

## MINUTES OF THE REGULAR VILLAGE BOARD MEETING Wednesday, July 17, 2019

### Call to Order

The Village President Winchowky called the meeting to order at 6:32 p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

### Roll Call

Board Members present: Jim Decker  
Darlene Johnson  
Roger Walsh  
Eric Brill  
Jason Wamser  
Fred Winchowky, Village President

Board Member absent: Jay Vermeulen

Also present: Ron Bittner, Public Works Director  
Mark Blum, Village Attorney  
Jerad Wegner, Village Engineer  
Judith Taubert, Clerk-Treasurer  
Dave Brown, Utilities Director  
Kevin Schmidt, Police Chief  
Jeff Stien, Fire Chief  
Rob, Buikema, Labor Attorney

### Pledge of Allegiance

The Village Board recited the Pledge of Allegiance.

### Announcement of closed sessions

President Winchowky announced the Board will convene into closed sessions later in the meeting pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion on charging the Mukwonago Chamber of Commerce a fee for the Farmer's Market and discussion and possible action regarding the Haase House zoning issues and pursuant to Wis. Stat. **§19.85(1)(c)** (*Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility*) Reviewing the Village Clerk-Treasurer's Employment Memorandum of Understanding and revising the wording to be Village Clerk-Treasurer.

### Appreciation

Village President Winchowky presented a plaque to Thomas Stobber for his 44 years of service and to James Naybert for his 46 years of service as members of the Police Commission

### Waukesha County Center for Growth

Tim Casey did a presentation update of the Business Growth Strategy and the new GROW Fund, low-interest loan pool program.

## Comments from the Public

**James LaBelle, 302 MacArthur Dr.**- spoke against a business in a residential area.

**Clarence Walz, 321 Roberts Dr.**- spoke against a business in a residential area.

**Tom Boyle, 329 Roberts Dr.** – spoke against a business in a residential area.

**Amy Weast, Cty Hwy E** – spoke about the ADA's rights and kindness.

**Emily Roamer, 320 Roberts Dr.** – spoke against a business in a residential area.

**Penny VanWyhe, 309 Roberts Dr.** – spoke against a business in a residential area.

**Karen DeValk, 908 Park View Ln.** – spoke against a business in a residential area.

**Jeanne Kern, 2177 S. Ridgeway, New Berlin** – explained the Haase House Operations

**Makayla Coleman, 903 Kims Lane** – spoke regarding the clients need a safe environment to work and they are always with supervisors

**Judy Stocks, 311 Roberts Dr.** – spoke against the business in a residential area and concerned about the property owners rights.

**Mary Haase, 1235 River Park Circle West** – explained the business and the plan of operations.

**Rich Kuehl, 116 Park Ave.** – spoke regarding the Village Parks baseball diamonds terrible condition and need better care.

## Consent Agenda

Approval of minutes of the June 19, regular Village Board meeting and the July 2  
Special Village Board meeting

### Finance

#### 1) Vouchers payable batches

1) Payments batch – AP 07-2019-1 \$261,384.11

2) Payments batch – M 06-2019 \$311,484.05

3) Payments batch – LIBAP 6-2019 \$ 24,763.94

4) Payments batch – US 6-2019 \$ 15,249.88

5) Payments batch – WE 6-2019 \$ 36,454.00

### Administrator

- 1) One-time bonus payment of \$1,000 to Tim Rutenbeck for achieving his Commercial Plumbing Certification

### Health and Recreation Committee

- 1) Approve the Special Event Permit for the St. James Festival August 23,24 and 25, 2019

### Public Works Committee

- 1) Approve a purchase order for 100,000 sq. feet of Liquid Road to Tracy Sealcoating Services in the amount of \$24,000
- 2) Approve the RM Task Order 2018-28A1 Amendment No. 1 for TID #5 Phase 2 Public Improvement additional construction related services in the amount of \$18,110
- 3) Approve and authorize the Village President to sign the contract with Thunder Road Asphalt for the 2019 Crack Sealing Project in the amount of \$52,083.00
- 4) Award the REBID Pick 'n Save Pond Retrofit contract to Mudtech, LLC for bid amount of \$269,460.00
- 5) Approve the RM Task Order No. 2019-09 and authorize the Village Hall Generator project

