

Village of Mukwonago  
**Notice of Meeting and Amended Agenda**

**REGULAR VILLAGE BOARD MEETING**  
**Wednesday, October 16, 2019**

Amended item # 4, 5, 12c, 14b

Time: **6:30 p.m.**

Place: **Mukwonago Municipal Building/Community Room, 440 River Crest Court**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. **Announcement** of closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (*Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation*) concerning Family Promise of Waukesha County and pursuant to **Wis. Stats. § 19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for negotiation with the Professional Firefighters Local 4585, and the Mukwonago Professional Police Association, and pursuant to **Wis. Stats. § 19.85(1)(c)** (*Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.*) concerning personnel discussion/evaluation matter.
5. **Announcement of cancelation** of the Public Hearing pursuant to police power under Section 66.0703(1)(a), Wisconsin Statutes, to levy special assessments upon certain property in the Village for improvements of sanitary sewer, water main, road construction, traffic signals, and drainage improvements along Chapman Farm Development.
6. **Comments from the Public**  
*The purpose of this section is to allow the non-elected general public the opportunity to address the Board on any subject of concern that is not the topic of a current or previous Public Hearing before the Village Board. If you wish to be heard, the Village Board asks that you begin by stating your name and address, speak for no more than three minutes and attempt to avoid duplication. Each person speaking must sign the Comments from the Public Appearance sign-in sheet before speaking. The sign-in sheet is available on the table located at the back of the room. The Board will only receive comments during Public Comment. The Public Comment portion of the meeting is scheduled for a total of 15 minutes in length but will end sooner if the Village President has determined that there is no one else present who still wishes to speak.*
7. Presentation from the Library Director Angela Zimmerman regarding Library Facility Study.
8. **Consent Agenda**  
*All items listed are considered routine and/or have been unanimously recommended by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent agenda and be considered on the regular agenda.*
  - A. Minutes of the September 18, 2019 regular Village Board meeting, September 24, 2019 Special Village Board Joint Town meeting, and October 2, 2019 Special Village Board meeting.

**B. Committee/Commission Business**

Finance Committee, Trustee Vermeulen

- a) Approve Vouchers payable AP payment batches in the amount of \$350,330.52

**C. Public Works Committee, Trustee Wamser**

1. Approve the Storm Water Management Plan and approve the Storm Water Maintenance Agreement for Chapman Farms Villas.
2. Approve Task Order Amendment No. 2 for DeBack Drive Infrastructure additional design and engineering related services not to exceed \$65,825.
3. Approve Village Hall Generator Addition bid award to Hady Electric in the amount of \$86,300.

**D. Protective Services, Trustee Brill**

- a. Approve the restructure of the Village of Mukwonago Police Department command staff, beginning in 2020.

**E. Downtown Development Committee, Trustee Walsh**

- a. Approve Request for Proposals for the selection of a professional firm to provide the Village of Mukwonago with a Downtown Streetscaping & Wayfinding/Signage Design Plan, utilizing 2019 unspent budgeted funds.

**9. Other Items for Approval**

- A. Motion to approve elected official compensation for Trustees to \$400 per month and same proportionate amount for Village President, effective upon commencement of each board member term following the adoption of an Ordinance, and to direct the Village Attorney to draft appropriate Ordinance.
- B. Motion to approve the purchase of "Badger Books" an electronic pollbook integration package with the Wisconsin Election Commission, with 2019 unspent Village Hall Capital Improvement Funds not to exceed \$18,000.
- C. Motion to approve the Storm Water Management Plan dated August 5, 2019 and approve the Storm Water Maintenance Agreement for ProHealth Care.

**10. New Business**

**A. Finance Committee, Trustee Vermeulen**

- 1) Motion to approve Vouchers in the amount of \$ 667,869.25
- 2) 2018 TID #5 Audit *(this item is for information purposes only)*
- 3) Motion to approve and authorize the Village President to sign the 2019 and 2020 Engagement Letter with Baker Tilly.
- 4) Motion to approve the Election Security Subgrant Program Memorandum of Understanding between the Wisconsin Elections Commission and the Village of Mukwonago to be eligible to receive grant funds in the amount of \$1,200 for Election Security.

