago  
Bob Harley, Village of Mukwonago  
Judy Taubert, CMC/WCMC, Village of Mukwonago  
John Weidl, Village of Mukwonago  
Bruce Kaniewski, Village of Mukwonago  
John Donovan, Bielinski Homes  
File

December 21, 2018

Mr. John Donovan  
Acquisitions & Development Manager  
Bielinski Homes  
1830 Meadow Lane, Suite A  
Pewaukee, WI 53072

RE: Fairwinds Subdivision – Phase 5 Punch List

Dear Mr. Donovan:

An inspection of this project was recently completed to evaluate remaining work items before the Letter of Credit can be reduced. Listed below are several items that need correction or repair.

OLDFIELD AVENUE

SANITARY SEWER

1. SAN MH # 36 at STA 150+05 has minor debris on bench and flow line that needs to be cleaned out.
2. SAN MH # 35 at STA 152+54 has stone and debris in the flow line that needs to be cleaned out.
3. EX SAN MH # 34 at STA 153+80 has minor debris on bench and flow line that needs to be cleaned out.

WATER MAIN

1. Hydrant Assembly with 6" GV & VB at STA 150+05 needs tracer wire connected to locator box.
2. EX Hydrant Assembly at STA 155+59 needs to be turned parallel with curb head. Locator box was buried and could not find. Hydrant should be painted red to match the other hydrants.
3. EX GV at STA 155+63 is set 1" above asphalt binder grade and could be struck by a snow plow.

STORM SEWER

1. STM CB # 26 at STA 153+68 could not be accessed due to inlet protection being paved in around structure.
2. STM CB # 25 at STA 153+68 could not be accessed due to inlet protection being paved in around structure.
3. EX STM CB # 24 at STA 155+21 could not be accessed due to inlet protection being paved in around the structure.
4. EX STM CB # 23 at STA 155+22 could not remove inlet basket to perform inspection.

Mr. John Donovan  
Fairwinds Subdivision Phase 5  
December 21, 2018  
Page 2

**PRAIRIE HILL AVENUE****SANITARY SEWER**

1. SAN MH # 24 at STA 68+23: Bench needs to be poured and the annular space around SAN pipe needs to be poured.
2. SAN MH # 25 at STA 67+35 has minor debris in flowline that needs to be cleaned out.
3. SAN MH # 26 at STA 66+57 has minor debris in flow line and needs to be cleaned out.
4. SAN MH # 28 at STA 63+44 has debris in the flow line that needs to be cleaned out.
5. SAN MH # 29 at STA 62+50 has debris on the bench and in the flow line that needs to be cleaned out.

**WATER MAIN**

1. EX 8" GV at STA 71+80 was full of debris and needs to be cleaned out.
2. Hydrant Assembly with 6" GV & VB at STA 67+77 needs to be turned parallel with curb head. Tracer wire needs to be connected to the locator box.
3. Hydrant Assembly with 6" GV & VB at STA 64+22 needs to be turned parallel with curb head. Tracer wire needs to be connected to the locator box.
4. Hydrant Assembly with 6" GV & VB at STA 60+85 needs the tracer wire connected to the locator box.

**STORM SEWER**

1. EX STM CB # 17 at STA 71+07 needs top adjustment ring replaced due to cracking.
2. EX STM MH # 26 at STA 68+50 needs debris cleaned out of the bottom.
3. STM MH # 27 at STA 67+95 has the curb side of frame higher than the center line. Remove frame, correct chimney and reset frame to proper grade. Also, needs debris cleaned out of the bottom.

**STOEKER FARM AVENUE****SANITARY SEWER**

1. SAN MH # 20 at STA 10+05 has debris on the bench and in the flow line that needs to be cleaned out.
2. SAN MH # 19 at STA 13+00 has debris on the bench and in the flow line that needs to be cleaned out.
3. SAN MH # 18 at STA 16+99 has debris on the bench and in the flow line that needs to be cleaned out.
4. EX SAN MH # 17 at STA 18+17 has debris on the bench and in the flow line and remove plug hanging in the manhole.



Mr. John Donovan  
Fairwinds Subdivision Phase 5  
December 21, 2018  
Page 3

WATER MAIN

1. Hydrant Assembly with 6" GV & VB at STA 10+05 needs tracer wire connected to the locator box.
2. Hydrant Assembly with 6" GV & VB at STA 15+37 needs tracer wire connected to the locator box. VB is buried.

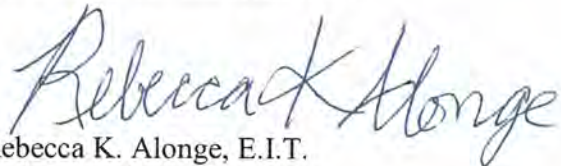
STORM SEWER

1. STM CB # 9 at STA 11+65 needs debris cleaned out of the bottom.
2. STM MH # 7 at STA 12+00 needs frame removed and chimney corrected without the wooden shim in it.
3. STM MH # 5 at STA 17+01 needs debris cleaned out of the bottom.
4. EX STM MH # 4 at STA 18+47 has the frame tipped the wrong way. Remove frame, correct chimney, and reset frame to the proper grade. Could not be accessed due to inlet protection being paved in around structure.

If you have any questions or comments please contact our office.

Very truly yours,

RUEKERT & MIELKE, INC.



Rebecca K. Alonge, E.I.T.

Project Engineer

[ralonge@ruekert-mielke.com](mailto:ralonge@ruekert-mielke.com)

RKA:jkc

cc: Dave Brown, Village of Mukwonago  
Ron Bittner, Village of Mukwonago  
Judy Taubert, Village of Mukwonago  
Mark Blum, Village of Mukwonago  
John Weidl, Village of Mukwonago  
Mike Hallada, Ruekert & Mielke, Inc.  
File





## Village of Mukwonago

### AGENDA ITEM REQUEST FORM

Committee/Board: Public Works Committee  
Topic: Chapman Farm Blvd. Change Order  
From: Rebecca Alonge/Ron Bittner  
Department: Public Works  
Presenter: Ron Bittner  
Date of Committee Action (if required): 1/7/19  
Date of Village Board Action (if required): 1/16/18

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### Information

**Subject:** Chapman Farm Blvd. change order.

**Background Information/Rationale:** Change Order #5 for the Chapman Farms Blvd Project will be the final quantities for the project. A contingency will be held until growth is established in the spring so there will be one more payment. This change order is a decrease from the original contract price due to changing up the plantings and liquidated damages.

**Key Issues for Consideration:** Approval of change order # 5 for Musson Bros., INC...

**Fiscal Impact (If any):**

\$26,169.88 decrease in the contract price.

**Requested Action by Committee/Board:** We are requesting a recommendation to the Village Board for the approval of change order # 5 on the Chapman Farm Blvd. project.

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### Attachments

Change Order # 5

---

Change Order No. 5 (five)

Date of Issuance: December 21, 2018

Effective Date:

Upon Owner Signature

Contract: Chapman Farms Boulevard

Owner:

Village of Mukwonago

Contractor: Musson Bros., Inc.

Owner's Contract No.:

Engineer:

Ruekert &amp; Mielke, Inc.

Address: 4215 North 124<sup>th</sup> Street

Engineer's Project No.:

12-92136.300

Brookfield, WI 53005

Effective Date of Contract: August 3, 2017

The Contract is modified as follows upon execution of this Change Order:

Description:

Bioswale seeding and boulder changes and evening out of final quantities.

Reason for Change Order:

Recommendations from Landscaper on seed mix and evening out of final quantities and liquidated damages.

Attachments:

- 1) 20181221 07-Contractor's Application for Payment No. 7.pdf.
- 2) Chapman Farms.msg.
- 3) Winchowky-20181030-Liquidated Damages.pdf.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ 1,154,914.50	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase from previously approved Change Orders No. <u>1</u> to No. <u>4</u> : \$ 24,601.96	●Increase● ●Decrease● from previously approved Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ 1,179,516.46	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Decrease of this Change Order: \$ 26,169.88	●Increase● ●Decrease● of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ 1,153,346.58	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:


By:

  
 Engineer (Authorized Signature)

By:

Owner (Authorized Signature)

By:

  
 Contractor (Authorized Signature)

Rebecca K. Alonge

Date: December 21, 2018

Date: \_\_\_\_\_

Date:

12-26-18

00 63 63-1

12/21/18

Ruekert &amp; Mielke, Inc.

~1292136 Chapman Farm Development Review &gt; 300 Construction &gt; Changes &gt; 00 63 63 Change Order No. 5.doc~

# Contractor's Application for Payment No. 7

To (Owner): Village of Mukwonago		Application Date:		Application Period:	
Contact: Steven Braatz, Jr., CMC/WCMC		From (Contractor): Musson Bros., Inc.		Via (Engineer): Ruekert & Mielke, Inc.	
Project: Chapman Farms Boulevard		Contact: Mike Sikma		Contact: Rebecca K. Alonge	
		Address: 4215 North 124th Street Brookfield, WI 53005		Address: W233 N2080 Ridgeview Parkway Waukesha, WI 53188	
Owner's Contract No.:		Contractor's Project No.:		Engineer's Project No.:	
				2692136,310	

## Change Order Summary

Approved Change Orders		Deductions	
Number	Additions	(Enter as Positive Number)	
1	\$11,184.97		
2	\$11,351.21		
3	\$1,165.78		
4	\$900.00		
5			
TOTALS		\$24,601.96	\$25,169.88
NET CHANGE BY			
CHANGE ORDERS			-\$1,567.92

1. ORIGINAL CONTRACT PRICE	\$	1,154,914.50
2. Net change by Change Orders	\$	-\$1,567.92
3. CURRENT CONTRACT PRICE (Line 1 + Line 2)	\$	1,153,346.58
4. TOTAL COMPLETED TO DATE	\$	1,153,346.58
(Column L Total on Progress Estimates)		
5. RETAINAGE:		
a. 5% X \$576,673.29 Work Completed	\$	28,833.66
6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number)	\$	
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a + Line 6)	\$	1,124,512.92
8. LESS PREVIOUS PAYMENTS (Line 7 from Prior Application)	\$	\$1,003,608.36
9. AMOUNT DUE THIS APPLICATION	\$	120,904.56

## Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

- (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;
- (2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and
- (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 12-26-18

Payment of: \$ \$120,904.56  
(Line 9 or other - attach explanation of the other amount)

Recommended by: Rebecca K. Alonge 12/26/2018  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 9 or other - attach explanation of the other amount)

Approved by: \_\_\_\_\_ (Date)  
(Owner)



