

Village of Mukwonago
Notice of Meeting and Agenda

REGULAR VILLAGE BOARD MEETING
Wednesday, September 18, 2019

Time: **6:30 p.m.**

Place: **Mukwonago Municipal Building/Community Room, 440 River Crest Court**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Announcement of closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion on the potential sale of land at the intersection of Boxhorn Dr. and Hill Ct. in the business park, negotiation of the Refuse and Recycling Contract, Amendment to Memorandum of Understanding with the Department of Transportation regarding the access to the Sommer/Pitts property, and pursuant to **Wis. Stats § 19.85 (1)(g)** (*Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation*) concerning the status of the Greenwald Family Limited Partnership vs. Village of Mukwonago litigation.

5. Comments from the Public

The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.

6. Consent Agenda

All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.

- A.** Minutes of the August 21, 2019 regular Village Board meeting and September 4, 2019 Special Village Board meeting.

B. Committee/Commission Business

Discussion and Possible Action on the Following items

Finance Committee, Trustee Vermeulen

- 1) Vouchers payable AP payment batches in the amount of \$289,606.50
- 2) Recommend to the Village Board approval on the Request for Exemption from the Waukesha County Library Levy 2019 Tax for 2020 Purposes.
- 3) Recommend to the Village Board to approve the Payment of Chapman Farms Boulevard Final Pay Request in the amount of \$28,833.66

- 4) Recommend to the Village Board to approve Fairwinds LLC Letter of Credit #01-128-487-78 reduction to \$313,874.00 for completion of work in Fairwinds Phase 5, as recommended by the Village Engineer.
- 5) Recommend to the Village Board to approve Fairwinds LLC, Letter of Credit #01-128-487-77 elimination for completion of work in Fairwinds Phase I-IV, as recommended by the Village Engineer.

Health and Recreation Committee, Trustee Decker

- 1) Approval of a Special Event Permit Application for the Mukwonago Chamber of Commerce for Mukwonago Fall Fest on September 21, 2019, which includes a Temporary Class "B" Retailer's License to sell fermented malt beverages.

Public Works Committee, Trustee Wamser

- 1) Approval and award of the 2019 Street Rehabilitation Contract to Parking Lot Maintenance Inc. in the amount of \$156,585
- 2) Approval of a Purchase Requisition to Mendoza Concrete to remove and replace 2,154 sq ft. of concrete sidewalk in the amount of \$23,694.
- 3) Approval of DPW's request for a December 1, 2019 hiring of a crewperson to replace a retiring staff member.

7. New Business

Discussion and Possible Action on the Following Items

A. Finance Committee, Trustee Vermeulen

- a) Vouchers Payable AP batches in the amount of \$856,832.87
- b) Set date for Joint Fire Department Budget Meeting with Town of Mukwonago.
- c) Set date for potential budget workshop for the Village.
- d) **Resolution 2019-42** An Existing Employer Update Resolution for the Wisconsin Public Employer's Group Health Insurance Program.

B. Planning Commission

- a) **Ordinance 966** to Approve a Zoning District Boundary Change (rezoning) from A-1 Agricultural District with existing Floodplain Overlay, to R-5 Low Density Multi-Family Residential District with existing Floodplain Overlay for Vacant property on the South Side of County Highway LO, approx. 700 feet East of County Highway I, on behalf of Greg Petruski of Infinity Development, LLC. "Phantom Lakes Preserve" Tax Keys: MUKV 1979992 AND MUKV 1979991.
- b) **Resolution 2019-043** to Approve a Site Plan and Architectural Review as a Conditional Use for Planned Unit Overlay District Proposal (PUD) for Vacant property on the South Side of County Highway LO, approx. 700 feet East of County Highway I, on behalf of Greg Petruski of Infinity Development, LLC. "Phantom Lakes Preserve" Tax Keys: MUKV 1979992 AND MUKV 1979991. Proposal is for ten (10) side by side condominiums (duplexes) for 20 total units sharing a private cul de sac drive.

C. Public Works Committee, Trustee Wamser

- a) Well 3 pump improvements and repairs approval and contract award to Water Well Solutions Service Group, Inc for the sum of \$238,810.00.

- b) Letter of Credit No. 0159597277 reduction for C&H Wolf Run LLC (Verizon Development) to \$2,500.
- c) Purchase Requisition for Field and Indianhead Park play structures with Lee Recreation LLC in the amount of \$185,435.
- d) Purchase Requisition for Miniwaukan and Minor Park play structures with Boland Recreation in the amount of \$128,070.

D. Protective Services, Eric Brill

- a) Fire Department Operational Study recommendation.
- b) August Police Report (*no action required*)

8. Village Administrator

- a) Accept letter from Mukwonago Policeman's Association to participate in negotiations, and appointment of the Primary and Alternate to the Negotiation Committee, pursuant to the Negotiation Policy for the Village of Mukwonago.

9. Village President

- a.) Announcement Trick or Treat Hours will be October 27, 2019 from 4pm to 6pm.
- b.) Set date for the street name dedication of Hill Court

- 10. Convene into closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion on the potential sale of land at the intersection of Boxhorn Dr. and Hill Ct. in the business park, negotiation of the Refuse and Recycling Contract, Amendment to Memorandum of Understanding with the Department of Transportation regarding the access to the Sommer/Pitts property, and pursuant to **Wis. Stats § 19.85 (1) (g)** (*Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation*) concerning the status of the Greenwald Family Limited Partnership vs. Village of Mukwonago litigation.
- 11. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda
- 12. Approval of quit claim deed to convey land acquired for DeBack Drive to the Greenwald Family Limited Partnership.
- 13. Approval of Amendment to Memorandum of Understanding with the Department of Transportation regarding the access to the Sommer/Pitts property.
- 14. Adjournment

It is possible that members of, and possibly a quorum of, other governmental bodies may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.

MINUTES OF THE REGULAR VILLAGE BOARD MEETING

Wednesday, August 21, 2019

Call to Order

The Village President Winchowky called the meeting to order at 6:30p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present: Eric Brill
Jim Decker
Darlene Johnson
Jay Vermeulen
Roger Walsh
Jason Wamser
Fred Winchowky, Village President

Also present: John Weidl, Village Administrator
Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Dave Brown, Utilities Director
Diana Dykstra, Clerk-Treasurer
Diana Doherty, Finance Director
Ben Kohout, Village Planner
Kevin Schmidt, Police Chief
Jerad Wegner, Village Engineer

Pledge of Allegiance

Closed Session

President Winchowky announced there will be a closed session pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion concerning establishing negotiation strategy for the possible sale of land at the southwest corner of W. Boxborn & Hill Court in the Village of Mukwonago Industrial Park, and for discussion concerning establishing negotiation strategy for the proposed Judson listing contract for the 14.356 acre parcel known as Walworth County Tax Key # A477300004, and pursuant to **Wis. Stats. §19.85 (1)(g)** (*Conferring with legal counsel*) concerning the status of the Greenwald Family Limited Partnership vs. Village of Mukwonago litigation.

Public Hearings

Item 1 - A Public Hearing to consider an application for zoning district boundary change (Petrauski-Phantom Lakes- CTH LO) from A-1 Agricultural District with existing Floodplain Overlay, to R-5 Low Density Multi-Family Residential District with existing Floodplain Overlay for MUKV1979992 and MUKV1979991 vacant property on the south side of County Highway LO, approximately 700 feet east of County Highway I.

President Winchowky opened the public hearing. No one was present to speak, and hearing no public comment, the Public Hearing was closed at 6:32pm.

Item 2 - A Public Hearing to amend Sections 100-352 and 100-354 of the Village of Mukwonago Municipal Zoning Ordinance regarding Conditional Uses.

President Winchowky opened the public hearing. No one was present to speak, and hearing no public comment, the Public Hearing was closed at 6:33pm.

Item 3- A Public Hearing to amend a Final Assessment Resolution in accordance with Wisconsin Statute Section 66.0703(10) to correct an error in the assessment that was made by the Board on or about October 24, 2009 for the assessment against the property at 318 Gibson Street Tax Key Nos. MUKV1974.003 and MUKV1974.005.

President Winchowky opened the public hearing. No one was present to speak, and hearing no public comment, the Public Hearing was closed at 6:35pm.

Comments from the Public

None.

Consent Agenda

Johnson/Vermeulen motion to remove the following items from the Consent Agenda:

Approve the Mukwonago Meadowland Townhomes Development Agreement

Approve the Mukwonago Meadowland Townhomes Stormwater Management Agreement

Unanimously carried.

Decker/Johnson motion to approve the following Consent Agenda items with the exception of the Mukwonago Meadowland Townhomes Development Agreement, and the Storm Water Management Agreement. Unanimously carried.

A. Approval of the minutes for July 17, 2019 regular Village Board meeting and August 7, 2019 Special Village Board meeting.

B. Finance Committee

1. Approval of Voucher payable batches

Payments batch – AP 08-2019-1	\$426,393.40
Payments batch – M 07-2019	\$142,808.27
Payments batch – LIBAP 7-2019	\$18,687.63
Payments batch – US 7-2019	\$12,022.00
Payments batch – WE 7-2019	\$36,526.38
Payments batch – CABLE 7-2019	\$5,926.44

C. Health and Recreation Committee

1) Approve conducting an Impact Fee Study for Parks.

D. Public Works Committee

- 1) Approval of the Adaptive Management Plan and authorize the Village President to execute same.
- 2) Approve the amended **Preliminary Special Assessment Resolution 2019-036** for infrastructure improvements for the Chapman Farm Development. *(note public hearing will be held on September 18, 2019)*

E. Protective Services Committee

- 1) Approval for the Police Department to work with SCIT to raise funds and purchase an armored vehicle, with the Village of Mukwonago portion not to exceed \$35,000.
- 2) Approval to authorize the WI DOT to install the Emergency Vehicle Pre-emption device on the traffic standards at the intersection of STH83 & CTH NN, and authorize the Village President to execute the EVP agreement.

Approve the Mukwonago Meadowland Townhomes Development Agreement

Decker/Brill motion to approve the Mukwonago Meadowland Townhomes Development Agreement. Roll Call: "Yes" Trustee Brill, Decker, Walsh, Wamser, and President Winchowky. "NO" Trustee Johnson, and Vermeulen. Motion carried.

Approve the Mukwonago Meadowland Townhomes Stormwater Management Agreement

Decker/Brill motion to approve the Mukwonago Meadowland Townhomes Stormwater Management Agreement. Roll Call: "Yes" Trustee Brill, Decker, Vermeulen, Walsh, Wamser, and President Winchowky. "No" Trustee Johnson. Motion carried.

Committee/Commission Business

Public Works Committee

Purchase Requisition for Fahrner Asphalt for flex patch installation in the amount of \$24,921.

Wamser/Brill motion to approve the purchase requisition for Fahrner Asphalt for flex patch installation in the amount of \$24,921. Unanimously carried.

Purchase Requisition for Lynch Chevrolet Mukwonago for a 2020 Chevrolet Silverado with Plow in the amount of \$38,188.88.

Wamser/Decker motion to approve a purchase requisition for Lynch Chevrolet Mukwonago for a 2020 Chevrolet Silverado with Plow in the amount of \$38,188.88. Unanimously carried.

New Business

Finance Committee

Vouchers payable batches

Vermeulen/Johnson motion to approve Voucher Payable Batch Payments AP08-2019-2 - \$372,304.46 and Tax Settlement \$1,210,409.22. Unanimously carried.

Planning Commission

Resolution 2019-038 a resolution to approve a General Development Plan allowing Business Mixed Use Development and modifications as a Planned Unit Development for Tax Key MUKV2013995007 from Infinity Development, LLC (*Great Life*)

Decker/Wamser motion to approve Resolution 2019-038 a resolution to approve a General Development Plan allowing Business Mixed Use Development and modifications as a Planned Unit Development for Tax Key MUKV2013995007 from Infinity Development, LLC (*Great Life*). Unanimously carried.

Ordinance 2019-966 An Ordinance to amend the Zoning District Map of the Village of Mukwonago on behalf of Infinity Development, LLC for Tax Key MUKV1979992 and MUKV1979991 to rezone from A-1 Agricultural District with existing flood plain overlay, to R-5 Low Density Multi-Family Residential District with existing flood plain overlay.

It was noted Plan Commission tabled this recommendation on August 13, 2019. Attorney Blum noted the Village Board should have a recommendation either way from Plan Commission before taking action. Walsh/Decker motion to table Ordinance 2019-966 An Ordinance to amend the Zoning District Map of the Village of Mukwonago on behalf of Infinity Development, LLC for Tax Key MUKV1979992 and MUKV1979991 to rezone from A-1 Agricultural District with existing flood plain overlay, to R-5 Low Density Multi-Family Residential District with existing flood plain overlay. Unanimously carried.

Resolution 2019-039 A Resolution to approve signage for CI Banker Wire & Iron Works, Inc. at 123 W. Boxhorn Drive.

Wamser/Decker motion to approve Resolution 2019-039 a resolution to approve signage for CI Banker Wire & Iron Works, Inc. at 123 W. Boxhorn Drive. Unanimously carried.

Resolution 2019-040 A Resolution to approve a two-lot Certified Survey Map (CSM) for MUKV1978999002 (*Helminiak*)

Wamser/Walsh motion to approve **Resolution 2019-040** a resolution to approve a two-lot Certified Survey Map (CSM) for MUKV1978999002 (*Helminiak*). Unanimously carried.

Resolution 2019-041 A Resolution to approve a 4-Lot Certified Survey Map dated August 1, 2019 prepared by B.W. Surveying, Inc., subject to documentation of Town Board approval. (*S and S Frost Holdings LLC*).

Wamser/Decker motion to approve **Resolution 2019-041** A Resolution to approve a 4-Lot Certified Survey Map dated August 1, 2019 prepared by B.W. Surveying, Inc., subject to documentation of Town Board approval. (*S and S Frost Holdings LLC*). Unanimously carried.

Ordinance 2019 – 967 An Ordinance to amend sections 100-352 and 100-354 of the Village of Mukwonago Municipal Code regarding conditional uses.

Wamser/Decker motion to approve **Ordinance 2019 – 967** An Ordinance to amend sections 100-352 and 100-354 of the Village of Mukwonago Municipal Code regarding conditional uses. It was noted this change is pursuant to Act 67 mandates for a certified list of standards for conditional use permits. Unanimously carried.

Approve Letter of Credit No. HACH5480440S elimination for Arby's/BP Expansion Development, DC Properties, LLP

Johnson/Decker motion to approve Letter of Credit No. HACH5480440S elimination for Arby's/BP Expansion Development, DC Properties, LLP. Unanimously carried.

Approve Resolution 2019- 037 An Amended Final Special Assessment Resolution for the property at 318 Gibson Street Tax Key Nos. MUKV1974.003 and MUKV1974.005, to reduce the 6" water main assessment for parcel MUKV1974.005 to coincide with the actual amount of water main installed, which was 40 feet less than what was originally assessed in 2009, and remove the sanitary sewer main assessment for parcel MUKV1974.003.

Decker/Walsh motion to approve **Resolution 2019- 037** An Amended Final Special Assessment Resolution for the property at 318 Gibson Street Tax Key Nos. MUKV1974.003 and MUKV1974.005, to reduce the 6" water main assessment for parcel MUKV1974.005 to coincide with the actual amount of water main installed, which was 40 feet less than what was originally assessed in 2009, and remove the sanitary sewer main assessment for parcel MUKV1974.003. Unanimously carried.

Village Administrator

Village Administrator Weidl reviewed the Economic Development Summit materials and overall event details of the well-attended event.

Village President

Update on East Troy Bike Trail

President Winchowky noted he met with the Town of East Troy Chairman and wanted to provide an update on the bike trail. They are still working on it. They were having railroad issues and hoping to get the County involved.

Proclamations

Proclamation from President Winchowky proclaiming September 22 - 28, 2019 as National Rail Safety Week.

Johnson/Decker motion to approve a Proclamation from President Winchowky proclaiming September 22 - 28, 2019 as National Rail Safety Week. Unanimously carried.

Correspondence

President Winchowky presented a letter from Mukwonago Lions Foundation, Inc, thanking the Village

Board of Trustees for their continued support.

President Winchowky reviewed a Notice from Town of Vernon regarding adoption of their Comprehensive Master Plan.

Closed Session

Decker/Johnson motion to convene into closed sessions pursuant to Wis. Stat. **§19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for discussion concerning establishing negotiation strategy for the possible sale of land at the southwest corner of W. Boxhorn & Hill Court in the Village of Mukwonago Industrial Park, and for discussion concerning establishing negotiation strategy for the proposed Judson listing contract for the 14.356 acre parcel known as Walworth County Tax Key # A477300004, and pursuant to **Wis. Stats. §19.85 (1)(g)** (*Conferring with legal counsel*) concerning the status of the Greenwald Family Limited Partnership vs. Village of Mukwonago litigation.

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermeulen, Walsh, Wamser, and President Winchowky. Unanimously carried.

Open Session

Decker/Johnson motion to reconvene into open session pursuant to **Wis. Stats. §19.85(2)** for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda at 8:18pm.

Roll Call: "Yes" Trustee Brill, Decker, Johnson, Vermeulen, Walsh, Wamser, and President Winchowky. Unanimously carried.

Adjournment

Meeting adjourned at 8:19pm.

Diana A. Dykstra, CMC
Clerk-Treasurer

MINUTES OF THE SPECIAL VILLAGE BOARD MEETING Wednesday, September 4, 2019

Call to Order

The Village President Winchowky called the meeting to order at 6:05p.m. located in the Board Room of the Mukwonago Municipal Building, 440 River Crest Ct.

Roll Call

Board Members present: Eric Brill
Jim Decker
Darlene Johnson
Roger Walsh
Jason Wamser
Fred Winchowky, Village President
Excused Jay Vermeulen

Also present:

John Weidl, Village Administrator
Ron Bittner, Public Works Director
Mark Blum, Village Attorney
Dave Brown, Utilities Director
Diana Dykstra, Clerk-Treasurer
Diana Doherty, Finance Director
Kevin Schmidt, Police Chief
Jerad Wegner, Village Engineer

Early exploration request from 915 Main Street with The Pointe Apartments, LLC

Wamser/Brill motion to suspend the rules and allow Jay Campbell to speak. Unanimously carried. Jay Campbell explained winter is coming and they hope to get at least two foundations completed. Their request is to install construction fence, spot the office trailer, and allow a surveyor on the property to stake out building locations. He noted they wouldn't break ground until official closing date, they just felt two weeks would assist in this process.

Attorney Blum noted this was not a normal request. He advised of potential issues with damage to property, restoration, injuries or liabilities. If the Board was inclined to approve he would suggest a hold harmless agreement, post a bond for \$5,000, insurance naming the Village as additional insured, and waive all developer contingencies. He noted he would rather have contingencies waived and schedule a closing tomorrow.

Wamser/Johnson motion to deny the early exploration request from 915 Main Street with The Pointe Apartments, LLC. Unanimously carried.

Closed Session

Decker/Johnson motion to convene into closed sessions pursuant to **Wis. Stats. § 19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for negotiation with the Professional Firefighters Local 4585, and regarding Willkomm Excavating & Grading Inc. offer to settle liquidated damages and project close out for TID#5, and pursuant to **Wis. Stats § 19.85 (1) (g)** (*Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation*) concerning the status of the Greenwald Family Limited Partnership vs. Village of Mukwonago litigation. Roll Call: "Yes" Trustee Brill, Decker, Johnson, Walsh, Wamser, and President Winchowky. Motion Carried.

Decker/Johnson motion to reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible discussion and/or action concerning any matter discussed in closed session.
Roll Call: "Yes" Trustee Brill, Decker, Johnson, Walsh, Wamser, and President Winchowky.
Motion Carried.

Brill/Decker motion to approve a resolution of closure with liquidated damages with Willkomm Excavating & Grading, Inc. Unanimously carried.

Adjournment

Meeting adjourned at 7:26pm.

Respectfully Submitted,

Diana A. Dykstra, CMC
Clerk-Treasurer

DRAFT

Vouchers Payable Cover Sheet

Payments batch AP 09-2019-1	\$167,189.10
Payments batch LIBAP 8-2019	\$ 18,371.30
Payments batch US 8-2019	\$ 20,406.31
Payments batch WE 8-2019	\$ 37,430.82
Payments batch CABLE 7-2019	\$ 2,896.49
Payments batch M 8-2019	\$ 43,312.48
Total for board approval:	\$289,606.50

08/29/2019 12:59 PM
User: mmcgilvray
DB: Mukwonago

CUSTOM INVOICE REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 06/01/2019 - 09/05/2019
UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

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INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS	
VENDOR NAME: AIRGAS NORTH CENTRAL						
9091761387	EMS SUPPLIES	486.51	AIRGAS NORTH CENTRAL	FIRE	150-5231-531100	486.51
9963642176	EMS SUPPLIES	343.02	AIRGAS NORTH CENTRAL	FIRE	150-5231-531100	343.02
TOTAL VENDOR AIRGAS NORTH CENTRAL		829.53				
VENDOR NAME: AMERICAN POWER, INC						
106148	CHAINSAB PARTS	23.83	AMERICAN POWER, INC	DPW	100-5324-539500	23.83
TOTAL VENDOR AMERICAN POWER, INC		23.83				
VENDOR NAME: ASSOCIATED TRUST CO.						
13115	FEEES FOR UTILITY BONDS	475.00	ASSOCIATED TRUST CO.	FINANCE	610-6920-693000	237.50
					620-8400-856000	237.50
13116	FEEES FOR UTILITY BONDS	475.00	ASSOCIATED TRUST CO.	FINANCE	610-6920-693000	237.50
					620-8400-856000	237.50
TOTAL VENDOR ASSOCIATED TRUST CO.		950.00				
VENDOR NAME: AT & T MOBILITY						
X0815209	WIRELESS ACTIVITY	579.93	AT & T MOBILITY	POLICE	100-5211-522500	579.93
TOTAL VENDOR AT & T MOBILITY		579.93				
VENDOR NAME: BOUND TREE MEDICAL						
83308994	EMS SUPPLIES	242.70	BOUND TREE MEDICAL	FIRE	150-5231-531100	242.70
TOTAL VENDOR BOUND TREE MEDICAL		242.70				
VENDOR NAME: CENTURYLINK						
SEPT2019		581.25	CENTURYLINK	MULTIPLE	100-5142-522500	74.39
					100-5211-522500	55.03
					100-5323-522500	94.15
					100-5512-522500	114.17
					440-5511-522500	113.12
					610-6920-692100	32.22
					620-8400-851000	98.17
TOTAL VENDOR CENTURYLINK		581.25				
VENDOR NAME: CINTAS						
4028107332	UNIFORM SERVICE	78.50	CINTAS	UTILITIES	610-6920-693000	39.25
					620-8010-827000	39.25
4028107319	STAFF UNIFORMS	86.21	CINTAS	DPW	100-5323-531100	86.21
4028601771	STAFF UNIFORMS	86.21	CINTAS	DPW	100-5323-531100	86.21
4028601842	UNIFORM SERVICE	85.50	CINTAS	UTILITIES	610-6920-693000	42.75
					620-8010-827000	42.75

INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS
VENDOR NAME: CINTAS					
	TOTAL VENDOR CINTAS	336.42			
VENDOR NAME: CLEAN MATS					
48265	JULY MAT CLEANING SERVICE	133.50	CLEAN MATS	POLICE	100-5211-539400 133.50
48343	WALK OFF FLOOR MATS	56.80	CLEAN MATS	DPW	100-5160-521900 56.80
	TOTAL VENDOR CLEAN MATS	190.30			
VENDOR NAME: COMPASS MINERALS AMERICA					
485315	ROAD SALT	8,364.73	COMPASS MINERALS AMER	DPW	100-5347-531100 8,364.73
	TOTAL VENDOR COMPASS MINERALS AMERICA	8,364.73			
VENDOR NAME: EMERGENCY PLANNING SOLUTIONS					
1147	FT FF TESTING AND INTERVIEWS	3,809.00	EMERGENCY PLANNING SO	FIRE	150-5221-521900 3,809.00
	TOTAL VENDOR EMERGENCY PLANNING SOLUTIONS	3,809.00			
VENDOR NAME: ENVIRONMENT CONTROL					
11383-613	VILLAGE HALL CLEANING	597.00	ENVIRONMENT CONTROL	DPW	100-5160-521900 597.00
	TOTAL VENDOR ENVIRONMENT CONTROL	597.00			
VENDOR NAME: ENVIRONMENTAL CONSULTING &					
3709	WET TESTING FOR WPDES PERMIT APLICATION	1,450.00	ENVIRONMENTAL CONSULT	UTILITIES	620-8010-826000 1,450.00
	TOTAL VENDOR ENVIRONMENTAL CONSULTING &	1,450.00			
VENDOR NAME: EVOQUA WATER TECHNOLOGIES					
904126521	DIGESTER COVER REPAIR PARTS	845.00	EVOQUA WATER TECHNOLO	UTILITIES	620-8010-833000 845.00
	TOTAL VENDOR EVOQUA WATER TECHNOLOGIES	845.00			
VENDOR NAME: FASTENAL COMPANY					
WIMUK8473	TRASH CAN LINERS	192.78	FASTENAL COMPANY	DPW	100-5160-531100 192.78
	TOTAL VENDOR FASTENAL COMPANY	192.78			
VENDOR NAME: GALLS INC					
13391749	OFFICER KUBIAK UNIFORM ALLOWANCE - 2 SH	99.98	GALLS INC	POLICE	100-5212-534600 99.98
013427045	NEW GASMASKS FOR SCIT AND CDU TEAM MEMB	599.76	GALLS INC	POLICE	100-5215-531100 599.76
	TOTAL VENDOR GALLS INC	699.74			
VENDOR NAME: GARDEN MART/THE					
90286	STRAW BALES	38.20	THE GARDEN MART	DPW	100-5521-531100 38.20
	TOTAL VENDOR GARDEN MART/THE	38.20			
VENDOR NAME: GOVHR					
30819227	COMPENSATION PLAN UPDATE - FF/LT	1,000.00	GOVHR	ADMIN	100-5141-521900 1,000.00
	TOTAL VENDOR GOVHR	1,000.00			
VENDOR NAME: HAWKINS WATER TREATMENT					
4558298	POLYMER FOR SLUDGE THICKENING	2,028.60	HAWKINS WATER TREATME	UTILITIES	620-8010-825000 2,028.60
	TOTAL VENDOR HAWKINS WATER TREATMENT	2,028.60			
VENDOR NAME: HERNANADEZ-STEIER ROBERT					

08/29/2019 12:59 PM
User: mmcgilvray
DB: Mukwonago

CUSTOM INVOICE REPORT FOR MUKWONAGO
EXP CHECK RUN DATES 06/01/2019 - 09/05/2019
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INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS
VENDOR NAME: HERNANADEZ-STEIER ROBERT					
8142019	STEIR REIMBURSEMENT EMT-B ACT102 FUNDS	1,256.30	ROBERT HERNANADEZ-STE	FIRE	150-5700-580500 1,256.30
TOTAL VENDOR HERNANADEZ-STEIER ROBERT		1,256.30			
VENDOR NAME: HIPPENMEYER, REILLY					
48309	915 MAIN	297.50	HIPPENMEYER, REILLY,	FINANCE	100-0000-211425 297.50
48312	MEADOWLAND TOWN HOMES	65.00	HIPPENMEYER, REILLY,	FINANCE	100-0000-211425 65.00
48306	MISC MATTERS	3,632.50	HIPPENMEYER, REILLY,	FINANCE	100-5130-521900 3,632.50
48307	POLICE MATTERS	35.00	HIPPENMEYER, REILLY,	FINANCE	100-5211-521900 35.00
48308	ORDINANCES & RESOLUTIONS	532.50	HIPPENMEYER, REILLY,	FINANCE	100-5130-521900 532.50
48310	TID #5	192.50	HIPPENMEYER, REILLY,	FINANCE	250-5130-521900 192.50
48311	EDGEWOOD MEADOWS	87.50	HIPPENMEYER, REILLY,	FINANCE	100-0000-211400 87.50
48313	PROSECUTION	1,012.50	HIPPENMEYER, REILLY,	FINANCE	100-5130-521900 1,012.50
TOTAL VENDOR HIPPENMEYER, REILLY		5,855.00			
VENDOR NAME: JEFFERSON FIRE & SAFETY					
IN109070	SCBA REPAIR	474.60	JEFFERSON FIRE & SAFE	FIRE	150-5222-539500 474.60
IN108640	HELMET BRIM	40.50	JEFFERSON FIRE & SAFE	FIRE	150-5222-539500 40.50
TOTAL VENDOR JEFFERSON FIRE & SAFETY		515.10			
VENDOR NAME: JOHNSON CONTROLS SECURITY					
32963276	SECURITY SUBSCRIPTION LOCKS	509.31	JOHNSON CONTROLS SEC	DPW	100-5160-521900 509.31
TOTAL VENDOR JOHNSON CONTROLS SECURITY		509.31			
VENDOR NAME: LANGE ENTERPRISES					
69905	PEIR DELINEATORS	241.63	LANGE ENTERPRISES	DPW	100-5521-531100 241.63
TOTAL VENDOR LANGE ENTERPRISES		241.63			
VENDOR NAME: MERIT ASPHALT					
90416	WATER SERVICE REPLACEMENT, MAINTENANCE	6,940.00	MERIT ASPHALT	UTILITIES	610-6452-665200 6,000.00 610-6451-665100 940.00
TOTAL VENDOR MERIT ASPHALT		6,940.00			
VENDOR NAME: MESSAGEUS.COM					
192120134	PHONE SERVICE	17.68	MESSAGEUS.COM	UTILITIES	620-8400-851000 17.68
TOTAL VENDOR MESSAGEUS.COM		17.68			
VENDOR NAME: MUSSON BROTHERS					
PYMT8	CHAPMAN FARMS CLOSEOUT	28,833.66	MUSSON BROTHERS	FINANCE	200-5700-582100 28,833.66
TOTAL VENDOR MUSSON BROTHERS		28,833.66			
VENDOR NAME: NEXTEL WIRELESS SOLUTIONS					
P004324	ADDISTIONAL CABLE & CONNECTERS FOR RADI	343.19	NEXTEL WIRELESS SOLUT	POLICE	100-5211-539500 343.19
TOTAL VENDOR NEXTEL WIRELESS SOLUTIONS		343.19			
VENDOR NAME: ORGANIZATION DEVELOPMENT					
12645	PSYCHOLOGICAL EXAM FOR NEW OFFICER ROGE	675.00	ORGANIZATION DEVELOPM	POLICE	100-5212-521900 675.00
TOTAL VENDOR ORGANIZATION DEVELOPMENT		675.00			

INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS
VENDOR NAME: PETTY CASH 6/24-8/20	PETTY CASH POSTAGE FROM JUNE 24 THRU AU	14.64	PETTY CASH	POLICE	100-5211-531500 14.64
	TOTAL VENDOR PETTY CASH	14.64			
VENDOR NAME: POMPS TIRE SERVICE, INC 60187603	AMBULANCE REPAIRS 3451 FRONT TIRES	208.02	POMPS TIRE SERVICE, I	FIRE	150-5231-539500 208.02
	TOTAL VENDOR POMPS TIRE SERVICE, INC	208.02			
VENDOR NAME: PROPHOENIX 2019289	OFFICER WILSON'S CONFERENCE REGISTRATIO	525.00	PROPHOENIX	POLICE	100-5215-533500 525.00
	TOTAL VENDOR PROPHOENIX	525.00			
VENDOR NAME: RAMS CONTRACTING, LTD PYMT8	PHASE 2 PUBLIC IMPROVEMENTS - #8	67,690.88	RAMS CONTRACTING, LTD	FINANCE	250-5700-576500 54,760.61 250-5700-576300 2,958.74 250-5700-576100 5,334.72 250-5700-576200 4,636.81
	TOTAL VENDOR RAMS CONTRACTING, LTD	67,690.88			
VENDOR NAME: REINDERS, INC. 1798139-00	TORO 5900 PARTS	116.47	REINDERS, INC.	DPW	100-5324-539500 116.47
	TOTAL VENDOR REINDERS, INC.	116.47			
VENDOR NAME: RICOH USA, INC 32287543		170.61	RICOH USA, INC	MULTIPLE	440-5511-531200 8.53 100-5142-531200 23.88 620-8400-856000 52.89 500-5344-531200 1.71 410-5363-531200 3.41 220-5140-531200 1.71 150-5221-531100 22.18 610-6920-693000 56.30
	TOTAL VENDOR RICOH USA, INC	170.61			
VENDOR NAME: RIVER CREST TIRE & AUTO 272632	TIRE REPAIR	24.99	RIVER CREST TIRE & AU	UTILITIES	610-6920-693300 24.99
	TOTAL VENDOR RIVER CREST TIRE & AUTO	24.99			
VENDOR NAME: RJ THOMAS MFG CO 214243	PHANTOM GLEN PARK AMMENITIES	18,366.40	RJ THOMAS MFG CO	DPW	480-5700-584900 18,366.40
	TOTAL VENDOR RJ THOMAS MFG CO	18,366.40			
VENDOR NAME: RUTENBECK, TIM 08132019	CLOTHING REIMBURSEMENT	131.53	RUTENBECK, TIM	BUILDING	100-5241-539900 131.53
	TOTAL VENDOR RUTENBECK, TIM	131.53			
VENDOR NAME: SHRED-IT USA					

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VENDOR NAME: SHRED-IT USA						
8127995099	AUGUST SHREDDING SERVICE	114.49	SHRED-IT USA	POLICE	100-5211-539400	114.49
	TOTAL VENDOR SHRED-IT USA	114.49				
VENDOR NAME: SOMAR ENTERPRISES						
101605	COLLAR PINS FOR NEW OFFICER ROGERS	11.50	SOMAR ENTERPRISES	POLICE	100-5211-531100	11.50
	TOTAL VENDOR SOMAR ENTERPRISES	11.50				
VENDOR NAME: STRYKER SALES CORP.						
900292821	EMS SUPPLIES	84.75	STRYKER SALES CORP.	FIRE	150-5231-531100	84.75
	TOTAL VENDOR STRYKER SALES CORP.	84.75				
VENDOR NAME: UNIFI EQUIPMENT FINANCE, INC.						
522153	AUGUST COPY MACHINE LEASE PAYMENT	83.33	UNIFI EQUIPMENT FINAN	POLICE	100-5211-521900	83.33
	TOTAL VENDOR UNIFI EQUIPMENT FINANCE, INC.	83.33				
VENDOR NAME: UNITED LIQUID WASTE						
25504	CAKE SLUDGE HAULING	4,700.00	UNITED LIQUID WASTE	UTILITIES	620-8010-825500	4,700.00
	TOTAL VENDOR UNITED LIQUID WASTE	4,700.00				
VENDOR NAME: USA BLUEBOOK						
980141	HYDRANT METER PARTS	61.45	USA BLUEBOOK	UTILITIES	610-6453-664100	61.45
	TOTAL VENDOR USA BLUEBOOK	61.45				
VENDOR NAME: VANGUARD COMPUTERS INC						
48684	NEW COMPUTER FOR METER READING AND TEST	976.23	VANGUARD COMPUTERS IN	UTILITIES	610-6453-664100	976.23
	TOTAL VENDOR VANGUARD COMPUTERS INC	976.23				
VENDOR NAME: VERIZON WIRELESS						
9836015996	PHONE BILL	335.56	VERIZON WIRELESS	MULTIPLE	150-5221-522500	116.22
					100-5323-522500	56.10
					610-6920-692100	81.62
					620-8400-851000	81.62
9836015995	MONTHLY BILL	871.82	VERIZON WIRELESS	MULTIPLE	100-5141-522500	134.82
					100-5241-522500	82.99
					150-5221-522500	182.74
					100-5211-522500	1.85
					100-5323-522500	124.82
					610-6920-692100	172.30
					620-8400-851000	172.30
9836015997	VERIZON BILL	193.69	VERIZON WIRELESS	FIRE	150-5221-522500	193.69
	TOTAL VENDOR VERIZON WIRELESS	1,401.07				
VENDOR NAME: WALWORTH CTY SECURITY ALARMS						
13013	FIRE PANEL INSPECTION	50.00	WALWORTH CTY SECURITY	DPW	100-5160-521900	50.00
13014	FIRE PANEL INSPECTION	50.00	WALWORTH CTY SECURITY	DPW	100-5220-539400	50.00
13015	FIRE PANEL INSPECTION	50.00	WALWORTH CTY SECURITY	DPW	100-5323-539500	50.00

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VENDOR NAME: WALWORTH CTY SECURITY ALARMS						
13016	FIRE PANEL INSPECTION	50.00	WALWORTH CTY SECURITY	DPW	100-5512-531100	50.00
TOTAL VENDOR WALWORTH CTY SECURITY ALARMS		200.00				
VENDOR NAME: WASTEWATER TRAINING SOLUTIONS						
8152019	TRAVIS WASTEWATER TRAINING CLASS	165.00	WASTEWATER TRAINING S	UTILITIES	620-8400-854100	165.00
TOTAL VENDOR WASTEWATER TRAINING SOLUTIONS		165.00				
VENDOR NAME: WI DOT/BADGER TRACS						
329187	LT. DEMOTTO'S CONFERENCE REGISTRATION F	60.00	WISCONSIN DEPT OF TRA	POLICE	100-5215-533500	60.00
329189	OFFICER WILSON'S REGISTRATION FEE FOR B	60.00	WISCONSIN DEPT OF TRA	POLICE	100-5215-533500	60.00
TOTAL VENDOR WI DOT/BADGER TRACS		120.00				
VENDOR NAME: WISCONSIN CENTRAL						
9500202172	ROW OPERATING PERMIT	50.00	WISCONSIN CENTRAL	UTILITIES	610-6450-664100	50.00
TOTAL VENDOR WISCONSIN CENTRAL		50.00				
VENDOR NAME: WISCONSIN IMAGING						
AR37184	AUGUST COPY MACHINE USAGE BILL	80.45	WISCONSIN IMAGING	POLICE	100-5211-521900	80.45
AR37036	COPIER LEASE	26.41	WISCONSIN IMAGING	UTILITIES	620-8400-851000	26.41
TOTAL VENDOR WISCONSIN IMAGING		106.86				
VENDOR NAME: WOODLINE 2 LLC						
254980	PHANTOM GLEN PARK REMODEL	3,920.00	WOODLINE 2 LLC	DPW	430-5700-571600	3,920.00
TOTAL VENDOR WOODLINE 2 LLC		3,920.00				
GRAND TOTAL:		167,189.10				

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2034678343 35861	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/18/2019 CKIM	08/16/2019	9.51 9.51	0.00	Paid	Y 08/05/2019
2034678344 35862	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/18/2019 CKIM	08/16/2019	3.14 3.14	0.00	Paid	Y 08/05/2019
2034678345 35863	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/18/2019 CKIM	08/16/2019	61.71 61.71	0.00	Paid	Y 08/05/2019
2034678346 35864	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/18/2019 CKIM	08/16/2019	3.77 3.77	0.00	Paid	Y 08/05/2019
2034678347 35865	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/18/2019 CKIM	08/16/2019	63.62 63.62	0.00	Paid	Y 08/05/2019
2034678348 35866	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/18/2019 CKIM	08/16/2019	12.65 12.65	0.00	Paid	Y 08/05/2019
2034678349 35867	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/18/2019 CKIM	08/16/2019	673.30 673.30	0.00	Paid	Y 08/05/2019
2034688125 35868	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/24/2019 CKIM	08/16/2019	3.14 3.14	0.00	Paid	Y 08/05/2019
2034688126 35869	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/24/2019 CKIM	08/16/2019	340.41 340.41	0.00	Paid	Y 08/05/2019
2034688127 35870	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/24/2019 CKIM	08/16/2019	237.12 237.12	0.00	Paid	Y 08/05/2019

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2034698381 35871	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/29/2019 CKIM	08/16/2019	26.85 26.85	0.00	Paid	Y 08/05/2019
2034698382 35872	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/29/2019 CKIM	08/16/2019	20.69 20.69	0.00	Paid	Y 08/05/2019
2034698383 35873	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/29/2019 CKIM	08/16/2019	69.38 69.38	0.00	Paid	Y 08/05/2019
2034698384 35874	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/29/2019 CKIM	08/16/2019	261.09 261.09	0.00	Paid	Y 08/05/2019
2034698385 35875	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/29/2019 CKIM	08/16/2019	12.59 12.59	0.00	Paid	Y 08/05/2019
2034698386 35876	BAKER & TAYLOR INC. BOOKS 440-5700-532800	07/29/2019 CKIM	08/16/2019	133.75 133.75	0.00	Paid	Y 08/05/2019
2034709239 35960	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/05/2019 CKIM	08/16/2019	9.51 9.51	0.00	Paid	Y 08/08/2019
2034709240 35961	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/05/2019 CKIM	08/16/2019	20.70 20.70	0.00	Paid	Y 08/08/2019
2034709241 35962	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/05/2019 CKIM	08/16/2019	26.01 26.01	0.00	Paid	Y 08/08/2019
2034709242 35963	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/05/2019 CKIM	08/16/2019	46.36 46.36	0.00	Paid	Y 08/08/2019

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2034709243 35964	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/05/2019 CKIM	08/16/2019	87.69 87.69	0.00	Paid	Y 08/08/2019
2034709244 35965	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/05/2019 CKIM	08/16/2019	883.94 883.94	0.00	Paid	Y 08/08/2019
2034709245 35966	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/05/2019 CKIM	08/16/2019	35.80 35.80	0.00	Paid	Y 08/08/2019
2034725014 36060	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	14.24 14.24	0.00	Paid	Y 08/14/2019
2034725015 36061	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	15.11 15.11	0.00	Paid	Y 08/14/2019
2034725016 36062	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	25.99 25.99	0.00	Paid	Y 08/14/2019
2034725017 36063	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	23.50 23.50	0.00	Paid	Y 08/14/2019
2034725018 36064	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	5.03 5.03	0.00	Paid	Y 08/14/2019
2034725019 36065	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	15.66 15.66	0.00	Paid	Y 08/14/2019
2034725020 36066	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	93.48 93.48	0.00	Paid	Y 08/14/2019

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2034725021 36067	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	93.97 93.97	0.00	Paid	Y 08/14/2019
2034725022 36068	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/12/2019 CKIM	08/16/2019	73.04 73.04	0.00	Paid	Y 08/14/2019
2034726350 36069	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/13/2019 CKIM	08/16/2019	15.11 15.11	0.00	Paid	Y 08/14/2019
2034726351 36070	BAKER & TAYLOR INC. BOOKS 440-5700-532800	08/13/2019 CKIM	08/16/2019	921.76 921.76	0.00	Paid	Y 08/14/2019
6644931 35858	DEMCO BOOK COVERS & GLUE 440-5511-531100	07/15/2019 CKIM	08/16/2019	110.33 110.33	0.00	Paid	Y 08/05/2019
67431865 35879	CENGAGE LEARNING BOOKS 440-5700-532800	07/12/2019 CKIM	08/16/2019	26.39 26.39	0.00	Paid	Y 08/05/2019
67441791 35880	CENGAGE LEARNING BOOKS 440-5700-532800	07/15/2019 CKIM	08/16/2019	25.59 25.59	0.00	Paid	Y 08/05/2019
67463796 35881	CENGAGE LEARNING BOOKS 440-5700-532800	07/18/2019 CKIM	08/16/2019	164.76 164.76	0.00	Paid	Y 08/05/2019
67562872 36033	CENGAGE LEARNING BOOKS 440-5700-532800	08/07/2019 CKIM	08/16/2019	175.14 175.14	0.00	Paid	Y 08/13/2019
8857892 35849	QUILL CORPORATION CLEANING SUPPLIES 440-5511-531100	07/19/2019 CKIM	08/16/2019	248.61 248.61	0.00	Paid	Y 08/05/2019

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8691569 35859	QUILL CORPORATION PAPER & CLEANING SUPPLIES 440-5511-531100 SUPPLIES	07/12/2019 CKIM	08/16/2019	177.42 177.42	0.00	Paid	Y 08/05/2019
9022511 35890	QUILL CORPORATION COFFEE SUPPLIES 440-5511-531100 SUPPLIES	07/26/2019 CKIM	08/16/2019	75.29 75.29	0.00	Paid	Y 08/06/2019
8958401 35891	QUILL CORPORATION COPY PAPER 440-5511-531100 SUPPLIES	07/24/2019 CKIM	08/16/2019	65.98 65.98	0.00	Paid	Y 08/06/2019
9088252 36032	QUILL CORPORATION RECYCLE BIN 440-5511-531100 SUPPLIES	07/30/2019 CKIM	08/16/2019	30.59 30.59	0.00	Paid	Y 08/13/2019
29985 35847	RINDERLE DOOR CO REPAIR FRONT DOOR 440-5511-539500 REPAIRS & MAINTENANCE	07/29/2019 CKIM	08/16/2019	317.00 317.00	0.00	Paid	Y 08/05/2019
557477 35846	UNIQUE MANAGEMENT PLACEMENTS 440-5511-531000 OUTSIDE SERVICES	08/01/2019 CKIM	08/16/2019	8.95 8.95	0.00	Paid	Y 08/05/2019
FALL FEST 35968	MUKWONAGO CHAMBER OF FALL FEST BOOTH 440-5511-533300 OUTREACH	08/08/2019 CKIM	08/16/2019	50.00 50.00	0.00	Paid	Y 08/08/2019
48048 35857	CLEAN MATS WALK OFF MATS & TOWELS 440-5511-531100 SUPPLIES	07/17/2019 CKIM	08/16/2019	52.40 52.40	0.00	Paid	Y 08/05/2019
73019 35970	HAHN ACE HARDWARE WHEEL BARROW TIRE 440-5511-531100 SUPPLIES	07/30/2019 CKIM	08/16/2019	31.49 31.49	0.00	Paid	Y 08/09/2019
1706011 35882	CENTER POINT LARGE PRINT BOOKS 440-5700-532800 BOOKS	07/03/2019 CKIM	08/16/2019	58.42 58.42	0.00	Paid	Y 08/05/2019

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JULY							
35848	LAURA FRISCH MISC ERRANDS 440-5511-533200	07/29/2019 CKIM	08/16/2019	60.03	0.00	Paid	Y 08/05/2019
	MILEAGE			60.03			
1018							
36036	LAURA FRISCH USED OWN CARD/ ALDI 440-5890-580600	08/02/2019 CKIM	08/16/2019	23.94	0.00	Paid	Y 08/13/2019
	DONATED FUND EXPENDITURES			23.94			
SEPT							
35971	USA TODAY MONTHLY CHARGE 9/1-9/30/19 440-5511-532700	08/15/2019 CKIM	08/16/2019	21.74	0.00	Paid	Y 08/09/2019
	NEWSPAPERS			21.74			
JULY							
35884	MUKWONAGO ROTARY CLUB BREAKFAST & DUES 440-5511-533300	07/01/2019 CKIM	08/16/2019	138.50	0.00	Paid	Y 08/05/2019
	OUTREACH			138.50			
AUGUST							
36034	TAMMY PENKALSKI BELOIT PL 440-5511-533200	08/07/2019 CKIM	08/16/2019	56.14	0.00	Paid	Y 08/13/2019
	MILEAGE			56.14			
416439							
35860	VERNON LIBRARY SUPPLIES BOOK TAPE 440-5511-531100	07/15/2019 CKIM	08/16/2019	141.12	0.00	Paid	Y 08/05/2019
	SUPPLIES			141.12			
AR90376							
35856	OFFICE COPYING EQUIPMENT CONTRACT 6-12-19 -7-11-19 440-5511-531000	07/22/2019 CKIM	08/16/2019	597.26	0.00	Paid	Y 08/05/2019
	OUTSIDE SERVICES			597.26			
B5685209							
35877	BRODART BOOKS 440-5700-532800	07/15/2019 CKIM	08/16/2019	16.80	0.00	Paid	Y 08/05/2019
	BOOKS			16.80			
B569200							
35878	BRODART BOOKS 440-5700-532800	07/24/2019 CKIM	08/16/2019	641.10	0.00	Paid	Y 08/05/2019
	BOOKS			641.10			
B5699807							
35959	BRODART BOOKS 440-5700-532800	07/29/2019 CKIM	08/16/2019	74.09	0.00	Paid	Y 08/08/2019
	BOOKS			74.09			

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INVOICE REGISTER REPORT FOR MUKWONAGO
 EXP CHECK RUN DATES 08/16/2019 - 08/16/2019
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
B5716291 36071	BRODART BOOKS 440-5700-532800	08/09/2019 CKIM	08/16/2019	238.14 238.14	0.00	Paid	Y 08/14/2019
425798 35850	GRUNAU COMPANY, INC REPAIR COOLING ISSUES 440-5511-539500	07/24/2019 CKIM	08/16/2019	3,275.49 3,275.49	0.00	Paid	Y 08/05/2019
AUGUST 36035	THE APPPOINTED HOUSEWIFE RESTROOM CLEANING 440-5511-531000	08/01/2019 CKIM	08/16/2019	750.00 750.00	0.00	Paid	Y 08/13/2019
32818435 35851	JOHNSON CONTROLS SECURITY SECURITY SERVICE 8/1/19-10/31/19 440-5511-522000	07/13/2019 CKIM	08/16/2019	1,556.57 1,556.57	0.00	Paid	Y 08/05/2019
20199 35973	MUREN SHAWNA CHAIR YOGA AUG, SEPT, OCT 440-5890-580600	08/15/2019 CKIM	08/16/2019	250.00 250.00	0.00	Paid	Y 08/09/2019
1906 35972	OLIVER DEAN ZIMMERMANN GENERAL LANDSCAPING 440-5511-531000	08/16/2019 CKIM	08/16/2019	1,263.75 1,263.75	0.00	Paid	Y 08/09/2019
7/17/19 35853	TERRY BUCHMANN BIRDHOUSE DIY CLASS 440-5890-580600	07/16/2019 CKIM	08/16/2019	33.03 33.03	0.00	Paid	Y 08/05/2019
7/16/19 35854	TERRY BUCHMANN JUNE DIY CLASS 440-5890-580600	07/16/2019 CKIM	08/16/2019	227.03 227.03	0.00	Paid	Y 08/05/2019
JUNE 35855	TERRY BUCHMANN MILEAGE 440-5511-533200	07/16/2019 CKIM	08/16/2019	151.42 151.42	0.00	Paid	Y 08/05/2019
AUGUST 35967	TERRY BUCHMANN AUGUST DIY 440-5890-580600	08/08/2019 CKIM	08/16/2019	330.88 330.88	0.00	Paid	Y 08/08/2019

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INVOICE REGISTER REPORT FOR MUKWONAGO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
779584 35958	MICROMARKETING LLC AUDIO BOOKS 440-5700-532900	07/30/2019 CKIM AV MATERIAL	08/16/2019	193.07 193.07	0.00	Paid	Y 08/08/2019
781344 36072	MICROMARKETING LLC AUDIO BOOK 440-5700-532900	08/08/2019 CKIM AV MATERIAL	08/16/2019	60.10 60.10	0.00	Paid	Y 08/14/2019
82019 35883	MUELLER AMY SHAKE RATTLE & ROLL PROGRAMS 440-5511-533100	08/15/2019 CKIM PROGRAMMING	08/16/2019	125.00 125.00	0.00	Paid	Y 08/05/2019
506572 35852	STATE OF WI ELEVATOR PERMIT 440-5511-522000	07/16/2019 CKIM CONTRACTUAL SERVICES	08/16/2019	50.00 50.00	0.00	Paid	Y 08/05/2019
19401 35969	AUDIO VISUAL OF MILWAUKEE INC PROJECTOR FINAL PAYMENT 440-5511-539500	07/30/2019 CKIM REPAIRS & MAINTENANCE	08/16/2019	1,838.12 1,838.12	0.00	Paid	Y 08/08/2019
8919 36090	ALLEN, TERESE FLAVOR OF WISCONSIN 440-5890-580600	08/09/2019 CKIM DONATED FUND EXPENDITURES	08/16/2019	300.00 300.00	0.00	Paid	Y 08/15/2019
# of Invoices:	76	# Due:	0	Totals:	18,371.30	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				18,371.30	0.00		
--- TOTALS BY FUND ---							
440 - LIBRARY FUND				18,371.30	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
5511 - LIBRARY SERVICES				11,193.20	0.00		
5700 - CAPITAL OUTLAY EXPENDITURES				6,013.22	0.00		
5890 - USE OF DESIGNATED FUNDS				1,164.88	0.00		

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/01/2019	GEN	27959	MILANA PERUGINI	NATL NIGHT OUT - HENNA TATTOO ARTIST	340-5890-580600	180.00
08/01/2019	GEN	27960	SOIKE ADRIANA	NATL NIGHT OUT - FACE PAINTER	340-5890-580600	500.00
08/01/2019	GEN	27961	ORCHARD HILL ASSEMBLY OF GOD	NATL NIGHT OUT - BOUNCE HOUSE	340-5890-580600	275.00
08/06/2019	GEN	38 (E)	INVOICE CLOUD	CC FEE - TAXES	100-5142-539900	4.74
		38 (E)		CC FEE - UTILITY	610-6920-692100	72.63
		38 (E)		CC FEE - UTILITY	620-8300-840000	72.63
						<hr/> 150.00
08/08/2019	GEN	28041	VANTAGEPOINT TRANSFER AGENTS	DEFERRED COMPENSATION	100-0000-215250	3,071.12
		28041		DEFERRED COMPENSATION	150-0000-215250	6.34
		28041		DEFERRED COMPENSATION	440-0000-215250	443.14
		28041		DEFERRED COMPENSATION	610-0000-215250	275.85
		28041		DEFERRED COMPENSATION	620-0000-215250	196.07
						<hr/> 3,992.52
08/08/2019	GEN	31 (E)	GREAT WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	100-0000-215250	521.00
		31 (E)		DEFERRED COMPENSATION	150-0000-215250	74.00
		31 (E)		DEFERRED COMPENSATION	610-0000-215250	100.00
		31 (E)		DEFERRED COMPENSATION	620-0000-215250	100.00
						<hr/> 795.00
08/08/2019	GEN	32 (E)	PAYROLLDATA.COM	OTHER	100-5142-539900	132.64
		32 (E)		PROFESSIONAL SERVICES	150-5221-521900	132.64
		32 (E)		OTHER	440-5511-539900	132.64
		32 (E)		MISC GENERAL EXPENSES	610-6920-693000	132.64
		32 (E)		MISC GENERAL EXPENSE	620-8400-856000	132.64
						<hr/> 663.20
08/21/2019	GEN	28078	DARIEN MUNICIPAL COURT	S WEAVER DOB 02/12/1989 CASE#AD603792-0	100-0000-233200	98.80
08/21/2019	GEN	28079	MINNESOTA LIFE INSURANCE	LIFE INSURANCE PAYABLE	100-0000-215301	1,326.76
		28079		LIFE INSURANCE PAYABLE	150-0000-215301	115.87
		28079		LIFE INSURANCE PAYABLE	440-0000-215301	181.52

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 08/01/2019 - 08/31/2019

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		28079		LIFE INSURANCE PAYABLE	610-0000-215301	87.11
		28079		LIFE INSURANCE PAYABLE	620-0000-215301	58.40
						<hr/> 1,769.66
08/21/2019	GEN	28080	VANTAGEPOINT TRANSFER AGENTS	DEFERRED COMPENSATION	100-0000-215250	3,010.69
		28080		DEFERRED COMPENSATION	150-0000-215250	6.51
		28080		DEFERRED COMPENSATION	440-0000-215250	443.14
		28080		DEFERRED COMPENSATION	610-0000-215250	231.26
		28080		DEFERRED COMPENSATION	620-0000-215250	239.41
						<hr/> 3,931.01
08/21/2019	GEN	33 (E)	GREAT WEST RETIREMENT SERVICES	DEFERRED COMPENSATION	100-0000-215250	521.00
		33 (E)		DEFERRED COMPENSATION	150-0000-215250	74.00
		33 (E)		DEFERRED COMPENSATION	610-0000-215250	100.00
		33 (E)		DEFERRED COMPENSATION	620-0000-215250	100.00
						<hr/> 795.00
08/22/2019	GEN	28081	AFLAC	SUPPLEMENTAL INSURANCE PAYABLE	100-0000-215302	261.67
		28081		SUPPLEMENTAL INSURANCE PAYABLE	150-0000-215302	258.39
		28081		SUPPLEMENTAL INSURANCE PAYABLE	610-0000-215302	50.74
		28081		SUPPLEMENTAL INSURANCE PAYABLE	620-0000-215302	50.76
						<hr/> 621.56
08/22/2019	GEN	28082	MUKWONAGO PROFESSIONAL POLICE	UNION DUES PAYABLE	100-0000-215500	520.00
08/22/2019	GEN	28083	MUKWONAGO PROFESSIONAL	UNION DUES PAYABLE	150-0000-215500	270.00
08/22/2019	GEN	28084	VILLAGE OF MUKWONAGO MRA	FLEXIBLE SPENDING CONTRIBUTION	100-0000-215350	1,572.15
		28084		FLEXIBLE SPENDING CONTRIBUTION	150-0000-215350	(218.44)
		28084		FLEXIBLE SPENDING CONTRIBUTION	440-0000-215350	70.00
						<hr/> 1,423.71
08/22/2019	GEN	35 (E)	PAYROLLDATA.COM	OTHER	100-5142-539900	85.82
		35 (E)		PROFESSIONAL SERVICES	150-5221-521900	85.80
		35 (E)		OTHER	440-5511-539900	85.80

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		35 (E)		MISC GENERAL EXPENSES	610-6920-693000	85.80
		35 (E)		MISC GENERAL EXPENSE	620-8400-856000	85.80
						429.02
08/23/2019	GEN	34 (E)	EMPLOYEE TRUST FUNDS	HEALTH INSURANCE PAYABLE	100-0000-215300	49,405.06
		34 (E)		HEALTH INSURANCE PAYABLE	150-0000-215300	8,982.78
		34 (E)		HEALTH INSURANCE PAYABLE	440-0000-215300	6,298.12
		34 (E)		HEALTH INSURANCE PAYABLE	610-0000-215300	4,050.84
		34 (E)		HEALTH INSURANCE PAYABLE	620-0000-215300	4,119.42
						72,856.22
08/23/2019	GEN	37 (E)	TIME WARNER CABLE	COURT	100-5120-522500	77.75
		37 (E)		ADMIN	100-5141-522500	84.30
		37 (E)		CLERK	100-5142-522500	152.13
		37 (E)		ELECTIONS	100-5144-521900	26.95
		37 (E)		POLICE	100-5211-522500	826.35
		37 (E)		BLDG INSP	100-5241-522500	42.91
		37 (E)		DPW	100-5323-522500	77.19
		37 (E)		MUSEUM	100-5512-522500	154.96
		37 (E)		FIRE	150-5221-522500	784.45
		37 (E)		TID	220-5140-522500	2.45
		37 (E)		RECYCLING	410-5363-522500	4.90
		37 (E)		LIBRARY	440-5511-522500	576.26
		37 (E)		STORM WTR	500-5344-522500	2.45
		37 (E)		WATER	610-6920-692100	41.71
		37 (E)		SEWER	620-8400-851000	41.73
						2,896.49
08/27/2019	GEN	28184	WE ENERGIES	WELL REHAB/GENERATOR PROJECTS	610-0000-000109	6,896.78
08/30/2019	GEN	36 (E)	WI RETIREMENT SYSTEM	RETIREMENT	100-0000-215200	27,112.33
		36 (E)		RETIREMENT	150-0000-215200	7,092.23
		36 (E)		RETIREMENT	440-0000-215200	4,984.86
		36 (E)		RETIREMENT	500-0000-215200	11.00
		36 (E)		RETIREMENT	610-0000-215200	1,815.64
		36 (E)		RETIREMENT	620-0000-215200	2,296.42
						43,312.48

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CHECK DISBURSEMENT REPORT FOR MUKWONAGO
CHECK DATE FROM 08/01/2019 - 08/31/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
			TOTAL - ALL FUNDS	TOTAL OF 20 CHECKS		142,376.45

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Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
08/23/2019	CD	S	62322	SUMMARY CD 08/23/2019	
100-0000-111000			TREASURERS CASH @ CITIZENS		1,442.54
100-5120-522500			TELEPHONE	77.75	
100-5141-522500			TELEPHONE	84.30	
100-5142-522500			TELEPHONE	152.13	
100-5144-521900			PROFESSIONAL SERVICES	26.95	
100-5211-522500			TELEPHONE	826.35	
100-5241-522500			TELEPHONE	42.91	
100-5323-522500			TELEPHONE	77.19	
100-5512-522500			TELEPHONE	154.96	
150-0000-111000			TREASURERS CASH @ CITIZENS		784.45
150-5221-522500			TELEPHONE	784.45	
220-0000-111000			TREASURERS CASH @ CITIZENS		2.45
220-5140-522500			TELEPHONE	2.45	
410-0000-111000			TREASURERS CASH @ CITIZENS		4.90
410-5363-522500			Telephone	4.90	
440-0000-111000			TREASURERS CASH @ CITIZENS		576.26
440-5511-522500			TELEPHONE	576.26	
500-0000-111000			TREASURERS CASH @ CITIZENS		2.45
500-5344-522500			Telephone	2.45	
610-0000-111000			TREASURERS CASH @ CITIZENS		41.71
610-6920-692100			OFFICE SUPPLIES & EXPENSES	41.71	
620-0000-111000			TREASURERS CASH @ CITIZENS		41.73
620-8400-851000			OFFICE SUPPLIES & EXPENSES	41.73	
				<hr/>	<hr/>
				2,896.49	2,896.49
				<hr/>	<hr/>
				2,896.49	2,896.49

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 0960							
ZIMMERMANN ANGE							
35624	AMZN MKTP US*M62DD88A0 AM	06/18/2019	07/30/2019	593.99	0.00	Paid	Y
	MICROPHONE & STAND	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		593.99			
ZIMMERMANN ANGE							
35625	METRO 093-NAT AIRPRT N	06/21/2019	07/30/2019	16.75	0.00	Paid	Y
	PARKING/ CONFERENCE	rgallo					07/22/2019
	440-5511-533500	TRAINING & TRAVEL		16.75			
ZIMMERMANN ANGE							
35626	SQ *BLACK FOREST LL	06/21/2019	07/30/2019	11.00	0.00	Paid	Y
	MEALS/ CONFERENCE	rgallo					07/22/2019
	440-5511-533500	TRAINING & TRAVEL		11.00			
ZIMMERMANN ANGE							
35627	MARRIOTT MARQUISWASHDC	06/22/2019	07/30/2019	20.60	0.00	Paid	Y
	MEALS/ CONFERENCE	rgallo					07/22/2019
	440-5511-533500	TRAINING & TRAVEL		20.60			
ZIMMERMANN ANGE							
35628	AMK W E W CC PUBLIC FOODS	06/22/2019	07/30/2019	9.00	0.00	Paid	Y
	MEAL/ CONFERENCE	rgallo					07/22/2019
	440-5511-533500	TRAINING & TRAVEL		9.00			
ZIMMERMANN ANGE							
35629	AMAZON.COM*MH4D91421 AMZN	06/24/2019	07/30/2019	21.58	0.00	Paid	Y
	BOOK	rgallo					07/22/2019
	440-5700-532800	BOOKS		21.58			
ZIMMERMANN ANGE							
35630	CITY TAP 901 DC LLC	06/24/2019	07/30/2019	25.90	0.00	Paid	Y
	MEAL/ CONFERENCE	rgallo					07/22/2019
	440-5511-533500	TRAINING & TRAVEL		25.90			
ZIMMERMANN ANGE							
35631	MARRIOTT METRO CENTER	06/25/2019	07/30/2019	549.46	0.00	Paid	Y
	HOTEL/ ALA CONFERENCE	rgallo					07/22/2019
	440-5511-533500	TRAINING & TRAVEL		549.46			

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 0960							
ZIMMERMANN ANGE							
35632	AMAZON.COM*MH2NN2C30 AMZN	06/29/2019	07/30/2019	24.99	0.00	Paid	Y
	BOOK	rgallo					07/22/2019
	440-5700-532800	BOOKS		24.99			
ZIMMERMANN ANGE							
35633	WAL-MART #1678	06/30/2019	07/30/2019	47.90	0.00	Paid	Y
	SUMMER PROGRAM	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		47.90			
ZIMMERMANN ANGE							
35634	AMZN MKTP US AMZN.COM/BIL	07/04/2019	07/30/2019	(13.95)	0.00	Paid	Y
	CREDIT SUMMER PROGRAM	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		(13.95)			
ZIMMERMANN ANGE							
35635	ADOBE *IL CREATIVE CLD	07/09/2019	07/30/2019	22.06	0.00	Paid	Y
	ILLUSTRATOR	rgallo					07/22/2019
	440-5511-534000	DIGITAL MATERIALS		22.06			
ZIMMERMANN ANGE							
35636	AMZN MKTP US*MH9602QI1	07/10/2019	07/30/2019	177.00	0.00	Paid	Y
	DRONE	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		177.00			
Total PCard: 0002US BANK - Acct: 0960				1,506.28	0.00		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 1051							
<hr/>							
KINDER MATTHEW							
35592	THE HOME DEPOT #4921	07/03/2019	07/30/2019	19.97	0.00	Paid	Y
	WEED KILLER	rgallo					07/22/2019
	620-8010-827000	OPERATION SUPPLY/EXPENSE		19.97			
Total PCard: 0002US BANK - Acct: 1051				<hr/>	<hr/>		
				19.97	0.00		

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BANK CODE: GEN VENDOR CODE: MISCCC - CHECK TYPE: EFT

CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 1275							
BROWN DAVID							
35466	NORTHERN TOOL EQUIP	06/19/2019	07/30/2019	949.99	0.00	Paid	Y
	PLATE COMPACTOR	rgallo					07/22/2019
	610-6452-665200	MAINTENANCE-SERVICES		949.99			
BROWN DAVID							
35467	PICK N SAVE #384	06/20/2019	07/30/2019	39.95	0.00	Paid	Y
	DONUTS FOR SPONSORED SAFETY TRAINING	rgallo					07/22/2019
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		39.95			
BROWN DAVID							
35468	SIMPLE TIRE	06/26/2019	07/30/2019	143.40	0.00	Paid	Y
	OTR GRASSMASTER	rgallo					07/22/2019
	620-8010-827000	OPERATION SUPPLY/EXPENSE		143.40			
BROWN DAVID							
35469	THE HOME DEPOT #4921	06/27/2019	07/30/2019	132.38	0.00	Paid	Y
	WATER SERVICE CONCRETE REPAIR TOOLS	rgallo					07/22/2019
	610-6452-665200	MAINTENANCE-SERVICES		132.38			
BROWN DAVID							
35470	THE HOME DEPOT #4921	07/09/2019	07/30/2019	61.76	0.00	Paid	Y
	DRAKE CRT WATER SERVICE REPAIR	rgallo					07/22/2019
	610-6452-665200	MAINTENANCE-SERVICES		61.76			
BROWN DAVID							
35471	BUFFALO WILD WINGS 0156	07/11/2019	07/30/2019	30.00	0.00	Paid	Y
	EDUCATION CLASS LUNCH FOR DB WC	rgallo					07/22/2019
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		30.00			
Total PCard: 0002US BANK - Acct: 1275				1,357.48	0.00		

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35511	AMAZON.COM*M60MC77D1	06/17/2019	07/30/2019	181.78	0.00	Paid	Y
	DVDS	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		181.78			
ISELY MARY JO							
35512	AMZN MKTP US*M69M35HF0	06/17/2019	07/30/2019	96.76	0.00	Paid	Y
	DVDS	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		96.76			
ISELY MARY JO							
35513	AMZN DIGITAL*M65XW86M2 88	06/18/2019	07/30/2019	9.45	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.45			
ISELY MARY JO							
35514	AMZN DIGITAL*M64EE7UB1 88	06/18/2019	07/30/2019	6.30	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		6.30			
ISELY MARY JO							
35515	AMZN DIGITAL*M63AP6IZ1 88	06/18/2019	07/30/2019	8.40	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		8.40			
ISELY MARY JO							
35516	AMZN DIGITAL*M638O26Y2 88	06/18/2019	07/30/2019	9.97	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.97			
ISELY MARY JO							
35517	AMZN DIGITAL*M63YC1BZ0 88	06/18/2019	07/30/2019	9.45	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.45			
ISELY MARY JO							
35518	KINDLE SVCS	06/19/2019	07/30/2019	(9.45)	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		(9.45)			

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35519	AMZN DIGITAL*M641Z36V2	06/19/2019	07/30/2019	9.45	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.45			
ISELY MARY JO							
35520	AMZN DIGITAL*M64W728R0	06/19/2019	07/30/2019	10.50	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		10.50			
ISELY MARY JO							
35521	KINDLE SVCS*M62S348I0	06/19/2019	07/30/2019	9.45	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.45			
ISELY MARY JO							
35522	AUDIBLE US*M67WQ9I61	06/19/2019	07/30/2019	9.45	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.45			
ISELY MARY JO							
35523	AMZN DIGITAL*M67YR98G0	06/19/2019	07/30/2019	6.30	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		6.30			
ISELY MARY JO							
35524	AMZN DIGITAL*M661C5DN2	06/19/2019	07/30/2019	3.14	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		3.14			
ISELY MARY JO							
35525	AMZN DIGITAL*M66R88B80	06/19/2019	07/30/2019	11.55	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		11.55			
ISELY MARY JO							
35526	AMZN DIGITAL*M65FX1UJ1	06/19/2019	07/30/2019	10.50	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		10.50			

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SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35527	AMZN DIGITAL*M69AP8IK1	06/19/2019	07/30/2019	11.55	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		11.55			
ISELY MARY JO							
35528	AMZN DIGITAL*M67481U21	06/19/2019	07/30/2019	8.40	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		8.40			
ISELY MARY JO							
35529	AMZN DIGITAL*M649K8DG2	06/19/2019	07/30/2019	8.40	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		8.40			
ISELY MARY JO							
35530	AMZN DIGITAL*M67UT3692	06/19/2019	07/30/2019	9.00	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.00			
ISELY MARY JO							
35531	AMZN DIGITAL*M61R84BK0	06/19/2019	07/30/2019	11.55	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		11.55			
ISELY MARY JO							
35532	AMAZON.COM	06/19/2019	07/30/2019	(0.03)	0.00	Paid	Y
	CREDIT DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		(0.03)			
ISELY MARY JO							
35533	AMZN MKTP US*M66IJ0I71	06/19/2019	07/30/2019	51.96	0.00	Paid	Y
	CASE	rgallo					07/22/2019
	440-5511-531100	SUPPLIES		51.96			
ISELY MARY JO							
35534	AMAZON.COM*M648N8I61	06/19/2019	07/30/2019	9.99	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		9.99			