- 5) Motion to approve Purchase Requisition with A/C Services Inc for tube heater and Co/NO2 detector installation services at the Police Department garage in the amount of \$13,615.
- 6) Motion to approve Purchase Requisition with A/C Services Inc for tube heater installation services at the DPW garage in the amount of \$19,465.

### 11. Planning Commission

- a) **RESOLUTION 2019-044** a resolution to approve a Conditional Use Permit for an Indoor Live Performance Theater use out of an existing photography studio building, located at 114 Lake St; MUKV 1973-968; Patrick Hitt, Black Box Studio Theater Company, applicant
- b) **RESOLUTION 2019-045** a resolution to approve a Conditional Use Permit for a religious assembly use (church use) out of an existing storefront located at 305 Eagle Lake Avenue; MUKV 1974-922; Reverend Karen Scheel, Branches Church, applicant.
- c) **RESOLUTION 2019-046** a resolution to approve a Site Plan and Architectural Review of two proposed additional structures at 700 Swan Dr; MUKV 1970-998-017; Anthony Bassett, Bassett Holdings Group (Mukwonago Mini Storage), applicant.
- d) **RESOLUTION 2019-047** a resolution to approve a CSM combining four parcels into one parcel at 915 Main St; MUKV2009965001, MUKV2010977, MUKV2009965002, MUKV2010978; Mikko Erkamaa, applicant. (The Pointe Apartments)
- e) **RESOLUTION 2019-048** a resolution to approve Extraterritorial Review (outside City limits, and within 1.5 miles) of one lot Certified Survey Map to combine two adjacent properties on East side of East Shore Drive in the Town of East Troy; Tax Key No. PET 900008 and PMGH 00001
- f) **RESOLUTION 2019-049** a resolution for approval of a sign proposed for Village Property at Field Park.

### 12. Public Works Committee, Trustee Wamser

- A. Motion to approve the Storm Water Management Plan and Storm Water Maintenance Agreement with The Pointe Apartments Development at 915 Main Street.
- B. Motion to approve the Developer Agreement with The Pointe Apartments Development at 915 Main Street.
- C. Motion to approve Fairwinds LLC Letter of Credit #01-128-487-78 reduction to \$313,874.00 for completion of work in Fairwinds Phase 5, along with acceptance of the work, as recommended by the Village Engineer (Tabled on 9/18/2019)
- D. Development Agreement for Subdivision Improvements for the Chapman Farms Final Plat of Subdivision (First Phase) with the Chapman Villas.

- E. Motion to approve Task Order 2019-16 with Ruckert-Mielke, Inc for 2020 Well & Well Pump Improvements which include Well 4 Booster Pumps and Well 6 Rehab bidding and construction related services.
- F. Motion to approve Task Order 2019-05R with Ruckert-Mielke, Inc. for 2019 Well & Well Pump Improvements which include Well Stations No. 3, 4, and 6

**13. Protective Services, Trustee Brill**

- A. September Police Report Presented (*no action required*)

**14. Village Administrator**

- A. Elected Officials information/attendance of internal staff and development meetings.
  - B. Motion to approve Ordinance Number 966 an Ordinance amending Section 70-15 (c) regarding Escrow/Reserve Accounts.
15. Closed session pursuant to **Wis. Stats § 19.85 (1) (g)** (*Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation*) concerning Family Promise of Waukesha County and pursuant to **Wis. Stats. § 19.85(1)(e)** (*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session*) for negotiation with the Professional Firefighters Local 4585, and the Mukwonago Professional Police Association, and pursuant to **Wis. Stats. § 19.85(1)(c)** (*Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.*) concerning personnel discussion/evaluation matter.
16. Reconvene into open session pursuant to Wis. Stats. **§19.85(2)** for possible discussion and/or action concerning any matter discussed in closed session.
17. Discussion and possible action on the contract with Mukwonago Professional Firefighters International Association of Firefighters Local 4585
18. Adjournment

It is possible that members of, and possibly a quorum of, other governmental bodies may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Clerk's Office, 440 River Crest Court, (262) 363-6420, Option 4.