# Progress Estimate - Unit Price Work

## Contractor's Application for Payment No.

6

For (Project): Chapman Farms Boulevard										Application Date: 12/20/2018	
Application Period:										Engineer's Project No.: 2692136.310	
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
1	Mobilization	L.S.	1.00	\$44,000.00	\$ 44,000.00	0.75	\$ 33,000.00	0.25	\$ 11,000.00	1.00	\$ 44,000.00
2	Traffic control	L.S.	1.00	\$15,000.00	\$ 15,000.00	1.00	\$ 15,000.00		\$ -	1.00	\$ 15,000.00
3	Construct bio-swales	L.S.	1.00	\$10,000.00	\$ 10,000.00		\$ -	1.00	\$ 10,000.00	1.00	\$ 10,000.00
4	12-inch Water main w/granular backfill	L.F.	730.00	\$112.00	\$ 81,760.00	731.00	\$ 81,872.00		\$ -	731.00	\$ 81,872.00
5	6-inch Hydrant lead	L.F.	31.00	\$80.00	\$ 2,480.00	21.33	\$ 1,706.40		\$ -	21.33	\$ 1,706.40
6	8-inch Water service	L.F.	80.00	\$102.00	\$ 8,160.00	93.00	\$ 9,486.00		\$ -	93.00	\$ 9,486.00
7	12-inch Valve	E.A.	3.00	\$3,500.00	\$ 10,500.00	3.00	\$ 10,500.00		\$ -	3.00	\$ 10,500.00
8	8-inch Valve	E.A.	2.00	\$2,000.00	\$ 4,000.00	2.00	\$ 4,000.00		\$ -	2.00	\$ 4,000.00
9	Hydrant assembly and valve	E.A.	3.00	\$6,500.00	\$ 19,500.00	3.00	\$ 19,500.00		\$ -	3.00	\$ 19,500.00
10	1 1/4-inch Water service	L.F.	63.00	\$40.00	\$ 2,520.00	63.00	\$ 2,520.00		\$ -	63.00	\$ 2,520.00
11	1 1/4-inch Tap, saddle and corporation valve	E.A.	1.00	\$670.00	\$ 670.00	1.00	\$ 670.00		\$ -	1.00	\$ 670.00
12	1 1/4-inch Curb valve and curb box	E.A.	1.00	\$777.00	\$ 777.00	1.00	\$ 777.00		\$ -	1.00	\$ 777.00
13	Water main insulation	L.F.	60.00	\$10.00	\$ 600.00	75.00	\$ 750.00		\$ -	75.00	\$ 750.00
14	Construct road to subgrade	L.S.	1.00	\$80,000.00	\$ 80,000.00	1.00	\$ 80,000.00		\$ -	1.00	\$ 80,000.00
15	Excavation below subgrade	C.Y.	140.00	\$15.00	\$ 2,100.00	84.30	\$ 1,264.50		\$ -	84.30	\$ 1,264.50
16	Breaker run crushed stone for EBS	TON	280.00	\$25.00	\$ 7,000.00	112.82	\$ 2,820.50		\$ -	112.82	\$ 2,820.50
17	Geotextile fabric subgrade reinforcement	S.Y.	210.00	\$2.00	\$ 420.00	166.00	\$ 332.00		\$ -	166.00	\$ 332.00
18	Geogrid subgrade reinforcement	S.Y.	210.00	\$3.00	\$ 630.00		\$ -		\$ -		\$ -
19	12-inch RCP storm sewer w/slurry backfill	L.F.	12.00	\$187.00	\$ 2,244.00	16.00	\$ 2,992.00		\$ -	16.00	\$ 2,992.00
20	Catch basin	E.A.	1.00	\$990.00	\$ 990.00	1.00	\$ 990.00		\$ -	1.00	\$ 990.00
21	Replace catch basin frame and grate	E.A.	1.00	\$250.00	\$ 250.00	1.00	\$ 250.00		\$ -	1.00	\$ 250.00
22	12-inch PVC sanitary sewer w/spoil backfill	L.F.	1,610.00	\$64.00	\$ 103,040.00	1,603.40	\$ 102,617.60		\$ -	1,603.40	\$ 102,617.60
23	8-inch PVC sanitary sewer w/spoil backfill	L.F.	345.00	\$41.00	\$ 14,145.00	326.00	\$ 13,366.00		\$ -	326.00	\$ 13,366.00
24	8-inch PVC sanitary sewer w/granular backfill	L.F.	550.00	\$85.00	\$ 46,750.00	642.00	\$ 54,570.00		\$ -	642.00	\$ 54,570.00
25	48-inch Manhole	V.F.	140.00	\$250.00	\$ 35,000.00	118.32	\$ 29,580.00		\$ -	118.32	\$ 29,580.00
26	Sanitary sewer lateral	L.F.	100.00	\$70.00	\$ 7,000.00	76.00	\$ 5,320.00		\$ -	76.00	\$ 5,320.00
27	10-inch crushed aggregate for road base	TON	2,255.00	\$17.00	\$ 38,335.00	1,918.45	\$ 32,613.65	511.04	\$ 8,687.68	2,429.49	\$ 41,301.33
28	30-inch vertical face curb and gutter	L.F.	3,325.00	\$11.00	\$ 36,575.00	2,364.00	\$ 26,004.00	252.00	\$ 2,772.00	2,616.00	\$ 28,776.00
29	Concrete flume	E.A.	16.00	\$325.00	\$ 5,200.00		\$ -	16.00	\$ 5,200.00	16.00	\$ 5,200.00
30	3 1/2-inch Asphalt binder	TON	600.00	\$58.00	\$ 34,800.00	702.49	\$ 40,744.42	11.00	\$ 638.00	713.49	\$ 41,382.42
31	1-1/2-inch Asphalt surface in 2018	TON	260.00	\$64.00	\$ 16,640.00		\$ -	372.81	\$ 23,859.84	372.81	\$ 23,859.84
32	2-inch Crushed gravel sidewalk base	TON	110.00	\$25.00	\$ 2,750.00	196.72	\$ 4,918.00		\$ -	196.72	\$ 4,918.00
33	5-inch Concrete sidewalk	S.F.	7,700.00	\$2.75	\$ 21,175.00	7,924.00	\$ 21,791.00	1.00	\$ 2.75	7,925.00	\$ 21,793.75
34	6-inch Crushed aggregate base course for multi-use path	TON	175.00	\$25.00	\$ 4,375.00	82.28	\$ 2,057.00		\$ -	82.28	\$ 2,057.00
35	2-inch Asphalt concrete multi-use path	TON	45.00	\$108.00	\$ 4,860.00	74.56	\$ 8,052.48		\$ -	74.56	\$ 8,052.48
36	Concrete curb ramp	S.F.	315.00	\$9.00	\$ 2,835.00	781.00	\$ 7,029.00		\$ -	781.00	\$ 7,029.00
37	Detectable warning field	S.F.	90.00	\$25.00	\$ 2,250.00	111.00	\$ 2,775.00		\$ -	111.00	\$ 2,775.00
38	Topsoil, seed, fertilizer and mulch	S.Y.	14,380.00	\$2.50	\$ 35,950.00	10,000.00	\$ 25,000.00	7,768.00	\$ 19,420.00	17,768.00	\$ 44,420.00
39	Pre-vegetated blanket	S.F.	11,517.00	\$4.50	\$ 51,826.50		\$ -		\$ -		\$ -



# Progress Estimate - Unit Price Work

# Contractor's Application for Payment No. 6

For (Project): Chapman Farms Boulevard										Application Date: 12/20/2018	
Application Period:										Engineer's Project No.: 2692136.310	
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Work Completed Previously	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
40	Pavement marking, epoxy, 18-inch, stop bar	L.F.	160.00	\$9.00	\$ 1,440.00	130.00	\$ 1,170.00			30.00	\$ 270.00
41	Pavement marking, epoxy, 8-inch, white	L.F.	200.00	\$4.00	\$ 800.00	300.00	\$ 1,200.00			100.00	\$ 400.00
42	Pavement marking, epoxy, 6-inch, white, crosswalk	L.F.	475.00	\$7.00	\$ 3,325.00	683.00	\$ 4,781.00			184.00	\$ 1,288.00
43	Pavement marking, epoxy, 4-inch white	L.F.	1,075.00	\$3.00	\$ 3,225.00	684.00	\$ 2,052.00				\$ -
44	Pavement marking, epoxy, yellow, curb	L.F.	30.00	\$5.00	\$ 150.00	56.00	\$ 280.00			17.00	\$ 85.00
45	Pavement marking, arrows Type 2	EA.	4.00	\$200.00	\$ 800.00	2.00	\$ 400.00			3.00	\$ 600.00
46	Pavement marking, arrows Type 3	EA.	2.00	\$250.00	\$ 500.00	1.00	\$ 250.00			1.00	\$ 250.00
47	Pavement marking, words	EA.	2.00	\$200.00	\$ 400.00	2.00	\$ 400.00			1.00	\$ 200.00
48	Traffic signs	EA.	35.00	\$230.00	\$ 8,050.00	42.00	\$ 9,660.00				\$ -
49	Traffic sign posts	EA.	24.00	\$88.00	\$ 2,112.00	25.00	\$ 2,200.00			6.00	\$ 528.00
50	Traffic signal system	L.S.	1.00	\$260,000.00	\$ 260,000.00	1.00	\$ 260,000.00				\$ -
51	36-inch sloped curb and gutter	L.F.	525.00	\$15.00	\$ 7,875.00	619.50	\$ 9,292.50				\$ -
52	Concrete curb and gutter removal	L.F.	600.00	\$2.00	\$ 1,200.00	481.00	\$ 962.00				\$ -
53	8 1/2-inch Concrete pavement replacement	S.Y.	15.00	\$75.00	\$ 1,125.00	54.00	\$ 4,050.00				\$ -
54	8 1/2-inch Concrete pavement	S.Y.	600.00	\$50.00	\$ 30,000.00	724.54	\$ 36,227.00			3.21	\$ 160.50
55	6-inch Base aggregate dense	TON	210.00	\$25.00	\$ 5,250.00	67.72	\$ 1,693.00				\$ -
56	16-inch Breaker run	TON	550.00	\$25.00	\$ 13,750.00	743.40	\$ 18,585.00				\$ -
57	Silt fence	L.F.	3,275.00	\$2.00	\$ 6,550.00	3,643.00	\$ 7,286.00				\$ -
58	Barrier fence	L.F.	2,170.00	\$3.50	\$ 7,595.00	2,220.00	\$ 7,770.00				\$ -
59	Inlet protection Type C	EA.	13.00	\$80.00	\$ 1,040.00	14.00	\$ 1,120.00			1.00	\$ 80.00
60	Tracking pad	S.F.	600.00	\$4.20	\$ 2,520.00	1,200.00	\$ 5,040.00				\$ -
61	Clear and grub	L.S.	1.00	\$500.00	\$ 500.00	1.00	\$ 500.00				\$ -
62	Tree removal	ID	60.00	\$50.00	\$ 3,000.00	60.00	\$ 3,000.00				\$ -
63	Full depth saw cutting	L.F.	600.00	\$10.00	\$ 6,000.00	600.00	\$ 6,000.00				\$ -
64	Riprap	TON	22.00	\$50.00	\$ 1,100.00		\$ -				\$ -
65	Concrete overflow weir 1	EA.	1.00	\$4,500.00	\$ 4,500.00	1.00	\$ 4,500.00				\$ -
66	Concrete overflow weir 2	EA.	1.00	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00				\$ -
67	Concrete overflow weir 3	EA.	1.00	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00				\$ -
68	Concrete overflow weir 4	EA.	1.00	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00				\$ -
69	Concrete overflow weir 5	EA.	1.00	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00				\$ -
70	Concrete overflow weir 6	EA.	1.00	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00				\$ -
TOTAL BID ITEMS 1-70					\$ 1,154,914.50		\$ 1,057,597.05		\$ 85,327.77		\$ 1,143,119.82
ADDITIONAL ITEMS											
CO-1	Change Order 1	LS	1	\$ 11,415.50	\$ 11,415.50	1.00	\$ 11,415.50		\$ -	1.00	\$ 11,415.50
CO-2	Change Order 2	LS	1	\$ 11,351.21	\$ 11,351.21	1.00	\$ 11,351.21		\$ -	1.00	\$ 11,351.21
CO-3	Change Order 3	LS	1	\$ 1,165.78	\$ 1,165.78	1.00	\$ 1,165.78		\$ -	1.00	\$ 1,165.78
CO-4	Left Turn Yield on Flashing Sign	EA.	2	\$ 450.00	\$ 900.00		\$ -		\$ 900.00	2.00	\$ 900.00
CO-5	Seed and Emat	SF	11517	\$ 1.71	\$ 19,694.07		\$ 19,694.07		\$ 19,694.07	11,517.00	\$ 19,694.07