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SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35535	AMZN MKTP US*M61NQ88F0	06/19/2019	07/30/2019	16.99	0.00	Paid	Y
	CASE	rgallo					07/22/2019
	440-5511-531100	SUPPLIES		16.99			
ISELY MARY JO							
35536	AMAZON.COM	06/20/2019	07/30/2019	(1.66)	0.00	Paid	Y
	CREDIT DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		(1.66)			
ISELY MARY JO							
35537	AMAZON.COM	06/22/2019	07/30/2019	(0.02)	0.00	Paid	Y
	CREDIT DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		(0.02)			
ISELY MARY JO							
35538	AMAZON.COM*MH6YS44N1 AMZN	06/24/2019	07/30/2019	25.89	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		25.89			
ISELY MARY JO							
35539	AMZN DIGITAL*M612R7I22 88	06/24/2019	07/30/2019	11.37	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		11.37			
ISELY MARY JO							
35540	AMZN DIGITAL*M618287V0 88	06/24/2019	07/30/2019	6.71	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		6.71			
ISELY MARY JO							
35541	AMZN MKTP US*MH3RQ9471	06/24/2019	07/30/2019	120.87	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		120.87			
ISELY MARY JO							
35542	AMAZON.COM*M62T289T0 AMZN	06/25/2019	07/30/2019	72.55	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		72.55			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35543	KINDLE SVCS*M63NV3IA2	06/25/2019	07/30/2019	8.40	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		8.40			
ISELY MARY JO							
35544	KINDLE SVCS*M69OJ3940	06/25/2019	07/30/2019	10.44	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		10.44			
ISELY MARY JO							
35545	KINDLE SVCS*M62N48IQ2	06/25/2019	07/30/2019	11.55	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		11.55			
ISELY MARY JO							
35546	KINDLE SVCS*M66UX5RN2	06/25/2019	07/30/2019	9.45	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.45			
ISELY MARY JO							
35547	KINDLE SVCS*MH3CG4L31	06/25/2019	07/30/2019	9.45	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		9.45			
ISELY MARY JO							
35548	KINDLE SVCS*M62508RA2	06/25/2019	07/30/2019	12.59	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		12.59			
ISELY MARY JO							
35549	KINDLE SVCS*M655R0RZ2	06/25/2019	07/30/2019	5.77	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		5.77			
ISELY MARY JO							
35550	KINDLE SVCS*MH6GF2L01	06/25/2019	07/30/2019	5.24	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		5.24			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35551	KINDLE SVCS*MH4CN4LM1	06/25/2019	07/30/2019	11.55	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		11.55			
ISELY MARY JO							
35552	KINDLE SVCS*MH5C04L71	06/25/2019	07/30/2019	13.57	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		13.57			
ISELY MARY JO							
35553	AMZN MKTP US*M63R46900	06/25/2019	07/30/2019	15.99	0.00	Paid	Y
	CASE	rgallo					07/22/2019
	440-5511-531100	SUPPLIES		15.99			
ISELY MARY JO							
35554	KINDLE SVCS*M63PS1920	06/25/2019	07/30/2019	8.40	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		8.40			
ISELY MARY JO							
35555	AMAZON.COM*MH89V5EK1 AMZN	06/29/2019	07/30/2019	39.92	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		39.92			
ISELY MARY JO							
35556	AMZN MKTP US*MH93M0L52	07/01/2019	07/30/2019	16.78	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		16.78			
ISELY MARY JO							
35557	NETFLIX.COM	07/01/2019	07/30/2019	15.99	0.00	Paid	Y
	MONTHLY FEE	rgallo					07/22/2019
	440-5511-534000	DIGITAL MATERIALS		15.99			
ISELY MARY JO							
35558	AMZN DIGITAL	07/03/2019	07/30/2019	(15.75)	0.00	Paid	Y
	CREDIT BOOKS	rgallo					07/22/2019
	440-5700-532800	BOOKS		(15.75)			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35559	KINDLE SVCS	07/03/2019	07/30/2019	(11.55)	0.00	Paid	Y
	CREDIT BOOKS	rgallo					07/22/2019
	440-5700-532800	BOOKS		(11.55)			
ISELY MARY JO							
35560	AMZN DIGITAL*MH7KE5ZG0 88	07/03/2019	07/30/2019	13.65	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		13.65			
ISELY MARY JO							
35561	AMZN DIGITAL*MH2BY7ND0 88	07/03/2019	07/30/2019	15.75	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		15.75			
ISELY MARY JO							
35562	AMZN DIGITAL*MH0WA83R2 88	07/03/2019	07/30/2019	13.65	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		13.65			
ISELY MARY JO							
35563	AMZN DIGITAL*MH29H9XG1	07/03/2019	07/30/2019	15.75	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		15.75			
ISELY MARY JO							
35564	AMZN DIGITAL*MH2Z74NQ0	07/03/2019	07/30/2019	15.75	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		15.75			
ISELY MARY JO							
35565	KINDLE SVCS*MH5B10NS0	07/03/2019	07/30/2019	13.65	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		13.65			
ISELY MARY JO							
35566	AMZN DIGITAL*MH8B223Q2	07/03/2019	07/30/2019	15.75	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		15.75			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35567	KINDLE SVCS*MH8901X41	07/03/2019	07/30/2019	13.65	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		13.65			
ISELY MARY JO							
35568	KINDLE SVCS*MH9927XS1	07/03/2019	07/30/2019	13.65	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		13.65			
ISELY MARY JO							
35569	KINDLE SVCS*MH6515XW1	07/03/2019	07/30/2019	14.70	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		14.70			
ISELY MARY JO							
35570	AMZN DIGITAL*MH4BB9352	07/03/2019	07/30/2019	15.75	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		15.75			
ISELY MARY JO							
35571	AMZN DIGITAL*MH0939X61	07/03/2019	07/30/2019	15.75	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		15.75			
ISELY MARY JO							
35572	AMZN MKTP US*MH5TP3GJ1	07/03/2019	07/30/2019	167.08	0.00	Paid	Y
	DVDS	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		167.08			
ISELY MARY JO							
35573	AMZN MKTP US*MH1AN5362	07/03/2019	07/30/2019	12.96	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		12.96			
ISELY MARY JO							
35574	KINDLE SVCS*MH56V2NJ0	07/03/2019	07/30/2019	11.55	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		11.55			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35575	AMZN DIGITAL*MH6AW0NL0	07/03/2019	07/30/2019	15.75	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		15.75			
ISELY MARY JO							
35576	AMZN MKTP US	07/04/2019	07/30/2019	(18.99)	0.00	Paid	Y
	CREDIT CASE	rgallo					07/22/2019
	440-5511-531100	SUPPLIES		(18.99)			
ISELY MARY JO							
35577	AMZN MKTP US*MH7YR3EK2	07/06/2019	07/30/2019	7.94	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		7.94			
ISELY MARY JO							
35578	AMZN MKTP US*MH77R3M31	07/06/2019	07/30/2019	12.99	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		12.99			
ISELY MARY JO							
35579	ACORN TV MONTHLY	07/08/2019	07/30/2019	6.29	0.00	Paid	Y
	MONTHLY CHARGE	rgallo					07/22/2019
	440-5511-534000	DIGITAL MATERIALS		6.29			
ISELY MARY JO							
35580	AMZN MKTP US*MH6U64BF1	07/08/2019	07/30/2019	191.38	0.00	Paid	Y
	DVDS	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		191.38			
ISELY MARY JO							
35581	AMZN DIGITAL*MH6WE0861	07/09/2019	07/30/2019	15.75	0.00	Paid	Y
	KINDLE	rgallo					07/22/2019
	440-5700-532800	BOOKS		15.75			
ISELY MARY JO							
35582	AMZN MKTP US	07/10/2019	07/30/2019	(0.03)	0.00	Paid	Y
	CREDIT DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		(0.03)			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2365							
ISELY MARY JO							
35583	AMAZON.COM*MH5JO4Q51 AMZN	07/11/2019	07/30/2019	49.20	0.00	Paid	Y
	MEMORIAL BOOKS	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		49.20			
ISELY MARY JO							
35584	AMAZON.COM*MH2748GW0 AMZN	07/11/2019	07/30/2019	171.73	0.00	Paid	Y
	BOOKS	rgallo					07/22/2019
	440-5700-532800	BOOKS		171.73			
ISELY MARY JO							
35585	AMZN MKTP US*MH3AL5HN2	07/11/2019	07/30/2019	11.99	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		11.99			
ISELY MARY JO							
35586	AMZN MKTP US	07/13/2019	07/30/2019	(0.11)	0.00	Paid	Y
	CREDIT DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		(0.11)			
ISELY MARY JO							
35587	AMZN MKTP US*MH4J76QH2	07/13/2019	07/30/2019	17.96	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		17.96			
ISELY MARY JO							
35588	AMAZON.COM*MH7GU4271 AMZN	07/14/2019	07/30/2019	69.99	0.00	Paid	Y
	NINTENDO	rgallo					07/22/2019
	440-5511-533000	THINGERY PURCHASES		69.99			
ISELY MARY JO							
35589	AMAZON.COM*MH1RP0VI0 AMZN	07/14/2019	07/30/2019	14.99	0.00	Paid	Y
	BOOK	rgallo					07/22/2019
	440-5700-532800	BOOKS		14.99			
ISELY MARY JO							
35590	AMZN MKTP US*MH14F46G2	07/14/2019	07/30/2019	24.12	0.00	Paid	Y
	DVD	rgallo					07/22/2019
	440-5700-532900	AV MATERIAL		24.12			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

PCard: 0002US BANK - Acct: 2365

ISELY MARY JO

35591

AMZN MKTP US*MH23A8DU2

07/15/2019

07/30/2019

332.09

0.00

Paid

Y

DVDS

rgallo

07/22/2019

440-5700-532900

AV MATERIAL

332.09

Total PCard: 0002US BANK - Acct: 2365

2,206.39

0.00

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2380							
WEIDL JOHN S							
35615	THE BUSINESS JOURNALS	06/17/2019	07/30/2019	4.00	0.00	Paid	Y
	BUSINESS JOURNAL ONLINE ARTICLE	rgallo					07/22/2019
	100-5141-531100 SUPPLIES			4.00			
WEIDL JOHN S							
35616	AMZN MKTP US*M68HX69P1	06/18/2019	07/30/2019	5.76	0.00	Paid	Y
	BOOK	rgallo					07/22/2019
	100-5141-531100 SUPPLIES			5.76			
WEIDL JOHN S							
35617	RADISSON HOTELS	06/21/2019	07/30/2019	164.00	0.00	Paid	Y
	WCMA CONFERENCE - INTERN	rgallo					07/22/2019
	100-5670-533500 TRAINING & TRAVEL			164.00			
WEIDL JOHN S							
35618	PICK N SAVE #384	06/28/2019	07/30/2019	13.08	0.00	Paid	Y
	BREAKFAST WHEN BSNA HERE	rgallo					07/22/2019
	100-5141-531100 SUPPLIES			13.08			
WEIDL JOHN S							
35619	AMAZON.COM*MH1QW0F42 AMZN	06/29/2019	07/30/2019	21.02	0.00	Paid	Y
	BOOK	rgallo					07/22/2019
	100-5141-531100 SUPPLIES			21.02			
WEIDL JOHN S							
35620	FORK IN THE ROAD	07/01/2019	07/30/2019	50.54	0.00	Paid	Y
	PERFORMANCE STAGE - POTENTIAL	rgallo					07/22/2019
	100-5670-533500 TRAINING & TRAVEL			50.54			
WEIDL JOHN S							
35621	AMZN MKTP US*MH4LT2172	07/07/2019	07/30/2019	87.82	0.00	Paid	Y
	VILLAGE HALL/MEETING SNACKS	rgallo					07/22/2019
	100-5141-531100 SUPPLIES			87.82			
WEIDL JOHN S							
35622	TST* PIER 290	07/10/2019	07/30/2019	43.98	0.00	Paid	Y
	INDUSRTIAL PARK PROSPECT MEETING	rgallo					07/22/2019
	100-5670-533500 TRAINING & TRAVEL			43.98			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 2380							
<hr/>							
WEIDL JOHN S							
35623	SQ *ESPRESSO LOVE C	07/10/2019	07/30/2019	6.00	0.00	Paid	Y
	COFFEE MEETING	rgallo					07/22/2019
	100-5670-533500	TRAINING & TRAVEL		6.00			
Total PCard: 0002US BANK - Acct: 2380				<hr/> 396.20	<hr/> 0.00		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 3861							
<hr/>							
TAUBERT JUDITH							
35606	AMZN MKTP US*M65702YV2	06/26/2019	07/30/2019	32.99	0.00	Paid	Y
	MOUNTING BRACKET FOR SCREEN	rgallo					07/22/2019
	100-5632-531100	SUPPLIES		32.99			
<hr/>							
TAUBERT JUDITH							
35607	AMZN MKTP US*MH74Y6FD0	07/01/2019	07/30/2019	77.97	0.00	Paid	Y
	STORAGE BIN	rgallo					07/22/2019
	100-5632-531100	SUPPLIES		77.97			
<hr/>							
TAUBERT JUDITH							
35608	FORK IN THE ROAD	07/11/2019	07/30/2019	55.72	0.00	Paid	Y
	LUNCH WITH NEW CLERK/DEPUTY	rgallo					07/22/2019
	100-5142-533500	TRAINING & TRAVEL		55.72			
Total PCard: 0002US BANK - Acct: 3861				166.68	0.00		

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CREDIT CARD TRANSACTIONS FOR BOARD

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 4325							
WEGNER LEE							
35609	HARBOR FREIGHT TOOLS 544	06/19/2019	07/30/2019	119.98	0.00	Paid	Y
	AIR HOSE REELS SHOP SUPPLIES	rgallo					07/22/2019
	100-5323-531100	SUPPLIES		119.98			
WEGNER LEE							
35610	PAYPAL *WAA	06/19/2019	07/30/2019	130.00	0.00	Paid	Y
	BRENNEN FORESTRY CONFERENCE	rgallo					07/22/2019
	100-5323-533500	TRAINING & TRAVEL		130.00			
WEGNER LEE							
35611	SHERRILLTRE	06/25/2019	07/30/2019	382.92	0.00	Paid	Y
	FORESTRY SUPPLIES	rgallo					07/22/2019
	100-5611-531100	SUPPLIES		382.92			
WEGNER LEE							
35612	THE GARDEN MART	06/25/2019	07/30/2019	5.25	0.00	Paid	Y
	VH LANDSCAPING	rgallo					07/22/2019
	100-5160-531100	SUPPLIES		5.25			
WEGNER LEE							
35613	POOLWEBAQUATICTECH	07/12/2019	07/30/2019	95.00	0.00	Paid	Y
	SWIM BOUEY FOR DAM	rgallo					07/22/2019
	100-5521-531100	SUPPLIES		95.00			
WEGNER LEE							
35614	ZORO TOOLS INC	07/13/2019	07/30/2019	82.49	0.00	Paid	Y
	DOOR HINGES	rgallo					07/22/2019
	100-5521-531100	SUPPLIES		82.49			
Total PCard: 0002US BANK - Acct: 4325				815.64	0.00		

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

PCard: 0002US BANK - Acct: 4366

DELIKAT CODY

35476	THE HOME DEPOT #4921	06/20/2019	07/30/2019	39.94	0.00	Paid	Y
	TOOLS	rgallo					07/22/2019
	620-8010-827000	OPERATION SUPPLY/EXPENSE		39.94			

DELIKAT CODY

35477	USPS PO 5657100149	07/09/2019	07/30/2019	3.66	0.00	Paid	Y
	POSTAGE FLOURIDE SAMPLES	rgallo					07/22/2019
	610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT		3.66			

Total PCard: 0002US BANK - Acct: 4366

43.60	0.00
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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

PCard: 0002US BANK - Acct: 4746

SURA MATTHEW J

35604	AMZN MKTP US*M66E809I1	06/18/2019	07/30/2019	13.65	0.00	Paid	Y
	EMS SUPPLIES	rgallo					07/22/2019
	150-5231-531100	SUPPLIES		13.65			

SURA MATTHEW J

35605	THE HOME DEPOT #4921	07/10/2019	07/30/2019	170.36	0.00	Paid	Y
	DAY ROOM WALL REPAIR	rgallo					07/22/2019
	150-5221-539500	REPAIRS & MAINTENANCE		155.48			
	150-5231-531100	SUPPLIES		14.88			

Total PCard: 0002US BANK - Acct: 4746

184.01	0.00
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 4952							
<hr/>							
HARLEY ROBERT J							
35510	ANTIGUA REAL	07/11/2019	07/30/2019	64.96	0.00	Paid	Y
	LUNCH WITH BS&A TRAINER	rgallo					07/22/2019
	100-5241-521900	PROFESSIONAL SERVICES		64.96			
Total PCard: 0002US BANK - Acct: 4952				<hr/>	<hr/>		
				64.96	0.00		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
PCard: 0002US BANK - Acct: 5538							
<hr/>							
STREIT DANIEL							
35601	AMAZON.COM*M60296KQ2 AMZN	06/21/2019	07/30/2019	237.93	0.00	Paid	Y
	7 BATTERIES FOR DISPATCH DONGLES	rgallo					07/22/2019
	100-5211-539500	REPAIRS & MAINTENANCE		237.93			
<hr/>							
STREIT DANIEL							
35602	VISTAPR*VISTAPRINT.COM	06/26/2019	07/30/2019	35.72	0.00	Paid	Y
	LT. CHRIS DEMOTTO'S UNIFORM	rgallo					07/22/2019
	100-5211-534600	CLOTHING ALLOWANCE		35.72			
<hr/>							
STREIT DANIEL							
35603	AMAZON.COM*MH36J88Y2 AMZN	07/12/2019	07/30/2019	332.99	0.00	Paid	Y
	BROTHER POCKET JET THERMAL PRINTER	rgallo					07/22/2019
	100-5212-539500	REPAIRS & MAINTENANCE		332.99			
Total PCard: 0002US BANK - Acct: 5538				606.64	0.00		

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CREDIT CARD TRANSACTIONS FOR BOARD
SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 6347							
<hr/>							
GOURDOUX LINDA							
35509	PARTY CITY 5141	06/30/2019	07/30/2019	8.43	0.00	Paid	Y
	JUDY RETIREMENT PARTY	rgallo					07/22/2019
	100-5141-539800	EMPLOYEE RECOGNITION		8.43			
Total PCard: 0002US BANK - Acct: 6347				<hr/>	<hr/>		
				8.43	0.00		

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

PCard: 0002US BANK - Acct: 6370

STIEN JEFFREY R							
35596	WM SUPERCENTER #1571	06/17/2019	07/30/2019	32.61	0.00	Paid	Y
	STATION SUPPLIES	rgallo					07/22/2019
	150-5221-531100	SUPPLIES		32.61			

STIEN JEFFREY R							
35597	SUBURPIA SILVERNAIL RD	06/18/2019	07/30/2019	7.96	0.00	Paid	Y
	STIEN WEBEOC TRAINING	rgallo					07/22/2019
	150-5221-533500	TRAINING & TRAVEL		7.96			

STIEN JEFFREY R							
35598	PROMOTIONS NOW	06/20/2019	07/30/2019	994.03	0.00	Paid	Y
	FIRE PREVENTION SUPPLIES	rgallo					07/22/2019
	150-5221-531300	FIRE PREVENTION MATERIALS		994.03			

STIEN JEFFREY R							
35599	2096 DOMINOS PIZZA	07/03/2019	07/30/2019	39.89	0.00	Paid	Y
	LUNCH AFTER FLOOR COLLAPSE CALL	rgallo					07/22/2019
	150-5222-531100	SUPPLIES		39.89			

STIEN JEFFREY R							
35600	I/O SOLUTIONS, INC.	07/08/2019	07/30/2019	150.00	0.00	Paid	Y
	ENTRY ONLINE EXAMS	rgallo					07/22/2019
	150-5221-521900	PROFESSIONAL SERVICES		150.00			

Total PCard: 0002US BANK - Acct: 6370

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 6639							
<hr/>							
CASTLE WAYNE A							
35472	AWWA.ORG	06/22/2019	07/30/2019	371.00	0.00	Paid	Y
	AWWA MEMBERSHIP FEES	rgallo					07/22/2019
	610-6920-692300	OUTSIDE SERVICES EMPLOYED		371.00			
<hr/>							
CASTLE WAYNE A							
35473	AWWA.ORG	06/23/2019	07/30/2019	305.00	0.00	Paid	Y
	TRAINING MANUALS	rgallo					07/22/2019
	610-6920-693000	MISC GENERAL EXPENSES		305.00			
<hr/>							
CASTLE WAYNE A							
35474	BOARDERS INN & SUITES	07/11/2019	07/30/2019	82.00	0.00	Paid	Y
	MOTEL FOR TRAINING	rgallo					07/22/2019
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		82.00			
<hr/>							
CASTLE WAYNE A							
35475	BOARDERS INN & SUITES	07/11/2019	07/30/2019	82.00	0.00	Paid	Y
	MOTEL FOR TRAINING	rgallo					07/22/2019
	620-8400-854100	EDUCATIONAL/TRAINING EXPENSES		82.00			
Total PCard: 0002US BANK - Acct: 6639				840.00	0.00		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 7403							
<hr/>							
SMITH JAMES A							
35595	WAL-MART #1571	06/19/2019	07/30/2019	17.91	0.00	Paid	Y
	OFFICE SUPPLIES	rgallo					07/22/2019
	610-6920-692100	OFFICE SUPPLIES & EXPENSES		17.91			
Total PCard: 0002US BANK - Acct: 7403				<hr/> 17.91	<hr/> 0.00		

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CREDIT CARD TRANSACTIONS FOR BOARD

SORTED BY CARDHOLDER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 7940							
FRISCH LAURA L							
35478	WAL-MART #1571	06/18/2019	07/30/2019	14.88	0.00	Paid	Y
	PROGRAM SUPPLIES	rgallo					07/22/2019
	440-5511-533100	PROGRAMMING		14.88			
FRISCH LAURA L							
35479	THE HOME DEPOT #4921	06/18/2019	07/30/2019	9.98	0.00	Paid	Y
	PROGRAM SUPPLIES	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		9.98			
FRISCH LAURA L							
35480	AMZN MKTP US*M69KR0DO2 AM	06/19/2019	07/30/2019	25.50	0.00	Paid	Y
	BATTERIES	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		25.50			
FRISCH LAURA L							
35481	AMZN MKTP US*M671G0S32	06/19/2019	07/30/2019	51.30	0.00	Paid	Y
	PLEXIGLASS	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		51.30			
FRISCH LAURA L							
35482	FACEBK *8RFEDK6Y82	06/19/2019	07/30/2019	165.08	0.00	Paid	Y
	AD	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		165.08			
FRISCH LAURA L							
35483	THE GARDEN MART	06/19/2019	07/30/2019	(357.34)	0.00	Paid	Y
	MULCH CREDIT	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		(357.34)			
FRISCH LAURA L							
35484	THE GARDEN MART	06/19/2019	07/30/2019	357.34	0.00	Paid	Y
	MULCH WRONG PRICE	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		357.34			
FRISCH LAURA L							
35485	THE GARDEN MART	06/19/2019	07/30/2019	310.00	0.00	Paid	Y
	MULCH	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		310.00			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 7940							
FRISCH LAURA L							
35486	D J*WALL-ST-JOURNAL	06/20/2019	07/30/2019	113.97	0.00	Paid	Y
	NEWSPAPER SUBSCRIPTION	rgallo					07/22/2019
	440-5511-532700	NEWSPAPERS		113.97			
FRISCH LAURA L							
35487	AMZN MKTP US*M66784RH1 AM	06/20/2019	07/30/2019	29.99	0.00	Paid	Y
	TOOLBOX	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		29.99			
FRISCH LAURA L							
35488	WM SUPERCENTER #1571	06/20/2019	07/30/2019	53.42	0.00	Paid	Y
	PROGRAM SUPPLIES	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		53.42			
FRISCH LAURA L							
35489	THE HOME DEPOT #4921	06/20/2019	07/30/2019	9.98	0.00	Paid	Y
	ROCKS PROGRAM SUPPLIES	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		9.98			
FRISCH LAURA L							
35490	AMZN MKTP US*M672T7WX1	06/21/2019	07/30/2019	50.39	0.00	Paid	Y
	PLEXIGLASS	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		50.39			
FRISCH LAURA L							
35491	AMZN MKTP US AMZN.COM/BIL	06/23/2019	07/30/2019	(30.55)	0.00	Paid	Y
	UMBRELLA CREDIT	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		(30.55)			
FRISCH LAURA L							
35492	AMZN MKTP US*MH0H77001 AM	06/23/2019	07/30/2019	30.75	0.00	Paid	Y
	UMBRELLA	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		30.75			
FRISCH LAURA L							
35493	THE HOME DEPOT #4921	06/24/2019	07/30/2019	29.96	0.00	Paid	Y
	TARP	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		29.96			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 7940							
FRISCH LAURA L							
35494	WM SUPERCENTER #1571	06/25/2019	07/30/2019	33.19	0.00	Paid	Y
	PROGRAM SUPPLIES	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		33.19			
FRISCH LAURA L							
35495	IMAGE SUPPLY	06/25/2019	07/30/2019	219.00	0.00	Paid	Y
	LABEL PRINTER	rgallo					07/22/2019
	440-5511-531100	SUPPLIES		219.00			
FRISCH LAURA L							
35496	PICK N SAVE #384	06/27/2019	07/30/2019	25.14	0.00	Paid	Y
	PROGRAMMING MEMORY CAFE	rgallo					07/22/2019
	440-5511-533100	PROGRAMMING		25.14			
FRISCH LAURA L							
35497	ADOBE *ACROPRO SUBS	07/01/2019	07/30/2019	15.75	0.00	Paid	Y
	ACROBAT	rgallo					07/22/2019
	440-5511-534000	DIGITAL MATERIALS		15.75			
FRISCH LAURA L							
35498	AMAZON.COM*MH3967NY0 AMZN	07/03/2019	07/30/2019	67.53	0.00	Paid	Y
	LAMINATING POUCHES	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		67.53			
FRISCH LAURA L							
35499	WM SUPERCENTER #1571	07/03/2019	07/30/2019	56.16	0.00	Paid	Y
	PROGRAM SUPPLIES	rgallo					07/22/2019
	440-5511-533100	PROGRAMMING		56.16			
FRISCH LAURA L							
35500	MAILCHIMP *MONTHLY	07/08/2019	07/30/2019	50.00	0.00	Paid	Y
	JULY NEWSLETTER	rgallo					07/22/2019
	440-5511-534000	DIGITAL MATERIALS		50.00			
FRISCH LAURA L							
35501	THE HOME DEPOT #4921	07/08/2019	07/30/2019	18.72	0.00	Paid	Y
	DOWEL	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		18.72			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
PCard: 0002US BANK - Acct: 7940							
FRISCH LAURA L							
35502	WAL-MART #1571	07/10/2019	07/30/2019	181.15	0.00	Paid	Y
	PROGRAM SUPPLIES	rgallo					07/22/2019
	440-5511-533100	PROGRAMMING		181.15			
FRISCH LAURA L							
35503	AMZN MKTP US*MH2HF5HO2	07/12/2019	07/30/2019	158.45	0.00	Paid	Y
	SRP PRIZES	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		158.45			
FRISCH LAURA L							
35504	THE GARDEN MART	07/12/2019	07/30/2019	165.00	0.00	Paid	Y
	MULCH	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		165.00			
FRISCH LAURA L							
35505	AMZN MKTP US*MH3HW2BE2	07/12/2019	07/30/2019	11.97	0.00	Paid	Y
	MARKERS	rgallo					07/22/2019
	440-5511-531100	SUPPLIES		11.97			
FRISCH LAURA L							
35506	WALMART.COM 8009666546	07/13/2019	07/30/2019	73.84	0.00	Paid	Y
	FOLDING TABLE	rgallo					07/22/2019
	440-5511-531100	SUPPLIES		73.84			
FRISCH LAURA L							
35507	AMZN MKTP US*MH4JY2SV1	07/13/2019	07/30/2019	86.28	0.00	Paid	Y
	PROPELLER	rgallo					07/22/2019
	440-5511-531400	META SPACE EQUIPMENT & SUPPLIE		86.28			
FRISCH LAURA L							
35508	AMZN MKTP US*MH0EB8S11	07/13/2019	07/30/2019	6.99	0.00	Paid	Y
	ESSENTIAL OILS	rgallo					07/22/2019
	440-5890-580600	DONATED FUND EXPENDITURES		6.99			
Total PCard: 0002US BANK - Acct: 7940				2,033.82	0.00		

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

PCard: 0002US BANK - Acct: 8378

SCHMIDT KEVIN B

35593	STAPLS0175773961000001	06/26/2019	07/30/2019	89.50	0.00	Paid	Y
	TONER CARTRIDGE	rgallo					07/22/2019
	100-5120-531100	SUPPLIES		89.50			

SCHMIDT KEVIN B

35594	SEAWAY PRINTING COMPANY	07/11/2019	07/30/2019	440.00	0.00	Paid	Y
	2019 GREEN BAY PACKER CARDS	rgallo					07/22/2019
	100-5212-531200	PRINTING		165.00			
	340-5890-580602	POLICE DONATED FUND EXPENDITURES		275.00			

Total PCard: 0002US BANK - Acct: 8378

# of Invoices:	159	# Due:	0	Totals:	12,481.43	0.00
# of Credit Memos:	12	# Due:	0	Totals:	(459.43)	0.00
Net of Invoices and Credit Memos:					12,022.00	0.00

--- TOTALS BY GL DISTRIBUTION ---

100-5120-531100	SUPPLIES	89.50
100-5141-531100	SUPPLIES	131.68
100-5141-539800	EMPLOYEE RECOGNITION	8.43
100-5142-533500	TRAINING & TRAVEL	55.72
100-5160-531100	SUPPLIES	5.25
100-5211-534600	CLOTHING ALLOWANCE	35.72
100-5211-539500	REPAIRS & MAINTENANCE	237.93
100-5212-531200	PRINTING	165.00
100-5212-539500	REPAIRS & MAINTENANCE	332.99
100-5241-521900	PROFESSIONAL SERVICES	64.96
100-5323-531100	SUPPLIES	119.98
100-5323-533500	TRAINING & TRAVEL	130.00
100-5521-531100	SUPPLIES	177.49
100-5611-531100	SUPPLIES	382.92
100-5632-531100	SUPPLIES	110.96
100-5670-533500	TRAINING & TRAVEL	264.52
150-5221-521900	PROFESSIONAL SERVICES	150.00
150-5221-531100	SUPPLIES	32.61
150-5221-531300	FIRE PREVENTION MATERIALS	994.03

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
150-5221-533500	TRAINING & TRAVEL			7.96			
150-5221-539500	REPAIRS & MAINTENANCE			155.48			
150-5222-531100	SUPPLIES			39.89			
150-5231-531100	SUPPLIES			28.53			
340-5890-580602	POLICE DONATED FUND EXPENDITURES			275.00			
440-5511-531100	SUPPLIES			370.76			
440-5511-531400	META SPACE EQUIPMENT & SUPPLIE			613.28			
440-5511-532700	NEWSPAPERS			113.97			
440-5511-533000	THINGERY PURCHASES			69.99			
440-5511-533100	PROGRAMMING			277.33			
440-5511-533500	TRAINING & TRAVEL			632.71			
440-5511-534000	DIGITAL MATERIALS			110.09			
440-5700-532800	BOOKS			704.34			
440-5700-532900	AV MATERIAL			1,341.20			
440-5890-580600	DONATED FUND EXPENDITURES			1,512.82			
610-6300-663200	OPERATION SUPPLY/EXP-TREATMENT			3.66			
610-6452-665200	MAINTENANCE-SERVICES			1,144.13			
610-6920-692100	OFFICE SUPPLIES & EXPENSES			17.91			
610-6920-692300	OUTSIDE SERVICES EMPLOYED			371.00			
610-6920-693000	MISC GENERAL EXPENSES			305.00			
620-8010-827000	OPERATION SUPPLY/EXPENSE			203.31			
620-8400-854100	EDUCATIONAL/TRAINING EXPENSES			233.95			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			2,313.05	0.00		
	150 - FIRE/AMBULANCE FUND			1,408.50	0.00		
	340 - VILLAGE DESIGNATED FUND			275.00	0.00		
	440 - LIBRARY FUND			5,746.49	0.00		
	610 - WATER UTILITY FUND			1,841.70	0.00		
	620 - SEWER UTILITY FUND			437.26	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5120 - MUNICIPAL COURT			89.50	0.00		
	5141 - VILLAGE ADMINISTRATION/FINA			140.11	0.00		
	5142 - CLERK-TREASURER			55.72	0.00		
	5160 - VILLAGE HALL			5.25	0.00		
	5211 - POLICE ADMINISTRATION			273.65	0.00		
	5212 - POLICE PATROL			497.99	0.00		
	5221 - FIRE ADMINISTRATION			1,340.08	0.00		
	5222 - FIRE SUPPRESSION			39.89	0.00		
	5231 - AMBULANCE			28.53	0.00		
	5241 - BUILDING INSPECTOR			64.96	0.00		
	5323 - GARAGE			249.98	0.00		
	5511 - LIBRARY SERVICES			2,188.13	0.00		
	5521 - PARKS			177.49	0.00		
	5611 - FORESTRY			382.92	0.00		
	5632 - PLANNING DEPARTMENT			110.96	0.00		
	5670 - ECONOMIC DEVELOPMENT			264.52	0.00		
	5700 - CAPITAL OUTLAY EXPENDITURES			2,045.54	0.00		
	5890 - USE OF DESIGNATED FUNDS			1,787.82	0.00		
	6300 - WATER TREATMENT OPERATIONS			3.66	0.00		
	6452 - T&D-SERVICES MAINTENANCE			1,144.13	0.00		
	6920 - ADMINISTRATIVE & GENERAL EX			693.91	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			203.31	0.00		
	8400 - ADMINISTRATIVE & GENERAL			233.95	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0960			1,506.28			
	1051			19.97			
	1275			1,357.48			
	2365			2,206.39			
	2380			396.20			
	3861			166.68			
	4325			815.64			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	4366			43.60			
	4746			184.01			
	4952			64.96			
	5538			606.64			
	6347			8.43			
	6370			1,224.49			
	6639			840.00			
	7403			17.91			
	7940			2,033.82			
	8378			529.50			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190717 35706	WE ENERGIES 6819-119-729 Hall 100-5160-522200	07/17/2019 rgallo 6819-119-729 Hall	08/02/2019	620.22 620.22	0.00	Paid	Y 07/29/2019
20190717 35707	WE ENERGIES 6819-119-729 Hall Gas 100-5160-522400	07/17/2019 rgallo 6819-119-729 Hall Gas	08/02/2019	16.80 16.80	0.00	Paid	Y 07/29/2019
20190717 35708	WE ENERGIES 0437-358-622 Flashers 100-5211-522200	07/17/2019 rgallo 0437-358-622 Flashers	08/02/2019	9.73 9.73	0.00	Paid	Y 07/29/2019
20190717 35709	WE ENERGIES 5000-725-767 PD Tower meter #05662 100-5211-522200	07/17/2019 rgallo 5000-725-767 PD Tower meter #05662	08/02/2019	43.92 43.92	0.00	Paid	Y 07/29/2019
20190717 35710	WE ENERGIES 8818-483-919 Tower Radio Bldg 100-5211-522200	07/17/2019 rgallo 8818-483-919 Tower Radio Bldg	08/02/2019	20.42 20.42	0.00	Paid	Y 07/29/2019
20190717 35711	WE ENERGIES 7410-051-890 Police 100-5211-522200	07/17/2019 rgallo 7410-051-890 Police	08/02/2019	903.58 903.58	0.00	Paid	Y 07/29/2019
20190717 35712	WE ENERGIES 8011-380-768 Police Garage 100-5211-522200	07/17/2019 rgallo 8011-380-768 Police Garage	08/02/2019	57.22 57.22	0.00	Paid	Y 07/29/2019
20190717 35713	WE ENERGIES 7879-450-073 Mukw Dam 100-5254-522200	07/17/2019 rgallo 7879-450-073 Mukw Dam	08/02/2019	22.85 22.85	0.00	Paid	Y 07/29/2019
20190717 35714	WE ENERGIES 3893-949-966 DPW Elec 100-5323-522200	07/17/2019 rgallo 3893-949-966 DPW Elec	08/02/2019	295.17 295.17	0.00	Paid	Y 07/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190717 35715	WE ENERGIES 3608-115-165 DPW Gas 100-5323-522400	07/17/2019 rgallo	08/02/2019	24.65 24.65	0.00	Paid	Y 07/29/2019
20190717 35716	WE ENERGIES 5001-021-384 Street Lights 100-5342-522200	07/17/2019 rgallo	08/02/2019	10,937.11 10,937.11	0.00	Paid	Y 07/29/2019
20190717 35717	WE ENERGIES 8808-380-714 Street Lights 100-5342-522200	07/17/2019 rgallo	08/02/2019	2,519.13 2,519.13	0.00	Paid	Y 07/29/2019
20190717 35718	WE ENERGIES 1438-746-449 Street Lights 100-5342-522200	07/17/2019 rgallo	08/02/2019	47.56 47.56	0.00	Paid	Y 07/29/2019
20190717 35719	WE ENERGIES 0647-211-550 School Crossing Lights 100-5342-522200	07/17/2019 rgallo	08/02/2019	15.99 15.99	0.00	Paid	Y 07/29/2019
20190717 35720	WE ENERGIES 0659-874-941 Museum 100-5512-522200	07/17/2019 rgallo	08/02/2019	84.11 84.11	0.00	Paid	Y 07/29/2019
20190717 35721	WE ENERGIES 2405-680-633 Andrews St. 100-5521-522200	07/17/2019 rgallo	08/02/2019	103.66 103.66	0.00	Paid	Y 07/29/2019
20190717 35722	WE ENERGIES 8046-699-403 Field Park 100-5521-522200	07/17/2019 rgallo	08/02/2019	119.22 119.22	0.00	Paid	Y 07/29/2019
20190717 35723	WE ENERGIES 8658-233-953 Fld Prk Baseball Lights 100-5521-522200	07/17/2019 rgallo	08/02/2019	252.16 252.16	0.00	Paid	Y 07/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190717 35724	WE ENERGIES 6837-391-587 Parks 100-5521-522200	07/17/2019 rgallo	08/02/2019	39.10 39.10	0.00	Paid	Y 07/29/2019
20190717 35725	WE ENERGIES 5864-823-491 Concession Building 100-5521-522200	07/17/2019 rgallo	08/02/2019	581.35 581.35	0.00	Paid	Y 07/29/2019
20190717 35726	WE ENERGIES 2054-702-968 Parks 100-5521-522200	07/17/2019 rgallo	08/02/2019	0.00 0.00	0.00	Paid	Y 07/29/2019
20190717 35727	WE ENERGIES 3277-621-318 F. Park Sump Pump 100-5521-522200	07/17/2019 rgallo	08/02/2019	17.72 17.72	0.00	Paid	Y 07/29/2019
20190717 35728	WE ENERGIES 1610-585-380 Parks 100-5521-522200	07/17/2019 rgallo	08/02/2019	131.26 131.26	0.00	Paid	Y 07/29/2019
20190717 35729	WE ENERGIES 3051-426-864 Miniwaukan Pavilion 100-5521-522200	07/17/2019 rgallo	08/02/2019	15.71 15.71	0.00	Paid	Y 07/29/2019
20190717 35730	WE ENERGIES 6881-040-700 Miniwauken Park 100-5521-522200	07/17/2019 rgallo	08/02/2019	42.71 42.71	0.00	Paid	Y 07/29/2019
20190717 35731	WE ENERGIES 7698-426-664 Fire 150-5221-522200	07/17/2019 rgallo	08/02/2019	902.99 902.99	0.00	Paid	Y 07/29/2019
20190717 35732	WE ENERGIES 9248-740-506 Library Elec 440-5511-522200	07/17/2019 rgallo	08/02/2019	2,553.17 2,553.17	0.00	Paid	Y 07/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190717 35733	WE ENERGIES 4843-559-306 Library Gas 440-5511-522400	07/17/2019 rgallo	08/02/2019	305.29 305.29	0.00	Paid	Y 07/29/2019
20190717 35734	WE ENERGIES 9069-575-087 Well #3 Elec 610-6200-662200	07/17/2019 rgallo	08/02/2019	907.19 907.19	0.00	Paid	Y 07/29/2019
20190717 35735	WE ENERGIES 4400-457-029 Well #3 Gas 610-6200-662200	07/17/2019 rgallo	08/02/2019	20.03 20.03	0.00	Paid	Y 07/29/2019
20190717 35736	WE ENERGIES 2409-366-321 Well #4 Elec 610-6200-662200	07/17/2019 rgallo	08/02/2019	736.32 736.32	0.00	Paid	Y 07/29/2019
20190717 35737	WE ENERGIES 0465-443-270 Well #4 Gas 610-6200-662200	07/17/2019 rgallo	08/02/2019	14.62 14.62	0.00	Paid	Y 07/29/2019
20190717 35738	WE ENERGIES 0801-988-732 Well #5 610-6200-662200	07/17/2019 rgallo	08/02/2019	1,158.64 1,158.64	0.00	Paid	Y 07/29/2019
20190717 35739	WE ENERGIES 4607-813-092 Well #6 610-6200-662200	07/17/2019 rgallo	08/02/2019	590.49 590.49	0.00	Paid	Y 07/29/2019
20190717 35740	WE ENERGIES 3234-559-591 Well #7 610-6200-662200	07/17/2019 rgallo	08/02/2019	1,282.41 1,282.41	0.00	Paid	Y 07/29/2019
20190717 35741	WE ENERGIES 9291-834-028 Greenwald 610-6200-662200	07/17/2019 rgallo	08/02/2019	312.77 312.77	0.00	Paid	Y 07/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190717 35742	WE ENERGIES 8016-691-668 Booster Station 610-6200-662200	07/17/2019 rgallo	08/02/2019	576.55 576.55	0.00	Paid	Y 07/29/2019
20190717 35743	WE ENERGIES 3068-463-180 Tower 610-6200-662200	07/17/2019 rgallo	08/02/2019	32.27 32.27	0.00	Paid	Y 07/29/2019
20190717 35744	WE ENERGIES 7843-678-578 Atkinson Pump 620-8020-821000	07/17/2019 rgallo	08/02/2019	645.89 645.89	0.00	Paid	Y 07/29/2019
20190717 35745	WE ENERGIES 8238-765-652 Fox River View 620-8020-821000	07/17/2019 rgallo	08/02/2019	112.88 112.88	0.00	Paid	Y 07/29/2019
20190717 35746	WE ENERGIES 6478-966-911 1224 Riverton 620-8020-821000	07/17/2019 rgallo	08/02/2019	76.48 76.48	0.00	Paid	Y 07/29/2019
20190717 35747	WE ENERGIES 8051-462-203 1240 N. Rochester 620-8020-821000	07/17/2019 rgallo	08/02/2019	88.65 88.65	0.00	Paid	Y 07/29/2019
20190717 35748	WE ENERGIES 7282-806-809 Holz Elec 620-8010-821100	07/17/2019 rgallo	08/02/2019	8,646.07 8,646.07	0.00	Paid	Y 07/29/2019
20190717 35749	WE ENERGIES 2404-776-809 Holz Gas 620-8010-821200	07/17/2019 rgallo	08/02/2019	12.75 12.75	0.00	Paid	Y 07/29/2019
20190717 35750	WE ENERGIES 9276-498-259 Digester Gas 620-8010-821200	07/17/2019 rgallo	08/02/2019	604.40 604.40	0.00	Paid	Y 07/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190717 35751	WE ENERGIES 2008-500-143 100-5342-522200	07/17/2019 rgallo 2008-500-143	08/02/2019	24.17 24.17	0.00	Paid	Y 07/29/2019
20190815 36253	WE ENERGIES 6819-119-729 Hall 100-5160-522200	08/15/2019 rgallo 6819-119-729 Hall	09/03/2019	1,058.50 1,058.50	0.00	Paid	Y 08/29/2019
20190815 36254	WE ENERGIES 6819-119-729 Hall Gas 100-5160-522400	08/15/2019 rgallo 6819-119-729 Hall Gas	09/03/2019	10.30 10.30	0.00	Paid	Y 08/29/2019
20190815 36255	WE ENERGIES 0437-358-622 Flashers 100-5211-522200	08/15/2019 rgallo 0437-358-622 Flashers	09/03/2019	9.73 9.73	0.00	Paid	Y 08/29/2019
20190815 36256	WE ENERGIES 5000-725-767 PD Tower meter #05662 100-5211-522200	08/15/2019 rgallo 5000-725-767 PD Tower meter #05662	09/03/2019	48.90 48.90	0.00	Paid	Y 08/29/2019
20190815 36257	WE ENERGIES 8818-483-919 Tower Radio Bldg 100-5211-522200	08/15/2019 rgallo 8818-483-919 Tower Radio Bldg	09/03/2019	21.91 21.91	0.00	Paid	Y 08/29/2019
20190815 36258	WE ENERGIES 7410-051-890 Police 100-5211-522200	08/15/2019 rgallo 7410-051-890 Police	09/03/2019	1,074.05 1,074.05	0.00	Paid	Y 08/29/2019
20190815 36259	WE ENERGIES 8011-380-768 Police Garage 100-5211-522200	08/15/2019 rgallo 8011-380-768 Police Garage	09/03/2019	37.88 37.88	0.00	Paid	Y 08/29/2019
20190815 36260	WE ENERGIES 7879-450-073 Mukw Dam 100-5254-522200	08/15/2019 rgallo 7879-450-073 Mukw Dam	09/03/2019	22.57 22.57	0.00	Paid	Y 08/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190815 36261	WE ENERGIES 3893-949-966 DPW Elec 100-5323-522200	08/15/2019 rgallo	09/03/2019	376.05 376.05	0.00	Paid	Y 08/29/2019
20190815 36262	WE ENERGIES 3608-115-165 DPW Gas 100-5323-522400	08/15/2019 rgallo	09/03/2019	27.20 27.20	0.00	Paid	Y 08/29/2019
20190815 36263	WE ENERGIES 5001-021-384 Street Lights 100-5342-522200	08/15/2019 rgallo	09/03/2019	10,937.11 10,937.11	0.00	Paid	Y 08/29/2019
20190815 36264	WE ENERGIES 8808-380-714 Street Lights 100-5342-522200	08/15/2019 rgallo	09/03/2019	2,519.13 2,519.13	0.00	Paid	Y 08/29/2019
20190815 36265	WE ENERGIES 1438-746-449 Street Lights 100-5342-522200	08/15/2019 rgallo	09/03/2019	49.17 49.17	0.00	Paid	Y 08/29/2019
20190815 36266	WE ENERGIES 0647-211-550 School Crossing Lights 100-5342-522200	08/15/2019 rgallo	09/03/2019	17.33 17.33	0.00	Paid	Y 08/29/2019
20190815 36267	WE ENERGIES 0659-874-941 Museum 100-5512-522200	08/15/2019 rgallo	09/03/2019	212.05 212.05	0.00	Paid	Y 08/29/2019
20190815 36268	WE ENERGIES 2405-680-633 Andrews St. 100-5521-522200	08/15/2019 rgallo	09/03/2019	103.66 103.66	0.00	Paid	Y 08/29/2019
20190815 36269	WE ENERGIES 8046-699-403 Field Park 100-5521-522200	08/15/2019 rgallo	09/03/2019	119.22 119.22	0.00	Paid	Y 08/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190815 36270	WE ENERGIES 8658-233-953 Fld Prk Baseball Lights rgallo 100-5521-522200	08/15/2019 rgallo	09/03/2019	103.32 103.32	0.00	Paid	Y 08/29/2019
20190815 36271	WE ENERGIES 6837-391-587 Parks 100-5521-522200	08/15/2019 rgallo	09/03/2019	27.27 27.27	0.00	Paid	Y 08/29/2019
20190815 36272	WE ENERGIES 5864-823-491 Concession Building rgallo 100-5521-522200	08/15/2019 rgallo	09/03/2019	286.98 286.98	0.00	Paid	Y 08/29/2019
20190815 36273	WE ENERGIES 2054-702-968 Parks 100-5521-522200	08/15/2019 rgallo	09/03/2019	0.00 0.00	0.00	Paid	Y 08/29/2019
20190815 36274	WE ENERGIES 3277-621-318 F. Park Sump Pump rgallo 100-5521-522200	08/15/2019 rgallo	09/03/2019	20.97 20.97	0.00	Paid	Y 08/29/2019
20190815 36275	WE ENERGIES 1610-585-380 Parks 100-5521-522200	08/15/2019 rgallo	09/03/2019	122.25 122.25	0.00	Paid	Y 08/29/2019
20190815 36276	WE ENERGIES 3051-426-864 Miniwaukan Pavilion rgallo 100-5521-522200	08/15/2019 rgallo	09/03/2019	16.25 16.25	0.00	Paid	Y 08/29/2019
20190815 36277	WE ENERGIES 6881-040-700 Miniwauken Park rgallo 100-5521-522200	08/15/2019 rgallo	09/03/2019	45.68 45.68	0.00	Paid	Y 08/29/2019
20190815 36278	WE ENERGIES 7698-426-664 Fire 150-5221-522200	08/15/2019 rgallo	09/03/2019	1,048.10 1,048.10	0.00	Paid	Y 08/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190815 36279	WE ENERGIES 9248-740-506 Library Elec 440-5511-522200	08/15/2019 rgallo	09/03/2019	3,224.19 3,224.19	0.00	Paid	Y 08/29/2019
20190815 36280	WE ENERGIES 4843-559-306 Library Gas 440-5511-522400	08/15/2019 rgallo	09/03/2019	171.86 171.86	0.00	Paid	Y 08/29/2019
20190815 36281	WE ENERGIES 9069-575-087 Well #3 Elec 610-6200-662200	08/15/2019 rgallo	09/03/2019	881.10 881.10	0.00	Paid	Y 08/29/2019
20190815 36282	WE ENERGIES 4400-457-029 Well #3 Gas 610-6200-662200	08/15/2019 rgallo	09/03/2019	10.23 10.23	0.00	Paid	Y 08/29/2019
20190815 36283	WE ENERGIES 2409-366-321 Well #4 Elec 610-6200-662200	08/15/2019 rgallo	09/03/2019	904.49 904.49	0.00	Paid	Y 08/29/2019
20190815 36284	WE ENERGIES 0465-443-270 Well #4 Gas 610-6200-662200	08/15/2019 rgallo	09/03/2019	16.00 16.00	0.00	Paid	Y 08/29/2019
20190815 36285	WE ENERGIES 0801-988-732 Well #5 610-6200-662200	08/15/2019 rgallo	09/03/2019	1,157.46 1,157.46	0.00	Paid	Y 08/29/2019
20190815 36286	WE ENERGIES 4607-813-092 Well #6 610-6200-662200	08/15/2019 rgallo	09/03/2019	592.83 592.83	0.00	Paid	Y 08/29/2019
20190815 36287	WE ENERGIES 3234-559-591 Well #7 610-6200-662200	08/15/2019 rgallo	09/03/2019	1,402.35 1,402.35	0.00	Paid	Y 08/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20190815 36288	WE ENERGIES 9291-834-028 Greenwald 610-6200-662200	08/15/2019 rgallo 9291-834-028 Greenwald	09/03/2019	238.48 238.48	0.00	Paid	Y 08/29/2019
20190815 36289	WE ENERGIES 8016-691-668 Booster Station 610-6200-662200	08/15/2019 rgallo 8016-691-668 Booster Station	09/03/2019	242.17 242.17	0.00	Paid	Y 08/29/2019
20190815 36290	WE ENERGIES 3068-463-180 Tower 610-6200-662200	08/15/2019 rgallo 3068-463-180 Tower	09/03/2019	32.27 32.27	0.00	Paid	Y 08/29/2019
20190815 36291	WE ENERGIES 7843-678-578 Atkinson Pump 620-8020-821000	08/15/2019 rgallo 7843-678-578 Atkinson Pump	09/03/2019	521.64 521.64	0.00	Paid	Y 08/29/2019
20190815 36292	WE ENERGIES 8238-765-652 Fox River View 620-8020-821000	08/15/2019 rgallo 8238-765-652 Fox River View	09/03/2019	107.22 107.22	0.00	Paid	Y 08/29/2019
20190815 36293	WE ENERGIES 6478-966-911 1224 Riverton 620-8020-821000	08/15/2019 rgallo 6478-966-911 1224 Riverton	09/03/2019	60.16 60.16	0.00	Paid	Y 08/29/2019
20190815 36294	WE ENERGIES 8051-462-203 1240 N. Rochester 620-8020-821000	08/15/2019 rgallo 8051-462-203 1240 N. Rochester	09/03/2019	81.36 81.36	0.00	Paid	Y 08/29/2019
20190815 36295	WE ENERGIES 7282-806-809 Holz Elec 620-8010-821100	08/15/2019 rgallo 7282-806-809 Holz Elec	09/03/2019	7,829.16 7,829.16	0.00	Paid	Y 08/29/2019
20190815 36296	WE ENERGIES 2404-776-809 Holz Gas 620-8010-821200	08/15/2019 rgallo 2404-776-809 Holz Gas	09/03/2019	9.90 9.90	0.00	Paid	Y 08/29/2019

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
20190815 36297	WE ENERGIES 9276-498-259 Digester Gas 620-8010-821200	08/15/2019 rgallo	09/03/2019	1,609.80 1,609.80	0.00	Paid	Y 08/29/2019
20190815 36298	WE ENERGIES 2008-500-143 Parks- 200 s Rochester 100-5342-522200	08/15/2019 rgallo	09/03/2019	22.57 22.57	0.00	Paid	Y 08/29/2019
# of Invoices:	92	# Due:	0	Totals:	73,956.20	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				73,956.20	0.00		

--- TOTALS BY GL DISTRIBUTION ---

100-5160-522200	ELECTRIC	1,678.72
100-5160-522400	GAS	27.10
100-5211-522200	ELECTRIC	2,227.34
100-5254-522200	ELECTRIC	45.42
100-5323-522200	ELECTRIC	671.22
100-5323-522400	GAS	51.85
100-5342-522200	ELECTRIC	27,089.27
100-5512-522200	ELECTRIC	296.16
100-5521-522200	ELECTRIC	2,148.49
150-5221-522200	ELECTRIC	1,951.09
440-5511-522200	ELECTRIC	5,777.36
440-5511-522400	GAS	477.15
610-6200-662200	FUEL OR POWER PURCHASED	11,108.67
620-8010-821100	WWTP ELECTRIC POWER	16,475.23
620-8010-821200	NAT GAS/ADMIN BLDG/HEAT EXCH	2,236.85
620-8020-821000	PUMPING POWER & FUEL	1,694.28

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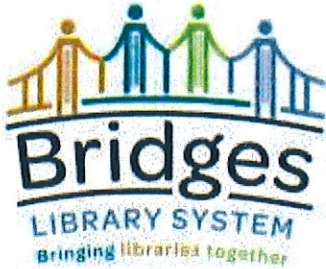
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	100 - GENERAL FUND			34,235.57	0.00		
	150 - FIRE/AMBULANCE FUND			1,951.09	0.00		
	440 - LIBRARY FUND			6,254.51	0.00		
	610 - WATER UTILITY FUND			11,108.67	0.00		
	620 - SEWER UTILITY FUND			20,406.36	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	5160 - VILLAGE HALL			1,705.82	0.00		
	5211 - POLICE ADMINISTRATION			2,227.34	0.00		
	5221 - FIRE ADMINISTRATION			1,951.09	0.00		
	5254 - DAMS			45.42	0.00		
	5323 - GARAGE			723.07	0.00		
	5342 - STREET LIGHTING			27,089.27	0.00		
	5511 - LIBRARY SERVICES			6,254.51	0.00		
	5512 - MUSEUM			296.16	0.00		
	5521 - PARKS			2,148.49	0.00		
	6200 - PUMPING OPERATIONS			11,108.67	0.00		
	8010 - WWTP-TREATMENT/DISPOSAL/GP			18,712.08	0.00		
	8020 - LIFT STATIONS/PUMPING EQUIP			1,694.28	0.00		



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

To: Chief Elected Officials/Administrators in Municipalities with Libraries, Library Directors
From: Connie Meyer, Bridges Library System Director *Connie L Meyer*
Re: Waukesha County Library Tax Exemption Notice
Date: August 15, 2019

Annually Waukesha County sets a special levy for library services. The funds are distributed to the county's public libraries to compensate them for use by non-residents. State law (ss. 43.64(2) Wisc. Statutes) provides that municipalities with libraries may avoid double taxation and exempt themselves from this special levy if they meet certain conditions:

- Exempting library municipalities must levy and expend an amount equal to or greater than the mill rate set by Waukesha County in the preceding year with the exception of joint libraries whose participating municipalities have an alternate option for exempting which is to levy and expend an amount not less than the average of the previous 3 years (ss.43.64 (2)(c)).
- Exempting library communities are required to provide written notification to the county annually.
- The County Code requires that the notification be from the **local governing body** rather than from the clerk alone.
- The County Code also requires a deadline of September 30 so that the County Executive Budget available to supervisors and the general public can properly reflect the county library taxation levels in the Adopted Budget in November.
- Exempting communities must also have a library that meets or exceeds minimum service levels and quality assurance standards (**as revised by the new county library plan and formally adopted by the Waukesha County Board of Supervisors in 2017**) which are certified by the library board. (The libraries have already received their standards certification letters.)

If you would like to exempt your municipality from the Waukesha County library tax, the form (on page 2), **Request for Exemption from Waukesha County Library Levy 2019 Tax for 2020 Purposes** must be completed, approved by the Municipality's governing body, signed, and returned to Bridges Library System no later than September 30, 2019. A copy of your adopted municipal ordinance or resolution certifying that your library appropriation meets or exceeds the requirements is also required. Email submission is acceptable as long as the form includes the actual signature.

Thank you for providing library services to our citizens. Strong libraries build strong communities and your commitment to support your library is vital and valued!

**Request for Exemption from Waukesha County Library Levy
2019 Tax for 2020 Purposes**

Name of Community:

Name of library:

We recognize that, pursuant to 43.64 of Wisconsin Statutes, to obtain an exemption from the 2019 county library levy for 2020 purposes, the municipality must certify that during budget year 2020, its library will be provided and be allowed to expend no less than the county library tax rate in the prior year, \$0.258675 per \$1,000 Equalized Value.

In the case of joint library, an alternate exemption option exists pursuant to ss 43.64 (2) (c). Under this language, each participating municipality in the joint library has the option to certify that during its budget year 2020, the library will be provided and allowed to expend no less than the average of the funding levels of the previous 3 years.

We further recognize that, pursuant to state law, listed funding must be only from municipal sources, not the entire library budget. Reported amounts must exclude fines, fees, and other revenues. Capital expenditures are excluded as well.

I am authorized to certify that the governing body of the municipality has enacted an ordinance or resolution pledging that it will appropriate and allow the library to expend no less than a rate of **\$0.258675 per \$1,000 of the actual state Equalized Value amount for the community that was published by the state on August 15, 2019** or, in the case of a joint library whose municipality may choose this option, that the participating municipality will appropriate and allow the library to expend no less than the average of the funding levels of the previous 3 years.

The community meets its requirement stated above and is therefore eligible for exemption from the 2020 Waukesha County library levy.

Name and Title of Person filling out this form:

Signature

Date

This form, along with a copy of the municipal resolution/ordinance, must be filed no later than September 30, 2019.

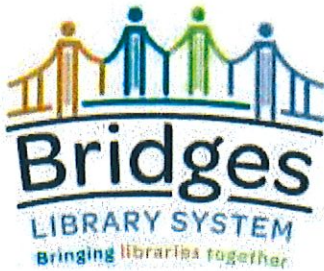
Send to:

Bridges Library System

741 N. Grand Avenue, Suite 210

Waukesha, WI 53186

Or email to cmeyer@bridgeslibrarysystem.org



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

To: Waukesha County Library Directors
From: Connie Meyer, Director
Re: Your Minimum Municipal Appropriation to Exempt from County Library Tax
Date: August 15, 2019

Please see the chart below for your municipality's necessary minimum library appropriation for 2020 to qualify for exemption from the county library tax. The calculation for each municipality's minimum amount is based on the county library tax rate from the previous year and the equalized assessed value for each municipality in the current year. The county library tax rate decreased from \$0.000265059 to \$0.000258675 from the previous year. However, all Waukesha County municipalities with libraries had increases in their equalized assessed value except for Butler. Please contact me if you have any questions.

Library	2019 Equalized Value (less TID) in Municipalities with Libraries	% Change in Equalized Value from Prior Year	County Library Tax Rate (for 2019 levy)	2020 Minimum Municipal Library Appropriation*	% Change in Minimum Appropriation from Prior Year
Big Bend	\$177,465,300	12.3%	\$0.000258675	\$48,368	2.83%
Brookfield	\$7,136,298,600	6.4%	\$0.000258675	\$1,922,794	1.65%
Butler	\$257,936,700	17.5%	\$0.000258675	\$63,934	-6.49%
Delafield	\$1,452,476,600	3.2%	\$0.000258675	\$399,723	3.83%
Eagle Village*	\$179,881,200	6.9%	\$0.000258675	\$50,683	6.30%
Eagle Town*	\$492,444,100	5.9%	\$0.000258675	\$138,147	5.84%
Elm Grove	\$1,132,773,400	2.4%	\$0.000258675	\$314,090	4.61%
Hartland	\$1,309,559,200	2.1%	\$0.000258675	\$357,529	3.00%
Menomonee Falls	\$4,717,722,100	2.1%	\$0.000258675	\$1,324,055	5.88%
Mukwonago	\$808,128,400	4.4%	\$0.000258675	\$215,729	0.71%
Muskego	\$2,993,157,400	3.8%	\$0.000258675	\$823,323	3.78%
New Berlin	\$5,408,747,900	4.3%	\$0.000258675	\$1,474,764	2.87%
North Lake	\$1,648,886,600	5.0%	\$0.000258675	\$446,729	2.21%
Oconomowoc	\$2,200,396,300	6.1%	\$0.000258675	\$616,460	5.70%
Pewaukee Village*	\$995,957,600	2.6%	\$0.000258675	\$273,407	3.57%
Pewaukee City*	\$3,192,028,300	6.4%	\$0.000258675	\$862,243	1.91%
Sussex	\$1,344,526,200	3.3%	\$0.000258675	\$359,412	0.85%
Waukesha	\$6,129,657,700	4.5%	\$0.000258675	\$1,668,232	2.68%

*Joint libraries may use an alternative calculation described in Wis. Stats. 43.64 (2) (c).

August 15, 2019

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Chapman Farms Boulevard Project
Final Payment

President Winchowky:

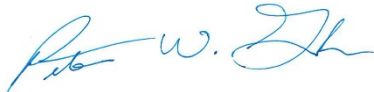
In accordance with the Contract Documents, the Contractor for this Project, Musson Bros., Inc., has submitted a final Application for Payment and has furnished the enclosed Contract-required items:

1. Consent of Surety to Final Payment.
2. List of Subcontractors, Suppliers, and service providers performing, furnishing, or procuring labor, services and materials on the Project.
3. Releases or waivers of lien from first tier Subcontractors and Suppliers.
4. Certificate or other evidence of completed operations insurance.

You may want to have your legal counsel and insurance advisor review the respective lien waivers, bonding, and insurance documents to verify legal effectiveness. If all are satisfactory, we recommend final payment, and give notice (enclosed), that the completed Work is acceptable subject to the provisions of General Conditions paragraph 15.07.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:sjs
Enclosures

cc: Bob Draths, Musson Bros., Inc., Contractor w/Notice of Acceptability
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

NOTICE OF ACCEPTABILITY OF WORK

PROJECT: Chapman Farms Boulevard
OWNER: Village of Mukwonago
CONTRACTOR: Musson Bros., Inc.
EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT: August 3, 2017
ENGINEER: Ruekert & Mielke, Inc.
NOTICE DATE: August 13, 2019

To: Village of Mukwonago
Owner

And To: Musson Bros., Inc.
Contractor

From: Ruekert & Mielke, Inc.
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that the completed Work furnished and performed by Contractor under the above Contract is acceptable expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services and the terms and conditions set forth as follows:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the professional judgment of Engineer.
3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner and under the Construction Contract referred to in this Notice, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement and Construction Contract.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract referred to in this Notice, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents.

By: Peter W. Gesch
Title: Project Engineer
Dated: August 13, 2019

8 (FINAL)

		8/12/2019	Application Date:	Application Period:
To (Owner): Village of Mukwonago	From (Contractor): Musson Bros., Inc.		Via (Engineer):	Ruekert & Mielke, Inc.
Contact: Mr. John Weidl	Contact: Mike Sikma		Contact:	Jerad J. Wegner, P.E.
Project: Chapman Farms Boulevard	Address: 4215 North 124th Street Brookfield, WI 53005		Address:	W233 N2080 Ridgeview Parkway Waukesha, WI 53188
Owner's Contract No.:	Contractor's Project No.:		Engineer's Project No.:	1292136.310

Change Order Summary


Approved Change Orders		Deductions (Enter as Positive Number)
Number	Additions	
1	\$11,184.97	
2	\$11,351.21	
3	\$1,165.78	
4	\$900.00	
5		\$26,169.88
TOTALS	\$24,601.96	\$26,169.88
NET CHANGE BY		- \$1,567.92
CHANGE ORDERS		

- | | | |
|--|----|----------------|
| 1. ORIGINAL CONTRACT PRICE | \$ | 1,154,914.50 |
| 2. Net change by Change Orders | \$ | -\$1,567.92 |
| 3. CURRENT CONTRACT PRICE (Line 1 + Line 2) | \$ | 1,153,346.58 |
| 4. TOTAL COMPLETED TO DATE
(Column L Total on Progress Estimates) | \$ | 1,153,346.58 |
| 5. RETAINAGE: | | |
| a. 5% X \$576,673.29 Work Completed | \$ | 28,833.66 |
| 6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number) | \$ | 28,833.66 |
| 7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6) | \$ | 1,153,346.58 |
| 8. LESS PREVIOUS PAYMENTS (Line 7 from Prior Application) | \$ | \$1,124,512.92 |
| 9. AMOUNT DUE THIS APPLICATION | \$ | 28,833.66 |

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

- (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;
- (2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and
- (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of:	\$28,833.66	
	(Line 9 or other - attach explanation of the other amount)	
Recommended by:		(Date)
	(Engineer)	
Payment of:		
	(Line 9 or other - attach explanation of the other amount)	
Approved by:		(Date)
	(Owner)	

Adapted from EJCDC C-620 Contractor's Application for Payment
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**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

AIA DOCUMENT G707

Bond No. 1062510

PROJECT: **Chapman Farms Boulevard**

TO (Owner)

The Village of Mukwonago
440 River Crest Court
Mukwonago, Wisconsin 53149

PROJECT NO:
CONTRACT FOR: **Chapman Farms Boulevard**

CONTRACT DATE: **August 3, 2017**

CONTRACTOR: **Musson Bros., Inc.**

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety Company)

**The Hanover Insurance Company
333 West Pierce Road, Itasca, Illinois 60143**

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

**Musson Bros., Inc.
909 Boyce Drive – P.O. Box 818, Rhinelander, Wisconsin 54501**

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

**The Village of Mukwonago
440 River Crest Court, Mukwonago, Wisconsin 53149**

, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this **18th** day of **July** **2019**,

The Hanover Insurance Company

Surety Company

Signature of Authorized Representative
Robert E. Flath, Attorney-In-Fact

Title



THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

KNOW ALL PERSONS BY THESE PRESENTS:

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

Todd Looker, Robert E. Flath, Anthony S. Von Rueden, Joseph L. Vigna, Dennis M. Barton and/or Beth Fedyn

Of **Robertson-Ryan and Associates of Waukesha, WI** each individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

Any such obligations in the United States, not to exceed Forty Million and No/100 (\$40,000,000) in any single instance

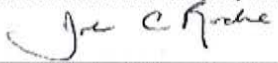
That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect:

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 – The Hanover Insurance Company; Adopted April 14, 1982 – Massachusetts Bay Insurance Company; Adopted September 7, 2001 – Citizens Insurance Company of America)

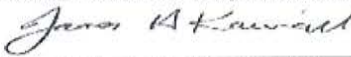
IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 19th day of April, 2017.

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America


John C. Roche, EVP and President

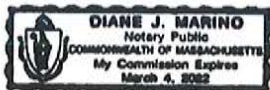


The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America


James H. Kawiecki, Vice President

THE COMMONWEALTH OF MASSACHUSETTS)
COUNTY OF WORCESTER) ss.

On this 19th day of April, 2017 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.

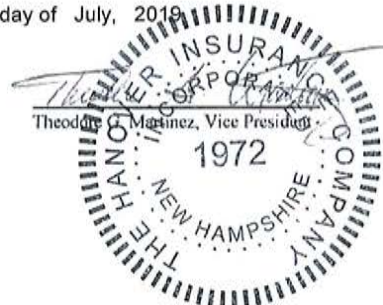



Diane J. Marino, Notary Public
My Commission Expires March 4, 2022

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 18th day of July, 2019.

CERTIFIED COPY



To All Whom It May Concern;

NOW, THEREFORE, this _____ day of February 2019 for and in consideration of the sum of \$ 562.51 paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release any lien rights to, or claim of lien with respect to and on said above described premises, and the improvements thereon, and on the monies or other considerations due to become due from the Owner, by virtue of said Work, on account of labor, services, materials, fixtures, apparatus of machinery heretofore or which may hereafter be furnished by the undersigned to or for the above described premises.

The undersigned further represents and warrants that he has paid for all labor, materials, equipment, and services that he has used or supplied or incorporated into the above premises were either taken from his fully paid or open stock or were fully paid for; and that the following are the names of all parties who have furnished material or labor, or both:

WHAT SUPPLIED

NONE ~~Ø~~

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor, or other work of any kind done or to be done upon or in connection with said Work other than above stated.

Signature

TITLE:

President

RECEIVED

APR 03 2019

OK. For $\frac{516-17}{Q17-86}$

TITLE:

Final Waiver of Lien

To All Whom It May Concern:

WHEREAS, the undersigned, The Kuehne Co. Inc. has contracted with
Musson Bros., Inc. to furnish labor and materials for
Chapman Farms Blvd. for work associated with
_____, located at Village of Mukwonago
County of Waukesha of which Village of Mukwonago is the Owner.

NOW, THEREFORE, this _____ day of June 2019 for and in
consideration of the sum of \$ 17,582.19 paid simultaneously herewith, the receipt
whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive
and release any lien rights to, or claim of lien with respect to and on said above described
premises, and the improvements thereon, and on the monies or other considerations due
to become due from the Owner, by virtue of said Work, on account of labor, services,
materials, fixtures, apparatus of machinery heretofore or which may hereafter by
furnished by the undersigned to or for the above described premises.

The undersigned further represents and warrants that he has paid for all labor,
materials, equipment, and services that he has used or supplied or incorporated into the
above premises were either taken from his fully paid or open stock or were fully paid for;
and that the following are the names of all parties who have furnished material or labor,
or both:

NAMES OF SUPPLIERS (if none, so state)

WHAT SUPPLIED

That there are no other contracts for said work outstanding, and that there is
nothing due or to become due to any person for material, labor, or other work of any kind
done or to be done upon or in connection with said Work other than above stated.

Mandi Sutazaki
Signature

TITLE:

Controller

Final Waiver of Lien

To All Whom It May Concern:

WHEREAS, the undersigned, MP Systems Inc. has contracted with
Musson Bros., Inc. to furnish labor and materials for
Chapman Farms Blvd. for work associated with
_____, located at Village of Mukwonago
County of Waukesha of which Village of Mukwonago is the Owner.