Motion by Decker/Johnson to approve the Consent Agenda carried

## **Committee/Commission Business**

### **A. Finance**

#### **1) Payments batch AP 07-2019-2 \$570,494.72**

Motion by Johnson/Decker to approve the payment batch carried

## **New Business**

### **A. Public Works**

#### **1) To Approve a Purchase Order for Picnic Tables, Benches, Bike Racks & Shipping to RJ Thomas Mfg. Co. Inc. in the amount of \$18,366.40**

Motion by Wamser/Decker to approve the Purchase Order for Picnic Tables, Benches, Bike Racks and Shipping to RJ Thomas Mfg. Co. Inc. in the amount of \$18,366.40 carried.

### **B. Planning**

#### **1) Resolution 2019-032**

Motion by Decker/Johnson to adopt Resolution 2019-032 a resolution to approve the Certified Survey Map for three sites (Malcolm Drilling and the Touchpad Electronics site) in the Mukwonago Business Park: Part of Parcel #A477300002 carried

#### **2) Resolution 2019-033**

Motion by Wamser/Decker to adopt Resolution 2019-033 a resolution to approve the Extraterritorial Review of the Certified survey Map for two lots out of a one-lot property located approximately one-half mile south of Village Boundary at N9101 Stone School Road in the Town of East Troy carried

#### **3) Resolution 2019-034**

Motion by Wamser/Decker to adopt Resolution 2019-034 a resolution to approve signage for Triple Crown Products at 102 Boxhorn Drive; Parcel #A480500001 carried.

### **C. Health and Recreation Committee**

#### **1) Approve funding from the sale of property and donations for the iPad and WDA /Inspection upgrades in the amount of \$8,470.00**

Motion by Brill/Johnson to approve funding from the sale of property and donations for the iPad and WDA/Inspection upgrades in the amount of \$8,470.00 carried

#### **2) Approve sending out the proposed RFP**

Motion by Brill/Decker to approve sending out the proposed RFP carried.

#### **3) Special Event Permit for the John Movrich CFU Lodge 993- Croatian Picnic on 7/13/2019**

Motion by Decker/Wamser to approve the Special Event Permit for the John Movrich CFU Lodge 993 for the Croatian Picnic. Carried

### **D. Village Attorney**

#### **1) Recommendation to approve the Meadowland Townhomes, LLC Storm Water Management Agreement**

Item was pulled from the agenda and will come back to the August meeting.

## **Convene into Closed Session**

Motion by Decker/Johnson to convene into closed sessions at 7:30 p.m. pursuant to Wis. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing*

*of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session)* for discussion on charging the Mukwonago Chamber of Commerce a fee for the Farmer's Market and discussion and possible action regarding the Haase House zoning issues and pursuant to Wis. Stat. **§19.85(1)(c)** *(Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility)* Reviewing the Village Clerk-Treasurer's Employment Memorandum of Understanding and revising the wording to be Village Clerk-Treasurer.

Motion by Decker/Johnson to adjourn closed session and reconvene into open session at 9:20 p.m. pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda carried unanimously upon roll call vote.

### **Actions from Closed Session**

#### **1) Item 1:**

Motion by Johnson/Walsh to amend the memorandum of understanding and revise verbiage and wording for the Clerk-Treasurer carried. Decker voted no.

#### **2) Item 2:**

Motion by Decker/Johnson to direct Staff to contact the Chamber Director to discuss fee of \$520 for next year for the Farmer's Market carried.

#### **3) Item 3:**

Motion by Wamser/Brill to approve the Special Use Permit for the Haase House, LLC for the operation of a facility at 312 Roberts Drive carried.

### **Adjournment**

Meeting adjourned at 9:02 p.m.

Respectfully Submitted,

Judith A. Taubert  
Clerk-Treasurer