# Progress Estimate - Unit Price Work

## Contractor's Application for Payment No.

6

For (Project): Chapman Farms Boulevard										Application Date: 12/20/2018	
Application Period:										Engineer's Project No.: 2692136,310	
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Work Completed Previously	Work Completed This Period	Estimated Quantity Installed	Value of Work Installed (\$)
CO-5	Granite Boulders	Ton	43.94	\$ 330.00	\$ 14,500.20				\$ 14,500.20	43.94	\$ 14,500.20
CO-5	Median Island Delineators	EA.	2	\$ 300.00	\$ 600.00	2.00	\$ 600.00		-	2.00	\$ 600.00
CO-5	Liquidates Damages	DAYS	52	\$ (950.00)	\$ (49,400.00)		-		(49,400.00)	52.00	\$ (49,400.00)
TOTAL ADDITIONAL ITEMS											\$ (14,305.73)
TOTAL ALL ITEMS											\$ 71,217.04
											\$ 1,153,346.58

**From:** [Robert Draths](#)  
**To:** [Alonge, Rebecca](#)  
**Subject:** Chapman Farms  
**Date:** Wednesday, September 5, 2018 3:08:12 PM

---

Becca,

Musson Brothers submits the below pricing on behalf of Kuehne for the work at Chapman Farms.

- Install engineered soil per contract.
- Supply and install seed & emat as per Keir at natural landscape in bio retention mediums = \$1.71 per SF
- Granite Boulders (to be used as a substitute to riprap) = \$330.00 per ton.

Please let me know if this pricing is acceptable. Given the timing, your prompt reply would be greatly appreciated.

Thanks,

Bob Draths

**Musson Brothers, Inc.**

1522 Pearl Street

Waukesha, WI 53186

Cell: (414) 322-9203 | Office: (262) 790-5060

October 31, 2018

Mr. Fred Winchowky  
Village President  
Village of Mukwonago  
440 River Crest Court  
Mukwonago, WI 53149

Re: Liquidated Damages withheld from Musson Brother, Inc.  
for the Chapman Farms Boulevard Project

President Winchowky,

On October 22<sup>nd</sup>, the Village received a letter from Musson Brothers, Inc. requesting a reduction in the liquidated damages charged on the Chapman Farms Blvd Project. We have attached the letter from Musson Brothers for your review.

Per the contract, liquidated damages will be due on the above referenced project for everyday past the date for Substantial Completion as specified in Paragraph 4.02 of Section 00 52 00 of the Agreement and revisions based on Addenda 3 dated June 26, 2017. We sent a letter to the Village and Contractor on December 22, 2017 letting them know we were suspending the liquidated damages for the year although the permanent pavement marking was not placed due to temperatures. Liquidated damages accrued from November 1, 2017, which is 52 calendar days. As specified in Paragraph 4.03.A of the Agreement, liquidated damages in the amount of \$950.00 per day were deducted from the amount due to you for each calendar day past October 31, 2017 until such time that the work is substantially complete. The liquidated damages withheld to date by the Village are in the amount of \$49,400.00. Liquidated damages are set to cover extra engineering and inspection fees when a project runs past contract times.

Please review the contract documents and attached letter from Musson Brothers, Inc to allow the Board to have a discussion about liquidated damages being assessed against the contractor for the inability to complete work in the timeframe laid out in the contract.

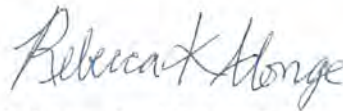


Mr. Fred Winchowky  
Village of Mukwonago  
October 31, 2018  
Page 2

If you should have any questions or concerns, please feel free to contact me.

Very truly yours,

RUEKERT & MIELKE, INC.



Rebecca K. Alonge, E.I.T.

Project Engineer

[ralonge@ruekert-mielke.com](mailto:ralonge@ruekert-mielke.com)

RKA:sjs  
Enclosure

cc: Ron Bittner, Village of Mukwonago  
John Weidl, Village of Mukwonago  
Mark Penzkover, P. E., Village of Mukwonago  
Mark G. Blum, Village of Mukwonago  
Dave Brown, Village of Mukwonago  
Kurt A. Peot, P.E., Ruekert & Mielke, Inc.  
File



## Village of Mukwonago

### AGENDA ITEM REQUEST FORM

Committee/Board: Public Works Committee  
Topic: Consider Request of Instrument Development Corporation to Acquire 0.3157-Acre Village Owned Property at Northwest Corner of Holz Parkway and Swan Drive (MUKV1969996004)  
From: Bruce Kaniewski, Village Planner  
Department: Planning  
Presenter: Bruce Kaniewski  
Date of Committee Action (if required): January 7, 2019  
Date of Village Board Action (if required): Potential final approval of land transfer at a future date

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### Information

**Subject:** Instrument Development Corporation (IDC), 820 Swan Drive, has submitted application for Site Plan and Architectural Review to expand westward onto the former Campbell Construction property. Plan Commission review is expected to occur on January 8<sup>th</sup>. Before commission review, both IDC and Village staff seek Committee of the Whole direction regarding IDC's request to construct a driveway for ingress/egress with Holz Parkway. See the proposed location on the attached map.

**Background Information/Rationale:** Before Holz Parkway was constructed during the late 1990's, the Village owned a strip of land extending from Fox Street (CTH ES) as access southward to the Waste Water Treatment Plant. Village staff assumes the subject property is a remnant of the access. Village staff agrees the subject property is no longer needed for a public purpose, but easements must be provided for utilities under the site.

**Key Issues for Consideration:** A companion matter for Committee of the Whole consideration is IDC's request to add a Holz Parkway driveway with the addition which will cross the subject property.

**Fiscal Impact:** Based on the 2018 assessed land value of the current IDC site, the 0.3157-acre site should add \$14,200 to the tax base. Staff suggests the Village sell the land to IDC for a minimal cost, such as \$100; however, IDC should be responsible for cost of a title search, professional fees of Village staff to facilitate the transfer, and closing costs.

**Requested Action by Committee/Board:** Motion to direct staff to proceed with the transfer of MUKV1969996004 from Village ownership to the IDC ownership group, subject to (1) receipt of a title search indicating clear title; (2) IDC agrees to cover cost of Village professional fees, title search and closing costs; (3) land transfer includes an utility easement document; (4) IDC agrees to combine the property with their parent and expansion properties via a Certified Survey Map; (5) soil contamination within Village right-of-way via IDC is resolved; and (6) final approval of the transfer by the Village Board.

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### Attachments

IDC letter of request and location map

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**Instrument Development Corp.**  
**820 Swan Dr. Mukwonago, WI 53149**  
**262-363-7307 Fax 262-363-2100/7015**  
**www.idcwi.com**

December 5, 2018

Village of Mukwonago Board of Trustees,

In 1988, Instrument Development Corp (IDC) was founded by the Sinnett brothers and was one of the first tenants in Mukwonago's McKenzie Drive industrial park. IDC is a light manufacturing company which manufactures components for the defense and aerospace industries. The products our men and women manufacture continuously defend freedom around the world. IDC's core capability is ultra-precision CNC machining, whereas we have a unique and specialized workforce that makes small to medium size parts with extremely close and critical tolerances.

IDC is a key partner to our customers and as such has experienced significant growth with continued growth expected. IDC currently employs 118 men and women, Monday through Friday, across (3) three shifts. Normal business (office) hours are Monday through Friday 7:00AM to 4:30PM. IDC is seeking to hire roughly (10) ten manufacturing employees per year for the next 3 years. This would bring the total head count to roughly 150 employees by 2022.

With the planned growth through strategic partnerships with our customers, IDC's current 820 Swan Drive, 37,000 sq-ft facility no longer supports our capacity needs and ability to meet growing customer demands. In an effort to meet these demands, IDC will require additional space for CNC equipment and employees, whereas we are proposing to add on 25,000 sq-ft by acquiring the property located directly to the west at 810 Swan Drive.

Instrument Development Corp requests the Village of Mukwonago 0.3157-acre property at the northwest corner of Holz Parkway and Swan Drive (Taxkey: MUKV1969996004) ownership be transferred to IDC in order to be included in the overall 820 Swan Drive site development. The Village owned land is vital for expansion needs by offering our employees a second entrance to the campus. Currently with only one entrance, there is a safety concern in the event that entrance is blocked. IDC makes this request with the understanding that the land ownership may be transferred over to the developer. IDC (or future owner) would accept required right-of-way and utility easements.

Thank you for your consideration.

Regards,

*Matt J. Gluszczyk*

Matt Gluszczyk  
Chief Operating Officer







Yellow—Parent IDC property

Red—IDC expansion property

Purple Line—Proposed Holz Pa





# Village of Mukwonago

## AGENDA ITEM REQUEST FORM

Committee/Board:	Public Works Committee
Topic:	Consider Request of Instrument Development Corporation to add a Holz Parkway Driveway
From:	Bruce Kaniewski, Village Planner
Department:	Planning
Presenter:	Bruce Kaniewski
Date of Committee Action (if required):	January 7, 2019
Date of Village Board Action (if required):	NA

### Information

**Subject:** Instrument Development Corporation (IDC), 820 Swan Drive, has submitted application for Site Plan and Architectural Review to expand westward onto the former Campbell Construction property. Plan Commission review is expected to occur on January 8<sup>th</sup>. Before commission review, both IDC and staff seek Committee of the Whole direction regarding IDC's request to add a Holz Parkway driveway with approval of their site plan. See the proposed location of the driveway on the attached map.

**Background Information/Rationale:** IDC currently has one ingress/egress point along Swan Drive, and proposes to add a second Swan Drive driveway with the expansion. IDC intends the Holz Parkway driveway to be utilized for truck deliveries during construction, and for improved site circulation for employee ingress/egress post-construction.

**Key Issues for Consideration:** A companion matter for Committee of the Whole consideration is IDC's request to acquire adjacent Village owned property over which the driveway will be constructed. The Village Board must be aware that if the driveway is allowed, any remaining slim opportunity for a future jurisdictional transfer with WDOT will likely be eliminated with the additional driveway located about 380 feet, center line to center line, north of the intersection of Holz Parkway and Swan Drive.