NOW, THEREFORE, this 16th day of April ~~February~~ 2019 for and in
consideration of the sum of \$ 13,914.01 paid simultaneously herewith, the receipt
whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive
and release any lien rights to, or claim of lien with respect to and on said above described
premises, and the improvements thereon, and on the monies or other considerations due
to become due from the Owner, by virtue of said Work, on account of labor, services,
materials, fixtures, apparatus of machinery heretofore or which may hereafter be
furnished by the undersigned to or for the above described premises.

The undersigned further represents and warrants that he has paid for all labor,
materials, equipment, and services that he has used or supplied or incorporated into the
above premises were either taken from his fully paid or open stock or were fully paid for;
and that the following are the names of all parties who have furnished material or labor,
or both:

NAMES OF SUPPLIERS (if none, so state)

WHAT SUPPLIED

Tapco

Traffic Signal Equipment

Revere Electric

Electrical wire

Paul Senft

DOT Bases Install

That there are no other contracts for said work outstanding, and that there is
nothing due or to become due to any person for material, labor, or other work of any kind
done or to be done upon or in connection with said Work other than above stated.

Michael Diederichs

Signature

TITLE:

Controller

VP of Finance

To All Whom It May Concern:

NOW, THEREFORE, this _____ day of February 2019 for and in consideration of the sum of \$ 210.00 paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release any lien rights to, or claim of lien with respect to and on said above described premises, and the improvements thereon, and on the monies or other considerations due to become due from the Owner, by virtue of said Work, on account of labor, services, materials, fixtures, apparatus of machinery heretofore or which may hereafter be furnished by the undersigned to or for the above described premises.

The undersigned further represents and warrants that he has paid for all labor, materials, equipment, and services that he has used or supplied or incorporated into the above premises were either taken from his fully paid or open stock or were fully paid for; and that the following are the names of all parties who have furnished material or labor, or both:

WHAT SUPPLIED

Name _____

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor, or other work of any kind done or to be done upon or in connection with said Work other than above stated.

Tad T True LLC
C. Buntall
Signature

TITLE:

Member

Final Waiver of Lien

To All Whom It May Concern:


WHEREAS, the undersigned, Zenith Tech Inc. has contracted with Musson Bros., Inc. to furnish labor and materials for Chapman Farms Blvd. for work associated with _____, located at Village of Mukwonago County of Waukesha of which Village of Mukwonago is the Owner.

NOW, THEREFORE, this _____ day of February 2019 for and in consideration of the sum of \$ 7,046.33 paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release any lien rights to, or claim of lien with respect to and on said above described premises, and the improvements thereon, and on the monies or other considerations due to become due from the Owner, by virtue of said Work, on account of labor, services, materials, fixtures, apparatus of machinery heretofore or which may hereafter by furnished by the undersigned to or for the above described premises.

The undersigned further represents and warrants that he has paid for all labor, materials, equipment, and services that he has used or supplied or incorporated into the above premises were either taken from his fully paid or open stock or were fully paid for; and that the following are the names of all parties who have furnished material or labor, or both:

NAMES OF SUPPLIERS (if none, so state)	WHAT SUPPLIED
<u>Zignago Ready Mix</u>	<u>Ready mix</u>
<u>Geotest</u>	<u>QMP</u>
<u>Stetson Products</u>	

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor, or other work of any kind done or to be done upon or in connection with said Work other than above stated.


Signature

TITLE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R&R Insurance Services Inc 1581 E Racine Avenue PO Box 1610 Waukesha WI 53187-1610		CONTACT NAME: Erin Stelpflug PHONE (A/C, No. Ext): (262) 574-7000 E-MAIL ADDRESS: Erin.Stelpflug@rrins.com FAX (A/C, No): (262) 574-7080	
INSURED Musson Bros Inc PO Box 818 Rhinelander WI 54501		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Ins. Co. INSURER B: ACE American Insurance Co INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15350	

COVERAGES**CERTIFICATE NUMBER:** 19/20**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Waiver of Subrogation <input checked="" type="checkbox"/> Addl Insrdr - PNC GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		2302948 CG2404 (05/09) WB1482Z (06/06)	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Damage to Premises Rented \$ 500,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Addl Insrdr	X		2302948 CA2048Z (10/13)	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist combined \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 0	X		Addl Insrdr WB2518 (01/18) WOS (09/00) 2302948	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	A090012 03	1/1/2019	1/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Pollution			G7116231A 001 AI CNA77801xx (11/14)	7/22/2018	7/22/2019	Limit 3,000,000 Aggregate 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Chapman Farms Boulevard

Village of Mukwonago, Ruekert and Mielke Inc and their respective consultants, officers, directors, members, partners, employees, agents, consultants and subcontractors are Additional Insureds on the General Liability, Automobile and Umbrella when required by written contract per forms above. Waivers of Subrogation apply in favor of the Additional Insureds on the General Liability, Automobile, Umbrella, and Workers Compensation.

CERTIFICATE HOLDER**CANCELLATION**

Village of Mukwonago 440 River Crest Court Mukwonago, WI 53149	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE J Vanderveldt/ES627

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ACORD 25 (2014/01)

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INS025 (201401)



Date: 08//07/2019

Village of Mukwonago – via email

Linda Gourdoux

Deputy Clerk/Treasurer

440 River Crest Ct.

Mukwonago, WI 53149

Re: Letter of Credit Reduction Request #3 and Acceptance of the Following Completion of Work in Fairwinds- Phase 5.

Dear Linda Gourdoux:

Due to the completion of the work described below, Bielinski is requesting a reduction of the amount on the Letter of Credit in place for the Fairwinds- Phase 5:

Requesting the following reductions per the Developers Agreement

Description of Work	LOC	Reduction	Balance
	Balance	Amount	
Grading & Erosion Control Incl. Final Site Stabilization	\$40,000.00	\$40,000.00	\$0.00
Complete Sanitary Sewer Construction	\$0.00	\$0.00	\$0.00
Complete Water System Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone Base, Curb & Gutter, Binder Course & Sidewalk	\$92,631.00	\$92,631.00	\$0.00
Pond Forebay Repair	\$57,500.00	\$57,500.00	\$0.00
Surface Course Paving	\$71,075.00	\$0.00	\$71,075.00
Contingencies (20%):	\$242,799.00	\$0.00	\$242,799.00
Total Letter of Credit Amount:	\$504,005.00	\$190,131.00	\$313,874.00

ORIGINAL LETTER OF CREDIT AMOUNT: \$ 1,456,794.00

BALANCE AFTER 1st & 2nd LOC REDUCTION \$ 504,005.00

NET REDUCTION ALLOWED THIS REQUEST: \$ 190,131.00

BALANCE OF LETTER OF CREDIT: \$ 313,874.00

By copy of this letter, we hereby request a reduction of the above amount.

The Village of Mukwonago hereby accepts the completion of the following work in Fairwinds- Phase 5 as final:

1. Streets (not final surface course)
2. Storm Sewer
3. Sanitary Sewer
4. Water Main
5. Pond Restoration

Bielinski Homes, Inc.: John Donovan Title: Development Manager

Name:  Title: Dev. Manager

August 29, 2019

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Fairwinds Subdivision Phase I-IV
Final Letter of Credit Reduction
Village of Mukwonago

Dear President Winchowky:

We have reviewed Bielinski Homes' request, dated August 7, 2019, for a full reduction in the Letter of Credit and acceptance of work for Phase I-IV of the Fairwinds Subdivision. Currently, the remaining Letter of Credit is in the amount of \$141,130.25 and was for Mass Grading, Ponds and Restoration and contingencies. Bielinski Homes is requesting a reduction in the amount of \$141,130.25, bringing the remaining Letter of Credit amount to \$0.00. The following is a breakdown:

Phases I-IV	Remaining Work to Complete	Current Amount	Proposed Reduction	Proposed Amount
Mass Grading	Ponds and Restoration	\$25,000.00	\$25,000.00	\$0.00
Subtotal		\$25,000.00	\$25,000.00	\$0.00
Contingency (20%)		\$116,130.25	\$116,130.25	\$0.00
Total		\$141,130.25	\$141,130.25	\$0.00

Based on our review and discussions with Village Staff, we recommend acceptance of the work as noted in the attached request and that a full Letter of Credit Reduction in the amount of \$141,130.25 bringing the total remaining Letter of Credit amount to \$0.00 contingent upon the following items:

1. Escrow for the Fairwinds Subdivision be replenished in accordance with the Village's request.
2. Valid lien waivers must be submitted to and approved by the Village for the completed work.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer

Mr. Fred Winchowky
Fairwinds IV – Final LOC Reduction
August 29, 2019
Page 2

PWG:pwg

Enclosure

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Ben Kohout, Village of Mukwonago
John Donovan, Bielinski Homes
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



Date: 08//07/2019

Village of Mukwonago – via email

Linda Gourdoux

Deputy Clerk/Treasurer

440 River Crest Ct.

Mukwonago, WI 53149

Re: Final Letter of Credit Reduction Request and Acceptance of the Following Completion of Work for Fairwinds- Phase IV.

Dear Linda Gourdoux:

Due to the completion of the work described below and the expiration of the warranty period, Bielinski is requesting a reduction on the amount of the Letter of Credit in place for the Fairwinds- Phase I-IV.

Requesting the following reductions per the Developers Agreement

<i>Phases I - IV</i>	<i>Work Complete</i>	<i>Current Amount</i>	<i>Proposed Reduction</i>	<i>Proposed Balance</i>
Mass Grading	Pond Restoration	\$25,000.00	\$25,000.00	\$0.00
	Subtotal	\$25,000.00		\$0.00
Contingency (20%)		\$116,130.25	\$116,130.25	\$0.00
	Total	\$141,130.25	\$141,130.25	\$0.00

BALANCE OF LETTER OF CREDIT \$ 141,130.25

REDUCTION REQUEST: \$ 141,130.25


BALANCE OF LETTER OF CREDIT: \$ 0.00

By copy of this letter, we hereby request a reduction of the above amount.

The Village of Mukwonago hereby accepts the completion of the following work in Fairwinds- Phase I-IV as final:

1. Pond Restoration

Bielinski Homes, Inc.: John Donovan Title: Development Manager

Name:  Title: Dev. Manager

August 29, 2019

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Fairwinds Subdivision Phase V
Letter of Credit Reduction No. 3
Village of Mukwonago

Dear President Winchowky:

We have reviewed Bielinski Homes' request, dated August 7, 2019, for a reduction in the Letter of Credit and acceptance of work for Phase V of the Fairwinds Subdivision. The request is for a reduction in the amount of \$190,131.00 for the work that was completed for grading, curb & gutter, sidewalk, asphalt binder course, and pond forebay repairs. The current Letter of Credit is in the amount of \$504,005.00 the reduction would result in a remaining amount of \$313,874.00. The following is a breakdown:

ITEM	Current LOC Amount	Reduction Amount	Remaining Balance
Grading, Erosion Control Incl. Final Site Stabilization	\$40,000.00	\$40,000.00	\$0.00
Sanitary Sewer	\$0.00	\$0.00	\$0.00
Water Main	\$0.00	\$0.00	\$0.00
Storm Sewer	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone, Curb & Gutter, Binder Course & Sidewalk	\$92,631.00	\$92,631.00	\$0.00
Pond Forebay Repairs	\$57,500.00	\$57,500.00	\$0.00
Surface Course Paving	\$71,075.00	\$0.00	\$71,075.00
Contingencies (20%)	\$242,799.00	\$0.00	\$242,799.00
Total Letter of Credit Amount:	\$504,005.00	\$190,131.00	\$313,874.00

Based on our review and discussion with Village Staff, we recommend acceptance of the work as noted in the attached request and a reduction in the Letter of Credit in the amount of \$190,131.00 bringing the total remaining Letter of Credit amount to \$313,874.00 contingent upon the following items:

1. Escrow for the Fairwinds Subdivision be replenished in accordance with the Village's request.
2. Valid lien waivers be submitted to and approved by the Village for the completed work.

Mr. Fred Winchowky
Fairwinds V-LOC Reduction
August 29, 2019
Page 2

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:pwg
Enclosure

cc: Diana Dykstra, Village of Mukwonago
John Weidl, Village of Mukwonago
Bob Harley, Village of Mukwonago
Mark G. Blum, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Ben Kohout, Village of Mukwonago
John Donovan, Bielinski Homes
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.



Date: 08//07/2019

Village of Mukwonago – via email

Linda Gourdoux

Deputy Clerk/Treasurer

440 River Crest Ct.

Mukwonago, WI 53149

Re: Letter of Credit Reduction Request #3 and Acceptance of the Following Completion of Work in Fairwinds- Phase 5.

Dear Linda Gourdoux:

Due to the completion of the work described below, Bielinski is requesting a reduction of the amount on the Letter of Credit in place for the Fairwinds- Phase 5:

Requesting the following reductions per the Developers Agreement

Description of Work	LOC	Reduction	Balance
	Balance	Amount	
Grading & Erosion Control Incl. Final Site Stabilization	\$40,000.00	\$40,000.00	\$0.00
Complete Sanitary Sewer Construction	\$0.00	\$0.00	\$0.00
Complete Water System Construction	\$0.00	\$0.00	\$0.00
Complete Storm Sewer Construction	\$0.00	\$0.00	\$0.00
Road Paving Incl. Stone Base, Curb & Gutter, Binder Course & Sidewalk	\$92,631.00	\$92,631.00	\$0.00
Pond Forebay Repair	\$57,500.00	\$57,500.00	\$0.00
Surface Course Paving	\$71,075.00	\$0.00	\$71,075.00
Contingencies (20%):	\$242,799.00	\$0.00	\$242,799.00
Total Letter of Credit Amount:	\$504,005.00	\$190,131.00	\$313,874.00

ORIGINAL LETTER OF CREDIT AMOUNT: \$ 1,456,794.00

BALANCE AFTER 1st & 2nd LOC REDUCTION \$ 504,005.00

NET REDUCTION ALLOWED THIS REQUEST: \$ 190,131.00

BALANCE OF LETTER OF CREDIT: \$ 313,874.00

By copy of this letter, we hereby request a reduction of the above amount.

The Village of Mukwonago hereby accepts the completion of the following work in Fairwinds- Phase 5 as final:

1. Streets (not final surface course)
2. Storm Sewer
3. Sanitary Sewer
4. Water Main
5. Pond Restoration

Bielinski Homes, Inc.: John Donovan Title: Development Manager

Name:  Title: Dev. Manager

FF

Village of Mukwonago
 440 River Crest Court, P.O. Box 206
 Mukwonago, WI 53149
 Phone: (262) 363-6434
 Fax: (262) 363-6438
 www.villageofmukwonago.com

VILLAGE OF MUKWONAGO

SPECIAL EVENT PERMIT APPLICATION

Application Fee: See fee sheet

Application must be received a minimum of 90 days prior to the special event. Fees are non-refundable.

ORGANIZATION INFORMATION

Name of Organization: Mukwonago Area Chamber of Commerce
 Mailing Address: 100 Atkinson St. City: Mukwonago State: WI Zip: 53149
 Phone Number: (262) 363 7758 Is the organization a 501(c)3 organization?: ☐ YES ☒ NO
 Website Address: www.mukwonagochamber.org
 Event Contact Person: April Reszka
 Mailing Address: same City: _____ State: _____ Zip: _____
 Home Phone: _____ Work Phone: _____ Cell Phone: (262) 751 1651
 Email Address: director@mukwonagochamber.org

EVENT INFORMATION

Name of the Event: Mukwonago Fall Fest Date(s) of the Event: 9-21-2019
 Event Start Time: Setup 8 am, start 10am Event End Time: 4pm (clean up 4:01pm)
 Location of the Event: Downtown Mukwonago

- A. Will your event take place in a residential neighborhood? If yes, you will be required to notify all adjacent property owners when the event will occur. ☒ YES ☐ NO
- B. You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, and the direction of the route, including all turns and the number of traffic lanes to be used.
- C. If you are using a Village park, you must reserve the park through the Village Clerk-Treasurer's Office prior to getting your special event permit approved by the Village Board. Call 262-363-6420, Option 4.
- D. Generally describe your event and its purpose.

(attached)

- E. Based on the class definitions found in the manual, what class is your event? ☐ CLASS I ☐ CLASS II
- F. Estimated # of participants: 2,000 + Spectators: _____ Vendors: 70

OTHER INFORMATION

- A. Is there an outdoor bar that will serve alcohol? *If yes, temporary Class B beer and/or wine (picnic) and operator (bartender) licenses are necessary under separate application.* ☒ YES ☐ NO
- B. Please list the number of Village of Mukwonago licensed bartenders that will be on site: Sons of the American Legion
- C. Will you be selling/serving food? *If yes, you will need to contact Waukesha County Health Department (262-896-8300) for proper permits.* ☒ YES ☐ NO
- D. Will your event need electricity? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- E. Will you be setting up any lighting? *If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized.* ☐ YES ☒ NO
- F. Will your event require any fencing? *If yes, please provide plans for the fencing location and the gates.* ☒ YES ☐ NO
- G. Does your event involve fireworks? *If yes, you will need to contact the Fire Department (262-363-6426) for proper permits.* ☐ YES ☒ NO
- H. Does your event involve amplified music? ☒ YES ☐ NO
If yes, will the amplified music be a: ☐ Band ☒ DJ ☒ Other
Hours of amplified music: Music Cafe Bands
- I. Please list the number of security staff you will be providing for the event: N/A
- J. Will you need barricades provided by the Village for your event? ☒ YES ☐ NO
If yes, how many? Please see plan of operation
- K. Will you be erecting any tents, canopies, or other temporary structure(s)? *If yes, please provide a plan for their proposed locations. The Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.* ☒ YES ☐ NO
- L. Will you be providing portable restrooms and wash stations? *If yes, please provide a description of how many restrooms/wash stations will be provided, their locations, and the plan for how solid waste will be disposed of.* ☒ YES ☐ NO
- M. Will you provide parking for your participants? *If yes, please provide a plan describing where parking will be available.* ☒ YES ☐ NO
- N. Will you provide dumpster/clean-up services? *If yes, please provide a clean-up and refuse collection plan.* ☒ YES ☐ NO
- O. What other assistance do you foresee needing from the Village (personnel, materials, equipment, etc.)? Extra receptacles provided by Johns Disposal
Please see plan of operation for DPW assistance
- P. Have you reviewed and do you have a copy of the Village of Mukwonago Special Events Manual and the Village of Mukwonago Ordinance? ☒ YES ☐ NO

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for an event that includes alcohol, has more than 150 people per day or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees, and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required? ☒ YES ☐ NO

PROCEDURAL CHECKLIST FOR SPECIAL EVENT PERMIT REVIEW AND APPROVAL

This form is designed to be a guide for submitting a complete application for a special event.

Application:

- ☒ Completed application form including the procedural checklist.
☐ Application fee: see fee sheet.

Other Documents:

- ☐ Plan of operation/proposal.
☐ Overview of the site to be used for the event (layout of the event site).
☐ Any additional information as determined by Village staff.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village Clerk-Treasurer's Office a cleaning/damage deposit of \$200 for each scheduled day of the event (or portion thereof) two weeks prior to the starting date of the event. That deposit shall be refunded to the applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within 12 hours after the conclusion of the event. (This deposit is separate from any deposit required for rental of Village parks).

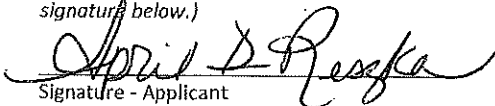
TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police Department, Fire Department, and/or there is a violation of Village Ordinances, State Statutes or the terms of the applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

CERTIFICATION

By signing this form, the applicant certifies authorization to act on behalf of their organization, and hereby agrees to hold the Village, its officers, agents, employees, and contractors harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

(The applicant's signature must be from a Managing Member if the business/organization is an LLC, or from the President or Vice President if the business/organization is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below.)


Signature - Applicant

Executive Director
Name & Title (PRINT)

2/8/2019
Date

Signature - Applicant

Name & Title (PRINT)

Date

FOR OFFICE USE ONLY			
Date Fees Paid	Receipt #	Date Deposit Paid	Deposit Returned?
Police Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Fire Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Public Works Department:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Clerk:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	
Village Board Approval Date	Village President Signature	Permit #	Issue Date

2019 Main Events

MUKWONAGO FARMERS' MARKET

WINTER FARMERS' MARKET:

2nd & 4th Saturdays, November – April (2018/2019 & 2019/2020) from 9am – 12pm

The Winter Farmers' Market is a producer only market held at the Mukwonago Community Library 511 Division Street.

SUMMER FARMERS' MARKET:

Wednesdays, 5/15/19 – 10/9/19 from 2 – 6pm

Enjoy a producer only, family friendly and community focused Market. Produce and products vary throughout the season, so come back often for exciting new finds. Held at Field Park on the corner of Hwy 83 & NN/Veterans Way.

ANNUAL AWARDS BREAKFAST - Wednesday 2/6/19; Welcome & Registration at 7:45am

Join us as we celebrate the past year's successes and embark on a new year of opportunities. Held at Best Photography/Black Box Studio Theater 114 Lake St. Mukwonago. Chamber Members only. Registration required.

SPRING FLING - Saturday 4/13/19 CHAMBER'S FUNDRAISER OF THE YEAR!

Are you looking for a fun night out? This Annual Chamber Event includes an array of mouthwatering food choices hosted at The Cotton Exchange in Waterford. Enjoy Networking with 200+ Business Professionals, participate in raffles, and bid on some amazing items in both our silent and live auctions. Open to the public. Registration required.

GOLF EVENT- Thursday 7/25/19

This year's event will be held at the amazing Morning Star Golfers Club. Enjoy 18 holes of golf with a cart, hole-in-one events, and putting competitions. Hole Sponsorships are available, along with Business-to-Business Networking. Raffles are held during the event to add to the fun. Whether you are an avid golfer, casual golfer, or a first-timer; you won't want to miss this event. Open to the public. Registration required.

FALL FEST- Saturday 9/21/19 from 10am – 4pm

Enjoy the village wide celebration visiting many local businesses offering special events. Outdoor festivities including a craft and vendor fair, pumpkin painting, inflatables, pony-rides, petting zoo and much more will line the streets in Downtown Mukwonago (Main St, Fox St, Atkinson St). Come mingle with your neighbors, enjoy live music and performances in a festival atmosphere. Participate in our Chili Cook-Off by entering your top-secret recipe or tasting and judging entries during the event. Grab a bite to eat at one of our food tents or dine-in at one of the local restaurants.

MIDNIGHT MAGIC- Saturday 12/7/19

Magic fills Mukwonago with this Village-wide Christmas celebration. Families and friends enjoy events at many locations throughout the day. Walk the streets or hop on a shuttle to eat, drink, shop and laugh your way through town. Visit the Indoor Marketplace to finish your Christmas Shopping (over 120 crafters and vendors). Other events around town include, Professional Pictures with Santa, Live Nativity, Horse-Drawn Carriage Rides, Dog Sled Pulls and Santa Train Rides and a Gingerbread House Decorating Contest. A Christmas Parade at 3pm will fill the streets with magic. Finish this memorable day watching a colorful firework display. Come be a part of this merry event – you will be glad you did!

MAXWELL STREET DAYS FLEA MARKET - June 8 & 9, July 20 & 21, August 17 & 18, September 14 & 15

Saturday & Sunday from 8am – 5pm

Held in Field Park (corner of Hwy 83 & NN/Veterans Way) featuring over 650 sellers offering a variety of goods!

Not a Chamber Organized Event. For more details contact: 262-363-1501 maxwellstreetdays.net

MUKWONAGO AREA CHAMBER OF COMMERCE & TOURSIM CENTER

262.363.7758

www.mukwonagochamber.org

MUKWONAGO AREA CHAMBER OF COMMERCE & TOURISM CENTER

100 Atkinson Street, Mukwonago, WI 53149

Fall Fest- September 21, 2019- 10am - 4pm

Plan of Operation

Mukwonago Area of Chamber of Commerce & Tourism Center's Mission Statement:

The Mukwonago Area Chamber of Commerce & Tourism Center is an organization of community focused leaders dedicated to promoting a positive business environment by supporting economic development through networking, educating and promoting our local businesses, as a voice and resource for business, education, agriculture, civic and community organizations throughout the Mukwonago Area.

Fall Fest Plan of Operation

Set-up 8am (roads closed), cleanup 4:01pm- Committed to assisting in opening the roads as quickly as possible

Expecting: 1950+ patrons, 60+ vendors, 50+ chamber member businesses to participate

Four main areas of the Mukwonago Fall Fest:

1. Monster Mash- (Fox St.) Concession Stand, Beer Tent, Chili Cook Off, Police & Fire Displays, a few Vendors & Live Music
2. Harvest Hollow (Square) – Shopping, Pony Rides, Petting Zoo, Monkey Photos, Children's Activity & Hand Washing Station/Portable Toilet
3. Pumpkin Patch – (Atkinson St.) Pumpkin Painting, Children's Activities & Restaurants
4. Goblin's Glen- (Main St.) Live Performances, Crafter & Vender Booths, Laser Tag, & Inflatables

No electricity provided (**The Square Lights only work at dusk **The Flag Pole always works)

Road Closures: Fox, Main, & Atkinson St.

Have requested additional Police Coverage

Volunteers to be trained as crossing guards (18 and older).

Parking for volunteers and patrons will be included on the Event Map, such as Citizens Bank, Mt. Olive, Little Lambs Childcare, & the Public Lot

DPW:

- Barricades- Both ends of Fox St., Main St., and Atkinson St- west and east sides and parking lot entrance/exit on behind **Two by Crazy Bear so folks don't drive up the street the wrong way & one on the gravel driveway at Mt. Olive. Also on corner of Grand where hose was torn down and before Walgreens parking lot.
- Total of 15 Picnic Tables on Atkinson St. (8) and Fox St. (7)
- Orange Barrels behind chamber office with orange fencing for pumpkins

Garbage & Recycling Cans- April to call Wayne at John's Disposal (262) 473-4700 for roll-away GC & RC and will document the serial numbers (Had 9 of each in 2017)

**Make laminated signs for the recycling bins

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 08/26/2019

☐ Town ☒ Village ☐ City of Mukwonago

County of Waukesha

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/21/2019 and ending 09/21/2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Veteran's Organization

☐ Fair Association

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Sons of the American Legion

(b) Address 627 E. Veterans Way, Mukwonago, WI 53149

(Street)

☐ Town

☒

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit box: ☐

VILLAGE OF MUKWONAGO

440 RIVER CREST CT

MUKWONAGO, WI 53149

Phone : (262) 363-6420

(f) Names and addresses of all officers:

President Commander Gary Walters S105 W30950 Phantom View Drive, Mukwonago

Vice President 1st Vice Richard Gregorski S86 W26860 CTH ES, Mukwonago

Secretary Adjutant Louis Anich 8826 Caldwell Road, Mukwonago

Treasurer 2nd Vice Kevin Schmidt W304 S7890 Oak Ridge Drive, Mukwonago

Received From: SONS OF THE AMERICAN LEGION

Date: 08/27/2019

Time: 1:09:39 PM

Receipt: 35677

Cashier: Igourdoux

(g) Name and address of manager or person in charge of affair: Louis Anich -

TEMP CLASS B LICENSE

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, and Beverage Records Will be Stored:

ITEM REFERENCE

AMOUNT

(a) Street number 100 block of CTH ES - Street tent

118 Liquor & Malt License

(b) Lot _____ Block 100

Liquor & Malt License

\$10.00

(c) Do premises occupy all or part of building? No

TOTAL

\$10.00

(d) If part of building, describe fully all premises covered under this application, to cover: _____

Cash

\$10.00

Total Tendered:

\$10.00

3. Name of Event

(a) List name of the event Chamber of Commerce FallFest

Change:

\$0.00

(b) Dates of event 09/23/2019 9/21/19

DECLARATION

An officer of the organization, declares under penalties of law that the information provided is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides material false information on this application may be required to forfeit not more than \$1,000.

Officer

[Signature]
(Signature & Date)

Sons of the American Legion Post #375

(Name of Organization)

Date Filed with Clerk

8-27-19

Date Reported to Council or Board

Date Granted by Council

License No. _____



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Public Works/Committee of Whole/Village Board
Topic:	2019 Street Rehabilitation – Recommendation of Award
From:	Michael Michalski
Department:	Public Works
Presenter:	Jerad Wegner
Date of Committee Action (if required):	September 4, 2019
Date of Village Board Action (if required):	September 4, 2019

Information

Subject: We reviewed the documentation submitted by the low bidder and recommend the Village awarded the 2019 Street Rehabilitation Base Bid, in the amount of \$156,585.00 to Parking Lot Maintenance, Inc.

Background Information/Rationale: Parking Lot Maintenance, Inc. was the low bidder for the Base Bid and Mandatary Alternate Bid. There were a total of 2 Bids submitted.

Key Issues for Consideration: The low bidder has successfully completed similar projects over the last 5 years according to references we have contacted and is the Contractor for the Village of Mukwonago 2019 Pavement Rehabilitation project.

Fiscal Impact (If any): The 2019 Street Rehabilitation Base Bid is \$156,585.00. This amount is based on the bid unit prices and estimated quantities.

Requested Action by Committee/Board: Recommendation to award Parking Lot Maintenance, Inc. the 2019 Street Rehabilitation contract.

Attachments

Recommendation of Award Letter and Cost Comparison

August 27, 2019

Mr. Ron Bittner
Public Works Director
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

RE: 2019 Street Rehabilitation

Dear Mr. Bittner:

Bids for the above project were opened on August 22, 2019 at 10:00 a.m. at Village Hall and were as follows:

	BIDDER	BASE BID
1.	<u>Parking Lot Maintenance, Inc.</u>	<u>\$156,585.00</u>
2.	<u>The Wanasek Corp.</u>	<u>\$166,800.00</u>

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder.
3. Low bidder has successfully completed similar projects.

On these bases, we recommend that Parking Lot Maintenance, Inc. be awarded the 2019 Street Rehabilitation Base Bid contract, in the amount of \$156,585.00. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary. On all construction projects unpredictable factors may increase the final contract amount. For this reason we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward all three signed copies of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until October 14, 2019, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Respectfully,

RUEKERT & MIELKE, INC.



Michael E. Michalski
Project Engineer
mmichalski@ruekertmielke.com

MEM:sjs

Encl: Notice of Award
Cost Comparison of Bidders

cc: Diana Dykstra, CMC, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

NOTICE OF AWARD

Date of Issuance: _____

Contract: 2019 Street Rehabilitation

Owner: Village of Mukwonago

Bidder: Parking Lot Maintenance, Inc.

Engineer: Ruekert & Mielke, Inc.

Address: W225 N3178 Duplainville Road
Pewaukee, Wi 53072

Engineer's Project No.: 12-10123.200

TO BIDDER:

You are notified that your Bid dated August 22, 2019 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

2019 Street Rehabilitation Project Base Bid

The Contract Price of your Contract is: \$156,585.00

Two (2) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award, or have been transmitted or made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer one (1) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Bid security as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01), and Supplementary Conditions (Paragraph SC-6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Owner: VILLAGE OF MUKWONAGO

By: _____
Authorized Signature

Title: _____

Date: _____

Copy: Engineer



W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

COST COMPARISON OF BIDDERS

OWNER: Village of Mukwonago
PROJECT: 2019 Street Rehabilitation
BID OPENING DATE: August 22, 2019 10:00 a.m.

BASE BID				PARKING LOT MAINTENANCE, INC.		THE WANASET CORP.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL
1	Mobilization	L.S.	1	\$2,950.00	\$2,950.00	\$2,200.00	\$2,200.00
2	Traffic control	L.S.	1	\$2,800.00	\$2,800.00	\$1,700.00	\$1,700.00
3	Replace catch basin No. 1	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
4	Replace catch basin No. 2	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
5	Replace catch basin No. 3	EA.	1	\$5,500.00	\$5,500.00	\$6,600.00	\$6,600.00
6	Replace catch basin No. 4	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
7	Replace catch basin No. 5	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
8	Replace catch basin No. 6	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
9	Replace catch basin No. 7	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
10	Replace catch basin No. 8	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
11	Replace catch basin No. 9	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
12	Replace catch basin No. 10	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
13	Replace catch basin No. 11	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
14	Replace catch basin No. 12	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
15	Replace catch basin No. 13	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
16	Replace catch basin No. 14	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
17	Replace catch basin No. 15	EA.	1	\$5,500.00	\$5,500.00	\$6,000.00	\$6,000.00
18	Replace catch basin frame and grate, if required	EA.	1	\$1,990.00	\$1,990.00	\$2,400.00	\$2,400.00
19	Full depth pavement milling	S.Y.	500	\$5.15	\$2,575.00	\$6.00	\$3,000.00
20	Partial depth pavement milling (2 inches)	S.Y.	700	\$12.90	\$9,030.00	\$14.00	\$9,800.00
21	Excavation below subgrade	C.Y.	50	\$23.00	\$1,150.00	\$40.00	\$2,000.00
22	Geotextile subgrade stabilization	S.Y.	150	\$4.00	\$600.00	\$5.00	\$750.00



W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

COST COMPARISON OF BIDDERS

OWNER: Village of Mukwonago
PROJECT: 2019 Street Rehabilitation
BID OPENING DATE: August 22, 2019 10:00 a.m.


BASE BID				PARKING LOT MAINTENANCE, INC.		THE WANASET CORP.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL
23	Excavation below subgrade (EBS) backfill	TON	100	\$20.00	\$2,000.00	\$55.00	\$5,500.00
24	Concrete curb and gutter replacement	L.F.	200	\$56.20	\$11,240.00	\$50.00	\$10,000.00
25	Asphaltic concrete binder course	TON	80	\$207.00	\$16,560.00	\$220.00	\$17,600.00
26	Asphaltic concrete surface course	TON	130	\$138.00	\$17,940.00	\$150.00	\$19,500.00
27	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	50	\$105.00	\$5,250.00	\$35.00	\$1,750.00
TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 27)					\$156,585.00		\$166,800.00
Mandatory Alternate Bid Items							
MA-1	Replace catch basin No. 16 adjustment rings	EA.	1	\$1,200.00	\$1,200.00	\$2,300.00	\$2,300.00
MA-2	Replace catch basin No. 17 adjustment rings	EA.	1	\$1,200.00	\$1,200.00	\$2,300.00	\$2,300.00
MA-3	Replace catch basin No. 18 adjustment rings	EA.	1	\$1,200.00	\$1,200.00	\$2,300.00	\$2,300.00
MA-4	Replace catch basin No. 19 adjustment rings	EA.	1	\$1,200.00	\$1,200.00	\$2,300.00	\$2,300.00
MA-5	Replace catch basin No. 20	EA.	1	\$4,656.00	\$4,656.00	\$6,000.00	\$6,000.00
MA-6	Concrete curb and gutter replacement	L.F.	30	\$56.20	\$1,686.00	\$50.00	\$1,500.00
MA-7	Topsoil, turf grass seed, fertilizer and erosion matting	S.Y.	10	\$105.00	\$1,050.00	\$35.00	\$350.00
Total of All Mandatory Alternate Bid Prices:					\$12,192.00		\$17,050.00

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	8/26/19	NUMBER:	
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VENDOR NAME & ADDRESS:	SHIP TO:
Mendoza Concrete 1103 River Park Cir. E. Mukwonago, WI 53149	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	Mendoza Concrete	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	
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ITEM	QTY	DESCRIPTION	UNIT PRICE	AMOUNT	ACCT #
1	2154	SQ Feet concrete sidewalk removal and replacement	\$11.00	\$23,694.00	100-5343-5395
			TOTAL	\$23,694.00	

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

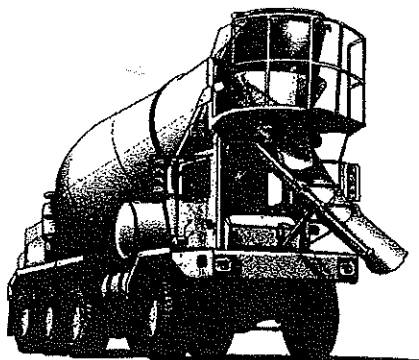
Mendoza Concrete

1103 River Park Cir. E. Mukwonago, WI 53149

Cell 262-442-5518

Serving Southeastern Wisconsin

Driveways • Patios • Sidewalks • Etc



Date 8/20/19

Name Village of Mukwonago

Address 660 Plank Rd and Oxford ave

Phone _____

Phone (Work) _____

Proposal Accepted _____

Proposal

and replace
we Remove Approx 2154 S-F of concrete
city Sidewalks

Regular Price \$23,694

4" THICK ☐

6 BAG Low Shert Concrete ☐

6" x 6" Wire Mash ☐

Forming ☐

Grading ☐

Compacting ☐

Rods ☐

Fiber Mesh ☐

5" THICK ☐

Felt ☐

Hand Tool The Joints ☐

Window Frame The Joints ☐

Brushed Finished ☐

Gravel Included ☐

Sealer ☐

10% of total required upon acceptance of proposal

Deposit is non-refundable if proposal is cancelled

Payment due upon completion

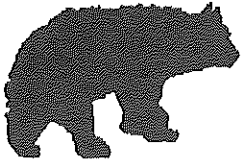
Accounts over 30 days will be charged 1 1/2% per month (18% per annum) service charge

Sub Total

Deposit

Balance
Total Due

Years of Quality Workmanship



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Personal Committee
Topic:	Staff Hiring
From:	Ron Bittner
Department:	Public Works
Presenter:	Ron Bittner
Date of Committee Action (if required):	9/4/19
Date of Village Board Action (if required):	9/18/19

Information

Subject: Hiring of replacement staff due to retirement.

Background Information/Rationale: Due to a retirement in February, DPW would like to hire for the position early with a December 1st 2019 start date. An early start would allow for additional training time with the retiree and transitioning the position from the start of the winter season.

Key Issues for Consideration: Early hiring of staff to fill a position available due to a retirement.

Fiscal Impact (If any): Approximately \$5,000 for 2019 and \$12,000 in 2020. Funds allocated for part time and summer seasonal staffing would be utilized for the additional staffing hours.

Requested Action by Committee/Board: We are requesting a recommendation to the Village Board to approve the DPW's request for a December 1st, 2019 hiring of a crewperson to replace a retiring staff member.

Attachments

Vouchers Payable Cover Sheet

Payments batch AP 09-2019-2	\$856,832.87
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Total for board approval:	\$856,832.87
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CUSTOM INVOICE REPORT FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS
VENDOR NAME: AIRGAS NORTH CENTRAL					
9964349164	EMS SUPPLIES	334.62	AIRGAS NORTH CENTRAL	FIRE	150-5231-531100 334.62
	TOTAL VENDOR AIRGAS NORTH CENTRAL	334.62			
VENDOR NAME: APEX SUPPLY CHAIN TECHNOLOGIES					
51278	MEDICATION CABINET ANNUAL FEE	595.32	APEX SUPPLY CHAIN TEC	FIRE	150-5231-531100 595.32
	TOTAL VENDOR APEX SUPPLY CHAIN TECHNOLOGIES	595.32			
VENDOR NAME: ASSOCIATED APPRAISAL					
144142	ASSESSMENT SERVICES CONTRACT	1,397.57	ASSOCIATED APPRAISAL	CLERK	100-5153-521900 1,397.57
	TOTAL VENDOR ASSOCIATED APPRAISAL	1,397.57			
VENDOR NAME: AUGUST WINTER & SONS INC					
PYMT12	ANAEROBIC DIGESTER	337,770.00	AUGUST WINTER & SONS	FINANCE	620-0000-000105 337,770.00
	TOTAL VENDOR AUGUST WINTER & SONS INC	337,770.00			
VENDOR NAME: BANDT COMMUNICATIONS					
019003819	PAGER REPAIR	153.50	BANDT COMMUNICATIONS	FIRE	150-5222-539500 153.50
019003820	PAGER REPAIR	169.00	BANDT COMMUNICATIONS	FIRE	150-5222-539500 169.00
	TOTAL VENDOR BANDT COMMUNICATIONS	322.50			
VENDOR NAME: BATTERIES PLUS					
014671445	BATTERY BACKUP BATTERIES	13.64	BATTERIES PLUS LLC	UTILITIES	610-6450-664100 13.64
	TOTAL VENDOR BATTERIES PLUS	13.64			
VENDOR NAME: BB&T COMMERCIAL EQUIPMENT CAPITAL					
304230	FIRST OF 4 ANNUAL PAYMENTS FOR MINDSHAR	16,551.33	BB&T COMMERCIAL EQUIP	POLICE	340-5890-581100 16,551.33
	TOTAL VENDOR BB&T COMMERCIAL EQUIPMENT CAPITAL	16,551.33			
VENDOR NAME: BUELOW, VETTER, BUIKEMA, OLSON					
UG2019	LABOR ATTORNEY AUGUST ACTIVITY	11,151.90	BUELOW, VETTER, BUIKE	FINANCE	150-5221-521900 4,036.40
					100-5300-521900 6,517.00
					610-6920-692300 242.25
					620-8400-852000 242.25
					100-5211-521900 114.00
	TOTAL VENDOR BUELOW, VETTER, BUIKEMA, OLSON	11,151.90			
VENDOR NAME: C & M AUTO PARTS INC					
01581	SQD #24 - NEW BATTERY	127.49	C & M AUTO PARTS INC	POLICE	100-5212-539500 127.49
02138	3452 REPAIR	307.02	C & M AUTO PARTS INC	FIRE	150-5231-539500 307.02
02711	WIRE PROTECTION	7.60	C & M AUTO PARTS INC	DPW	100-5324-539500 7.60
02972	REPAIR	47.49	C & M AUTO PARTS INC	BUILDING	100-5241-539500 47.49
02978	REPAIR	4.59	C & M AUTO PARTS INC	BUILDING	100-5241-539500 4.59
	TOTAL VENDOR C & M AUTO PARTS INC	494.19			
VENDOR NAME: CENTRAL OFFICE SYSTEMS					
5041550	COPIER LEASE	92.00	CENTRAL OFFICE SYSTEM	FIRE	150-5221-531100 92.00

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CUSTOM INVOICE REPORT FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS
VENDOR NAME: CENTRAL OFFICE SYSTEMS					
54933665	LEASE PAYMENT	165.00	CENTRAL OFFICE SYSTEM	MULTIPLE	100-5142-531200 23.10 150-5221-531100 21.45 220-5140-531200 1.65 410-5363-531200 3.30 440-5511-531200 8.25 500-5344-531200 1.65 610-6920-693000 54.45 620-8400-856000 51.15
TOTAL VENDOR CENTRAL OFFICE SYSTEMS		257.00			
VENDOR NAME: CINTAS					
029646301	UNIFORM SERVICE	78.50	CINTAS	UTILITIES	610-6920-693000 39.25 620-8010-827000 39.25
029646424	STAFF UNIFORMS	90.41	CINTAS	DPW	100-5323-531100 90.41
029118187	UNIFORM SERVICE	92.50	CINTAS	UTILITIES	610-6920-693000 46.25 620-8010-827000 46.25
029118061	STAFF UNIFORMS	95.41	CINTAS	DPW	100-5323-531100 95.41
TOTAL VENDOR CINTAS		356.82			
VENDOR NAME: CONLEY MEDIA, LLC					
0362410819	WAUKESHA FREEMAN 07/28-08/24 2019	813.49	CONLEY MEDIA, LLC	ALLOCATE	100-5142-531200 41.52 100-5632-531200 82.82 100-5632-531200 135.10 100-5632-531200 59.19 100-5632-531200 135.10 480-5700-539900 120.76 610-6210-662500 119.92 480-5700-584800 119.08
TOTAL VENDOR CONLEY MEDIA, LLC		813.49			
VENDOR NAME: CUMMINS SALES AND SERVICE					
6-43015	WELL 5 GENRATOR REPAIRS	28.14	CUMMINS SALES AND SER	UTILITIES	610-6200-662500 28.14
TOTAL VENDOR CUMMINS SALES AND SERVICE		28.14			
VENDOR NAME: ELECTION SYSTEMS & SOFTWARE					
097196	ELECTION EQUIP 4G MODEM UPGRADES	325.00	ELECTION SYSTEMS & SO	CLERK	100-5144-531100 325.00
TOTAL VENDOR ELECTION SYSTEMS & SOFTWARE		325.00			
VENDOR NAME: EMERGENCY MEDICAL PRODUCTS					
096869	EMS SUPPLIES	244.86	EMERGENCY MEDICAL PRO	FIRE	150-5231-531100 244.86
097004	EMS SUPPLIES	134.10	EMERGENCY MEDICAL PRO	FIRE	150-5231-531100 134.10
TOTAL VENDOR EMERGENCY MEDICAL PRODUCTS		378.96			

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CUSTOM INVOICE REPORT FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS
VENDOR NAME: FASTENAL COMPANY					
WIMUK78616	NEW SQUAD WIRING SET UP	37.60	FASTENAL COMPANY	POLICE	100-5212-531100 37.60
WIMUK78716	DIGESTER REPAIR PARTS	6.24	FASTENAL COMPANY	UTILITIES	620-8010-833000 6.24
WIMUK78729	DIGESTER REPAIR PARTS	7.11	FASTENAL COMPANY	UTILITIES	620-8010-833000 7.11
WIMUK78730	DIGESTER REPAIR PARTS	10.26	FASTENAL COMPANY	UTILITIES	620-8010-833000 10.26
WIMUK78734	DIGESTER REPAIR PARTS	15.60	FASTENAL COMPANY	UTILITIES	620-8010-833000 15.60
WIMUK78750	WWTF PAPER TOWEL PRODUCTS	141.12	FASTENAL COMPANY	UTILITIES	620-8010-827000 141.12
TOTAL VENDOR FASTENAL COMPANY		217.93			
VENDOR NAME: GALLS INC					
013581021	NEW UNIFORMS FOR OFFICER ROGERS	505.90	GALLS INC	POLICE	100-5212-534700 505.90
013556820	NEW UNIFORMS FOR OFFICER ROGERS	125.97	GALLS INC	POLICE	100-5212-534700 125.97
013449369	OFFICER KUBIAK'S UNIFORM ALLOWANCE - 2	119.98	GALLS INC	POLICE	100-5212-534600 119.98
TOTAL VENDOR GALLS INC		751.85			
VENDOR NAME: GOLDSMITH PAINTING & CLEANING, INC					
12835	ATKINSON LIFT STATION MAINTENEANCE	5,020.00	GOLDSMITH PAINTING &	UTILITIES	620-8020-832000 5,020.00
TOTAL VENDOR GOLDSMITH PAINTING & CLEANING, INC		5,020.00			
VENDOR NAME: HAHN ACE HARDEWARE					
AUG2019	HYDRANT PAINTING	152.79	HAHN ACE HARDWARE	UTILITIES	610-6454-665400 52.79 620-8010-827000 100.00
AUG2019	PARK SUPPLIES	207.08	HAHN ACE HARDWARE	DPW	100-5521-531100 207.08
AUG2019	FASTENERS FOR SETTING UP NEW SQUAD #30	4.48	HAHN ACE HARDWARE	POLICE	100-5212-539500 4.48
AUG2019	FIRE SUPPLIES	50.49	HAHN ACE HARDWARE	FIRE	150-5222-531100 50.49
AUG2019	TRIM LINE	14.92	HAHN ACE HARDWARE	LIBRARY	440-5511-531100 14.92
TOTAL VENDOR HAHN ACE HARDEWARE		429.76			
VENDOR NAME: HAWKINS WATER TREATMENT					
1568243	SLUDGE THICKENING CHEMICALS	2,028.60	HAWKINS WATER TREATME	UTILITIES	620-8010-825000 2,028.60
1568242	CHEMICALS FOR WATER TREATMENT	2,330.90	HAWKINS WATER TREATME	UTILITIES	610-6300-663100 2,330.90
TOTAL VENDOR HAWKINS WATER TREATMENT		4,359.50			
VENDOR NAME: HIPPENMEYER, REILLY					
18354	MISC MATTERS	2,762.50	HIPPENMEYER, REILLY,	FINANCE	100-5130-521900 2,762.50
18355	POLICE DEPT	105.00	HIPPENMEYER, REILLY,	FINANCE	100-5211-521900 105.00
18356	ORDINANCE/RESOLUTION	412.50	HIPPENMEYER, REILLY,	FINANCE	100-5130-521900 412.50
18359	EDGEWOOD MEADOWS	35.00	HIPPENMEYER, REILLY,	FINANCE	100-0000-211400 35.00
18357	CHAPMAN	210.00	HIPPENMEYER, REILLY,	FINANCE	100-0000-211425 210.00
18358	915 MAIN	227.50	HIPPENMEYER, REILLY,	FINANCE	100-0000-211425 227.50
18360	PROSECUTION	1,110.00	HIPPENMEYER, REILLY,	FINANCE	100-5130-521900 1,110.00
TOTAL VENDOR HIPPENMEYER, REILLY		4,862.50			
VENDOR NAME: HORN OIL					

CUSTOM INVOICE REPORT FOR MUKWONAGO
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INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS	
VENDOR NAME: HORN OIL						
AUG2019	AUGUST 2019 FUEL BILL	7,036.52	HORN OIL	ALLOCATE	100-5212-535100	2,330.41
					100-5241-535100	118.07
					100-5324-535100	1,551.77
					150-5222-535100	470.30
					150-5231-535100	1,661.42
					610-6920-693300	227.77
					620-8010-828000	628.78
					100-5324-539500	48.00
TOTAL VENDOR HORN OIL		7,036.52				
VENDOR NAME: JEFFERSON FIRE & SAFETY						
IN109441	NOZZLE TIPS	570.35	JEFFERSON FIRE & SAFE	FIRE	150-5222-531100	570.35
IN109216	DIAMOND PLATE CLEANER	57.00	JEFFERSON FIRE & SAFE	FIRE	150-5222-539500	57.00
IN109221	TURNOUT GEAR SOAP	125.00	JEFFERSON FIRE & SAFE	FIRE	150-5222-531100	125.00
TOTAL VENDOR JEFFERSON FIRE & SAFETY		752.35				
VENDOR NAME: JOHNS DISPOSAL						
032733	AUGUST GARBAGE AND RECYCLING	38,999.70	JOHNS DISPOSAL	DPW	410-5362-531000	22,941.00
					410-5363-521900	16,058.70
TOTAL VENDOR JOHNS DISPOSAL		38,999.70				
VENDOR NAME: KAESTNER AUTO ELECTRIC						
031367	3461 BATTERIES	299.99	KAESTNER AUTO ELECTRI	FIRE	150-5222-539500	299.99
TOTAL VENDOR KAESTNER AUTO ELECTRIC		299.99				
VENDOR NAME: KARL JAMES & COMPANY LLC						
001900025	UPDATED VIDEOS FOR WEBSITE	5,000.00	KARL JAMES & COMPANY	ADMIN	100-5670-521900	5,000.00
TOTAL VENDOR KARL JAMES & COMPANY LLC		5,000.00				
VENDOR NAME: KINDER MATTHEW						
1062019	LICENSE EXAM FEE	25.00	KINDER MATTHEW	UTILITIES	620-8400-854100	25.00
TOTAL VENDOR KINDER MATTHEW		25.00				
VENDOR NAME: KOHOUT BEN						
08272019	FIELD VISITS	8.70	KOHOUT BEN	PLANNER	100-5632-533200	8.70
TOTAL VENDOR KOHOUT BEN		8.70				
VENDOR NAME: LANGE ENTERPRISES						
0034	STREET SIGNS	112.68	LANGE ENTERPRISES	DPW	100-5348-531100	112.68
0198	STREET SIGN CAPS	25.90	LANGE ENTERPRISES	DPW	100-5348-531100	25.90
TOTAL VENDOR LANGE ENTERPRISES		138.58				
VENDOR NAME: LEAGUE OF WI MUNICIPALITIES						
0232019	VILLAGE PRES LEAGUE CONF REGISTRATION	225.00	LEAGUE OF WI MUNICIPA	CLERK	100-5111-533500	225.00
TOTAL VENDOR LEAGUE OF WI MUNICIPALITIES		225.00				

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INVOICE NUMBER	DESCRIPTION	AMOUNT	VENDOR NAME	APPROVAL DEPARTMENT	DISTRIBUTIONS\AMOUNTS	
VENDOR NAME: LYNCH CHEVROLET						
08282019	2020 CHEVY TRAVERSE FOR SEWER UTILITY	28,622.50	LYNCH CHEVROLET	UTILITIES	620-0000-139200	28,622.50
TOTAL VENDOR LYNCH CHEVROLET		28,622.50				
VENDOR NAME: MAKENZEE LOFT						
08132019	ECONOMIC DEVELOPMENT SUMMIT MATERIALS	180.36	MAKENZEE LOFT	ADMIN	100-5670-531100	180.36
TOTAL VENDOR MAKENZEE LOFT		180.36				
VENDOR NAME: MARTENS PLBG & HTG INC						
51332	MUSEUM AIR CONDITIONER UPSTAIRS	7,497.00	MARTENS PLBG & HTG IN	DPW	430-5700-571200	7,497.00
TOTAL VENDOR MARTENS PLBG & HTG INC		7,497.00				
VENDOR NAME: MENDOZA CONCRETE						
08202019	SIDEWALK REPLACEMENT PROGRAM	23,694.00	MENDOZA CONCRETE	DPW	100-5343-539500	23,694.00
TOTAL VENDOR MENDOZA CONCRETE		23,694.00				
VENDOR NAME: METRO MUNICIPAL CLERKS						
09262019	METRO CLERKS REGISTRATION	28.00	METRO MUNICIPAL CLERK	CLERK	100-5142-533500	28.00
TOTAL VENDOR METRO MUNICIPAL CLERKS		28.00				
VENDOR NAME: MUKWONAGO AREA CHAMBER OF COMM						
JULY2019	JULY 2019 ROOM TAX	5,154.62	MUKWONAGO AREA CHAMBE	CLERK	100-0000-244000	5,154.62
TOTAL VENDOR MUKWONAGO AREA CHAMBER OF COMM		5,154.62				
VENDOR NAME: MUKWONAGO AUTO PARTS - FIRE						
079170	3461 BATTER CHARGER	55.99	MUKWONAGO AUTO PARTS	FIRE	150-5222-539500	55.99
TOTAL VENDOR MUKWONAGO AUTO PARTS - FIRE		55.99				
VENDOR NAME: MUKWONAGO AUTO PARTS - GENERAL						
AUG2019	5900 TORO PARTS	75.01	MUKWONAGO AUTO PARTS	DPW	100-5324-539500	75.01
AUG2019	DIGESTER COVERS REPAIRS	143.24	MUKWONAGO AUTO PARTS	UTILITIES	620-8010-833000	143.24
TOTAL VENDOR MUKWONAGO AUTO PARTS - GENERAL		218.25				
VENDOR NAME: MUKWONAGO FIRE DEPT						
079170	FIRST AID TRAINING	630.00	MUKWONAGO FIRE DEPT	DPW	100-5323-533500	630.00
TOTAL VENDOR MUKWONAGO FIRE DEPT		630.00				
VENDOR NAME: NORTHERN LAKE SERVICE						
062730	SUBBED OUT LAB TESTING	168.00	NORTHERN LAKE SERVICE	UTILITIES	620-8010-826000	168.00
063061	WWTF RIVER TESTING	192.00	NORTHERN LAKE SERVICE	UTILITIES	620-8010-826000	192.00
063219	WWTF LAB TESTING	188.00	NORTHERN LAKE SERVICE	UTILITIES	620-8010-827000	188.00
063337	WATER LAB TESTING	140.00	NORTHERN LAKE SERVICE	UTILITIES	610-6300-663200	140.00
TOTAL VENDOR NORTHERN LAKE SERVICE		688.00				
VENDOR NAME: PORT-A-JOHN, INC						
0303907	POTABLR RESTROOMS	86.00	PORT-A-JOHN, INC	DPW	100-5521-531100	86.00
0303908	POTABLR RESTROOMS	86.00	PORT-A-JOHN, INC	DPW	100-5521-531100	86.00
0303909	PORTABLE RESTROOMS	258.00	PORT-A-JOHN, INC	DPW	100-5521-531100	258.00
0303910	PORTABLE RESTROOMS	172.00	PORT-A-JOHN, INC	DPW	100-5521-531100	172.00
0303911	PORTABLE RESTROOMS	86.00	PORT-A-JOHN, INC	DPW	100-5521-531100	86.00
0303912	PORTABLE RESTROOMS	86.00	PORT-A-JOHN, INC	DPW	100-5521-531100	86.00

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VENDOR NAME: PORT-A-JOHN, INC						
1303913	PORTABLE RESTROOMS	86.00	PORT-A-JOHN, INC	DPW	100-5521-531100	86.00
TOTAL VENDOR PORT-A-JOHN, INC		860.00				
VENDOR NAME: PRAXAIR DISTRIBUTION						
91347582	OXYGEN/ACETYLENE TANK LEASES	29.74	PRAXAIR DISTRIBUTION	UTILITIES	620-8010-827000	29.74
TOTAL VENDOR PRAXAIR DISTRIBUTION		29.74				
VENDOR NAME: PREMIER REAL ESTATE MANAGEMENT						
REFUNDESCROW	BD Bond Refund	145.91	PREMIER REAL ESTATE M	CLERK	100-0000-211425	145.91
TOTAL VENDOR PREMIER REAL ESTATE MANAGEMENT		145.91				
VENDOR NAME: PROHEALTH CARE LAB BILLING						
AUG2019	AUGUST OAWI BLOOD DRAWS	70.00	PROHEALTH CARE	POLICE	100-5212-521900	70.00
TOTAL VENDOR PROHEALTH CARE LAB BILLING		70.00				
VENDOR NAME: PROHEALTH CARE MEDICAL						
800297	EMPLOYEE TESTING	151.00	PROHEALTH CARE MEDICA	POLICE	100-5212-521900	95.00
					620-8400-852000	56.00
800451	RESERVE OFFICER DRUG SCREEN & PHYSICAL	95.00	PROHEALTH CARE MEDICA	POLICE	100-5212-521900	95.00
TOTAL VENDOR PROHEALTH CARE MEDICAL		246.00				
VENDOR NAME: PROVEN POWER INC						
12-307796	COMPACT TRACTOR PARTS	256.93	PROVEN POWER INC	DPW	100-5324-539500	256.93
TOTAL VENDOR PROVEN POWER INC		256.93				
VENDOR NAME: QUILL CORPORATION						
741471	PAPER	139.96	QUILL CORPORATION	MULTIPLE	100-5142-531100	19.59
					150-5221-531100	18.19
					220-5140-531100	1.40
					410-5363-531100	2.80
					440-5511-531100	7.00
					500-5344-531100	1.40
					610-6920-692100	46.19
					620-8300-840000	43.39
TOTAL VENDOR QUILL CORPORATION		139.96				
VENDOR NAME: R & R INSURANCE SERVICES						
117716	QUARTERLY BILL - VEHICLE	24,893.00	R&R INSURANCE SERVICE	FINANCE	100-5154-551200	6,707.67
					100-5154-551200	1,475.26
					150-5221-522600	14,911.27
					610-6920-692400	428.80
					620-8400-853000	1,370.00

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VENDOR NAME: R & R INSURANCE SERVICES					
211717	QUARTERLY WC & RISK INSURANCE	27,872.00	R&R INSURANCE SERVICE	FINANCE	100-5154-551100 15,590.75 100-5254-522600 87.50 150-5221-522600 7,531.07 410-5363-522600 87.50 440-5511-522600 259.56 500-5344-522600 87.50 610-6920-692400 1,677.99 620-8400-853000 2,550.13
TOTAL VENDOR R & R INSURANCE SERVICES		52,765.00			
VENDOR NAME: RICOH USA, INC					
057452576	COPIER	8.12	RICOH USA, INC	PLANNER	100-5632-521900 8.12
TOTAL VENDOR RICOH USA, INC		8.12			
VENDOR NAME: RUEKERT & MIELKE, INC.					
28853	12-00000.100 HELMINIAK CSM	578.10	RUEKERT & MIELKE, INC	FINANCE	100-0000-211400 578.10
28802	12-00000.100 General Services	4,768.01	RUEKERT & MIELKE, INC	FINANCE	100-5335-521900 4,768.01
28803	12-00000.300 Water Utility Services	950.50	RUEKERT & MIELKE, INC	FINANCE	610-6920-692300 950.50
28804	12-00000.400 Sewer Utility Services	377.50	RUEKERT & MIELKE, INC	FINANCE	620-8400-852000 377.50
28805	12-10044.300 Midwest Storage Developmen	670.82	RUEKERT & MIELKE, INC	FINANCE	100-0000-211400 670.82
28807	12-10059.300 Holz Parkway Multi-Use Tra	338.44	RUEKERT & MIELKE, INC	FINANCE	480-5700-585000 338.44
28808	12-10061.300 Boat Launch Improvements /	425.97	RUEKERT & MIELKE, INC	FINANCE	480-5700-586400 425.97
28809	12-10062.300 MASD High School Expansion	79.25	RUEKERT & MIELKE, INC	FINANCE	100-0000-211400 79.25
28811	12-10063.210 2019 GIS Services - GIS Da	1,328.55	RUEKERT & MIELKE, INC	FINANCE	610-6920-692300 457.80 100-5241-521900 264.00 100-5632-521900 606.75
28812	12-10063.225 2019 GIS Services - Incorp	1,080.00	RUEKERT & MIELKE, INC	FINANCE	100-5611-521900 1,080.00
28810	12-10063.606 2018 GIS Services - Forest	500.00	RUEKERT & MIELKE, INC	FINANCE	100-5611-521900 500.00
28813	12-10064.100 Instrument Development Cor	101.64	RUEKERT & MIELKE, INC	FINANCE	100-0000-211400 101.64
28814	12-10068.300 Construction Services Sugd	1,832.74	RUEKERT & MIELKE, INC	FINANCE	250-5335-521900 1,832.74
28816	12-10068.310 TID #5 Phase 2 Constructio	1,199.76	RUEKERT & MIELKE, INC	FINANCE	250-5335-521900 1,199.76
28818	12-10069.100 Chapman Farms Portion of V	112.06	RUEKERT & MIELKE, INC	FINANCE	200-5335-521900 112.06
28819	12-10069.101 Chapman Farms Portion of V	112.06	RUEKERT & MIELKE, INC	FINANCE	100-0000-211400 112.06
28822	12-10071.300 Grand Avenue Water Main Re	960.60	RUEKERT & MIELKE, INC	FINANCE	610-6920-692300 960.60
28823	12-10075.300 WWTF Septage Receiving, Di	4,827.63	RUEKERT & MIELKE, INC	FINANCE	620-0000-000110 4,827.63
28824	12-10078.100 Arby's BP Development Revi	112.00	RUEKERT & MIELKE, INC	FINANCE	100-0000-211400 112.00
28825	12-10081.300 Well 5 Iron Filter / Const	9,611.57	RUEKERT & MIELKE, INC	FINANCE	610-0000-000109 9,611.57
28829	12-10095.300 I-43 Tower Painting / Cons	5,390.10	RUEKERT & MIELKE, INC	FINANCE	610-6920-692300 5,390.10
28830	12-10096.200 DeBack Drive Infrastructur	16,900.00	RUEKERT & MIELKE, INC	FINANCE	200-5335-521900 16,900.00
28831	12-10098.110 Mukwonago WWTF Phosphorus	6,928.25	RUEKERT & MIELKE, INC	FINANCE	620-8400-852000 6,928.25
28833	12-10104.300 Mukwonago Animal Hospital	112.06	RUEKERT & MIELKE, INC	FINANCE	100-0000-211400 112.06
28834	12-10105.200 WWTF Clarifier Dome / Chem	4,879.50	RUEKERT & MIELKE, INC	FINANCE	620-8400-852000 4,879.50
28838	12-10115.200 2019 Well & Well Pump Impr	1,752.00	RUEKERT & MIELKE, INC	FINANCE	610-6920-692300 1,752.00
28839	12-10118.100 TouchPad Electronics / Dev	657.80	RUEKERT & MIELKE, INC	FINANCE	250-5335-521900 657.80
28840	12-10119.100 Malcolm Drilling / Develop	56.00	RUEKERT & MIELKE, INC	FINANCE	250-5335-521900 56.00
28841	12-10019.200 Malcolm Drilling / Touchpa	1,250.00	RUEKERT & MIELKE, INC	FINANCE	250-5335-521900 1,250.00
28844	12-10122.200 Village Hall Generator Add	2,322.27	RUEKERT & MIELKE, INC	FINANCE	430-5700-571000 2,322.27
28845	12-10123.200 2019 Street Rehabilitation	6,000.00	RUEKERT & MIELKE, INC	FINANCE	480-5700-584000 6,000.00

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VENDOR NAME: RUEKERT & MIELKE, INC.					
128846	12-92041.485 2019 SCADA Service Work	3,188.16	RUEKERT & MIELKE, INC	FINANCE	610-6920-692300 1,594.08 620-8400-852000 1,594.08
128851	12-92136.203 Chapman Farms / Special As	657.00	RUEKERT & MIELKE, INC	FINANCE	200-5335-521900 657.00
128849	12-92136.300 Chapman Farms Boulevard Co	567.72	RUEKERT & MIELKE, INC	FINANCE	200-5335-521900 567.72
128806	EDGEWOOD APARTMENTS / REVIEW	1,643.55	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 1,643.55
128820	CHAPMAN FARMS PORTION OF VILLAGE 6-ACRE	687.08	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 687.08
128821	CHAPMAN FARMS PORTION OF VILLAGE 6-ACRE	148.64	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 148.64
128828	STORAGE WERKS MINI STORAGE / EROSION CO	73.06	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 73.06
128832	TRIPLE CROWN DEVELOPMENT REVIEW - COORD	269.12	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 269.12
128835	SUPER PRODUCTS DEVELOPMENT REVIEW / ERO	376.12	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 376.12
128836	KAY'S DANCE CENTER / DEVELOPMENT REVIEW	40.06	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 40.06
128837	VERIZON / DEVELOPMENT REVIEW	97.25	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 97.25
128842	PHANTOM LAKES PRESERVE / DEVELOPMENT RE	854.50	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 854.50
128843	GREATLIFE SENIOR LIVING / DEVELOPMENT R	2,232.00	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 2,232.00
128847	FAIRWINDS PHASE 5 CONSTRUCTION SERVICES	168.06	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 168.06
128848	MINOR ESTATES, ADDITION #4, DEVELOPMENT	168.00	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 168.00
128850	CHAPMAN FARM / RESIDENTIAL SUBDIVISION	1,126.00	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 1,126.00
128852	PRO HEALTH EXPANSION / 2018 EXPANSION	560.25	RUEKERT & MIELKE, INC	FINANCE	100-0000-211425 560.25
TOTAL VENDOR RUEKERT & MIELKE, INC.		89,071.75			
VENDOR NAME: SHERWIN-WILLIAMS					
1914-9	HYDRANT PAINT	256.02	SHERWIN-WILLIAMS	UTILITIES	610-6454-665400 256.02
1989-0	HYDRANT PAINT	(85.17)	SHERWIN-WILLIAMS	UTILITIES	610-6454-665400 (85.17)
1015-2	WWTF DIGESTER COVER REPAIRS	7.46	SHERWIN-WILLIAMS	UTILITIES	620-8010-833000 7.46
TOTAL VENDOR SHERWIN-WILLIAMS		178.31			
VENDOR NAME: SHRED-IT USA					
127940499	REG SHRED SVCS & ADD'L TOTES	201.57	SHRED-IT USA	CLERK	100-5142-521900 201.57
TOTAL VENDOR SHRED-IT USA		201.57			
VENDOR NAME: STAAB CONSTRUCTION CORP					
1YMT2	WELL #5	178,673.15	STAAB CONSTRUCTION CO	FINANCE	610-0000-000109 178,673.15
TOTAL VENDOR STAAB CONSTRUCTION CORP		178,673.15			
VENDOR NAME: STRYKER SALES CORP.					
00340009	EMS SUPPLIES	328.60	STRYKER SALES CORP.	FIRE	150-5231-531100 328.60
TOTAL VENDOR STRYKER SALES CORP.		328.60			
VENDOR NAME: SUBURBAN LABORATORIES					
68429	BACTI TESTING FOR WATER	96.00	SUBURBAN LABORATORIES	UTILITIES	610-6300-663200 96.00
TOTAL VENDOR SUBURBAN LABORATORIES		96.00			
VENDOR NAME: TERRACON CONSULTANTS					
C52756	TID#4 - ENVIRONMENTAL REMEDIATION	1,481.58	TERRACON CONSULTANTS	ADMIN	240-5140-521900 1,481.58
TOTAL VENDOR TERRACON CONSULTANTS		1,481.58			
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN					

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VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN						
165832	LOCKS FOR SYPHON, SHOVELS FOR TRUCKS	74.97	TRACTOR SUPPLY CREDIT	UTILITIES	620-8030-831000	20.00
					610-6452-665200	54.97
AUG2019 GRASS SEED						
		149.98	TRACTOR SUPPLY CREDIT	DPW	100-5521-531100	74.99
					100-5521-531100	74.99
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN		224.95				
VENDOR NAME: TREASURER STATE OF WI						
AUG2019	STATE OF WI JAIL FINES	4,658.70	TREASURER STATE OF WI	CLERK	100-0000-242400	4,658.70
TOTAL VENDOR TREASURER STATE OF WI		4,658.70				
VENDOR NAME: TREASURER WAUKESHA COUNTY						
AUG2019	WAUKESHA CO JAIL FINES	1,419.00	TREASURER WAUKESHA CO	CLERK	100-0000-243240	1,419.00
TOTAL VENDOR TREASURER WAUKESHA COUNTY		1,419.00				
VENDOR NAME: UNITED LIQUID WASTE						
15728	WWTF SLUDGE HAULING	1,900.00	UNITED LIQUID WASTE	UTILITIES	620-8010-825500	1,900.00
TOTAL VENDOR UNITED LIQUID WASTE		1,900.00				
VENDOR NAME: UNITED STATES FIRE PROTECTION						
'017311	ANNUAL FIRE ALARM SYSTEM CHECK FOR PD	295.00	UNITED STATES FIRE PR	POLICE	100-5211-539400	295.00
'017247	ALARM PANEL INSPECTION	235.00	UNITED STATES FIRE PR	DPW	100-5160-521900	235.00
TOTAL VENDOR UNITED STATES FIRE PROTECTION		530.00				
VENDOR NAME: USA BLUEBOOK						
96062	LAB CHEMICALS	86.03	USA BLUEBOOK	UTILITIES	620-8010-826000	86.03
94576	LAB SUPPLIES FOR PHOPHORUS TESTS	164.35	USA BLUEBOOK	UTILITIES	620-8010-826000	164.35
TOTAL VENDOR USA BLUEBOOK		250.38				
VENDOR NAME: VAN AACKEN KEVIN						
9042019	KEVIN VANAACKEN TRAINING AND TRAVEL	238.70	KEVIN VAN AACKEN	DPW	100-5323-533500	238.70
TOTAL VENDOR VAN AACKEN KEVIN		238.70				
VENDOR NAME: VANGUARD COMPUTERS INC						
8720	2 SURFACE PRO TABLETS	1,952.46	VANGUARD COMPUTERS IN	BUILDING	100-5241-521900	1,952.46
8575	KEN COMPUTER FOR MAINTENCE	1,012.50	VANGUARD COMPUTERS IN	UTILITIES	610-6920-693500	500.00
					620-8010-827000	512.50
TOTAL VENDOR VANGUARD COMPUTERS INC		2,964.96				
VENDOR NAME: VERIZON WIRELESS						
837355243	VERIZON BILL	100.20	VERIZON WIRELESS	FIRE	150-5221-522500	100.20
TOTAL VENDOR VERIZON WIRELESS		100.20				
VENDOR NAME: WACHTEL TREE SCIENCE INC						
8474	2ND PAYMENT TREE INVENTORY	11,907.00	WACHTEL TREE SCIENCE	DPW	100-5611-521900	11,907.00

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VENDOR NAME: WACHTEL TREE SCIENCE INC						
	TOTAL VENDOR WACHTEL TREE SCIENCE INC	11,907.00				
VENDOR NAME: WALWORTH COUNTY						
UG2019	WALWORTH CO JAIL FEES	20.00	WALWORTH COUNTY	CLERK	100-0000-243250	20.00
	TOTAL VENDOR WALWORTH COUNTY	20.00				
VENDOR NAME: WAUKESHA CTY TREASURER						
0000054	3RD QTR PARCEL BILLING	1,360.80	WAUKESHA CTY TREASURE	CLERK	100-5142-521900	1,360.80
	TOTAL VENDOR WAUKESHA CTY TREASURER	1,360.80				
VENDOR NAME: WI DEPT OF JUSTICE CIB						
UG2019	SELLER'S PERMIT/BACKGROUND CHECKS	21.00	WI DEPT OF JUSTICE CI	MULTIPLE	100-5211-521900 100-0000-242205	7.00 14.00
	TOTAL VENDOR WI DEPT OF JUSTICE CIB	21.00				
VENDOR NAME: WI RURAL WATER ASSOCIATION						
3648	MEMBERSHIP FEE	520.00	WI RURAL WATER ASSOCI	UTILITIES	610-6920-693000	520.00
815	SAFETY TRAINING	441.18	WI RURAL WATER ASSOCI	UTILITIES	620-8400-854100	441.18
	TOTAL VENDOR WI RURAL WATER ASSOCIATION	961.18				
VENDOR NAME: WI STATE LAB OF HYGIENE						
04098	WATER LAB TESTING	26.00	WI STATE LAB OF HYGIE	UTILITIES	610-6300-663200	26.00
	TOTAL VENDOR WI STATE LAB OF HYGIENE	26.00				
VENDOR NAME: WISCONSIN IMAGING						
R37484	BLACK TONER FOR COPY MACHINE	10.80	WISCONSIN IMAGING	POLICE	100-5211-531100	10.80
	TOTAL VENDOR WISCONSIN IMAGING	10.80				
RAND TOTAL:		856,832.87				

**EXISTING EMPLOYER UPDATE RESOLUTION
WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM**

RESOLVED, by the Village Board of the Village of Mukwonago
(Governing Body) (Employer Legal Name)

that pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to continue in the Wisconsin Public Employers (WPE) Group Health Insurance program that is offered to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the *Local Employer Health Insurance Standards, Guidelines and Administration Manual* (ET-1144).