**Fiscal Impact:** NA

**Requested Action by Committee/Board:** Motion to concur with the Holz Parkway driveway, subject to further review of the Site Plan approval by the Plan Commission and the Village Board.

### Attachments

IDC letter of request and location map



## Village of Mukwonago

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### AGENDA ITEM REQUEST FORM

Committee/Board: Public Works  
Topic: Task Order- Waste Water Treatment Facility Chemical Storage Building  
From: Becca Alonge  
Department: Utilities  
Presenter: Dave Brown & Becca Alonge  
Date of Committee Action (if required): 1/7/19  
Date of Village Board Action (if required): 1/16/19

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### Information

**Subject:**

Task Order for the design and bidding of the Waste Water Treatment Facility Chemical Storage Building

**Background Information/Rationale:**

Design, bidding and construction-related services. The WWTF is in need of a building to house an above ground phosphorus removal chemical storage tank and associated a skid-mounted chemical feed pump system.

**Key Issues for Consideration:** The new chemical feed system is needed in order to remove the existing below-grade phosphorus removal chemical storage tanks. Code requirements and the difficulty of insuring the below ground tanks have resulted in the need to use an above ground system.

**Fiscal Impact (If any):** \$67,550

**Requested Action by Committee/Board:** Recommendation of approval of Task Order 2019-01 Waste Water Treatment Facility Chemical Storage Building

---

### Attachments

2019-01 Wastewater Treatment Facility Chemical Storage Building Rev 20181024.pdf

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## TASK ORDER

This is Task Order No. 2019-01, consisting of 5 pages  
**Village of Mukwonago**  
*Wastewater Treatment Facility Chemical Storage Building*

### Task Order

In accordance with the Agreement between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated December 21, 2017, Owner and Engineer agree as follows:

#### **1. Specific Project Data**

- A. Title: Wastewater Treatment Facility Chemical Storage Building
- B. Description: Design, bidding and construction-related services. The WWTF is in need of a building to house an above ground phosphorus removal chemical storage tank and associated a skid-mounted chemical feed pump system. The new chemical feed system is needed in order to remove the existing below-grade phosphorus removal chemical storage tanks. Code requirements and the difficulty of insuring the below ground tanks have resulted in the need to use an above ground system.

#### **2. Services of Engineer:**

The scope for this project includes design, bidding, and construction related services. The scope is provided in the following sections.

##### A. Design

1. Have meeting with Village to confirm design requirements at the beginning of the project.
2. Coordinate with Village to mark out site utilities. If necessary, coordinate with a private utility locating company to mark out utilities on -site. The Village will pay for private utility location services outside the contract with the Engineer.
3. Survey the site at select locations for utilities, process piping, topography, buildings, structures, fence, pavement, wetlands, and any other features needed for design.
4. Prepare, submit and obtain all permit requirements for design and construction. This includes WDNR submittal and local permits such as erosion control. It is assumed that Wisconsin Department of Safety and Professional Services Building and Safety approval, wetland permits, a Chapter 30 permit, and a Storm Water Notice of Intent permit will not be necessary.
5. Prepare and submit intermediate (60% complete) design drawings. The drawings will show the size, locations, orientation and details of new facilities in the project scope. The drawings will show the required structural, architectural, mechanical, electrical and control components. Coordinate and attend a review meeting to review the draft of plans.
6. Prepare and submit near-final design drawings (95% complete). The drawings will show the size, locations, orientation, details of new facilities in the project scope. The drawings will show the required structural, architectural, mechanical, electrical and control components. Coordinate and attend a review meeting to review the draft of plans.

## TASK ORDER

7. Prepare and submit near-final design drawings (95% complete). The drawings will show the size, locations, orientation, details of new facilities in the project scope. The drawings will show the required structural, architectural, mechanical, electrical and control components. Coordinate and attend a review meeting to review the second draft of plans.
8. Design an improved SCADA system. The system would provide the needed functionality for the phosphorus removal chemical storage and feed system. We will specify needed hardware and software components and integrate the new functionality.
9. Write technical specifications for project. Follow the Construction Specifications Institute format for all specifications.
10. Assemble public bidding documents, including but not limited to requirements for insurance, bonds, Agreement, and bidding. Documents should follow the Engineers Joint Contract Documents Committee format. Combine these documents with the technical specifications to make a complete bidding and contract document set.
11. Prepare a final construction cost estimate for the project.

### B. Bidding

1. Conduct administration for on-line public bidding services.
2. Answer bidders' questions. Maintain a log of bidders' questions and answers given.
3. Issue any required addenda.
4. Attend bid opening.
5. Review bids for completion of all contract requirements. Review prequalification statements, and bidder references.
6. Issue Recommendation of Award and Notice of Award.
7. Attend Village Board meeting to answer questions about the award of the project.

### C. Construction Related Services

1. Coordinate contract execution with success bidder. Coordinate bonds, insurance, Agreement, and other documents.
2. Coordinate a preconstruction meeting. This includes writing an agenda, attending the meeting, and issuing meeting notes.
3. Coordinate general administration with General Contractor including answering questions and facilitating communication with Village.
4. Attend six progress meetings.
5. Provide construction staking consisting of two trips.



## TASK ORDER

6. Review submittals including shop drawings, operation and maintenance manuals, start-up reports, and other submittals.
7. Review and process contractor pay requests.
8. Serve as Resident Project Engineer for construction review services.
9. Negotiate and coordinate changes orders.
10. Attend and oversee equipment start-ups as planned by General Contractor.
11. Provide SCADA integration.
12. Prepare a punch-list near the end of the project.
13. Coordinate project close out documentation including insurance, lien waivers, record documents (submitted by contractor), Consent of Surety for Final Payment, and other documentation.

3. **Owner's Responsibilities:** Allow access on-site for Engineer and Contractor. Accommodate construction progress meetings with Engineer and Contractor to discuss project. Accommodate General Contractor and Subcontractors during a construction period to last approximately six months.

### 4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Design & Bidding	April 30, 2019
Construction	October 15, 2019

### 5. Payments to Engineer

- A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Lump Sum, or Estimate of Compensation for Services</u>
Design & Bidding	Hourly Rates	\$35,250
Construction Engineering Services	Hourly Rates	\$32,300

- B. The terms of payment are set forth in the Standard Terms and Conditions.

### 6. Consultants

IBC Engineering Services, Inc. for plumbing and HVAC.  
Computerized Structural Design for structural components.

### 7. Other Modifications to Standard Terms and Conditions

## TASK ORDER

None.

### **8. Attachments**

None.

### **9. Documents Incorporated by Reference**

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement

## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement between Owner and Engineer, dated December 21, 2017, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

OWNER:

ENGINEER:

Village of Mukwonago

Ruekert & Mielke, Inc.

By: \_\_\_\_\_

By: Steven C Wurster

Name: \_\_\_\_\_

Name: Steven C. Wurster, P.E.

Title: \_\_\_\_\_

Title: Senior Vice President/COO

Date: \_\_\_\_\_

Date: November 19, 2018

### DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: \_\_\_\_\_

Name: David W. Arnott

Title: \_\_\_\_\_

Title: Senior Project Manager/Team Leader

Address: \_\_\_\_\_

Address: W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

Email: \_\_\_\_\_

Email: darnott@ruekert-mielke.com

Phone: \_\_\_\_\_

Phone: 262-953-3080

Fax: \_\_\_\_\_

Fax: 262-542-5631



## Village of Mukwonago

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### AGENDA ITEM REQUEST FORM

Committee/Board: Public Works  
Topic: Task Order- Waste Water Treatment Facility Chemical Storage Building  
From: Becca Alonge  
Department: Utilities  
Presenter: Dave Brown & Becca Alonge  
Date of Committee Action (if required): 1/7/19  
Date of Village Board Action (if required): 1/16/19

---

### Information

**Subject:**

Task Order for the design and bidding of the Waste Water Treatment Facility Chemical Storage Building

**Background Information/Rationale:**

Design, bidding and construction-related services. The WWTF is in need of a building to house an above ground phosphorus removal chemical storage tank and associated a skid-mounted chemical feed pump system.

**Key Issues for Consideration:** The new chemical feed system is needed in order to remove the existing below-grade phosphorus removal chemical storage tanks. Code requirements and the difficulty of insuring the below ground tanks have resulted in the need to use an above ground system.

**Fiscal Impact (If any):** \$67,550

**Requested Action by Committee/Board:** Recommendation of approval of Task Order 2019-01 Waste Water Treatment Facility Chemical Storage Building

---

### Attachments

2019-01 Wastewater Treatment Facility Chemical Storage Building Rev 20181024.pdf

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## TASK ORDER

This is Task Order No. 2019-01, consisting of 5 pages

**Village of Mukwonago**

*Wastewater Treatment Facility Chemical Storage Building*

### Task Order

In accordance with the Agreement between Village of Mukwonago (Owner) and Ruekert & Mielke, Inc. (Engineer) dated December 21, 2017, Owner and Engineer agree as follows:

#### **1. Specific Project Data**

- A. Title: Wastewater Treatment Facility Chemical Storage Building
- B. Description: Design, bidding and construction-related services. The WWTF is in need of a building to house an above ground phosphorus removal chemical storage tank and associated a skid-mounted chemical feed pump system. The new chemical feed system is needed in order to remove the existing below-grade phosphorus removal chemical storage tanks. Code requirements and the difficulty of insuring the below ground tanks have resulted in the need to use an above ground system.

#### **2. Services of Engineer:**

The scope for this project includes design, bidding, and construction related services. The scope is provided in the following sections.

##### A. Design

1. Have meeting with Village to confirm design requirements at the beginning of the project.
2. Coordinate with Village to mark out site utilities. If necessary, coordinate with a private utility locating company to mark out utilities on -site. The Village will pay for private utility location services outside the contract with the Engineer.
3. Survey the site at select locations for utilities, process piping, topography, buildings, structures, fence, pavement, wetlands, and any other features needed for design.
4. Prepare, submit and obtain all permit requirements for design and construction. This includes WDNR submittal and local permits such as erosion control. It is assumed that Wisconsin Department of Safety and Professional Services Building and Safety approval, wetland permits, a Chapter 30 permit, and a Storm Water Notice of Intent permit will not be necessary.
5. Prepare and submit intermediate (60% complete) design drawings. The drawings will show the size, locations, orientation and details of new facilities in the project scope. The drawings will show the required structural, architectural, mechanical, electrical and control components. Coordinate and attend a review meeting to review the draft of plans.
6. Prepare and submit near-final design drawings (95% complete). The drawings will show the size, locations, orientation, details of new facilities in the project scope. The drawings will show the required structural, architectural, mechanical, electrical and control components. Coordinate and attend a review meeting to review the draft of plans.

## TASK ORDER

7. Prepare and submit near-final design drawings (95% complete). The drawings will show the size, locations, orientation, details of new facilities in the project scope. The drawings will show the required structural, architectural, mechanical, electrical and control components. Coordinate and attend a review meeting to review the second draft of plans.
8. Design an improved SCADA system. The system would provide the needed functionality for the phosphorus removal chemical storage and feed system. We will specify needed hardware and software components and integrate the new functionality.
9. Write technical specifications for project. Follow the Construction Specifications Institute format for all specifications.
10. Assemble public bidding documents, including but not limited to requirements for insurance, bonds, Agreement, and bidding. Documents should follow the Engineers Joint Contract Documents Committee format. Combine these documents with the technical specifications to make a complete bidding and contract document set.
11. Prepare a final construction cost estimate for the project.

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1. Conduct administration for on-line public bidding services.
2. Answer bidders' questions. Maintain a log of bidders' questions and answers given.
3. Issue any required addenda.
4. Attend bid opening.
5. Review bids for completion of all contract requirements. Review prequalification statements, and bidder references.
6. Issue Recommendation of Award and Notice of Award.
7. Attend Village Board meeting to answer questions about the award of the project.

### C. Construction Related Services

1. Coordinate contract execution with success bidder. Coordinate bonds, insurance, Agreement, and other documents.
2. Coordinate a preconstruction meeting. This includes writing an agenda, attending the meeting, and issuing meeting notes.
3. Coordinate general administration with General Contractor including answering questions and facilitating communication with Village.
4. Attend six progress meetings.
5. Provide construction staking consisting of two trips.

## TASK ORDER

6. Review submittals including shop drawings, operation and maintenance manuals, start-up reports, and other submittals.
7. Review and process contractor pay requests.
8. Serve as Resident Project Engineer for construction review services.
9. Negotiate and coordinate changes orders.
10. Attend and oversee equipment start-ups as planned by General Contractor.
11. Provide SCADA integration.
12. Prepare a punch-list near the end of the project.
13. Coordinate project close out documentation including insurance, lien waivers, record documents (submitted by contractor), Consent of Surety for Final Payment, and other documentation.

3. **Owner's Responsibilities:** Allow access on-site for Engineer and Contractor. Accommodate construction progress meetings with Engineer and Contractor to discuss project. Accommodate General Contractor and Subcontractors during a construction period to last approximately six months.

### 4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
Design & Bidding	April 30, 2019
Construction	October 15, 2019

### 5. Payments to Engineer

- A. Owner shall pay Engineer for services rendered as follows:

<u>Category of Services</u>	<u>Compensation Method</u>	<u>Lump Sum, or Estimate of Compensation for Services</u>
Design & Bidding	Hourly Rates	\$35,250
Construction Engineering Services	Hourly Rates	\$32,300

- B. The terms of payment are set forth in the Standard Terms and Conditions.

### 6. Consultants

IBC Engineering Services, Inc. for plumbing and HVAC.  
Computerized Structural Design for structural components.

### 7. Other Modifications to Standard Terms and Conditions

## TASK ORDER

None.

### **8. Attachments**

None.

### **9. Documents Incorporated by Reference**

Ruekert & Mielke, Inc. / Village of Mukwonago Master Agreement



## TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to terms and conditions, (as modified above) set forth in the Master Engineering Agreement between Owner and Engineer, dated December 21, 2017, which are incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, \_\_\_\_\_.

OWNER:

ENGINEER:

Village of Mukwonago

Ruekert & Mielke, Inc.

By: \_\_\_\_\_

By: Steven C Wurster

Name: \_\_\_\_\_

Name: Steven C. Wurster, P.E.

Title: \_\_\_\_\_

Title: Senior Vice President/COO

Date: \_\_\_\_\_

Date: November 19, 2018

### DESIGNATED REPRESENTATIVE FOR TASK ORDER

Name: \_\_\_\_\_

Name: David W. Arnott

Title: \_\_\_\_\_

Title: Senior Project Manager/Team Leader

Address: \_\_\_\_\_

Address: W233 N2080 Ridgeview Parkway  
Waukesha, WI 53188-1020

Email: \_\_\_\_\_

Email: darnott@ruekert-mielke.com

Phone: \_\_\_\_\_

Phone: 262-953-3080

Fax: \_\_\_\_\_

Fax: 262-542-5631



# Village of Mukwonago

## AGENDA ITEM REQUEST FORM

Committee/Board:	Public Works/Committee of Whole/Village Board
Topic:	We Energies – Electric Facility Backbone Extension For TID #5 Public Improvements
From:	Michael Michalski
Department:	Public Works
Presenter:	Michael Michalski
Date of Committee Action (if required):	January 7, 2019
Date of Village Board Action (if required):	January 16, 2019

### Information

**Subject:** We Energies – Electric Facility Backbone Extension to the Triple Crown site as part of the TID #5 Public Improvements.

**Background Information/Rationale:** In order to provide electric service to Triple Crown, We-Energies needs to install a portion of the electric backbone along Boxhorn Drive. We Energies is planning to complete the remaining design for TID # 5 Phase 1 and 2 electric backbone during January/February for an April install.

#### Key Issues for Consideration:

**Fiscal Impact (If any):** The cost for the initial electric facility backbone install is \$21,588.40 which was budgeted for in the TID #5 budget summary.

**Requested Action by Committee/Board:** Approve We Energies electric facility backbone extension documents. Authorized representative needs to sign both the Proposal Letter and Sketch. A signed copy of the documents and payment needs to be returned to Liz Nevin, Senior Service Manager at the BURLINGTON, WI office.

### Attachments

Liz Nevin email dated 1/2/2019 w/attachments  
Proposal Letter 4337786 and associated Sketch

**From:** [Nevin, Liz R](#)  
**To:** [Michalski, Michael](#); "[John Weidl](#)"  
**Cc:** [Ron Bittner](#); [Amtmann, Ryan](#)  
**Subject:** TID#5 Proposal electric backbone to Triple Crown site - Village of Mukwonago portion  
**Date:** Wednesday, January 2, 2019 3:44:11 PM  
**Attachments:** [Untitled \(3\).PDF](#)

---

Hello Michael and John,

Attached is a copy of the We Energies proposal for the TID#5 electric backbone extension to the Triple Crown site. A hard copy has been sent to the attention of John at the Village.

The proposal is for a partial portion of the backbone required to extend service to the Triple Crown site, Triple Crown will be responsible for the portion from Boxhorn Rd north to their service point. There will be a second electric backbone proposal sent later this winter for the remaining electric loop along Boxhorn Dr. and Hill Ct. to be installed in Spring.

Please call me immediately with any questions. We will need Village approval and payment as soon as possible to extend power to Triple Crown later this month.

Thank you,  
Liz

**Elizabeth Nevin**

Sr. Service Manager

We Energies

Burlington Service Center | 700 S Kane Street | Burlington, WI 53015

Office: 262-763-1036 | Mobile: 262-210-7957 | Fax: 262-763-1077

[liz.nevin@we-energies.com](mailto:liz.nevin@we-energies.com) | [www.we-energies.com](http://www.we-energies.com)



January 2, 2019

Village of Mukwonago  
440 Rivercrest Ct  
Mukwonago, WI 53149-1759

700 S. Kane St.  
Burlington, WI 53105  
Phone 1-800-558-3396  
[www.we-energies.com](http://www.we-energies.com)

Subject: Request for new electric service at 102 W Boxhorn Dr., Village of Mukwonago.

Dear John:

Thank you for applying for electric service at the address listed above. Your next steps are:

1. Carefully review and sign the enclosed installation agreement.
  - These documents outline the proposed installation, the conditions and terms, and the associated costs.
2. Review and sign your site sketch.
  - The site sketch represents an approximate location of the equipment and is not to be used to verify its location.
3. Remit payment, if applicable, using one of the following options. Reference the work request number shown below on your check or when paying via phone or online.
  - Personal check.
  - Online at [we-energies.com/payconstructionbill](http://we-energies.com/payconstructionbill).
  - Phone at 855-570-0998.
4. Sign and return the following in the enclosed envelope:
  - The drawing included with this letter.
  - A copy of this letter.
  - Payment if using personal check.
  - Your signed installation agreement.
  - Your signed electric service agreement.
5. Send or fax the Electric Ready for Service card when the site is ready.
  - Your site is ready for service when all the requirements on the Ready for Service card are met. We will schedule installation when we receive your completed card.
  - Construction will not begin until payment and a municipal electric inspection or Certificate of Compliance have been received.
  - If there is not an Electric Ready for Service card enclosed, that means it has been mailed to your builder/developer.

If you, your contractor, or your electrical inspector have questions about this installation, or you have any natural gas needs, please contact me at 262-763-1036. I look forward to working with you to make your project a success.

Sincerely,

Liz Nevin  
Senior Service Manager  
Enclosures



**Installation Agreement (Standard Embedded Credit)**

**Customer:** Mukwonago Village  
**Work Request #:** 4337786  
**Political District:** Mukwonago V  
**Service Address:** 102 W Boxhorn Dr  
**We Energies Representative:** Liz Nevin  
**Phone:** 262-763-1036  
**Type:** Line Extension

**Class:** Underground

**Size:**

<b>Refundable Distribution:</b>	\$ 17,906.53
<b>Credit Available:</b>	\$ 0.00
<b>Subtotal:</b>	\$ 17,906.53
<b>Nonrefundable Distribution:</b>	\$ 3,681.87 (\$1,998.00 Seasonal Charges)
<b>Service Charges:</b>	\$ 0.00
<b>Total Charges:</b>	<b>\$ 21,588.40</b>

Please review the following conditions of installation.

- ✓ The installation cost shown above covers electric facilities only. The total charges shown are valid for ninety (90) days from the date of this agreement and must be paid prior to the service being energized. In the event we encounter unusual conditions or circumstances while installing your service, additional charges may apply.
- ✓ Because our costs are higher during the winter months, seasonal charges are in effect between Dec.1 and March 31. You will be assessed seasonal charges during our winter construction season unless you request to delay installation until after March 31, or your site is ready and the Ready for Service card is returned to us by Dec.1.
- ✓ The installation cost shown above has been reduced by the standard embedded credit for which your installation qualifies. Embedded credits can not be used to reduce the cost of nonrefundable distribution or other items such as excess facilities, seasonal and service charges. Those dollars, with the exception of the service charges, may be eligible for refund within five years from the installation up to the original dollar amount paid.
- ✓ An outlet location letter will be sent to your electrical contractor indicating the point of termination of our cables to your building.
- ✓ All trenches opened by We Energies for underground installation will be rough backfilled and compacted using existing soil. Excess earth, stones and debris will be left on the site. Please note that we do not restore.
- ✓ Locate and mark any buried obstructions and private underground facilities (septic lines, private electric lines, fencing drain tiles, etc.) Also, mark any future or planned structures (pools, outbuildings, decks, patios, etc.). We Energies is not responsible for damages to unmarked, private facilities.
- ✓ We require adequate rights of way for the installation and maintenance of the service equipment, including the right to clear brush and remove trees and shrubs along the route of our facilities. You may be responsible for costs associated with relocation of our facilities if future changes to your plans interfere with them. Acceptance of this agreement grants us these rights.
- ✓ Complete and return the enclosed Ready for Service card by mail or fax when the site is fully ready for installation.