We will continue to participate in the program option in which we are currently enrolled. If we wish to elect a new program option for 2020 we will file a separate resolution to do so.

All participants in the WPE Group Health Insurance program need to be enrolled in a program option. Individual employees cannot choose between program options.

The resolution must be received by the Department of Employee Trust Funds as soon as possible, but no later than October 1, in order to continue participation without lapse. If more time is needed, contact ETF.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the 18 day of September, year 2019 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 18 day of September, year 2019.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

39-6008442

Federal tax identification number (FEIN/TIN)

69-036-0573000

ETF employer identification number

Number of eligible employees 76

Waukesha

Employer county

DDoherty@villageofmukwonago.com

Employer benefit contact email address

or MMcGilvray@villageofmukwonago.com

Authorized employer representative signature

Fred Winchowsky

Authorized employer representative printed name

Village President

Authorized representative title

440 River Crest Ct

Mukwonago, WI 53149

Mailing address

Submit completed form to ETF at ETFsMBESSNewEmployer@etf.wi.gov
or fax to 608-267-4549.

ORDINANCE No. 966

**AN ORDINANCE TO AMEND THE ZONING DISTRICT
MAP OF THE VILLAGE OF MUKWONAGO ON BEHALF OF INFINITY DEVELOPMENT, LLC., FOR
TAX KEY MUKV1979992 AND MUKV1979991 TO REZONE FROM A-1 AGRICULTURAL DISTRICT
WITH EXISTING FLOOD PLAIN OVERLAY, TO R-5 LOW DENSITY MULTI-FAMILY RESIDENTIAL
DISTRICT WITH EXISTING FLOOD PLAIN OVERLAY.**

THE VILLAGE BOARD of the Village of Mukwonago, Waukesha and Walworth Counties, Wisconsin, do ordain as follows:

SECTION I. Pursuant to the provision of Section 100.856 of the Municipal Code of the Village of Mukwonago, having received the recommendation of the Village Plan Commission, and after a public hearing before the Village Board duly called and held on the 21st day of August, 2019, the following legally described property is amended on the Village of Mukwonago District Map from A-1 (Agricultural District) to R-5 (Lot Density Multi-Family District) and PUD (Planned Unit Development Overlay District):

PARTICULARLY DESCRIBED AS FOLLOWS: METES AND BOUNDS DESCRIPTION OF COMBINED PARCELS: Being a part of the Southwest 1/4 and Northwest 1/4 of the Southwest 1/4 Section 27, Township 5 North, Range 18 East, Village of Mukwonago, Waukesha County, Wisconsin, described as follows:

Commencing at the northwest corner of the Southwest 1/4 of said Section 27; thence North 89°03'46" East along the north line of said Southwest 1/4, 822.36 feet to the centerline of Eagle Lake Avenue -County Trunk Highway "LO" and the Point of Beginning; Thence continuing North 89°03'46" East along said north line, said line also being the south line of Minors Homestead Addition No. 2, a recorded subdivision, 62.29 feet; thence South 00°38'53" East, 789.81 feet to a found 1" iron pipe; thence South 01°17'48" East, 531.09 feet to the north line of the Southwest 1/4 of the Southwest 1/4 of said Section 27; thence South 00°54'32" East along the east line of the said Southwest 1/4 of the Southwest 1/4, 514.75 feet; thence North 89°50'52" West, 17.99 feet; thence North 67°38'42" West, 104.65 feet; thence North 13°27'14" West, 64.15 feet; thence North 08°06'48" East, 172.41 feet; thence North 54°49'17" West, 92.67 feet; thence North 89°06'30" West, 137.34 feet; thence North 67°07'11" West, 80.08 feet; thence North 62°33'58" West, 223.75 feet; thence South 89°59'57" West, 124.87 feet; thence North 01°14'24" West, 993.41 feet to the aforesaid centerline of Eagle Lake Avenue, County Trunk Highway "LO"; thence North 64°17'46" East along said centerline, 157.32 feet to a point of curvature; thence northeasterly 398.79 feet along the arc of said curve to the left and said centerline, whose radius is 2564.05 feet and whose chord bears North 59°50'26" East, 398.39 feet; thence North 55°23'05" East, 193.87 feet to the Point of Beginning. Reserving therefrom a strip of land 33 feet in width lying south of and adjacent to the aforesaid centerline of Eagle Lake Avenue - County Trunk Highway "LO".

All of MUKV 1979991 and MUKV 1979992

SECTION II. All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION III: SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decisions shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, section or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other

ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION IV: EFFECTIVE DATE. This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Passed and adopted this 21st day of August, 2019.

Fred Winchowky, Village President

Attest:

Diana A Dykstra, Village Clerk

Date adopted:
Date published:
Effective Date:



Village of
Mukwonago
Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149 - Tel. (262) 363-6420 - Fax (262) 363-6425 – planner@villageofmukwonago.com

Date: August 30, 2019

To: Fred Winchowky, Village President
Plan Commissioners

Cc: John Weidl, Village Administrator (via email); Diana Dykstra, Village Clerk (via email); Bob Harley, Supervisor of Inspections (via email); Mark Blum, Village Attorney (via email); Jerad Wegner, Village Engineer (via email); Kevin Schmidt, Police Chief (via email); Jeff Stien, Fire Chief (via email); Ron Bittner, Public Works Director (via email); Greg Petruski, applicant (via email)

From: Ben Kohout, AICP; Community Planner

Subject: Tekaver, Property Owner, Infinity Development, Applicant / **Rezoning A-1 to R-5**

Meeting: September 10, 2019 Plan Commission meeting

Property location South side of CTH LO (Two properties, MUKV1979-991 and MUKV1979-992)

Current zoning A-1 (Agricultural) and accompanying environmental features (floodplain hazard areas)

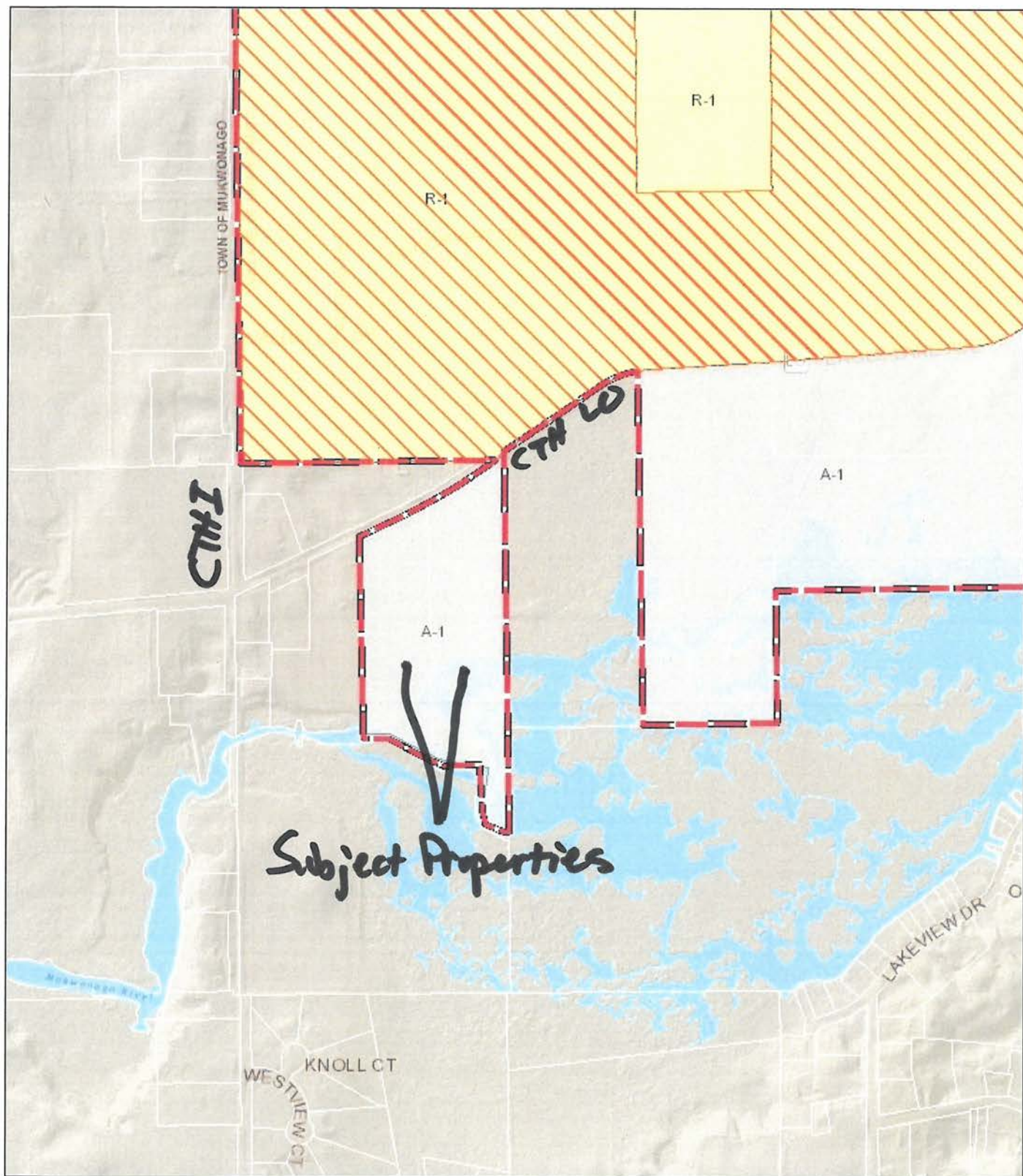
Proposed zoning R-5 (Low Density Multi – Family Residential District) and accompanying environmental features (floodplain hazard areas)

Previous review(s) At the May 14, 2019 Plan Commission meeting, the Comprehensive Land Use Plan Amendment proposal for this project from Medium Lot Single Family designation to Low Density Multi-Family Residential classification was recommended approval, after public hearing, to the Village Board. The Village Board recommended approval at the subsequent May 22, 2019 meeting. This followed a Concept Review at the Plan Commission meeting on April 9, 2019, where the Plan Commission considered the side by side condominium project for nine (9) such units. During the August 21, 2019 Village Board meeting, this item was tabled, following a required public hearing.

Zoning standards The R-5 District is intended to provide for two-family dwellings or multi-family buildings with three or more dwellings per building within new or existing neighborhoods designated within the Update to Comprehensive Plan 2035 as low density multi-family.

Considerations by the Commission Is the proposed overall density with the accompanying request by Infinity Development for the 10 duplexes (20) units okay at this point in time?

Staff Recommendation Approval for the R-5 rezoning. The proposal meets with the Comprehensive Land use Plan, which calls for Medium Lot Single Family (25,000 s.f.) and the R-5 density requirements are met. Staff also finds the proposal is appropriate in that the public utilities (water/sewer) services are available and can be accomplished, with all costs borne by the developer.



Village of Mukwonago GIS

DISCLAIMER: The Village of Mukwonago does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 667'

VILLAGE OF MUKWONAGO

440 River Crest Court

PO Box 206

Mukwonago, WI 53149

262-363-6420

Print Date: 8/9/2019



RESOLUTION 2019-043

CONDITIONAL USE PERMIT

**TO APPROVE A SITE PLAN AND ARCHITECTURAL REVIEW AS A CONDITIONAL USE
FOR PLANNED UNIT OVERLAY DISTRICT (PUD) FOR VACANT PROPERTY ON THE
SOUTH SIDE OF CTY HWY LO TAX KEYS MUKV1979992 AND MUKV1979991
GREG PETRAUSKI, INFINITY DEVELOPMENT; APPLICANT
“Phantom Lakes Preserve”**

WHEREAS, pursuant to Section 100-53 of the Zoning Code, an application for a Conditional Use Permit has been filed to approve a site plan and architectural review as a conditional use for planned unit overlay district (PUD) for vacant property on the south side of Cty Hwy. LO TAX KEYS MUKV1979992 AND MUKV1979991 as requested by Greg Petruski, Infinity Development; APPLICANT, and

WHEREAS, ten (10) side by side condominiums (duplexes) for twenty (20) total residential units sharing a private cul de sac drive; and

WHEREAS, applicant submitted application and plans to construct ten (10) side by side condominiums units for twenty (20) total residential units sharing a private drive; and

WHEREAS, Section 100-53 allows modifications to certain standards of the Zoning Code and other Municipal Code requirements as a Planned Unit Development Overlay approved as a Conditional Use; and

WHEREAS, Section 100-53 requires with submittal of a request for modifications as a Planned Unit Development that a General Development Plan be approved prior to submittal of final and detailed development construction plans; and

WHEREAS, the subject site has a base zoning district, after adoption of Ordinance 966, of R-5, Low Density Multi-Family Residential District; and

WHEREAS, after proper notice pursuant to the Village of Mukwonago Zoning Code, a public hearing was noticed in the official newspaper as a Class II notice, and with notice being mailed at least ten (10) days prior to the date of such public hearing to the owners of record of the properties situated within 250 feet of the boundaries of the properties affected, a public hearing was conducted by the Village Plan Commission on August 13, 2019; and

WHEREAS, the request for site plan and architectural review as a conditional use for planned unit overlay district (PUD) for vacant property on the south side of Cty Hwy. LO TAX KEYS MUKV1979992 AND MUKV1979991 as submitted has been reviewed and recommended by the Village Plan Commission.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Mukwonago, Wisconsin hereby approves the Conditional Use Permit to approve a site plan and architectural review as a conditional use for planned unit overlay district (PUD) for vacant property on the south side of Cty Hwy. LO TAX KEYS MUKV1979992 AND MUKV1979991 as requested by Greg Petruski, Infinity Development; APPLICANT, subject to the following conditions:

1. Site Plan and Architectural Review approval for the ten duplex development commonly referred to as "Phantom Lake Preserve" shall be subject to all plans and information submitted for the application by Infinity Development, LLC., dated August 2, 2019, with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to conform to other conditions of approval; the site and construction drawings may be modified with the approval of the Village Engineer and other Village staff, the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards. However, the basic layout and design of the site shall remain unchanged.
2. PUD, Site Plan and Architectural approval are valid for a period of one (1) year from date of Village Board approval. A new application and subsequent required filings as required by ordinance shall be submitted for consideration if no building permit is applied for during said time frame.
3. Prior to the start of any site construction or issuance of a building permit, whichever occurs first, the following shall occur:
 - a. All final site development plans shall be consistent with the plans noted on Conditions No. 1 or as modified.
 - b. Approval by the Village Board of a Developer's Agreement and a Storm Water Maintenance Agreement.
 - c. Village Board acceptance of any necessary utility easements prepared by the applicant.
 - d. Final Written approval from the Waukesha County Highway Department for county highway access.
 - e. Village Staff to review and approve design of a pedestrian trail extending the width of the property frontage within right of way, to eventually connect to the East, or on the private property, with an easement granted to the Village of perpetual trail easement.
 - f. Approval of site construction and building plans by the Fire Chief, which may include, but are not limited to, Knox Box and notification requirements, internal fire suppression, external fire department connection location, hydrant locations.
 - g. Approval of building plans by the Building Inspector after receipt of approval of building plans by the State of Wisconsin.
 - h. The Village Engineer, the Utilities Director and the Public Works Director shall approve all site engineering and utility plans and documents, including a complete Erosion Control Plan.
 - i. Approval by the Police Chief of placement and type of traffic control signs and any pavement striping.
 - j. Approval of a final landscaping plan and exterior lighting cut sheets plan by the Zoning Administrator.
 - k. The holding of a pre-construction meeting between the applicant, applicant's engineer and contractors and applicable Village staff.
 - l. All require review fees and charges due to the Village of Mukwonago shall be paid.
4. Prior to temporary occupancy issuance, and if needed, prior to final occupancy permit for any of the ten buildings, the following shall occur:
 - a. Completion of all site grading and storm water management facilities in accordance with submitted plans.
 - b. Completion of the building in accordance with approved plans and all applicable codes.
 - c. Completion of paving of driveways leading from the private drive from the intersection with CTH LO to adjacent to the building.
 - d. Connection of the building to sanitary sewer and a public water supply.

5. Prior to final occupancy permit, which shall be issued no later than 120 days after any temporary occupancy permit for any of the six buildings, the following shall occur:
 - a. Completion of all items required in Condition No. 3.
 - b. Completion of final paving of the private drive and striping to be completed as indicated on the site plan.
 - c. Installation of all site landscaping as shown on approved plans.
6. The private drive shall always be properly maintained to allow clear accessibility for emergency vehicles.
7. The entire site shall always be properly maintained, kept clear of debris. All landscaping shall always be properly maintained; dead or diseased planting shall be replaced within the next appropriate planting season.
8. The applicant shall install no parking signs along one side of the private drive, unless requested by the Fire Chief and/or Police Chief.
9. Any sign for the development shall comply with requirements of Chapter 64 of Village Municipal Code (Sign Code).

Passed and dated this ____ day of _____ 2019.

VILLAGE OF MUKWONAGO

By: _____
Fred Winchowky, Village President

Attest: _____
Diana A Dykstra, Village Clerk

Village of
Mukwonago
Office of the Village Planner

440 River Crest Court, Mukwonago, Wisconsin 53149 - Tel. (262) 363-6420 - Fax (262) 363-6425 – planner@villageofmukwonago.com

Date: August 28, 2019

To: Fred Winchowky, Village President
Plan Commissioners

Cc: John Weidl, Village Administrator (via email); Diana Dykstra, Village Clerk (via email); Bob Harley, Supervisor of Inspections (via email); Mark Blum, Village Attorney (via email); Jerad Wegner, Village Engineer (via email); Kevin Schmidt, Police Chief (via email); Jeff Stien, Fire Chief (via email); Ron Bittner, Public Works Director (via email); Greg Petrauski, applicant (via email)

From: Ben Kohout, AICP; Community Planner

Subject: Phantom Lakes Preserve / **Conditional Use and PUD request and subsequent Site Plan Request**

Meeting: September 10, 2019 Plan Commission meeting (Decision Tabled from Aug. 13 Plan Comm.)

Property location

South side of CTH LO (MUKV1979-991 and MUKV1979-992)

Current zoning

A-1 (Agricultural) and accompanying environmental features (floodplain hazard areas)

Proposed zoning (Accompanying this PUD Request)

R-5 (Low Density Multi – Family Residential District) and accompanying environmental features (floodplain hazard areas)

Previous review(s)

At the May 14, 2019 Plan Commission meeting, the Comprehensive Land Use Plan Amendment proposal for this project from Medium Lot Single Family designation to Low Density Multi-Family Residential classification was recommended approval, after public hearing, to the Village Board. The Village Board recommended approval at the subsequent May 22, 2019 meeting. This followed a Concept Review at the Plan Commission meeting on April 9, 2019, where the Plan Commission considered the side by side condominium project for nine (9) such units. Plans were submitted and reviewed at the August 13 Plan Commission meeting, where 10 duplexes were proposed. The Plan Commission tabled the recommendation to the Sept. 10 Plan Comm. meeting so Staff can review and respond to plans submitted shortly before the Aug. 13 Plan Comm. meeting. Subsequent full plan submittal occurred on August 22, 2019.

Description

Staff Reviewed a revised set of plans, dated August 22, 2019. The plans with this date show 10 duplexes, which are side by side in design and include three two-story duplexes with two stall garages, five one-story duplexes with three stall garages and two one-story duplexes with two stall garages. None of the structures will have basements. The two-story duplexes are a new proposal with this recent submittal.

The project calls for 10 side by side condominium units (20 total units) on a private shared drive. The R-5 zoning district request that accompanies this request is necessary to provide for allowing this development.

The Planned Unit Development (PUD) request is sought to provide for some flexibility in the required front yard setback (from future ROW of County Highway LO), so as to avoid the wetlands delineated to the South of the proposed condominiums.

There is a single family residence to the west (two properties over), single family residence to the north, and there is vacant land to the south and to the east.

The property is bounded by the Town of Mukwonago to the West, South, and East. To the north, there is a single family residential property in the Town of Mukwonago and also Minor's Homestead Addition, which is within the Village of Mukwonago. The Comprehensive Land Use Plan calls for various densities of residential in proximity to this property (15,000 s.f. lot size and 25,000 s.f. lot size to the north, west and east).

The subject properties can be serviced from the east with sanitary sewer and Village public water.

There is direct roadway access onto County Highway LO, with one proposed shared private roadway at 36 feet wide, with said single entrance to service all of the proposed condominiums.

The proposed lighting is four 15 foot poles located along the private drive and the lighting plans show compliance with the Village standard of 0 foot candles at the property lines.

During the August 13 Plan Commission meeting, a pedestrian trail was mentioned as a desired amenity by the Village President. Trail connectivity is a desired outcome that benefits the Village as a whole. There may be some challenges with a trail proposal to connect to an existing trail to the East, as a trail would need to mitigate a delineated wetland area (DNR approval letter and Board of Adjustment Decision would be required). However, should this be a desired amenity with this request, staff can support such a desire of the Commission. I would welcome this discussion at the meeting.

Zoning standards

The Village has PUD standards in Section 100-53. These standards call for applications to be reviewed as a conditional use approval process. This functions much like a site plan review within a chosen zoning district, where an applicant may propose deviations from specified sections of the Zoning Code.

Zoning Code Section 100-105 governs the requested PUD and R-5 zoning district standards. For this application request, there are wetlands which are governed by Village Code Section 100-283.

There is a Village Code requirement calling for a 20 foot setback from building footprints and delineated wetlands. The plans dated August 22, 2019 show all proposed building foundations will be outside of the required 20 foot setback. Therefore, staff has no concerns over the wetlands at this time.

With this PUD request, the applicant is proposing to deviate from the following standards:

1. Front yard setback. The proposal calls for a 23.5 foot front yard setback, instead of the required 35 foot setback in the accompanying R-5 zoning front yard setback requirement from the future ultimate right-of-way of County Highway LO.

Recommendation

Approval with conditions. Staff finds the proposed density conforms with the Comprehensive Land Use Plan (10 dwelling units per acre requirement) with the proposed accompanying R-5 rezoning request. The wetland areas which dominate the property are addressed by the applicant with a design that aims to move all development as far away as possible by shifting all proposed development closer to County Highway LO. Staff thinks the proposal conforms to previous considerations by the Plan Commission during the previously mentioned meetings.

The proposed 26 feet wide private roadway is designed to accommodate two-way traffic, with parking restricted to one side. The proposed cul de sac is designed to accommodate current Village of Mukwonago Fire Department standards and Staff has no concerns over the proposed design specifications provided on the plan set.

One important consideration by the Commission should be the overall distance of the proposal from County Highway LO. The proposal of 23.5 feet from the ultimate right-of-way is relatively close, as there are no other proposed developments along County Highway LO within the Village at this distance. However, with a proper landscaping proposal to screen with year-round greenery, the visual aesthetics may be able to be improved. Staff would like to see an amended landscaping plan, showing this. This is a relatively minor concern.

Therefore, I am recommending approval with the following conditions:

1. Site Plan and Architectural Review approval for the ten duplex development commonly referred to as "Phantom Lakes Preserve" shall be subject to all plans and information submitted for the application by Infinity Development, Inc., dated August 2, 2019, with all plans and information on file in the office of the Zoning Administrator. The plans may be further modified to conform to other conditions of approval; the site and construction drawings may be modified with the approval of the Village Engineer and other Village staff, the building and floor plans may be modified with the approval of the Zoning Administrator and Supervisor of Inspections to conform to Building and Fire Safety Codes and all plans may be further modified to conform to Village design standards. However, the basic layout and design of the site shall remain unchanged.
2. PUD, Site Plan and Architectural approval are valid for a period of one (1) year from date of Village Board approval. A new application and subsequent required filings as required by ordinance shall be submitted for consideration if no building permit is applied for during said time frame.
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 - b. Approval by the Village Board of a Developer's Agreement and a Storm Water Maintenance Agreement.
 - c. Village Board acceptance of any necessary utility easements prepared by the applicant.

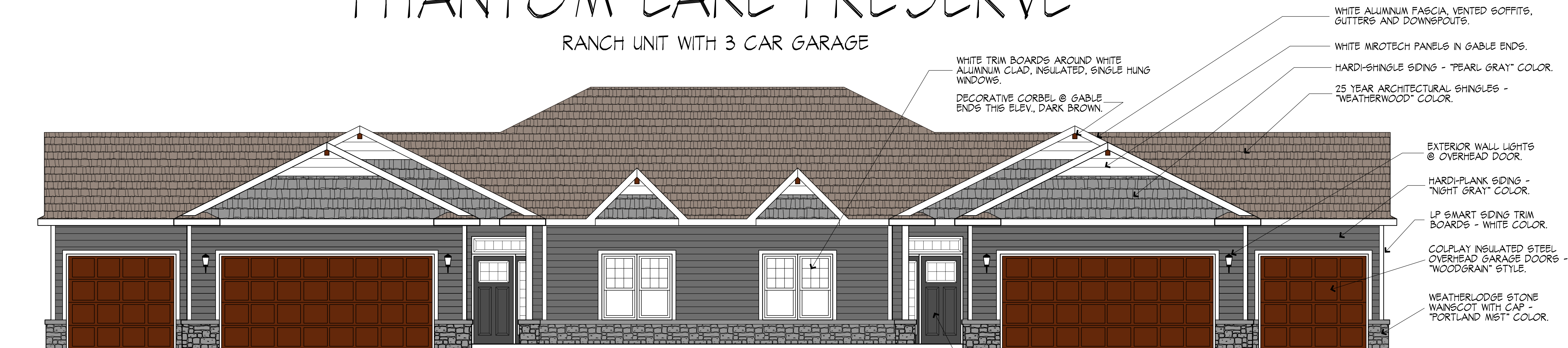
- d. Final written approval from the Waukesha County Highway Department for county highway access
 - e. Village Staff to review and approve design of a pedestrian trail extending the width of the property frontage within right of way, to eventually connect to the East, or on the private property, with an easement granted to the Village for perpetual trail easement.
 - f. Approval of site construction and building plans by the Fire Chief, which may include, but are not limited to, Knox Box and notification requirements, internal fire suppression, external fire department connection location, hydrant locations.
 - g. Approval of building plans by the Building Inspector after receipt of approval of building plans by the State of Wisconsin.
 - h. The Village Engineer, the Utilities Director and the Public Works Director shall approve all site engineering and utility plans and documents, including a complete Erosion Control Plan.
 - i. Approval by the Police Chief of placement and type of traffic control signs and any pavement striping.
 - j. Approval of a final landscaping plan and exterior lighting cut sheets plan by the Zoning Administrator.
 - k. The holding of a pre-construction meeting between the applicant, applicant's engineer and contractors and applicable Village staff.
 - l. All required review fees and charges due to the Village of Mukwonago shall be paid.
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 7. The entire site shall always be properly maintained, kept clear of debris. All landscaping shall always be properly maintained; dead or diseased plantings shall be replaced within the next appropriate planting season.
 8. The applicant shall install no parking signs along one side of the private drive, unless requested by the Fire Chief and/or Police Chief.
 9. Any sign for the development shall comply with requirements of Chapter 64 of Village Municipal Code (Sign Code).

Attachments

1. Plan Sets
2. Elevations
3. Lighting Plans

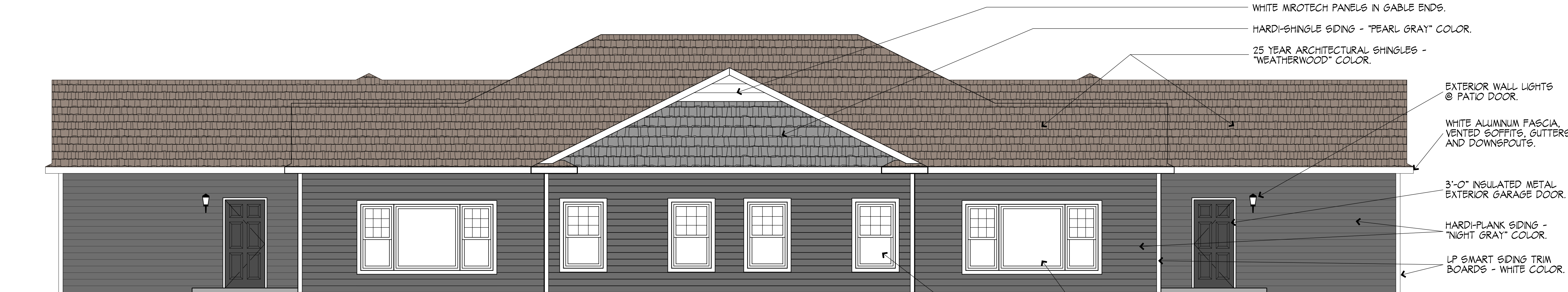
PHANTOM LAKE PRESERVE

RANCH UNIT WITH 3 CAR GARAGE



FRONT EXTERIOR ELEVATION

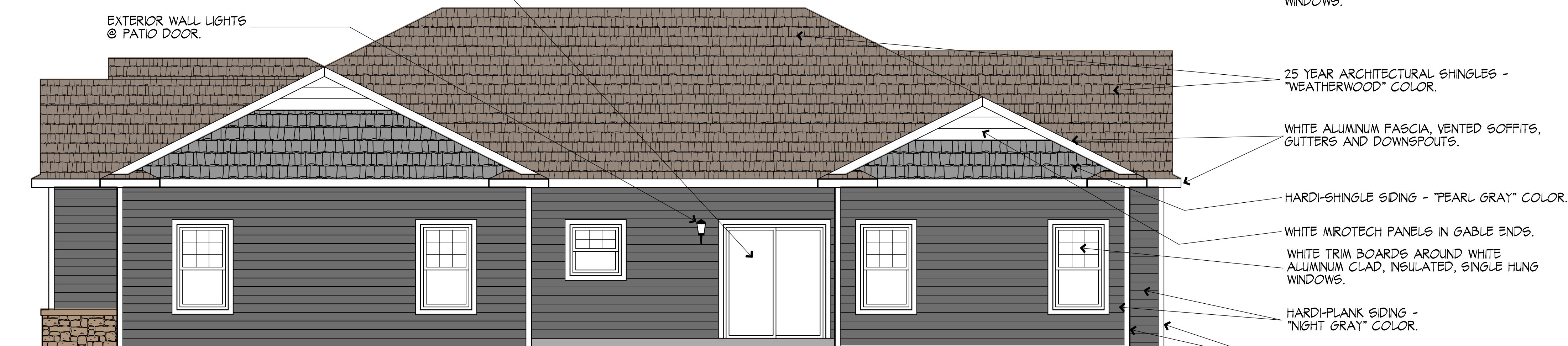
INSULATED METAL AND GLASS ENTRY DOOR WITH TRANSOM AND SIDELIGHT - "DARK GRAY" COLOR.



REAR EXTERIOR ELEVATION

WHITE TRIM BOARDS AROUND WHITE ALUMINUM CLAD, INSULATED, SLIDING 6 FT PATIO DOORS.

EXTERIOR WALL LIGHTS @ PATIO DOOR.



RIGHT AND LEFT SIDE EXTERIOR ELEVATION

EXTERIOR ELEVATIONS
SCALE : 1/4" = 1'-0"

REVISIONS

OWNER :
JEFF & TAMMY TEKAVER

DEVELOPER :
INFINITY DEVELOPMENT
6090 S. ROSETREE PASS
NEW BERLIN, WI. 53151
PHONE : (414) 688-8911

PROPOSED 2 FAMILY CONDOMINIUMS :
PHANTOM LAKE PRESERVE - RANCH UNIT WITH 3 CAR GARAGE
EAGLE LAKE AVENUE / COUNTY TRUNK HIGHWAY "LO"
MUKWONAGO, WISCONSIN

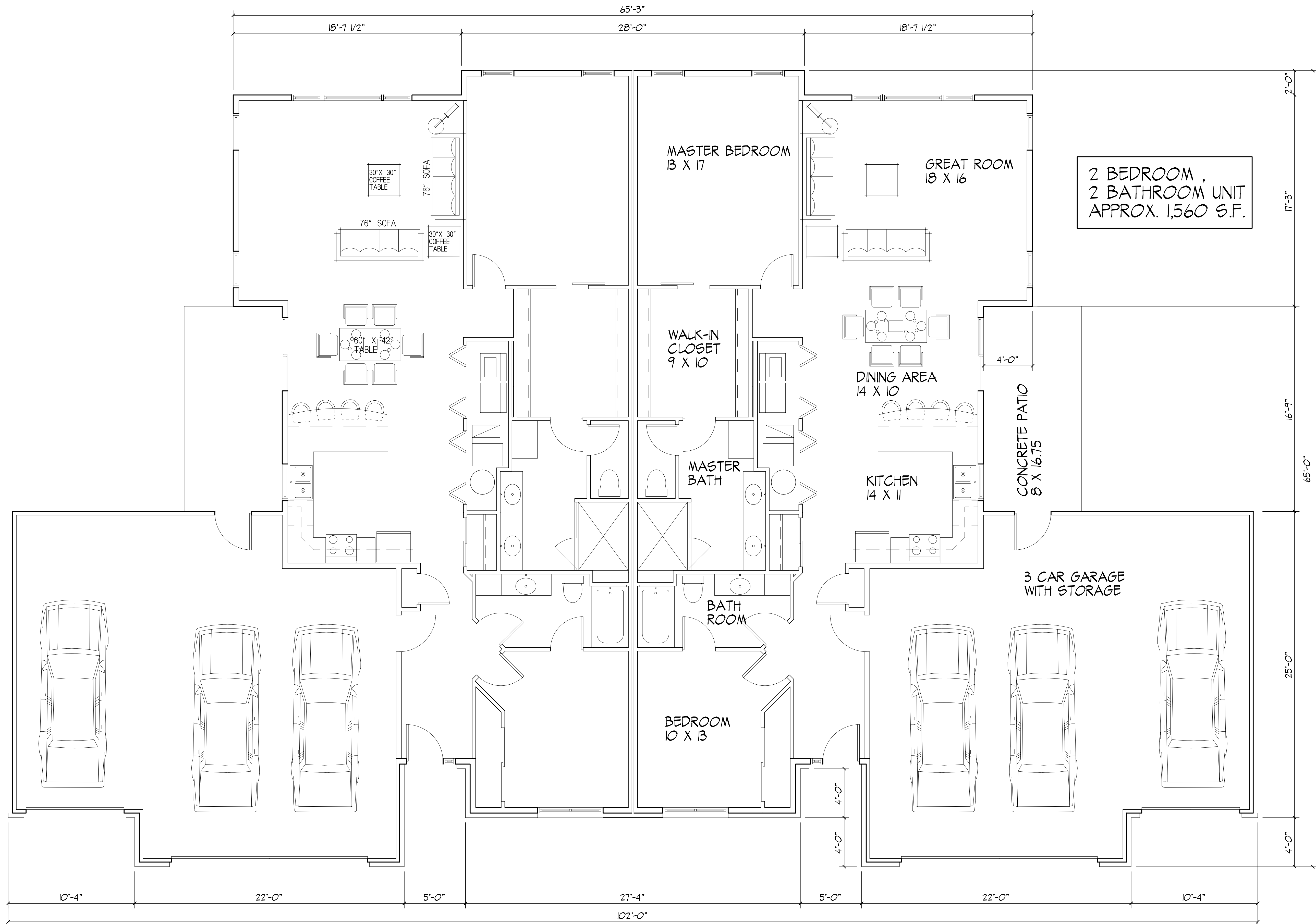
DRAWN BY
P.M.M. - P.E.

DATE
JUNE 4, 2019

SCALE
1/4" = 1'-0"

JOB NUMBER
2019 - 45

SHEET



FIRST FLOOR PLAN
SCALE : 1/4" = 1'-0"

REVISIONS

OWNER :
JEFF & TAMMY TEKAVER

DEVELOPER :
INFINITY DEVELOPMENT
6090 S. ROSETREE PASS
NEW BERLIN, WI. 53151
PHONE : (414) 688-8911

PROPOSED 2 FAMILY CONDOMINIUMS :
PHANTOM LAKE PRESERVE - RANCH UNIT WITH 3 CAR GARAGE
EAGLE LAKE AVENUE / COUNTY TRUNK HIGHWAY "LO"
MUKWONAGO, WISCONSIN

DRAWN BY
P.M.M. - P.E.

DATE
JUNE 4, 2019

SCALE
1/4" = 1'-0"

JOB NUMBER
2019 - 45

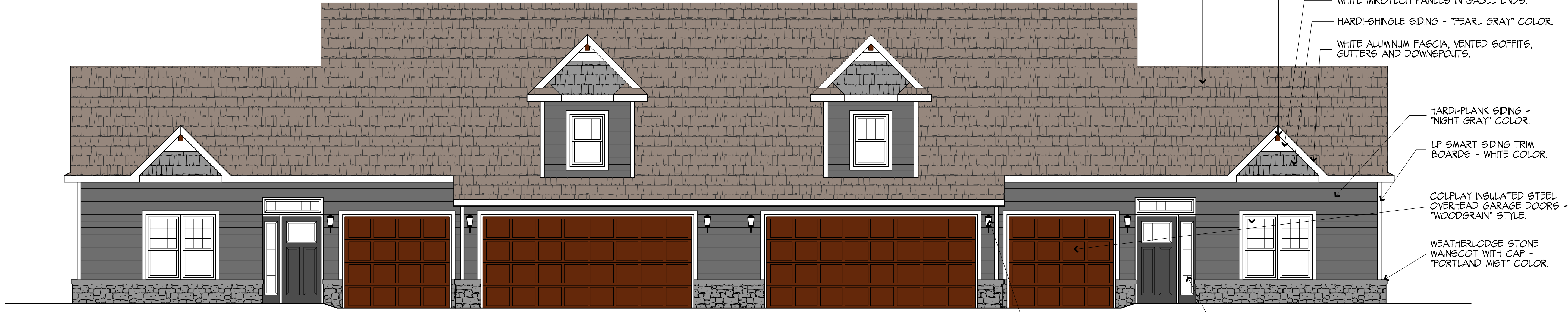
SHEET

2

OF 2

PHANTOM LAKE PRESERVE

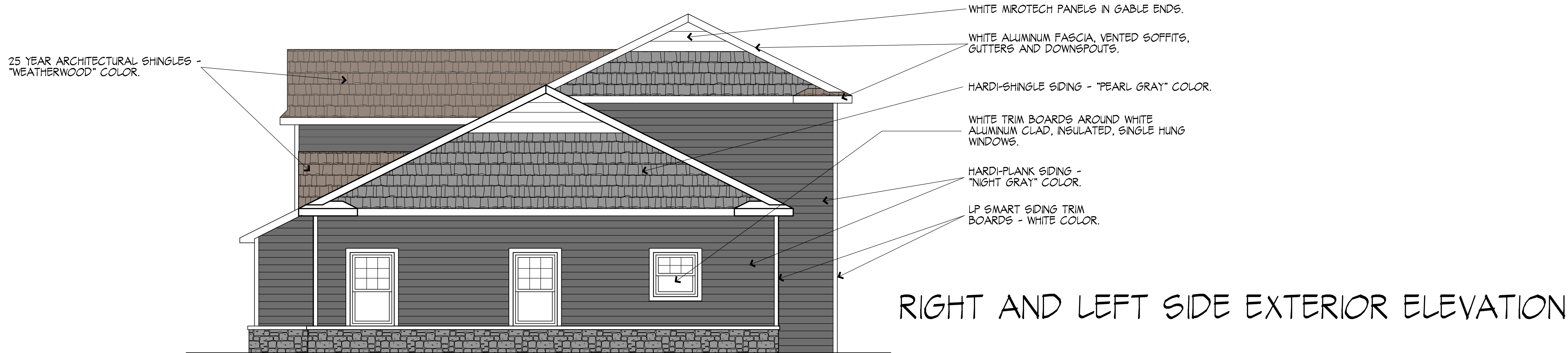
TWO STORY UNIT WITH 3 CAR GARAGE



FRONT EXTERIOR ELEVATION

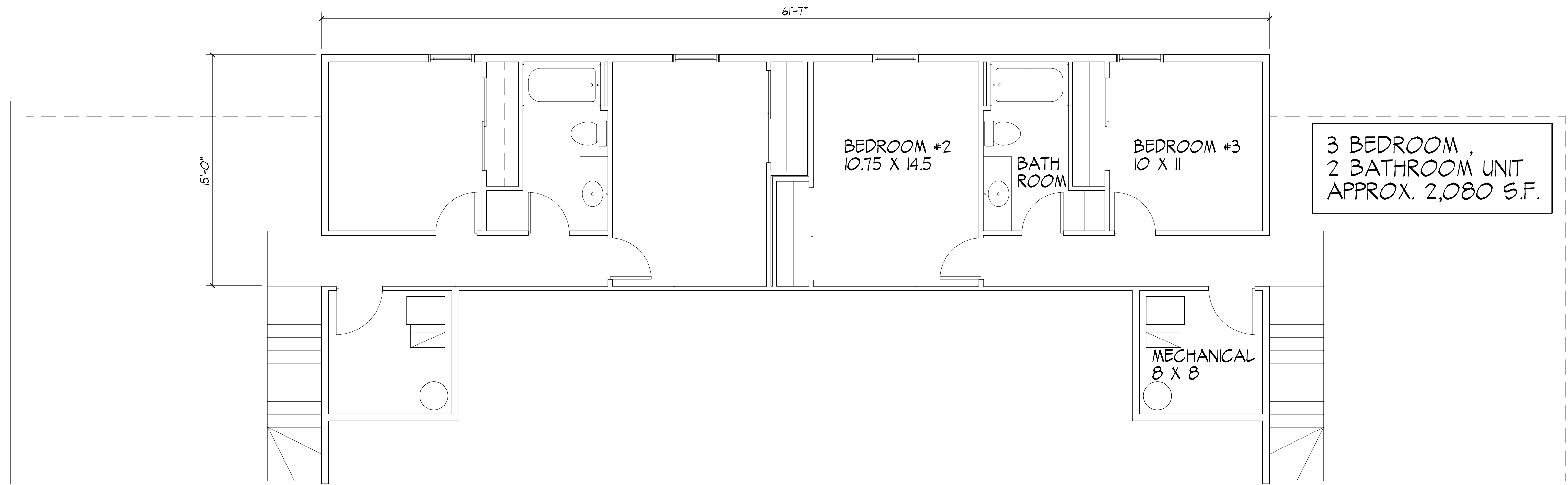


REAR EXTERIOR ELEVATION

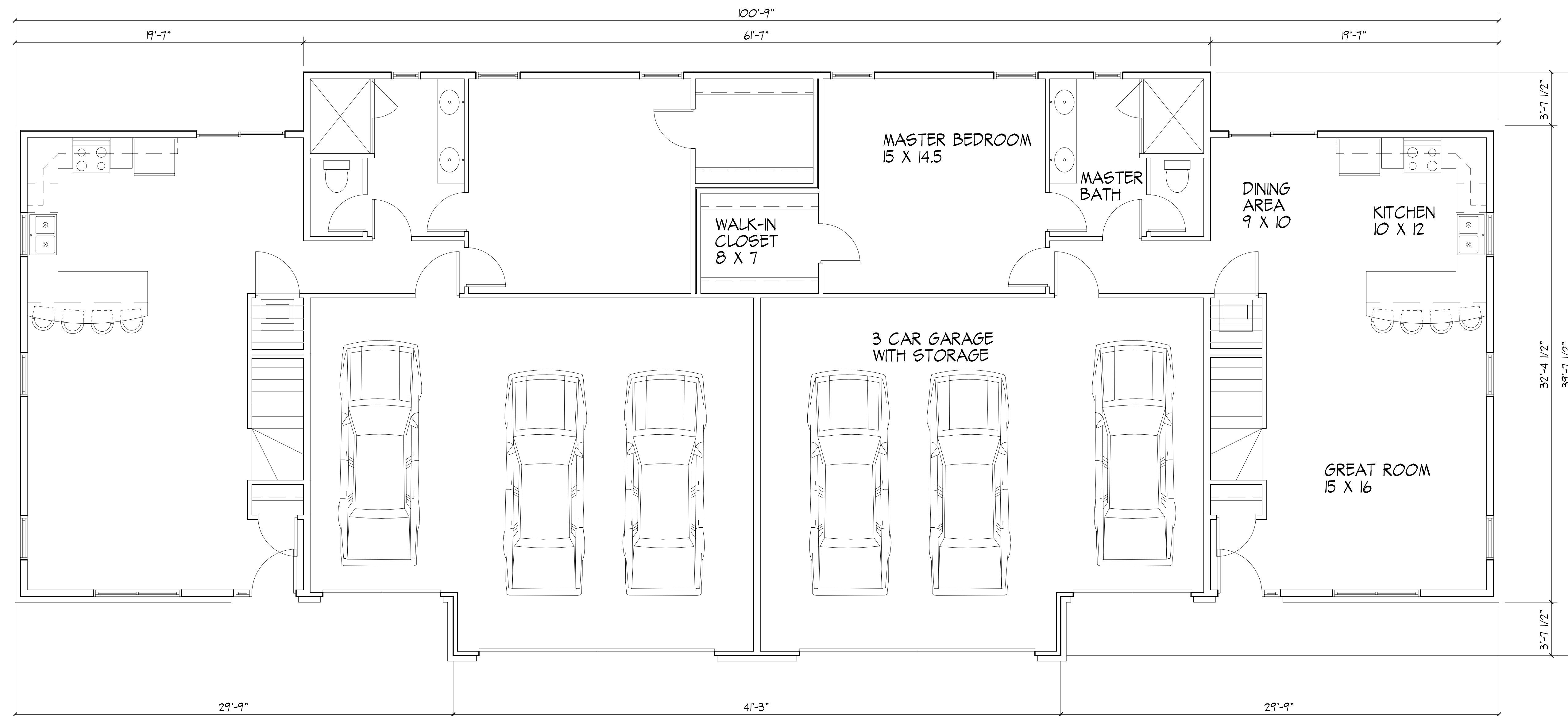


RIGHT AND LEFT SIDE EXTERIOR ELEVATION

REVISIONS
OWNER : JEFF & TAMMY TEKAVER
DEVELOPER : INFINITY DEVELOPMENT 6090 S. ROSETREE PASS NEW BERLIN, WI. 53151 PHONE : (414) 688-8911
PROPOSED 2 FAMILY CONDOMINIUMS : PHANTOM LAKE PRESERVE - 2 STORY UNIT WITH 3 CAR GARAGE EAGLE LAKE AVENUE / COUNTY TRUNK HIGHWAY "LO" MUKWONAGO, WISCONSIN
DRAWN BY P.M.M. - P.E.
DATE AUGUST 6, 2019
SCALE 1/4" = 1'-0"
JOB NUMBER 2019 - 89
SHEET 1
OF 2



SECOND FLOOR PLAN
SCALE : 1/4" = 1'-0"



FIRST FLOOR PLAN
SCALE : 1/4" = 1'-0"

REVISIONS

OWNER :
JEFF & TAMMY TEKAVER

DEVELOPER :
INFINITY DEVELOPMENT
6090 S. ROSETREE PASS
NEW BERLIN, WI. 53151
PHONE : (414) 688-8911

PROPOSED 2 FAMILY CONDOMINIUMS :
PHANTOM LAKE PRESERVE - 2 STORY UNIT WITH 3 CAR GARAGE
EAGLE LAKE AVENUE / COUNTY TRUNK HIGHWAY "LO"
MUKWONAGO, WISCONSIN

DRAWN BY
P.M.M. - P.E.

DATE
AUGUST 6, 2019

SCALE
1/4" = 1'-0"

JOB NUMBER
2019 - 89

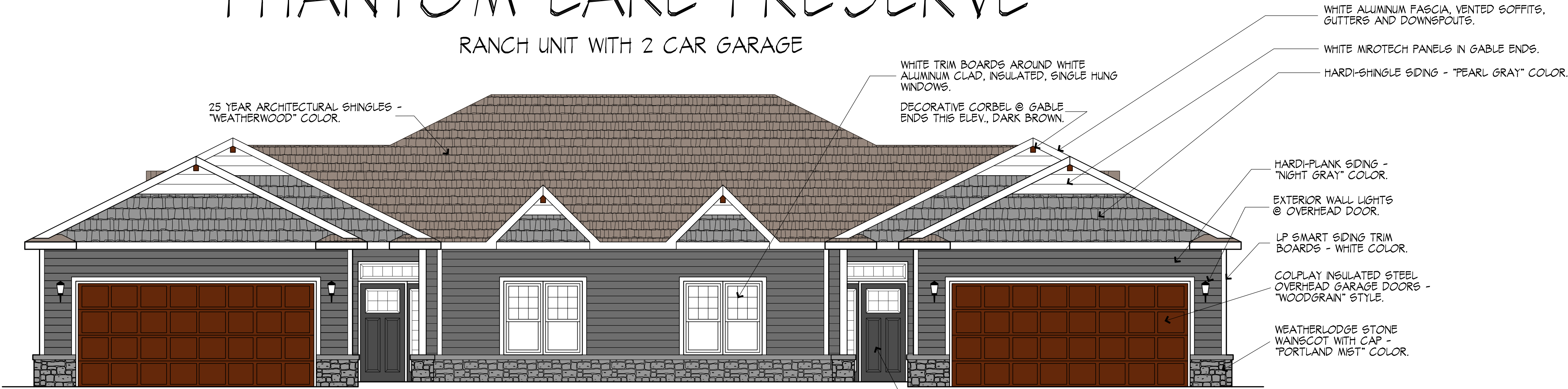
SHEET

2

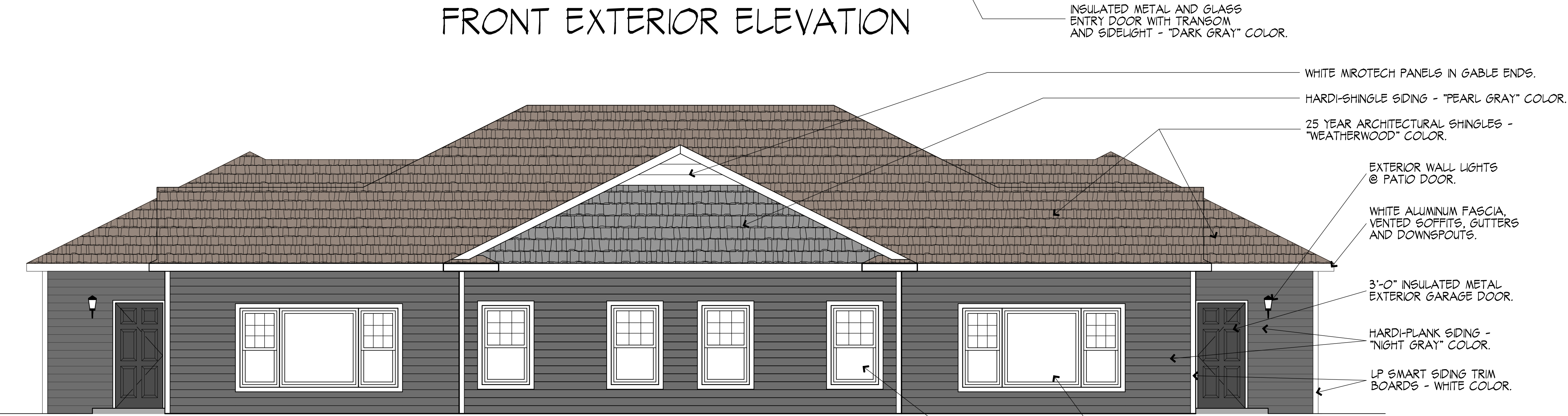
OF 2

PHANTOM LAKE PRESERVE

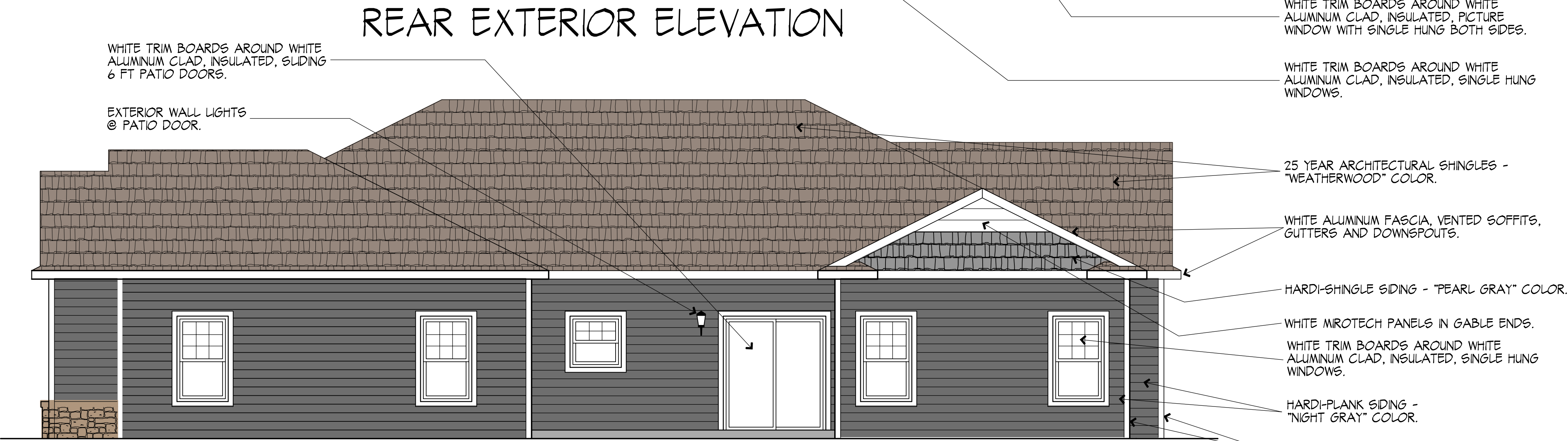
RANCH UNIT WITH 2 CAR GARAGE



FRONT EXTERIOR ELEVATION



REAR EXTERIOR ELEVATION



RIGHT AND LEFT SIDE EXTERIOR ELEVATION

EXTERIOR ELEVATIONS
SCALE : 1/4" = 1'-0"

REVISIONS

OWNER :
JEFF & TAMMY TEKAVER

DEVELOPER :
INFINITY DEVELOPMENT
6090 S. ROSETREE PASS
NEW BERLIN, WI. 53551
PHONE : (414) 688-8911

PROPOSED 2 FAMILY CONDOMINIUMS :
PHANTOM LAKE PRESERVE - RANCH UNIT WITH 2 CAR GARAGE
EAGLE LAKE AVENUE / COUNTY TRUNK HIGHWAY "LO"
MUKWONAGO, WISCONSIN

DRAWN BY
P.M.M. - P.E.

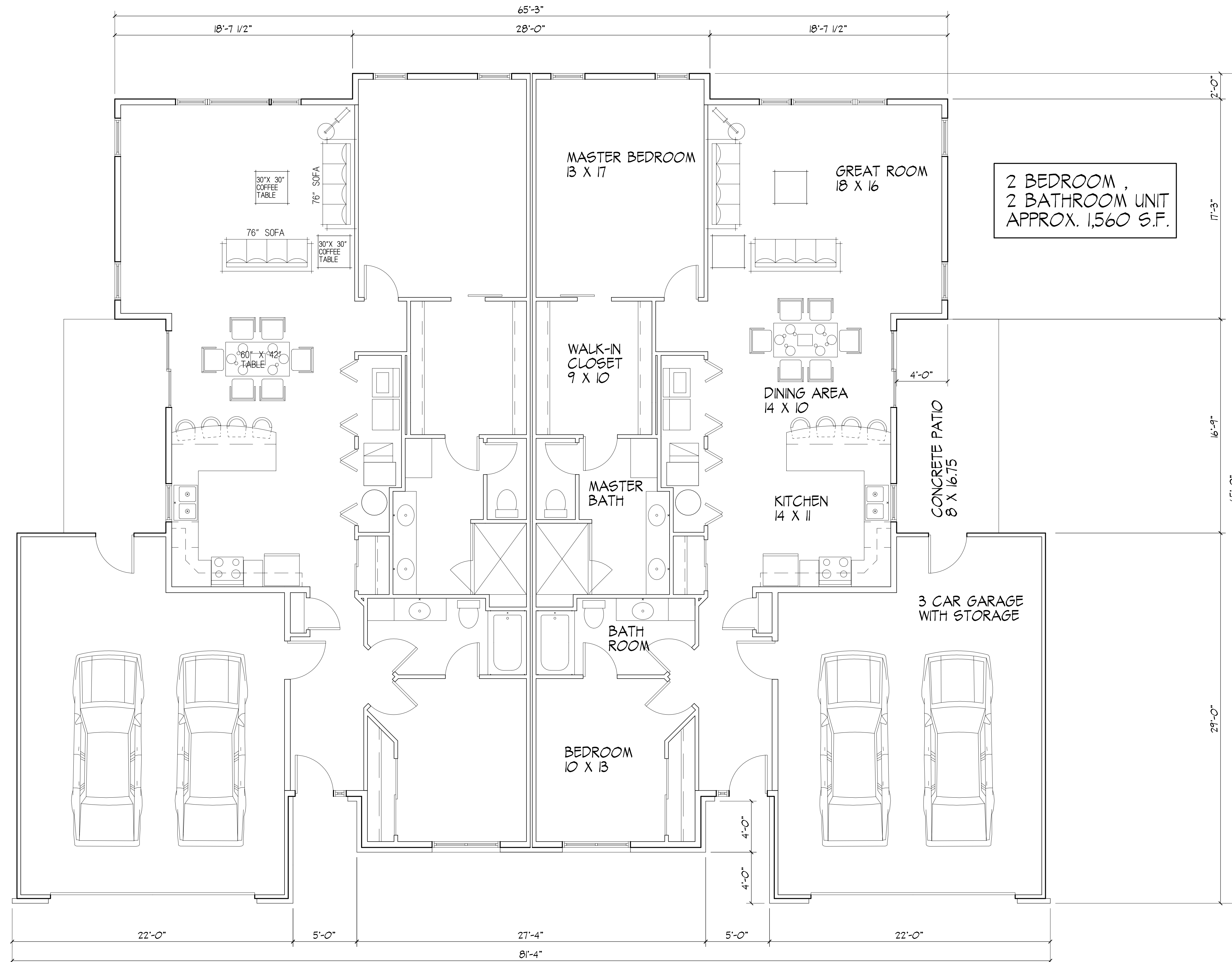
DATE
AUGUST 15, 2019

SCALE
1/4" = 1'-0"

JOB NUMBER
2019 - 94

SHEET

OF 2



FIRST FLOOR PLAN
SCALE : 1/4" = 1'-0"

REVISIONS

OWNER :
JEFF & TAMMY TEKAVER

DEVELOPER :
INFINITY DEVELOPMENT
6090 S. ROSETREE PASS
NEW BERLIN, WI. 53151
PHONE : (414) 688-8911

PROPOSED 2 FAMILY CONDOMINIUMS :
PHANTOM LAKE PRESERVE - RANCH UNIT WITH 2 CAR GARAGE
EAGLE LAKE AVENUE / COUNTY TRUNK HIGHWAY "LO"
MUKWONAGO, WISCONSIN

DRAWN BY
P.M.M. - P.E.

DATE
AUGUST 15, 2019

SCALE
1/4" = 1'-0"

JOB NUMBER
2019 - 94

SHEET

2

OF 2

Luminaire Schedule								
Qty	Label	Arrangement	LLF	MFG	Description	Lum. Watts	Total Watts	Lum. Lumens
2	O2BS	SINGLE	0.700	STREETWORKS	UTLD-F02-LED-E-U-SL2-A-XX (15 FT POLE ON FLUSH BASE)	55	110	4368
2	O4BS	SINGLE	0.700	STREETWORKS	UTLD-F02-LED-E-U-SL4-A-XX (15 FT POLE ON FLUSH BASE)	55	110	4154

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
PROPERTY LINE	Illuminance	Fc	0.00	0.0	0.0	N.A.	N.A.
SITE	Illuminance	Fc	0.03	1.7	0.0	N.A.	N.A.
DRIVE	Illuminance	Fc	0.34	1.7	0.0	N.A.	N.A.



REVISIONS			#	DATE	COMMENTS

DRAWN BY : A.S.
DATE : 08-22-2019
SCALE : 1"=30'-0"

PHANTOM LAKES PRESERVE
SITE LIGHTING
MUKWONAGO, WI.



8/23/2019

Village of Mukwonago
Mr. Ben Kohout, AICP
Village of Mukwonago Planner
440 River Crest Court
Mukwonago, WI 53149

Re: Phantom Lakes Two-Family Townhomes (20 Units) Staff Comments
CTH "LO"
Village of Mukwonago, Waukesha County, Wisconsin
PEG Job No. 1578.00-WI

Dear Mr. Kohout,

This letter is in response to the outstanding civil engineering plan comments in the review letter dated 7/31/2019.

Village of Mukwonago Staff Comments

Utilities Comments

1. On Sheet C-2 General Notes:
 - a. No. 8. Add the word "Utilities";
➤ The word "utilities" has been added.
 - b. No. 16. Replace the words "Pleasant Prairie" with Mukwonago;
➤ The words "Pleasant Prairie" have been replaced with "Mukwonago"
 - c. No. 17. Manhole frames need to meet village spec. and the wrong spec. is given.
➤ The note has been revised to reflect the Village of Mukwonago specs.
2. Water main and Hydrant Concerns; On the C-6 & C-7 Utilities Plan Sheets:
 - a. 8" watermain on CTH-LO not 16"
➤ The watermain on CTH-LO has been changed from 16" to 8"
 - b. Add 4 main valves as shown locations on Sheet C-6 (attached to email).
➤ 4 main valves has been added as shown in attached mark-ups.
 - c. Hydrant spacing must not exceed 350' including public and private mains. (Two family units are classified the same as single family units in development code per building inspector review of codes.)
➤ Hydrant spacing has been adjusted so that the spacing does not exceed 350'.
 - d. The hydrants located on the back side of the ditch must have an access drive with a culvert for access to the hydrant. It must also have at least a 4' filled in around the back side of them for maintenance and support of the breakaway flange. Use similar design as found on hydrant to the East near where they are connecting into the existing main.
➤ Hydrants located on the back side of the ditch will be addressed in the next submittal.

Public Works Comments

3. Catch Basin frames and grates need to meet the village spec. and the wrong spec. is given (this may be due to water quantity). See attached Village spec's added to email for review
➤ Catch basin frames and grates have been revised to meet Village specs.

Engineer Comments (Ruekert-Mielke)

4. Please see Letter Dated June 20, 2019 regarding Preliminary Storm water review comments (see attached to email).
5. Please see also Letter Dated July 17, 2019 regarding Civil Plans and SWMP Review (13 comments; see attached to email).

➤ Understood, these comments are addressed later in this letter.

Police Dept. Comments

6. Stop sign and painting. Please provide a stop sign and painted stop lines with intersection of new road and CTH LO.
7. Lighting. Please show lighting plans. Recommend a light near the entrance/exit at CTH LO. Require a street light by the fire hydrants. Recommend the use of decorative black post and lights, just like the Minors across the street.

➤ A stop sign and painting has been added to the intersection of CTH LO and the new road.

➤ Street lights have been added to the plan set. See Sheet C-4 for street light locations.

Planner Comments

8. A Developer's Agreement will need to be finalized.
9. Will the proposed 36 foot wide access road be private or public?
10. Please provide a Letter of Credit for all public infrastructure.
11. Wetland Setback needs to be met from all units (Section 100-283(f)). A minimum of 20 feet from a mapped floodplain or identified wetland boundary, which ever distance is greater from the ordinary high water mark (Buildings 1, 2,3, 5 and 6 appear less than 20 feet). In addition, any principal building shall be located at least two feet above the floodplain elevation. The village plan commission may increase the minimum distance from the principal building from a mapped floodplain or identified wetland due to the size or use intensity of the building, the need to further buffer a sensitive environmental area or the need to provide an increased area for stormwater runoff and water quality from the principal building. NOTE: Applicant needs to address this in the plans submitted. 20 foot setback not achieved with proposal. If you have a letter from the Wisconsin DNR stating proposed layout is approvable through their office, I would like a copy of the letter.
12. Please provide a copy of Entrance permit from Waukesha County Highway Department.
13. Please provide a copy of right of way dedication paperwork from Waukesha County Highway Department for additional road right of way, from center line to 50 feet from said center line, as shown on the plat to ensure this meets their criteria.

➤ Understood.

➤ The proposed 36 foot wide access road will be private.

➤ The Letter of Credit will be provided at a later date.

➤ The layout of the proposed project has been adjusted to avoid the 20' Setback per Village Code.

➤ An Entrance permit from Waukesha County Highway Department will be provided.

➤ A copy of the right of way dedication paperwork from the Waukesha County Highway Department will be provided as it is received.

Ruekert-Mielke Preliminary Storm Water Review Comments dated July 17, 2019

1. Under the "Construction Site Sequencing" please modify the final note to include that modifications to the construction site sequence require approval by the Village of Mukwonago. Items such as grading and utility installation may occur concurrently, but this should be stated as such rather than allowing the contractor to modify the order of all items after the installation of erosion control devices. Please also include more detail for item 3 of the sequence or separate out activities to ensure that the sediment basin is constructed prior to any grading of the site taking place.
2. To what extent of the final product will the pond be constructed to act as a sediment trap? If more work is required to construct the pond to finished product, this should be added into the construction sequence. If the sediment basin will have a different cross section than the pond, one should be included on the detail sheets.

➤ The final note has been modified to include "Modifications to the construction site sequencing require approval by the Village of Mukwonago."

- The pond will be fully excavated to act as a sediment basin. This has been noted on the plans. See Sheet C-7.
- 3. On Sheet C-7, please identify the type of inlet protection that will be used at each inlet.
 - The type of inlet protection used on each inlet has been added to Sheet C-7.
- 4. On Sheet C-7, inlet protection should be added to the inlet at the far northwest side of the site.
 - Inlet protection has been added to this inlet.
- 5. If the pond is to be utilized as a sediment trap, the erosion control plan should show the location of the overflow stone weir and indicate whether it will be installed at the elevation of the spillway for the pond or at a different elevation.
 - The location of the overflow stone weir has been noted and the elevation has been specified.

Ruekert-Mielke Preliminary Storm Water Review Comments dated July 20, 2019

1. Calculations for storm sewer and inlet capacity for all storm sewer and structures on-site.
 - Calculations for storm sewer and inlet capacity for all storm sewer and structures on site have been done and will be included.
2. The locations of the wet pond outlet structure and discharge pipe should be shown on the utility plan.
 - The wet pond outlet structure and discharge pipe locations have been added to the utility plan.
3. While there currently is no phosphorus threshold that must be met for the site, the Village requires that the phosphorus data is provided in the storm water management plan and subsequently, in the maintenance agreement, for their use.
 - Phosphorus data has been analyzed and included in the Storm Water Management Plan. It will also be included in the Maintenance Agreement.
4. The storm water management plan should be stamped and signed by a professional engineer licensed to practice in the State of Wisconsin.
 - Understood, the Storm Water Management Plan will be stamped and signed by a professional engineer licensed to practice in the State of Wisconsin upon final submittal.

If you have any questions on the information contained within, please do not hesitate to contact me at 262-754-8888 or via email at mbabich@pinnacle-engr.com.

Thank you for your time in this matter.

Best Regards,
Pinnacle Engineering Group

Mark Babich, P.E.
Senior Project Manager

THESE PLANS AND DESIGNS ARE COPYRIGHT PROTECTED AND MAY NOT BE USED IN WHOLE OR IN PART WITHOUT THE WRITTEN CONSENT OF PINNACLE ENGINEERING GROUP, LLC

DESIGNED: MAB

DRAFTED: MRG

REVIEWED:

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LEGEND		
	EXISTING	PROPOSED
SANITARY SEWER MANHOLE	⊙	⊙
STORM SEWER MANHOLE	⊙	⊙
STORM SEWER CATCH BASIN (ROUND CASTING)	⊙	●
STORM SEWER CATCH BASIN (RECTANGULAR CASTING)	□	■
PRECAST FLARED END SECTION	△	▶
CONCRETE HEADWALL		∩
VALVE BOX	⊗	⊗
FIRE HYDRANT	⊗	⊗
CLEANOUT	⊗	⊗
SANITARY SEWER	—▷—	—▶—
FORCE MAIN	—/—/—	—/—/—
STORM SEWER	—) —	—) —
DRAIN TILE	— —	— —
WATER MAIN	— W —	— W —
FIRE PROTECTION		— FP —
ELECTRICAL CABLE	— E —	— E —
OVERHEAD WIRES	— OHW —	— OHW —
GAS MAIN	— G —	— G —
TELEPHONE LINE	— T —	— T —
UTILITY CROSSING		⚡
CAUTION EXISTING UTILITIES NEARBY		⚡
GRANULAR TRENCH BACKFILL		⚡
LIGHTING	⚡	⚡
ELECTRICAL TRANSFORMER OR PEDESTAL	⚡	⚡
POWER POLE	⚡	⚡
POWER POLE WITH LIGHT	⚡	⚡
GUY WIRE	⚡	⚡
STREET SIGN	⚡	⚡
CONTOUR	749	749
SPOT ELEVATION	X (750.00)	750.00
WETLANDS	WET	WET
PRIMARY ENVIRONMENTAL CORRIDOR	PEC	PEC
FLOODWAY		
FLOODPLAIN		
HIGH WATER LEVEL (HWL)		
NORMAL WATER LEVEL (NWL)		
DIRECTION OF SURFACE FLOW	→	→
DITCH OR SWALE	→	→
DIVERSION SWALE	→	→
OVERFLOW RELIEF ROUTING	→	→
TREE WITH TRUNK SIZE	⚡	⚡
SOIL BORING	⚡	⚡
TOPSOIL PROBE	⚡	⚡
FENCE LINE, TEMPORARY SILT	SF	SF
FENCE LINE, WIRE		
FENCE LINE, CHAIN LINK OR IRON		
FENCE LINE, WOOD OR PLASTIC		
CONCRETE SIDEWALK		
CURB AND GUTTER		
DEPRESSED CURB		
REVERSE PITCH CURB & GUTTER		
EASEMENT LINE		

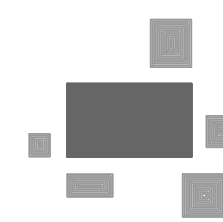
ABBREVIATIONS			
BL	BASE LINE	NWL	NORMAL WATER LEVEL
C	LONG CHORD OF CURVE	PC	POINT OF CURVATURE
C & G	CURB AND GUTTER	PT	POINT OF TANGENCY
CB	CATCH BASIN	PVI	POINT OF VERTICAL INTERSECTION
CL	CENTERLINE	R	RADIUS
D	DEGREE OF CURVE	ROW	RIGHT-OF-WAY
EP	EDGE OF PAVEMENT	SAN	SANITARY SEWER
FF	FINISHED FLOOR	ST	STORM SEWER
FG	FINISHED GRADE	T	TANGENCY OF CURVE
FL	FLOW LINE	TB	TOP OF BANK
FP	FLOODPLAIN	TC	TOP OF CURB
FR	FRAME	TF	TOP OF FOUNDATION
FW	FLOODWAY	TP	TOP OF PIPE
HWL	HIGH WATER LEVEL	TS	TOP OF SIDEWALK
INV	INVERT	TW	TOP OF WALK
INL	INLET	WM	WATER MAIN
L	LENGTH OF CURVE	Δ	INTERSECTION ANGLE
MH	MANHOLE		

GENERAL NOTES	
1.	THE INTENTION OF THE PLANS AND SPECIFICATIONS IS TO SET FORTH PERFORMANCE AND CONSTRUCTION MATERIAL STANDARDS FOR THE PROPER EXECUTION OF WORK. ALL WORKS CONTAINED WITHIN THE PLANS AND SPECIFICATIONS SHALL BE COMPLETED IN ACCORDANCE WITH ALL REQUIREMENTS FROM LOCAL, STATE, FEDERAL OR OTHER GOVERNING AGENCY'S LAWS, REGULATIONS, JURISDICTIONAL ORDINANCES/CODES/RULES/ETC., AND THE OWNER'S DIRECTION.
2.	A GEOTECHNICAL REPORT HAS BEEN PREPARED BY BUTLER ENGINEERING, INC DATED JUNE 3, 2019 FOR THE PROJECT SITE. THE DATA ON SUB-SURFACE SOIL CONDITIONS IS NOT INTENDED AS A REPRESENTATION OR WARRANTY OF THE CONTINUITY OF SUCH CONDITIONS BETWEEN BORINGS OR INDICATED SAMPLING LOCATIONS. IT SHALL BE EXPRESSLY UNDERSTOOD THAT OWNER WILL NOT BE RESPONSIBLE FOR ANY INTERPRETATIONS OR CONCLUSIONS DRAWN THERE FROM BY THE CONTRACTOR. DATA IS MADE AVAILABLE FOR THE CONVENIENCE OF THE CONTRACTOR. THE CONTRACTOR IS RESPONSIBLE FOR PERFORMING ANY ADDITIONAL SOILS INVESTIGATIONS THEY FEEL IS NECESSARY FOR THE PROPER EVALUATION OF THE SITE FOR PURPOSES OF PLANNING, BIDDING, OR CONSTRUCTING THE PROJECT AT NO ADDITIONAL COST TO THE OWNER.
3.	THE CONTRACTOR IS RESPONSIBLE TO REVIEW AND UNDERSTAND ALL COMPONENTS OF THE PLANS, REPORTS, AND SPECIFICATIONS, INCLUDING FIELD VERIFYING SOIL CONDITIONS, PRIOR TO SUBMISSION OF A BID PROPOSAL.
4.	THE CONTRACTOR SHALL PROMPTLY REPORT ANY ERRORS OR AMBIGUITIES LEARNED AS PART OF THEIR REVIEW OF PLANS, SPECIFICATIONS, REPORTS AND FIELD INVESTIGATIONS.
5.	THE CONTRACTOR IS SOLELY RESPONSIBLE FOR THE COMPUTATION OF QUANTITIES AND WORK REQUIRED TO COMPLETE THIS PROJECT. THE CONTRACTOR'S BID SHALL BE BASED ON ITS OWN COMPUTATIONS AND IN NO SUCH INSTANCE RELY ON THE ENGINEER'S ESTIMATE.
6.	QUESTIONS/CLARIFICATIONS WILL BE INTERPRETED BY ENGINEER/OWNER PRIOR TO THE AWARD OF CONTRACT. ENGINEER/OWNER WILL SUBMIT OFFICIAL RESPONSES IN WRITING. INTERPRETATIONS PRESENTED IN OFFICIAL RESPONSES SHALL BE BINDING ON ALL PARTIES ASSOCIATED WITH THE CONTRACT. IN NO WAY SHALL WORD-OF-MOUTH DIALOG CONSTITUTE AN OFFICIAL RESPONSE.
7.	PRIOR TO START OF WORK, CONTRACTOR SHALL BE COMPLETELY FAMILIAR WITH ALL CONDITIONS OF THE SITE, AND SHALL ACCOUNT FOR CONDITIONS THAT AFFECT, OR MAY AFFECT CONSTRUCTION INCLUDING, BUT NOT LIMITED TO, LIMITATIONS OF WORK ACCESS, SPACE LIMITATIONS, OVERHEAD OBSTRUCTIONS, TRAFFIC PATTERNS, LOCAL REQUIREMENTS, ADJACENT ACTIVITIES, ETC. FAILURE TO CONSIDER SITE CONDITIONS SHALL NOT BE CAUSE FOR CLAIM OF JOB EXTRAS.
8.	COMMENCEMENT OF CONSTRUCTION SHALL EXPLICITLY CONFIRM THAT THE CONTRACTOR HAS REVIEWED THE PLANS AND SPECIFICATIONS IN ENTIRETY AND CERTIFIES THAT THEIR SUBMITTED BID PROPOSAL CONTAINS PROVISIONS TO COMPLETE THE PROJECT, WITH THE EXCEPTION OF UNFORESEEN FIELD CONDITIONS. ALL APPLICABLE PERMITS HAVE BEEN OBTAINED, AND CONTRACTOR UNDERSTANDS ALL OF THE REQUIREMENTS OF THE PROJECT.
9.	SHOULD ANY DISCREPANCIES OR CONFLICTS IN THE PLANS OR SPECIFICATIONS BE DISCOVERED AFTER THE AWARD OF CONTRACT, ENGINEER SHALL BE NOTIFIED IN WRITING IMMEDIATELY AND CONSTRUCTION OF ITEMS AFFECTED BY THE DISCREPANCIES/CONFLICTS SHALL NOT COMMENCE, OR CONTINUE, UNTIL A WRITTEN RESPONSE FROM ENGINEER/OWNER IS DISTRIBUTED. IN THE EVENT OF A CONFLICT BETWEEN REFERENCED CODES, STANDARDS, SPECIFICATIONS AND PLANS, THE ONE ESTABLISHING THE MOST STRINGENT REQUIREMENTS SHALL BE FOLLOWED.
10.	THE CONTRACTOR SHALL, AT ITS OWN EXPENSE, OBTAIN ALL NECESSARY PERMITS AND LICENSES TO COMPLETE THE PROJECT. OBTAINING PERMITS, OR DELAYS, IS NOT CAUSE FOR DELAY OF THE CONTRACT OR SCHEDULE. CONTRACTOR SHALL COMPLY WITH ALL PERMIT REQUIREMENTS.
11.	THE CONTRACTOR SHALL NOTIFY ALL INTERESTED GOVERNING AGENCIES, UTILITY COMPANIES AFFECTED BY THIS CONSTRUCTION PROJECT, AND DIGGERS' HOTLINE IN ADVANCE OF CONSTRUCTION TO COMPLY WITH ALL JURISDICTIONAL ORDINANCES/CODES/RULES/ETC., PERMIT STIPULATIONS, AND OTHER APPLICABLE STANDARDS.
12.	SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE TO INITIATE, INSTITUTE, ENFORCE, MAINTAIN, AND SUPERVISE ALL SAFETY PRECAUTIONS AND JOB SITE SAFETY PROGRAMS IN CONNECTION WITH THE WORK.
13.	CONTRACTOR SHALL KEEP THE JOBSITE CLEAN AND ORDERLY AT ALL TIMES. ALL LOCATIONS OF THE SITE SHALL BE KEPT IN A WORKING MANNER SUCH THAT DEBRIS IS REMOVED CONTINUOUSLY AND ALL RESPECTIVE CONTRACTORS OPERATE UNDER GENERAL "GOOD HOUSEKEEPING."
14.	THE CONTRACTOR SHALL INDEMNIFY THE OWNER, ENGINEER, AND THEIR AGENTS FROM ALL LIABILITY INVOLVED WITH THE CONSTRUCTION, INSTALLATION, AND TESTING OF THE WORK ON THIS PROJECT.

PROJECT LOCATION



LOCATION MAP
SCALE: 1"=500'



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BROOKFIELD, WI 53005
(262) 754-8888

CHICAGO | MILWAUKEE | NATIONWIDE

PHANTOM LAKES PRESERVE

VILLAGE OF MUKWONAGO

COVER SHEET

REVISIONS	
1. CITY REVIEW	07/22/19
2. PER VILLAGE COMMENTS	08/22/19
3.	
4.	
5.	
6.	
7.	
8.	

REG JOB NO. 1578.00-WI	MAB
REG PM	MAB
START DATE	05/07/19
SCALE	N.T.S.

SHEET
C-1
OF
TBD

PROJECT TEAM CONTACTS

CIVIL ENGINEER
MARK BABICH, P.E.
PINNACLE ENGINEERING GROUP
15850 BLUEMOUND ROAD, SUITE 210
BROOKFIELD, WI 53005
(262) 754-8888

APPLICANT:
GREG PETRAUSKI
INFINITY DEVELOPMENT
6090 S. ROSETREE PASS
NEW BERLIN, WI 53151

SURVEYOR:
JOHN KONOPACKI, P.L.S.
PINNACLE ENGINEERING GROUP
15850 W. BLUEMOUND ROAD, SUITE 210
BROOKFIELD, WI 53005
(262) 754-8888

INDEX OF SHEETS

C-1	COVER SHEET
C-2	GENERAL NOTES
C-3	PLAT OF SURVEY
C-4	SITE DIMENSIONAL AND PAVING PLAN
C-5	GRADING PLAN
C-6	UTILITY PLAN
C-7	EROSION CONTROL PLAN
C-8	SITE STABILIZATION PLAN
C-9 to C-12	CONSTRUCTION DETAILS
L-1 to L-9	LANDSCAPE PLAN

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COVER SHEET

SITE DIMENSIONAL & PAVING NOTES

1. ALL DIMENSIONS ARE FACE OF CURB TO FACE OF CURB OR BUILDING FOUNDATION UNLESS NOTED OTHERWISE. ALL UTILITY DIMENSIONS ARE TO OUTSIDE OF PIPE OR CENTER OF STRUCTURE UNLESS OTHERWISE NOTED. ALL PAVING DIMENSIONS ARE TO FACE OF CURB OR TO EDGE OF PAVEMENT, EXCEPT FOR THE SETBACK FROM PARKING LOTS, MANUEVERING LANES AND FIRE ACCESS LANES, WHERE THE SETBACK IS MEASURED FROM THE BACK OF CURB TO THE PROPERTY LINE.

2. ALL PROPOSED CURB AND GUTTER SHALL BE 30" STANDARD CURB AND GUTTER (SEE DETAIL). UNLESS OTHERWISE NOTED, CURB AND GUTTER DRAINING AWAY FROM THE FACE OF CURB IS NOTED AS REVERSE CURB AND GUTTER.

3. ALL RADII ARE MEASURED TO FACE OF CURB UNLESS NOTED OTHERWISE.

4. BUILDING DIMENSIONS AND ADJACENT PARKING AND UTILITY LAYOUT HAVE BEEN PREPARED BASED UPON ARCHITECTURAL INFORMATION CURRENT AT THE DATE OF THIS DRAWING. SUBSEQUENT ARCHITECTURAL CHANGES MAY EXIST; THEREFORE CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR PRECISE BUILDING DIMENSIONS AND EXACT UTILITY ENTRANCE LOCATIONS AND NOTIFY THE ARCHITECT AND ENGINEER OF ANY DISCREPANCIES PRIOR TO CONSTRUCTION.

5. THE CONTRACTOR SHALL CONTACT DIGGERS HOTLINE (1-800-242-8511) PRIOR TO ANY WORK TO LOCATE UTILITIES AND SHALL CONTACT THE OWNER SHOULD UTILITIES APPEAR TO BE IN CONFLICT WITH THE PROPOSED IMPROVEMENT.

6. IMPROVEMENTS ADJACENT TO BUILDING IF SHOWN SUCH AS TRUCK DOCK, RETAINING WALLS, SIDEWALKS, CURBING, FENCES, CANOPIES, RAMPS, HANDICAP ACCESS, PLANTERS, DUMPSTERS, AND TRANSFORMERS ETC. HAVE BEEN SHOWN FOR APPROXIMATE LOCATION ONLY. REFER TO ARCHITECTURAL PLANS FOR EXACT LOCATIONS, SPECIFICATIONS, AND DETAILS.

7. REFER TO ELECTRICAL PLANS FOR LIGHTING LOCATIONS, SPECIFICATIONS, AND DETAILS.

8. SEE ADDITIONAL NOTES AND DETAILS ON SITE DIMENSIONAL PLANS AND CONSTRUCTION DETAILS.

9. ALL PAVING SHALL CONFORM TO STATE OF WISCONSIN STANDARD SPECIFICATIONS FOR HIGHWAY & STRUCTURE CONSTRUCTION AND APPLICABLE VILLAGE OF MUKWONAGO ORDINANCES, AND SPECIFICATIONS CONTAINED WITHIN THIS PLAN SET.

10. CONTRACTOR SHALL CONSULT STRIPING COLOR WITH OWNER PRIOR TO CONSTRUCTION.

11. PROVIDE CONTRACTOR GRADE ACRYLIC, STRIPING PAINT FOR NEW ASPHALT OR COATED ASPHALT. APPLY MARKING PAINT AT A RATE OF ONE (1) GALLON PER THREE TO FOUR HUNDRED (300-400) LINEAL FEET OF FOUR (4) INCH WIDE STRIPES OR TO MANUFACTURER'S SPECIFICATION, WHICHEVER IS GREATER.

12. THOROUGHLY CLEAN SURFACES FREE OF DIRT, SAND, GRAVEL, OIL AND OTHER FOREIGN MATTER. CONTRACTOR RESPONSIBLE TO INSPECT EXISTING PAVEMENT SURFACES FOR CONDITIONS AND DEFECTS THAT WILL ADVERSELY AFFECT QUALITY OF WORK, AND WHICH CANNOT BE PUT INTO AN ACCEPTABLE CONDITION THROUGH NORMAL PREPARATORY WORK AS SPECIFIED.

13. DO NOT PLACE MARKING OVER UNSOUND PAVEMENTS. IF THESE CONDITIONS EXIST, NOTIFY OWNER. STARTING INSTALLATION CONSTITUTES CONTRACTOR'S ACCEPTANCE OF SURFACE AS SUITABLE FOR INSTALLATION.

14. LAYOUT MARKINGS USING GUIDE LINES, TEMPLATES AND FORMS. STENCILS AND TEMPLATES SHALL BE PROFESSIONALLY MADE TO INDUSTRY STANDARDS. "FREE HAND" PAINTING OF ARROWS, SYMBOLS, OR WORDING SHALL NOT BE ALLOWED. APPLY STRIPES STRAIGHT AND EVEN.

15. PROTECT ADJACENT CURBS, WALKS, FENCES, AND OTHER ITEMS FROM RECEIVING PAINT.

16. BARRICADE MARKED AREAS DURING INSTALLATION AND UNTIL THE MARKING PAINT IS DRIED AND READY FOR TRAFFIC.

17. ASPHALTIC CONCRETE PAVING SPECIFICATIONS-

CODES AND STANDARDS: THE PLACING, CONSTRUCTION AND COMPOSITION OF THE ASPHALTIC BASE COURSE AND ASPHALTIC CONCRETE SURFACING SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF SECTIONS 450, 455, 460 AND 465 OF THE STATE OF WISCONSIN STANDARD SPECIFICATIONS FOR HIGHWAY AND STRUCTURE CONSTRUCTION, EDITION OF 2005. HEREAFTER, THIS PUBLICATION WILL BE REFERRED TO AS THE STATE HIGHWAY SPECIFICATIONS.

WEATHER LIMITATIONS: APPLY TACK COATS WHEN AMBIENT TEMPERATURE IS ABOVE 50° F (10° C) AND WHEN TEMPERATURE HAS NOT BEEN BELOW 35° F (1° C) FOR 12 HOURS IMMEDIATELY PRIOR TO APPLICATION. DO NOT APPLY WHEN BASE IS WET OR CONTAINS EXCESS OF MOISTURE. CONSTRUCT ASPHALTIC CONCRETE SURFACE COURSE WHEN ATMOSPHERIC TEMPERATURE IS ABOVE 40° (4° C) AND WHEN BASE IS DRY AND WHEN WEATHER IS NOT RAINY. BASE COURSE MAY BE PLACED WHEN AIR TEMPERATURE IS ABOVE 30° F (-1° C).

GRADE CONTROL: ESTABLISH AND MAINTAIN REQUIRED LINES AND ELEVATIONS FOR EACH COURSE DURING CONSTRUCTION.

CRUSHED AGGREGATE BASE COURSE: THE TOP LAYER OF BASE COURSE SHALL CONFORM TO SECTIONS 301 AND 305, STATE HIGHWAY SPECIFICATIONS.

BINDER COURSE AGGREGATE: THE AGGREGATE FOR THE BINDER COURSE HALL CONFORM TO SECTIONS 460.2.7 AND 315, STATE HIGHWAY SPECIFICATIONS.

SURFACE COURSE AGGREGATE: THE AGGREGATE FOR THE SURFACE COURSE SHALL CONFORM TO SECTIONS 460.2.7 AND 465, STATE HIGHWAY SPECIFICATIONS.

ASPHALTIC MATERIALS: THE ASPHALTIC MATERIALS SHALL CONFORM TO SECTION 455 AND 460, STATE HIGHWAY SPECIFICATIONS.

SURFACE PREPARATION: NOTIFY CONTRACTOR OF UNSATISFACTORY CONDITIONS. DO NOT BEGIN PAVING WORK UNTIL DEFICIENT SUBBASE AREAS HAVE BEEN CORRECTED AND ARE READY TO RECEIVE PAVING.
- GRADING NOTES
1. CONTRACTOR SHALL VERIFY ALL GRADES, ENSURE ALL AREAS DRAIN PROPERLY AND REPORT ANY DISCREPANCIES TO PINNACLE ENGINEERING GROUP PRIOR TO THE START OF ANY CONSTRUCTION ACTIVITIES.

2. ALL EXISTING CONTOURS REPRESENT EXISTING SURFACE GRADES UNLESS OTHERWISE NOTED. ALL PROPOSED GRADES SHOWN ARE FINISH SURFACE GRADES UNLESS OTHERWISE NOTED.

3. SPOT ELEVATIONS REPRESENT THE GRADE ALONG THE EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.

4. ALL EXCAVATIONS AND MATERIAL PLACEMENT SHALL BE COMPLETED TO DESIGN ELEVATIONS AS DEPICTED IN THE PLANS.

CONTRACTOR SHALL ASSUME SOLE RESPONSIBILITY FOR THE COMPUTATION(S) OF ALL GRADING QUANTITIES. WHILE PEG ATTEMPTS TO PROVIDE A COST EFFECTIVE APPROACH TO BALANCE EARTHWORK, GRADING DESIGN IS BASED ON MANY FACTORS, INCLUDING SAFETY, AESTHETICS, AND COMMON ENGINEERING STANDARD OF CARE, THEREFORE NO GUARANTEE CAN BE MADE FOR A BALANCED SITE.

THE CONTRACTOR MAY SOLICIT APPROVAL FROM ENGINEER/OWNER TO ADJUST FINAL GRADES FROM DESIGN GRADES TO PROVIDE AN OVERALL SITE BALANCE AS A RESULT OF FIELD CONDITIONS.

5. GRADING ACTIVITIES SHALL BE IN A MANNER TO ALLOW POSITIVE DRAINAGE ACROSS DISTURBED SOILS, WHICH MAY INCLUDE EXCAVATION OF TEMPORARY DITCHES TO PREVENT PONDING, AND IF NECESSARY PUMPING TO ALLEVIATE PONDING. CONTRACTOR SHALL PREVENT SURFACE WATER FROM ENTERING INTO EXCAVATIONS. IN NO WAY SHALL OWNER BE RESPONSIBLE FOR REMEDIATION OF UNSUITABLE SOILS CREATED/ORIGINATED AS A RESULT OF IMPROPER SITE GRADING OR SEQUENCING. CONTRACTOR SHALL SEQUENCE GRADING ACTIVITIES TO LIMIT EXPOSURE OF DISTURBED SOILS DUE TO WEATHER.

6. THE CONTRACTOR IS RESPONSIBLE FOR MEETING MINIMUM COMPACTION STANDARDS. THE CONTRACTOR SHALL NOTIFY ENGINEER/OWNER IF PROPER COMPACTION CANNOT BE OBTAINED. THE PROJECT'S GEOTECHNICAL CONSULTANT SHALL DETERMINE WHICH IN-SITU SOILS ARE TO BE CONSIDERED UNSUITABLE SOILS. THE ENGINEER/OWNER AND GEOTECHNICAL TESTING CONSULTANT WILL DETERMINE IF REMEDIAL MEASURES WILL BE NECESSARY.

7. IN THE EVENT THAT ANY MOISTURE-DENSITY TEST(S) FAIL TO MEET SPECIFICATION REQUIREMENTS, THE CONTRACTOR SHALL PERFORM CORRECTIVE WORK AS NECESSARY TO BRING THE MATERIAL INTO COMPLIANCE AND RETEST THE FAILED AREA AT NO COST TO THE OWNER.

8. WITH THE AUTHORIZATION OF THE ENGINEER/OWNER, MATERIAL THAT IS TOO WET TO PERMIT PROPER COMPACTION MAY BE SPREAD ON FILL AREAS IN AN EFFORT TO DRY. CONTRACTOR SHALL CLEARLY FIELD MARK THE EXTERIOR LIMITS OF SPREAD MATERIAL WITH PAINTED LATH AND SUBMIT A PLAN TO THE ENGINEER/OWNER THAT IDENTIFIES THE LIMITS. UNDER NO CONDITION SHALL THE SPREAD MATERIAL DEPTH EXCEED THE MOST RESTRICTIVE OF: THE EFFECTIVE TREATMENT DEPTH OF MACHINERY THAT WILL BE USED TO TORN OVER THE SPREAD MATERIAL; OR THE MAXIMUM COMPACTION LIFT DEPTH.

9. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY ENGINEER/OWNER IF GROUNDWATER IS ENCOUNTERED DURING EXCAVATION.

10. CONTRACTOR IS SOLELY RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ADEQUATE AND SAFE TEMPORARY SHORING, BRACING, RETENTION STRUCTURES, AND EXCAVATIONS.

11. THE SITE SHALL BE COMPLETED TO WITHIN 0.10-FT (+/-) OF THE PROPOSED GRADES AS INDICATED WITHIN THE PLANS PRIOR TO PLACEMENT OF TOPSOIL OR STONE. CONTRACTOR IS ENCOURAGED TO SEQUENCE CONSTRUCTION SUCH THAT THE SITE IS DIVIDED INTO SMALLER AREAS TO ALLOW STABILIZATION OF DISTURBED SOILS IMMEDIATELY UPON COMPLETION OF INDIVIDUAL SMALLER AREAS.

12. CONTRACTOR SHALL CONTACT "DIGGER'S HOTLINE" FOR LOCATIONS OF ALL EXISTING UTILITIES PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION ACTIVITIES AND SHALL BE RESPONSIBLE FOR PROTECTING SAID UTILITIES FROM ANY DAMAGE DURING CONSTRUCTION.

13. CONTRACTOR SHALL PROTECT INLETS AND ADJACENT PROPERTIES WITH SILT FENCING OR APPROVED EROSION CONTROL METHODS UNTIL CONSTRUCTION IS COMPLETED. CONTRACTOR SHALL PLACE SILT FENCING AT DOWN SLOPE SIDE OF GRADING LIMITS.

14. CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE TO ANY EXISTING FACILITIES OR UTILITIES. ANY DAMAGE SHALL BE REPAIRED TO THE OWNER'S SATISFACTION AT THE EXPENSE OF THE CONTRACTOR.

15. WORK WITHIN ANY ROADWAY RIGHT-OF-WAY SHALL BE COORDINATED WITH THE APPROPRIATE MUNICIPAL OFFICIAL PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION ACTIVITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FEES. GRADING WITHIN RIGHT-OF-WAY IS SUBJECT TO APPROVAL BY SAID OFFICIALS. RESTORATION OF RIGHT-OF-WAY IS CONSIDERED INCIDENTAL AND SHALL BE INCLUDED IN THE COST OF GRADING. RESTORATION SHALL INCLUDE ALL ITEMS NECESSARY TO RESTORE RIGHT-OF-WAY IN-KIND INCLUDING LANDSCAPING.

16. CONTRACTOR SHALL COMPLY WITH ALL WAUKESHA COUNTY CONSTRUCTION STANDARDS/ORDINANCES.

17. LANDSCAPE AND TURF AREAS SHALL HAVE A MINIMUM OF 4-INCH TOPSOIL REPLACEMENT.

18. TOPSOIL BERMING SHALL ACHIEVE 90% STANDARD PROCTOR DENSITY AT 3%(±) OPTIMUM MOISTURE CONTENT.

19. SURVEY BENCHMARKS AND MAPPING HAS BEEN PROVIDED BY PINNACLE ENGINEERING GROUP. IN NO WAY DOES PEG WARRANT THE BASEMAP IS ALL INCLUSIVE OR REPRESENTATIVE OF ACTUAL CONDITIONS. CONTRACTOR SHALL PROVIDE CHECKS AS NECESSARY TO VERIFY THE BASEMAP CONTENT AND ACCURACY.

UTILITY NOTES

1. EXISTING UTILITIES ARE SHOWN FOR INFORMATIONAL PURPOSES ONLY AND ARE NOT GUARANTEED TO BE ACCURATE OR ALL INCLUSIVE. CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE TYPE, LOCATION, SIZE AND ELEVATION OF UNDERGROUND UTILITIES AS THEY DEEM NECESSARY FOR PROPOSED UTILITY CONNECTIONS AND/OR TO AVOID DAMAGE THERETO. CONTRACTOR SHALL CALL "DIGGER'S HOTLINE" PRIOR TO ANY CONSTRUCTION.

2. ALL UTILITY WORK SHALL BE DONE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN (LATEST EDITION AND ADDENDUM) AND ALL STATE AND LOCAL CODES AND SPECIFICATIONS. IT IS THE CONTRACTORS RESPONSIBILITY TO DETERMINE WHICH SPECIFICATIONS AND CODES APPLY, AND TO COORDINATE ALL CONSTRUCTION ACTIVITIES WITH THE APPROPRIATE LOCAL AND STATE AUTHORITIES.

3. UTILITY CONSTRUCTION AND SPECIFICATIONS SHALL COMPLY WITH THE VILLAGE OF MUKWONAGO SPECIAL PROVISIONS AND WISCONSIN DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES COMM 82.

4. LENGTHS OF PROPOSED UTILITIES ARE TO CENTER OF STRUCTURES OR FITTINGS AND MAY VARY SLIGHTLY FROM PLAN. LENGTHS ARE SHOWN FOR CONTRACTOR CONVENIENCE ONLY. CONTRACTOR IS SOLELY RESPONSIBLE FOR COMPUTATIONS OF MATERIALS REQUIRED TO COMPLETE WORK. LENGTHS SHALL BE FIELD VERIFIED DURING CONSTRUCTION.

5. CONTRACTOR SHALL ADJUST AND/OR RECONSTRUCT EXISTING UTILITY COVERS (SUCH AS MANHOLE COVERS, VALVE BOX COVERS, ETC.) TO MATCH FINISHED GRADES OF THE AREAS DISTURBED DURING CONSTRUCTION.

6. CONTRACTOR SHALL FIELD VERIFY LOCATIONS, ELEVATIONS, AND SIZES OF PROPOSED UTILITIES AND CHECK ALL UTILITY CROSSINGS FOR CONFLICTS PRIOR TO ATTEMPTING CONNECTIONS AND BEGINNING UTILITY CONSTRUCTION AND NOTIFY THE OWNER OF ANY DISCREPANCIES OR CONFLICTS.

7. ALL NEW ON-SITE SANITARY, STORM AND WATER UTILITIES SHALL BE PRIVATELY OWNED AND MAINTAINED BY THE PROPERTY OWNER.

8. THE CONTRACTOR SHALL CONTACT THE VILLAGE OF MUKWONAGO PUBLIC WORKS DEPARTMENT 48-HOURS IN ADVANCE OF SANITARY, WATER AND STORM CONNECTIONS TO THE VILLAGE-OWNED SYSTEM TO SCHEDULE INSPECTIONS.

9. ROUTING OF GAS, ELECTRIC AND TELEPHONE SERVICES ARE SHOWN ON THE ARCHITECTURAL PLANS AND SUBJECT TO CHANGE BASED UPON FINAL REVIEW AND APPROVAL BY RESPECTIVE UTILITY COMPANIES AND OWNER. CONTRACTOR SHALL CONTACT EACH UTILITY COMPANY AND COORDINATE FINAL LOCATIONS FOR ALL UTILITY SERVICES PRIOR TO START OF CONSTRUCTION.

10. IT IS THE CONTRACTOR'S RESPONSIBILITY TO COORDINATE WITH THE PROPER AUTHORITIES FOR ANY REQUIRED PERMITS, AUTHORIZATIONS, TRAFFIC CONTROL AND ANY PERMIT FEES REQUIRED.

11. FIELD TILE CONNECTION - ALL FIELD TILE ENCOUNTERED DURING CONSTRUCTION SHALL BE INCLUDED IN THE UNIT PRICE(S) FOR STORM SEWER. TILE LINES CROSSED BY THE TRENCH SHALL BE REPLACED WITH THE SAME MATERIAL AS THE STORM SEWER.

12. THE CONTRACTOR IS RESPONSIBLE FOR THE SIZE, TYPE AND NUMBER OF WATER MAIN BENDS, HORIZONTAL AND VERTICAL, REQUIRED TO COMPLETE CONSTRUCTION. COST FOR BENDS, HORIZONTAL AND VERTICAL, SHALL BE INCIDENTAL AND INCLUDED IN THE OVERALL COST OF THE CONTRACT.

13. STORM SEWER SPECIFICATIONS -

PIPE - REINFORCED CONCRETE PIPE (RCP) SHALL MEET THE REQUIREMENTS OF ASTM CLASS C-76 WITH RUBBER GASKET JOINTS CONFORMING TO ASTM C-443. STRENGTH CLASSIFICATIONS SHALL BE IN ACCORDANCE WITH THE FOLLOWING:

HEIGHT OF COVER (FEET): 0-2 2-3 3-6 6-15 15-25 25+
MINIMUM CONCRETE PIPE CLASSIFICATION: IV III II III IV ENGINEER TO SPECIFY

HIGH DENSITY DUAL-WALL POLYETHYLENE N-12 CORRUGATED PIPE (HDPE) SHALL BE AS MANUFACTURED BY ADS OR EQUAL WITH WATER TIGHT JOINTS, AND SHALL MEET THE REQUIREMENTS OF AASHTO SPECIFICATION M-284 TYPE "S" OR POLYVINYL CHLORIDE (PVC) - CLASS P546 MEETING AASHTO M278, AS NOTED. IF HDPE PIPE IS USED FOR POND OUTFALLS, A MINIMUM OF THREE (3) SECTIONS (2 STRAPS) SHALL BE STRAPPED TOGETHER.

INLETS/CATCH BASINS - INLETS/CATCH BASINS SHALL BE CONSTRUCTED IN ACCORDANCE WITH FILE NO. 25 OF THE "STANDARD SPECIFICATIONS" WITH A 1'-8" X 2'-6" MAXIMUM OPENING. FRAME & GRATE SHALL BE NEENAH R-1580 WITH TYPE G GRATE, OR EQUAL. CURB FRAME & GRATE SHALL BE NEENAH R-3067, OR EQUAL. THE SUMP DEPTH (VERTICAL DISTANCE FROM THE BASE OF THE STRUCTURE TO OUTFALL INVERT OF THE PIPE) SHALL BE 18" MIN. STRUCTURE SHOP DRAWINGS SHALL BE SUBMITTED TO PINNACLE ENGINEERING GROUP FOR REVIEW AND APPROVAL PRIOR TO MANUFACTURING AND INSTALLATION.

BACKFILL AND BEDDING - STORM SEWER SHALL BE CONSTRUCTED WITH GRAVEL BACKFILL AND CLASS "B" BEDDING IN ALL PAVED AREAS AND TO A POINT 5 FEET BEYOND THE EDGE OF PAVEMENT. TRENCHES RUNNING PARALLEL TO AND LESS THAN 5 FEET FROM THE EDGE OF PAVEMENT SHALL ALSO REQUIRE GRAVEL BACKFILL. LANDSCAPED AREAS MAY BE BACKFILLED WITH EXCAVATED MATERIAL IN CONFORMANCE WITH SECTION 8.4.3.5 OF THE "STANDARD SPECIFICATIONS".

MANHOLE FRAMES AND COVERS - MANHOLE FRAMES AND COVERS SHALL BE NEENAH R-1642 WITH TYPE "B" SELF SEALING LIDS, NON-ROCKING OR EQUAL.

IF HDPE PIPE IS USED FOR POND OUTFALLS, A MINIMUM OF THREE (3) SECTIONS (2 STRAPS) SHALL BE STRAPPED TOGETHER.

16. WATER MAIN SPECIFICATIONS -

PIPE - WATER MAIN SHALL BE POLYVINYL CHLORIDE (PVC) PIPE MEETING THE REQUIREMENTS OF AWWA STANDARD C-900, CLASS 150, DR-18, WITH CAST IRON O.D. AND INTEGRAL ELASTOMERIC BELL AND SPIGOT JOINTS. VALVES AND VALVE BOXES - GATE VALVES SHALL BE AWWA GATE VALVES MEETING THE REQUIREMENTS OF AWWA C-500 AND CHAPTER 8.27.0 OF THE "STANDARD SPECIFICATIONS". GATE VALVES AND VALVE BOXES SHALL CONFORM TO LOCAL PLUMBING ORDINANCES.

HYDRANTS - HYDRANTS SHALL CONFORM TO THE SPECIFICATIONS OF THE VILLAGE OF MUKWONAGO AND IN ACCORDANCE WITH FILE NO. 38 OF THE "STANDARD SPECIFICATIONS." THE DISTANCE FROM THE GROUND LINE TO THE CENTERLINE OF THE LOWEST NOZZLE AND THE LOWEST CONNECTION OF THE FIRE DEPARTMENT SHALL BE NO LESS THAN 18-INCHES AND NO GREATER THAN 23-INCHES.

BEDDING AND COVER MATERIAL - PIPE BEDDING AND COVER MATERIAL SHALL BE SAND, CRUSHED STONE CHIPS OR CRUSHED STONE SCREENINGS CONFORMING TO CHAPTER 8.4.3.2 OF THE "STANDARD SPECIFICATIONS".

BACKFILL - BACKFILL MATERIAL AND INSTALLATION SHALL BE IN ACCORDANCE WITH CHAPTER 2.6.0 OF THE "STANDARD SPECIFICATIONS". GRAVEL BACKFILL IS REQUIRED IN ALL PAVED AREAS AND TO A POINT 5 FEET BEYOND THE EDGE OF PAVEMENT. TRENCHES RUNNING PARALLEL TO AND LESS THAN 5 FEET FROM THE EDGE OF PAVEMENT SHALL ALSO REQUIRE GRAVEL BACKFILL. LANDSCAPED AREAS MAY BE BACKFILLED WITH EXCAVATED MATERIAL IN CONFORMANCE WITH SECTION 8.4.3.5 OF THE "STANDARD SPECIFICATIONS".

17. SANITARY SEWER SPECIFICATIONS -

PIPE - SANITARY SEWER PIPE MATERIAL SHALL BE POLYVINYL CHLORIDE (PVC) MEETING REQUIREMENTS OF ASTM D 3034, SDR-35, WITH INTEGRAL BELL TYPE FLEXIBLE ELASTOMERIC JOINTS, MEETING THE REQUIREMENTS OF ASTM D-3212.

BEDDING AND COVER MATERIAL - BEDDING AND COVER MATERIAL SHALL CONFORM TO THE APPROPRIATE SECTIONS OF THE "STANDARD SPECIFICATION" WITH THE FOLLOWING MODIFICATION: "COVER MATERIAL SHALL BE THE SAME AS USED FOR BEDDING AND SHALL CONFORM TO SECTION 8.4.3.2 (A). BEDDING AND COVER MATERIAL SHALL BE PLACED IN A MINIMUM OF THREE SEPARATE LIFTS, OR AS REQUIRED TO INSURE ADEQUATE COMPACTING OF THESE MATERIALS, WITH ONE LIFT OF BEDDING MATERIAL ENDING AT OR NEAR THE SPRINGLINE OF THE PIPE. THE CONTRACTOR SHALL TAKE CARE TO COMPLETELY WORK BEDDING MATERIAL UNDER THE HAUNCH OF THE PIPE TO PROVIDE ADEQUATE SIDE SUPPORT."

BACKFILL - BACKFILL MATERIAL AND INSTALLATION SHALL BE IN ACCORDANCE CHAPTER 2.6.0 OF THE "STANDARD SPECIFICATIONS." GRAVEL BACKFILL IS REQUIRED IN ALL PAVED AREAS AND TO A POINT 5 FEET BEYOND THE EDGE OF PAVEMENT. TRENCHES RUNNING PARALLEL TO AND LESS THAN 5 FEET FROM THE EDGE OF PAVEMENT SHALL ALSO REQUIRE GRAVEL BACKFILL. LANDSCAPED AREAS MAY BE BACKFILLED WITH EXCAVATED MATERIAL IN CONFORMANCE WITH SECTION 8.4.3.5 OF THE "STANDARD SPECIFICATIONS."

MANHOLES - MANHOLES SHALL BE CONSTRUCTED IN ACCORDANCE WITH FILE NOS. 12, 13 AND 15 OF THE "STANDARD SPECIFICATIONS" AND ALL SPECIAL PROVISIONS OF THE VILLAGE OF MUKWONAGO. STRUCTURE SHOP DRAWINGS SHALL BE SUBMITTED TO PINNACLE ENGINEERING GROUP FOR REVIEW AND APPROVAL PRIOR TO MANUFACTURING AND INSTALLATION.

MANHOLE FRAMES AND COVERS - MANHOLE FRAMES AND COVERS SHALL BE NEENAH R-1642 WITH TYPE "B" SELF SEALING LIDS, NON-ROCKING OR EQUAL

18. WATER MAIN AND SANITARY SEWER SHALL BE INSULATED WHEREVER THE DEPTH OF COVER IS LESS THAN 6 FEET. INSULATION AND PLACING OF INSULATION SHALL CONFORM TO CHAPTER 4.17.0 "INSULATION" OF THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN 6TH EDITION UPDATED WITH ITS LATEST ADDENDUM (TYP.).

19. TRACER WIRE SHALL BE INSTALLED IN ACCORDANCE WITH THE PROVISIONS OF THESE CODE SECTIONS AS PER 182.0715(2R) OF THE STATUTES. THE TRACER WIRE FOR THE SANITARY SEWER LATERAL SHALL BE CONTINUOUS AND SHALL BE EXTENDED ABOVE GRADE VIA A 4-INCH PVC PIPE WITH SCREW-ON CAP ADJACENT TO THE PROPOSED TERMINATION POINT OF THE LATERAL FOR THE PROPOSED BUILDING.

20. SEE UTILITY PLANS AND CONSTRUCTION DETAILS FOR ADDITIONAL INFORMATION.

GENERAL EROSION AND SEDIMENT CONTROL NOTES

1. ALL CONSTRUCTION SHALL ADHERE TO THE REQUIREMENTS SET FORTH IN EPA'S NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER GENERAL PERMIT ("WPDES" PERMIT NO. WI-5067831-4) FOR CONSTRUCTION SITE LAND DISTURBANCE ACTIVITIES. ALL EROSION AND SEDIMENT CONTROL MEASURES ARE TO BE CONSTRUCTED AND MAINTAINED IN ACCORDANCE WITH LOCAL, STATE AND FEDERAL TECHNICAL STANDARDS AND PROVISIONS IN EFFECT AT THE TIME OF CONSTRUCTION. THESE PROCEDURES AND STANDARDS SHALL BE REFERRED TO AS BEST MANAGEMENT PRACTICES (BMP'S). IT IS THE RESPONSIBILITY OF ALL CONTRACTORS ASSOCIATED WITH THE PROJECT TO OBTAIN A COPY OF, AND UNDERSTAND, THE BMP'S PRIOR TO THE START OF CONSTRUCTION ACTIVITIES.

2. THE EROSION CONTROL MEASURES INDICATED ON THE PLANS ARE THE MINIMUM REQUIREMENTS. ADDITIONAL CONTROL MEASURES AS DIRECTED BY OWNER/ENGINEER OR GOVERNING AGENCIES SHALL BE INSTALLED WITHIN 24 HOURS OF REQUEST.

3. MODIFICATIONS TO THE APPROVED SWPPP IN ORDER TO MEET UNFORESEEN FIELD CONDITIONS ARE ALLOWED IF MODIFICATIONS CONFORM TO BMP'S. ALL MODIFICATIONS MUST BE APPROVED BY OWNER/ENGINEER/GOVERNING AGENCY PRIOR TO DEVIATION OF THE APPROVED PLAN.

4. INSTALL PERIMETER EROSION CONTROL MEASURES (SUCH AS CONSTRUCTION ENTRANCES, SILT FENCE AND EXISTING INLET PROTECTION) PRIOR TO ANY SITE WORK, INCLUDING GRADING OR DISTURBANCE OF EXISTING SURFACE COVER, AS SHOWN ON PLAN IN ORDER TO PROTECT ADJACENT PROPERTIES/STORM SEWER SYSTEMS FROM SEDIMENT TRANSPORT.

5. CONSTRUCTION ENTRANCES SHALL BE INSTALLED AT ALL LOCATIONS OF VEHICLE INGRESS/EGRESS POINTS. CONTRACTOR IS RESPONSIBLE TO COORDINATE LOCATIONS WITH THE PROPER AUTHORITIES, PROVIDE NECESSARY FEES AND OBTAIN ALL REQUIRED APPROVALS OR PERMITS. ADDITIONAL CONSTRUCTION ENTRANCES OTHER THAN AS SHOWN ON THE PLANS MUST BE APPROVED BY THE APPLICABLE GOVERNING AGENCIES PRIOR TO INSTALLATION.

6. PAVED SURFACES ADJACENT TO CONSTRUCTION ENTRANCES SHALL BE SWEEP AND/OR SCRAPPED TO REMOVE ACCUMULATED SOIL, DIRT AND/OR DUST IMMEDIATELY AND AS REQUESTED BY THE GOVERNING AGENCIES.

7. ALL EXISTING STORM SEWER FACILITIES THAT WILL COLLECT RUNOFF FROM DISTURBED AREAS SHALL BE PROTECTED TO TO PREVENT SEDIMENT DEPOSITION WITHIN STORM SEWER SYSTEMS. INLET PROTECTION SHALL BE IMMEDIATELY FITTED AT THE INLET OF ALL INSTALLED STORM SEWER AND SILT FENCE SHALL BE IMMEDIATELY FITTED AT ALL INSTALLED CULVERT INLETS. ALL INLETS, STRUCTURES, PIPES, AND SWALES SHALL BE KEPT CLEAN AND FREE OF SEDIMENTATION AND DEBRIS.

8. EROSION CONTROL FOR UTILITY CONSTRUCTION (STORM SEWER, WATER MAIN, ETC.) OUTSIDE OF THE PERIMETER CONTROLS SHALL INCORPORATE THE FOLLOWING:

PLACE EXCAVATED TRENCH MATERIAL ON THE HIGH SIDE OF THE TRENCH.

BACKFILL, COMPACT AND STABILIZE THE TRENCH IMMEDIATELY AFTER PIPE CONSTRUCTION.

DISCHARGE TRENCH WATER INTO A SEDIMENTATION BASIN OR FILTERING TANK IN ACCORDANCE WITH BMP'S PRIOR TO RELEASE INTO STORM SEWER OR DITCHES.

9. AT A MINIMUM, SEDIMENT BASINS AND NECESSARY TEMPORARY DRAINAGE PROVISIONS SHALL BE CONSTRUCTED AND OPERATIONAL BEFORE BEGINNING OF SIGNIFICANT MASS GRADING OPERATIONS TO PREVENT OFFSITE DISCHARGE OF UNTREATED RUNOFF.

10. ALL WATERCOURSES AND WETLANDS SHALL BE PROTECTED WITH SILT FENCE TO PREVENT ANY DIRECT DISCHARGE FROM DISTURBED SOILS.

11. ALL TEMPORARY AND PERMANENT EROSION CONTROL MEASURES MUST BE MAINTAINED AND REPAIRED AS NEEDED. THE GENERAL CONTRACTOR WILL BE RESPONSIBLE FOR INSPECTION AND REPAIR DURING CONSTRUCTION. THE OWNER WILL BE RESPONSIBLE IF EROSION CONTROL IS REQUIRED AFTER THE CONTRACTOR HAS COMPLETED THE PROJECT.

12. TOPSOIL STOCKPILES SHALL HAVE A BERM OR TRENCH AROUND THE CIRCUMFERENCE AND PERIMETER SILT FENCE TO CONTROL SILT. IF TOPSOIL STOCKPILE REMAINS UNDISTURBED FOR MORE THAN SEVEN (7) DAYS, TEMPORARY SEEDING AND STABILIZATION IS REQUIRED.

13. EROSION CONTROL MEASURES TEMPORARILY REMOVED FOR UNAVOIDABLE CONSTRUCTION ACTIVITIES SHALL BE IN WORKING ORDER IMMEDIATELY FOLLOWING COMPLETION OF SUCH ACTIVITIES OR PRIOR TO THE COMPLETION OF EACH WORK DAY, WHICH EVER OCCURS FIRST.

14. MAINTAIN SOIL EROSION CONTROL DEVICES THROUGH THE DURATION OF THIS PROJECT. ALL TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES SHALL BE REMOVED WITHIN THIRTY (30) DAYS AFTER FINAL SITE STABILIZATION IS ACHIEVED OR AFTER THE TEMPORARY MEASURES ARE NO LONGER NEEDED. DISTURBANCES ASSOCIATED WITH EROSION CONTROL REMOVAL SHALL BE IMMEDIATELY STABILIZED.

15. PUMPS MAY BE USED AS BYPASS DEVICES. IN NO CASE SHALL PUMPED WATER BE DIVERTED OUTSIDE THE PROJECT LIMITS. PUMP DISCHARGE SHALL BE DIRECTED INTO AN APPROVED FILTER BAG OR APPROVED SETTLING DEVICE.

16. GRADING EFFORTS SHALL BE CONDUCTED IN SUCH A MANNER AS TO MINIMIZE EROSION. EROSION AND SEDIMENT CONTROL MEASURES SHALL CONSIDER THE TIME OF YEAR, SITE CONDITIONS, AND THE USE OF TEMPORARY OR PERMANENT MEASURES. ALL DISTURBED AREAS THAT WILL NOT BE WORKED FOR A PERIOD OF FOURTEEN (14) DAYS REQUIRE TEMPORARY SEEDING FOR EROSION CONTROL. SEEDING FOR EROSION CONTROL SHALL BE IN ACCORDANCE WITH TECHNICAL STANDARDS.

17. ALL DISTURBED SLOPES EXCEEDING 4:1, SHALL BE STABILIZED WITH NORTH AMERICAN GREEN 575BN EROSION MATTING (OR APPROVED EQUAL) AND ALL CHANNELS SHALL BE STABILIZED WITH NORTH AMERICAN GREEN C125BN (OR APPROVED EQUAL) OR APPLICATION OF AN APPROVED POLYMER SOIL STABILIZATION TREATMENT OR A COMBINATION THEREOF, AS REQUIRED. EROSION MATTING AND/OR NETTING USED ONSITE SHALL BE INSTALLED IN ACCORDANCE WITH MANUFACTURER'S GUIDELINES.

18. DURING PERIODS OF EXTENDED DRY WEATHER, THE CONTRACTOR SHALL KEEP A WATER TRUCK ON SITE FOR THE PURPOSE OF WATERING DOWN SOILS WHICH MAY OTHERWISE BECOME AIRBORNE. THE CONTRACTOR IS RESPONSIBLE FOR CONTROLLING WIND EROSION (DUST) DURING CONSTRUCTION AT HIS/HER EXPENSE.

19. DISTURBED AREAS AND AREAS USED FOR STORAGE OF MATERIALS THAT ARE EXPOSED TO PRECIPITATION SHALL BE VISUALLY INSPECTED FOR EVIDENCE OF, OR THE POTENTIAL FOR, POLLUTANTS ENTERING THE DRAINAGE SYSTEM ON A DAILY BASIS.

20. QUALIFIED PERSONNEL (PROVIDED BY THE GENERAL/PRIME CONTRACTOR) SHALL INSPECT DISTURBED AREAS OF THE CONSTRUCTION SITE THAT HAVE NOT BEEN FINALLY STABILIZED AND EROSION AND SEDIMENT CONTROLS WITHIN 24 HOURS OF ALL 0.5-INCH, OR MORE, PRECIPITATION EVENTS WITH A MINIMUM INSPECTION INTERVAL OF ONCE EVERY SEVEN (7) CALENDAR DAYS IN THE ABSENCE OF A QUALIFYING RAIN OR SNOWFALL EVENT. REPORTING SHALL BE IN ACCORDANCE WITH OF THE GENERAL PERMIT. CONTRACTOR SHALL IMMEDIATELY ARRANGE TO HAVE ANY DEFICIENT ITEMS REVEALED DURING INSPECTIONS REPAIRED/REPLACED.

21. SEE ADDITIONAL DETAILS AND NOTES ON SITE STABILIZATION AND CONSTRUCTION DETAILS.

CONSTRUCTION SITE SEQUENCING

1. INSTALL PERIMETER SILT FENCE, INLET PROTECTION AND TEMPORARY CONSTRUCTION ENTRANCE.

2. STRIP AND STOCKPILE TOPSOIL. INSTALL SILT FENCE AROUND PERIMETER OF STOCKPILE.

3. CONSTRUCT SEDIMENT TRAPS/BASINS AS NEEDED.

4. CONDUCT ROUGH GRADING EFFORTS AND INSTALL CHECK DAMS.

5. INSTALL UTILITY PIPING AND STRUCTURES, IMMEDIATELY INSTALL INLET PROTECTION.

6. COMPLETE FINAL GRADING, INSTALLATION OF GRAVEL BASE COURSES, PLACEMENT OF CURBS, PAVEMENTS, WALKS, ETC.


7. PLACE TOPSOIL AND IMMEDIATELY STABILIZE DISTURBED AREAS WITH EROSION CONTROLS.

8. EROSION CONTROL MEASURES SHALL BE REMOVED ONLY AFTER SITE CONSTRUCTION IS COMPLETE WITH ALL SOIL SURFACES HAVING AN ESTABLISHED VEGETATIVE COVER.

CONTRACTOR MAY CONDUCT GRADING AND UTILITY INSTALLATION CONCURRENTLY. MODIFICATIONS TO THE CONSTRUCTION SITE SEQUENCE REQUIRE APPROVAL BY THE VILLAGE OF MUKWONAGO.

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DESIGNED: MRG
DRAWN: MAB
REVIEWED:



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WISCONSIN OFFICE:
15850 W. BLUEMOUND ROAD
BROOKFIELD, WI 53005
(262) 754-8888

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PHANTOM LAKES PRESERVE
VILLAGE OF MUKWONAGO

GENERAL NOTES

REVISIONS

1	CITY REVIEW	07/22/19	5	_____	_____
2	PER VILLAGE COMMENTS	08/22/19	6	_____	_____
3			7	_____	_____
4			8	_____	_____

REC JOB NO. 1578.00-WI
REG. PM. MAB
START DATE: 05/07/19
SCALE: N.T.S.

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OF
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STANDARD DUTY PAVEMENT
 - 8" CRUSHED AGGREGATE BASE COURSE (3/4" CRUSHED LESTONE)
 - 4" ASPHALTIC CONC. (2 LIFTS)
 LOWER LAYER (3.1 T 58-28 S: 2.5" NOMINAL SIZE)

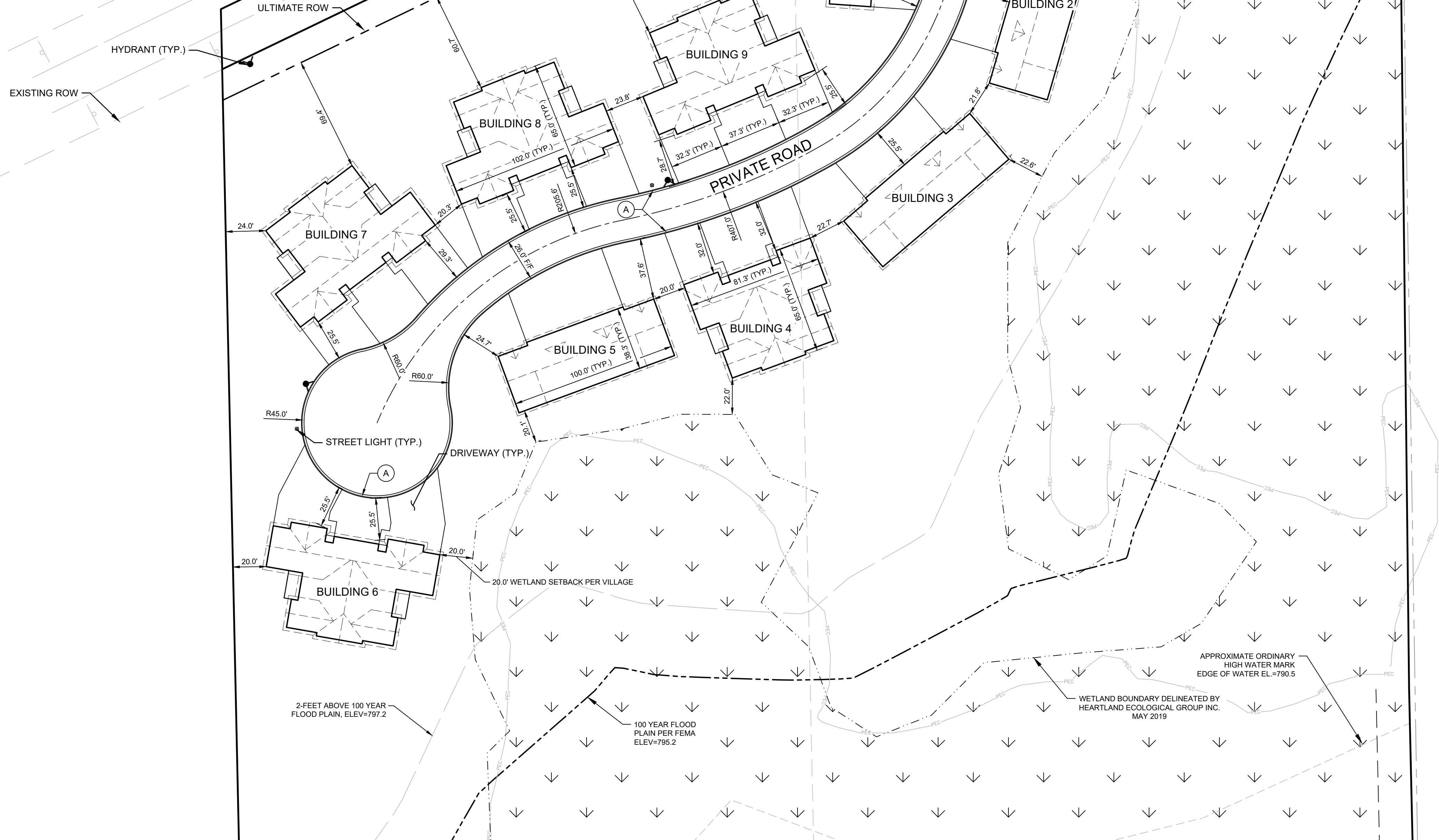
- TAPER CURB HEAD (SEE DETAIL)**

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SITE AREA:	913,722 S.F./20.98 AC
ZONING CLASSIFICATION:	PUD OVERLAY
BUILDING FOOTPRINT AREA:	48,265 S.F./1.11 AC
IMPERVIOUS SPACE:	105,359 S.F./ 2.42 AC/ 11.5%
GREEN SPACE:	808,363 S.F./18.56 AC/88.5%

A diagram of a rectangular structure, possibly a container or a piece of equipment, with a dashed outline. Inside the rectangle, there are two upward-pointing arrows. Below the rectangle, there are four small upward-pointing arrows, two on the left and two on the right, indicating movement or force applied to the base of the structure.

SINGLE STORY
3-CAR GARAGE



GRAPHICAL SCALE (FEET)

0 1" = 40' 80'

VILLAGE OF MUKWONAGO

REVISIONS

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PEG PM MAB

START DATE 05/07/19
SCALE 1" = 40'

SHEET
C-4
OF
TBD

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DRAFTED: MRG

DESIGNED: MAB

REVIEWED:

LEGEND

- STORM SEWER MANHOLE
- STORM SEWER CATCH BASIN- ROUND CASTING
- STORM SEWER CATCH BASIN- RECTANGULAR CASTING
- ▴ PROPOSED CONCRETE FLARED END SECTION
- 749 PROPOSED CONTOUR
- + 750.00 SPOT ELEVATION
- DIRECTION OF SURFACE FLOW
- DITCH OR SWALE
- OVERFLOW RELIEF ROUTING
- CURB AND GUTTER
- - - RIDGE LINE

ALL WORK WITHIN PUBLIC R.O.W.
SHALL CONFORM TO THE VILLAGE
OF MUKWONAGO STANDARDS.

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GRAPHICAL SCALE (FEET)

0 1" = 40' 80'

EAGLE LAKE AVENUE
COUNTY TRUNK HIGHWAY "LO"

WETLAND BOUNDARIES
DELINEATED BY
HEARTLAND ECOLOGICAL
GROUP INC. MAY 2019

100 YEAR
FLOOD PLAIN
PER FEMA

CURB INLET (TYP.)

FIELD INLET (TYP.)

POND TO BE FULLY CONSTRUCTED
AND ACT AS SEDIMENT BASIN
DURING CONSTRUCTION.
NWL = 795.50'
HWL = 797.05'

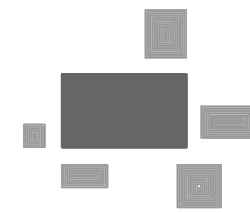
TOP OF BERM
EL = 800.50

10' WIDE PROPOSED SPILLWAY
EL = 799.50

WETLAND BOUNDARY
DELINEATED BY
HEARTLAND ECOLOGICAL
GROUP INC. MAY 2019

APPROXIMATE ORDINARY
HIGH WATER MARK
EDGE OF WATER EL.=790.5

100 YEAR
FLOOD PLAIN
PER FEMA



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CHICAGO | MILWAUKEE | NATIONWIDE

PHANTOM LAKES PRESERVE

VILLAGE OF MUKWONAGO

GRADING PLAN

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PEG JOB NO. 1578.00-WI

PEG PM MAB

START DATE 05/07/19

SCALE 1" = 40'

SHEET
C-5
OF
TBD

GRADING PLAN

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ALL WORK WITHIN PUBLIC R.O.W.
SHALL CONFORM TO THE VILLAGE
OF MUKWONAGO STANDARDS.

PUBLIC WORKS COORDINATION

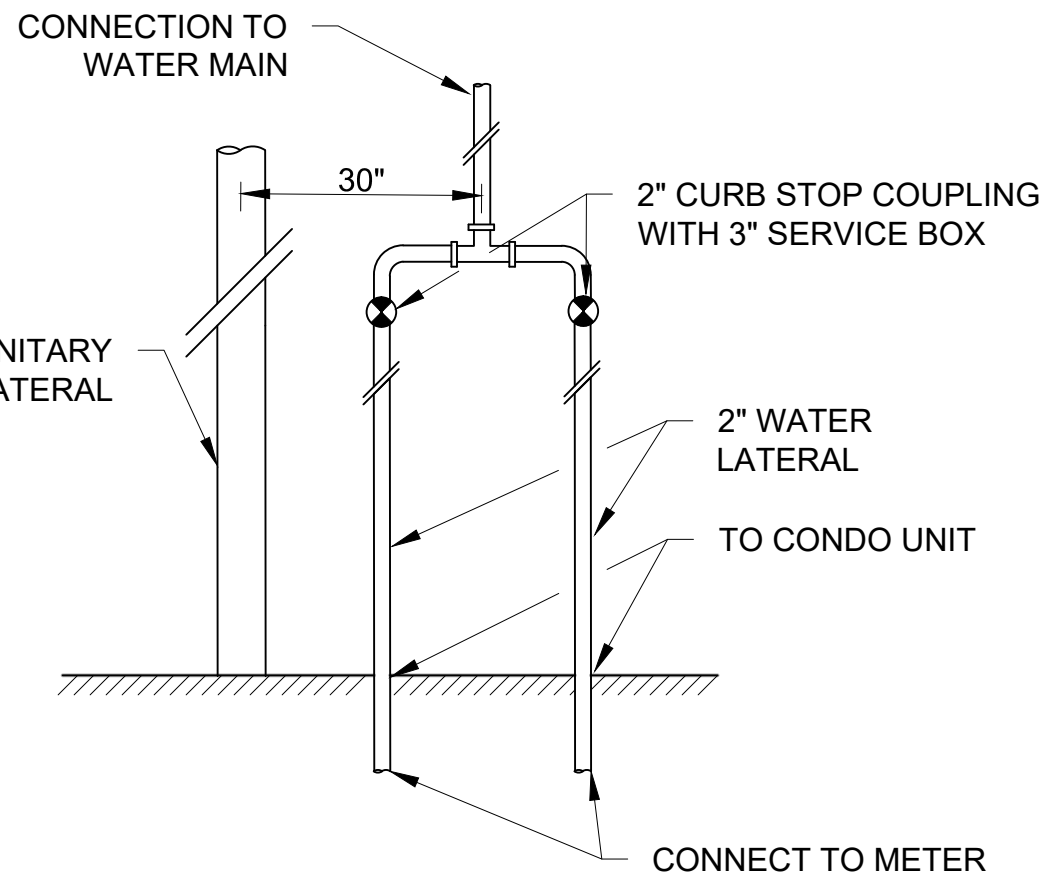
1. CONTRACTOR SHALL COORDINATE AND SCHEDULE INSPECTIONS FOR WATER CONNECTIONS AND UTILITY ADJUSTMENTS WITH THE PUBLIC WORKS DEPARTMENT. CONNECTION / ADJUSTMENT WORK SHALL NOT COMMENCE UNTIL PUBLIC WORKS HAS BEEN CONTACTED AND INSPECTIONS SCHEDULED.
2. ALL PUBLIC WATER VALVES SHALL BE OPERATED BY OR UNDER THE SUPERVISION OF THE PUBLIC WORKS DEPARTMENT. CONTRACTOR SHALL COORDINATE WITH THE PUBLIC WORKS DEPARTMENT.
3. CONTRACTOR SHALL COORDINATE THEIR WORK AND SCHEDULE INSPECTIONS FOR THE SEWER CONNECTION TO THE PUBLIC SANITARY SEWER WITH THE VILLAGE PUBLIC WORKS DEPARTMENT. CONNECTION WORK SHALL NOT COMMENCE UNTIL PUBLIC WORKS HAS BEEN CONTACTED AND INSPECTIONS SCHEDULED.

CONTRACTOR SHALL VERIFY LOCATION AND
ELEVATION OF ALL EXISTING UTILITIES PRIOR TO
INSTALLATION OF PROPOSED UTILITIES.

ALL ROOF DOWNSPOUTS SHALL BE DIRECTED TO
SIDE YARD SWALES LEADING TO FIELD INLETS.