My signature below indicates my agreement to the installation contingencies outlined above.

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Title:** \_\_\_\_\_ **Company:** \_\_\_\_\_

Return one signed copy to We Energies in the envelope provided.  
Contact the We Energies representative shown above if you have questions.



	ELEC WR <b>BU 4337786</b>	<b>COMMON INFORMATION</b>	
	GAS WR	<b>STAKING REQUIREMENTS:</b> <input checked="" type="checkbox"/> SURVEYOR <input type="checkbox"/> STAKED <input type="checkbox"/> DESIGNER <input type="checkbox"/> NOT NEEDED	<b>MAIN / SERVICE IN EASEMENT:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
CITY / TOWN / VILLAGE: <u>VILLAGE MUKWONAGO</u>		RESTORE PRIVATE PROPERTY: <input type="checkbox"/> WE ENERGIES <input checked="" type="checkbox"/> CUSTOMER	
CUST/PROJ NAME: <u>TRIPLE CROWN PRODUCTS</u>		WORK IS APPROX <u>419</u> FT, DIRECTION <u>WEST</u> OF CL OF	
PROJECT LOCATION: <u>102 W BOXHORN DRIVE</u>		<u>STH 83</u> NEAREST CROSS STREET <small>(ALSO FOR GAS SERVICE TIES)</small>	
WORK DESCRIPTION: <u>NEW UNDERGROUND SERVICE</u> <u>2000A 277/480V 3-PHASE</u>		<b>ELECTRIC INFORMATION</b>	
PREPARED BY: <u>MEGAN WIENCKOWSKI</u>		OPER MAP #: <u>3924-7424-04</u> FEEDER/LINE #: <u>Z77389 ABC</u>	
E-MAIL: <u>MEGAN.WIENCKOWSKI@WE-ENERGIES.COM</u>		CATV JOINT USE #:    TEL JOINT USE #:	
OFFICE #: <u>414 423-5058</u> CELL #: <u>414 254-7678</u>		<b>PROPOSED GAS SERVICE INFORMATION</b>	
PAGER #:    IO #: <u>12332</u>		MTR SIZE:    MTR TYPE:    PRES: <input type="checkbox"/> EFV	
PROJECT ID:    CGS #:    DATE PREPARED: <u>12/07/2018</u> DATE REVISED:		SERV PIPE SIZE:    MATERIAL: <input type="checkbox"/> RELIGHT	
		MTR LOC:    FT.    OF    CORNER <input type="checkbox"/> CURB VLV	
		CONSTRUCTION TYPE: <input type="checkbox"/> TIE IN PIPING	
RAILROAD PERMITTING/FLAGGING REQUIRED <input type="checkbox"/> YES <input type="checkbox"/> NO    RR NAME			
CORROSION CONTACT:    PHONE #:			

**JOB INFO:**

SECTION / TOWN / RANGE: NE1/4 SEC 1, T4N, R18E  
 SITE VISIT COMPLETED BY: M.WIENCKOWSKI  
 JOB OWNER: LIZ NEVIN 262 763-1036

**MAIN CONTACTS:**

- ☒ CONTRACTOR/BUILDER: CARY BILICKI 262 790-0500
- ☐ PLUMBER/HVAC:
- ☒ ELECTRICIAN: JAY HUMBER 262 613-0033
- ☒ CUSTOMER: TIM QUERNEMOEN 800 619-1110

**CONTINGENCIES & COMMENTS:**

DIGGERS HOTLINE REQUIRED  
 WE ENERGIES WILL NOT RESTORE  
 WE ENERGIES WILL NOT HAUL SPOIL  
 CUSTOMER IS REQUIRED TO LOCATE ALL  
 PRIVATE UNDERGROUND FACILITIES PRIOR  
 TO INSTALLATION  
 WE ENERGIES IS NOT RESPONSIBLE FOR  
 ROOT DAMAGE

**CONSTRUCTION REMARKS**

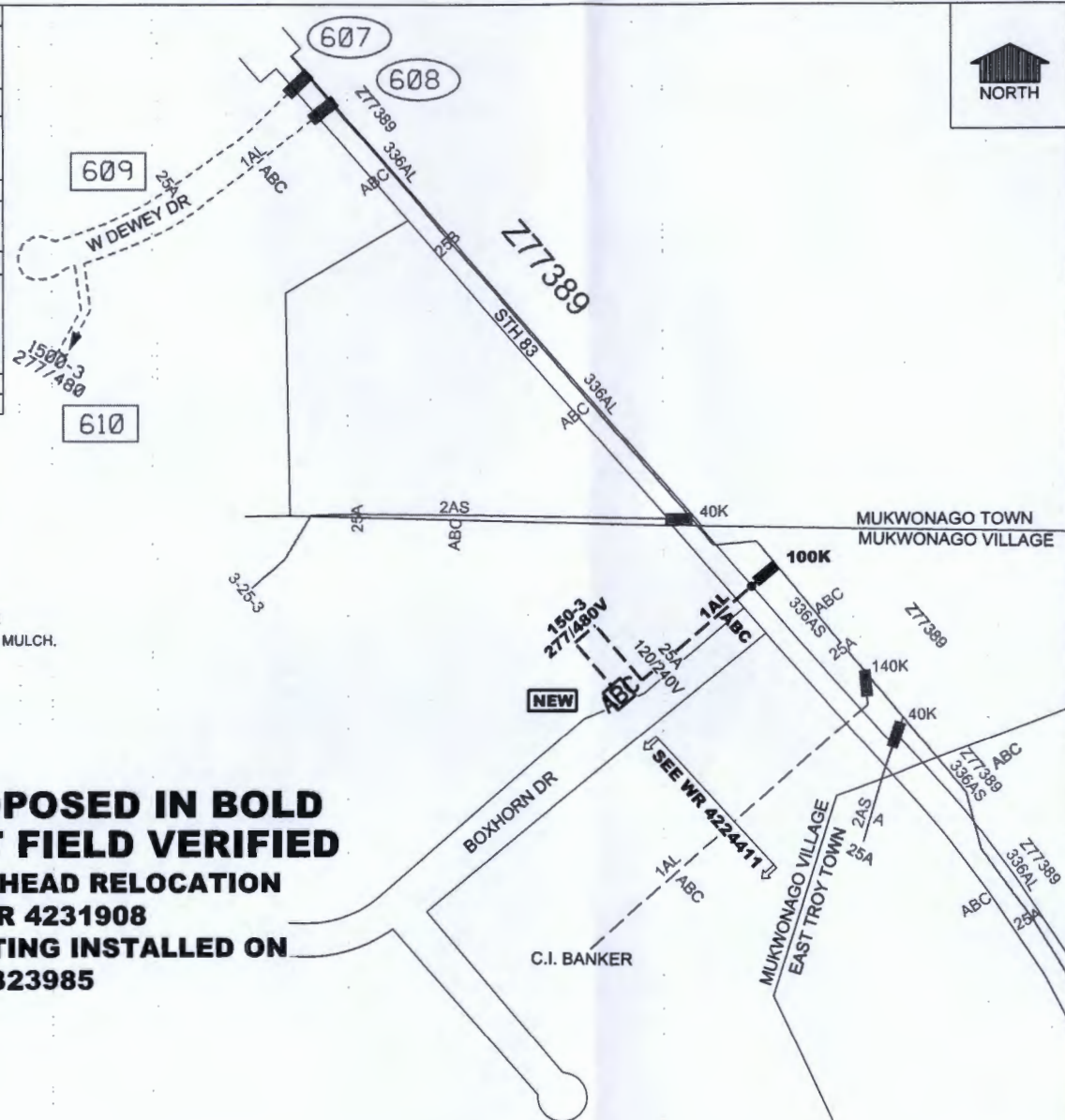
\_\_\_\_\_  
 \_\_\_\_\_

CUSTOMER'S SIGNATURE OF APPROVAL    DATE

**EROSION CONTROL NOTES:**

- \*INSTALL INLET PROTECTION ON ALL CURB INLETS WITHIN PROJECT SITE.
- \*STOCKPILE MATERIALS SHALL BE PLACED UP SLOPE FROM EXCAVATION. IF STOCKPILE MATERIALS MUST BE PLACED DOWN SLOPE FROM EXCAVATION, PROTECT STOCKPILES WITH 12" WATTLES.
- \*IF DISTURBANCE OCCURS WITHIN ROAD RIGHT-OF-WAY, FINAL STABILIZATION SHALL BE PERMANENT SEED AND PROPERLY ANCHORED MULCH, UNLESS NOTED.

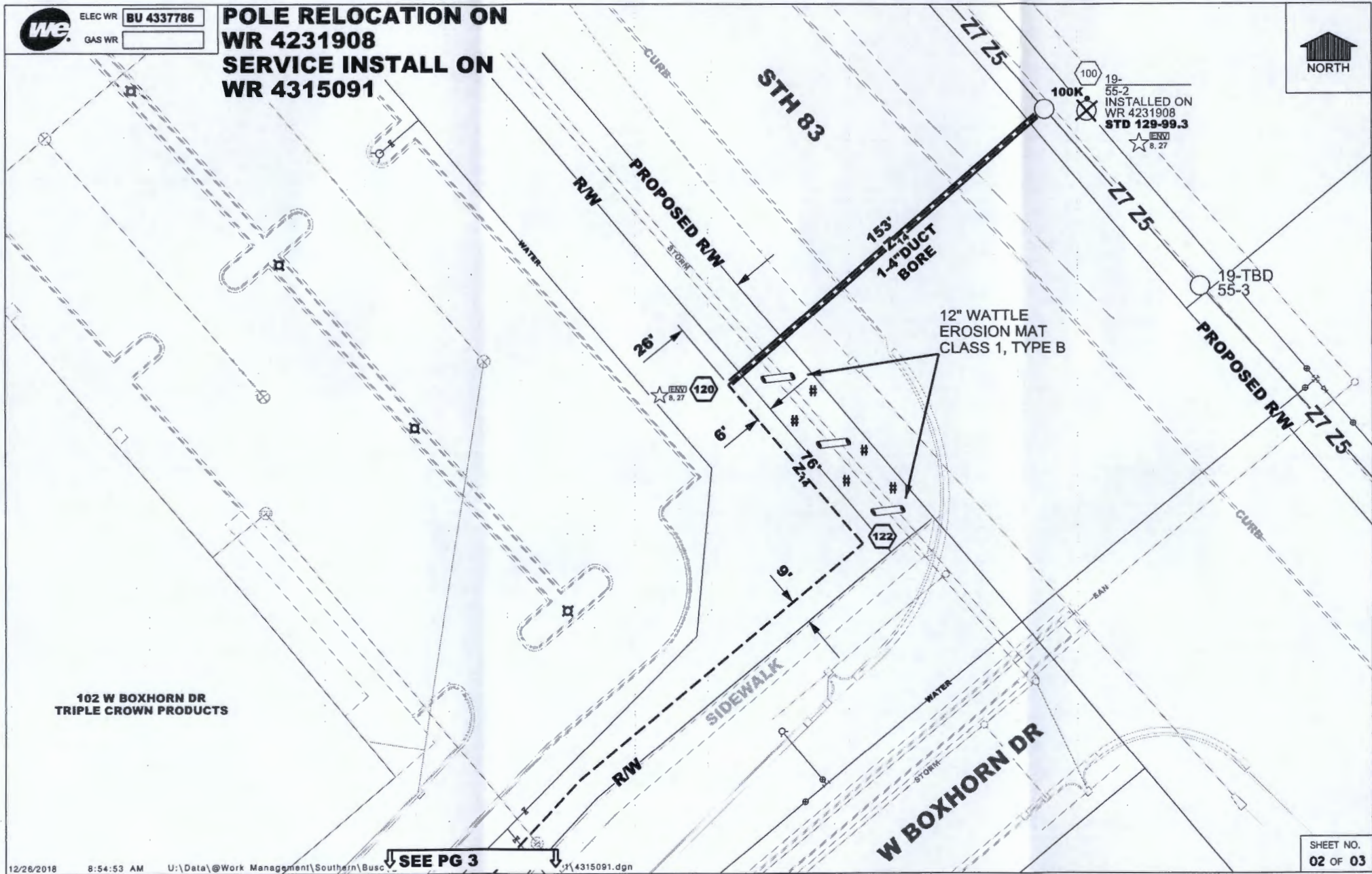
**PROPOSED IN BOLD  
 NOT FIELD VERIFIED  
 OVERHEAD RELOCATION  
 ON WR 4231908  
 LIGHTING INSTALLED ON  
 WR 4323985**





ELEC WR **BU 4337786**  
GAS WR

**POLE RELOCATION ON  
WR 4231908  
SERVICE INSTALL ON  
WR 4315091**







ELEC WR BU 4337786  
GAS WR

102 W BOXHORN DR  
TRIPLE CROWN PRODUCTS

↑ SEE PG 2

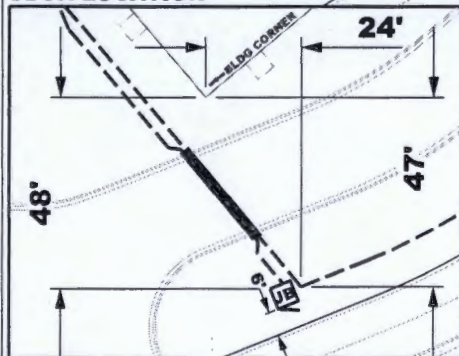


SERVICE INSTALLED ON  
WR 4315091

TRANSFORMER FOR  
LIGHTING INSTALLED ON  
WR 4323985

TRANSFORMER  
LOCATION

TURNING POINT  
JBOX LOCATION



19U  
JB  
STD 284-18.1

W BOXHORN DR

R/W

SIDEWALK

WATER

WATER

SAN

STORM

12" WATTLE

24" DUCT

43T  
Z-11

R/W

WE ENERGIES EQUIPMENT ENERGIZED \_Y\_N  
Customer EQUIPMENT ENERGIZED \_Y\_N EDC: \_\_\_\_\_  
SWITCHED BY: \_\_\_\_\_ DATE/TIME: \_\_\_\_\_

SHEET NO.  
03 OF 03



## WE ENERGIES - ELECTRIC OPERATIONS

UNLESS OTHERWISE NOTED IN THIS DOCUMENT, THE FOLLOWING NOTES APPLY:

- LOCATION OF OBSTRUCTIONS ARE FROM RECORDS AND MUST BE VERIFIED IN THE FIELD.
- MAINTAIN 2' MIN. CLEARANCE BETWEEN OUTSIDE FACE OF MANHOLE & BELL OF PIPE.
- THIS APPLIES TO GAS AND WATER MAINS.
- MAINTAIN 2' MIN. VERTICAL CLEARANCE AT CROSSINGS OF SEWER OR WATER MAINS.
- MAINTAIN 5' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND SEWER.
- MAINTAIN 3' MIN. HORIZONTAL DIST. BETWEEN CONDUIT AND WATER MAINS.

NOTE - CLEARANCES SHOWN ARE MINIMUM DISTANCES - REFERENCE PERMITS FOR SPECIFIC CLEARANCE REQUIREMENTS. ADDITIONAL UNDERGROUND INFORMATION ON EXCAVATION, BACKFILLING AND CLEARANCES CAN BE FOUND IN STD. 281-42.

## OVERHEAD PRIMARY

E, F, H, Q, R, W, X or Z

Z	1 #2 ACSR
Z1	1 #1/0 ACSR
Z2	1 #3/0 ACSR
Z3	3 #2 ACSR
Z4	3 #1/0 ACSR
Z5	3 #3/0 ACSR
Z7	3 #336 ACSR
Z9	SPECIAL LIST ON SKETCH
Z10	1 WIRE REMOVAL
Z11	2 WIRE REMOVAL
Z12	3 WIRE REMOVAL

## STANDARD WIRE KEY

### STATIC WIRE -

SW 1/0AS for W, H and J; 2/0AS for R

### DIRECT BURY PRIMARY - E, F, H, Q, R, W, X or Z

Z13	1 #1 AL 25KV	X22	1 #2 Cu 15kV
Z14	3 #1 AL 25KV	X23	3 #2 Cu 15kV
Z15	3 #500 AL 28KV	Z24	1 #2 Cu 25kV
X16	1 #2 AL 15KV	Z25	3 #2 Cu 25kV
X17	3 #2 AL 15KV	X26	3 #500 Cu 15kV
X18	3 #500 AL 15KV	Z27	3 #500 Cu 28KV
R19	3 #1/0 AL 35KV	Z28	3 #750 Cu 28KV
R20	3 #750 AL 35KV	Z29	SPECIAL - LIST
Z21	3 #750 AL 28KV		ON SKETCH

## NEUTRAL

N	1-#2 ACSR
N1	1-#1/0 ACSR
N2	1-#3/0 ACSR
N3	1-#4/0 AL
N4	1-#336 ACSR
N5	REMOVAL
	<b>GUYING</b>
G	1/4" ARM GUY
G1	5/16" ARM GUY
G2	3/8" ARM GUY
G3	5/16" POLE GUY
G4	3/8" POLE GUY
G5	7/16" POLE GUY

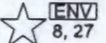
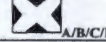
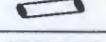
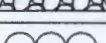
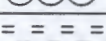

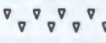
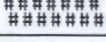
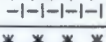

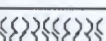
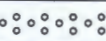


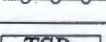




## SECONDARY - 1PHASE

S	6DX
S1	4 TX
S2	2 TX
S3	1/0 TXR
S4	3/0 TXR
S5	350 TXR
S6	750 TXR
S7	1/0 TFX
S8	4/0 TFX
S9	336 TXR
S10	750 TFX
S11	3 WIRE REMOVAL
S12	3 WIRE MAIN

## SECONDARY - 3PHASE

\$	1/0 TFX
\$1	4/0 TFX
\$2	336 TFX
\$3	3/0 TX
\$4	350 TX
\$5	750 TX
\$6	1/0 QXF
\$7	3/0 QXF
\$8	350 QXR
\$9	750 QXR
\$10	3 WIRE REMOVAL
\$11	3/0 QXR
\$12	4 WIRE REMOVAL

## EROSION CONTROL LEGEND

	APPROXIMATE LOCATION FOR UNDERGROUND FACILITY EXCAVATION
	INLET PROTECTION, TYPE
	12" WATTLE or 12"/20" SEDIMENT LOG or 9.5"/20" EROSION EEL
	STONE DITCH CHECK
	ROCK BAG
	MULCH
	SOIL STABILIZER, TYPE A
	EROSION MAT CLASS I, TYPE A
	EROSION MAT CLASS I, TYPE B
	EROSION MAT CLASS I, TYPE A URBAN
	EROSION MAT CLASS I, TYPE B URBAN
	EROSION MAT CLASS II
	EROSION MAT CLASS III
	VEGETATIVE BUFFER
	TRACKING PAD
	TIMBER MAT
	SILT FENCE
	TEMPORARY SEDIMENT BASIN
	SURFACE WATER FLOW

## WE ENERGIES WORK REQUEST ENVIRONMENTAL NOTES (Notes 1 through 7 apply to ALL work requests)

### General

1. If WDNR and/or USACE permits were obtained for the project, all permit conditions shall be met during construction of the project.

### Erosion Control

2. If soil disturbance occurs on slopes or channels/ditches leading to wetlands or waterways, or within wetlands, the disturbed areas shall be stabilized and appropriate erosion control Best Management Practices (BMP's) shall be implemented.
3. Erosion Control BMP's shall meet or exceed the approved WDNR Storm Water Management Technical Standards ([http://dnr.wi.gov/topic/stormwater/standards/const\\_standards.html](http://dnr.wi.gov/topic/stormwater/standards/const_standards.html)). Refer to We Energies Construction Site Sediment and Erosion Control Standards.
4. Inspect installed erosion control BMP's at least one time per week and after 1/2" rain events: repair as necessary.
5. When temporary stabilization is required (e.g. for winter or short-term construction) prior to final restoration, soil stabilizer shall be installed wherever possible. Erosion mat shall be used temporarily only where appropriate, in accordance with state standards, and when approved by the Operations Supervisor.

### Contaminated Soils

6. Whenever soil exhibiting obvious signs of contamination (e.g., discoloration, petroleum or solvent odor, free liquids other than water, buried containers or tanks, or other obvious signs of environmental impacts) is encountered during excavation or installation, cease work immediately, take appropriate immediate precautions to ensure worker health and safety, and contact the Operations Supervisor or Inspector.

### Spills

7. If an oil spill occurs during construction, call the Environmental Incident Response Team (EIRT) at 414-430-3476:
  - a. Any quantity of oil is spilled into surface water;
  - b. Any oil spill greater than 50 ppm PCB into a sewer, vegetable garden, or grazing land;
  - c. Any oil spill containing greater than 500 ppm PCB;
  - d. Five gallons or more of oil spilled to the ground;
  - e. Any spill involving a police department, fire department, DNR, or concerned property owner.

### Notes 8 through 27 apply as noted at specific points within each work request

### Dewatering

8. Dewatering of pits or trenches shall be done in accordance with state standards. Use an approved sediment bag, a straw bale dewatering basin, a combination of both, or equivalent.

### Wetlands

9. As much as practicable, the majority of the work shall be staged from the public roadways and road shoulders, keeping equipment out of adjacent wetlands.
10. All work shall be conducted to minimize soil disturbance. No rutting will be allowed within the wetlands.
11. If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent shall be utilized to access pole locations.
12. Excavated soils cannot be stockpiled in wetlands.

### Waterways

13. All excess spoils shall be removed from wetlands and placed in a suitable upland location.
14. Trenching and pit excavations within wetlands shall include soil segregation to facilitate restoration of pre-construction soil stratification, and restoration to pre-construction elevations.
15. Poles scheduled to be removed, and that occur within wetland, shall be cut at the ground surface.
16. No work can be performed within the banks or below the ordinary high watermark of any navigable waterways/streams.
17. No crossing of navigable waterways with equipment can occur. Foot traffic is allowed.
18. Any disturbed soil within 75-feet of the ordinary high water mark of any navigable waterways/streams shall be stabilized within 24 hours of construction completion.