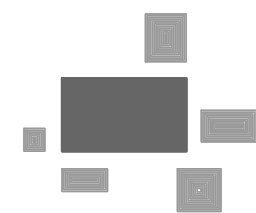
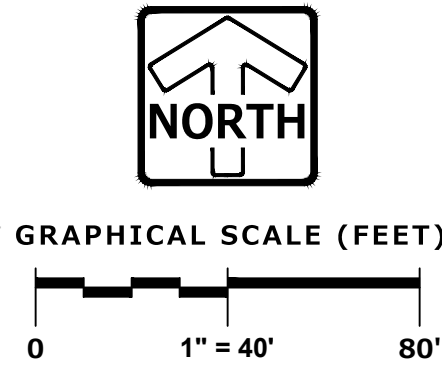
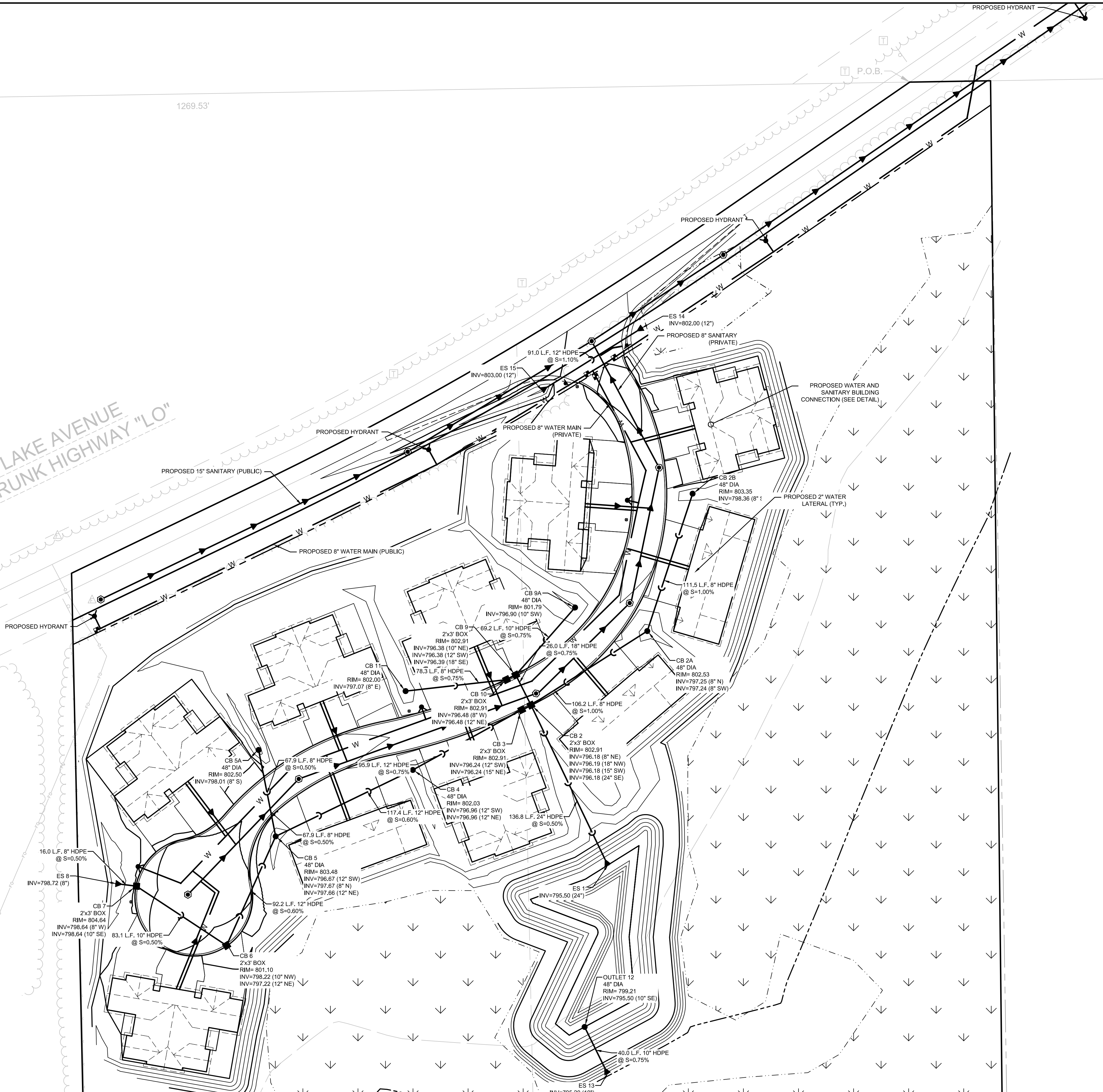
LEGEND

- SANITARY SEWER MANHOLE
- STORM SEWER MANHOLE
- STORM SEWER CATCH BASIN (ROUND CASTING)
- STORM SEWER CATCH BASIN (RECTANGULAR CASTING)
- PRECAST CONCRETE FLARED END SECTION
- VALVE BOX
- FIRE HYDRANT
- SANITARY SEWER
- STORM SEWER
- WATER MAIN
- UTILITY CROSSING



TYPICAL WATER AND SEWER LATERAL
BUILDING CONNECTION

EAGLE LAKE AVENUE
COUNTY TRUNK HIGHWAY "LO"



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VILLAGE OF MUKWONAGO

UTILITY PLAN

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REG PM

START DATE: 05/07/19

SCALE: 1" = 40'

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OF
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UTILITY PLAN
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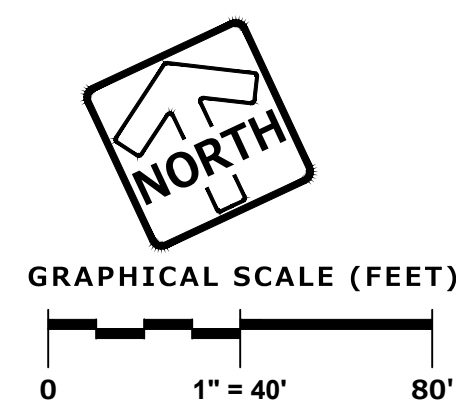
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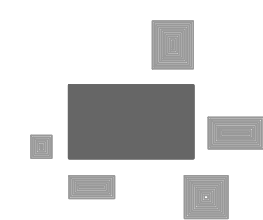
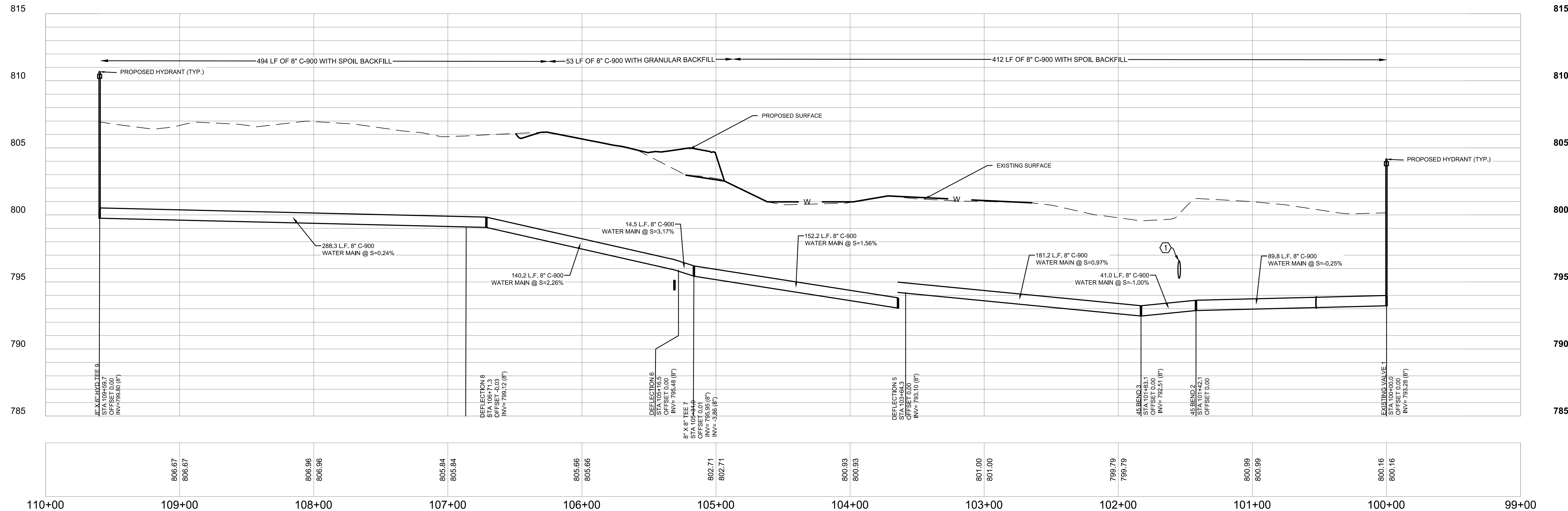
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COUNTY TRUNK HIGHWAY "LO"



PUBLIC ROAD WATERMAIN CTH LO PROFILE



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VILLAGE OF MUKWONAGO

**PUBLIC WATERMAIN C.T.H.
LO UTILITY PLAN**

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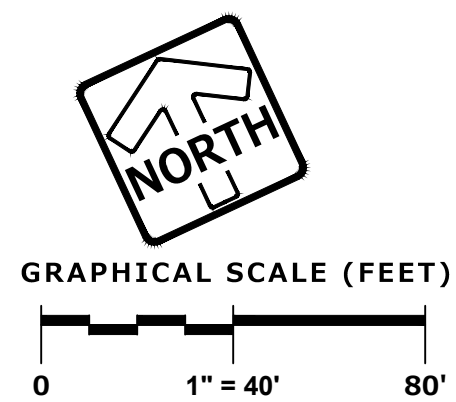
REG JOB NO: 161575-00-WI
REG PM: MAB
START DATE: 05/07/19
SCALE: 1" = 40'
SHEET
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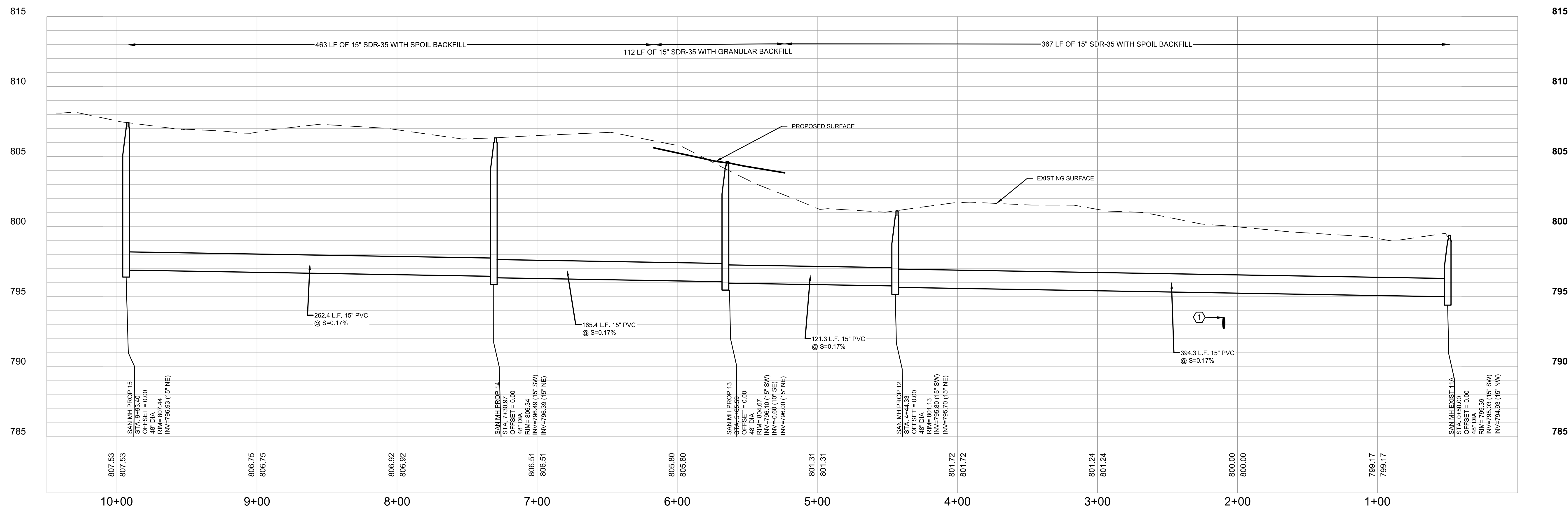
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COUNTY TRUNK HIGHWAY "LO"



PUBLIC ROAD SANITARY CTH LO PROFILE



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PHANTOM LAKES PRESERVE VILLAGE OF MUKWONAGO

PUBLIC SANITARY C.T.H. LO UTILITY PLAN

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LEGEND

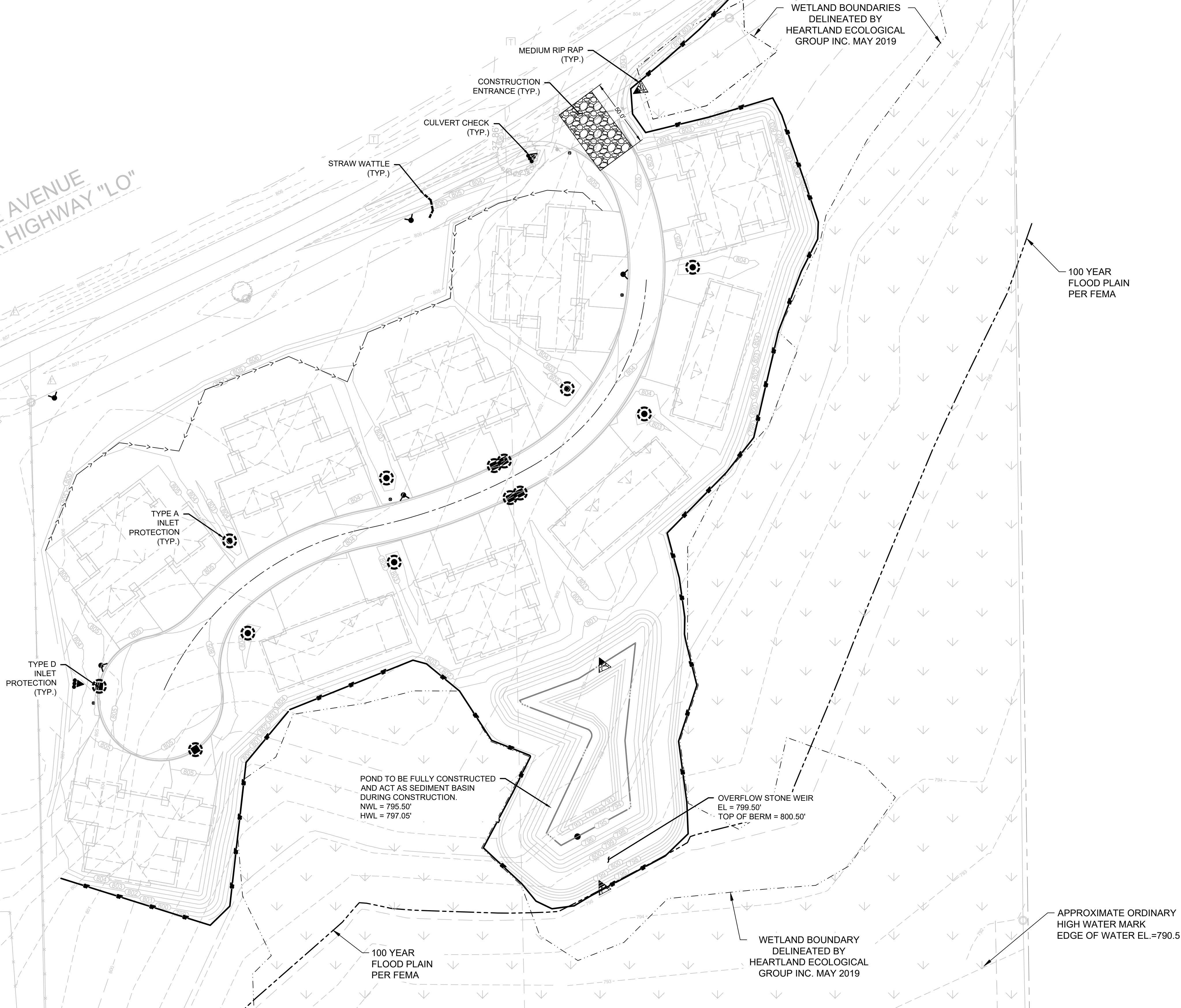
- STORM SEWER MANHOLE
- STORM STORM CATCH BASIN (ROUND CASTING)
- STORM SEWER CATCH BASIN (RECTANGULAR CASTING)
- ▼ PRECAST FLARED END SECTION
- PROPOSED CONTOUR
- WETLANDS
- FLOODPLAIN
- - - HIGH WATER LEVEL (HWL)
- · · NORMAL WATER LEVEL (NWL)
- SILT FENCE
- INLET PROTECTION

NORTH

GRAPHICAL SCALE (FEET)

0 1" = 40' 80'

EAGLE LAKE AVENUE
COUNTY TRUNK HIGHWAY "LO"



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VILLAGE OF MUKWONAGO

EROSION CONTROL PLAN

REVISIONS			
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OF MUKWONAGO STANDARDS.

LEGEND

- ++

HYDROSEED
(PER MANUFACTURER SPECIFICATIONS)
- EROSION CONTROL BLANKET AND
HYDROSEED
(NORTH AMERICAN GREEN S75 OR EQUAL)
- CLASS II, TYPE B EROSION CONTROL
BLANKET AND HYDROSEED (REFER TO
WDNR TECHNICAL STANDARD 1052)



GRAPHICAL SCALE (FEET)

0 1" = 40' 80'

EAGLE LAKE AVENUE
COUNTY TRUNK HIGHWAY "LO"

CENTER LINE

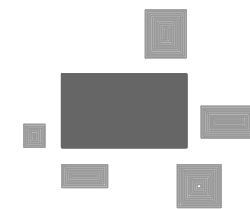
WETLAND BOUNDARIES
DELINEATED BY
HEARTLAND ECOLOGICAL
GROUP INC. MAY 2019

100 YEAR
FLOOD PLAIN
PER FEMA

APPROXIMATE ORDINARY
HIGH WATER MARK
EDGE OF WATER EL.=790.5

WETLAND BOUNDARY
DELINEATED BY
HEARTLAND ECOLOGICAL
GROUP INC. MAY 2019

100 YEAR
FLOOD PLAIN
PER FEMA



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VILLAGE OF MUKWONAGO

SITE STABILIZATION PLAN

REVISIONS

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PEG PM: MAB

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SITE STABILIZATION PLAN

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1.0 POTENTIAL POLLUTANT SOURCES

GIVEN THE PROPOSED ACTIVITY ON THE PROJECT SITE, THE PRIMARY POTENTIAL POLLUTANT SOURCE ASSOCIATED WITH THIS CONSTRUCTION PROJECT IS SOIL EROSION AND TRANSPORTATION; REFER TO SECTION 4 OF THIS PLAN. ADDITIONAL POTENTIAL SOURCES OF POLLUTION MAY INCLUDE: FUEL TANKS, WASTE CONTAINERS, OIL OR OTHER PETROLEUM PRODUCTS, DETERGENTS, PAINTS, CONSTRUCTION DEBRIS, SANITARY STATIONS, FERTILIZERS, AND DUST; REFER TO SECTION 5 OF THIS PLAN.

2.0 EROSION AND SEDIMENT CONTROL IMPLEMENTATION

THE FOLLOWING ARE DESCRIPTIONS OF THE EROSION AND SEDIMENT CONTROL PRACTICES THAT SHALL BE IMPLEMENTED DURING CONSTRUCTION OF THIS PROJECT. IN ADDITION TO THESE MEASURES, CONTRACTOR SHALL DISTURB ONLY AREAS NECESSARY TO COMPLETE THE CONSTRUCTION PROJECT. ALL PRACTICES SHALL BE CONDUCTED IN ACCORDANCE WITH THE BEST MANAGEMENT PRACTICES (BMP).

2.1 CONSTRUCTION AND EROSION CONTROL SEQUENCING

CONSTRUCTION SEQUENCING WILL BE UTILIZED AS A MEANS OF CONTROLLING EROSION AND LIMITING SEDIMENT TRANSPORT. SEQUENCING AS LISTED BELOW IS GENERAL IN NATURE AND MAY VARY DEPENDING ON WEATHER CONDITIONS AND/OR PHASING OF CONSTRUCTION. THE CONTRACTOR SHALL SUBMIT A DETAILED SITE SEQUENCING PLAN TO OWNER FOR APPROVAL AT LEAST 5 BUSINESS DAYS PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION ACTIVITIES. CONTRACTOR MAY MODIFY SEQUENCING AFTER ITEM 6 AS NEEDED TO COMPLETE CONSTRUCTION ONLY IF EROSION CONTROLS ARE MAINTAINED IN ACCORDANCE WITH THE CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL REQUIREMENTS.

1. INSTALL TEMPORARY CONSTRUCTION ENTRANCES, INLET PROTECTION ON EXISTING STORM SEWER AND CULVERT INLET LOCATIONS, AND PERIMETER SILT FENCING.

2. INSTALL SILT FENCING ALONG THE PERIMETER OF PROPOSED TOPSOIL STOCKPILE LOCATIONS. THE FIRST TOPSOIL DEPOSITED WITHIN THE STOCKPILE LIMITS SHALL BE PLACED TO CREATE TEMPORARY BERMING ALONG THE SILT FENCE TO PREVENT DIRECT STORMWATER RUNOFF AGAINST SILT FENCING. CONTRACTOR SHALL LIMIT LAND DISTURBING ACTIVITIES ASSOCIATED WITH TEMPORARY BERMING TO A MINIMUM.

3. STRIP TOPSOIL WITHIN THE LIMITS OF THE SEDIMENT TRAPS THAT WILL BE USED FOR TEMPORARY SEDIMENT CONTROL. STRIPPED TOPSOIL SHALL BE PLACED TO CONSTRUCT DIVERSION BERMING OR PLACED WITHIN THE STOCKPILE LIMITS.

4. STRIP TOPSOIL ALONG THE REMAINDER OF DIVERSION BERMING AND IMMEDIATELY PLACE TOPSOIL TO CREATE THE BERMING. MASS TOPSOIL STRIPPING SHALL NOT OCCUR UNTIL ALL DOWNSTREAM SEDIMENT CONTROLS ARE IN PLACE.

5. CONDUCT ROUGH GRADING OPERATIONS AND UTILITY PIPING INSTALLATION. DRAIN TILE SHALL NOT BE INSTALLED UNTIL UPLAND AREAS CONTRIBUTING STORMWATER RUNOFF ARE STABILIZED. DITCH CHECKS SHALL BE INSTALLED WITHIN DRAINAGE DITCHES IMMEDIATELY FOLLOWING CREATION OF DITCHES AND INLET PROTECTION SHALL BE INSTALLED TO PROTECT ANY STORM SEWER OR CULVERTS THAT WILL FUNCTION DURING CONSTRUCTION.

6. FINE GRADE SUB-GRADE SOILS WITHIN PAVEMENT AND BUILDING LIMITS. PLACE STONE BASE MATERIAL AS SOON AS POSSIBLE FOLLOWING COMPLETION OF FINE GRADING EFFORTS.

7. FINE GRADE REMAINING DISTURBED AREAS. PLACE SALVAGED TOPSOIL, EROSION BLANKETS/MATTING, AND SEED/MULCH AS SOON AS POSSIBLE FOLLOWING COMPLETION OF FINE GRADING EFFORTS.

8. EROSION CONTROLS SHALL NOT BE REMOVED UNTIL SITE IS FULLY STABILIZED OR 70% VEGETATIVE COVER IS ESTABLISHED. CONTRACTOR IS RESPONSIBLE FOR REMOVAL OF SILT FENCE, TEMPORARY FENCING/PROTECTION, DITCH CHECKS, AND OTHER TEMPORARY CONTROLS, AND RESTORATION PRACTICES AS NECESSARY, TO THE SATISFACTION OF THE OWNER.

2.2 STABILIZATION PRACTICES

THE DATES WHEN MAJOR GRADING ACTIVITIES OCCUR, WHEN CONSTRUCTION ACTIVITIES TEMPORARILY OR PERMANENTLY CEASE ON A PORTION OF THE SITE, AND WHEN STABILIZATION MEASURES ARE INITIATED, SHALL BE RECORDED ON THE STABILIZATION SCHEDULE FOR MAJOR GRADING ACTIVITIES.

STABILIZATION MEASURES SHALL BE INITIATED AS SOON AS PRACTICABLE IN PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY CEASED. NO MORE THAN SEVEN (7) DAYS SHALL PASS AFTER THE CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE HAS PERMANENTLY CEASED UNLESS:

THE INITIATION OF STABILIZATION MEASURES BY THE SEVENTH (7) DAY AFTER CONSTRUCTION ACTIVITY TEMPORARILY OR PERMANENTLY CEASE PRECEDED BY SNOW COVER. IN THAT EVENT, STABILIZATION MEASURE SHALL BE INITIATED AS SOON AS PRACTICABLE.

CONSTRUCTION ACTIVITY WILL RESUME ON A PORTION OF THE SITE WITHIN FOURTEEN (14) DAYS FROM WHEN ACTIVITIES CEASED, (I.E. THE TOTAL TIME PERIOD THAT THE CONSTRUCTION ACTIVITY IS TEMPORARILY CEASED IS LESS THAN FOURTEEN (14) DAYS). IN THAT EVENT, STABILIZATION MEASURES DO NOT HAVE TO BE INITIATED ON THAT PORTION OF THE SITE BY THE SEVENTH (7) DAY AFTER CONSTRUCTION ACTIVITY HAS TEMPORARILY CEASED. SEE THE SOIL PROTECTION CHART PRESENTED IN THE CONSTRUCTION DOCUMENTS FOR RATES OF PERMANENT AND TEMPORARY VEGETATION.

STABILIZATION MEASURES SHALL BE DETERMINED BASED ON SITE CONDITIONS AT THE TIME CONSTRUCTION ACTIVITY HAS CEASED, INCLUDING BUT NOT LIMITED TO WEATHER CONDITIONS AND LENGTH OF TIME MEASURE MUST BE EFFECTIVE. THE FOLLOWING ARE ACCEPTABLE STABILIZATION MEASURES.

PERMANENT SEEDING; IN ACCORDANCE WITH APPROVED LANDSCAPING PLAN
TEMPORARY SEEDINGS MAY CONSIST OF SPRING OATS (100LBS/ACRE) AND/OR WHEAT OR CEREAL RYE (150LBS/ACRE)
HYDRO-MULCHING WITH A TACKIFIER
GEOTEXTILE EROSION MATTING
SODDING

CONTROL MEASURE GROUP	CONTROL MEASURE	CONTROL MEASURE CHARACTERISTICS
VEGETATIVE SOIL COVER	TEMPORARY SEEDING	PROVIDES QUICK TEMPORARY COVER TO CONTROL EROSION WHEN PERMANENT SEEDING IS NOT DESIRED OR TIME OF YEAR IS INAPPROPRIATE.
	PERMANENT SEEDING	PROVIDES PERMANENT VEGETATIVE COVER TO CONTROL EROSION. FILTERS SEDIMENT FROM WATER. MAY BE PART OF FINAL LANDSCAPE PLAN.
NON VEGETATIVE SOIL COVER	AGGREGATE COVER	PROVIDES TEMPORARY COVER ON ROADS AND PARKING LOTS AND AREAS WHERE VEGETATION CANNOT BE ESTABLISHED. PREVENTS MUD FROM BEING PICKED UP AND TRANSPORTED OFF-SITE.
	PAVING	PROVIDES PERMANENT COVER ON PARKING LOTS AND ROADS OR OTHER AREAS WHERE VEGETATION CANNOT BE ESTABLISHED.
DIVERSIONS	DIVERSION BERM / SWALE	DIVERTS RUNOFF TO A SEDIMENT TRAP OR OTHER CONTROL.
ENCLOSED DRAINAGE	STORM SEWER	CONVEYS SEDIMENT LADEN WATER TO A SEDIMENT BASIN.
OUTLETS	APRON ENDWALL OR RIPRAP	PROTECTS DOWNSTREAM CHANNEL FROM HIGH VELOCITY OF FLOW DISCHARGING FROM STRUCTURE.
SEDIMENT BASINS	TEMPORARY SEDIMENT TRAP	CONSTRUCTED TO REMOVE SILTATION FROM RUNOFF FROM SITE DIVERSION BERMS/SWALES AND IN OVERLAND FLOOD ROUTE. CAN BE CONVERTED TO PERMANENT SEDIMENT BASIN.
SEDIMENT FILTERS	SILT FENCE	PLACED DOWN SLOPE OF DISTURBED AREA TO KEEP RUNOFF CONTAINED ON-SITE.
	INLET PROTECTION	INSTALLED IN OPEN GRATE STRUCTURES TO COLLECT SEDIMENT.
	DITCH CHECK	PLACED IN DRAINAGE CHANNELS TO FILTER SEDIMENT FROM RUNOFF.
MUD AND DUST CONTROL	CONSTRUCTION ENTRANCE	REDUCES SOIL EROSION POLLUTANTS BEING TRANSPORTED OFF-SITE.
	STREET SWEEPING	REDUCES POLLUTANTS TRACKED FROM CONSTRUCTION SITE.
	DUST CONTROL	PREVENTS DUST FROM LEAVING CONSTRUCTION SITE.

STABILIZATION EFFECTIVENESS (TIME OF YEAR)

STABILIZATION TYPE	STABILIZATION UTILIZATION PERIODS											
	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
PERMANENT SEEDING			A	*	*	*	*	*	*			
DORMANT SEEDING	B		>							B		>
TEMPORARY SEEDING			C	*	*	*	D	*	*	*		
SODDING			E	*	*	*	*	*	*			

A. KENTUCKY BLUEGRASS 90 LBS/ACRE MIXED WITH PERENNIAL RYEGRASS 30 LBS/ACRE.
B. KENTUCKY BLUEGRASS 135 LBS/ACRE MIXED WITH PERENNIAL RYEGRASS 45 LBS/ACRE + 2 TONS STRAW MULCH/ACRE.
C. SPRING OATS 100 LBS/ACRE.
D. WHEAT OR CEREAL RYE 150 LBS/ACRE.
E. SOD.
F. STRAW MULCH 2 TONS/ACRE.
* IRRIGATION/WATERING REQUIRED TO SUPPORT ESTABLISHMENT AS NEEDED.

2.3 STRUCTURAL PRACTICES

THE FOLLOWING ARE DESCRIPTIONS OF STRUCTURAL PRACTICES TO BE IMPLEMENTED TO DIVERT FLOWS FROM EXPOSED SOILS, STORE FLOWS, OR OTHERWISE LIMIT THE DISCHARGE OF POLLUTANTS FROM EXPOSED AREAS OF THE SITE INCLUDING THE PROPOSED AND EXISTING WETLAND AREAS. SUCH PRACTICES COULD INCLUDE SILT FENCE, PROTECTION FENCE, CONSTRUCTION ENTRANCE, DITCH CHECK, EROSION CONTROL MATTING, DIVERSION BERM/SWALE, SEDIMENT TRAP, LEVEL SPREADER, INLET PROTECTION, OUTLET PROTECTION, AND TEMPORARY OR PERMANENT SEDIMENT BASIN. THE FOLLOWING STRUCTURAL PRACTICES ARE TO BE UTILIZED DURING THIS PROJECT.

SILT FENCE SHALL BE PLACED DOWN SLOPE OF DISTURBED AREAS OF THE CONSTRUCTION SITE AND AROUND THE PERIMETER OF THE TOPSOIL STOCKPILE. THIS INCLUDES PROTECTION OF EXISTING WETLAND AREAS TO BE MAINTAINED. SILT FENCE MAY ALSO BE USED AS A TEMPORARY CONTROL DEVICE WHERE SEDIMENTATION RUNOFF IS DISCOVERED.

CONSTRUCTION ENTRANCE SHALL BE INSTALLED TO REDUCE SOIL EROSION POLLUTANTS FROM LEAVING THE SITE DURING CONSTRUCTION ACTIVITIES. IF THE CRUSHED STONE DOES NOT ADEQUATELY REMOVE MUD FROM VEHICLE TIRES, THEY SHALL BE HOSED OFF BEFORE ENTERING PAVED ROADWAY. ANY SOIL DEPOSITED ON THE PUBLIC PAVED ROAD WAY SHALL BE REMOVED IMMEDIATELY.

DITCH CHECK (STRAW BALES) SHALL BE INSTALLED IN DRAINAGE CHANNELS AS NEEDED.

EROSION CONTROL MATTING SHALL BE PLACED ON AREAS OR EMBANKMENTS HAVING SLOPES GREATER THAN OR EQUAL TO 3H:1V, BEFORE VEGETATION IS ESTABLISHED.

DIVERSION BERM/SWALE SHALL BE CONSTRUCTED TO DIVERT RUNOFF AROUND THE SITE AND TO DIVERT RUNOFF FROM THE DISTURBED AREA TO A SEDIMENT TRAP OR OTHER CONTROL. BERMS/SWALES SHALL BE STABILIZED WITH EQUIPMENT TRACKING AND TEMPORARY SEEDING.

SEDIMENT TRAPS/BASIN SHALL BE CONSTRUCTED TO COLLECT RUNOFF AND RUNOFF FROM SITE DIVERSION BERMS/SWALES.

INLET PROTECTION SHALL BE INSTALLED AT STORMWATER DRAINAGE INLETS TO REDUCE SEDIMENT WITHIN STORM SEWER CONVEYANCE FEATURES.

OUTLET SCOUR PROTECTION SHALL BE INSTALLED AT STORMWATER DRAINAGE OUTLETS TO DIFFUSE FLOWS.

3.0 ADDITIONAL PRACTICES

ADDITIONAL POLLUTANT CONTROL MEASURES TO BE IMPLEMENTED DURING CONSTRUCTION ACTIVITIES SHALL INCLUDE, BUT NOT BE LIMITED TO THE FOLLOWING.

CONSTRUCTION WASTE SHALL BE PROPERLY DISPOSED OF. THIS INCLUDES ALL CONSTRUCTION SITE WASTE MATERIAL, SANITARY WASTE, AND WASTE FROM VEHICLE TRACKING OF SEDIMENTS. THE CONTRACTOR SHALL ENSURE THAT NO MATERIAL WASTES OR UNUSED BUILDING MATERIALS SHALL BE BURIED, DUMPED, BURNED, OR DISCHARGED TO THE WATERS OF THE STATE. VEHICLES HAULING MATERIAL AWAY FROM THE SITE SHALL BE COVERED WITH A TARP/ULIN TO PREVENT BLOWING DEBRIS.

DUST CONTROL SHALL BE ACCOMPLISHED BY ONE OR MORE OF THE FOLLOWING METHODS:

COVERING 30% OR MORE OF THE SOIL SURFACE WITH A NON-ERODIBLE MATERIAL.

ROUGHENING (EQUIPMENT TRACKING) THE SOIL TO PRODUCE RIDGES PERPENDICULAR TO THE PREVAILING WIND. RIDGES SHALL BE AT SIX (6) INCHES IN HEIGHT.

FREQUENT WATERING OF EXCAVATION AND FILL AREAS.

PROVIDING GRAVEL OR PAVING AT ENTRANCE/EXIT DRIVES, PARKING AREAS AND TRANSIT PATHS.

STREET SWEEPING SHALL BE PERFORMED TO IMMEDIATELY REMOVE ANY SEDIMENT TRACKED ON PAVEMENTS.

4.0 EROSION AND SEDIMENT STRUCTURAL PRACTICE MAINTENANCE

THE FOLLOWING MAINTENANCE PRACTICES SHALL BE USED TO MAINTAIN, IN GOOD AND EFFECTIVE OPERATING CONDITIONS, VEGETATION, EROSION AND SEDIMENT CONTROL MEASURES, AND OTHER PROTECTIVE MEASURES IDENTIFIED IN THIS PLAN. UPON IDENTIFICATION, DEFICIENCIES IN STORMWATER CONTROLS SHALL BE ADDRESSED IMMEDIATELY. THE MAINTENANCE PROCEDURES FOR THIS DEVELOPMENT SHALL INCLUDE, BUT NOT BE LIMITED TO THE BELOW.

SILT FENCE - REPAIR OR REPLACE ANY DAMAGED FILTER FABRIC AND/OR STAKES. REMOVE ACCUMULATED SEDIMENT WHEN IT HAS REACHED ONE-HALF THE ABOVE GROUND HEIGHT OF THE FENCE.

CONSTRUCTION ENTRANCE - AS NEEDED, ADD STONE TO MAINTAIN CONSTRUCTION ENTRANCE DIMENSIONS AND EFFECTIVENESS.

DITCH CHECK (STRAW BALES) - RE-SECURE STAKES; ADJUST OR REPOSITION BALES TO ADDRESS PROPER FLOW OF STORMWATER; AND REMOVE ACCUMULATED SEDIMENT WHEN IT HAS REACHED ONE-HALF THE HEIGHT OF THE BALE.

EROSION CONTROL MATTING - REPAIR MATTING IMMEDIATELY IF INSPECTION REVEALS BREACHED OR FAILED CONDITIONS. REPAIR AND RE-GRADE SOIL WHERE CHANNELIZATION HAS OCCURRED.

DIVERSION BERM/SWALE - REPLACE OR RE-COMPACT THE CONSTRUCTION MATERIALS AS NECESSARY.

SEDIMENT TRAP - REMOVE AND DISPOSE OF THE ACCUMULATED SEDIMENT WHEN IT HAS REACHED THE SEDIMENT STORAGE ELEVATION.

INLET PROTECTION - CLEAN, REPAIR OR REPLACE FILTER FABRIC AND/OR STONE WHEN CONTROL MEASURE IS CLOGGED. INLET FILTER BAGS SHALL BE REPLACED ONCE ONE-HALF FULL OF SEDIMENT.

OUTLET PROTECTION - CLEAN, REPAIR OR REPLACE FILTER FABRIC, TURF REINFORCEMENT MATTING AND/OR STONE WHEN CONTROL MEASURE IS

CONSTRUCTION ENTRANCE

NOTES:

- ALL TRACKING PAD MATERIALS AND INSTALLATION SHALL BE IN CONFORMANCE WITH WI DNR TECHNICAL STANDARD 1057.
- TRACKING PADS SHALL BE INSTALLED PRIOR TO ANY TRAFFIC LEAVING THE SITE. CONTRACTOR SHALL VERIFY LOCATION WITH OWNER.
- THE AGGREGATE FOR TRACKING PADS SHALL BE 3 TO 6 INCH CLEAR OR WASHED STONE. ALL MATERIALS TO BE RETAINED ON A 3-INCH SIEVE
- THE AGGREGATE SHALL BE PLACED IN A LAYER AT LEAST 12-INCHES THICK. ON SITES WHERE SATURATED CONDITIONS ARE EXPECTED DURING THE LIFE OF THE PAD, THE PAD SHALL BE UNDERLAIN WITH GEOTEXTILE FABRIC WHICH MEETS MATERIAL SPECIFICATION 592 GEOTEXTILE, TABLE 1 OR 2, CLASS I, II OR IV, TO PREVENT MIGRATION OF UNDERLYING SOILS INTO THE STONE LAYER.
- THE TRACKING PAD SHALL BE THE FULL WIDTH OF THE EGRESS POINT. MINIMUM WIDTH IS 14 FEET FOR ONE-WAY TRAFFIC AND 20 FEET FOR TWO-WAY TRAFFIC, WITH AN ADDITIONAL INCREASE OF 4 FEET FOR TRAILER TRAFFIC. THE TRACKING PAD SHALL BE A MINIMUM 50-FEET LONG.
- ANY SEDIMENT TRACKED ONTO A PUBLIC OR PRIVATE ROAD SHOULD BE REMOVED BY STREET CLEANING, NOT FLUSHING, AT THE END OF EACH WORKING DAY.
- TRACKING PADS SHALL, AT A MINIMUM, BE INSPECTED WEEKLY AND WITHIN 24-HOURS AFTER EVERY PRECIPITATION EVENT THAT PRODUCES 0.5-INCHES OF RAIN OR MORE DURING A 24-HOUR PERIOD.
- THE TRACKING PAD PERFORMANCE SHALL BE MAINTAINED BY SCRAPING OR TOP-DRESSING WITH ADDITIONAL AGGREGATE.

2.4 SEDIMENT BASIN

ONE-HALF FULL OF SEDIMENT.

SEDIMENT BASIN - AT THE END OF CONSTRUCTION, CONTRACTOR SHALL REMOVE AND DISPOSE OF THE ACCUMULATED SEDIMENT AND RESTORE BASIN AREA TO INTENDED POST-CONSTRUCTION DESIGN GRADES.

5.0 INSPECTION

INSPECTIONS SHALL BE COMPLETED WITHIN TWENTY-FOUR (24) HOURS OF THE END OF A RAINFALL EVENT THAT IS ONE-HALF INCH OR GREATER OR EQUIVALENT SNOWFALL, OR AT A MINIMUM ONCE EVERY SEVEN (7) CALENDAR DAYS. INSPECTIONS SHALL BE UNDERTAKEN BY QUALIFIED PERSONNEL PROVIDED BY THE CONTRACTOR, AND SHALL INCLUDE DISTURBED AREAS OF THE CONSTRUCTION SITE THAT HAVE NOT BEEN FINALLY STABILIZED. STRUCTURAL CONTROL MEASURES, AND LOCATIONS WHERE VEHICLES ENTER OR EXIT THE SITE. A STORMWATER POLLUTION PREVENTION PLAN INSPECTION REPORT SHALL BE COMPLETED AND ADDED TO THE SWPPP. RAINFALL SHALL BE RECORDED ON THE SWPPP RAINFALL LOG. CONTRACTOR SHALL IMMEDIATELY ARRANGE FOR REPAIR OR REPLACEMENT OF ANY DAMAGED OR DEFICIENT CONTROL MEASURES OBSERVED DURING THE INSPECTION.

QUALIFIED PERSONNEL MEANS A PERSON KNOWLEDGEABLE IN THE PRINCIPLES AND PRACTICES OF EROSION AND SEDIMENT CONTROL MEASURES, SUCH AS A LICENSED PROFESSIONAL ENGINEER, A CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL, A CERTIFIED EROSION SEDIMENT OR STORMWATER INSPECTOR, OR OTHER TRAINED INDIVIDUAL.

6.0 SPILL PREVENTION

6.1 GENERAL MATERIAL MANAGEMENT PRACTICES

THE GOOD HOUSEKEEPING PRACTICES LISTED BELOW SHALL BE FOLLOWED THROUGHOUT THE CONSTRUCTION PROJECT.

- CONTRACTOR SHALL STORE ONLY ENOUGH PRODUCTS REQUIRED TO COMPLETE THIS PROJECT.
- ALL MATERIAL SHALL BE STORED IN A NEAT, ORDERLY MANNER IN THEIR ORIGINAL CONTAINERS CONTAINING MANUFACTURER'S LABEL.
- MANUFACTURERS' RECOMMENDATIONS FOR PROPER USE AND DISPOSAL SHALL BE FOLLOWED.
- MATERIALS REQUIRED TO HAVE A MATERIAL SAFETY DATA SHEET (MSDS) SHALL HAVE A COPY STORED IN THE PROJECT'S MSDS DATABASE.

6.2 SPILL CONTROL PRACTICES

THE PRACTICES LISTED BELOW SHALL BE FOLLOWED FOR SPILL PREVENTION AND CLEANUP.

- MATERIALS AND EQUIPMENT NECESSARY FOR SPILL CLEANUP SHALL BE MAINTAINED ONSITE.
- IMMEDIATELY UPON DISCOVERY, ALL SPILLS SHALL BE CLEANED UP ACCORDING TO THE MANUFACTURERS' RECOMMENDED METHODS.
- PERSONNEL CLEANING UP A SPILL SHALL USE PERSONAL PROTECTIVE EQUIPMENT.
- IMMEDIATELY UPON DISCOVERY, SPILLS OF TOXIC OR HAZARDOUS MATERIALS SHALL BE REPORTED TO THE OWNER AND GENERAL CONTRACTOR.
- NOTIFICATION AND REPORTING TO THE APPROPRIATE FEDERAL, STATE, AND LOCAL GOVERNMENT AGENCIES SHALL BE MADE AS REQUIRED.

GENERAL INFORMATION:

THIS STORMWATER POLLUTION PREVENTION PLAN (SWPPP) HAS BEEN DEVELOPED TO FULFILL ONE OF THE REQUIREMENTS OF THE GENERAL ENVIRONMENTAL PROTECTION AGENCY (EPA) NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (WISCONSIN POLLUTION DISCHARGE ELIMINATION SYSTEM "WPDES" PERMIT NO. WI-S087831-4) FOR THE DISCHARGE OF STORMWATER ASSOCIATED WITH CONSTRUCTION PROJECTS DISTURBING ONE ACRE OR MORE. THE OWNER AND CONTRACTORS SHALL COMPLY WITH ALL REQUIREMENTS OF THE WPDES FOR ALL SUCH CONSTRUCTION PROJECTS. THE STORMWATER DISCHARGES ASSOCIATED WITH THE CONSTRUCTION ACTIVITY FROM THIS SITE ARE SUBJECT TO THE CONDITIONS AND REQUIREMENTS OF THE PERMITS.

THE EXECUTED OWNER CERTIFICATION AND THE CONTRACTOR CERTIFICATIONS SHALL BE KEPT ONSITE WITH THE APPROVED PLANS.

SWPPP AVAILABILITY:

THE OWNER SHALL RETAIN A COPY OF THE SWPPP AT THE CONSTRUCTION SITE FROM THE DATE OF THE PROJECT INITIATION TO THE DATE OF FINAL STABILIZATION.

KEEPING PLANS CURRENT:

THE CONTRACTOR SHALL AMEND THE PLAN WHENEVER THERE IS A CHANGE IN DESIGN, CONSTRUCTION, OPERATION, OR MAINTENANCE, WHICH HAS A SIGNIFICANT EFFECT ON THE POTENTIAL FOR THE DISCHARGE OF POLLUTANTS TO THE WATERS OF THE STATE AND WHICH HAS NOT OTHERWISE BEEN ADDRESSED IN THE PLAN OR IF THE PLAN PROVES TO BE INEFFECTIVE IN ELIMINATING OR SIGNIFICANTLY CONTROLLING POLLUTANTS IN STORMWATER DISCHARGES ASSOCIATED WITH CONSTRUCTION SITE ACTIVITY. IN ADDITION, THE PLAN SHALL BE AMENDED TO IDENTIFY ANY NEW CONTRACTOR AND/OR SUBCONTRACTOR THAT WILL IMPLEMENT A MEASURE OF THE PLAN. AMENDMENTS TO THE PLAN MAY BE REQUIRED BY THE MUNICIPALITY, OWNER, OR OTHER REVIEWING AGENCY. COPIES OF THE AMENDMENTS SHALL BE KEPT ONSITE AS PART OF THE SWPPP.

RETENTION OF RECORDS:

THE OWNER SHALL RETAIN COPIES OF THIS AND ALL REPORTS AND NOTICES REQUIRED BY THIS PERMIT, AND RECORDS OF ALL DATA USED TO COMPLETE THE NOTICE OF INTENT TO BE COVERED BY THIS PERMIT, FOR A PERIOD OF AT LEAST THREE YEARS FROM THE DATE PERMIT COVERAGE EXPIRES OR IS TERMINATED. THIS PERIOD MAY BE EXTENDED BY THE REQUEST OF THE AGENCY AT ANY TIME. IN ADDITION, THE OWNER SHALL RETAIN A COPY OF THE PLAN REQUIRED BY THIS PERMIT AT THE CONSTRUCTION SITE FROM THE DATE OF PROJECT INITIATION TO THE DATE OF FINAL STABILIZATION.

A NOTICE OF INTENT (NOI) APPLICATION MUST BE COMPLETED AND INCORPORATED INTO THE SWPPP.

WPDES NOTICE OF TERMINATION GUIDANCE:

WHEN A SITE HAS BEEN FINALLY STABILIZED AND ALL STORMWATER DISCHARGES FROM CONSTRUCTION SITES THAT ARE AUTHORIZED BY THE PERMIT ARE ELIMINATED, THE OWNER OF THE FACILITY MUST SUBMIT A COMPLETED NOTICE OF TERMINATION THAT IS SIGNED IN ACCORDANCE WITH THE PERMIT. CONTRACTOR SHALL SUBMIT A COMPLETED NOTICE OF TERMINATION TO OWNER FOR EXECUTION PRIOR TO THEIR FINAL PAY APPLICATION REQUEST.

PHANTOM LAKES PRESERVE

VILLAGE OF MUKWONAGO

CONSTRUCTION DETAILS

REVISIONS

NO.	DESCRIPTION	DATE
1	CITY REVIEW	07/22/19
2	PER VILLAGE COMMENTS	08/22/19
3		
4		

5		
6		
7		
8		

1578.00-WI-MAB

REG JOB NO. 1578.00-WI-MAB
REG PM
START DATE: 05/07/19
SCALE: N.T.S.

SHEET
C-9
OF
TBD
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PINNACLE ENGINEERING GROUP

ENGINEERING | NATURAL RESOURCES | SURVEYING

WISCONSIN OFFICE:
15850 W. BLUEMOUND ROAD
BROOKFIELD, WI 53005
(262) 754-8888
CHICAGO | MILWAUKEE | NATIONWIDE

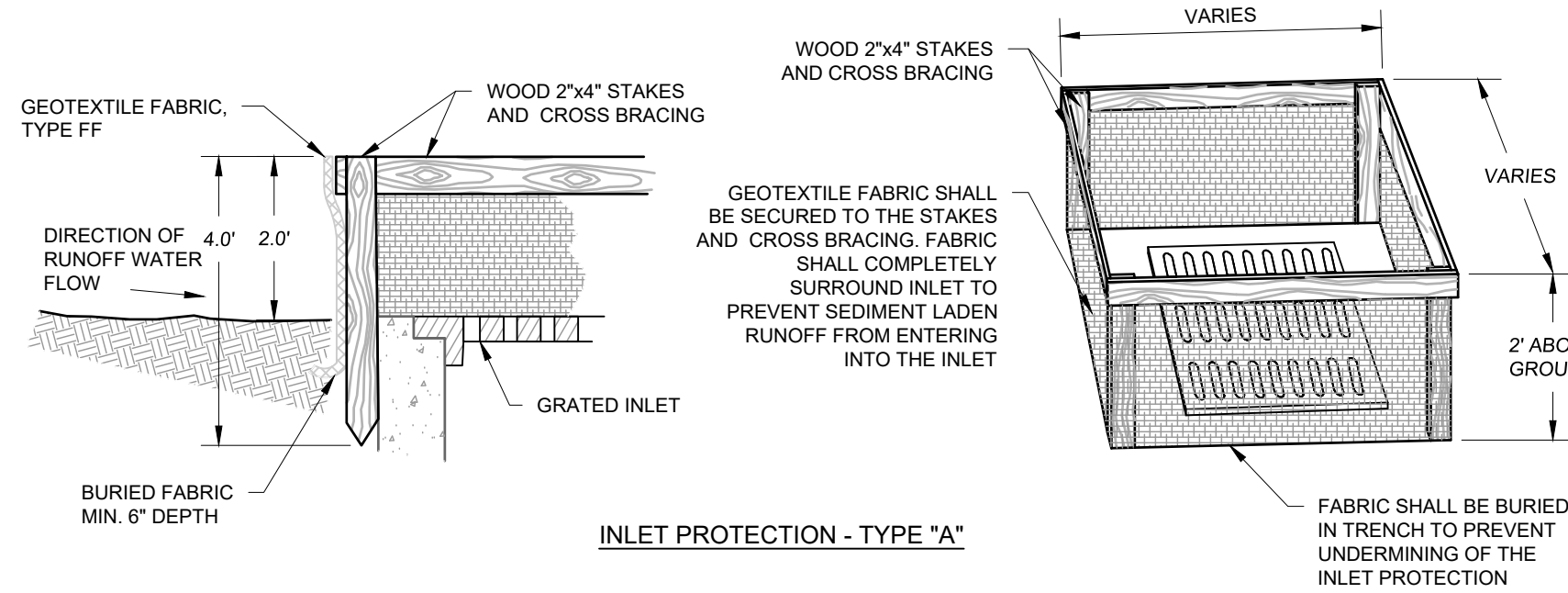
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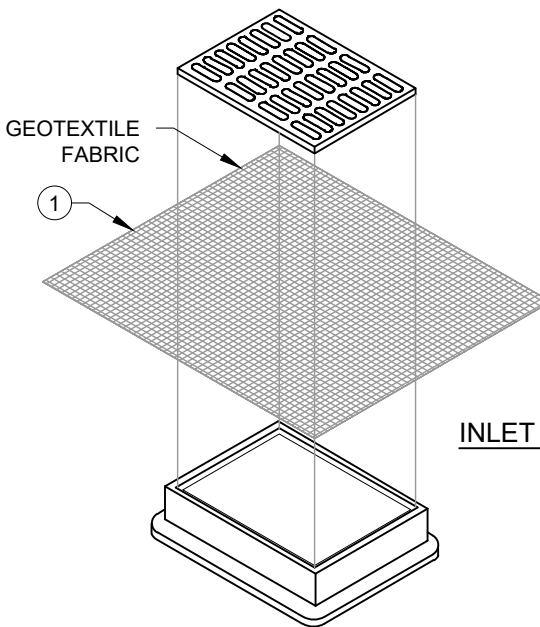
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DRAFTED: MRG

REVIEWED:



INLET PROTECTION - TYPE "A"



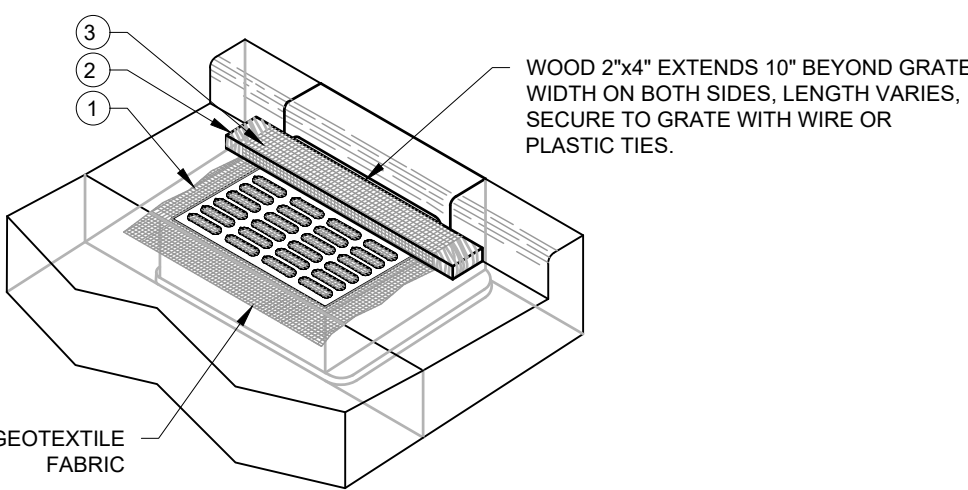
TYPE "B" & "C" INSTALLATION NOTES

TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3 INCHES OF THE GRATE.

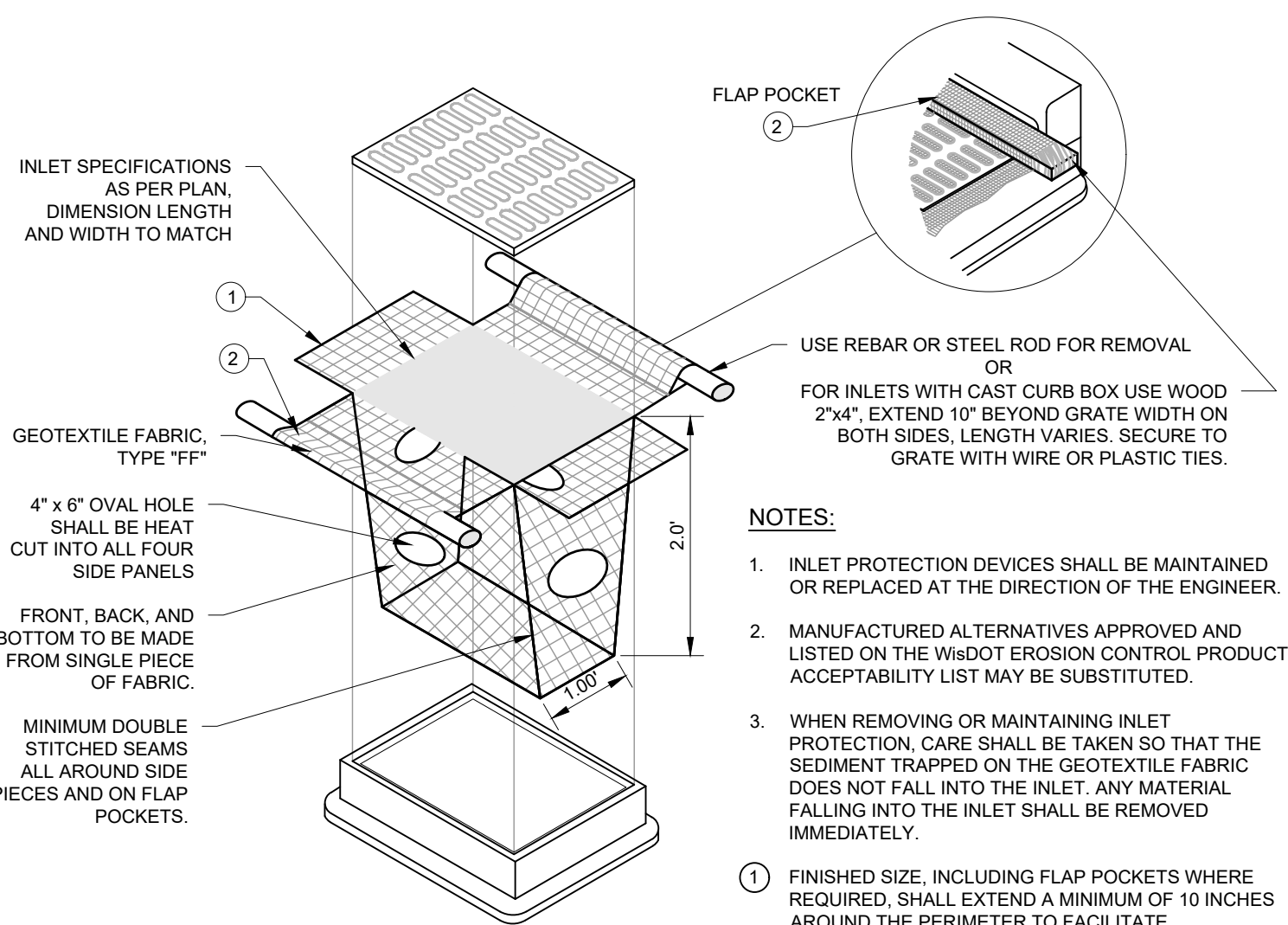
THE CONTRACTOR SHALL DEMONSTRATE A METHOD OF MAINTENANCE, USING A SEWN FLAP, HAND HOLDS OR OTHER METHODS TO PREVENT ACCUMULATED SEDIMENT FROM ENTERING THE INLET.

NOTES:

1. GEOTEXTILE FABRIC SHALL MEET THE REQUIREMENTS OF MATERIAL SPECIFICATION 592 GEOTEXTILE TABLE 1 OR 2, CLASS 1, WITH AN EOS OF AT LEAST 30 FOR NONWOVEN AND 50 FOR WOVEN.
2. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.
3. FINISHED SIZE, INCLUDING FLAP POCKET WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10 INCHES AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
4. FOR INLET PROTECTION, TYPE "C" (WITH CURB BOX), AN ADDITIONAL 18 INCHES OF FABRIC IS WRAPPED AROUND THE WOOD AND SECURED WITH STAPLES. THE WOOD SHALL NOT BLOCK THE ENTIRE HEIGHT OF THE CURB BOX OPENING.
5. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2x4.

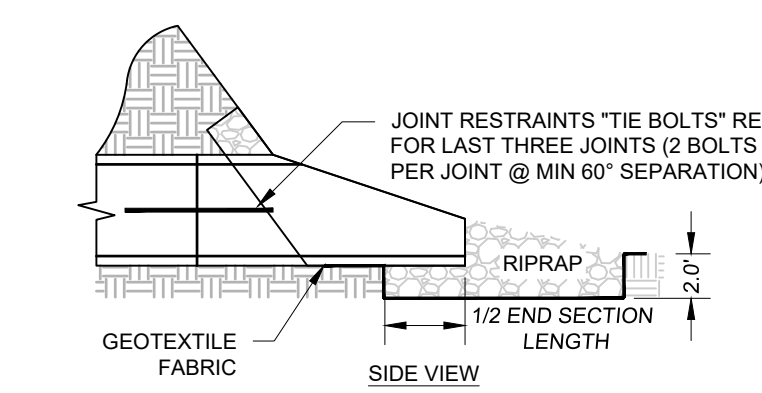
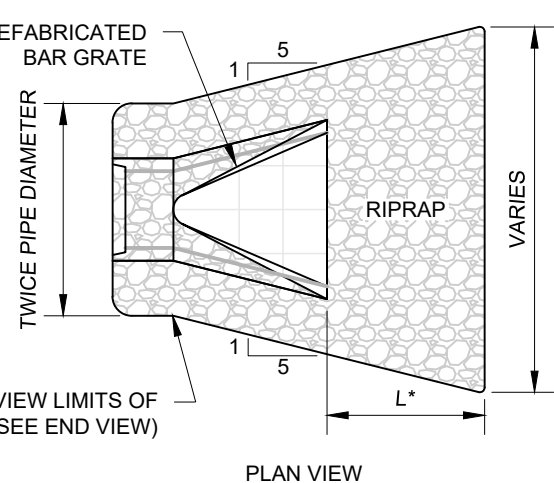
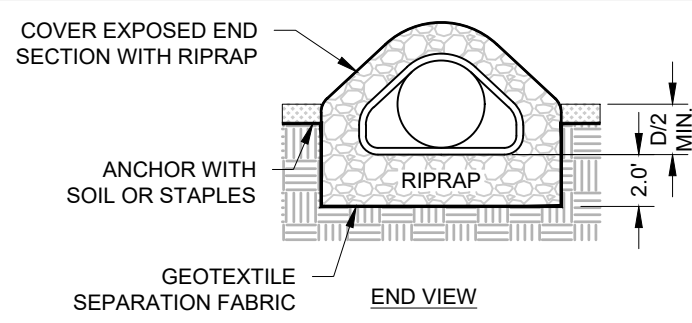


INLET PROTECTION, TYPE "C" (WITH CURB BOX)



INSTALLATION NOTES:

1. DO NOT INSTALL INLET PROTECTION TYPE "D" IN INLETS SHALLOWER THAN 30 INCHES, MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE.
2. TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3 INCHES OF THE GRATE.
3. THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE, BETWEEN THE INLET WALLS AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3 INCHES. WHERE NECESSARY THE CONTRACTOR SHALL CINK THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3 INCHES CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4 INCHES FROM THE BOTTOM OF THE BAG.



NOTES:

1. RIP RAP AND GEOTEXTILE FABRIC SHALL MEET REQUIREMENTS FOR STANDARD SPECIFICATIONS FOR HIGHWAY AND STRUCTURE CONSTRUCTION.

INLET PROTECTION

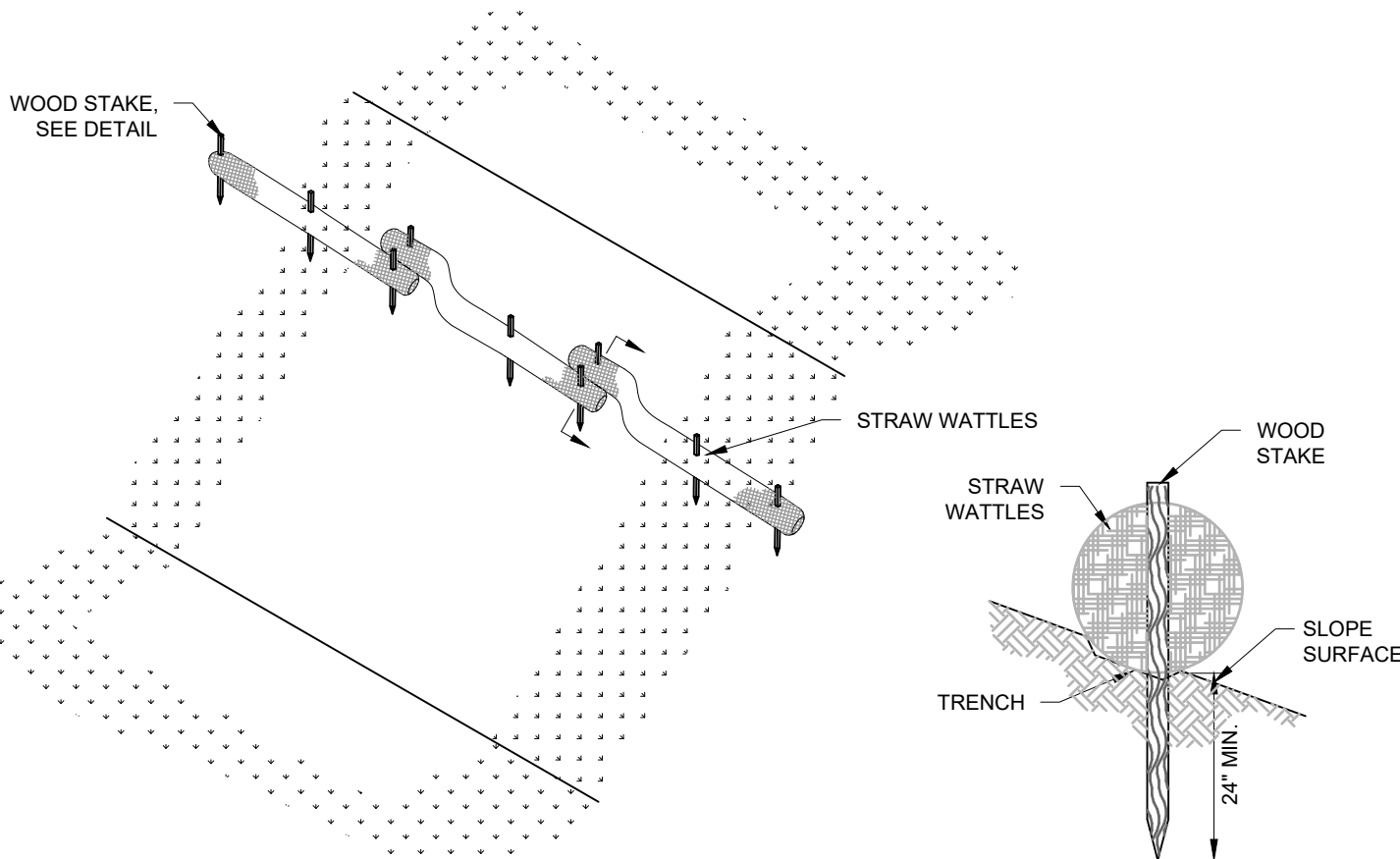
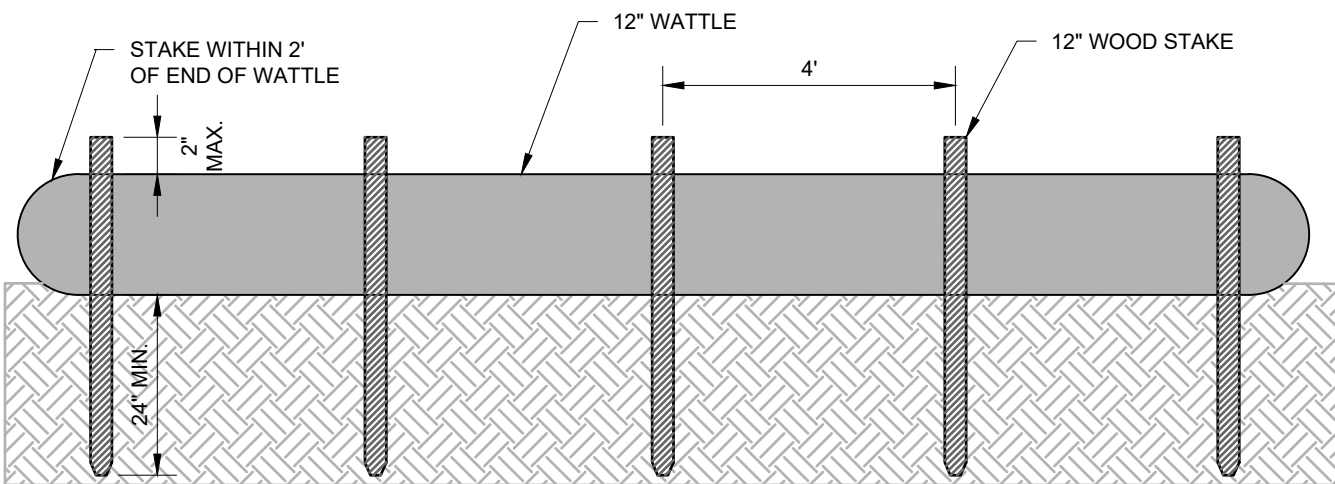
#104 04/24/13

INLET PROTECTION

#105 06/20/14

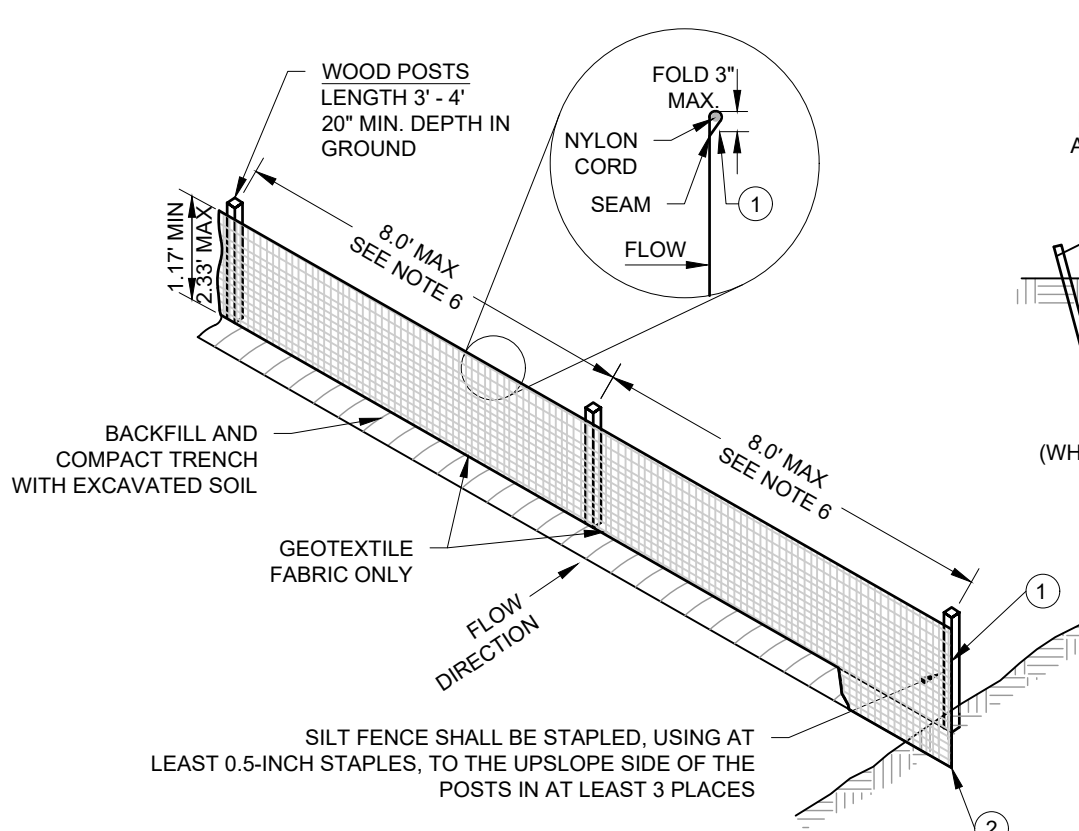
RIP RAP AT END SECTIONS

#104A 12/20/12



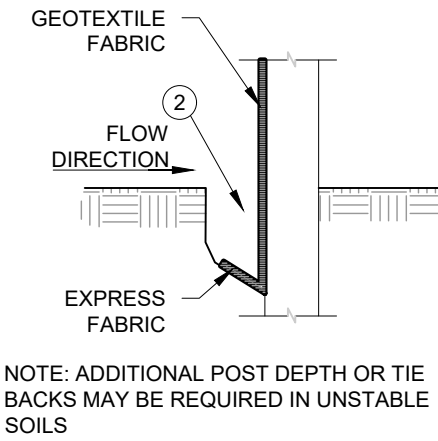
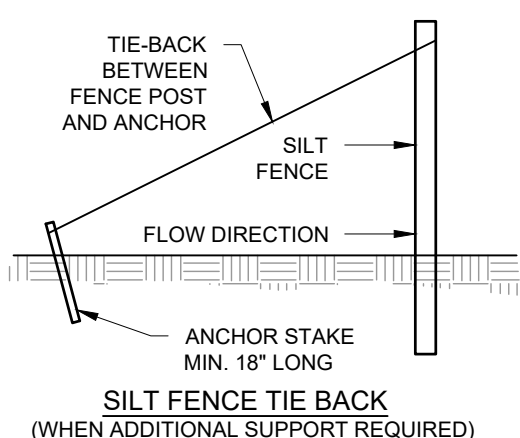
STRAW WATTLE

#137 06/01/15

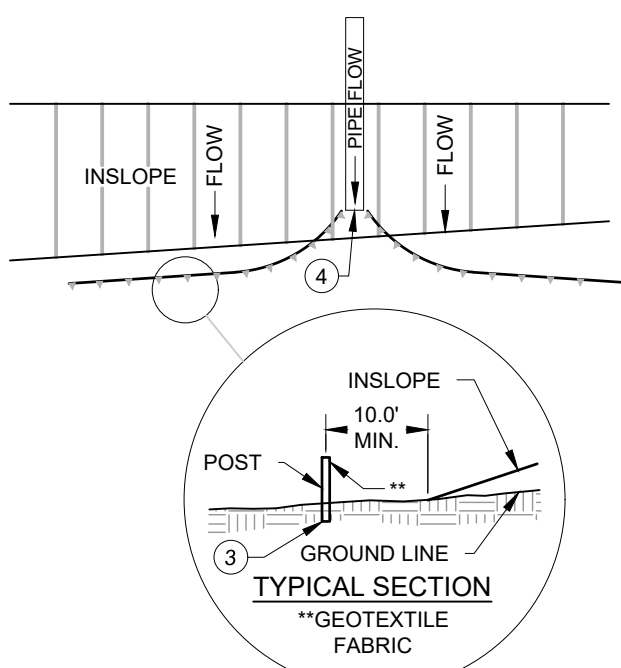


NOTES:

1. GEOTEXTILE FABRIC SHALL MEET THE REQUIREMENTS OF MATERIAL SPECIFICATION 592 GEOTEXTILE TABLE 1 OR 2, CLASS 1 WITH EQUIVALENT OPENING SIZE OF AT LEAST 30 FOR NONWOVEN AND 50 FOR WOVEN.
2. SILT FENCE SHALL BE ANCHORED BY SPREADING AT LEAST 8-INCHES OF FABRIC IN A 4-INCH WIDE AND 6-INCH DEEP TRENCH OR 6-INCH DEEP V-TRENCH ON THE UPSLOPE SIDE OF THE FENCE. TRENCHES SHALL NOT BE EXCAVATED WIDER OR DEEPER THAN NECESSARY FOR PROPER INSTALLATION.
3. FOLD MATERIAL TO FIT TRENCH AND BACKFILL AND COMPACT TRENCH WITH EXCAVATED SOIL.
4. WOOD POSTS SHALL BE A MINIMUM SIZE OF 1.125-INCHES x 1.125-INCHES OF DRIED OAK OR HICKORY.
5. SILT FENCE TO EXTEND ABOVE THE TOP OF PIPE, WHERE APPLICABLE.
6. POST SPACING SHALL BE SELECTED BASED ON GEOTEXTILE FABRIC (8-FEET FOR WOVEN AND 3-FEET FOR NON-WOVEN).