### Threatened and Endangered Species

19. Threatened or endangered species are known to occur in the work area. It is illegal to harass, harm, or kill a protected species under state and federal regulations. Proper precautions shall be taken to ensure harm to individuals is avoided.
20. In order to protect the threatened or endangered species, work must be conducted between November 5 and March 15.
21. Exclusion fencing must be installed at the work area prior to March 15.
22. A qualified biologist must be present when conducting work at this location.

### Invasive Species

23. State regulated invasive species are known to occur in the work area. Reasonable precautions are legally required to prevent the spread of these species. The Wisconsin Council on Forestry Transportation and Utility Right-of-Way Best Management Practices should be followed: (<http://council.wisconsinforestry.org/invasives/transportation/>).

### Cultural and Historical Resources, cont.

24. The project is within or adjacent to an area that is identified by the State of Wisconsin as potentially having Native American artifacts, burial mounds or burial sites, which could be encountered during construction.
25. If human bone or any artifacts are discovered during construction, work must cease immediately. Contact the Environmental Department who will contact the State Burial Sites Preservation Office and determine the next steps that must be taken in order to comply with state law. Work at that site MAY NOT PROCEED until the Environmental Department authorizes it.
26. A "qualified archaeologist," as specified under Wis. Stats 157.70 (1) (i) and Wis. Admin. Code HS 2.04 (6), must be present to monitor all ground disturbing activities.

### Frac-out Contingency Plan

27. A frac-out contingency plan shall be on-site and implemented accordingly. The contingency plan shall incorporate the following components.
  - a. Continuously inspect the bore paths for frac-outs in order to respond quickly and appropriately.
  - b. Containment materials (e.g. silt fence, straw bales, sand bags, etc.) shall be on site and available should a frac-out occur.
  - c. A vac truck shall be accessible on short notice in order to respond quickly to a frac-out.







# Are you ready for electric service?



**Important!** The electric ready for service card must be completed when you are ready for electric service and returned to us before we can begin your new service installation.

**If the site is not ready when we arrive to install service, your timeline may be significantly delayed.**

**To be considered ready for service, you must complete the following:**

- ☐ Located, marked or exposed any private buried obstructions or underground facilities – such as a well, drain tiles, septic/mound system and/or underground yard lighting – with stakes, spray paint or flags (applies to underground service only).\*



**Note to customer:** We Energies and/or its agents will not be held responsible for damage that occurs to customer-owned underground facilities that are not properly located and marked before electric service installation.

- ☐ Cleared a minimum 10-foot-wide path along the service route from the property line to the meter location. I've made sure things like dirt piles and construction materials aren't in the way (applies to underground service only).



- ☐ Submitted payment, if applicable.

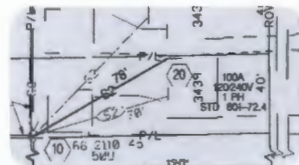
- ☐ Prepared the ground around my building and along the service route to within 4 inches of final grade (applies to underground service only).



- ☐ Installed meter socket at agreed-upon meter location (applies to both underground and overhead service).



- ☐ Sent my signed sketch (if applicable) and informed We Energies of any planned decks, patios or pools before my service is installed. Once my service is installed, it would be my responsibility to pay any costs to move my electric facilities to accommodate future structures. **Note:** Building over the top of electric facilities may cause serious safety or code violations.



\* If you are unable to properly locate and mark your privately owned buried facilities, you can hire a contractor to do it for you.

**I understand that my service will not be energized until We Energies receives my municipal inspection or affidavit.**

## Electric ready for service card

Please complete, sign and return this card when all of the items above have been completed.

**If the site is not ready when we arrive to install service, your timeline may be significantly delayed.**

Name: Village of Mukwonago  
(please print)

Installation address: 102 W. Boxhorn Dr  
(please print)

City: Mukwonago V State: \_\_\_\_\_ ZIP code: \_\_\_\_\_

Daytime phone: \_\_\_\_\_

- ☐ I certify that I am the owner or authorized representative of the owner.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- ☐ Please hold my ready for service card and schedule installation after March 31.

(For We Energies office use only) Order number: 4337786

**Additional charges for electric service installation apply from Dec. 1 through March 31.**

**For new service questions, visit [www.we-energies.com/newservice](http://www.we-energies.com/newservice) or call 262-574-6400 or 866-423-0364 (toll free).**



## Village of Mukwonago

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### AGENDA ITEM REQUEST FORM

Committee/Board: Committee of the Whole/Village Board

Topic: Revisions to Village Code Regarding Building, Plumbing & Electrical Codes

From: Village Attorney Mark G. Blum

Presenter:

Date of Committee Action  
(if required):

Date of Village Board  
Action (if required):

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### Information

**Subject:** Discussion and Possible Action to Approve Ordinance to Amend Sections 18-26, 18-46 and 18-76 of the Village Code, as well as to delete Sections 18-66 and 18-136 dealing with State Building, Plumbing & Electrical Code Standards and the Electrical Review Board

### Rationale:

The Village Code contains Sections through which the Village adopts the State of Wisconsin Department of Safety and Professional Services Standards for building, plumbing and electrical work in the Village. The existing references refer to former sections of the Code and do not contain a reference that any subsequent amendments or additions to those Standards would be incorporated as well. For those reasons, the Inspection Staff wants to update these Sections with the current Administrative Code references and also, to insert language that subsequent amendments to those Code Standards would be incorporated and therefore, enforceable under our Village Code as well.

On a separate issue, the Village Code provides for an electrical contractor's license under Section 18-66 of the Code. Under this Section, an electrical contractor would need to apply for and obtain a license from the Village in order to perform electrical work within the Village. As part of 2017 Wisconsin Act 63, the legislature determined that electricians would need to be licensed and registered at the State level and that local regulations providing for such licensure would be pre-empted after April 1, 2013. In a follow up Act (2013 Act 4), the legislature determined that they would delay the effective date of that pre-emption until April 1, 2014. At this point, the Section requiring electrical contractors to be licensed within the Village is no longer applicable. Since our ability to regulate in this area has been pre-empted, my recommendation is that the Village Board repeal this Code Section. That repeal is provided for in this Ordinance as well.



## Village of Mukwonago

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### AGENDA ITEM REQUEST FORM

**Fiscal Impact (If any):**

None.

**Requested Action by Committee/Board:**

Review and possible action to recommend that the Village Board approve the attached draft Ordinance.



**VILLAGE OF MUKWONAGO  
WAUKESHA AND WALWORTH COUNTIES**

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**ORDINANCE NO. 955**

**ORDINANCE TO AMEND SECTIONS 18-26, 18-46, 18-76, 18-136 AND REPEAL  
SECTION 18-66 OF THE VILLAGE OF MUKWONAGO MUNICIPAL CODE  
REGARDING STATE BUILDING, PLUMBING AND ELECTRICAL CODE  
STANDARDS ADOPTED AND INCORPORATED BY REFERENCE**

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The Village Board of the Village of Mukwonago, Waukesha and Walworth Counties do hereby ordain as follows:

**SECTION I**

**Section 18-26** of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 18-26. Adoption by Reference.

- (a) The Wisconsin Uniform Building Code prepared by the Building Inspectors Association of Southeastern Wisconsin on January 1967, together with all subsequent revisions, amendments and supplements is hereby adopted and incorporated into this Chapter by reference as if fully set out in this Section and shall control construction in the Village of Mukwonago. The Village further adopts the Standards set forth in the State of Wisconsin Department of Safety and Professional Standards, Wisconsin Administrative Code Sections 321-325 for one- and two-family non-commercial buildings, Sections 361-366 for commercial buildings and Sections 375-379 for commercial buildings constructed prior to 1914 together with all subsequent amendments thereto with respect to Building-HVAC Code Standards in the State of Wisconsin.
- (b) Building Permit Fees shall be specified in the most current Village Board Resolution on the subject. A copy of the Schedule of Fees may be obtained from the Village Inspection Department.

**SECTION II**

**Section 18-46** of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 18-46. Adoption by Reference.

The Electrical Code Standards as promulgated by the State of Wisconsin Department of Safety and Professional Services as set forth in the Wisconsin Administrative Code, to the extent applicable to the Village, specifically DSPS Chapter 316, including all appendices and further, together with all subsequent revisions, amendments and supplements thereto are hereby adopted and incorporated into this Chapter by reference as if fully set out in this Section and shall control electrical construction in the Village of Mukwonago.

### **SECTION III**

**Section 18-76** of the Municipal Code of the Village of Mukwonago is hereby repealed and recreated to read as follows:

Sec. 18-76. Adoption by Reference.

The State of Wisconsin Plumbing Code as promulgated by the State of Wisconsin Department of Safety and Professional Services as set forth in the Wisconsin Administrative Code Sections 381-387, together with all subsequent revisions, amendments and supplements thereto are hereby adopted and incorporated into this Chapter by reference as if fully set out in this Section and shall control plumbing construction in the Village of Mukwonago.

### **SECTION IV**

**Section 18-136** of the Municipal Code of the Village of Mukwonago is hereby repealed.

### **SECTION V**

**Section 18-66** of the Municipal Code of the Village of Mukwonago is hereby repealed.

### **SECTION VI**

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

### **SECTION VII**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

### **SECTION VIII**

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Mukwonago, and shall indicate the date and number of this amending ordinance therein.

**PASSED AND ADOPTED** by the Village Board this \_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
Fred Winchowky, Village President

Countersigned:

\_\_\_\_\_  
Judith A. Taubert, Village Clerk/Treasurer

# Proclamation

Village of Mukwonago, Wisconsin

## 2019 Adult School Crossing Guard Recognition Week

**WHEREAS**, January 14 - 18, 2019 has been declared Adult School Crossing Guard Recognition Week in the State of Wisconsin; and

**WHEREAS**, Wisconsin's adult school crossing guards provide an invaluable service in helping to ensure the safe passage of our youngest, most vulnerable pedestrians, children walking between home and school; and

**WHEREAS**, adult school crossing guards typically serve with a dedication that discounts the rigors of harsh weather, split shifts, and heavy traffic; and

**WHEREAS**, for more than five decades, adult school crossing guards have served communities across Wisconsin; and that service has helped to drive down the rates of young pedestrian deaths and injuries, despite increases in traffic volume; and

**WHEREAS**, Judith Podany has served the Village of Mukwonago as our school crossing guard since September of 1978; and

**WHEREAS**, the Village of Mukwonago is proud of our school crossing guard and commend her highly for her continued commitment to the safety and well-being of our children; and

**NOW, THEREFORE**, I, Fred Winchowky, President of the Village of Mukwonago, call upon all citizens of Mukwonago and upon all patriotic, civic and educational organizations to observe the week of January 14 - 18, 2019, as Adult School Crossing Guard Week with appropriate ceremonies and observances in which all of our people may join in commemorating crossing guards, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for ensuring the safety of our children.

Dated this 7<sup>th</sup> day of January, 2019.



ATTEST:

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Fred H. Winchowky, Village President

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Judith A. Taubert, Village Clerk-Treasurer