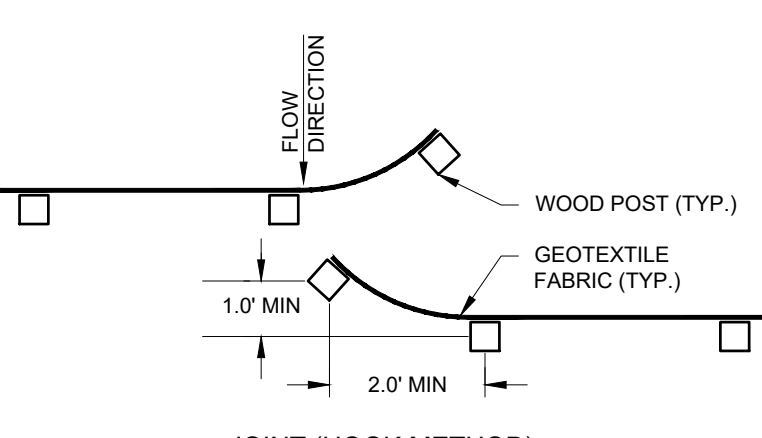
TRENCH DETAIL



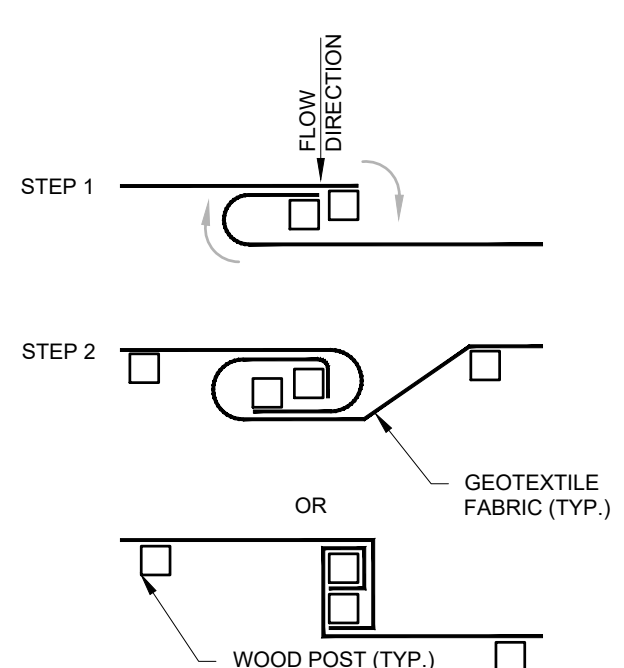
SILT FENCE ALONG SLOPES & OUTFALLS

SILT FENCE

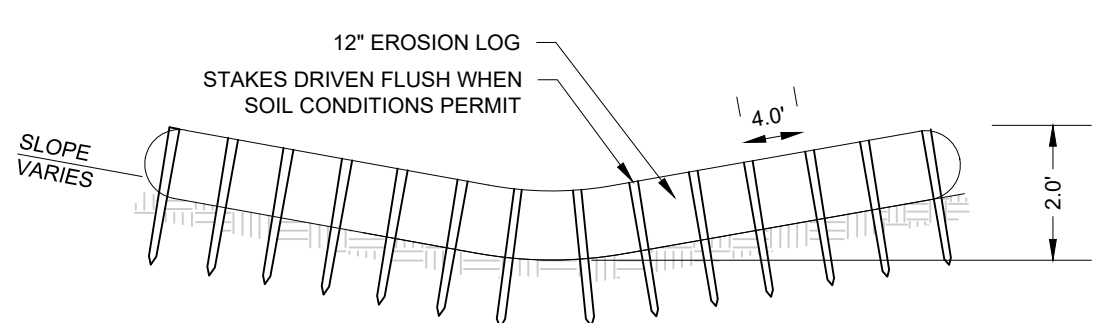
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JOINT (HOOK METHOD)



JOINT (TWIST METHOD)



STRAW WATTLE DITCH CHECK

#138 05/21/2018

REVISIONS

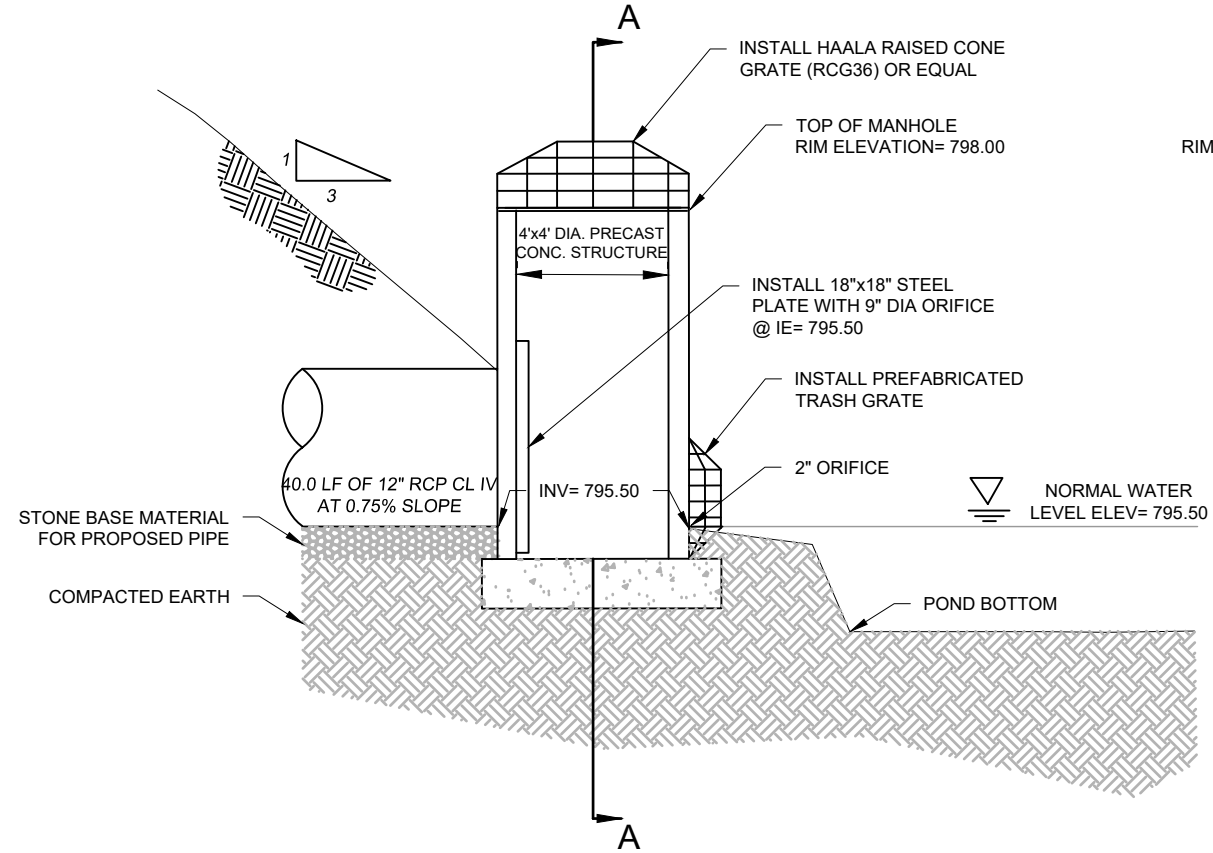
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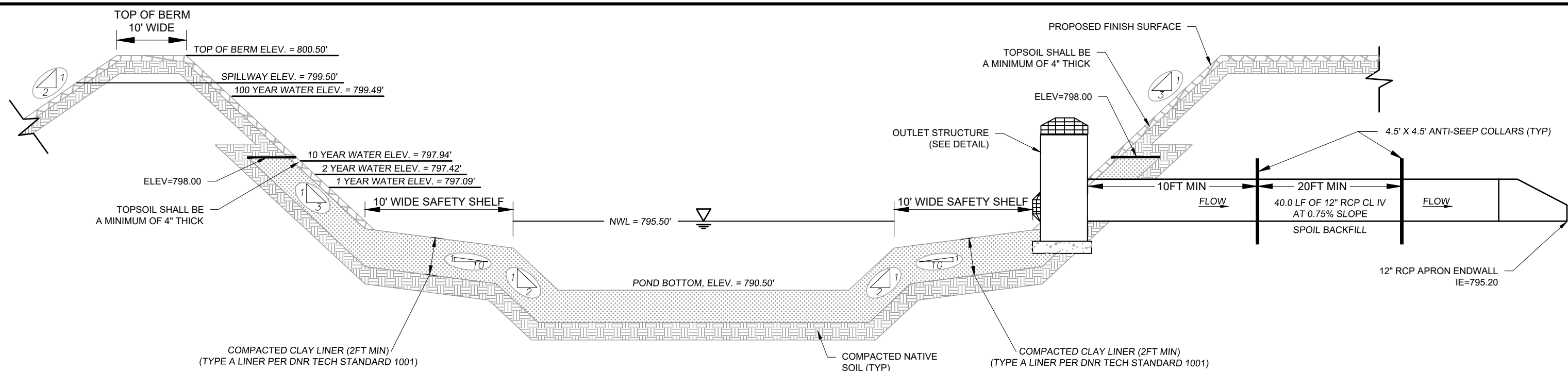
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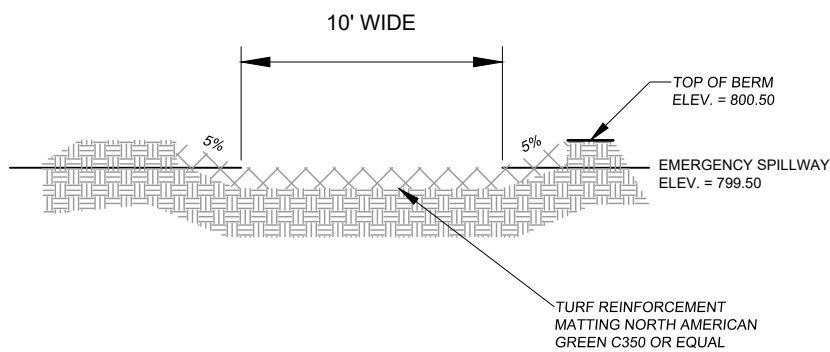


WET POND OUTLET STRUCTURE

SECTION A-A



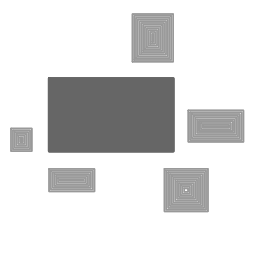
WET STORMWATER POND CROSS SECTION



EMERGENCY SPILLWAY

- GENERAL NOTES:**
1. ALL CONSTRUCTION SHALL MEET THE SPECIFICATIONS OF "WDMR WET DETENTION BASIN TECHNICAL STANDARD 1001".
 2. ALL WORK TO BE CONDUCTED IN CONFORMANCE WITH THE STORM WATER MANAGEMENT PLAN FOR THE PROJECT SITE AS APPROVED BY THE REGULATORY ENGINEER OF RECORD.
 3. RCP PIPING & INSTALLATION WITHIN THE BASIN SHALL BE IN ACCORDANCE WITH (ASTM C-76/C443) WITH RUBBER GASKETS.
 4. OWNER OR CONTRACTOR MUST CONSULT LANDSCAPE ARCHITECT OR ECOLOGICAL PLANNING AGENCY FOR APPROPRIATE PLANTS AND PLANTING CONFIGURATIONS.
 5. CLAY LINER SHALL BE A MINIMUM OF 2 FEET THICK. CLAY SHALL BE COMPACTED AT ±2.0% OPTIMAL MOISTURE CONTENT TO 80% MODIFIED PROCTOR. MEDIUM STIFF TO STIFF CLAYS PRESENT IN-PLACE AT THE POND SIDE SLOPES OR OTHER ONSITE MEDIUM STIFF TO STIFF CLAYS MAY BE USED AT THE DISCRETION OF THE GEOTECHNICAL ENGINEER OF RECORD.
 6. FOR CONSTRUCTED EMBANKMENTS WHERE THE PERMANENT POOL IS POUNDED 3 FEET OR MORE AGAINST THE EMBANKMENT, THERE SHALL BE A CORE TRENCH OR KEYWAY ALONG THE CENTERLINE OF THE EMBANKMENT UP TO THE PERMANENT POOL ELEVATION. THE CORE TRENCH OR KEYWAY SHALL BE A MINIMUM OF 2 FEET DEEP AND 8 FEET WIDE WITH A SIDE SLOPE OF 1:1 OR FLATTER.

- NOTES:**
1. EXTEND MATTING 2' BELOW THE ELEVATION OF THE EMERGENCY SPILLWAY ON THE INSIDE OF THE POND.
 2. EXTEND MATTING TO TOE OF SLOPE ON THE OUTSIDE OF THE POND.
 3. MATTING SHALL BE INSTALLED IN ACCORDANCE WITH WDMR TECH STANDARD 1002.



PINNACLE ENGINEERING GROUP
ENGINEERING | NATURAL RESOURCES | SURVEYING

PLAN | DESIGN | DELIVER
www.pinnacle-engr.com

WISCONSIN OFFICE:
15850 W. BLUEMOUND ROAD
BROOKFIELD, WI 53005
(262) 754-8888

CHICAGO | MILWAUKEE | NATIONWIDE

PHANTOM LAKES PRESERVE

VILLAGE OF MUKWONAGO

CONSTRUCTION DETAILS

REVISIONS			
1	CITY REVIEW	07/22/19	5
2	PER VILLAGE COMMENTS	08/22/19	6
3			7
4			8

REG JOB NO: 161578-00-WI

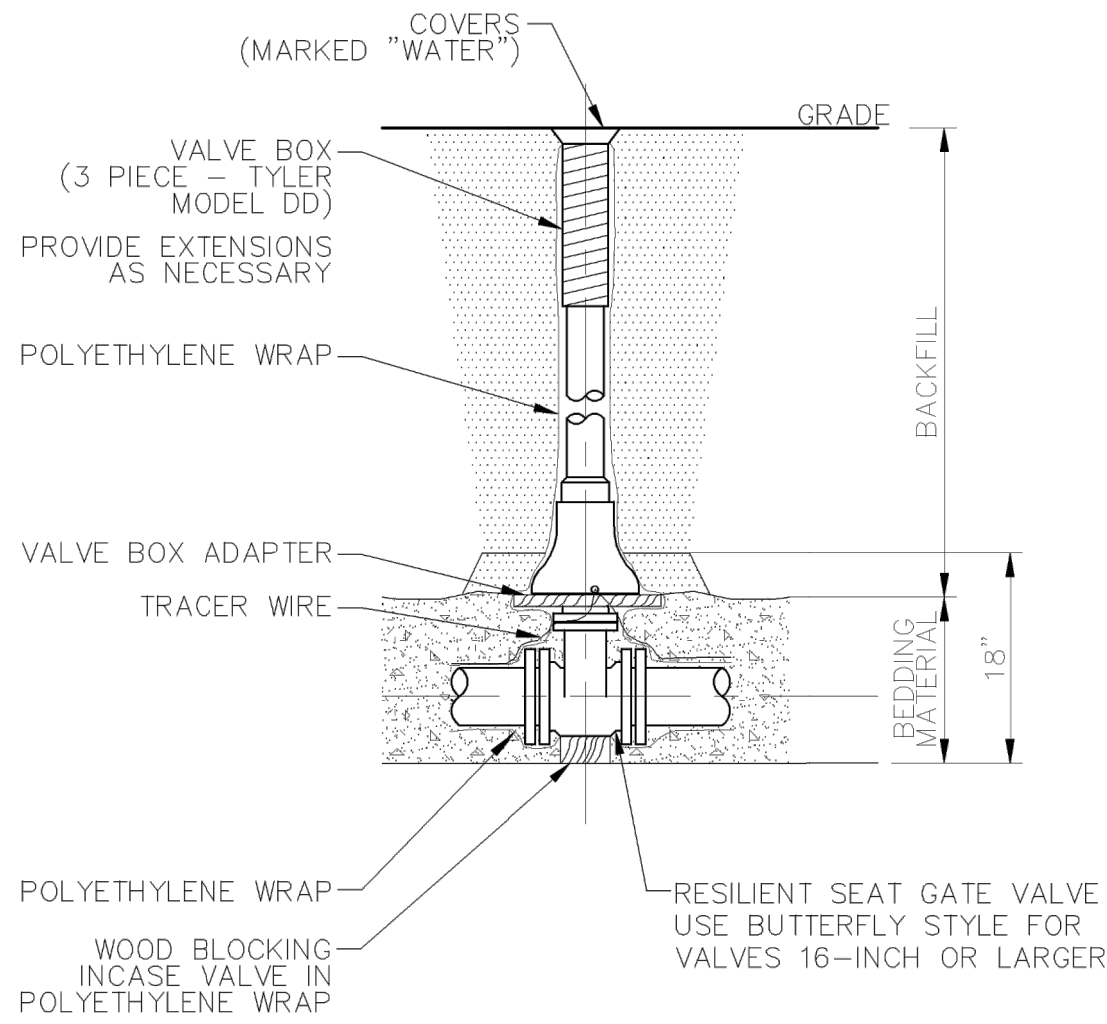
REG PM: MAB

START DATE: 05/07/19

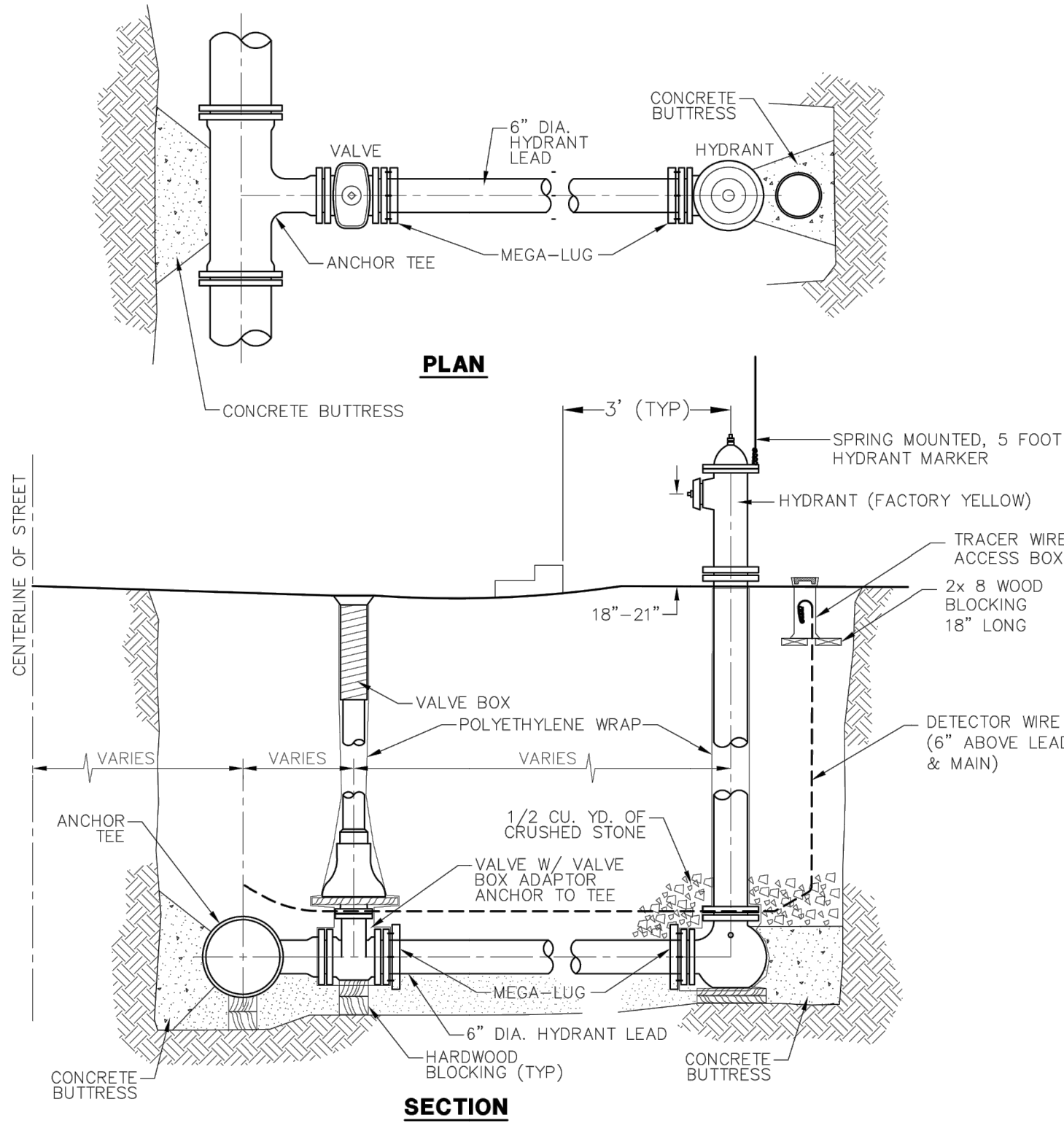
SCALE: N.T.S.

SHEET
C-11
OF
TBD

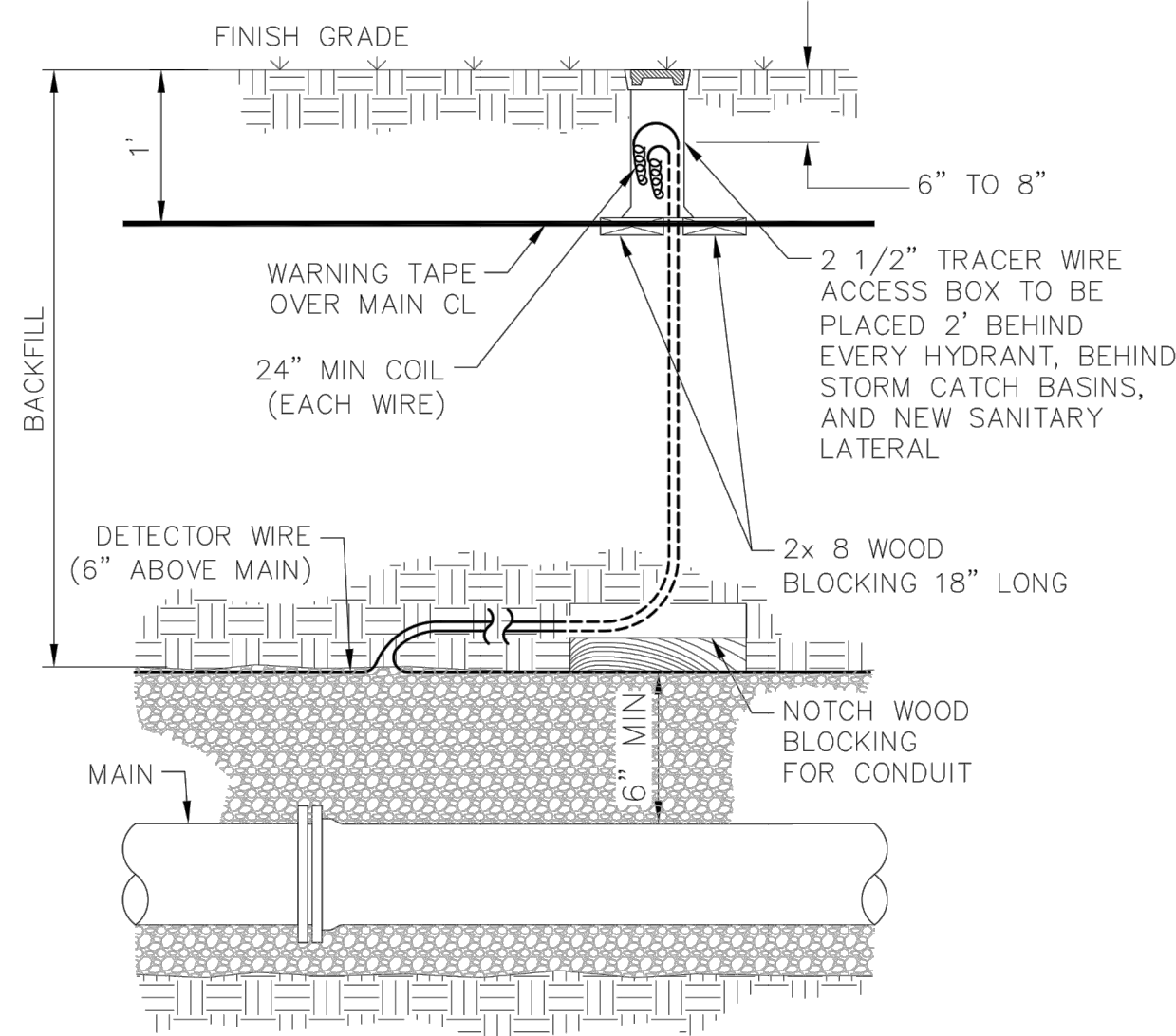
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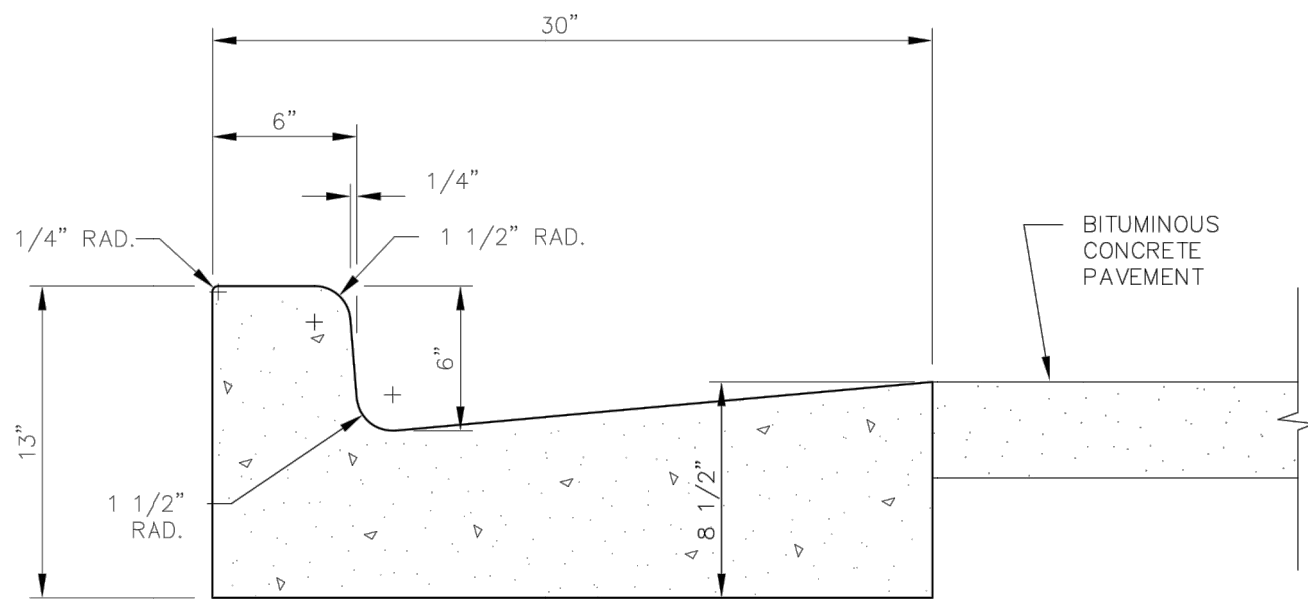
STANDARD GATE VALVE BOX SETTING
CGDTWVBX 24 NO SCALE



HYDRANT SETTING DETAIL
CGDTHYD 24 NO SCALE

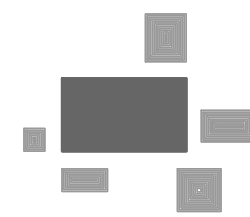


DETECTOR WIRE & LOCATION BOX (ON TERRACE)
02500LOCT 16 NO SCALE



TYPICAL 30" CURB & GUTTER DETAIL
VILLAGE OF MUKWONAGO

NOT TO SCALE
X00LSEC 1



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PHANTOM LAKES PRESERVE

VILLAGE OF MUKWONAGO

CONSTRUCTION DETAILS

REVISIONS

1	CITY REVIEW	07/22/19	5		
2	PER VILLAGE COMMENTS	08/22/19	6		
3			7		
4			8		

REG JOB NO. 1578.00-WI
MAB
REG PM
START DATE: 05/07/19
SCALE: N.T.S.

SHEET
C-12
OF
TBD

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CONSTRUCTION DETAILS

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Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Public Works Committee/Village Board
Topic:	Well #3 Rehab
From:	Dave Brown
Department:	Water Utility
Presenter:	Dave Brown
Date of Committee Action (if required):	9/18/2019
Date of Village Board Action (if required):	9/18/2019

Information

Subject:

Rehab Well 3, convert from oil lube to water lube.

Background Information/Rationale:

Well has not been maintained for normal maintenance which is normally every 10 years. DNR and manufacturer recommended.

Key Issues for Consideration:

Well is currently an oil lubed pump and the DNR is requesting that these be converted over to water lubed pumps when updating maintenance is done. Past 2 well pumps pulled have had major issue with leading to certain catastrophic failures they not been caught in time. This just backs up why a regular maintenance plan is so critical.

Fiscal Impact (If any):

\$238,810.00 is the contract award price but this is the total bid amount including multiple options (7-12) which may or may not be needed and if they would be needed only option 9 and one other would normally be used. The expected amount of project is expected to be \$92,476.

Requested Action by Committee/Board:

Make recommendation and award contract to Water Well Solutions Service Group, Inc for the sum of \$238,810.00 to complete Well 3 well pump improvements and repairs.

Attachments

Bid tabulation/breakdown and Notice of Award

August 30, 2019

Ms. Diana Dykstra, CMC
Clerk-Treasurer
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

RE: 2019 Well and Well Pump Improvements

Dear Ms. Dykstra:

Bids for the above project were opened on August 28, 2019 at 10:00 a.m. at the Village Hall and were as follows:

	BIDDER	BASE BID
1.	Water Well Solutions Service Group, Inc.	\$238,810.00
2.	Municipal Well & Pump	\$299,542.00

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder.
3. Low bidder has successfully completed similar projects.

On these bases, we recommend that Water Well Solutions Service Group, LLC be awarded the 2019 Well and Well Pump Improvements contract, contingent on DNR approval of project in the amount of \$238,810.00. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary. On all construction projects, unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work. This project contains work items that are contingent on a well condition evaluation. Some of the work items will not be selected for this project resulting in a lower final contract amount. See the table below for a breakdown of work items that will be performed and other work items that may or may not be required.

WORK ITEMS TO BE PERFORMED					
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL
1	Well pump and motor replacement	L.S.	1	\$70,741.00	\$70,741.00
2	Perform initial pump testing	Hrs.	2	\$160.00	\$320.00
3	Plumbness and alignment test	L.S.	1	\$640.00	\$640.00
4	Bail oil from well	Hrs.	4	\$160.00	\$640.00
5	Televisive well and perform well condition evaluation	L.S.	1	\$800.00	\$800.00
6	Mechanically scrub well casing and borehole with wire brush	L.S.	1	\$1,280.00	\$1,280.00
13	Chlorine treatment of well	L.S.	1	\$3,155.00	\$3,155.00
14	Post well work televising	L.S.	1	\$800.00	\$800.00
15	Removal of engine and concrete equipment base	L.S.	1	\$4,267.00	\$4,267.00
16	All other work	L.S.	1	\$9,833.00	\$9,833.00
TOTAL OF ESTIMATED PRICES (ITEMS 1 - 6 & 13 - 16)					\$92,476.00

Ms. Diana Dykstra, CMC
Village of Mukwonago
August 30, 2019
Page 2

WORK ITEMS CONTINGENT ON WELL CONDITION EVALUATION					
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL
7	Jet well casing and borehole	L.S.	1	\$10,000.00	\$10,000.00
8	Compressed gas bursting of well casing and borehole	L.S.	1	\$8,000.00	\$8,000.00
9	Bail well	Hrs.	2	\$160.00	\$320.00
10	Acid treatment of well with jetting	L.S.	1	\$46,838.00	\$46,838.00
11	Acid treatment of well with surging	L.S.	1	\$36,838.00	\$36,838.00
12	Acid treatment of well with compressed gas bursting	L.S.	1	\$44,338.00	\$44,338.00
TOTAL OF ESTIMATED PRICES (ITEMS 7 - 12)					\$146,334.00
TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 16)					\$238,810.00

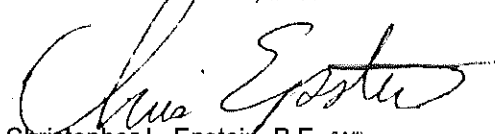
Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward all three signed copies of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until October 27, 2019, unless Bidder agrees to an extension. Please advise us of your award decision or call if there are any questions.

Respectfully,

RUEKERT & MIELKE, INC.



Christopher L. Epstein, P.E. (WI)
Project Engineer
cepstein@ruekertmielke.com

CLE:sjs

Encl: Notice of Award

cc: Dave Brown, Village of Mukwonago
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

NOTICE OF AWARD

Date of Issuance: _____

Contract: 2019 Well and Well Pump Improvements

Owner:

Village of Mukwonago

Bidder: Water Well Solutions Service Group, LLC

Engineer:

Ruekert & Mielke, Inc.

Address: N87 W36051 Mapleton Street
Oconomowoc, WI 53066

Engineer's Project No.:

12-10115.200

TO BIDDER:

You are notified that your Bid dated August 28, 2019 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

The 2019 Well and Well Pump Improvements Base Bid

The Contract Price of your Contract is: \$ 238,810.00

Two (2) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award, or have been transmitted or made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer one (1) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Bid security as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01), and Supplementary Conditions (Paragraph SC-6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Owner: VILLAGE OF MUKWONAGO

By: _____

Authorized Signature

Title: _____

Date: _____

Copy: Engineer

00 51 00-1

08/30/19

Ruekert & Mielke, Inc.
~ 12-10115 2019 Well & Well Pump Improvements > Design > Bidding > 00 51 00 Notice of Award~1.doc~



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Village Board
Topic:	Verizon Letter of Credit
From:	Diana Dykstra
Department:	Clerk-Treasurer
Presenter:	
Date of Committee Action (if required):	
Date of Village Board Action (if required):	9/18/19

Information

Subject: Letter of Credit Reduction for Verizon

Background Information/Rationale:

Verizon development is essentially completed. Staff has reviewed the current letter of credit which is in the amount of \$10,690.80. Additionally they have an escrow the Village is holding in the amount of \$8,584.77. They have requested a return of their escrow and reduction of letter of credit.

Key Issues for Consideration:

The Engineer noted there were a couple remaining punch list items which include a few curb stop boxes that had been damaged by a landscaper, and a few minor landscaping issues. R&M have recommended a reduction in the letter of credit to \$2,500 for another 12 months.

Fiscal Impact (If any):

N/A

Requested Action by Committee/Board:

Approval to reduce the letter of credit for C&H Wolf Run LLC (Verizon Development) to \$2,500.

Attachments

Letter of Credit
Review from R&M authorizing reduction



0159597277%1520%03012019%C2287000%823129927

IRREVOCABLE LETTER OF CREDIT

Borrower: C & H Wolf Run LLC
461 Rivercrest Ct
Mukwonago, WI 53149-1771

Lender: Citizens Bank
Waukesha Office
301 N Rochester St
PO Box 223
Mukwonago, WI 53149-0223

Beneficiary: Village of Mukwonago
440 River Crest Ct
Mukwonago, WI 53149

NO.: 0159597277

EXPIRATION DATE. This letter of credit shall expire upon the close of business on 03-01-2020 and all drafts and accompanying statements or documents must be presented to Lender on or before that time (the "Expiration Date").

AMOUNT OF CREDIT. Lender hereby establishes at the request and for the account of Borrower, an Irrevocable Letter of Credit in favor of Beneficiary for a sum of Ten Thousand Six Hundred Ninety & 80/100 Dollars (\$10,690.80) (the "Letter of Credit"). These funds shall be made available to Beneficiary upon Lender's receipt from Beneficiary of sight drafts drawn on Lender at Lender's address indicated above (or other such address that Lender may provide Beneficiary in writing) during regular business hours and accompanied by the signed written statements or documents indicated below.

WARNING TO BENEFICIARY: PLEASE EXAMINE THIS LETTER OF CREDIT AT ONCE. IF YOU FEEL UNABLE TO MEET ANY OF ITS REQUIREMENTS, EITHER SINGLY OR TOGETHER, YOU SHOULD CONTACT BORROWER IMMEDIATELY TO SEE IF THE LETTER OF CREDIT CAN BE AMENDED. OTHERWISE, YOU WILL RISK LOSING PAYMENT UNDER THIS LETTER OF CREDIT FOR FAILURE TO COMPLY STRICTLY WITH ITS TERMS AS WRITTEN.

DRAFT TERMS AND CONDITIONS. Lender shall honor drafts submitted by Beneficiary under the following terms and conditions:

Upon Lender's honor of such drafts, Lender shall be fully discharged of Lender's obligations under this Letter of Credit and shall not be obligated to make any further payments under this Letter of Credit once the full amount of credit available under this Letter of Credit has been drawn.

Beneficiary shall have no recourse against Lender for any amount paid under this Letter of Credit once Lender has honored any draft or other document which complies strictly with this Letter of Credit, and which on its face appears otherwise in order but which is signed, issued, or presented by a party or under the name of a party purporting to act for Beneficiary, purporting to claim through Beneficiary, or posing as Beneficiary without Beneficiary's authorization. By paying an amount demanded in accordance with this Letter of Credit, Lender makes no representation as to the correctness of the amount demanded and Lender shall not be liable to Beneficiary, or any other person, for any amount paid or disbursed for any reason whatsoever, including, without limitation, any nonapplication or misapplication by Beneficiary of the proceeds of such payment. By presenting upon Lender or a confirming bank, Beneficiary certifies that Beneficiary has not and will not present upon the other, unless and until Beneficiary meets with dishonor. Beneficiary promises to return to Lender any funds received by Beneficiary in excess of the Letter of Credit's maximum drawing amount.

USE RESTRICTIONS. All drafts must be marked "DRAWN UNDER Citizens Bank IRREVOCABLE LETTER OF CREDIT NO. 0159597277 DATED 03-01-2019," and the amount of each draft shall be marked on the draft. Only Beneficiary may complete a draft and accompanying statements or documents required by this Letter of Credit and make a draw under this Letter of Credit. This original Letter of Credit must accompany any draft drawn hereunder.

Partial draws are permitted under this Letter of Credit. Lender's honor of a partial draw shall correspondingly reduce the amount of credit available under this Letter of Credit. Following a partial draw, Lender shall return this original Letter of Credit to Beneficiary with the partial draw noted hereon; in the alternative, and in its sole discretion, Lender may issue a substitute Letter of Credit to Beneficiary in the amount shown above, less any partial draw(s).

PERMITTED TRANSFEREES. The right to draw under this Letter of Credit shall be nontransferable, except for:

- A. A transfer (in its entirety, but not in part) by direct operation of law to the administrator, executor, bankruptcy trustee, receiver, liquidator, successor, or other representative at law of the original Beneficiary; and
- B. The first immediate transfer (in its entirety, but not in part) by such legal representative to a third party after express approval of a governmental body (judicial, administrative, or executive).

TRANSFEREES REQUIRED DOCUMENTS. When the presenter is a permitted transferee (i) by operation of law or (ii) a third party receiving transfer from a legal representative, as described above, the documents required for a draw shall include a certified copy of the one or more documents which show the presenter's authority to claim through or to act with authority for the original Beneficiary.

COMPLIANCE BURDEN. Lender is not responsible for any impossibility or other difficulty in achieving strict compliance with the requirements of this Letter of Credit precisely as written. Beneficiary understands and acknowledges: (i) that unless and until the present wording of this Letter of Credit is amended with Lender's prior written consent, the burden of complying strictly with such wording remains solely upon Beneficiary, and (ii) that Lender is relying upon the lack of such amendment as constituting Beneficiary's initial and continued approval of such wording.

NON-SEVERABILITY. If any aspect of this Letter of Credit is ever declared unenforceable for any reason by any court or governmental body having jurisdiction, Lender's entire engagement under this Letter of Credit shall be deemed null and void ab initio, and both Lender and Beneficiary shall be restored to the position each would have occupied with all rights available as though this Letter of Credit had never occurred. This non-severability provision shall override all other provisions in this Letter of Credit, no matter where such provision appears within this Letter of Credit.

GOVERNING LAW. This Agreement will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Wisconsin without regard to its conflicts of law provisions, and except to the extent such laws are inconsistent with the 2007 Revision of the Uniform Customs and Practice for Documentary Credits of the International Chamber of Commerce, ICC Publication No. 600. This Agreement has been accepted by Lender in the State of Wisconsin.

EXPIRATION. Lender hereby agrees with Beneficiary that drafts drawn under and in compliance with the terms of this Letter of Credit will be duly honored if presented to Lender on or before the Expiration Date unless otherwise provided for above.

IRREVOCABLE LETTER OF CREDIT
(Continued)

Page 2

Dated: March 1, 2019

LENDER:

CITIZENS BANK

By: 

Ryan M Lilly, Vice President

ENDORSEMENT OF DRAFTS DRAWN:

Date	Negotiated By	Amount In Words	Amount In Figures
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September 10, 2019

Mr. Fred Winchowky
Village President
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Verizon Development
Letter of Credit Reduction

Dear President Winchowky:

We have completed our review of the proposed Letter of Credit Reduction for the new Verizon Development site located on the corner of Wolf Run and STH 83. A final inspection was completed by the Village Engineer and the Director of Public Works on September 6, 2019 and it was determined that the improvements are completed and in compliance with the approved plan. A few minor punch list items were observed during inspection and are currently being completed by the Contractor. We feel that the current Letter of Credit in the amount of \$10,690.80 may be reduced to \$2,500 as follows:

Item	Amount
Wolf Run Median Cut/Opening	\$ 10,690.80
Amount of Reduction:	\$ 8,190.80
Remaining Letter of Credit Amount:	\$ 2,500.00

If the Village is so inclined to allow a reduction in the Letter of Credit, we request a motion be made to allow the Village President to sign a reduction in the Letter of Credit to the amount you desire subject to the approval of the Village Attorney as to form.

Per the approved Developer's Agreement for the site, upon Acceptance of Work by Village Staff, the Letter of Credit shall be reduced by the Village by at least 20% of the original amount. We believe that the Letter of Credit may be reduced by more than 20%. If the Village allows the Letter of Credit to be reduced, the remaining surety will remain in place until drawn upon in full by the Village or one year from the date of acceptance of work by Village Staff, whichever occurs first. The date of Acceptance by Village Staff is August 1, 2019.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

Mr. Fred Winchowky
Verizon Letter of Credit Reduction
September 10, 2019
Page 2

PWG:pwg

cc: Diana Dykstra, Village of Mukwonago
Ben Kohout, Village of Mukwonago
John Weidl, Village of Mukwonago
Mark Blum, Village of Mukwonago
Bob Harley, Village of Mukwonago
Dave Brown, Village of Mukwonago
Ron Bittner, Village of Mukwonago
Jay Campbell, Campbell Construction
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	9/12/19	NUMBER:	
--------------	---------	----------------	--

VENDOR NAME & ADDRESS:	SHIP TO:
LEE RECREATION, LLC 260 W. Main St. Cambridge, WI 53523	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	LEE RECREATION, LLC	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Capital Plan
-----------------------	-----	-------------------------	--------------

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	1	Field Park Play Structure		\$81,471.00	
2	260	CYs Engineered Wood Fiber Surfacing (Field Park)		\$6,240.00	
3	1	Indian Head Park Play Structure		\$91,484.00	
4	260	CYs Engineered Wood Fiber Surfacing (Indian Head Park)		\$6,240.00	
			TOTAL	\$185,435.00	480-5700-5849

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	



QUOTATION

DATE: July 15, 2019

TO: Ron Bittner
Village of Mukwonago
630 East Veteran's Way
Mukwonago, WI 53149

FROM: Megan Lee Cunningham
RE: Playground Proposal - FIELD PARK

BURKE "Play That Moves You"

1-#142-120516-1 Intensity/Nucleus Modular Playstructure \$59,917.00
Playstructure is designed for ages 2-12 Year Olds
26 Active Play Components for an estimated 148 users
Minimum Area Needed: 58' x 104'

Play Components Included on Both Playstructures:

DECKS: 4-Triangle, 1-Square, 1-Split Square

BRIDGE: 96" Arched Catwalk Bridge

CLIMBERS: Power Pipes Climber, Odyssey Post double Link,
Tree Branch Climber-4, Apex Ellipse Climber, 40"
Stairs with Barriers, 2-Transfer Stations, Jungle Vine
Climber, Power Peak with Panels, Tree Branch Climber 32",
Tree Branch Climber 88",

SLIDES: Viper II Double Slide @ 96" Deck Ht., CSA Viper "L"
@ 48" Deck Ht., Luge Double Slide @ 48" Deck Ht., Velo
XL Straight Slide @ 96" Deck Ht.

BALANCE/SOCIAL: 2-Novo Arc Benches with Teardrop Counter
Climber, Dynamic Discs. 3-Ovistep Launch Pads

OVERHEAD EVENTS: Triangle Traverse,

MOTION: Fierce Cyclone Spinner

ROOF: 2-Shaker Square Roofs

ACTIVITY PANELS: 3-In-A-Row Ring Panel, Bee Panel

1-#SPSW	Single Post Swing Unit	\$ 3,766.00
	Includes 2-Bays with 3-Infant/Tot Seat & 1-Konnection Swing	
1-#560-2573	Kid Force Spinner	\$ 710.00
1-#560-2579	Volta Inclusive Spinner	\$ 5,860.00
1-#570-2676	Orb Rocker	\$ 6,950.00
1-#580-0173	6' Bench with Back	\$ 518.00
	Subtotal Equipment	\$77,721.00
	Project Discount	(\$15,600.00)
	80 Black Plastic Borders & Ramp	\$ 3,550.00
	Assembly/Installation of Equipment	\$15,000.00
	Freight	\$ 800.00
	TOTAL	\$81,471.00

OPTIONS:

260 yds³ Engineered Wood Fiber Surfacing Delivered/Installed – ADD \$9,880.00

260 yds³ Engineered Wood Fiber Surfacing Delivered Only – ADD \$6,240.00

-
- TERMS: Net 30
 - Site Preparation, Resilient Surfacing and Placement of Surfacing is the responsibility of the Village of Mukwonago
 - Lead-Time: 4-6 Weeks Upon Receipt of Order
 - Quote effective: Until 10-01-19



QUOTATION

DATE: July 15, 2019

TO: Ron Bittner
Village of Mukwonago
630 East Veteran's Way
Mukwonago, WI 53149

FROM: Megan Lee Cunningham
RE: Playground Proposal - INDIAN HEAD PARK-Revised

BURKE "Play That Moves You"

2-12 Play Area:

1-#142-119771-2 Nucleus Modular Playstructure \$19,847.00

Playstructure is designed for ages 2-12 Years

Play Components Included on Structure:

DECKS: 2-Triangle, 1-Square

CLIMBERS: Clubhouse Ascend Rock Climber, Transfer Station
With Hand Rails, Jungle Vine Climber, 2- Nature Play
Stumps, 2-Nature Play Small Rocks, RockIt Panel

SLIDES: Luge Double Slide @ 48" Deck Ht.

ROOF: Clubhouse Retreat Roof

ACTIVITY PANELS: Counter Panel

1-#SPSW Single Post Swing Unit \$ 2,550.00
Includes 1-Bay with 1-Tot Seat & 1-Konnection Swing Seat

5-12 Play Area:

Playstructure is designed for ages 5-12 years

Play Components included on Structure:

1-#142-119771-2 Nucleus Modular Playstructure \$65,302.00

DECKS: 2-Triangle, 1-Square, 1-Hex/Tree Trunk

BRIDGE: Arched Catwalk Bridge

BALANCE: Launch Pad,

CLIMBERS: Power Pipes Climber, Taktiks Bow Climber,
24" Steps between Decks, Transfer Station with
Handrails, Clubhouse Board Climber, Clubhouse
Leaf Climber, Clubhouse Stone Slope Climber, Jungle
Vine Climber, Power Peak with Panels, Tree Branch
Climber

SLIDES: Viper II Over/Under Slide @ 96" Deck Ht.,
Velo Straight Slide @ 72" Deck Ht.

OVERHEAD EVENTS: Plexus Overhead with Plexus Rung
Climber, Plexus Tangle Climber, Plexus Step Climber

ROOFS: Clubhouse Retreat Roof, Clubhouse Hex Roof for
Tree Toppers

ACTIVITY PANELS: Tracks 2-Side Play Panel

1-#SPSW	Single Post Swing Unit	\$ 1,270.00
	Includes 1-Bay with 2 Belt Swing Seats	
	Subtotal Equipment	\$88,969.00
	Project Discount	(\$18,000.00)
	85 Black Plastic Borders & Ramp	\$ 3,725.00
	Assembly/Installation of Equipment	\$16,000.00
	Freight	\$ 800.00
	TOTAL	\$91,494.00

OPTIONS:

260 yds³ Engineered Wood Fiber Surfacing Delivered/Installed – ADD \$9,880.00

260 yds³ Engineered Wood Fiber Surfacing Delivered Only – ADD \$6,240.00

-
- TERMS: Net 30
 - Site Preparation, Resilient Surfacing and Placement of Surfacing is the responsibility of the Village of Mukwonago
 - Lead-Time: 4-6 Weeks Upon Receipt of Order
 - Quote effective: Until 10-01-19

VILLAGE OF MUKWONAGO PURCHASE REQUISITION

PLEASE TYPE OR PRINT IN INK CLEARLY ON THIS FORM

DATE:	9/12/19	NUMBER:	
-------	---------	---------	--

VENDOR NAME & ADDRESS:	SHIP TO:
Boland Recreation 134 Hilltop Dr. Fall River, WI 53932	DPW

DEPT NAME:	SUGGESTED VENDOR	AUTHORIZED SIGNATURE
DPW	Boland Recreation	

BUDGETED ITEM?	Yes	BUDGETED SOURCE:	Capital Plan
-----------------------	-----	-------------------------	--------------

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>ACCT #</u>
1	1	Miniwaukan Park play structure/installation and engineered wood fiber surfacing		\$110,000.00	
2	1	Relocation of Minwaukan structure to Minors Park		\$18,070.00	
			TOTAL	\$128,070.00	480-5700-5849

FINANCE COMMITTEE USE ONLY	
APPROVED (COMMITTEE INITIALS):	
DATE:	
SPECIAL INSTRUCTIONS	

Chris Roush

Sales, WI
134 Hilltop Drive
Fall River, WI 53932
641-485-1965 (cell)
bolandrecwi@mediacombb.net



www.bolandrecreation.com

Mark Boland, Owner

2347 Oak Park Road
Marshalltown, IA 50158
iowaparkplace@mchsi.com
1-800-798-7589

Miniwaukan Park
Ramped Structure
Mukwonago, WI
9-12-19

Equipment depicted in CD225018 , delivered:	\$68,790.00
Install New equipment:	\$30,410.00
360 yards engineered wood fiber, delivered:	\$10,800.00
Installation of wood fiber:	customer responsibility
Total Project:	\$110,000.00

Prepared by: Chris Roush

Prices are good for 30 days

Prices include delivery to your job site

Prices **DO NOT** include sales tax, if applicable

Payment for materials is due by 30 days after delivery.

Payment for installation services is due by 15 days after completion of work.

Boland Recreation reserves the right to charge a 1.5% fee on past due invoices.

NOTE: Boland Recreation, Inc. is **NOT RESPONSIBLE** for unloading of equipment, storage, permits, fees, ground preparation, pea gravel, borders, disposal of trash, sales tax, or anything in addition to what is listed above.

*Miracle Recreation**Newco Scoreboards**Shelters**Goalsetter Basketball Systems**Safety Surface
Waterslides**Benches**Waterplay Equipment**Rock Climbers**Picnic Tables**Park
Amenities**And More*

Chris Roush

Sales, WI

134 Hilltop Drive

Fall River, WI 53932

1-485-1965 (cell)

bolandrecwi@mediacombb.net



www.bolandrecreation.com

Mark Boland, Owner

2347 Oak Park Road

Marshalltown, IA 50158

iowaparkplace@mchsi.com

1-800-798-7589

Minor Park
Mukwonago, WI
7-15-19

Miracle Timber border (36'x78'area) w/ramp access delivered:	\$4,390.00
Remove equipment from Miniwaukan Park, haul and Reinstall in Minor Park:	\$9,000.00
156 yards engineered wood fiber, delivered:	\$4,680.00
<u>Installation of wood fiber:</u>	<u>customer responsibility</u>
Total Project:	\$18,070.00

***Pricing does not cover any unforeseen damage to the existing structure that may occur during removal. It also does not cover the removal or disposal of wood fiber at Miniwaukan Park under existing structure.**

Prepared by: Chris Roush

Prices are good for 30 days

Prices include delivery to your job site

Prices **DO NOT** include sales tax, if applicable

Payment for materials is due by 30 days after delivery.

Payment for installation services is due by 15 days after completion of work.

Boland Recreation reserves the right to charge a 1.5% fee on past due invoices.

NOTE: Boland Recreation, Inc. is **NOT RESPONSIBLE** for unloading of equipment, storage, permits, fees, ground preparation, pea gravel, borders, disposal of trash, sales tax, or anything in addition to what is listed above.

*Miracle Recreation**Newco Scoreboards**Shelters**Goalsetter Basketball Systems**Safety Surface
Waterslides**Benches**Waterplay Equipment**Rock Climbers**Picnic Tables**Park
Amenities**And More*



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Protective Services
Topic:	Department Study
From:	Jeff Stien, Fire Chief
Department:	Fire Department
Presenter:	Jeff Stien
Date of Committee Action (if required):	09-16-19
Date of Village Board Action (if required):	09-18-19

Information

Subject:

Department Study proposal results.

Background Information/Rationale:

The Almont Study 10-2000, addressed policy, procedures and communications. No study has been done to analyze the fire department to address current and future staffing needs, funding and services provided. We need to get a baseline for the fire department and an outside independent review of current and future staffing needs and ways to increase efficiencies. RFP requests went to five consulting companies by email and contacted one by phone but no response. There were three respondents two that met the deadline and one that there was complications (see attached email).

Key Issues for Consideration:

To determine if there are any staffing deficiencies, to address any concerns on current and future needs of the department.

Fiscal Impact (If any):

\$18,900.00 up to \$22,475.00. The study would start in 2019 and finish in 2020. Funding would come out of Protective Services (\$40,000.00) 2020 Budget. No Union negotiations for 2020.

Requested Action by Committee/Board:

Recommend proceed with study and approve lowest bid.

Attachments

- Scope of Work Fire Staffing RFP Mukwonago
- Organizational Study Companies
- GovHR Proposal
- McGrath Consulting Proposal
- RW Management Group Proposal

Organizational Study Companies

	Emailed	Received	Cost
<ul style="list-style-type: none"> • RW Management Group, Inc. <ul style="list-style-type: none"> ○ 1256 Wrenfield Way Oconomowoc, WI 53066-2387 ○ 262-354-0731 ○ jroemer@rwmanagementgroup.com 	07-29-19	08-20-19	\$18,900.00
<ul style="list-style-type: none"> • GovHR USA <ul style="list-style-type: none"> ○ 630 Dundee Rd #130, Northbrook, IL 60062 ○ 847-830-3240 ○ jcademartori@govhrusa.com 	07-29-19	09-03-19	\$22,475.00
<ul style="list-style-type: none"> • Springsted, Inc. <ul style="list-style-type: none"> ○ 710 N Plankinton Ave, Milwaukee, WI 53203 ○ 414-220-4255 	called 07-29-19 and 08-07-19		
<ul style="list-style-type: none"> • WI Public Policy Forum Barb, Rob Henken- President <ul style="list-style-type: none"> ○ 633 W Wisconsin Ave #406, Milwaukee, WI 53203 ○ 414-276-8240, 414-435-1105 ○ rhenken@wispolicyforum.org 	07-30-19	Received email 09-06-19	
<ul style="list-style-type: none"> • Resource Management Associates, Inc. (2012 \$7,850) Charles Hale <ul style="list-style-type: none"> ○ 17730-A Oak Park Ave, Tinley Park, IL 60477 ○ 708-444-2326 ○ Rma2500@gmail.com, Rma9696@gmail.com 	07-29-19		
<ul style="list-style-type: none"> • McGrath Consulting Group, Inc. (2012 \$12,360) <ul style="list-style-type: none"> ○ PO Box 190, Wonder Lake, IL 60097 ○ 815-728-9111 ○ info@mcgrathconsulting.com 	07-29-19	08-09-19	\$22,750.00



Village of Mukwonago

AGENDA ITEM REQUEST FORM

Committee/Board:	Protective Services
Topic:	Department Study RFP
From:	Jeff Stien, Fire Chief
Department:	Fire Department
Presenter:	Jeff Stien
Date of Committee Action (if required):	07-15-19
Date of Village Board Action (if required):	07-17-19

Information

Subject:

Department Study RFP.

Background Information/Rationale:

The Almont Study 10-2000, addressed policy, procedures and communications. No study has been done to analyze the fire department to address current and future staffing needs, funding and services provided. We need to get a baseline for the fire department and an outside independent review of current and future staffing needs and ways to increase efficiencies.

Key Issues for Consideration:

To determine if there are any staffing deficiencies, to address any concerns on current and future needs of the department.

Fiscal Impact (If any):

No operating budget impact. This is a RFP. Once the quotes come back that information will be taken to committee to recommend to the respective boards to proceed or not and to address any study funding concerns.

Requested Action by Committee/Board:

Recommendation send out the proposed RFP.

Attachments

- Scope of Work Fire Staffing RFP Draft Mukwonago
- Organizational Study Companies

SCOPE OF WORK for Mukwonago Fire Department Study

A. General

The purpose of this RFP is to select a firm qualified to conduct a staffing study and analysis for the Mukwonago Fire Department. For this Fire Department staffing analysis the selected firm is expected to provide qualified and expert professional services, including, but not limited to:

Current Department Funding and Staffing:

1. Determine the number of firefighters, supervisors, and command officers currently required to enable a department to:
 - a. Respond to emergency demands of the communities being served;
 - b. Respond to non-emergency demands of the community;
 - c. Conduct prevention and other proactive community risk reduction activities;
 - d. Allow personnel to meet all administrative requirements satisfactorily, including report writing, training, and personal needs; and
 - e. Promote the safety of the public and members of the fire department.
 - f. Evaluate how productively personnel and other resources are used to conduct current operations.

Efficiency and Effectiveness:

2. Suggest a plan for deploying the required firefighters and supervisors most cost effectively, by shift and area in response to geographical incidence of emergencies and demands for non-emergency services.
3. Identify areas and services that require a more effective response.
4. Identify functions performed by a department that can be performed more effectively by alternative means and/or agencies.

Future Needs:

5. Assess staffing requirements for the immediate future.
6. Project future workload and service demands.
7. Specify appropriate levels of personnel needed to conduct future departmental operations.
8. Review organizational effectiveness of classifications with the Department and a recommendation for determining appropriate staffing based on current and future service demands.
9. As part of the departmental staffing review, consideration should be given to HR-related issues including career development, training, advancement, employee stress, etc. and issues related to overtime incurred due to understaffing, if any.

Consideration and Costs for:

1. Sustain current costs

2. Continue current services
3. Addressing staffing levels to meet future needs

Executive Summary Report:

1. Written Final Report
 - a. Recommendations
 - b. Plan to accomplish recommendations
 - c. Timeline to complete plan
 - d. Financial projections for recommendations
 - i. Evaluate municipal tax contribution to fees ratio

Public Input and Board Meetings:

1. Hold a minimum initial and midway process public input sessions
2. Hold a minimum of two public meetings to present draft report and champion ideas
3. Present draft report to Joint Board
4. Final edits, address questions and presentation of final draft to Joint Board for approval
5. Onsite visits with staff and command staff to understand daily operations

Chief Jeff Stien

From: Tim Sashko <tsashko@govhrusa.com>
Sent: Tuesday, September 3, 2019 12:10 PM
To: Chief Jeff Stien
Cc: Joellen Earl
Subject: Proposal
Attachments: Mukwonago Study Proposal V.2.pdf

Chief, I apologize that you did not receive our proposal. I had sent it to the office for approval and they would normally send it from there. There was some apparent confusion that we both thought each other was sending it to you.

I fully understand if it is not accepted due to the due date having passed. If it is considered, I would greatly appreciate that. We rarely, if ever run into this and are focused on timely responses to our clients.

Respectfully,

Tim

T.E Sashko
Vice-President



[630 Dundee Road, Suite 130](#)
[Northbrook, IL 60062](#)

Direct Line: 847-380-3240

Mobile: 847-561-3886

Main Line: 847-380-3240

Fax: 866-401-3100

Email: tsashko@govhrusa.com

www.GovHRusa.com



**VILLAGE OF MUKWONAGO AND THE TOWN OF MUKWANAGO
PROPOSAL FOR A FIRE DEPARTMENT EFFICIENCY STUDY
August 15, 2019**

Thank you for the opportunity to provide you with a proposal for a Study related to an analysis of the current staffing of the Mukwonago Fire Department.

Firm Background

GovHR USA ("GovHR") is a public management consulting firm serving municipal clients and other public sector entities on a national basis. Our headquarters offices are in Northbrook, Illinois. We are a certified Female Business Enterprise in the State of Illinois and work exclusively in the public sector. GovHR offers customized executive recruitment services and completes other management studies and consulting projects for communities.

GovHR is led by Heidi Voorhees, President, and Joellen Earl, Chief Executive Officer. Ms. Voorhees previously spent 8 years with the nationally recognized public-sector consulting firm, The PAR Group, and was President of The PAR Group from 2006 – 2009. Ms. Voorhees has 19 years of local government leadership and management service, with ten years as the Village Manager for the Village of Wilmette. Ms. Earl is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Earl has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services.

GovHR Vice President Tim Sashko will be responsible the Fire Department Efficiency Study, and he will be assisted by GIS Specialist Mark Gaunky. Mr. Sashko's biography is attached to this Proposal and his contact information is:

Tim Sashko
Vice President
GovHR USA LLC
Telephone: 847-561-3886
TSashko@govhrusa.com

Mr. Sashko has conducted similar studies in Quincy, Illinois (2017 – contact Chief Joe Henning, jhenning@quincyl.gov); Lake Villa, Illinois (2016 – contact James Stout, Board President, jstout@lakevillafpd.com); and Zion/Beach Park (2016 – contact Chief John Lewis/Zion, johnl@zion.il.us, or Chief Paul Tierney/Beach Park, tierneyp@beachparkfd.org).

Project Summary

Every day, local leaders, managers, and fire chiefs are faced with decisions that relate to providing fire protection, emergency medical services, and other services for their community. Now, more than ever, these leaders are faced with the constant pressure of properly aligned services to budget limitations. Many local governmental executives are hard-pressed to justify any increase in expenditures unless directly

630 Dundee Road, Suite 130, Northbrook, IL 60062
Local: 847.380.3240 Toll Free: 855.68GovHR (855.684.6847) Fax: 866.401.3100 GovHRUSA.com

EXECUTIVE RECRUITMENT INTERIM STAFFING MANAGEMENT AND HUMAN RESOURCE CONSULTING



attributed to improved or expanded service delivery in their community. This project will apply nationally accepted response and staffing standards to the Germantown Fire Department and will evaluate the current effectiveness of service delivery and staffing.

Scope of Work

The objective of this project is to conduct a deployment and concentration analysis to determine if the level of fire, fire prevention, funding and EMS service provided under the current overall service delivery profile is efficient or in need of change.

Applying GIS analysis to three years of incident data, as well as the evaluation of current non-emergency related operations including training, standard operating procedures, Community Risk Reduction (CRR), department community outreach, municipal funding, the Consulting Team will assess:

The Analysis will determine the following:

- Current staffing of the department
- Station placement/ locations
- Apparatus typing, placement and reserve capabilities
- Closest Responses (response plan analysis)
- Travel time analysis
- Operational Staffing of Apparatus
- Station and company availability
- Fire Prevention practices
- Community outreach programs and initiatives
- Future call volumes and responsibilities
- Potential for outsourcing
- Consolidation of services

Objectives will be completed in steps as outlined below:

Step #1 – Initiate Project (within 14-days of project award)

Upon award of contract, initial meetings will be held with Village Administrator John S. Weidl, Town Administrator Kathy Karalewitz and Chief Jeffery R. Stein to develop the following:

1. Primary tasks to be performed (data collection)
2. Person(s) responsible for each task
3. Timetable for each task to be completed
4. Method of evaluating results
5. Resources to be utilized
6. Possible obstacles or problem areas associated with the accomplishment of each task
7. Establish desired timelines for the required public input sessions

From these interviews, the Consultant will obtain an additional perspective on operational, staffing, economics, and policy issues facing the fire service. In addition, the Consultant will learn more about availability of data necessary to meet projected goals.



Step #2 - Conduct GIS Service Level Analysis (within 30 days of the start of the project)

1. Gather Data
 - a. Pull response data from CAD systems from agency's dispatch center or department data (NFIRS)
 - b. Acquire the following additional GIS Data Shapefiles
 - i. Parcels for the both the Village of Mukwonago and the Town of Mukwonago
 - ii. Street Centerlines
 - iii. Lakes/Ponds/Rivers

These are necessary to provide the hot mapping of the efficiency in covering the Village and Town measured against NFPA 1710 and 1720 to evaluate the efficacy of call responses.

2. Analyze Data
 - a. Analyze data for statistical significance to ensure both validity and reliability of data.
 - b. Produce GIS maps and conduct spatial analysis of data
 - Apparatus / Staffing distribution
 - Community target hazards and "hot spots"

Step #3 - Emergency Services Information Review – (during Step #2)

Data received by GovHR will be evaluated in concert with additional documents received from the department, including but not limited to, information gathered at the kick-off meeting:

1. Strategic Plans
2. Annual Plans (including goals and objectives)
3. Organizational Charts
4. A Risk and Demand Analysis for each fire company to determine resources needed including, but not limited to:
 - a. Staffing
 - b. Equipment
 - c. Specialized equipment

Step #4 – Prepare Draft Report – (within 90 days of start of project)

A draft report will be submitted to the Village and Town Administrators in preparation for the two public presentation meetings to present the drafts and champion additional ideas. The editorial and critical comments obtained shall be considered as essential information in the final report. Once that is completed the draft report as edited will be presented to the "Joint Board" in preparation for the development of the final report.

Step #5 – Prepare Final Report - (delivered within 120 days of project start)

Adhering to the parameters as established, the GovHR consulting team will prepare and provide an electronic/PDF report, focused for stakeholders in the process and local elected officials. The report will detail the data and information acquired during the engagement and the Consultant's analysis and recommendations.



Total Proposal Cost:

Consultant Fee – 171 hours @ \$125/hour	\$21,375
Expenses (not to exceed)	\$ 1,100 (including trip mileage)
Total:	\$22,475

Professional fees and expenses will be invoiced as follows:

1st Payment: 1/2 of the Consultant Fee (invoice sent upon acceptance of our Proposal).

2nd Payment: The balance of the Consultant Fee plus expenses following completion of the Study (invoice sent following presentation of the Final Report.)

Payment is due within 30 days of receipt of invoice, after which a 2% monthly charge will accrue.

This proposal will remain in effect for a period of three months from the date of the Proposal. We look forward to working with you on this important project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Heidi Voorhees', is written over a light blue horizontal line.

Heidi J. Voorhees
President
GovHR USA

Attachment: Consultant Biography

CONSULTANT BIOGRAPHY

Tim Sashko

Chief T.E. Sashko (retired) is a Vice President with GovHR USA, and is a 38-year veteran of the fire service. He began serving in the fire service as a paid-on-call firefighter/paramedic with the Village of Buffalo Grove, IL in 1979, retiring as the Chief in 2007. He was then selected to serve as the Fire Chief in the Village of Mundelein, IL from 2007 until April 30, 2015. He also served as the Emergency Management Coordinator for both municipalities while fire chief. Chief T.E. Sashko served as the Executive Director for the Illinois Fire Chiefs Association from 2015 until 2017. He has been a member of the Lake County Board of Health since 2003 and was honored to be elected as the President in November of 2013 and continues to function in that role. The Lake County Health Department is a \$75 million/year health care and prevention provider employing over 960 employees in Lake County, IL. During his tenure with the Board of Health he has served on the Environmental Health Advisory Committee, the Budget Committee, the Executive Committee and support for the Lake County Veterans and Family Services Foundation.

He is a Board Member for Operation North Pole, a 501(c)3 charity providing special programs to children suffering from cancer and other life-threatening diseases as well as other outreach programs. Additionally, he continues to serve as a member of the Greater Chicago Red Cross Heroes Program since 2004, which honors everyday heroes each year in the Chicagoland area who have made a difference in the lives of others. He also chairs the Blood Donation Committee for the Village of Mundelein working with LifeSource Blood Services (now Vitalant) and was honored by the Illinois Association of Blood Banks for continued efforts and innovation raising the awareness for blood donors in 2014 and ADRP for the Humanitarian Award in 2019.

He has held numerous executive officer positions including President of the Illinois Fire Chiefs Association, President of the Metropolitan Fire Chiefs Association, President of the Lake County Fire Chief's Association and Chairman of the Lake and McHenry Counties Specialized Response Teams as well as being the Chair of the Illinois Fire Chiefs Foundation Fund Raising Committee. Chief Sashko was recognized by the Illinois Fire Chief's Association as the "Chief of the Year" for 2006 and was also a nominee for the Chief of the Year for the International Fire Chiefs Association in that same year. He also was recognized as the Alumni of the Year from Buffalo Grove High School in 2002 and Firefighter of the Year award from the Grayslake, Mundelein, and Libertyville Exchange Club of America in 2011.

Chief Sashko has an extensive background in labor relations and has negotiated numerous contracts successfully. Through his responsibilities and focus on the future of the fire service and public safety, he has been active in legislation development, management, negotiations and representation at the local, county, state and federal levels both in public safety and public health. Throughout the past 10+ years he has been active in providing a balance and professional approach to critical issues governed within Illinois. He was instrumental in creating succession plans for both municipalities he has served to provide the necessary guidance and direction for the development of personnel. He broadened initiatives that provided fiscal balance, while maintaining high-level service profiles within the communities he served. During his career, he has coordinated various strategic plans and operational plans as well as employee performance rating systems for current performance and predictive performance for personnel. Chief Sashko was one of the originators of the now successful Lake/Cook Critical Incident Protocol promoting public and private



partnerships in planning and preparedness for emergency management coordinated by Michigan State University. He also chaired a regional training facility shared between four governmental agencies and expanding the footprint of opportunities and programs during his tenure as chairman. Community outreach and engagement were two predominant areas of focus throughout much of his leadership career.

Chief Sashko holds a management degree from Southern Illinois University with honors, numerous state certifications and is a state certified Fire Officer III in Illinois.

Professional Education, Training and Instruction, Memberships and Affiliations, Awards and Local Government Professional Background

Professional Education

- Bachelor's degree in Management, Southern Illinois University

Memberships and Affiliations

- President, Lake County Board of Health
- Board Member for Operation North Pole
- United Way of Lake County 2-1-1 Disaster Task Force Team Member – Stewardship Team Member
- Greater Chicago Red Cross Heroes Outreach Committee (former Selection Committee)
- Former President of the Illinois Fire Chiefs Association
- Former Executive Director Illinois Fire Chiefs Association
- Former President of the Metropolitan Fire Chiefs Association
- Former President of the Lake County Fire Chief's Association
- Former Chairman of the Lake and McHenry Counties Specialized Response Teams
- Former Chair of the Illinois Fire Chiefs Foundation Fund Raising Committee
- Former Chairman, Combined Area Fire Training partnership
- Former Director, Illinois Fire Chiefs Educational and Research Foundation
- Former Committee Member, Trauma Region X

Awards

- Illinois Association of Blood Banks
- Chief of the Year, Illinois Fire Chief's Association
- Alumni of the Year from Buffalo Grove High School
- Mundelein Exchange Club – Firefighter of the Year
- ADRP Humanitarian Service Award - 2019

Local Government Professional Background

- | | |
|--|--------------|
| • IChiefs Solutions, Mundelein, IL | 2017-Present |
| • Lake County Board of Health | 2003-Present |
| • Executive Director, Illinois Fire Chiefs Association | 2015-2017 |
| • Director, Metropolitan Fire Chiefs Association | 2014-2015 |
| • Fire Chief, Mundelein, IL | 2007-2015 |
| • Fire Chief, Buffalo Grove, IL | 1979-2007 |

630 Dundee Road, Suite 130, Northbrook, IL 60062

Local: 847.380.3240 Toll Free: 855.68GovHR (855.684.6847) Fax: 866.401.3100 GovHRUSA.com

Proposal to Conduct

An Operational Assessment & Staffing Study of the

Mukwonago Fire Department

for the

The Village of

Mukwonago

Where life, leisure and business thrive.

and



Submitted by



August 2019



August 12, 2019

Mr. John S. Weidl - Administrator Village of Mukwonago
440 River Crest Ct.
Mukwonago, WI 53149

Ms. Kathy Karalewitz – Administrator Town of Mukwonago
W320 S8315 Beulah Road
Mukwonago, WI 53149

Dear Mr. Weidl and Ms. Karalewitz,

McGrath Consulting Group, Inc. is pleased to submit a proposal to the Village of Mukwonago and the Town of Mukwonago to conduct a comprehensive study/analysis of fire, rescue and EMS services provided by the Mukwonago Fire Department. The study would involve all objectives outlined in the RFP as provided by Fire Chief Jeffrey Stien.

This proposal outlines the project plan, methodology, consulting team assigned to this project, and other information. McGrath Consulting Group, Inc. utilizes consultants who are highly skilled individuals with both educational credentials and work experiences in the areas outlined in this proposal. Our consultants have an extensive understanding of the Fire/Rescue/EMS service and utilize proven study methodologies. The culmination is a report which addresses current and future opportunities while ensuring the provision of Fire/Rescue/EMS services is conducted in the most effective and efficient manner.

Our consulting team focuses on identifying areas of service excellence and providing opportunities to implement change that will result in improved services while ensuring cost-effective delivery of such services. Our project manager will communicate regularly with your designated individual to ensure a timely response to issues, questions, or requests you might have; as well as meetings during site visits. Our project team will remain intact during the duration of this project.

We understand the importance of this project and look forward to the opportunity of working with the city and town officials, fire department leadership, and other identified stakeholders.

Sincerely,

Tim Mc Grath Ph. D.

Dr. Tim McGrath, CEO

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General Information

McGrath Consulting Group, Inc. is an Illinois based organization that specializes in public sector consulting predominately in the field of fire, EMS, and human resource management. The principals of the company have over 50 years of public sector experience.

Company: McGrath Consulting Group, Inc.
P.O. Box 190
Wonder Lake, IL 60097
Office: Wonder Lake, IL
Contact: Phone: (815) 728-9111
Fax: (815) 331-0215
Web: www.mcgrathconsulting.com
Email: tim@mcgrathconsulting.com

Federal Tax I.D. #: 01-0774070

CEO: Dr. Tim McGrath – McGrath Consulting Group, Inc.
CEO: Dr. Victoria McGrath – McGrath Human Resources Group

Firm Identification & Qualifications

McGrath Consulting Group, Inc. has approximately 375 clients in 40 states. Our firm currently employs 27 fulltime or independent contractors to assist in projects. It is the corporate policy that one of the principals of the firm actively participates in each awarded study.

McGrath Consulting Group, Inc. has conducted a number of Staffing Reviews/Department Audits/Fiscal Analysis for similar fire/EMS organizations. Our company prides itself on its innovative recommendations to maximize service in the most fiscally sound manner. We address current and future issues regarding cost-effectiveness and efficiency of services/programs (long-range strategic plans), program leadership/management, adequate staffing levels, organizational opportunities to improve services, resource needs, exploration of partnerships, alignment of the service provider's operations with the mission and vision of those that govern and revenue generating methods.

Understanding the Project

The foundation of the study requires a comprehensive analysis (assessment/audit) of the fire department's: funding, staffing, efficiency, effectiveness, future needs, fiscal implications. provided by the Mukwonago Fire Department. The study will address the areas of excellence as well as identify opportunities for improvements. Public input will be assessed through a minimum of two public meetings; draft report reviewed by the Joint Board for input.

Study Methodology

Our study methodology involves immersing a highly skilled team of consultants with expertise in the fire/EMS profession on site to conduct interviews, make observations, measure performance, determine expectations, and most importantly – listen to the stakeholders. McGrath Consulting also utilizes a GIS mapping program to illustrate and evaluate response times and station facility location(s).

McGrath Consulting Group, Inc. believes that it is important to meet with the Village/Town Officials-Elected and Appointed, fire department leadership, fire/EMS department and other key decision-makers to gain a clear understanding of current operations, as well as the future direction of the fire/EMS services. The outcome of the data analysis, interviews, and comparison with industry standards and practices is presented in a comprehensive fire/EMS assessment report identifying any issues and opportunities to address issues of concern. Our recommendations are prioritized in order to assist in planning for the fiscal impact of implementation.

This document will provide Village/Town officials with an independent non-biased assessment of the current fire/EMS services delivered by the Mukwonago Fire Department; as well as future opportunities considerations of staffing methodology, improve service delivery if desired, and identify future resource needs and their fiscal implication.

Stakeholders Input

Stakeholder meetings will provide the consulting team the ability to identify the current issues and insight into the overall emergency services provided. Included in the study will be an analysis of resources needed, certification licensing requirements, organizational chart, and fiscal implications for recommendations.

The consulting team will schedule interviews with, but not be limited to, the following stakeholders:

- *Village elected and appointed officials*
- *Town elected and appointed officials*
- *Fire Department Leadership*
- *Fire Department officers & members*
- *EMS Oversight Officials*
- *Mukwonago Police Department 9-1-1 PSAP*

Stakeholder input is critical to the project's success; therefore, considerable amount of time will be dedicated to this endeavor. These meetings and interviews will provide the consulting team the ability to identify the culture of the organization, opportunities to improve existing services, identify service delivery options; and explore opportunities for the future. All stakeholders' interviews will be kept confidential with the consultants recapping the major themes discovered without the identification of a specific stakeholder.

Unique Approach

Our firm does not utilize a cut-and-paste approach to our clients; rather, we take the time needed to learn the culture of the service provides. Learning the culture of the services providers sounds nice, but what does it mean and why does it make a difference in the outcome of a study?

Basically, organizational culture is the personality of the organization comprised of the assumptions, values, norms, and tangible signs (artifacts) of organization members and their behaviors. Each department has its own culture, most often both an espoused culture and an enacted culture; which might or might not align with the perceived culture of those who govern and its leadership. Our firm believes that understanding the culture is essential to identifying opportunities for change. We seek to understand the culture by viewing it at different levels.

Scope of Study Objectives

The study will address the following objectives/topics which are briefly described below. Each objective has considerable depth and this outline is intended to illustrate the scope of work – not the breadth of the topic. These objectives will be addressed in both service provider organizations.

Objective - Development of Project Work Plan

- Develop a project work plan based on the scope of work
- Conduct an initial meeting with the Mukwonago project team
- Gain an understanding of the organization's background, goals and expectations for the project
- Establish working relationships, make logistical arrangements, determine communication process and finalize contract arrangements
- Identify work plan specifics
 - Primary tasks to be performed
 - Person(s) responsible for each task
 - Time table for each task to be complete
 - Method of evaluating results
 - Resources to be utilized
 - Possible obstacles or problem areas associated with the accomplishment of each task

Objective - Review of Background Information and Data

- Review and analyze pertinent information, data, maps and previous studies
- Assess and evaluate the information provided to the consultant by the fire department
- Utilize the appropriate information, data, maps and other information

Objective - Governance & Management Component

- Assess the mission and functionality of the joint boards and department governance
- Assess and evaluate the functionality of the department's Organizational Structure
- Review and evaluate fire department critical issues and future challenges
- Evaluate the effectiveness of both internal and external communication processes
- Review existing policies and procedures – evaluate against industry best practice:
 - Standard Operating Guidelines/Procedures – emergency and non-emergency services

Objective - Fire/EMS Department Overview/Operations

- Assess the current overall fire/EMS operations within in the fire department for efficiency and effectiveness – information used as the basis for recommendations

- Gain an understanding of the history and culture of the organization
- Provide a general overview of the fire department and respective protection area
- Assess the current operation within the fire department including fire, EMS, fire prevention, and safety education activities
- Analyze the organizational structure, design and administration

Objective – Data Analysis

- Determine trends using data collection for the last three years to determine trends in:
 - Emergency responses
- Analyze current emergency operations:
 - Types of emergency incidents
 - Response times
 - Time of emergency alarms
 - Day of the week of emergency
 - Calls by month
 - Simultaneous call data
 - Location of responses
- Assess existing department strategic plan
- Review current deployment strategy and identify any opportunities for improvement
- Evaluate emergency medical services delivery and support functions
- Evaluate emergency medical non-emergency patient transports services (if provided)
- Assess current mutual aid and automatic response agreement(s) with surrounding jurisdictions

Objective: Service Goals For The Future

- Consider the fire department's vision for future service needs?
- What demographic changes can be expected in the Mukwonago Fire Departments long-range planning
- How adaptable are the governing boards of the organization to changes in the external environment of the areas to which they provide service?
- What fire/EMS model will be best suited for Mukwonago Fire Department in the future?

Objective - Staffing

- Review and evaluate administration and support staffing levels
- Evaluate the appropriateness of staffing methods, numbers, and distribution of personnel
 - Administrative and support staff
 - Suppression staff including shift and fire company levels
 - Emergency medical technician and paramedic staff
 - Fire Prevention staff
 - Safety education staff
- Review staff scheduling methodology
 - Career/Part-time/Volunteer
- Evaluate the responsibilities and activity levels of personnel
- Evaluate department's staffing levels compared to national standards
- Evaluate staffing/deployment options based on calls for service geographically, demand for service, or other factors

- Evaluate fiscal considerations for all aspects of increased staffing and their effect on municipal budgets

Objective - Mutual Aid / Automatic Aid

- Does the department maximize the benefits of mutual/automatic aid?
- What opportunities exist to enter into additional partnerships both from an emergency and non-emergency perspective with other area service providers?

Objective - Fiscal/Capital Analysis

- Analyze the governing board and the department's current fiscal condition
- Evaluate the operational and capital budget
- Review funding, fees, taxation and other financial resources for the fire department
- Review current capital assets and analyze future needs based on existing conditions for the department
- Review historical data (3-years) of the fire department's revenue and expenses
- Analyze the fire department governing board and their history of fiscal efficiency
- Identify future fiscal forecast and associated challenges
- Identify potential savings and costs both short and long term
- Identify future funding options for the fire department
- Identify cost recovery programs/options

Objective - Draft Master Fire Protection Plan

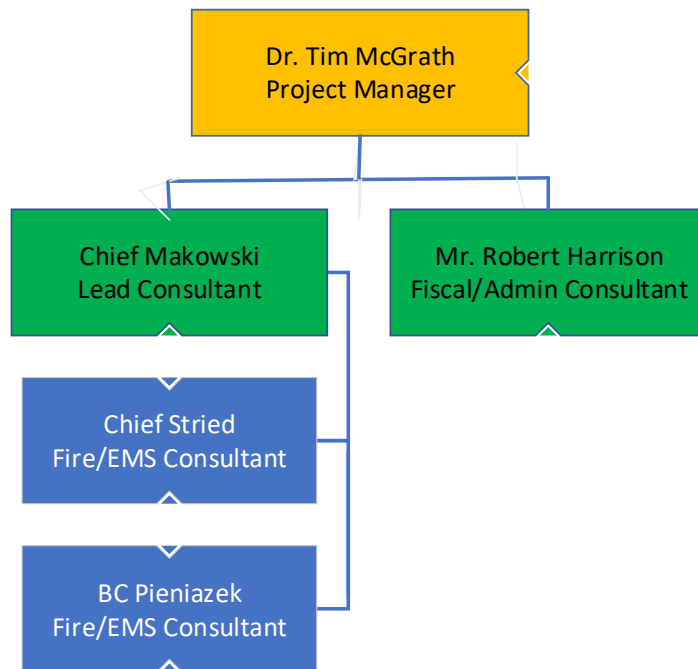
- Develop draft report and produce a PDF document for review by Village/Town administration and department head, who will provide feedback
- The report will include:
 - Detailed narrative analysis of each report component structured in easy-to-read sections and accompanied by explanatory support to encourage understanding by both staff and civilian readers
 - Clearly designated recommendations highlighted by easy reference and cataloged as necessary in a report appendix
 - Supportive charts, graphs and diagrams where appropriate
 - Supportive maps, utilizing GIS analysis as necessary

Objective - Final Review/Master Fire Protection Plan

- Revise draft report as necessary and provide a PDF disk copy of the final versions of the report. Conduct a formal presentation for elected officials, staff and/or general public as necessary
- Assure that the formal presentation includes the following
 - Summary of the nature of the report, the methods of analysis, the primary findings and critical recommendations
 - Supportive audio-visual presentation
 - A review and explanation of primary supportive charts, graphs, diagrams and maps

- Provide an opportunity for questions and answers
- Provide all materials, files, graphics and written material to the department at the conclusion of the presentation

Consulting Team



Project Consulting Team Members

McGrath Consulting Group, Inc. employs approximately twenty-seven staff members (principals, consultants, and clerical). The following consultants will be assigned throughout the duration of this project.

Fire/EMS Consulting Team

Dr. Tim McGrath – Project Manager

As CEO of McGrath Consulting Group, Inc. Dr. Tim McGrath is the visionary of the organization. His 33 years of experience in Fire and EMS as well as his ability to develop innovative solutions makes McGrath Consulting different than other firms. Dr. McGrath started his career as a volunteer firefighter and went through the transition of an informal group of civic minded individuals to an integral department within the Village of Gurnee, IL. During his tenure with Gurnee, the Village rapidly grew from a small bedroom community to one that hosts a Six Flag Great America, and at the time, the world's largest shopping center – 2.2 million square feet under one roof. Dr. McGrath was in administrative positions during

both of the ventures, so he understands the opportunities and challenges growth brings to the fire service.

Dr. McGrath was part of the first paramedic pilot program in the State of Illinois. Through his leadership, he brought in the first non-education-based paramedic training program in the City of Brookfield fire department. Thus, the City of Brookfield Fire Department became a profit center training all paramedic personnel for Waukesha County, WI.

Dr. McGrath's passion is in consolidation of services. This can entail a wide range of relationships from simply sharing resources to full consolidation and integration of services. Thus, conducting an analysis of each department, Dr. McGrath is able to identify the areas for greater cooperative efforts that continue to provide quality services in a cost-efficient manner.

Through his experience and innovative mind set, Dr. McGrath is able to identify and address key issues – current and future. It is through this combination of education and work experience, as well as working with over 170 organizations in 39 states, he brings a vast amount of first-hand knowledge to the assessment of emergency services.

Education Background

Walden University

Doctorate – Administrative Management

Dissertation: Attitudes on Consolidation in the Fire Service

Webster University

Master of Arts – Public Administration & Management

University of Wisconsin – Stout

Bachelor of Science – Industrial Education

College of Lake County

Associate Degree – Fire Science Technology

Chief Don Markowski – Lead Fire/EMS Consultant

Chief Don Markowski is a senior consultant with McGrath Consulting Group, Inc. he has forty years of fire and EMS service experience and Chief of two large Fire Protection Districts in suburbs of Chicago. He has moved through the ranks from firefighter/EMT to Fire Chief/Administrator having experienced numerous service growth challenges.

Chief Markowski, has worked with volunteer, paid-on-call and career firefighters/paramedics during his tenure with the fire districts. He has developed and managed budgets in excess of 13 million dollars. He has been very successful with organized labor having completed union contracts on-time and without mitigation or arbitration. Prior to joining McGrath Consulting Group, Inc. he has served as a consultant with another firm which conducted fire/EMS studies and executive searches.

Chief Markowski, was a founding member and president of an Insurance COOP, a self-insurance pooling group for fire districts: medical, dental, prescription, vision, and life insurance for 18 area fire districts representing 15 million dollars in annual premiums.

Chief Markowski has been successful in obtaining a number of FEMA, state, and private grants. He has

developed fire/EMS training curriculums including competency documentation. In addition, he has been involved in all stages of facility renovation and new satellite facilities. Chief Markowski has been very active on the board of the Mutual Aid Box Alarm System (MABAS) of which Minnesota is interested in adopting. The Chief continues to present programs related to fire/EMS issues nationwide and was awarded Fire Chief of the Year in 2016. He remains active with the National Fallen Fire Fighters Foundation and other civic groups.

Educational Background:

- National-Louis University
 - Master Degree in Business Management
- Southern Illinois University
 - Bachelor Degree in Fire Science Management
- College of DuPage
 - Associates Degree in Fire Science
 - Center for Public Safety Excellence
 - Accredited Chief Fire Officer

Chief Mike Stried – Fire/EMS Consultant

Chief Stried has been with McGrath Consulting Group for more than ten years and has been a tremendous asset to all our public safety fire/EMS studies. Chief Stried has over 37 years in the fire service, starting as a volunteer firefighter/EMT and joining a career department while he continued to serve as the Chief of a volunteer fire/EMS department. Thus, Chief Stried brings an advantageous perspective of a volunteer/combination department as well as a career department.

During his career in the fire service, Chief Stried has worked in a variety of positions – firefighter/paramedic, rescue diver, safety officer, fire prevention director, and fire inspector as well as many officer level positions. He has worked on a referendum to establish a paramedic program, has written and obtained grants, and developed budgets, policies and procedures. Chief Stried brings a unique perspective in understanding all of the fundamentals of sound policies, procedures and best practices in volunteer and career fire and EMS organizations.

Chief Stried has served as an adjunct instructor for the National Fire Academy teaching in a number of courses and has served as a field instructor for the Illinois Fire Service Institute. He is a graduate of the National Fire Academy's Executive Fire Officer Program and earned the Chief Fire Officer Designation. He is also a member of the Illinois Firefighters Association, Metropolitan Fire Chiefs Association of Illinois, and International Association of Fire Chiefs.

Education Background

- National Fire Academy
 - Executive Fire Officer
- Southern Illinois University
 - Bachelor of Science – Fire Science Management
- College of Lake County
 - Associates Degree – Fire Science Management

BC. Larry Pieniazek – Fire/EMS Consultant

Battalion Chief Pieniazek has been with McGrath Consulting Group almost since its inception. He has been a critical component to all of our studies, specializing in the development and analyzing of data; station and apparatus evaluation, and assessment of the department's training program. Battalion Chief Pieniazek has spent over 33 years in the fire service starting as a paid-on-call firefighter and working up the ranks to a career Battalion Chief. Thus, Battalion Chief Pieniazek brings the perspective of a volunteer/combination department as well as a career, unionized department.

Battalion Chief Pieniazek specialized in fire prevention, instructing and ensuring compliance with inspections, pre-plans and all associated records; and was instrumental in achieving an ISO review and ISO class 2 rating, as well as preparing for accreditation through the International Fire Chief Certification Program. Thus, he brings a unique perspective in understanding all of the fundamentals of sound policies, procedures, and best practices.

Battalion Chief Pieniazek was actively involved in the training division for 30 years being the training coordinator for six years. This included training with career, paid on call, and combination departments. He was responsible to ensure appropriate training to auto aid departments. Battalion Chief Pieniazek has been the coordinator of EMS disaster drills; coordinator of interdepartmental training at O'Hare International Airport regarding fuselage spill firefighting and passenger rescue.

He was also a team of three which oversaw maintenance of apparatus and equipment in the department; ISO preparation consultant; and coordinator of a multi departmental high-rise firefighting scenario. He is also an active member of the Illinois Firefighters Association and the Metropolitan Fire Chiefs Association of Illinois.

Educational Background:

- National Louis University
 - Masters of Business Administration
- Southern Illinois University
 - Bachelor of Fire Science
- College of DuPage
 - Associate in Applied Science

Fiscal/Administration Consultant

Mr. Robert Harrison – Fiscal Analysis/Administration

Mr. Harrison is a consultant with McGrath Consulting that brings an Administrator/Fiscal perspective to our studies. Mr. Harrison has over 20 years of experience in municipal management. Mr. Harrison is currently the City Administrator of Issaquah, WA which is a full-service City that has grown from 4,000 population 15 years ago to 31,500 today. He served as City Manager of Wyoming, Ohio for 12 years, which is a full service residential suburban city on the border of Cincinnati, Ohio. In addition, he has served in City management positions with the City of Mosinee, WI and City of Wauwatosa, WI.

Through introduction of the Balanced Score Card evaluation, Mr. Harrison has effectively developed strategic plans that have resulted in economic growth to the community, as well as accountability within the organization. He has received GFOA awards as well as the State Auditors Award for excellence in financial reporting. He has implemented a successful LEAN initiative in the City of Issaquah directed at improving service and reducing costs.

Educational Background:

University of Wisconsin-Milwaukee
Master of Arts – Public Administration
Marquette University
Bachelors of Arts

References

City of Sun Prairie, WI

Contact: Mr. Aaron Oppenheimer, City Administrator – office (608) 825-1193, fax (608) 825-6879, email: aoppenheimer@cityofsunprairie.com or Chief Christopher Garrison (608) 837-5066, email: cgarrison@cityofsunprairie.com

Project: Fire Department Review/Assessment (Master Plan)

South Shore Fire Department, WI

Contact: Chief Robert Stedman (262) 995-1210 Email: rstedman@mtpleasantwi.gov. A Full Consolidation of the Mt. Pleasant Fire Department and the Sturtevant Fire Department, both municipal City departments.

Project: The State of Wisconsin does not allow consolidated departments to become their own taxing authority; therefore, a funding and governance model had to be developed and implemented. The consolidation has been very cost effective with the closing of one fire station and a significant decrease in overtime.

City of O'Fallon, IL

Contact: Ms. Pamala Funk – Assistant City Administrator Ret. – (618) 971-8662 email: pamalafunk@charter.net

Projects: (multiple projects) Comprehensive fire department audit and master plan; fire station location master plan; executive search Fire Chief; master plan EMS (3rd service).

Cy-Fair Volunteer Fire Department, TX

Contact: Chief Amy Ramon – Fire Chief (ESD General Manager at time of study) – office (281) 550-9649, fax (281) 550-7288, aramn@hcesd9.org or Mr. David Manley – President of ESD Board @ dmanleylaw@aol.com.

Project: Fire Department Review & Assessment (Master Plan) May – Executive Search – Fire Chief

Cloquet Area Fire District, MN

Contact: Kevin Schroeder, Fire Chief, CFO, (218) 499-4274, kschroeder@cloquetafd.com.

Project: Multiple projects. Comprehensive Fire Department Master Plan, emphasis placed on facilities, resource deployment, staffing, and training. Assessment of progress (one-year) of Master Plan. Officer training.

Cypress Creek EMS, TX

Contact: Mr. Bradley England – Executive Director – office (281) 378-0800, fax (281) 655-0414, email: bengland@ccems.com. Or Mr. Lynn LeBouef – ESD 11- Board President, email: lynn.lebouef@comcast.net (home phone) (281) 290-6538.

Project: Operational Assessment/Master Plan of both the ESD 11 Board and EMS provider Cypress Creek EMS.

Proposed Project Schedule

Objective	1st Month	2nd Month	3rd Month	4th Month
Contract Completion/signing				
Data Request to Service Provider				
(allow 2 to 2.5 weeks)				
First Site Visit				
Data Review on Site				
Planning Meeting with District				
Key Stakeholders Interviews				
On-Site Assessment				
Data Analysis				
Second Site Visit				
Stakeholders Meeting				
(small group or individual)				
Public Stakeholder Meeting				
Develop Report Components				
Develop Options				
Conference Call				
Clarification/Questions				
Off-Site				
National Standard Comparison				
Analyze Data				
Write Draft Report				
Submit Draft Report				
Address Draft Input				
Compose Final Report				
Proofreader				
Submit Final Report				
On-Site				
Report Presentation				

Service Expected from the Village/Town/Fire Department

The consultant team anticipates cooperation with elected officials/administration and departmental personnel in obtaining the necessary data. A list of the type of data will be sent to the appropriate individual(s) well in advance of the first site visit by the consulting team. In almost all cases, the data requested is readily available from the department's computerized data/reports or activity logs.

Minimum help is required in the initial identification of stakeholders, including phone numbers and/or addresses to reach those parties. Further assistance may be required in scheduling interviews.

Sub-contractors

McGrath Consulting Group, Inc. will not utilize any sub-contractors on this project.

Study Costs

The total cost for the objectives outlined in the proposal is \$22,750.00 which includes professional staff time, transportation and expenses, PDF draft reports for review, PDF disk copy of the report. The study cost is guaranteed not to exceed the above quoted figure.

The Village/Town of Mukwonago will be invoiced in three (3) payments: 15% (\$3,412.50) upon receipt of a signed contract; 75% (\$17,062.50) upon completion and submission of the draft report; and the balance of 10% (\$2,275.00) upon submission of the final report and presentation. The proposal price is good for 60 days from submittal. Payment is due within 30 days of receipt of invoice.

Insurance

Professional Liability

Admiral Insurance Company

General Liability

State Farm Insurance

Worker's Compensation

State Farm Insurance

Final Word

Our company will develop recommendations that ensure high quality services within the fiscal capabilities of the Village and Town of Mukwonago. We approach each project as a new opportunity to identify opportunities for each service provider to improve services and prepare for future service needs.

The consulting team consists of fire and EMS professionals who have years of experience in career, volunteer and combination fire/ and EMS departments. The entire consulting team has extensive experience in conducting previous studies and developing reports involving Fire/EMS, departments.

Please feel free to contact us if you have any questions regarding this proposal.

Sincerely,

A handwritten signature in cursive script that reads "Tim McGrath".

Tim McGrath, Ph.D. CEO

PROPOSAL TO PROVIDE PROFESSIONAL CONSULTING SERVICES



FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS



RW Management Group, Inc.
1256 Wrenfield Way
Oconomowoc, WI 53066
Office: 262.354.0731

www.rwmanagementgroup.com
jroemer@rwmanagementgroup.com

Date: August 15, 2019



*Organizational
Management
Studies*

*Equipment
Analysis*

*Emergency
Medical Plans*

*Emergency
Management Plans*

*Response Time
Analysis*

*Consolidation
Studies*

*Executive and
Staff Selection*

*Project
Management*

*Municipal Labor
Negotiations*

*Interim
Management*



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

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**MUKWONAGO FIRE DEPARTMENT
FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS**

TRANSMITTAL LETTER

August 15, 2019

Chief Jeffrey R. Stien
Mukwonago Fire Department
1111 Fox Street
Mukwonago, WI 53149

Chief Stien:

Thank you for the opportunity for RW Management Group, Inc. to submit a proposal to conduct a Fire Department Organizational Analysis for the Mukwonago Fire Department. We understand that the Department would like to have a study conducted of the Fire Department to assist with planning for the necessary changes to staffing, practices, organizational structure, equipment and facilities in order to improve efficiency and prepare for continued future growth. RW has the unique background to assist the Department in determining the most efficient and cost-effective approach to manage future growth and needs and provide the Department with realistic organizational and facilities planning, recommendations and implementation.

Accordingly, RW has prepared the enclosed proposal including details regarding our approach for providing a comprehensive analysis to the Department.

RW believes that our extensive operational and strategic experience working with municipalities of all sizes uniquely qualifies us for a project of this nature. The RW project manager has over 35 years of combined municipal operational experience working directly with, or for, public agencies. The team has management, operational, technical and consulting experience with all types of public operations and with all levels of staffing within these agencies.

We recently completed similar project work for the Village of Germantown, WI, the Village of Bellevue, WI, the City of Baraboo, WI, Village of Hartland, WI, the City of De Pere, WI, the City of Green Bay, WI, and Cambria Community Fire Department. These projects reviewed organizational, staffing, major equipment, incident analysis, shared services and facility requirements for the municipality's Fire and EMS Departments.

Thank you again for this opportunity. The enclosed proposal addresses the goals of the Community. If you have any questions about our proposal, please feel free to contact me at 262-354-0731 or by email at jroemer@rwmanagementgroup.com. We look forward to the opportunity to work with the Department, Village and Town on this important project.

Sincerely,

Jeffrey R. Roemer

Jeffrey R. Roemer
President
RW Management Group, Inc.



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

RW MANAGEMENT GROUP INC. QUALIFICATIONS

RW Management Group, Inc. (RW) is a Wisconsin based consulting firm providing professional, high quality police, fire, emergency medical service, dispatch, safety and emergency management consulting, project management and other related services to organizations throughout the United States and internationally. RW consultants have served the needs of numerous municipalities and emergency services in the United States. RW consultants remain very active with many public safety and government related organizations including:

- Wisconsin City/County Management Association
- International City/County Management Association
- Wisconsin State Fire Chiefs Association
- International Association of Fire Chiefs
- International Association of Police Chiefs
- American Academy of Certified Public Managers
- Paramedic Systems of Wisconsin
- National Police Protection Association
- Wisconsin Society of Certified Public Managers
- Wisconsin State Police Chiefs Association
- Wisconsin Association of Public Safety Communications Officials.

RW's mission statement is "To provide the highest quality, independent professional public safety consulting, project management and services, as measured by the successful implementation of recommendations and services to our clients." We accomplish this mission by providing a team of professionals committed to the needs and issues of public safety and government. RW's consultants are active practitioners in the public safety area and understand the issues, challenges, standards and responsibilities of public safety and provide proven methods to improve efficiency and effectiveness.

All RW's consultants possess in-depth knowledge of all relevant aspects of municipal services, which includes administration, communications, organization, labor relations, economics and standards. This knowledge allows RW to provide clients with an intellectual and objective analysis of the information received. This information is then presented in an easily understood format, allowing policy boards to make knowledgeable and informed decisions.

Project progress is measured against an established work plan, timetables, budget and list of deliverables. Project methodology includes frequently scheduled progress meetings to discuss progress as well as new or unanticipated issues. The work plans are focused, coordinated and logical. Project team members are also available throughout the duration of the project.

RW MANAGEMENT GROUP INC. METHODOLOGY

Our approach to this project requires a clear understanding of the District's growth, environment, services and related concerns. The key elements of our methodology include:

- A clear understanding of the District's background, community profile and the goals and objectives of the project.



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

- A work plan that is comprehensive, well designed, practical and provides for ample opportunity for client input.
- Sufficient resources and a commitment to successfully completing the project within the desired time frame and at a reasonable cost.

Client Input – To perform a comprehensive assessment and make specific recommendations, it is critical that we receive quality information from elected officials, management and staff. Accordingly, our approach includes meetings with individuals representing management, Town and Village Administration and Boards, line firefighters, neighboring departments and other stakeholders.

Practical Recommendations – Our goal is to provide our client with recommendations, which will assess the current and future needs and provide implementation as needed to accomplish the recommendations.

Project Management – A successful assessment and the provision of effective recommendations requires a special effort to ensure that all levels of the project receive adequate attention and those findings and recommendations are thoroughly coordinated. This is accomplished by the development and adherence to a project work plan, clear project team assignments and frequent communications with the client.

ASSIGNED STAFF

Personnel assigned to this project are selected from the staff of RW Management Group, Inc. The project manager supervises the project team and clerical support personnel support the team. The combined resources assure that the client receives the best possible combination of professional attention.

Project Manager

The project manager will oversee, direct, coordinate and control all work that is done on the project. The project manager will also provide liaison with the client project team, be responsible for the content and quality of the project, make necessary presentations and ensure that the project is completed according to the time line established.

Project Team Members

Project staff is selected for their relevant experience in the service to be provided. Each is assigned with specific responsibilities related with the elements of the project. The work of the project staff is provided to the project manager for review, collation and for interface with the client's project team.

Project Manager: Mr. Jeffrey R. Roemer – Mr. Roemer has over 35 years of experience in public safety. Mr. Roemer is a certified public manager and has been providing full time public safety management consulting for the last twenty (20) years. He worked as Fire Chief for the City of Menasha from 1995 to 1998, Public Safety Director for the Village of Allouez from 1988 to 1995, and shift commander for the Village of Ashwaubenon for seven (7) years. He has worked on numerous public safety projects for the last twenty (20) years, as project manager, in communities nationwide. He recently served as the Fire Chief and Emergency Management



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Director for the City of Green Bay, where he had responsibility for all aspects of emergency management including preparedness, response, recovery, and mitigation. Mr. Roemer just completed serving as Interim Emergency Service Director for the County of Door, WI. Mr. Roemer is also part of the East Central Regional Incident Management Team and the State All Hazard Team and assisted the City with the apartment explosion incident.

Project Team Member: Edmund M. Henschel – Mr. Henschel is a senior manager with RW Management Group, Inc. Prior to joining RW, he served as a city manager for over 30 years, serving municipalities in Wisconsin and Michigan. He also has 15 years of municipal consulting experience conducting consolidation studies, department operation reviews, and labor negotiations (representing municipal management). As a consultant he has specialized in shared service and consolidation studies as well as management reviews for a wide range of municipal departments. As a city manager, he was instrumental in forming one of the first police consolidations in the State of Michigan in the 1970s. He has conducted numerous consolidation studies in the past ten years. He was the lead consultant in a police consolidation that involved a total of seven municipalities in Michigan. He has spoken at national and regional conferences and written several articles on the subject of municipal consolidations. He has also drafted several inter-governmental cooperation agreements.

Project Team Member: Mr. Robert Whitaker – Chief Whitaker's experience in fire and rescue service spans more than 25 years. He currently serves as the Fire Chief/Administrator for North Shore Fire/Rescue, just outside of Milwaukee, WI. As Fire Chief/Administrator, Mr. Whitaker's responsibilities focus on strategic direction of the organization, fiscal management, information technology and intergovernmental relations between the department and the multiple municipalities served by the organization.

Project Team Member: Mr. Kevin Bierce - Mr. Bierce has been actively engaged in the fire and emergency service operations for the past 25 years including both fire suppression and life safety inspections. He currently serves as Fire Chief for City of Pewaukee, in central Waukesha County in southeastern Wisconsin. The Department is a combination department, fully accredited by Commission of the Fire Accreditation (CFAI), ISO Class 2 agency delivering both fire and paramedic level response. His primary responsibilities are strategic planning and direction of the organization as it continues its transition to a fully career agency. Mr. Bierce also serves as the MABAS Wisconsin President.



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

STAFF BIOGRAPHIES

Jeffrey R. Roemer, CPM
Principal Officer
RW Management Group, Inc.



Professional Summary

Mr. Roemer has an extensive background in the Public Safety area. For more than 35 years he has served with municipal governments in various duties, including Fire Chief for the City of Menasha, WI. Before serving with the City of Menasha, he was Public Safety Director for the Village of Allouez, WI. He has worked in nearly all facets of Public Safety, as a Police Officer, Firefighter, and Emergency Medical Technician, and as a supervisor and department head in each of the disciplines.

As Police and Fire Chief, Mr. Roemer was responsible for all activities in the municipal Public Safety environment. He has provided departmental support for planning and implementing Information Systems, Dispatch Centers, Emergency Operations Centers, Budgeting, Shared Services, and Command Post and ICS operations, along with many other administrative and supervisory duties. His broad knowledge base allows a unique perspective and understanding of the varied requirements found in the municipal environment. Serving at this level of the organization provided Mr. Roemer with the opportunity to recommend, plan and manage change within the organization and often, outside of his organization.

As a Public Safety Consultant, Mr. Roemer has been a project manager for numerous Public Safety related organizational, communication, dispatch center, consolidation, information system, operational, and emergency operation center projects. Mr. Roemer has served as Interim Public Safety Director and Fire Chief for several agencies in the last 19 years, including the City of Green Bay, Wisconsin. Mr. Roemer also serves as an active member of the International Association of Fire Chiefs, the Wisconsin Society of Certified Public Managers, the American Academy of Certified Public Managers, and the Associated Public Safety Communications Organizations.

Mr. Roemer's knowledge of Public Safety in a municipal setting has gained him recognition both at a local, national and international level. He has served as Secretary-Treasurer to the Great Lakes Division of the International Association of Fire Chiefs, Past President of the Wisconsin Society of Certified Public Managers and numerous other positions with Police, Fire and Rescue Boards and Committees. Mr. Roemer has been recognized as the 2001 "Manager of the Year" by the Wisconsin Society of Certified Public Managers. He currently serves on the State of Wisconsin All Hazards Incident Management Team and the Northeast Wisconsin Regional Incident Management Team. Jeff Roemer also serves on the newly consolidated Western Lakes Fire Department Oversight Board and was voted in as Vice President of the Board.

Education

Northeast Wisconsin Technical College
National Fire Academy
University of Wisconsin
Northwestern University

Associate Degree in Police Science
Executive Fire Officer Graduate
Certified Public Manager
School of Police Staff and Command Graduate



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Edmund M. Henschel
General Manager/Senior Consultant
RW Management Group, Inc.



Professional Summary

Ed Henschel is the General Manager for RW Management Group, Inc. Prior to joining RW Management Group he served as a city administrator and village manager for 30 years, serving municipalities in Wisconsin and Michigan. He also has 18 years of municipal consulting experience conducting department operation reviews and labor negotiations. As a consultant he has specialized in shared service and consolidation studies as well as management reviews for a wide range of municipal departments.

Ed successfully created one of the first consolidated police departments in Michigan in the 1970s. Since then he has been involved in a number of shared service projects throughout the Midwest, both as a municipal manager and a consultant. He has also written articles and spoken at state, regional and national conferences on this subject.

As a labor negotiator he has represented management to bargain contracts with unions representing a number of different departments of various sizes. He negotiated the first as well as successor contracts for a newly created consolidated fire department. He also has negotiated a very complex contract to transition municipal employees from a private pension fund to a state Retirement System.

As a result of his many years managing municipal governments, Ed has extensive experience with personnel matters, overtime analysis, department operations, strategic planning, budgeting, financial planning and shared service studies.

In addition to his responsibilities as a consultant, Ed has also served as the Executive Director of the Wisconsin City/County Management Association. He is a member of the International City/County Management Association and is on the board of directors of the Public Policy Forum, which conducts regional public policy analysis. He was on the Advisory Board for the Masters in Public Administration Program at Northern Illinois University, is a member of the Waukesha County Sheriff's Department Grievance Committee and currently teaches a graduate level course at the University of Wisconsin - Milwaukee.

Education

Central Michigan University
Bachelor of Science in Education
Master of Arts in Political Science
University of Minnesota
Carlson School of Management - Management Training Program



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

**Robert Whitaker
Senior Consultant
RW Management Group, Inc.**



Professional Summary

Mr. Whitaker has worked in fire, emergency medical and emergency management settings for 24 years. He currently serves as the Fire Chief/Administrator for North Shore Fire/Rescue, just outside of Milwaukee, WI. As Fire Chief/Administrator, Mr. Whitaker's responsibilities focus on strategic direction of the organization, fiscal management, information technology and intergovernmental relations between the department and the multiple municipalities served by the organization.

Mr. Whitaker has worked in several roles within the fire and emergency medical/service field. He started his career as a paid-on call firefighter, moving to career firefighter, firefighter/paramedic, Fire Lieutenant, Operations Battalion Chief, Battalion Chief of Training and Emergency Medical Services, Deputy Chief of Administration and now, Fire Chief/Administrator. Throughout his career, he has managed programs that included transition of records management systems, professional development and training for the organization and transition of 911 PSAP and Communications/Dispatch responsibilities to a newly consolidated center.

Mr. Whitaker is an active member of the International Association of Fire Chiefs, Wisconsin Fire Chiefs Association, the Great Lakes Fire Accreditation Managers Association, the International City/County Managers Association, serves as a member of Curriculum Committee for the Wisconsin Fire Chiefs Education Association and as the Secretary/Treasurer of the Milwaukee County Association of Fire Chiefs.

Mr. Whitaker has recently been employed by RW Management Group, Inc. to provide his expertise in public safety consolidation and accreditation. He was involved in the functional consolidation efforts needed to combine the North Shore Fire Departments and Dispatch center. The North Shore Fire Department recently completed the accreditation process of the Commission on Fire Accreditation International (CFAI).

Education

Oklahoma State University
Masters of Science, Fire & Emergency Management
Southern Illinois University
Bachelor of Science, Fire Service Management



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Kevin Bierce
Senior Consultant
RW Management Group, Inc.



Professional Summary

Mr. Bierce has been actively engaged in the fire and emergency service operations for the past 25 years including both fire suppression and life safety inspections. He currently serves as Fire Chief for City of Pewaukee, in central Waukesha County in southeastern Wisconsin. The Department is a combination department, fully accredited by Commission of the Fire Accreditation (CFAI), ISO Class 2 agency delivering both fire and paramedic level response. His primary responsibilities are strategic planning and direction of the organization as it continues its transition to a fully career agency.

Mr. Bierce has served in variety of positions from fire chief to senior building official during his tenure in the fire service. As a senior building official Mr. Bierce was responsible for the integration of the building inspection and fire inspection into joint operation providing code management, inspection and planning. This integration created a more seamless life safety procedure enhancing the community risk management model. He holds both commercial and residential building certification along with expertise in both flammable and combustible liquids storage. Mr. Bierce has been appointed to the Wisconsin Commercial Code Council by the Governor of Wisconsin.

Mr. Bierce draws heavily on his past military experience, Mr. Bierce is a retired military officer with both active and reserve components tours serving in a multitude of positions from company command to Brigade level staff positions, a graduate of both the Officer Advance Courses and the Army Command College. Mr. Bierce continues to work with the Military in a variety of roles as a Subject Matter Expert in Incident Command and Disaster Response. He has actively served in both the planning and execution of several large-scale training exercises coordinating both interagency responses to variety of both man-made and natural disasters. He is staff trainer for Wisconsin REACT (Regional Emergency All Climate Training) center at Volk Field Wisconsin. He has been appointed by the Governor of Wisconsin as the Fire Representative to the Wisconsin Homeland Security Council.

Mr. Bierce is the Past President of the Waukesha County Chiefs Association, Past President of the Wisconsin State Chiefs and current President of Wisconsin MABAS. He was awarded the Fire Chief of the Year by the Wisconsin State Chiefs in 2017.

Education

University of Wisconsin, Stevens Point
US Army
US Army

Bachelor of Science Degree in Physical Sciences
Officer Basic and Advanced Courses
US Command College



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

OVERALL PROJECT APPROACH

The most effective method for presenting RW's methodology when approaching a project of this nature is to provide an accurate and comprehensive work plan for its completion. The following work plan has been developed to accomplish the objectives and to achieve the Department's goals.

DETAILED WORK PLAN

Study Work Plan and Project Analysis

Our approach to this project will, at a minimum include:

1. **Project Kickoff Meeting:** RW Management will conduct a kickoff meeting with the Project Team and key stakeholders of the Department. The purpose of this meeting will be to confirm project scope and timelines, obtain project contact information, and develop a schedule of Project Team meetings and other logistical arrangements.
2. **Data Collection and Analysis:** RW will provide the Project Team with a comprehensive data request that will be used as the foundation for analysis. The data request will include, at a minimum:
 - Copies of previous study documents
 - Current public safety programs and initiatives provided by the Department
 - Fire-EMS Budgets
 - Department staffing levels, training and workloads
 - EMS Operational Plan
 - ISO Rating Schedule
 - Department Policies, procedures, standard operating guidelines and directives.
 - Emergency Response Plan
 - Others as needed
3. **Community Focus Meeting:** This will be a public input session to gather information relating to the fire department from the citizens in the district.
4. **On-Site Review and Interviews:** Assess the current Fire operations and begin to develop future needs by performing interviews and on-site observations with representatives of the fire departments and related organizations. The interviews and observations will be held in both group and individual settings. This proposal is based on interviews and observations being conducted with personnel from the following areas:
 - Fire Officers
 - Fire Administration
 - Firefighters
 - Fire Department Facility and Equipment Review
 - Town and Village Administration
 - Town and Village Boards
 - Community Development Personnel
 - Neighboring Municipalities



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Interviews and observations will primarily focus on the following issues, utilizing the Center for Public Safety (CPSE) Accreditation Standards as the benchmarks:

- Governance and Administration
- Assessment and Planning
- Goals and Objectives
- Financial Resources
- Programs
- Physical Resources
- Human Resources
- Training and Competency
- Essential Resources
- External Systems Relationships

5. **Status Meeting:** The RW project team will meet with the Department project team and review the information obtained from the interviews and documentation review. This assists with communications and will provide RW the ability to verify the findings.
6. **Community Focus Meeting:** This will be a second public input session to gather information relating to the fire department from the citizens in the district. We will provide findings and information regarding the Fire Department at this meeting.
7. **Service Delivery Analysis:** RW will analyze current public safety services being provided in the community, the method of service delivery and compare it to current best practices and recognized standards. A long range view of these services will be provided based on growth, development, changing demographics, etc. as projected for the next 10 years. A high level analysis of opportunities to work collaboratively with neighboring communities will also be conducted.
8. **Facilities Analysis:** RW will conduct a thorough facilities analysis that focuses on current needs and services. Based on current needs, future facility needs will be addressed based on population, growth projections, environmental impacts, development type, etc.
9. **Operating Costs:** Upon the completion of the current and future staffing analysis, RW will develop long range department operating costs based on staffing needs as the result of projected growth and community changes.
10. **Equipment Needs:** RW will conduct a review of current Fire, EMS and Rescue equipment and compare it to current services provided. We will also provide a projection of future equipment needs taking into consideration growth, opportunities to share equipment with neighboring communities, and projected service changes.
11. **Recommendations Meeting:** The RW project team will meet with the Department Project Team to review the findings and recommendations of the Study. This meeting provides the Department with draft recommendations before they are put into a draft document.
12. **Project Draft Report:** RW will develop a draft report that will include findings, recommendations, and implementation plan. The draft report will be presented to the Project Team and Joint Board for review and comment. Comments will be incorporated into the final report, as appropriate.



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

13. **Project Final Report:** After a review and input from Village and Town staff, RW will prepare a final report and present it to the Joint Board. Additional presentations would be considered outside of the scope of services provided here, would be provided at our normal billing rate for the consultants involved.

Project Timeline

In order to conduct a comprehensive and professional review such as that included in this proposal, the Department should anticipate a three - four month study period.

RECENT RELATED ENGAGEMENTS

RW Management has conducted numerous studies similar to that requested by the Village of Mukwonago. A sample of such references includes:

Village of Germantown, WI

RW provided management counsel services to the Village of Germantown for more than one year. Jeff Roemer provided Management Counsel Services to the Village after their Fire Chief resigned. There were major organizational and staffing issues facing the department and RW assisted the interim fire and village administration work their way through correcting those issues, determining organizational structure, staffing and equipment needs.

Contact: Steven R. Kreklow
Village Administrator
Germantown, WI 53022
Phone 262-250-4775
E-mail – skreklow@village.germantown.wi.us

Village of McFarland, WI

RW Management Group, Inc. was retained by the Village of McFarland to conduct a Public Safety Facilities Analysis. The scope of the project was to perform a Staffing, Equipment and Facility Analysis of Police, Fire and EMS in the Village, to assist the Village in developing a long-range plan for facility improvements.

Contact: Matt Schuenke
Village Administrator
Village of McFarland
5915 Milwaukee Street
McFarland, WI 53558
Phone 608-838-3153
Email: Matt.Schuenke@mcfarland.wi.us

City of Baraboo, WI

RW Management Group, Inc. was retained by the City of Baraboo to conduct a Fire Department Organizational and Consolidation Feasibility Analysis. The scope of the project was to perform a Feasibility Analysis to assist the City in developing a long-range plan for administrative and managerial improvements of its Fire and EMS Departments. This study was completed and RW



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

was retained to provide management counsel and implementation management for the studies recommendations.

Contact: Edward Geick
City Administrator
City of Baraboo
135 4th Street
Baraboo, WI 53913
Phone 608-355-2715
Email: egeick@cityofbaraboo.com

City of DePere, WI

RW Management Group, Inc. was retained by the City of De Pere to conduct a Fire Department Organizational and Consolidation Feasibility Analysis and provide Interim Fire Chief Services. The scope of the project was to perform a Feasibility Analysis to assist the City in developing a long-range plan for administrative and managerial improvements of its Fire and EMS Departments. Including a review of current administration, operations, rules, regulations, personnel procedures, operating procedures and provide recommendations on future departmental needs, both short and long term. Further, an evaluation of the consolidation and public safety feasibilities was completed.

Contact: Larry Delo
City Administrator
City of De Pere
335 S. Broadway
De Pere, WI 54115
Phone 920-339-4044
Email: ldelo@mail.de-pere.org

Door County, WI

Jeff Roemer, President of RW has been retained by Door County to serve as the Door County Interim Emergency Services Director. RW is providing professional interim emergency services direction to the Commission. As Interim Director, we are working with County Administration and the Emergency Services Department to maximize the efficiency of current EMS operations and emergency management during the interim period and make recommendations to improve efficiencies and operations.

Contact: Ken Pabich
County Administrator
421 Nebraska St.
Sturgeon Bay, WI 54235
Phone: 920-746-2552

City of Green Bay, WI

RW Management Group provided long term management of the Green Bay Fire Department for a period of almost four years. Jeffrey R. Roemer served as Fire Chief from April of 2008 until December 31, 2011. Chief Roemer also provided the City with an Executive Selection process and multiple Assessment Centers for promotions, which included training department personnel



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

as assessors. Mr. Roemer also served as the City Emergency Management Director during this time and established a joint Emergency Operations Center with the County and wrote an Emergency Operations Plan for the City.

Contact: Mayor Jim Schmitt
City of Green Bay
100 N. Jefferson
Green Bay, WI 54301
Phone 920-448-3005

Town of Greenville, WI – Fire Department

RW recently completed multiple projects for the Town of Greenville. The first was a Fire Department Needs Analysis, which was basically an organizational review of the department and based on that review made recommendations regarding their future needs for station placement and major equipment. RW was then asked to assist with project management for the implementation process of those recommendations.

Contact: Town Administrator
W6860 Parkview Drive
Greenville, WI 54952
Phone: (920) 757-5151 Ext. 4

Village of Bellevue Fire Department, Wisconsin

RW provided contracted management to the Village of Bellevue as Fire Chief and Emergency Management Director. During a period of one year, RW provided major organizational change recommendations and provided implementation of those changes. RW assisted with changes in the Village Employee Handbook, the redrafting of the Emergency Operation Plan, hiring, promotions, and provided the Executive Selection Process for the selection of a new Fire Chief as a separate project.

Contact: Village Administrator
2828 Allouez Ave.
Bellevue, WI 54311
Office - 920-593-5512

PREVIOUS CLIENT WORK

RW Management employees have performed consulting services for the following clients over the past twenty-one years:

Albert Lea, MN	McFarland, Village of, WI
Algoma, WI	Menomonee Tribal EMS, WI
Town of Algoma, WI	Miller, Wagner, Coenen, McMahon, Neenah,
Allouez, WI	WI
Appleton, WI	Milton, WI



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Appleton Marine, Appleton, WI	Milton-Milton Township Fire Department, WI
Arenz, Molter, Macy, Riffle & Larson, S.C., Milwaukee, WI	Milwaukee Brewers, Milwaukee, WI Milwaukee, WI
Arlington, WI	Milwaukee Area Technical College, WI
Ashland, OR	Milwaukee County, WI
Ashland, WI	Milwaukee Metropolitan Sewerage District
Baraboo, WI	Milwaukee Regional Medical Center
Bay City, MI	Moraine Park Tech.College, Fond Du Lac, WI
Bell County, TX	Morton Grove, IL
Bellevue, WI	Motorola Corp., Schaumburg, IL
Beloit, WI	Mukwonago, WI, Village of
Berlin, WI	Mukwonago, WI. Town of
Broward County, FL	Mundelein, IL
Brown County, WI	Nashville, TN
Bristol-Kendall Fire Protection District, IL	Neenah, WI
Calumet County, WI	Neenah-Menasha Fire Rescue, WI
Cambria, WI	New Berlin, WI
Camden, AR	New Jersey State Police
Cape Girardeau, MO	New Jersey Attorney General
Cedarburg, WI	North Carolina State University, Raleigh, NC
Central Lake County Communications, IL	Northeast WI Tech.College, Green Bay, WI
Cert. Public Manager Program, Madison, WI	Oak Creek, WI
Chicago, IL	Oconomowoc, WI
Chippewa County, WI	Oconto County, WI
Clarinda Regional Health Center, Iowa	Odell Associates, Inc., NC
Clay County, FL	Ogden Plumbing, Neenah, WI
Clayton, Town of, WI	Oneida Tribe of Indians, Oneida, WI
Clinton, CT	Osborn, Town of, WI
Comm. Orientated Policing Consortium, D.C.	Ozaukee County, WI
Corvallis, OR	Palmyra, WI
Dane County, WI	Palmyra, Village of, WI
Dayton, OH	Para Tran Medical Transport, Door Co., WI
DeForest, WI	Pasadena, CA
DeKalb, IL	Pewaukee, WI (City)



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Delafield, WI	Pewaukee, WI (Village)
Delavan, WI	Platteville, WI
Delaware County, OH	Police Exec. Research Forum, DC
Delray, FL	Presto Products, Appleton, WI
De Pere, WI	Prince Georges County, MD
Destin, FL	Pulaski Tri-County Fire, WI
Door County, WI	Qassim University, Buraydah, Saudi Arabia
Eagan, MN	Racine, WI
East Chicago, IN	Raleigh, NC
East Troy, WI	RED Center, IL
Energy Control and Design, Inc. Appleton, WI	Reedsburg, WI
ERS, Marinette, WI	Royal Oak, MI
Eugene, OR	Rye Tech. Consulting, Riyadh, Saudi Arabia
Evanston, IL	St. Mary's Medical Center, Racine, WI
Fishers, IN	Sandy Springs, GA
Fond du Lac, WI	Sarasota County, FL
FOXCOMM, Appleton, WI	SEECOM, IL
Fox Valley Technical College, Appleton, WI	SEH, Appleton, WI
Freedom, Town of, WI	SESCO, LLC, Manitowoc, WI
Gary, IN	Seymour, Town of, WI
Genoa Township, OH	Shawano, WI
McFarland, WI	Sheboygan, WI
Grand Chute, WI	Shelby County, TN
Green Bay, WI	Shifman Law Firm, Birmingham, MI
Green Bay Packers, Green Bay, WI	Shorewood, WI
Greenville, WI	Southeast McHenry County, IL
Gries Architectural Group, Neenah, WI	Sparta, WI
GSA, Office of Inspector General, D.C.	Stafford Rosenbaum Attorneys, WI
Grass Valley, CA	Stevens Point, WI
Hamilton Cty 911 Comm. Dist. -	St. Louis, MO
Chattanooga, TN	Stora Enso North America
Hammond, IN	Suamico, WI
Hanover Park, IL	Superior, WI
Harlem Township, OH	Tallahassee, FL



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Harrison, WI	Tri-State Fire, IL
Hartland, WI	Tulsa, OK
Hazel Crest, IL	University of Wisconsin – Madison, WI
Hobart, IN.	USAID, Washington, D.C.
Ho Chunk Tribal Nation	U.S. Capital Police, Washington, D.C.
Inter. Assoc. of Fire Chiefs–Great Lakes Div.	U. S. Dept. of Homeland Security
Iron Ridge, WI	University of Illinois, Chicago, IL
Jacksonville, FL	Verona, WI
Jefferson County, KY	Viking Rescue, Denmark, WI
JG Samuels, Inc., North Prairie, WI	Virchow Krause & Company, Madison, WI
Johnson Creek Fire Protection District, WI	Walworth County, WI
Joy Bertrand Esq., LLC, Milwaukee, WI	Wanasek, Scholze, Ludwig, Ekes & Iselin, S.C.
Kansas City, MO	Washington, D.C.
Kaukauna, WI	Waterford, WI
Kenosha Medical Center, Kenosha, WI	Waukesha County, WI
Kent County, MI	Waukesha County Technical College
Kiel, WI	Wausau Hospital, Wausau, WI
Killeen, TX	Wausau Insurance, WI
Lake Forest, IL	WESCOM, IL
Lake Geneva, WI	West Bend, WI
Lake Mills, WI	West Chicago, IL
Lakeshore Technical College, Cleveland, WI	West Milwaukee, WI
Ledgeview, WI	West Palm Beach, FL
Library of Congress, Washington, D.C.	Wheaton Franciscan Healthcare, Waterloo, IA
Lincoln County, WI	Whiting, IN
Lindner & Marsack, S.C., WI	Whitefish Bay, WI
Lodi EMS, Lodi, WI	Will County, IL
Logan Township, PA	Wilmington, NC
Madison Area Technical College, Madison, WI	Winnebago County, WI
Madison, Town of, WI	Winnetka, IL
Manawa, WI	Wis. Dept. of Justice, Madison, WI
Marathon County, WI	Wood Dale, IL
Maryland Police Corps, MD	



MUKWONAGO FIRE DEPARTMENT FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Maryland Transportation Authority, MD	Woodland, WI
Maximus, Reston, VA	Yarmouth, MA
Menasha, City of, WI	Ypsilanti, MI
Menominee Falls, WI	Yuma, AZ

COST QUOTATION

RW Management's fees for professional services to conduct this study as outlined in the scope of services would be a not to exceed amount as follows:

	Not-To-Exceed Amount
Fire Department Organizational Analysis	\$ 18,900.00
Expenses	Included
TOTAL FEE INCLUDING ALL EXPENSES	\$ 18,900.00



**MUKWONAGO FIRE DEPARTMENT
FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS**

PERSONAL SERVICES CONTRACT

This agreement made this _____ day of _____, 2019, by and between the _____ Mukwonago Fire Department, and RW Management Group, Inc. (RW) doing business as a corporation in Oconomowoc, Wisconsin.

WITNESSETH

That for and in consideration of the payment and agreements hereinafter mentioned and attached to be made and performed by the Mukwonago Fire Department and RW, hereby agree to commence and complete the consultation and to provide the work described in the proposal and comply with the terms of the contract documents for the:

FIRE DEPARTMENT ORGANIZATIONAL ANALYSIS

Hereafter called the "project" for the sum not to exceed \$18,900.00, which includes expenses.

RW will furnish all labor and other services necessary to complete the work relating to and including the development and administration of the planning process. RW hereby agrees to perform the work as specified by the Mukwonago Fire Department.

The Mukwonago Fire Department shall pay RW:

Payment schedule:

- 33% payment due within 10 days of signing contract
- 33% payment due upon completion of the Recommendations Meeting
- 34% payment due upon receipt of invoice after completion of project

This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

The laws of the State of Wisconsin shall govern this agreement.

The agreement is an integrated writing, executed by the parties after negotiation and discussions of all material provisions. Either party has relied upon no inducements, concessions or representations of the fact, except as set forth in this agreement and the RW proposal.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, the agreement is two (2) copies, each of which shall be deemed an original, on the first date written above.

Mukwonago Fire Department

RW Management Group, Inc.

By: _____
Signature

By: _____
Jeffrey R. Roemer, President

By: _____
Signature

Chief Jeff Stien

From: Rob Henken <rhenken@wispolicyforum.org>
Sent: Friday, September 6, 2019 1:56 PM
To: Chief Jeff Stien
Subject: Re: FW: RFP

Good afternoon, Chief Stien. I just discovered that your e-mails have been going into my Spam folder, which is why I failed to respond. I appreciate your letting us know about this RFP but we would not have responded anyway, as we do not have the staff capacity to respond to RFPs. Typically, when we are commissioned to do work for municipalities and counties, it is because they have reached a determination that the Forum -- as a nonpartisan, nonprofit research organization dedicated to efficient government -- is a good fit for the project they had in mind.

Best of luck with your study!

Rob

Rob Henken | President

Wisconsin Policy Forum

633 West Wisconsin Avenue, Suite 406 | [Milwaukee, WI 53203](#)

P: (414) 276-8240 Ext. 1 | C: (414) 708-4392

rhenken@wispolicyforum.org

wispolicyforum.org

On Fri, Aug 30, 2019 at 1:32 PM Chief Jeff Stien <chiefstien@mukwonagofire.org> wrote:

Deadline is 3pm today

From: Chief Jeff Stien
Sent: Monday, August 5, 2019 1:43 PM
To: 'rhenken@wispolicyforum.org' <rhenken@wispolicyforum.org>
Subject: FW: RFP

Confirming you received this request

From: Chief Jeff Stien
Sent: Tuesday, July 30, 2019 10:25 AM

To: 'rhenken@wispolicyforum.org' <rhenken@wispolicyforum.org>

Subject: RFP

Please see attached letter and request for proposal. Please submit proposal by 08-30-2019 by 3:00pm. Proposals can be submitted by responding to this email or by mailing address 440 River Crest Court, Mukwonago, WI 53149 Att: Chief Jeffrey R. Stien.

Thanks

Chief Jeff Stien

Mukwonago Fire Department

1111 Fox St.

440 River Crest Ct.

Mukwonago, WI 53149

Business: 262-363-6426 VM: 3401

Mobile: 262-441-0723

Fax: 262-363-6454

Email: ChiefStien@mukwonagofire.org

*VILLAGE OF MUKWONAGO
POLICE DEPARTMENT*



MONTHLY REPORT

August 2019

Citation Totals by Offense

All Departments

Violation Date: 08/01/2019 through 08/31/2019

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Adult			
		947.01(1)	Disorderly Conduct	1
		347.39(2)	Equip Motor Vehicle With Illegal Muffler	1
		341.15(1m)(a)	Fail/Attach Rear Regis. Decal/Tag	3
		341.15(1)	Fail/Display Vehicle License Plates	5
		346.46(1)	Fail/Stop At Stop Sign	3
		346.18(2)	Fail/Yield While Making Left Turn	1
		346.57(2)	Failure To Keep Vehicle Under Control	3
		346.70(1)	Failure To Notify Police Of Accident	1
		346.68	Hit And Run-Unattended Vehicle	1
		341.15(3)(c)	Improper Display/Plates (Illegible)	3
		346.89(1)	Inattentive Driving	2
		343.43(1)(d)	Lic Restriction Violation-Class D/M Vehicle	1
		347.13(1)	No Tail Lamp/Defective Tail Lamp-Night	1
		341.04(1)	Non-Registration Of Auto, Etc	34
		341.03(1)	Operate After Rev/Susp Of Registration	9
		344.62(1)	Operate Motor Vehicle W/O Insurance	31
		344.62(2)	Operate Motor Vehicle W/O Proof Of Insurance	1
		343.05(3)(b)	Operate Motorcycle W/O Valid License	1
		347.13(3)	Operate Vehicle W/O Registration Lamps	2
		347.14(1)	Operate Vehicle W/O Stopping Lights	8
		343.05(3)(a)	Operate W/O Valid License	3
		343.44(1)(a)	Operating After Suspension	10
		343.44(1)(b)	Operating While Revoked	1
		82-71	Parking Lot Traffic Violation	2
		54-103	Possession of Cigarette by Minor	1
		34-32(16)	Public Nuisance - Outside Junk Storage	3
		346.62(2)	Reckless Driving-Endanger Safety	1
		943.50(1m)(b)	Retail Theft-Intentionally Take(<=\$2500)	5
		346.57(4)(gm)2	Speeding on Freeway	21
		346.57(5)	Speeding Zone And Posted Limits	54
		347.06(3)	Unclean/Defective Lights Or Reflectors	31
		125.07(4)(b)	Underage Drinking-Possess	9
		347.48(2m)(b)	Vehicle Operator Fail/Wear Seat Belt	5
		346.37(1)(c)1	Violate Red Traffic Signal	2
Adult Grand Total				260

Citation Totals by Offense

All Departments

Violation Date: 08/01/2019 through 08/31/2019

Court	Agency	Offense Code	Offense Description	Total
MKPD				
	Juvenile	943.20(1)(a)	Theft-Movable Property<=\$2500	1
			Juvenile Grand Total	<u>1</u>

Mukwonago Police Department
Tickets Totals (by Violation)

09/03/2019 2:38PM

Page: 1

Issue Date: 08/01/2019 through 08/31/2019

Violation Description	Violation Code	Area	Total
Handicapped Parking Violation	82-180		2
		By Violation:	<u>2</u>
Park 24hr - Abandoned	82-1(K)		1
		By Violation:	<u>1</u>
Park Left Wheel To Curb	82-1(A)		2
		By Violation:	<u>2</u>
Park No Parking Anytime	82-192		2
		By Violation:	<u>2</u>
Park On Grass/Park	82-180(G)		1
		By Violation:	<u>1</u>
Restrictions: Winter/Sth 83/Etc	82-191		1
		By Violation:	<u>1</u>
		Total Tickets:	<u><u>9</u></u>



Monthly Case Overview Report

Printed On: 09/03/19 14:43

Reporting Period: 08/01/2019 - 08/31/2019

Village of Mukwonago Police - 1122

	Total
Total	67
Abandoned Vehicle or Property	2
Administrative/Informational	6
Aggravated Assault	1
Assist Other Dept/Service/Request by Citizen	1
Burglary-No Force/Res/Unkown	1
Criminal Damage-Business	1
Criminal Damage-Public	1
Disorderly Conduct	1
Disorderly Conduct:Fighting	1
Emergency Detention/M.O.	3
Found/Recovered-Property	1
Fraud-Imperson	1
Hit and Run	5
Intimidation (Inc Stalking)	1
Liquor - Underage Possession	1
Lost/Missing Person-Juvenile	1
Marijuana-Possession	1
Operating After Suspension Vio	1
Ordinance Violation Sprinkler/	1
OWI/DWI-Liquor	2
Retail Theft \$50-\$200	3
Retail Theft >\$200	3
Shoplifting/Retail Theft Compl	3
Simple Assault	3
Telephone Information	1
Theft - All	2
Theft - All Others \$50-\$200	1
Theft From Building >\$200	1
Theft From Yards >\$200	1
Traffic Complaint	2
Traffic Offense/Traffic Other	10
Traffic Stop	1
Viol of Court Order Incl DV	1
Warrant Service	2



Arrests by Statute Report

Printed On: 09/03/19 14:41

Reporting Period: 08/01/19 - 08/31/19

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal
346.63(1)(a) - Operating While Intoxicated - 3rd Offense	2		2	
54-1(1) - Retail Theft (Shoplifting)	4			4
54-1(24) - Theft (under \$2500.00)	1			1
54-1(B) - Underage Consumption of Alcohol (17-20 YOA)	8			8
54-1(G) - Disorderly Conduct	6		5	1
54-103 - Possession of Cigarettes/Tobacco by a Minor	1			1
940.19(1) - Battery	4		4	
940.235 - Strangulation and Suffocation	1	1		
940.32(2) - Stalking	1	1		
943.201(2)(b) - Misappropriate ID Info - Avoid Penalty	1	1		
943.50(1m)(b) - Retail Theft - Intentionally Take - (<=\$500)(UCR >=\$200)	1		1	
943.50(1m)(b) - Retail Theft-Intentionally Take >\$500-\$5,000	1	1		
944.20(1)(b) - Lewd, Lascivious Behavior-Exposure	1		1	
948.31(3)(a) - Interfere w/ Child Custody-Other Parent	1	1		
961.41(3g)(e) - Possession of THC	1		1	
961.573(1) - Possess Drug Paraphernalia	1		1	
FUGM - Fugitive Warrant Other Municipal	2			2
FUGS - Fugitive Warrant - State	1		1	
Total	38	5	16	17



Traffic Crash List

Printed On: 09/03/19 15:02

Village of Mukwonago Police								
Date Time	Case#	Crash#	Officer	Total Units	Total Injured	Total Killed	Crash Type	EMS#
08/31/2019 11:28	19-048841	19-000167	Kreiser, Robert S-rkre39	2	0	0	C	
08/29/2019 06:40	19-048383	19-000166	Cieszynski, Brian-bcie45	1	0	0	C	
08/15/2019 10:16	19-045861	19-000165	Zajichek, Taylor-tzaj36	2	0	0	C	
08/23/2019 16:03	19-047265	19-000164	Schubel, John-jsch48	1	1	0	C	
08/26/2019 13:50	19-047805	19-000163	Petted, Joseph J-jpet43	2	0	0	C	
08/23/2019 20:31	19-047313	19-000162	Kubiak, Michael L-mkub41	2	0	0	C	
08/23/2019 20:31	19-047313	19-000161	Kubiak, Michael L-mkub41	2	0	0	C	
08/21/2019 17:05	19-046874	19-000160	Zajichek, Taylor-tzaj36	2	1	0	C	
08/13/2019 08:30	19-045266	19-000159	Kreiser, Robert S-rkre39	2	0	0	C	
08/14/2019 08:55		19-000158	Steinbrenner, Jason J-jste35	2	0	0	C	
08/08/2019 17:51	19-044463	19-000157	Cieszynski, Brian-bcie45	2	0	0	C	
08/07/2019 10:26	19-044172	19-000155	Schubel, John-jsch48	2	1	0	C	
08/05/2019 11:29	19-043811	19-000154	Wilson, Chet F-cwil47	2	0	0	C	
08/05/2019 16:43	19-043871	19-000153	Kirkpatrick, Cory-ckir37	2	0	0	C	
08/03/2019 12:12	19-043427	19-000152	Wilson, Chet F-cwil47	2	0	0	C	
Village of Mukwonago Police				28	3	0		

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Police Contacts - Village

First Shift	2199
Second Shift	1708
Third Shift	598
911 Calls	137
TOTAL CALLS	4642

Eagle Lake Patrol

Stops/All Calls	35
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Police Contacts - Town

First Shift	362
Second Shift	548
Third Shift	674
911 Calls	52
TOTAL CALLS	1636

Phantom Lake Patrol

Stops/All Calls	30
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Mukwonago Fire Department

All Calls for Service	243
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<u>TOTAL CONTACTS</u>	6586
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FLEET MILES AND GAS USAGE

	<u>24</u> <u>18 Ford</u>	<u>26</u> <u>10 Ford</u>	<u>28</u> <u>16 Ford</u>	<u>32</u> <u>18 Ford</u>	<u>33</u> <u>19 Chev</u>	<u>34</u> <u>17 Ford</u>	<u>36</u> <u>16 Ford</u>	<u>638</u> <u>06 Chev</u>
Speed 30/31	34240	78063	20064	71354	2091	NA	74316	6569
Speed 1st	30872	77969	19964	NA	1786	NA	71187	2487
Total Miles	3368	94	104	NA	305	NA	3129	4082
Total Gas	270	27	19	7	33	NA	251	341

Respectfully Submitted,

Chief Kevin Schmidt
Village of Mukwongo Police Department

August 2019



MACGILLIS WIEMER, LLC
Attorneys at Law

Via Facsimile Only

August 20, 2019

Christopher J. MacGillis
chris@macgilliswiemer.com

Mr. John Weidl
Village Administrator
Village of Mukwonago
440 River Crest Court
Mukwonago, WI 53149

Re: Mukwonago Professional Policemen's Association

Dear Mr. Weidl:

Pursuant to Article 28 of the Collective Bargaining Agreement between the Village of Mukwonago and Mukwonago Professional Policemen's Association, please accept this letter as the Mukwonago Professional Policemen's Association's formal request to participate in negotiations for a successor labor contract.

Please confirm our request upon your receipt of this letter. Please contact me to schedule a date to meet. Thank you for your attention to this matter.

Sincerely,

Christopher J. MacGillis

pc: Mr. John Schubel (via email only)